



City of Newport Beach, CA
City Manager's Newsletter

TO: Mayor Selich & Council Members
FROM: Dave Kiff, City Manager
DATE: January 9, 2015

Please enjoy the attached newsletters...



COMMUNITY DEVELOPMENT DEPARTMENT

To: Dave Kiff, City Manager
From: Kimberly Brandt, Community Development Director
Subject: City Manager's Newsletter
Date: January 9, 2015

City Receives LCP Grant

On November 12, 2014, the California Coastal Commission awarded a Local Coastal Program Local Assistance Grant in the amount of \$67,000 to the City. The grant will be used for the certification of the City's Local Coastal Program (LCP) Implementation Plan; specifically, the grant will cover some of the costs associated with community outreach, local public hearings, and submittal of the Implementation Plan to the California Coastal Commission. Full certification of the LCP transfers coastal development permit authority to the City, which will result in a significant reduction in CCC staff workload. Currently, California Coastal Commission staff processes approximately 70 to 100 coastal development permit applications from the City each year.

STATE OF CALIFORNIA—NATURAL RESOURCES AGENCY

EDMUND G. BROWN, JR., GOVERNOR

CALIFORNIA COASTAL COMMISSION

45 FREMONT, SUITE 2000
SAN FRANCISCO, CA 94105-2219
VOICE AND TDD (415) 904-5200
FAX (415) 904-5400



November 24, 2014

Patrick Alford
100 Civic Center Drive
Newport Beach, CA 92660

Dear Mr. Patrick Alford,

On November 12, 2014, the Coastal Commission adopted the staff recommendation and voted to award a grant to your City in the amount of \$67,000. Congratulations on successfully receiving funding in this very competitive process. While we understand this is a reduction from the amount you applied for, the Commission had extremely limited funds to allocate and was unable to fund all of the proposals in full. This LCP planning work is of the highest priority for the Coastal Commission, and Commission staff is ready to work with you on your LCP. To help with the grant work, a Coastal Commission planner has been assigned to work with you on the project under the direction of the District Manager and the Deputy Director. The planner is Karl Schwing (Karl.Schwing@coastal.ca.gov), with assistance from Chuck Posner (Chuck.Posner@coastal.ca.gov), and Sherilyn Sarb, Deputy Director (Sherilyn.Sarb@coastal.ca.gov).

AWARD CONDITIONS

This award was adopted with some conditions. Please refer to the action at: <http://documents.coastal.ca.gov/reports/2014/11/W7-11-2014.pdf>. The conditions on your grant award include the following conditions:

1. By February 2, 2015, the grantee shall submit a revised work program and budget that reflects an award of \$67,000, and includes a reduction of \$20,540 in Task 1, Community Outreach. The work program and budget shall include the necessary detail to complete contract execution.
2. Prior to the Executive Director's determination and reporting of certification pursuant to Section 13544 of the California Code of Regulations of a grant-funded LCP project, grantees shall submit LCP documents and maps in both paper and editable digital format to the Coastal Commission.
3. Grantees shall use the Coastal Commission's Draft Sea-Level Rise Guidance document on an interim basis until the Final Guidance is adopted by the Commission in late 2014 or early 2015, and then shall use the Final Sea-Level Rise Guidance to inform the development of sea-level rise impact assessments, vulnerability assessments, and LCP Land Use Plan and Implementation Plan completion or updates.
4. Sea-level rise work completed under the grant program shall be coordinated regionally to the extent feasible with other jurisdictions and entities working on sea-level rise projects within the same county or broader regional area relevant for sea-level rise

The California Coastal Commission received 16 grant applications totaling \$2,068,232. The City was one of 12 cities/counties that received grants totaling \$1,000,000.

New Member Joins Code Enforcement Division

The Code Enforcement Division is pleased to announce the selection of John Murray for the Code Enforcement Trainee position. John was assigned to the Automotive Division of the Municipal Operations Department. John has a background in Criminal Justice which includes graduating ninth in his class from the police academy at Golden West College.

John successfully completed a written exam and endured three oral interviews as part of his recruitment process. He was highly recommended by his peers and supervisors, and we are thrilled to have him join the Code Enforcement team.

The Trainee is a hybrid position split between Building and Code Enforcement. When assigned to Building, John will be the concierge for the Permit Center. When assigned to Code Enforcement, John will be handling commercial code enforcement, refuse, gas leafblowers, and summer weekend enforcement.

When not at work, John has his hands full with his two children, John and Claire, who are twins. John enjoys watching sports, reading, and traveling with his wife, Sarah.



Interdepartmental Work Proves Valuable!

Code Enforcement staff received a call from a frustrated elderly gentleman who phoned the City about a problem with visitors to the Back Bay who were parking legally along Mesa but very close to the resident's mailbox. The caller explained while he enjoyed residents having the opportunity to visit the Back Bay and did not want to impede their access or parking, he needed access to his mailbox. He made a request to the post office to move his mailbox back a few inches. However, this was not permitted.

Through good communication and by building a rapport with the caller, Code Enforcement staff discovered the reason for the request. The elderly gentleman had an adult son who had a physical condition which prevented him from easily lifting and reaching items. The gentleman explained how much his son enjoyed walking to the mailbox and getting the mail. When a vehicle parked in front of the mailbox, his son could not reach it and the caller had to get the mail instead. This disheartened the family. Code Enforcement reached out to Public Works for their assistance. After reviewing the area and situation, Public Works staff proposed a solution that would allow just enough room for the son to stand directly in front of the box and still allow public parking in the area. The curb has been painted and the resident and his family thanked staff for their understanding, kindness, and assistance.

