



---

---

**CITY OF NEWPORT BEACH**  
**City Manager's Newsletter**

**TO:** Mayor Selich & Council Members  
**FROM:** Dave Kiff, City Manager  
**DATE:** September 4, 2015

---

---

Please enjoy the attached newsletters...



To: City Manager Dave Kiff  
From: City Clerk Leilani Brown  
Re: Monthly Newsletter  
Date: September 4, 2015

**Congratulations to the Second Quarter Rideshare \$100 Winners!!**

- + James Auger
- + Jeff Bogin
- + Dustin Burnside
- + Spring Case
- + Scott Grecco
- + Cindy Harris
- + Scott LaRuffa
- + Arthur Mitchell
- + John Partidge
- + Kim Rieff



**Also to the Monthly (April/May/June) Car Wash Drawing Winners!**

Ronnie Hahn, Faz Kiatkwankul, Tim Merrill, Charlie Muro, Fong Tse & Cherall Weiss

**Thank You City of Newport Beach Employees!!!**

Due to your diligence in filling out your Commuter Survey forms, the City has reached its best Air Quality Management District (AQMD) reporting results in over 4 years of participating in the program. This means we did so well that the AQMD gave the City a break in its State filing fees and our program can remain unchanged so we can continue to offer the same incentives as last year. This is a huge win for the City!

We also continue to improve our Rideshare/Carpool/Commuter Program. Recently, we met with OCTA and Enterprise representatives to explore vanpooling options (it's definitely not the same old giant white van it was in the past – seriously cool rides now). We have more research to do and will keep you apprised!

As always, we are more than happy to help our employees find a rideshare partner, safe bike trails, bus routes or any other need you have to help our air quality and lessen the amount of vehicles on the road.



## COMMUNITY DEVELOPMENT DEPARTMENT

To: Dave Kiff, City Manager

From: Kimberly Brandt, Community Development Director 

Subject: City Manager's Newsletter

Date: September 4, 2015

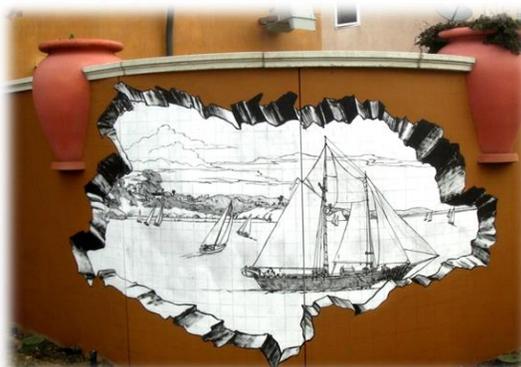
---

### Balboa Village's Newest Mural

The Community Foundation of Balboa Peninsula Point recently commissioned Muralist Art Mortimer to paint a mural on the Orange County Sanitation District's Pump Station, located at the intersection of A Street and Balboa Boulevard in Balboa Village. As seen below, Mr. Mortimer has created a 3-dimensional view through the wall to sailboats in the bay. The final step for completing this beautiful entry corner upgrade was the City's installation of new water-efficient landscaping.



*Muralist Art Mortimer with his completed mural*



*Work in progress*



*Landscaping In Place*

A special thanks to Ann Crafton, Principal Financial Analyst and Nick Arhontes, Director of Facilities Support Services, of the Orange County Sanitation District for their support of the mural project and expedient processing of all the necessary paperwork.

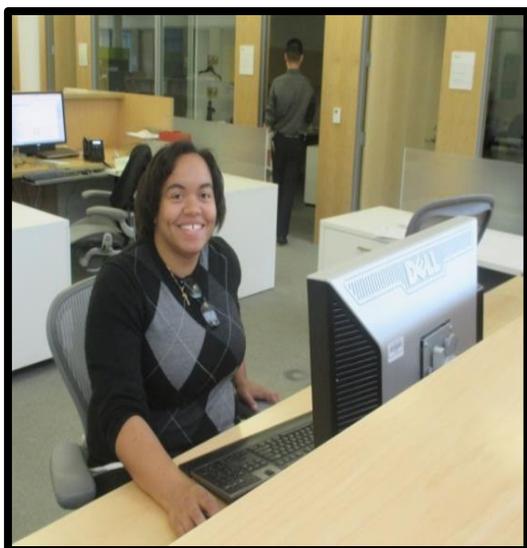


## COMMUNITY DEVELOPMENT DEPARTMENT

### ***Water Conservation Staff***

The Code and Water Quality Enforcement Division has two new faces joining the team. You can catch Alexsundra Captan and Joshua DeLoach in action at Bay D. Joshua and Alexsundra will be assisting Code Enforcement staff in responding to the communities' needs in dealing with the Water Conservation & Drought requirements. They will also be assisting with customer service and administrative responsibilities.

Joshua DeLoach is an Urban Studies major at UCI and is finishing up his last semester before graduating with a Bachelor's Degree. Joshua is originally from the East Coast and enjoys spending time with his spouse, dog, and taking advantage of the great California weather. He likes hiking, swimming and is considering adding paddle boarding to his adventures soon. When Joshua is not outdoors, at school, or working, you might find him volunteering at one of the many charities close to his heart. Joshua has spent a significant time participating in outreach and education programs for at-risk minority groups, as well as participated in the wish fulfillment program for Make-a-Wish Foundation.



Alexsundra Captan (Ali) is also a graduating student of the Urban Studies program at UCI and is currently working on her Civil Engineering degree. Ali is originally from Maryland and has traveled to California for schooling. Speaking of traveling... Ali recently had the opportunity to visit West Africa to spend two months working for the Liberian government as part of an internship. During her time there, she had the opportunity to delve into the planning and zoning of the region. In addition to traveling, Ali enjoys sports and played Rugby in college.

Please help us welcome both Joshua and Alexsundra to the Code and Water Quality Enforcement team.

### ***Balboa Performing Arts Theater Property***

September 14 is the final day that offers will be accepted from interested parties to purchase the Balboa Performing Arts Theater property located at 709 East Balboa Boulevard.



## COMMUNITY DEVELOPMENT DEPARTMENT

### ***Expedited Permitting Process***

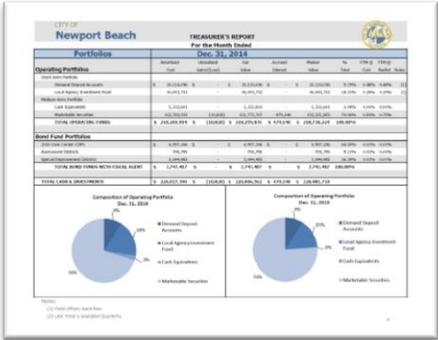
The City has adopted a new expedited permitting process for solar photovoltaic systems that generate 10 kilowatts of power or less. With the process, staff will review the plans for new installation for building code compliance at the Permit Center. Once a building permit is issued, the building inspector will perform one final inspection at the end of the project to ensure that it was safely installed with all the required signage. More information can be found on the City's website [www.newportbeachca.gov](http://www.newportbeachca.gov)

CITY MANAGER'S NEWSLETTER  
Finance Department



Date: September 4, 2015  
To: Dave Kiff, City Manager  
From: Dan Matusiewicz, Finance Director  
Subject: City Manager's Newsletter

**Treasury Report Update**



The July 2015 Treasury Report is available on the City's website at: [www.newportbeachca.gov/treasury](http://www.newportbeachca.gov/treasury).

