



Newport Beach Police Department Custody Officer Orientation



ESSENTIAL JOB FUNCTIONS

- **Ability to read and write English**
- **Communicate clearly and concisely, both orally and in writing**
- **Lift, carry, drag, pull and push objects**
- **Stand and walk for extended periods of time**
- **Maintain composure and judgment during emergency and tense conditions**
- **Supervise the activities of inmates**
- **Ability to resist and subdue combative inmates**

The image shows a police badge for the Newport Beach Police. The badge is circular with a gold-colored border. Inside the border, the words "POLICE OFFICER" are written at the top and "NEWPORT BEACH POLICE" at the bottom. In the center of the badge is a depiction of a city skyline with a prominent building. Below the skyline are three stars. The badge is set against a background of a blue and white American flag.

MINIMUM REQUIREMENTS

- **One year of experience requiring constant and responsible public contact, preferably in a law enforcement or correctional facility setting**
- **High school graduate or GED certificate. College level coursework in criminal justice or related field is highly desirable.**
- **Proof of Right to Work in U.S.**
- **18 years old – at appointment**
- **Valid California driver's license**
- **No felony (misdemeanor – case by case basis) convictions**
- **Vision correctable to 20/20**
- **No visible tattoos (case by case basis, as they must be covered by a bandage or clothing)**
- **No use of tobacco products (once hired)**



TESTING PROCESS

WRITTEN EXAM

- Standardized multiple choice exam

PHYSICAL ABILITIES TEST

Four Events

- Obstacle course (1:30 max time)
- Grip test (no time limit)
- 10 military push ups (no time limit)
- 165 pound body lift (maintain for 60 seconds)
- 165 pound body drag for 45 feet (16 seconds or less)

ORAL INTERVIEW

- Conducted with a panel of raters



DRUG STANDARDS

- Marijuana / Ecstasy / GHB

No use or possession in the last 2 years

- Cocaine / Methamphetamine Heroin /
Hallucinogens / LSD Mushrooms / PCP

No use or possession in the last 5 years

- Steroids (case by case basis)
- Recreational prescription drug use
(case by case basis)
- Intravenous / Intramuscular drug use
(including steroids)

Never



California POST Investigation Guidelines

- Moral character (integrity & impulse control)
- Handling stress and adversity (stress tolerance, overcoming problems & adversity)
- Work habits (dependability & accountability)
- Interaction with others (interpersonal skills)
- Intellectually based abilities (judgment, learning ability and communication skills)

A police officer's badge from the Newport Beach Police Department. The badge is circular with a gold-colored center featuring a building illustration. The words "POLICE OFFICER" are at the top and "NEWPORT BEACH POLICE" are at the bottom. There are four stars at the bottom of the badge. The badge is set against a background of the American flag.

Background Investigation

Comprehensive analysis of applicant's past history including:

Credit history (bankruptcy, late payments, etc.)

Criminal history / Law enforcement contacts

Driving record

Military history

Civil records check

Past and current employers

Drug & alcohol abuse

Education

Reference / neighbor contacts



After a Successful Background Investigation

- Polygraph Examination
- Interview with Chief of Police
- **Conditional offer of employment**
- Psychological assessment
- Medical examination

Regarding any medical or psychological questions, please refer to the California POST web site for specific standards. Background Investigators are prohibited from discussing medical and psychological concerns with the applicant prior to a conditional job offer.