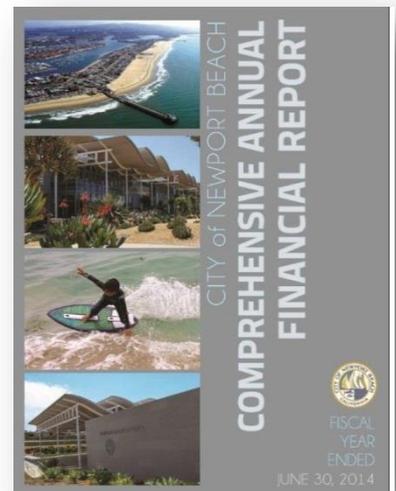


Date: January 9, 2015
 To: Dave Kiff, City Manager
 From: Dan Matusiewicz, Finance Director
 Subject: City Manager's Newsletter

FY 2013-14 Annual Financial Report Available

The City of Newport Beach Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ending June 30, 2014, is now available on the City's website at: www.newportbeachca.gov/cafr.

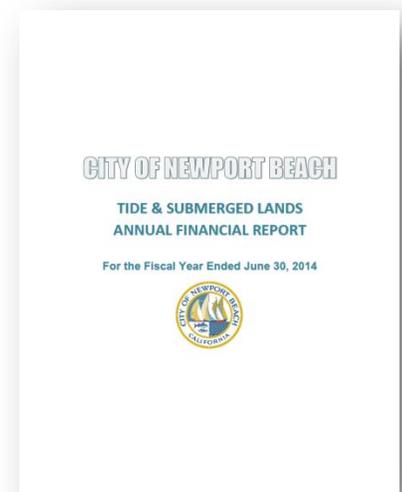
The City Charter and California state law require that the City issue annually a complete set of financial statements and that independent accountants audit this report in conformance with generally accepted auditing standards (GAAS). The CAFR was prepared in conformance with generally accepted accounting principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB).



FY 2013-14 Tidelands Report Available

The Tidelands within the City's boundaries are owned by the State of California and overseen by the California State Lands Commission (SLC). The City of Newport Beach manages and administers its Tidelands on behalf of California citizens in conformance to legislative grants.

The City, as a trustee, is required to submit an annual financial report to the SLC. This report enables us to highlight information on the City's financial administration of the Tidelands in more detail than the City's Comprehensive Annual Financial Report (CAFR). This report only



presents information on the financial position of the Tide and Submerged Land funds and provides detail on all revenues and expenditures. The City's Tidelands Annual Financial Report for the Fiscal Year ended June 30, 2014, is now available on the City's website at: www.newportbeachca.gov/tidelands.

For questions regarding any of the above two reports, please contact Accounting Manager Rukshana Virany, at ext. 3146, or rvirany@newportbeachca.gov.

Orange County Grand Jury Request for Newport Beach Public Facilities Corporation



As part of their oversight responsibility to ensure all aspects of county government are being governed honestly and efficiently and county monies are being handled appropriately, the 2014-2015 Orange County Grand Jury (OCGJ) is gathering and analyzing organizational, financial and reporting transparency information from all Special Districts, Joint Powers Agencies and other ancillary government organizations within Orange County. The City has such an agency known as the Newport Beach Public Facilities Corporation (NBFC) and recently received a request from OCGJ seeking information related to the aforementioned topics.

Public Facilities Corporations are common among municipalities and other governmental organizations. The NBFC was created to assist the City in financing public improvements, is fiscally dependent on the City, and is governed by a Board of Directors which is comprised of the seven City Council Members of the City. Since the governing body of NBFC is substantially the same as the City's and provides services entirely to the City, it is considered a blended component unit of the City. This means that their financial activities are included in the financial statements of the City. Accounting staff is routinely tasked with completing compliance questionnaires of this nature. Much of the requested data was readily available and minimal staff time was required to complete and submit the questionnaire before the December 29, 2014, deadline.

Donations & Grants



The City Manager accepted the following donations or grants on behalf of the City during the quarter ending December 31, 2014. Council Policy F-3, Section C.2, states the Council is to be formally notified each quarter of the acceptance of such funds. A total of \$12,345 was accepted.

Source	Date	Amount	Use
PRIVATE DONATION	10-2-14	\$5,000	S.W.A.T.
PRIVATE DONATION	11-17-14	\$3,000	S.W.A.T.
SANTIAGO LIBRARY GRANT	12-11-14	\$1,345	Electronic Resources
NB PUBLIC LIBRARY FOUNDATION	12-15-14	\$3,000	Library Booth at WonderCon Anaheim 2015



**Newport Beach Fire Department
Office of the Fire Chief**

DATE: January 9, 2015
TO: Dave Kiff, City Manager
FROM: Scott Poster, Fire Chief
SUBJECT: **CITY MANAGER'S NEWSLETTER**

2014 Spark of Love Toy Drive



December 2014, marked the 22nd anniversary, and successful completion, of the Spark of Love campaign. The residents and communities of Newport Beach donated in superb manner, and Newport Beach firefighters and Fire Department staff worked like North Pole elves to get the toys to the Orange County Toy Collaborative for distribution to families and children in need. We collected and transported to the Orange County Toy Collaborative over 10,000 toys this holiday season.

LIFE SAFETY SERVICES DIVISION

Holiday Fireworks Shows

Life Safety Services Division provided permits, inspections, and standby services for two pyrotechnic shows over the holidays. The first show was held at the Newport Pier on December 17, for the start of the annual Christmas Boat Parade. The second show was held at the Balboa Pier on December 21, for the end of the annual Boat Parade. Both shows went very well with the help of the Recreation and Senior Services Park Patrol who provided security to keep spectators out of the fallout area during the shoot. The pyrotechnics went without incident, and spectators were provided a safe and enjoyable fireworks display.