As of July, the City's portfolio totaled just over \$223 million, from all sources. It is invested in broadly diversified high-grade securities with an average credit rating of AA+. Roughly \$47 million of this portfolio is highly liquid, meaning that it is available for cash flows associated with day-to-day operations and cash funding of major construction expenditures.

The medium-term portfolio (\$169 million) has a weighted average effective maturity of 1.88 years. The total return for the medium-term portfolio for the trailing twelve months was 1.06%. This return compares favorably to our benchmark for the same period, the BAML 1-3 Year Treasury index, which returned 1.01%.

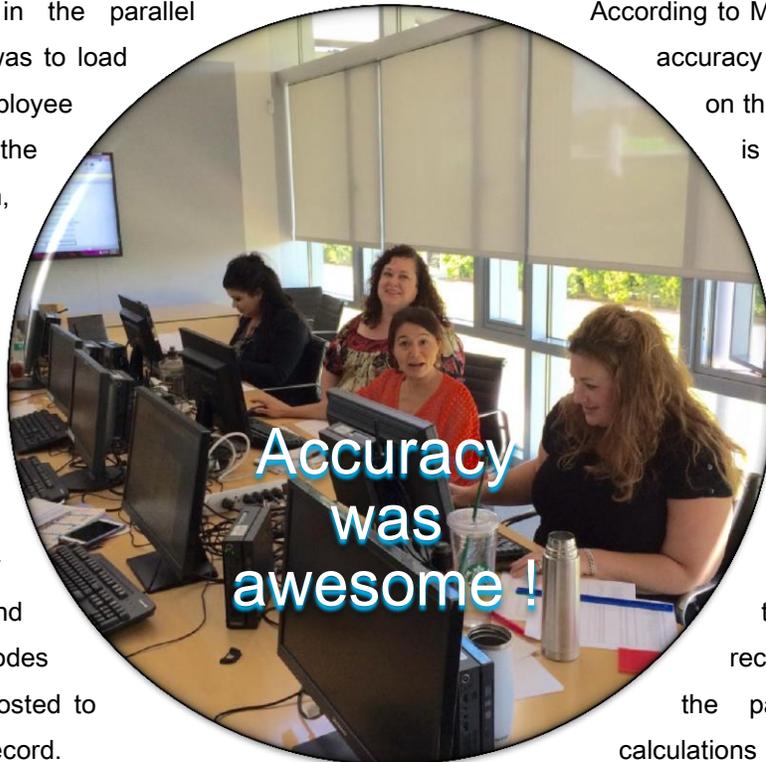
## ***HR/Payroll Implementation Update – Parallel Processing Underway!***

Human Resources, Payroll, and IT staff successfully completed the first parallel payroll in Munis. The term parallel, in this case, is used to describe the process of taking a snapshot view of the existing HR/Payroll database and comparing it with the end results of certain processes as compared to the new database. The end goal is to validate that

records are coming across into the new system as planned.

Payroll processing is underway and the accuracy in most clients is 25%, but we had 47% accuracy in the first parallel payroll.

The first step in the parallel payroll process was to load all of the employee data in the new system, some of which were converted by IT staff, but the majority was manually generated – a significant number of pay codes and deduction codes were manually posted to each employee record.



The next step involved loading timecard data from the last payroll run into the new system. Then we processed payroll!

According to Munis staff, the target accuracy level for most clients on the first parallel payroll is 25%. Our accuracy was 47%! In addition, the gross earnings for more than 300 full-time employees is accurate. Our focus now is working on posting corrections to the employee records and to some of the pay and deduction calculations prior to our next parallel payroll. We'll be looking at accuracy of gross pay as well as net pay during the second parallel payroll which is scheduled for next month. The efforts made by Human Resources and Payroll staff are commendable – great job!



**Newport Beach Fire Department  
Office of the Fire Chief**

DATE: September 4, 2015  
TO: Dave Kiff, City Manager  
FROM: Scott Poster, Fire Chief  
**SUBJECT: CITY MANAGER'S NEWSLETTER**

---

**September is National Preparedness Month**

September is National Preparedness Month and the Fire Department encourages all residents to Make a Plan, Build a Kit, and Get Trained. There are a number of events throughout the month of September for both employees and residents to better prepare for any unexpected disaster.



The Fire Department will host the 7<sup>th</sup> Annual Disaster Preparedness Expo on Saturday, September 19, from 10:00 a.m. - 2:00 p.m. at the Newport Beach Central Library. The Expo will feature interactive booths on how to prepare yourself, your family, and your neighborhood for any unexpected disaster. No registration required; interested participants are encouraged to stop by anytime between 10:00 a.m. - 2:00 p.m.

**CERT**

The Fall 2015 CERT programs are also set to begin in early October. There are three CERT programs offered this fall: a Tuesday/Thursday evening class, a Thursday day class and an all-day Saturday class. The CERT training classes are a 24-hour hands-on training program that teaches residents how to prepare for an unexpected disaster. Course topics include: disaster psychology, fire suppression, light search and rescue, and disaster medical operations.

Interested participants are encouraged to email [nbcert@nbfd.net](mailto:nbcert@nbfd.net) or call 949-644-3112. The CERT program schedules and applications are also available on the City of Newport Beach website.

## **CERT Wilderness First Aid Class**

On August 18, 20, and 22, the Newport Beach Fire Department hosted American Red Cross Wilderness First Aid classes for members of their CERT program. The focus of the course is to teach first aid principles and skills so that individuals can respond to emergencies and give care in areas that do not have immediate emergency medical care. The 16-hour class was held during two evenings at Fire Station 7, and on one Saturday at Bonita Canyon Sports Park.

## **Harbor Courts CERT Class**

On Friday, August 28, Newport Fire Truck 62, led by Captain Brett Sutherland, taught a fire suppression and light search and rescue class for county employees at the Harbor Court. The Orange County Courts have an active CERT program for their employees throughout the county. During the 5-hour class, fire personnel instructed on the basics of fire suppression and went through hands-on training on how to use a fire extinguisher. They also covered indoor and outdoor light search and rescue and reviewed some of the basic type carries that can be used to move injured victims. The City of Newport Beach CERT program, Orange County Courts CERT program, 24 other Orange County city CERT programs, and other affiliated agencies are all part of the CERT Mutual Aid Program (CMAP) in Orange County and work collaboratively to assist one another with training, exercises and volunteer activation.

## **FIRE OPERATIONS**

Extreme fire conditions have hit the northern part of the state and with multiple large fires, resources from Southern California have been called to assist. All of the fire departments from Orange County have been sending either strike teams of equipment and personnel, or personnel for fire management teams.

