

CITY OF NEWPORT BEACH PARKS, BEACHES AND RECREATION COMMISSION PARKS, BEACHES AND RECREATION COMMISSION

ACCIEN Chambers - 100 Civic Center Dr

Tuesday, March 3, 2020 - 6:00 PM

Parks, Beaches and Recreation Commission Members:

David Granoff, Chair
Heather Ignatin, Vice Chair
Hassan Archer, Commissioner
Diane Daruty, Commissioner
Laird Hayes, Commissioner
Walt Howald, Commissioner
Kate Malouf, Commissioner

Staff Members:

Laura Detweiler, Recreation & Senior Services Director Sean Levin, Recreation & Senior Services Deputy Director Micah Martin, Deputy Public Works Director Kevin Pekar, Parks and Landscape Superintendent Mariah Stinson, Administrative Support Specialist

The Parks, Beaches and Recreation Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Parks, Beaches and Recreation Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Commission and items not on the agenda but are within the subject matter jurisdiction of the Parks, Beaches and Recreation Commission. The Chair may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") The City of Newport Beach's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the Recreation Department at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3158 or recreation@newportbeachca.gov.

NOTICE REGARDING PRESENTATIONS REQUIRING USE OF CITY EQUIPMENT

Any presentation requiring the use of the City of Newport Beach's equipment must be submitted to the Recreation Department 24 hours prior to the scheduled meeting.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. NOTICE TO THE PUBLIC

The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. If the optional sign-in card has been completed, it should be placed in the box provided at the podium.

The PB&R Commission of Newport Beach welcomes and encourages community participation. Public comments are generally limited to three (3) minutes per person to allow everyone to speak. Written comments are encouraged as well. The Commission has the discretion to extend or shorten the time limit on agenda or non-agenda items. As a courtesy, please turn cell phones off or set them in the silent mode.

IV. PUBLIC COMMENTS ON CONSENT CALENDAR

This is the time in which PB&R Commissioners may pull items from the CONSENT CALENDAR for discussion (Items V-A thru V-D). Public comments are also invited on Consent Calendar items. Speakers must limit comments to three (3) minutes. Before speaking, please state your name for the record. If any item is removed from the Consent Calendar by a PB&R Commissioner, members of the public are invited to speak on each item for up to three (3) minutes per item.

All matters listed under CONSENT CALENDAR are considered to be routine and will all be enacted by one motion in the form listed below. Commissioners have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the PB&R Commission votes on the motion unless a Commissioner requests specific items to be discussed and/or removed from the Consent Calendar for separate action.

V. CONSENT CALENDAR

A. Minutes of the Parks, Beaches & Recreation Commission Meeting of January 7, 2020

Waive reading of subject minutes, approve and order filed.

01-07-2020 PBR Minutes

B. MOD Activity Report

Receive/File Activity Report of past and upcoming projects and events.

MOD Activity Report

C. RSS Activity Report

Receive/File Activity Report of past and upcoming projects and events.

RSS Activity Report

D. Trees Reforestation Request- Westcliff Park/behind 1046 Westwind Way

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission approve the trees removal request of a grouping of City Brazilian Pepper trees at Westcliff Park, behind 1046 Westwind Way. The applicant has met the procedural requirements for reforestation established in City Council Policy G-1. If approved by the Commission, there will be a one-for-one replacement Toyon trees installed at the applicant's cost.

Staff Report

Attachments A-D

VI. CURRENT BUSINESS

A. Special Tree Removal Request- 2207 Waterfront Drive

Staff recommends that the Parks, Beaches and Recreation Commission approve the tree removal request of a Special California Pepper tree located at 2207 Waterfront Drive. The Special Tree meets the criteria for removal referenced in the G-1 Policy. If approved by the Commission, there will be a one-for-one replacement California Pepper tree installed at the same location.

Staff Report
Attachments A-C

B. Southern California Edison Presentation- Hazard Tree Mitigation Program

Presentation by Micah Martin

VII. ANNOUNCEMENTS/FUTURE AGENDA ITEMS

VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on agenda and non-agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record.