CERT

CERT All Hands Quarterly Meeting

On December 9, the Newport Beach Fire Department CERT program held its last quarterly meeting of 2014. At the meeting, Assistant Fire Chief Kevin Kitch gave a presentation titled: "Wildfire Community Risk: Drought Impacts and Mitigation Strategies." Chief Kitch also provided volunteers with recommendations on how they can safely mitigate some of the potential fire hazards on their properties, from ignition-resistant construction, defensible space and drought tolerant landscaping. At the conclusion of his presentation, Life Safety Services personnel provided an update on the CERT program focusing on the 2015 CERT calendar of events. The new CERT identification badge system, purchased with a Department of Homeland Security grant, was unveiled and all CERT volunteers in attendance were photographed and issued their new CERT ID badge.

Spring – CERT Classes

The spring 2015 CERT programs will begin at the end of February. As customary, there is a Tuesday/Thursday evening class, Thursday day class and an all-day Saturday class. All three CERT programs will end on Saturday, March 28, with the first "Drill the Skills" of 2015. Interested participants can contact the Fire Department at (949) 644-3112 or e-mail nbcert@nbfd.net for class information. The spring CERT class schedule and program applications are also available on the City of Newport Beach website, or by going to www.nbcert.org.

Orange County Fire Prevention Officers (OCFPO)

The OCFPO is a professional organization comprised of all fire department agencies in the county dedicated to promoting the protection of life, property and the environment from the effects of fire and other hazardous events, through effective education, engineering and enforcement. This year, Newport Beach Life Safety Specialist Nadine Morris continues on the Executive Board of the OCFPO and promoted from Vice President to President, as well as Raymi Wun who served as Treasurer, and promoted to Secretary. Chief Poster attended and had the opportunity to swear in the Board members. The Newport Beach Fire Department is proud to have our employees step up into leadership roles within the county.

FIRE OPERATIONS

The holidays are over, but there is still one more gift you can give. The gift of life. Blood supplies in Orange County, and throughout Southern California, typically become depleted after the holidays. There is always a need for blood donors, but it is even more critical to replenish the supply after the holidays.

Now that we have a new Civic Center that includes a spacious room and ample parking, the idea was presented to host a Newport Beach City Employees' Blood Drive right here at the Civic Center. We are looking to make this an annual event and one of our first traditional events here at the new Civic Center.

DATE: Monday, January 26, 2015
TIME: 9:00am to 3:15pm
PLACE: Community Room at the Civic Center

You can schedule your blood donation time online by going to www.redcrossblood.org sponsor code: NBCivicCenter, and you can also contact the Red Cross at laura.rudd@redcross.org or call (949) 439-0551. Walk-ins are welcome, but scheduling an appointment is very fast and easy.

The blood drive is open to everyone, so please encourage your family and friends to join us in giving the precious gift of life.

TOUCHDOWN!

Have you ever yelled at the TV because an NFL Referee made a bad call and set your team back or worse yet, knocked your fantasy football team out of contention? Chances are, you did not yell at Side Judge #125 Laird Hayes. Laird lives across the street from Newport Harbor High School. He and his wife, Maggie, have lived in Newport Beach for over 30 years. Captain Chad Ponegalek and Battalion Chief Jeff Boyles met the two when they were Paramedics in 2003. Maggie was injured in a bodysurfing accident and they transported her to Hoag Hospital. Laird has kept in contact with Chief Boyles ever since. He



teaches at Orange Coast College and serves on the Newport Beach Parks, Beaches and Recreation Commission.



In addition to teaching and serving, Laird is in his 19th year of refereeing the NFL. Every week, NFL referees get a report card rating their performance. This year Laird has been invited to participate in the NFL play-offs based upon

his high report card. In fact, he has been invited to participate in three Super Bowls because of his ability to get calls correct. His most famous call came in Superbowl XLVI, when Mario Manningham (NY Giants) caught a sideline fade pass against the Patriots (pictured above).



As a caring and engaged Newport Beach resident, Laird went above and beyond in Green Bay last month. When he heard that Ben Carlson's parents were going to a Packers game in honor of Ben, Laird not only changed his referee schedule to call that

game, but he was able to get the Carlson family to meet Aaron Rodgers after the game.

MARINE OPERATIONS

Newport Beach experienced cold weather the last two weeks of December and our water temperatures were in the low 60's.

2014 Lifeguard Stats			
<u>Rescues</u>	<u>Prevents</u>	<u>Medical Aids</u>	<u>Attendance</u>
4,867	224,621	6,437	9,587,070

Medal of Valor for Lifeguard Ben Carlson

On December 3, Lifeguard Officer Gary Conwell attended the EMS Awards in San Francisco. Officer Conwell, along with Chris and Teri Carlson, accepted the Medal of Valor for Ben Carlson's bravery and sacrifice he displayed on July 6, 2014.



We Say Good-bye to Retired Lifeguard Al Irwin

On December 22, 2014, former Newport Beach Lifeguard Al Irwin passed away at the age of 96. In 1932, at age 15, Al began his work with the Newport Beach Lifeguards. Al was hanging out near the Newport Pier with a group of lifeguards and friends. When lifeguards were called to a rescue, they commandeered and rowed a dory boat toward

the Santa Ana River jetty, where five young girls were caught in a rip current. Al assisted in the rescue effort with the help of the fire chief and other lifeguards.

The following year, Al officially joined the lifeguards and worked every summer until he joined the Navy in 1941. After World War II, Al returned to lifeguarding in Newport Beach, and continued to work as a training instructor into the early 1980's.

Al graduated from Newport Harbor High School in 1937. He was the school's first four-year, five-sport letterman. He taught and coached at Newport Harbor High for eight years, and went on to coach football and swimming at Orange Coast College. After that, he taught swimming and water polo at UC Irvine. Al spent 13 years at UC Irvine, until his retirement in 1978, as Assistant Athletic Director. UC Irvine dedicated their student academic center after Al in 2013.

Al has positively affected hundreds of lives throughout his career as a coach, athletic director, lifeguard instructor and school administrator, so much that he has respectfully been referred to as "Coach" by many of his former players and students. Truly, a Lifeguard for Life, Al made a heroic ocean rescue at age 85, while on vacation in Hawaii.