Newport Beach Fire Department is proud to have answered several of these requests; the first as a Public Information Officer to



the Jerusalem Fire. Fire Paramedic Jude Olivas responded to this incident and was responsible for keeping the surrounding communities informed and answered questions at town hall meetings.



The second request was for a fire line EMT. Fire Engineer Erin Brown worked for 14 days in heavy timber on the Humboldt Lightning Complex Fire, ensuring crews were safe and was there to assist when needed on the fire line.

This mutual aid response is set up throughout the state ensuring proper resources are sent to the location or incident that needs it the most. We are happy to have our personnel back safe, and we are certain their families are as well.



## TRAINING DIVISION

Training has focused on several areas to wrap up our busy summer. Transitional Fire Attack is a class that is in the process of being taught by Advanced Fire Control to Newport Beach firefighters.

This two-part class begins with 3½ hours of didactic in-service at our Fire Station 7 training room. There, the components of modern material fire behavior are examined and the steep time-temperature curve reviewed. This refocuses our methodology of modern firefighting to resetting the fire before making entry if the opportunity exists. This will lower the temperature and in turn make it safer for our firefighters. Part two is the application of this technique focusing on the safe application of water to the fire, coordinating the attack with crews preparing to go into the involved structure.





Along with specialty training, as mentioned above, crews also participate in Monthly Training Activities (MTA). This month's MTA was rope rescue. The MTA provides a review of material, equipment, policy and responsibility. It is then up to the crew to put on a drill.

Pictured right, several crews perform a mock rescue at Galaxy Park. This has been the sight of multiple

rope rescues in the past and its vegetation and sandy cliffs provide unique challenges for our firefighters.



## **MARINE OPERATIONS**

### **Lifeguard Stats for August 2015**

PUBLIC CONTACT	15,300
ENFORCEMENTS	4,493
REUNITED PERSONS	49
MEDICAL AIDS	575
PREVENTATIVES	24,204
RESCUES	1,033
BEACH POPULATION	1,737,000

### **Notable Events**

Junior Lifeguard graduation was held on August 6, 2015. The graduation started at 5:00 p.m. at the Junior Lifeguard Headquarters in Peninsula Park. Our Junior Lifeguard instructors announced the high point participants and an Instructor's award for each of their groups.



## 2015 JG Graduation

Thank You for a Super Epic Summer!

August 9, 2015, was the Annual Gray Lunde Ironman Memorial Event. We had over 100 participants that included junior guards, parents, and siblings. The competition was a 7-mile run, and 1-mile ocean swim starting at



the Santa Ana River Jetty and swimming between the buoys at the Newport and Balboa Piers. The race ended at Junior Lifeguard Headquarters on A Street. The Lunde family presented awards for the top three finishers.

On August 28, 2015, Newport Lifeguards participated in the So Cal Paddle Down hosted by the John Wayne Cancer Foundation. This event helps benefit and raise awareness for the foundation's Block the Blaze program that educates, prevents, and fights against cancer. The event has California Surf Lifesaving Association inter-agency lifeguards taking turns passing a buoy down while on a paddleboard, along the Southern California coast from Gaviotas to Imperial Beach.



*(Pictured above: Captain Skeeter Leeper, Lifeguards Mark Herman, Eric Smith and Avery Wickham)*

### **Employee Training for National Preparedness Month**



September is National Preparedness Month and the Newport Beach Fire Department is encouraging all employees to Make a Plan, Get a Kit, and Get Trained. There are still a few openings for the events below. To sign up, click [here](#)

### **CPR Training**

The Newport Beach Fire Department is proud to offer two American Red Cross Cardiopulmonary Resuscitation (CPR) trainings for employees. The classes will be taught by Fire Department CERT volunteers and will include adult and pediatric CPR and Automated External Defibrillator (AED) training. Employees who successfully complete this course will receive a certificate for CPR/AED valid for two years.

The class is free but you must get approval from your supervisor before registering. Space is limited.

Dates: Tuesday, September 15, 2015  
or  
Tuesday, September 22, 2015

Times: 8:30 a.m. - 12:00 p.m. (you must attend the entire time, no make-ups)

Location: EOC, located on the lower level of the Civic Center

### **Disaster Preparedness Lunch and Learn**

In recognition of National Preparedness Month, the Newport Beach Fire Department Emergency Management staff is hosting a disaster preparedness lunch and learn. The class will focus on man-made and natural disasters that might impact Newport Beach and what employees and their families can do to better prepare for these unexpected events.

Date: Thursday, September 10, 2015

Time: 11:00 a.m. - 12:30 p.m.

Location: EOC, located on the lower level of the Civic Center

Lunch and a special preparedness gift will be provided to all that attend.

### **FEMA Social Media Course**

On August 26, 2015, the Newport Beach Fire Department hosted a Social Media Course provided by the Federal Emergency Management Agency (FEMA) in the EOC. The class was well attended, with 36 people from 20 different agencies, including several public safety chiefs. The class was also given a tour of the EOC.



## HUMAN RESOURCES DEPARTMENT

### CITY MANAGER'S NEWSLETTER

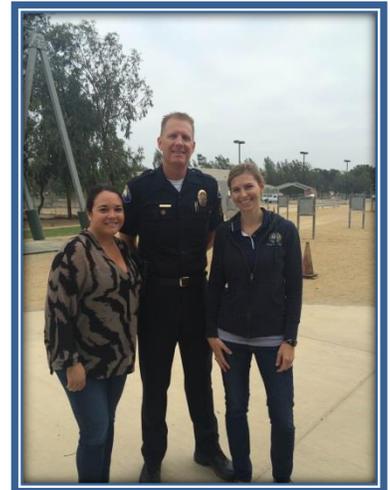
DATE: September 4, 2015  
TO: Dave Kiff, City Manager  
FROM: Terri L. Cassidy, J.D., Deputy City Manager/HR Director  
SUBJECT: News and Updates from Human Resources

#### Entry-Level Police Officer Testing

Candidates interested in becoming a Newport Beach Police Officer Recruit participate in a multi-step recruitment process including a written exam, physical agility test (PAT), and oral panel interview. Human Resources recently teamed up with the Police Department to conduct and proctor this competitive process.

After receipt of over 390 applications, qualified candidates competed in each of the rigorous testing processes over the last two weeks in August. ***Congratulations to the 22 successful Police Officer candidates placed on the eligibility list!***

Thanks to the Police Department for working with Recruitment in coordinating and facilitating another successful recruitment for Entry-Level Police Officer!