IX. ADJOURNMENT

CITY OF NEWPORT BEACH

Parks, Beaches & Recreation Commission Regular Meeting January 7, 2019 – 6:00 PM

I. <u>CONVENE MEETING OF THE PARKS BEACHES & RECREATION</u> COMMISSION TO ORDER – 6:01 PM

II. ROLL CALL

Present: David Granoff, Chair

Heather Ignatin, Vice Chair Hassan Archer, Commissioner Diane Daruty, Commissioner Laird Hayes, Commissioner Walt Howald, Commissioner

Excused: Kate Malouf, Commissioner

Staff: Laura Detweiler, Recreation & Senior Services Director

Sean Levin, Recreation & Senior Services Deputy Director

Micah Martin, Deputy Public Works Director

Kevin Pekar, Parks and Landscape Superintendent

John Nelson, Arborist

Mariah Stinson, Administrative Support Specialist

III. NOTICE TO THE PUBLIC

IV. PUBLIC COMMENTS ON CONSENT CALENDAR-None.

V. CONSENT CALENDAR

A. Minutes of the Parks, Beaches and Recreation Commission Meeting of December 3, 2019.

Recommendation: Waive reading of subject minutes, approve and order filed.

B. MOD Activity Report

Recommendation: Receive/file Activity Report.

C. RSS Activity Report

<u>Recommendation</u>: Receive/file Activity Report of past and upcoming projects and events.

<u>Motion by Commissioner Howald</u>; second by Commissioner Archer, to approve V. CONSENT CALENDAR. Motion carried by unanimous vote.

VI. CURRENT BUSINESS

A. Newport Harbor Baseball Association Request to Install Permanent Shade Structures at Mariners Park Field #1

Staff recommends that the Parks, Beaches and Recreation Commission consider the request from Newport Harbor Baseball Association (NHBA) for installation of two (2) permanent shade structures covering the spectator bleachers at Mariners Park Field #1.

Recreation Manager Justin Schmillen and Justin Rich, an NHBA Board Member, gave brief summaries of the activities that NHBA conducts throughout the community. Mr. Rich announced that the shade cover installation cost and maintenance was going to be covered by NHBA.

Chair Granoff opened for public comment.

Jim Mosher believed the structures would add visual blight to the park and would only be used a small amount of times throughout the year. He suggested that the structure be designed in a way that it could easily be removed for the portion of the year that it was not being used.

Dennis Bress, a resident of Balboa Island, supported the project.

Chair Granoff closed the public comment.

Regarding Commissioner Daruty's questions, the shades would be in use for the fall and spring seasons and the association and City staff had not received any complaints regarding existing shade structures that were located at other City parks.

Commissioner Ignatin stated she supported the project.

Commissioner Hayes wanted to see the shade structure be designed to match the shade structure at Sunset Ridge Park. Manager Schmillen explained that the style of the shade structure was proposed by NHBA because it gave more shade coverage.

<u>Motion by Commissioner Hayes</u>, seconded by Chairperson Granoff, to approve the request for Newport Harbor Baseball Association (NHBA) for the installation of two (2) permanent shade structures covering the spectator bleachers at Mariners Park Field #1. The motion carried by unanimous vote.

B. Marine Avenue Trees Update

Presentation by Micah Martin

Deputy Director Micah Martin gave an overview of the September 3rd, 2019 motion that came from the Commission. Planting had started on October 2nd, 2019 of the vacant wells, the existing tree wells have been expanded in order to accommodate the new trees, structural soil has been added to the tree wells to help control root growth, and watering is happening via a water truck. The four Special Eucalyptus trees and three test trees approved for removal and replacement were removed on October 14 and 15, 2019 and have all been replaced with new Lemon-Scented Gum trees. The next steps include

testing for the remaining six trees with a consulting arborist and work is expected to be completed by early March 2020. The testing results and recommendations are to be brought back to the Commission for approval. Annual inspections were to commence with tree trimming happening every 3-years at a minimum.