Al was proud of his lifeguard roots and created a scholarship for seasonal lifeguards. The Al Irwin Scholarship is awarded annually to a Seasonal Ocean Lifeguard who demonstrates the ability to impact ocean safety, is dependable, has good character, and acts as a good City ambassador. Since its creation in 2009, Al has personally presented the award each summer.

Al is survived by his daughter Marcia, son-in-law Dave, grandchildren Casey and Carrie, and several great grandchildren. Services have been scheduled for Monday, January 19, 2015, from 10:30am – 2pm at the American Legion in Newport Beach. Al will be missed.



Photo taken in July of 2012. Al is seen in the middle surrounded by (from the left) Lifeguard John Carpenter, Retired Lifeguard Battalion Chief Jim Turner, and Lifeguard Jake Philpot.

Harbor Patrol Officer Tim Mitchell

On January 8, 2015, Newport Beach Lifeguards attended the memorial services for Harbor Patrol Officer Tim Mitchell. Officer Mitchell was killed trying to save lives and boats during a devastating winter storm that hit Catalina Island on December 30, 2014.

Lifeguards Get CAD

On January 1, 2015, Newport Beach Lifeguards went “live” with their Computer Aided Dispatch (CAD) system. This new CAD system will give the lifeguard dispatchers and command staff live time situational awareness of unit locations, active and pending calls, notifications, and enhanced digital communication with Fire and Police dispatchers. This will enhance efficiency with more accurate and quicker communications when dispatching emergency responders to a scene rapidly in order to deliver care or assistance. Data will be searchable by nature of the call, time of day, location of incident, area, individual, etc. This will provide verifiable data useful for managing staffing and deployment of resources. It will allow management to gather and distribute statistics demonstrating the value the Fire Department provides to Newport Beach’s community and visitors.



HUMAN RESOURCES DEPARTMENT

CITY MANAGER'S NEWSLETTER

DATE: January 9, 2015
TO: Dave Kiff, City Manager
FROM: Terri L. Cassidy, J.D., Deputy City Manager/HR Director
SUBJECT: News and Updates from Human Resources

Lauren Farley Says Farewell to City Hall



After 20 years of service with the City of Newport Beach, Deputy Human Resources Director Lauren Farley retired in December. Lauren made many contributions to the organization over the course of her career, including but not limited to: procuring insurance coverage for the City; streamlining the workers' compensation program by use of the City's Third Party Administrator and protecting the City using risk avoidance methods and practices. Lauren's retirement reception was well attended in the Civic Center Community Room with many dignitaries and prominent professionals in the Risk Management industry. We wish her well in her retirement!

Growing Future City Leaders

Human Resources worked with City Department Directors to identify the next level of current and future leaders in the organization and invited them to a two-day Leadership and Supervision Development Academy presented by the Center for Organizational Effectiveness, a recognized California provider of management training and development consultant in November. Twenty-one employees representing eight City departments were selected for the program presented by Brian Beamish, M.S., an executive specializing in leadership development, organizational development, process improvement and employee relations. Curriculum included a self-assessment tool, Components of High Performance Teams, Advanced Coaching, Performance Management and Influencing Others, and Communication and Conflict Resolution. Employees provided very positive evaluations of the program, stating that the class was very informative. The program allowed the opportunity for employees from different departments to work together to build stronger working relationships that will benefit the organization and the level of service to the public.

As a follow-up to the Academy, the same group was invited to a half-day workshop with clinical psychologist Manny Tau, Psy.D and Chief Jay Johnson in December. Dr. Tau presented "Recognition and Productive Responses to Disruptive Behaviors in the Workplace" which included strategies for managing conflict and prevention of workplace violence. Chief Johnson discussed the Workplace Impact of Substance Use and Abuse. The City's Drug and Alcohol policy was reviewed and served as a guide for supervisors to recognize and respond to substance abuse. Again, many participants expressed their appreciation for this valuable training. The Human Resources Department will continue to provide Leadership training opportunities for employees in 2015.



City's Job Center Provides Help with Employment Search

Did you know that the Human Resources department has a self-service Job Center for job seekers? Located in Bay A2 in City Hall, the Job Center kiosk is free to use and has all the tools available for you to find your next career. There are step-by-step instructions in the Job Center resource binders to guide users through the job search process.

Through the Job Center Workspace, you can find current job announcements from the City of Newport Beach and other public agencies. If the City job you are looking for is not available, you can create a job interest card online and you will automatically be notified when the recruitment opens for that position. Users will also have access to the most up-to-date [Jobs Available](#) publication and online access to job search websites like Governmentjobs.com, Monster.com, and Indeed.com. So whether you are looking for your first job or seeking a new position, the Job Center is available during normal business hours.

Human Resources Wishes You a Happy New Year!





LIBRARY SERVICES DEPARTMENT



January 9, 2015

To: Dave Kiff, City Manager

From: Tim Hetherington, Library Services Director

Subject: City Manager's Newsletter

Happy New Year from Library Services

A Year in Review

2014 has been a busy and successful year for the library. I've listed a few highlights. None of this would have been accomplished without our hard-working staff. Thanks for a great year and here's to a prosperous 2015.