*Pictured (left to right): HR Specialist Angela Zehr, Police Sergeant Mark Hamilton, and HR Specialist Stephanie Godfrey at the PAT*



*Candidates watching an informational video prior to the written exam*



*One of the five PAT phases – Vehicle Push*

**For information on Police Officer opportunities or to view videos on the recruitment and testing process, please visit [www.NBPD.org](http://www.NBPD.org).**

## Scholarships Winners Receive Award

Human Resources recently distributed \$700 checks to winners of the 2015 City of Newport Beach Ackerman Scholarship Program. The students will use these funds to finance their college tuition, books or class materials. Winners of the scholarship were required to meet the criteria of graduating from high school in 2015, or be currently enrolled in a two-year community college or four-year college/university, and have a cumulative G.P.A. of 3.0 or higher. Below are the recipients:



Brett Beaudette

Brooke Beyrooty

Felicity Giddings

Elijah Herrera



Tyler Holt

Nicholas Luckow

Patrick Ong

Rafe Feffer



Trevor Sereno

Erin Stefano

Not pictured: Stephanie Dickerson and Samantha Ludes

Best wishes to our recipients for a great school year!

## Open Enrollment 2016 Begins Monday, September 14

The City's Annual Open Enrollment period begins on Monday, September 14, 2015. During Open Enrollment, Risk Management will assist active and retired employees in making their benefit elections for the 2016 plan year.

Medical plan information can be obtained by calling CalPERS at 888-CALPERS (888-227-7377) or online at [www.calpers.ca.gov](http://www.calpers.ca.gov). Open Enrollment information, including new carrier information for dental and vision plans, will be posted on the Employee Intranet on September 14.

Active employees will enroll themselves and dependents online utilizing the Employee Assistance Center (EAC). The EAC can be accessed on the City's internet site at: <https://www2.newportbeachca.gov/eac/login.aspx>. ***The deadline to make benefit selections is Friday, October 9, 2015.*** Employees and retirees are welcome to call Human Resources at extension 3300 with any Open Enrollment questions.

A special thanks to the Informational Technology (IT) Division, for all of their help updating and maintaining the EAC and assisting with Open Enrollment!

# INFORMATION TECHNOLOGY DIVISION

## City Manager's Newsletter

---

---



**To:** Dave Kiff, City Manager

**From:** Rob Houston, IT Manager/Assistant to the City Manager

**Date:** September 4, 2015

---

### cITy Making Connections

Recently we outlined a list of the many hardware and software projects finished since the 2011 IT Strategic Plan was completed. This list covered the core hardware and software types of projects that the City's IT department is known for. Not on the completed projects list is a very important yet largely "hidden behind the scenes" service that your IT staff spend a lot of their time working on.

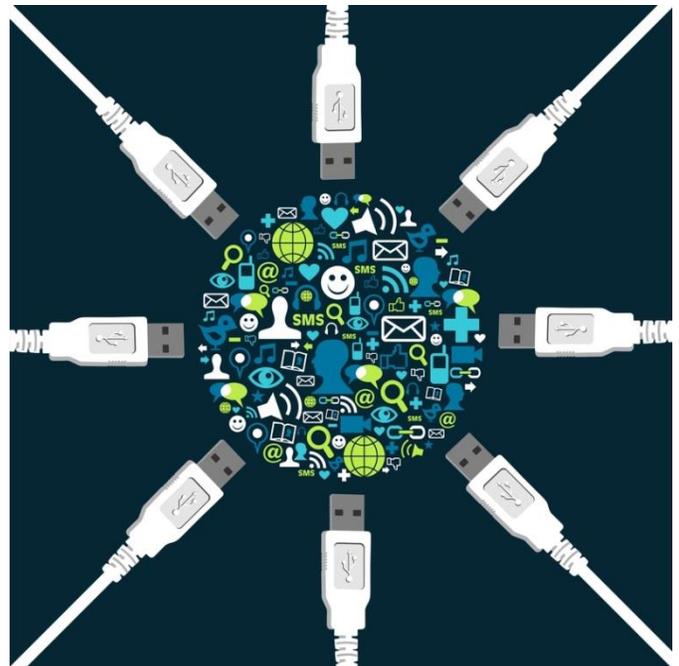
To get our broad mandate of City business completed we need a lot of specialized software; like police dispatch and records systems, library databases, lifeguard scheduling, recreation class registration, the main financial and human resource ERP software (Tyler-Munis), permitting systems, and much, much, more. We have over 60 individual software systems to get our work done and none of them come out of the box with an ability to talk to one another. Think of having a coffee table full of separate remote controls for all of your different equipment and trying to make them all work easily.

What our IT staff does is connect and integrate the City's data so they can talk to other City systems and connect with outside systems like those at state agencies, banks, the DMV, benefit companies and pension agencies. Getting that data to flow from system to system creates efficiencies and helps streamline City services.

It is complicated, technical work and hard to describe but here is an attempt to highlight some examples of those connections efforts that make our City more efficient:

- **Recreation Payments - ActiveNET Instructor Payment to Tyler-Munis**

Recreation staff uses ActiveNet software to track all of their over 150 instructor lead classes; the number of folks attending, the instructors' details, etc. However we need to pay the instructors using our separate Tyler/Munis financial software. So to quote one IT Applications staff's explanation, they simply "developed a SQLServer SSIS package to pull the appropriate data from Active Net and import it into the Munis systems for payment." Easy for them to say☺ but the result is that not only does this save staff time; it also helps ensure the accuracy and consistency of the information.



- **“What’s going on in my neighborhood” Map Project**

Our IT GIS staff has created a cool map that links data from our permitting system, and both the Fire and Police Departments’ calls for service software systems. Now that the connection work is done, this map will automatically update every 30 minutes to provide a simple map based, visual overview of a lot of busy activity that is going on in our City. The map is on our City website under the “How do I... Find” section or you can enter this link if you want to check it out:



<http://nbgis.newportbeachca.gov/gispub/NeighborhoodMap/default.aspx>

- **Paying the City’s Vendors - Bank of America WORKS ePayables Implementation**

The City contracts with a lot of vendors, and processing all the bills and making payment are a significant effort. In order to streamline this effort, City staff partnered with Bank of America (BoFA) to implement an ePayables solution. The vendors register with the program and then they can get paid directly into their bank account through the interface IT staff built to connect our Financial system to the BoFA system. This process has worked very well, saved a lot of staff processing time, and resulted in a BoFA rebate of over \$60,000 for the past year.



- **Business License State Fee \$1 Implementation**

Ever wonder what happens when the State mandates a new fee? Well agencies like our City have to scramble to find a way to charge and collect that fee, and then ensure that the new amount charged gets back to the State within a strict time limit the State gives us. Our business licensing software does not come automatically set up to handle new State fees. So IT staff were able to create an automatic assessment and tracking process to ensure the correct fees were collected and then returned to the State. This saves considerable staff time and effort.

- **Laserfiche and Permitting System Integration Using Barcode and Workflow**

The City issues a lot of permits each year; from Building permits, to Fire permits, to Code Enforcement permits and Public Works permits. All those permits need to be filled out and entered into our Permitting system. In the past, each permit had to then be entered again into our document records system. IT staff worked closely with department staff to leverage our Laserfiche system to create a series of barcode workflows. The scanning triggers a connection with the Permitting system so that “meta data” (key terms) can be pulled from the permit and inserted into Laserfiche. This saves staff time and increases accuracy of the information on the template, which in turn helps staff as well as residents easily find the right documents they need.

Other efforts include automation of the Empower Retirement (formally Great West) online enrollment process, myCALPERS automated submittal process, FireRMS and Sungard miscellaneous receivables integration and much more. Although this is not a complete list of all the data connecting and integration work going on at the City, I hope it gives a peek “behind the scenes” of the efforts being made to create a more efficient organization.



## LIBRARY SERVICES DEPARTMENT



September 4, 2015

**To:** Dave Kiff, City Manager

**From:** Tim Hetherton, Library Services Director

**Subject:** City Manager's Newsletter

---

### Library Services

#### **New Staff**

August was a busy month of interviewing for library positions, including department assistants, library assistants and pages. Liz Aaron recently began as our new full-time Librarian for Children's Services. Liz worked at Oceanside Public Library prior to this. Next week we will welcome Evelyn Hernandez who will lend a much-needed hand in Literacy Services and Wendy Frankel, a very active Friend of the Library, who will start as a Page at the Central Library September 9.



#### **Library Card Sign Up Month**

School has started and September is already busy with more than 25 programs scheduled this month, September is also "Library Card Sign Up Month" and our children's and teen services staff are promoting library card sign ups with prizes for kids and teens and a "Gift Bag" drawing. The Gift Bags contain a variety of items provided by funds from the Friends of the Library.

#### **Friend of the Library Workroom**

We are in the process of turning the old computer room into a workroom for the Friends of the Library, who do a tremendous amount of work at the library preparing for their very successful book sales.

#### **Literacy Services**

A group of Kappa Kappa Gamma alums dropped by the Literacy office this week to deliver a very generous donation from their fundraising activities. The donation will go towards providing materials and programs for our Literacy Services program. The importance of literacy and the success of our program will be highlighted next week at the annual International Literacy Day event on Thursday, September 10. We will be celebrating the dedication of literacy tutors and the accomplishments of adult learners in the program with a special event in the Friends Room from 10 a.m. to 12 p.m.

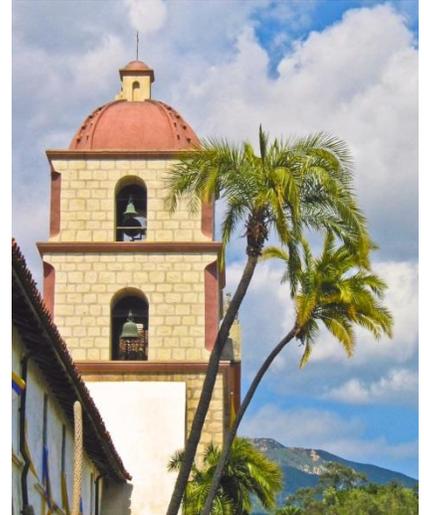


# Cultural Arts Services

## California Missions by Ting-Ting Lee

A new photographic exhibit by Ting-Ting Lee was installed in the Central Library lobby this week. The collection of 28 photographs shows all 21 of the historic missions in California, established between 1769 and 1833 by Catholic priests of the Franciscan Order under the leadership of Father Junipero Serra.

Originally from Taiwan, Ting-Ting studied graphic design at California Institute of the Arts. The artist visited all 21 missions in 2009, taking eight trips up and down the California coast to complete the project in ten months. It became more than just a photography project for the artist. She said, "After walking on all of the 21 missions' grounds, I felt as though I have finally become part of California and California has become part of me."



## Concerts on the Green

We had another great turn out for the Concert on the Green with the Kelly Rae Band on Sunday, August 23. With picnickers on the Green, line dancers on the stage, and tailgaters on the top level of the parking structure, it was a fun night for all ages.

The final Concert on the Green for summer of 2015 will be held on Sunday, September 27. Britain's Finest will play a full range of Beatle's hits. We expect the Civic Center Green to be packed!



## Sculpture in the Civic Center Exhibition

The 10 new sculptures have been installed in the Civic Center Park and we are planning for the Grand Opening event on Saturday, September 12 from 2 p.m. to 5 p.m. The Newport Beach Arts Foundation is hosting a lunch for the artists before the event and will also be leading walking tours around the Park. There will be two art activity stations set up for children and we have engaged Kelly Bishop, formally of the Orange County Museum of Art, to oversee the art projects. There will also be music and refreshments. A short presentation will begin at 3 p.m., introducing the artists and others involved with the Sculpture Exhibition.



Newport Beach  
**Sculpture**  
in Civic Center Park  
Exhibition

**GRAND OPENING**  
September 12, 2-5 p.m.

- Ten New Sculptures on Exhibit
- Docent-Led Walking Tours
- Art Activities in Civic Center Park  
*Coordinated by Kelly Bishop*
- Music & Refreshments
- Program & Reception at 3 p.m.  
Civic Center Community Room

Exhibition and installation coordinated by

Arts GREEN PUBLIC ART display  
ORANGE COUNTY COORDINANCY

Newport Beach City Arts Commission  
newportbeachca.gov/culturalarts  
facebook.com/newportbeacharts



# MUNICIPAL OPERATIONS DEPARTMENT

September 4, 2015

**TO:** Dave Kiff, City Manager  
**FROM:** George Murdoch and Mike Pisani, Directors  
**SUBJECT:** *City Manager's Newsletter*

---

## Water Conservation Landscape Projects

In August, Parks Maintenance crewmembers replaced high water use turf with drought tolerant succulents at Buck Gully, Balboa Library and Fire Stations 1 and 2. Parks Maintenance Supervisor Paul Ramirez and Crew Chief Anthony Petrarca will continue to identify additional projects throughout the City where the transition to drought-friendly vegetation will provide the greatest benefit to the community.

*Before*



*After*





## MUNICIPAL OPERATIONS DEPARTMENT

### **Grate Fabrication by Municipal Operations Department (MOD) Staff**

During a site walk at the Lower Castaways kayak landing, City staff noticed the abandoned 46" storm drain pipe outlet did not have a grate covering the large opening. The lack of a grate meant people could enter the pipe. Storm Drain team members James Moureaux and Ray Gonzalez fabricated a grate cover to prevent unauthorized entry into the pipe. The fabricating process included designing, welding, sending the grate out to be metalized to prevent rusting, and mounting the grate. The entire process was completed in less than a week.

*Before*



*After*



### **Rocks and Concrete Exposed at the Beach**

The Department recently received a phone call from a resident regarding debris on a bayfront beach in Central Balboa. Field Maintenance staff responded to Alvarado Place on the bayfront beach and located numerous large rocks and chunks of concrete on the beach. Sand that had once covered the rocks and concrete had eroded, causing the debris to be exposed to the public. In order to address this hazard, crew members removed the rocks from the bay and replenished the sand on the beach.



### **Staff Training**

MOD staff members Daniel Tovar, Harold Link, and Brian George recently completed an 8-week certificate course on irrigation at the Irvine Ranch Water District. Topics included System Hydraulics, Troubleshooting, Application of Drip Irrigation, Water Management Principles, Irrigation Scheduling, and Controller Programming.