- We started a Concierge Service to Oasis.
- We resumed public training with Tuesdays at 2.
- In March staff completed RFID and self-check implementation at the branches.
- In April NBPL partnered with Sherman Garden Library to present a Children's program on plants and gardening.
- In May Dave Curtis was hired as Library Services Manager; Dave has been a real addition to the Library Administration Team.
- We created a new Anime DVD collection for Central and also enhanced and expanded our Manga collection in the Teen Center.
- We added six circulating Nook Tablets pre-loaded with YA titles.
- Central Library showcased the traveling exhibit, "Aging as Art," sponsored by the Council on Aging.
- The Library hosted a booth at Long Beach Comic Con and NBPL is considered the first public library to market themselves in this manner.
- We increased the amount of time customers get to pick-up holds. Patrons now get 7 days to pick up their hold items. We feel that this is a better service level.
- We started an inaugural collection of foreign language eBooks. This collection includes Spanish, Chinese, and Farsi texts.
- We slurry-sealed and painted the parking lot!
- We offered Pet Adoption services on July 26 at Central to coincide with the Summer Reading Program.
- We started to reconfigure the Popular Library in preparation for the March 2015 renovation.
- Our Passport Services were audited and we passed with flying colors! NBPL was especially praised for our organization of paperwork, the office space, etc.
- We resumed our Secret Shopper program and we are averaging scores in the high 90s.
- Our PC wait list pagers are a big hit at the Reference Desk at Central.
- The Library now has a YouTube account.

- The newly rebranded and re-launched Media Lab offers customers access to specialized software and equipment for creative endeavors.
- The Central Library hosted exhibitions of local artists James Strombotne and Rex Brandt.
- Library staff created a cell phone tour app for the Sculpture Exhibition in Civic Center Park.
- The Central Library and Mariners circulate iPads for in-Library use; Nook eReaders are circulated preloaded with bestselling titles.
- We have 98 five star Yelp! ratings.
- MONSTER gifts from our support groups, the Friends of the Library and the Foundation.

Here are some quick facts from fiscal year 2013/14:

▪ Library Visits	1,399,841
▪ Reference Questions	190,391
▪ Total Circulation	1,689,870
▪ Pre-School Program Attendance	27,465
▪ School Age Program Attendance	11,044
▪ Adult Programs Attendance	17,072
▪ Total Program Attendance	55,879
▪ Public computer sessions	122,000
▪ Visits to Library Website	641,848
▪ WiFi Sessions	110,534

Cultural Arts Services

A busy and productive year for Cultural Arts as well!

- The Fine Arts Committee hosted a museum tour to Los Angeles County Art Museum.
- Cultural Arts Grants were awarded to 7 local arts organizations.
- The Sculpture Exhibition Committee initiated a Call for Entries for the Inaugural Sculpture in the Civic Center Park Exhibition. 10 pieces were selected and installed in the Civic Center Park in August 2014. An Opening Day event for the Inaugural Sculpture in the Civic Center Park Exhibition was organized and held on September 13.
- Cultural Arts launched Newport Beach Arts Facebook page.
- Fine Arts installed a rotating exhibition of California Scene Paintings from the Mark and Janet Hilbert Collection.
- The 50th Annual Newport Beach Art Exhibition was held in the new Civic Center Community Room with a record number of artists and attendees.
- Cultural Arts exhibited a remarkable collection of paintings by local artist James Strombotne.
- Four *Concerts on the Green* were staged— ending the summer series with over 2,000 attending the final concert.
- Two *Shakespeare by the Sea* productions were presented at Bonita Canyon Sports Park.
- The Fine Arts Committee hosted the Rex Brandt Centennial Celebration with an exhibit of rare paintings, a lecture and a reception.

- The Arts Commission commemorated Rex Brandt's former home, school, and studio "Blue Sky" with a plaque designating the site as a Historic Place of Interest.
- The Arts Commission helped the City celebrate our 30-year Sister City relationship with Okazaki Japan with an elegant ceremony and reception in the Bamboo Courtyard.
- In conjunction with Arts OC, the Arts Commission formulated an Arts Master Plan for the City.



MUNICIPAL OPERATIONS DEPARTMENT

January 9, 2015

TO: Dave Kiff, City Manager
FROM: George Murdoch and Mike Pisani, Co-Directors
SUBJECT: *City Manager's Newsletter*

Redlands Drive Parkway Enhancement



Before



After

Recently, staff coordinated a multi-faceted enhancement project to the City planter along Redlands Drive, between Dawnview and Cherry Tree Lanes. The renovation was prompted by the neighborhood's desire to screen a sizeable block wall resulting from the terraced street above.

- Removal of poorly structured City trees was the first phase of the project. Over the years, these trees received improper and unauthorized pruning, causing the trees to decline.
- Next, staff coordinated with the Irvine Ranch Water District to set a water meter and backflow to service the new landscape.
- Field Maintenance crews removed and replaced the existing sidewalk. The sidewalk was rerouted to a street-side location in order to enlarge the planter space.
- With the expanded planter, Great Scott Tree Service installed eight 48-inch box Australian Willow trees.
- The final phase of the project comprised of staff coordinating with Park West Landscape Management the installation of new irrigation and replanting the parkway. One of the main components of the planting was the inclusion of several Boston Ivy vines, which will eventually cover the barren wall and provide seasonal color. California-friendly plant varieties were also integrated in the plantings which will add interest with varied colors in foliage and flowers.



MUNICIPAL OPERATIONS DEPARTMENT

Winter Field Renovations



The renovations of the athletic fields throughout the City began November, 2014. All fields were aerated, seeded, top-dressed, fertilized, and in some cases leveling of low and uneven areas of the fields with a soil mix. Select fields had new sod installed due to badly worn areas from the previous season's activities. In order for the new turf to grow in properly, field downtime periods were coordinated through the Recreation and Senior Services Department and selected user groups. Fields with more significant renovations included: Arroyo Park, Irvine Terrace Park, Lincoln Athletic Center, and Bonita Canyon Sports Park. A combination of contract specifications and extra funds from the City's various user groups have both helped in keeping costs down and have ensured that these valuable field renovations continue.

Irrigation Class in Spanish

In December 2014, M&O Specialist Tom Diaz organized the irrigation class in Spanish through Rain Master Irrigation. The class is to provide opportunity to communicate information to bilingual crew members and irrigation contract staff alike.