Additionally, 49 MOD team members completed CPR & basic first aid training at the Utilities Yard in August. These staff members are required to maintain current CPR certification by the City as a condition of their employment.



## MUNICIPAL OPERATIONS DEPARTMENT

---

### **Water Maintenance and Repair (M&R) Annual Update**



Water M&R staff are responsible for the maintenance and repair of the City's water distribution infrastructure system. This includes performing required annual maintenance of the water system and emergency repairs such as mainline distribution breaks, service leaks, emergency fire hydrant replacements, and replacement of broken or inoperable water meter valves. The work performed by Water M&R staff during Fiscal Year 2014/2015 included:

- 68 mainline valves were replaced or repaired
- 4,941 mainline distribution valves were exercised
- 54 fire hydrants were replaced
- 2,750 fire hydrants were serviced
- 55 Air/Vacuum release valves were replaced
- 12 water mainline breaks were repaired
- 177 water meter shut-off valves were replaced

The work performed by Water M&R staff is vital to maintaining safe and reliable water service to the residents, businesses and visitors of Newport Beach. We appreciate all their hard work in accomplishing their goals. Great job guys!!!

### **Buck Gully V-Ditch**

MOD staff recently met with Irvine Ranch Conservancy staff regarding a drainage issue at Buck Gully Drive and Sandcastle Drive. Upon investigation, staff found that the concrete v-ditch had a large crack which allowed water to erode the side of the v-ditch. Orange County Fire Authority (OCFA) was contacted to remove the vegetation from the v-ditch. OCFA utilized this opportunity to provide brush clearance training to their staff.

Following the clearance, the City's on-call maintenance/repair services contractor T.E. Roberts began the repair of the open concrete v-ditch. With assistance from the City's Storm Drain Crew, a 15' section of the v-ditch was replaced, and the eroded channel



## MUNICIPAL OPERATIONS DEPARTMENT

---

was filled with dirt and sand. Twenty cubic yards of concrete slurry was used to complete this job. The drainage ditch is now ready for the rainy season, thanks to the efforts of all the involved agencies.



### **Concrete Crew Compliment**

From: Jim Kaylor  
Sent: Wednesday, August 12, 2015 11:07 AM  
To: Kiff, Dave  
Subject: Commendation for City of Newport Beach Concrete Crew  
Mr. Kiff

I am taking the time to commend the men of the City's Concrete Crew who are working, real time, on the corner curbs at 1801 Holiday Road and 1801 Santiago. The purpose of this email is to advise you of their outstanding and professional service to our neighborhood. They properly posted their intention to do the work they are performing, and advised me in person by my first name of all aspects of their work. They made sure my sprinkler system was not leaking prior to pouring the concrete which they did this morning.

The Crew is a credit to the City's work force in every way. All hands have been courteous, friendly and conversant with curious neighbors making inquiries about their work. They are prompt and fully police the area at the end of each work day for trash and protect their work with properly placed barriers.

As a life long native of the area, I want to say thank you for having these people employed by the City of Newport Beach!

I know you don't often hear about the folks that do the heavy lifting for the City, but they are out among us on a daily basis, in plain view of the public. They are a credit to the City work force!

Best regards from longtime resident,  
Mr. James N. Kaylor



## NEWPORT BEACH POLICE DEPARTMENT OFFICE OF THE CHIEF OF POLICE

TO: Dave Kiff, City Manager  
FROM: Jay R. Johnson, Chief of Police  
DATE: September 4, 2015  
**SUBJECT: CITY MANAGER'S NEWSLETTER**

---

### SERGEANT RECOGNIZED FOR OUTSTANDING INVESTIGATION



At a ceremony in Minneapolis on Tuesday, September 1, Sergeant Kyle Cammack was recognized by the International Association of Financial Crimes Investigators for his exemplary investigation of a \$13.5 million Ponzi scheme. Sergeant Cammack was previously selected as the Investigator of the Year by the Southern California Chapter of the IAFCI, who then nominated him for an award on the international level: the MasterCard Law

Enforcement Officer of the Year. After a review of nominees from agencies throughout the world, Sergeant Cammack was selected as First Runner Up for this prestigious honor.

I am extremely proud of the work that the men and women of the NBPD do on a daily basis, and I could not be more pleased to see their work recognized on a worldwide stage. Please join me in congratulating Sergeant Cammack on his accomplishment.

## **SWEARING-IN CEREMONY**

Yesterday, at a ceremony in the Civic Center's Community Room, I had the honor of introducing six new Police Department employees.



*Above, left to right: Officer Steve Oberon, Custody Officer Douglas Simmons, Community Services Officer Sara Verschueren, Cadet Helen Chau, Custody Officer Matthew De Rocili, Community Services Officer Emmanuel Centeno, and Chief Jay R. Johnson*

**Helen Chau** was born in Santa Ana and raised in Visalia. She attended Redwood High School, and then transferred to the University of California, Irvine, where she is working to obtain her bachelor's degree in Criminology, Law and Society as well as Social Policy and Public Service. Helen has been assigned to the Support Services Division since early August.

**Sara Verschueren** grew up in Fountain Valley and attended Calvary Chapel High School. She completed her bachelor's degree in Business Management from Biola University in 2011. Before applying to the police department, she worked in the Hospitality industry and gained a wide range of customer service experience. Sara has been assigned to the Traffic Division as a part-time parking control officer since mid-July.

**Emmanuel Centeno** was born in Los Alamitos and attended Cypress High School. He obtained his associate's degree from Cypress College before transferring to California State University, Long Beach, where he is continuing his education. Before being hired at the Newport Beach Police Department, Emmanuel worked as a security professional at Fashion Island. Emmanuel has been assigned to the Traffic Division as a part-time parking control officer since early August.

**Douglas Simmons** grew up in Baytown, TX, and served four years in the Marine Corps. He worked for the Boeing Company for over 28 years, and concurrently worked as a Reserve Deputy Sheriff for the Orange County Sheriff's Department and as a Reserve Police Officer for the Orange Police Department. Doug has been assigned to the Jail in the Patrol Division as a part-time custody officer since mid-August.

**Matthew De Rocili** was raised in Huntington Beach and attended Fountain Valley High School. He obtained his associate's degree from Santa Ana College, and then was hired by the Los Angeles County Sheriff's Department as a custody assistant. He worked in the Men's Central Jail for a year and a half before being hired at the Newport Beach Police Department. Matthew has been assigned to the Jail in the Patrol Division as a custody officer since mid-August.

**Steve Oberon** grew up in Monrovia and attended Monrovia High School. He graduated from the University of Southern California with his master's degree in Accounting. After working in accounting for one year, he enrolled in the Rio Hondo Police Academy and worked for the Pasadena Police Department for almost fifteen years. Steve has been assigned to the Patrol Division with a field training officer since mid-August.

Please join me in welcoming these new employees.

## **NOTABLE ARREST**

On Monday, August 24, a male resident called Dispatch to report a suspicious individual in the area of Azure and Orchid. The subject was using his cell phone light to look into the interiors of vehicles.

Responding officers found a young man matching the subject's description. He was wearing black gloves and a backpack, and was obviously under the influence of narcotics.



After a thorough investigation, officers were able to determine that the subject was in possession of narcotics paraphernalia. Officers discovered that the backpack, along

with a wallet found inside, had been stolen from a vehicle on Spruce Street less than 30 minutes prior and that a cell phone in the backpack had been stolen the previous day from a home on Bay View Avenue. The bag also contained stolen clothing, cash, gift cards, and miscellaneous personal items. Overall, the stolen property was valued at over \$1,000.

The young man was arrested for being Under the Influence of Narcotics, Possessing Narcotics Paraphernalia, Receiving Stolen Property, and Petty Theft from a Motor Vehicle.

Thanks to an alert and engaged member of the Community, this subject was arrested and several items of stolen property were returned to the rightful owners. As always, the Newport Beach Police Department encourages all members of the Community to call our business line at 949-644-3717 to report any suspicious activity.

## **NBPD AT THE OC FAIR DEMOLITION DERBY**

For the second year in a row, I attended the Orange County Fair as a competitor in the Demolition Derby. This popular event pits several recreational vehicles—each with its own themed paint job—against each other in a dirt-filled arena. The event sponsors supplied me with an NBPD vehicle (pictured below), complete with custom paint job, banner, and graphics, and also provided me a flame retardant racing suit. Chief Sharpnack of the Costa Mesa Police Department joined me in his own RV for a light-hearted “show-down”. Luckily, there were no injuries during the event.

Sunnyside Promotions, the company that runs the event, raises funds to donate to various charities. After this year's five Demolition Derby nights at the OC Fair, the company was able to contribute \$8,700 to the Susan G. Komen foundation.



*Chief Johnson's RV before (left) and after the Derby (below).*



## READY FOR ANOTHER RESOLUTION CHALLENGE?

The story above is a perfect segue into our September Challenge.

Have you ever seen something strange, out of place, or suspicious in your neighborhood? Have you thought about calling the police... and then talked yourself out of it? Well, this month, we want you to break that habit.

If you see something or someone suspicious, call the NBPD's nonemergency line at 949-644-3717. Make your call descriptive and timely—don't wait until you get home and finish your errands or until you've mulled it over for an hour. With that one phone call, you may prevent a burglary, theft, or other crime from occurring... or it may turn out to be "nothing", and we'll continue on our way. Either way, it's a win/win situation.

I also urge you to program the 949-644-3717 number into your cell phone. If you ever need us, you'll be able to reach us quickly.

Ready to accept this challenge? See more details and enter to win a prize at [www.nbpd.org/resolution](http://www.nbpd.org/resolution).

A blue rectangular graphic with white and gold text. At the top, it says "2015 Resolution Challenge" in a serif font, with "Challenge" in a larger, cursive font. Below that, it says "NEWPORT BEACH POLICE DEPARTMENT" in a smaller, gold, all-caps font. On the left side, there is a large white number "9" inside a gold circle. To the right of the circle, the text reads "See something or someone suspicious? Call us at 949-644-3717!". At the bottom of the graphic, there is a horizontal line of gold dots.

2015 Resolution  
Challenge  
NEWPORT BEACH POLICE DEPARTMENT

9 See something  
or someone  
suspicious?  
Call us at  
949-644-3717!



To: Dave Kiff, City Manager  
From: David A. Webb, Public Works Director  
Date: September 4, 2015

**Dover Drive and Westcliff Street Rehabilitation – Update**

Have you noticed the new paving for Westcliff Drive and Dover Drive - North of Westcliff?

City staff and All American Asphalt, the project's contractor, have been extremely busy rehabilitating the street pavement on Dover Drive around Mariner's Park and Westcliff Drive. Last week they ground down existing pavement, repaired damaged street subgrade (dig-outs) and reconstructed the Mariner's Park parking lot. On Monday and Tuesday, crews worked diligently to complete paving on Westcliff Drive and Dover Drive and reopen streets to commuters. This work completes a major project milestone: paving Dover Drive north of Westcliff and Westcliff Drive prior to the start of the new school year.

Prior to Labor Day, crews will be raising the manholes to do grading, installing temporary striping, and restoring traffic loops at the intersections so that the signals and striping will be fully functional when students return to school.



Work after Labor Day will focus on rebuilding the medians, installing a new efficient irrigation system, replanting and ultimately repaving the remaining portion of Dover Drive from Westcliff Drive to Pacific Coast Highway.

## Goldenrod Avenue Water Main Replacement Replaces 1925 Water Pipe

Replacement work was completed last week for the existing Goldenrod Avenue water main from Harbor View Elementary School to E. Coast Highway. The City used a new technology called slip-lining whereby a new PVC pipe is inserted into the existing pipe. The contractor also cleaned mineral and scale buildup in the existing (host pipe) 18-inch cast iron water main. The cleaning process involved hydro-jetting with a high pressure nozzle and chain cleaning the 90-year-old pipe.

After much determination and hard work, the new 12-inch water main has been successfully installed, pressure tested, disinfected and tested with passing grades. The contractor is currently working on connecting the new pipe to the existing connection near Harbor View Elementary School, Sea Lane, and Fifth Avenue. Most importantly, the street section in front of Harbor View Elementary School will be open and ready for the first day of school next Tuesday!

For additional information about this project, visit the Public Works Construction Log located on the Public Works Department's page [www.newportbeachca.gov](http://www.newportbeachca.gov)



*Existing 18-Inch Cast Iron Water Main  
built in 1925  
now the Host Pipe*



*12-Inch PVC Slip-Lining*

## **Park Avenue Bridge Community Meeting**

On Saturday morning, August 22, Public Works and Mayor Selich met with the Little Balboa Island Property Owners Association to talk about the upcoming Park Avenue Bridge replacement project. After a short presentation by Public Works Staff, residents asked questions and offered suggestions on how to improve the project and reduce the impacts. Public Works will take that feedback and incorporate it into the project bid documents for the upcoming construction. Further details will be posted as the project gets closer.



## **Corona del Mar Branch Library and Fire Station Replacement Project**

Community Meeting - Sherman Gardens - September 14, 2015  
6:00 p.m. open house; 6:30 p.m. – 7:00 p.m. presentation

The Public Works Department is pleased to share the latest exterior renderings for the new Corona del Mar Branch Library and Fire Station Replacement Project. Please join us for an informational meeting to share the latest schedule and another opportunity to provide input on your preferred design.

New Exterior Renderings are available for public viewing at:  
<http://www.newportbeachca.gov/trending/projects-issues/corona-del-mar-library-fire-station>

[PWinfo@newportbeachca.gov](mailto:PWinfo@newportbeachca.gov) or 949-644-3321, if you have any questions



## **Public Works Welcomes Brittany Ramirez**

Brittany Ramirez joins the Public Works Department as Administrative Support Specialist. With over 13 years of administrative experience, Brittany has extensive skills in customer service, document processing and production, Brown Act requirements, communications, and event coordination. In her previous role, Brittany worked as an Administrative Technician in the City's Community Development Department. She also has a passionate commitment to education, having earned a Bachelor's degree in Human Development from Cal State University, Long Beach and a Master's degree in Higher Education from Cal State University, Fullerton. The Public Works Department looks forward to Brittany's many positive contributions to come.