High Tide & Rainfall & Update

During the combination of high tides and rainfall in early December, MOD crews were very busy with operating 28 portable and stationary pumps throughout Newport Peninsula and Balboa Island, pumping down flooded street ends during the early morning hours. Tides reached 7.5' on the morning of December 3, which was 1.1' above the tidal chart prediction. Most streets experienced flooding due to the tidal valves being closed. No reports of public and private property damage. The rainfall totaled 1.3", which brought the season total recorded at the Corporation Yard to 2". Great job to all involved, including Administrative Staff for handling incoming phone calls.



NEWPORT BEACH POLICE DEPARTMENT OFFICE OF THE CHIEF OF POLICE

TO: Dave Kiff, City Manager

FROM: Jay R. Johnson, Chief of Police

DATE: January 9, 2015

SUBJECT: CITY MANAGER'S NEWSLETTER

(Lots of) Congratulations are in Order

Over the last few weeks, I have had the honor of recognizing seven Police Department employees for promotions, swearing in a new Lateral Officer, and welcoming one familiar face back to the NBPD family.



*Pictured left to right: Jon Lewis, Joe Cartwright, Eric Little, Kjersti Martini, Wendy Joe, Claudia Barboza, Eric Rosenberg, Randy Querry, and Chief Jay Johnson
Insert: John Miller*

On Monday, January 5, at a well-attended ceremony in the Civic Center's Community Room:

- **Jon Lewis** was promoted from the rank of Lieutenant to the rank of Deputy Chief;
- **Joe Cartwright** and **Randy Querry** were promoted from the rank of Sergeant to the rank of Lieutenant;
- **Eric Little** was promoted from the rank of Police Officer to the rank of Sergeant;
- **Wendy Joe** and **Kjersti Martini** were promoted from the position of Community Services Officer to the newly-created position of Civilian Investigator;
- **Claudia Barboza** was recognized for her October promotion from the position of Cadet to the position of Part-Time Custody Officer;
- And finally, **Eric Rosenberg** was sworn in as the newest Lateral Police Officer to join our Department.

Eric may look familiar to some of you; from 2007 until 2010, Eric was employed as an NBPD Parking Control Officer. After working as a Police Officer with the Santa Barbara Police Department during the last four years, Eric has returned to Newport Beach. We are very pleased to welcome him back.

Last month, I also had the honor of swearing in Lateral Police Officer **John Miller**. John had served as a member of the Marine Corps and was employed as a Police Officer at the Los Angeles Police Department before applying for a position with Newport Beach.

Please join me in congratulating all nine of these outstanding employees!

Explorers Excel in Annual Competition

During the last weekend of November, Newport Beach Police Explorer Post 1050 participated in an annual tactical competition held by the Orange County Law Enforcement Explorer Advisor Association (OCLEEAA). This year's competition drew 50 teams from throughout the Orange County and Los Angeles County areas. The Explorers are placed in simulated tactical scenarios that would test even the most experienced peace officers. These events are designed to test their knowledge, tactics, and ability to adapt to rapid changes in various scenarios.

Our Explorer Advisors (Officers Mike Fletcher, Adam Gilbert, Alex Maslin, and Joshua Vincelet) work throughout the year to educate, inform, and train the members of the Explorer Post. They also prepare the Explorers for competitions and – in this case – plan and run one of the competition events.

As a result of the Explorers' dedication and commitment, they earned 1st place trophies in the "Burglary in Progress" and "Downed Officer Rescue" scenario competitions, a 2nd place trophy in the female obstacle course, and two 3rd place trophies in the "Active

Shooter" scenario and Crisis Negotiation Team competitions. We are tremendously proud of their accomplishments.



Newport Beach Police Explorer Post 1050, along with their Explorer Advisors and Retired Police Officer Stan Bressler

If you know someone who may be interested in becoming a Police Explorer, please visit their website at www.nbpdexplorers.com for additional details.

Donation Made to the Foundation for the Undefeated

On December 5, our employees presented a \$1,000 check to The Foundation for the Undefeated, a national non-profit organization that champions stories of perseverance in sports to inspire greatness in others.

Back in October, the California Peace Officers' Association Annual Training Symposium and Trade Show hosted a Charity Barbeque Competition. Eight police departments from across the state participated, with Custody Officer Tim Stewart heading up the NBPD team. Although the Sacramento County Sheriff's Department took top honors at the competition, NBPD's pit masters put out some incredible barbeque offerings. After the event, the participating agencies split the net proceeds and donated the funds to charities of their choice.

Our chosen charity - The Foundation for the Undefeated - shares inspirational stories via traditional media, social media, events, and other channels. In doing so, the

Foundation is able to fund other charitable partners whose efforts are in line with its mission (such as its current partner charity: the Special Olympics of Southern California). Initially established by NFL alumnus Paul Salata in 1976 to celebrate the role of the underdog, The Foundation for the Undefeated represents the evolution of the nationally-renowned celebration of "Mr. Irrelevant" (the last player to be selected in the NFL Draft).

The traditions of Mr. Irrelevant and Newport Beach's Irrelevant Week are cornerstones within the broader mission of The Foundation for the Undefeated. Throughout its 38-year history, Irrelevant Week has donated more than \$1 million to charities including the American Cancer Society, Big Brothers Big Sisters, Goodwill Industries, YMCA, Special Olympics, Habitat for Humanity, NFL Alumni, and the American Red Cross. For more information, please see www.theundefeated.org.



*Pictured left to right:
NBPD Deputy Chief David McGill (Foundation Board Member),
Meredith Cagle (Foundation Executive Director),
Steve Rodosky (Foundation Board Member/Charitable Partner Commission),
NBPD Custody Officer Tim Stewart,
NBPD Custody Supervisor Bob Yamada*

Are You Up for a Challenge?