To: Dave Kiff, City Manager

From: Laura Detweiler, Recreation & Senior Services Director

Date: September 4, 2015



**OASIS Back to School Night Success!**

On Thursday, August 20, 40 community members had the opportunity to learn all about the different services offered by OASIS. Refreshments were served and goodie bags full of valuable information were handed out to each participant. Participants also had the opportunity to meet with staff and ask questions. Here's what one participant had to say, *"Please thank your team for an enlightening evening, reviewing all the services your center has. Having the opportunity to know most of the senior centers I was impressed with not only the site and services but the heart of the team. The older adults are lucky to be working with you."*



Stay tuned for future informational events!

**The Tans will Fade, but the Memories Will Last Forever**

With temperatures reaching the mid-80s, it was the perfect climate for learning to surf, discovering ocean life, and hitting the high seas in a sabot in one of the City of Newport Beach's 500 summer camps. Over 6,000 kids did just that during the 11 week summer program. Participants improved athletic skills, put on grand performances, designed video games, and created culinary masterpieces while building relationships with their peers and building memories that will last a lifetime!



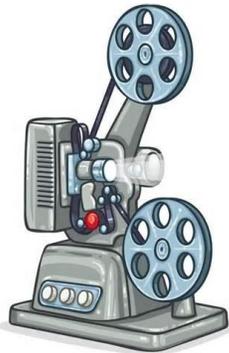
**September Concert in the Courtyard**

Saturday, September 19 will bring crowds of people with their chairs and blankets out to OASIS to enjoy "A Peaceful Easy Eagles Tribute," as they listen to all of the Eagles greatest hits. The event is for 21 years of age and older and for \$10 will include a boxed dinner. Get your tickets early before they sell out! For more information call the OASIS administration office at 949-644-3244.

## **Fun Under the Stars!**

Friday night, August 28, the Recreation & Senior Services Department had an outdoor showing of *Paddington* at Grant Howald Park. It was a fun filled evening of face painting, tae kwon do, golf, crafts, snacks, information on water conservation and of course, our friend Paddington! Families from all across CdM filled the park as approximately 400 people enjoyed the activities under the stars.

Be sure to join us for the next *Movie in the Park* event at Cliff Drive Park on Friday, October 2. Festivities will begin at 6 p.m. with the outdoor showing of *Frankenweenie* beginning at dusk.



## **NEW Lectures Series at OASIS**

September launches a new evening educational lecture series at OASIS entitled Tuesday Topics. The series will feature lectures on topics such as traveling, entrepreneurship, home repair and design, history, the sciences, art, and other hot topics for older adults. Lectures are free and offered the last Tuesday of each month at 6 p.m.

- Tuesday, September 29 @ 6 p.m.
  - *Secrets of the Seasoned Traveler* with Randy Case, President and CEO of AFC Travel
- Tuesday, October 27 @ 6 p.m.
  - *The Lure of Entrepreneurship* with Dennis Wright, Assistant District Director of SCORE Orange County
- Tuesday, December 8 @ 3 p.m.
  - *Safety Tips for Holiday Traveling* with the Newport Beach Police Department

## **Annual Senior Resources Expo**

Join us at OASIS for the free annual Resources Expo on Saturday, September 12 from 9 a.m. to noon. Vendors from several health & wellness groups, caregivers, medical groups and other organizations will be available to discuss any questions you may have and to share information.

After the expo, stay for "A Taste of OASIS." A ticket will cost \$5 and allow for 4 tastes. For more information or to purchase a ticket in advance call the OASIS administration desk at 949-644-3244.



**SENIOR RESOURCES EXPO** OASIS SENIOR CENTER  
801 Narcissus Ave \* Corona del Mar

**Free** Saturday, Sept. 12 9am-12pm **FREE**

Visit with 60 vendors from

- Health & Wellness Organizations
- Homecare and Caregiver Agencies
- Medical Groups
- Financial Services
- Local Non-Profit Organizations

Stay & Join Us  
"A Taste of OASIS"  
12pm-1pm **Tickets \$5**

(1) ticket = 4 "tastes" from our lunch vendors

- Brookdale Irvine
- Crown Cove Senior Living
- Newport Beach Plaza
- Seaside Café & Catering
- Vivante on the Coast

Tickets can be purchased in advance or at the door at OASIS \*\*\* 949-644-3244 \*\*\*

## Something to Ponder

“As you grow older, you will discover that you have two hands, one for helping yourself, the other for helping others.”

-Audrey Hepburn



<input type="checkbox"/>	Sa. 9/5 8-11am	<b>Buck Gully Loop Hike FREE</b> oASIS Aux. Lot - 5th & Marguerite
<input type="checkbox"/>	Sat. 9/12	<b>oASIS Senior Resources Expo &amp; Taste of oASIS \$5/person</b> oASIS - 801 Narcissus Ave, CdM, for more info call 949-644-3244
<input type="checkbox"/>	Sun. 9/13	<b>Pacific coast Triathlon</b> for more information, visit <a href="http://ocfriseries.com">ocfriseries.com</a>
<input type="checkbox"/>	Thu-Sun 9/17-9/20	<b>Lido Boat Show (\$15/Adult &amp; 12yrs &amp; under FREE)</b> for more information, visit <a href="http://lidoyachfexpo.com">lidoyachfexpo.com</a>
<input type="checkbox"/>	Sat. 9/19 5pm	<b>“A Peaceful Easy” concert (Eagles Tribute) \$10/person</b> oASIS - 801 Narcissus Ave, CdM, for more info call 949-644-3244
<input type="checkbox"/>	Sat. 9/19 9am-Noon	<b>coastal cleanup Day FREE</b> Upper Newport Bay, for more information visit <a href="http://coastkeeper.org">coastkeeper.org</a>
<input type="checkbox"/>	Sat. 9/19 10am-2pm	<b>Disaster Preparedness Expo FREE</b> Newport Beach Central Library - 1000 Avocado Ave
<input type="checkbox"/>	Sat. 9/19 10am-3pm	<b>Newport Beach Eco Expo “Green on the Green” FREE</b> Civic Center Green - 100 Civic Center Drive
<input type="checkbox"/>	Sat. 9/23 2-3pm	<b>Audiology and You Presentation FREE</b> oASIS - 801 Narcissus Ave, CdM, for more info call 949-644-3244
<input type="checkbox"/>	Sat-Sun 9/26-9/27	<b>27th Annual Surf contest</b> 54th or 56th Street, for more info call 949-644-3151
<input type="checkbox"/>	Sun. 9/27 6-7:30pm	<b>Britain’s Finest - Beatles Tribute Band FREE</b> Civic Center Green - 100 Civic Center Drive