At this time of year, many of us are faced with the ghosts of past (failed) New Year's Resolutions. The Newport Beach Police Department wants to change all that. We are offering the Community one way to make small but attainable changes all year long. Join us in our 2015 Resolution Challenge!

2015 Resolution
Challenge
NEWPORT BEACH POLICE DEPARTMENT

- 1** Get a new Resolution each month
- 2** Enter using one (or all) of the options listed
- 3** Qualify to win the **monthly prize** ...
AND a **grand prize** at the end of the year.

Miss a month? Several months? You can still catch up!
Email us a photo or video for each missed Resolution
to qualify for a grand prize at the end of the year.

Each month, we will challenge participants to do a small task that has a significant impact. Accept the resolution, and you will qualify for the current monthly prize AND a grand prize at the end of the year.

This month's resolution (see next page) – and all resolutions throughout the Challenge – will be announced on Facebook and Twitter, and posted on our website.

Participants can use several options to enter the Challenge:

- Simply "accepting" the monthly challenge will grant you a single entry.
- Liking or commenting on our Facebook Post about the current resolution will grant two additional entries.
- Sending out a Tweet about the current resolution will give you two more entries.
- And, for the biggest impact, participants can send us a photo or a short video as "proof" that they have completed the resolution in order to earn five more entries.

A total of ten entry points are available to each participant, each month.

If you miss a month, or join the Challenge part way through the year, you can still submit a photo or video for each missed resolution to get five entries into the grand prize drawing.

Throughout the year, we will pick winners to receive monthly prizes (such as NBPD Challenge Coins). At the end of the year, all successfully-submitted entries will also be in the running to win our grand prizes: Police Department experiences such as Ride-Alongs or Station Tours.



January's Resolution has already been published (see left), and it's a good one!

Are you already signed up for Nixle? If so, then half of your Resolution is already handled. (If not, complete the quick sign-up at www.nixle.com to receive important traffic advisories and crime information directly from the Police Department.)

Then, all you have to do is spread the word and tell a friend about Nixle.

Easy, right?

The 2015 Resolution Challenge is open to all adults who live or work in the City of Newport Beach. More information, including all of the rules and regulations, appear online at www.nbpd.org/resolution.

Public Works Department
City Manager's Newsletter



To: Dave Kiff, City Manager
From: David A. Webb, Public Works Director
Date: January 9, 2015

BUCK GULLY WETLANDS RESTORATION PROJECT UPDATE

In the spring of 2012, the City installed elements to the Lower Buck Gully Wetlands to control erosion in the area. The photo to the right shows the bendway weir rock structures that were installed halfway up the canyon toward Coast Highway. These structures push Buck Creek away from the west side of the canyon where the force of the stream once threatened to eat away at the slope.



The native plants installed along with the erosion control elements are thriving with native plant species now beginning to multiply on their own.

Signs of deer and raccoon wildlife are evident along with egrets, mallard, night herons and blue herons frequenting the ponded area. These improvements have continued to be successful in helping the wetlands flourish!

STORM DRAIN IMPROVEMENT PROJECT UPDATE

Construction continues on the City's fifth Continuous Deflective Separation Unit (CDS) located at Begonia Park. The contractor should finish the project toward the end of the month. These units are designed to capture trash and debris before they enter our bay.

The photo to the right shows the existing storm drain where a new pipe will be installed that diverts the water flow to the CDS unit where it will be cleaned and sent back to the storm drain to continue onto the bay.



UPCOMING COMMUNITY MEETINGS:

Public Works is hosting two information meetings for proposed Underground Utility Assessment Districts in the community.

January 21, 2015 - 6:30 p.m.

Assessment Districts 111 & 116
Balboa Peninsula from 46th St. to
38th St. and 31st St. to 23rd St.

Old City Hall Council Chambers
3300 Newport Boulevard

January 28, 2015 - 6:30 p.m.

Assessment District 118
Newport Heights

Newport Heights Elementary School
300 East 15th Street



CONGRATULATIONS TO BRYAN LOO ON BECOMING A PROFESSIONAL ENGINEER!

Please join us in congratulating Civil Engineer Bryan Loo who earned his Professional Civil and Traffic Engineering licenses in December! Governed by the California Board of Consumer Affairs, an engineer is required to prove his/her experience and knowledge in the discipline through 13 hours of testing for the Professional Civil Engineering license and another eight hours for the Professional Traffic Engineering license.



With this achievement, Bryan adds to the number of Professional Civil Engineers in the City and is the sixth Professional Traffic Engineer in the Public Works Department! Congratulations, Bryan!



PUBLIC WORKS FUN FACT

Did you know you only have to push a cross-walk button one time to trigger the signal?

Pushing the button more than once won't make the signal change any faster.

To: Dave Kiff, City Manager

From: Laura Detweiler, Recreation & Senior Services Director

Date: January 09, 2015



Congratulations Gianna Gancar, JWA Grand Prize Winner!

Gianna Gancar, a 6 year old participant in Mrs. B’s art program has received the grand prize at the 25th Annual John Wayne Airport Student Art Contest. Gianna’s depiction of the Balboa Fun Zone includes the iconic Ferris wheel and the “Welcome to Balboa” sign, perfectly captured the contest theme; “Exploring Orange County’s Story.” The winning artwork will be displayed at John Wayne Airport until March 6, 2015.



Marine Protection goes to Sacramento

On December 1-2, Marine Protection Supervisor, Michelle Clemente was invited to a special workshop held in conjunction with the Ocean Protection Council (OPC) meeting. The OPC meeting was preceded by a two-day workshop which brought together the chairs of fourteen marine protected area (MPA) Collaboratives. MPA collaboratives have been established along the California coast (aligning generally with county boundaries) and are comprised of a broad range of citizens from different ocean user groups who are supporting effective MPA management. The group met to share lessons learned and coordinate more effectively with the state agencies involved in MPA management.

Michelle has served as the Chair of the Orange County Marine Protected Area Council (OCMPAC) since 2010. OCMPAC is a collaboration of city and county officials, institutional representatives, environmental consultants, academic faculty and nonprofit organization members. The goal is to set the model for localized implementation of marine conservation efforts through regional communication and cooperation. OCMPAC accomplishments have included county-wide signage, enforcement trainings, teacher workshops, research management and education programs. Orange County was the first county to form a community-based MPA collaborative, and serves as the model for the rest of the state.



City of Newport Beach Marine Protection Supervisor Michelle Clemente (right) with Natural Resources Secretary and OPC Chair, John Laird (left).

Following the workshop the OPC passed the “**The California Collaborative Approach: Marine Protected Areas Partnership Plan**” (Partnership Plan). This plan will serve as a guide for how a variety of partners can engage MPA management. The Council also requested a workplan for core agency partners that explicitly assign roles and responsibilities for ensuring implementation of the Partnership Plan. The Partnership Plan was also adopted by the Fish and Game Commission on December 3.

Kudos to Ethan!

Special Kudos go out to Ethan Machado, who has worked for the City for over 7 years in programs and events such as Flag Football, Track & Field, Lap Swim, Active Kids, Preschool 101, 4th of July is for Families, and more. One of our residents and customers, Cynthia Muchnick, took the time to write an email about Ethan and the great job he does here at the City and it is shared below.

From: Cynthia Muchnick [<mailto:cynthiamuchnick1@gmail.com>]

Sent: Monday, December 08, 2014 12:09 PM

To: Detweiler, Laura

Subject: Kudos to Coach Ethan

Dear City of Newport Beach Coaching Coordinator —

I am a mom of 4 and your wonderful Coach, Ethan Machado, has coached my boys for many seasons of flag football. I have always meant to write a quick note to you to tell you what a wonderful coach he is and what a difference he is making in the lives of our sons. He is patient, fair, a great role model and all-around committed and dependable. My oldest son is 16 and a wrestler and has never played for Ethan but has enjoyed talking to him about wrestling whenever he attends a game. My older son, Jacob (13) has been coached by Ethan for many seasons, and now my son Ross (10) has enjoyed several teams with him. On the sidelines he is wonderful, never yells or gets out of control, but really brings out the best in each player. And I have seen a lot of coaches in my years as a parent! Ethan even came to my son's bar mitzvahs since they adore him so much. Anyway, I just wanted to thank you and tell you how terrific I think he is. I know my feelings are echoed by many parents in Orange County. Happy Holidays.

Cynthia Muchnick

Cindy C. Muchnick, M.A.

Author & Speaker

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949-644-4145

www.cynthiamuchnick.com



Welcome to the Team Julie Anding

In November, Julie Anding started as the new Fitness Center Coordinator at OASIS Senior Center. Julie grew up in the Pasadena area and after graduating with her bachelor's degree in psychology, took a position with the City of San Marino Recreation Department. In her twelve years with the City of San Marino she ran special events, aquatics programs, summer camps, afterschool daycare programs, the Centennial Celebration, and many other areas of administration. Julie is passionate about an active lifestyle and loves to run, practice yoga, cycle, swim, snowboard, and just enjoy the outdoor life that Southern California has to offer.



Whistle While You Work

The very dedicated and hardworking OASIS Recreation staff held a deep cleaning of the facility on Friday night, December 5. Staff went through and cleaned cabinets, sinks, tables and white boards in the classrooms and art rooms. This cleaning is held every six months in an effort to keep the facility looking fresh and new. The extra effort put in by staff does not go unnoticed as they tend to the building with great attitudes and smiles!



Shiny New Floors!

Over the recent holiday break, the Department conducted our annual gym and dance floor resurfacing project. Work was completed on the Newport Coast Community Center and West Newport Community Center gym floors, and Newport Coast Community Center, Community Youth Center and OASIS Senior Center dance floors. The hardwood is ready for another year of basketball, dance, gymnastics, pickleball, and fitness related activities!



Wine & Cheese

The OASIS will host its annual Wine & Cheese Social on Wednesday, January 21 at 4pm. Participants will enjoy a sampling of wine and cheese along with a live classical music performance by a violinist and pianist duo. Tickets are \$5 and can be purchased at the OASIS Administration Offices.



Something to Ponder

“Start by doing what’s necessary; then do what’s possible; and suddenly you are doing the impossible.”

-Francis of Assisi



Things To Do In Newport Beach:

<input type="checkbox"/>	Sun. 1/11 3-4pm	Sunday Musicale - Hayk Arsenyan, Pianist Central Library - For more information, visit www.newportbeachlibrary.org
<input type="checkbox"/>	Mon. 11/12 11:30am-2pm	Lego "Block" Party Mariner's Library - For more information, visit www.newportbeachlibrary.org
<input type="checkbox"/>	Sun. 11/18 9am-Noon	Buck Gully Wild Ways of Water Hike OASIS - 5th & Marguerite Parking Lot FREE
<input type="checkbox"/>	1/19-2/1	Newport Beach Restaurant Week For more information, visit www.dinenb.com .
<input type="checkbox"/>	Wed. 1/21 4-5:30pm	Wine & Cheese Social OASIS - 801 Narcissus Ave \$5/person
<input type="checkbox"/>	Thurs. 1/29 10-11am	Meet and Greet with Canine Companions OASIS - 801 Narcissus Ave FREE
<input type="checkbox"/>	Sun. 2/1 2-3pm	Sunday Musicale - Alma Quartet Central Library - For more information, visit www.newportbeachlibrary.org
<input type="checkbox"/>	Sat, 2/7 4:30-6:30pm	Buck Gully Reserve Upper Loop NCCC - 6401 San Joaquin Hills RD FREE
<input type="checkbox"/>		
<input type="checkbox"/>		