Chair Granoff opened for public comment.

Jodi Boyle, a resident of Balboa Island, clarified that tree stability was different than tree health and that stability was the most important thing to test for. She suggested using the SIM Test to test tree stability.

Jim Maloney, a resident of Balboa Island, announced that the new plastic grates around the trees were warping and causing a tripping hazard.

Dennis Bress, a resident of Balboa Island, advocated that tree trimming should happen every 3 to 5-years. There are two tree wells that are potentially vacant and may not be listed on the City's inventory list.

Ed Black, a resident of Balboa Island, quoted Mayor Dixon when she said that testing needed to be done.

Randy Black, a resident of Balboa Island, was happy with the approach that was being taken with the trees.

Chair Granoff closed the public comment.

C. Tree Reforestation Request - Fire Station 7

Staff recommends that the Parks, Beaches and Recreation Commission consider the reforestation request of one California Sycamore located at the Fire Station 7 and replaced with a City-approved 48-inch box tree. Additionally, three Brisbane Box trees will be removed as Standard Tree Removals, per Council Policy G-1

City Arborist John Nelson determined that the three trees that were on the southern portion of the property did fall under the scope of the G-1 Policy. Reforestation was suggested for the fourth tree, a California Sycamore, in the patio area.

<u>Chair Granoff opened the public comment; seeing none the public comment</u> was closed.

<u>Motion by Commissioner Hayes</u>, seconded by Commissioner Howald, to approve the reforestation request of one California Sycamore located at the Fire Station 7 and replaced with a City-approved 48-inch box tree. Additionally, three Brisbane Box trees will be removed as Standard Tree Removals, per Council Policy G-1. The motion carried by unanimous vote.

D. Monofilament Recycling

Staff recommends that the Parks, Beaches and Recreation Commission approve the installation and ongoing maintenance of five (5) monofilament recycling containers to be located on Balboa Pier.

Deputy Director Micah Martin summarized that the City had granted the request for a recycling program and that the program was to be overseen by the City.

Jessica Rome with Newport Landing summarized the recycling program and why it was important to have such a program on Balboa Pier. If the program was successful the organization was willing to explore expanding to other areas within the City.

Commissioner Archer loved the program and Ms. Rome answered that with proper signage, the hope was that the containers would not be used as regular recycling bin.

The Commissioners voiced their excitement about the project.

Chair Granoff opened the public comment.

Dennis Bress, a resident of Balboa Island, was impressed with the program.

Chair Granoff closed the public comment.

Chair Granoff wanted to see Newport Pier included in the pilot program.

<u>Motion by Chairperson Granoff</u>, seconded by Vice Chair Ignatin, to approve the installation and ongoing maintenance of five (5) monofilament recycling containers to be located on Balboa Pier. The motion carried by unanimous vote.

VII. ANNOUNCEMENTS/FUTURE AGENDA ITEMS

PB&R Commission / staff announcements/ Ad Hoc Committee updates or matters which Commissioner members would like placed on future agendas for further discussion (this is a non-discussion item).

Director Laura Detweiler shared that the Special Olympics Unity Torch Walk was to be held on Thursday, May 14th, 2020, at the Civic Center at 6:00 pm.

VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The Commission has the discretion to extend or shorten the speakers' time limit on non-agenda items, provided the time limit adjustment is applied equally to all speakers.

Dennis Bress, a resident of Balboa Island, expressed his joy of being a resident of Newport Beach.

IX. ADJOURNMENT – 7:05 p.m.

Parks, Beaches & Recreation Commission Minutes January 7, 2019 Page 5						
Submitted by:	Mariah Stinson, Administrative Support Specialist					
Approved by:	David Granoff, Chair					

PB&R Commission Staff Report

TEWPORT OF ACT

Agenda Item V - B March 3, 2020

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division

Micah Martin, Deputy Public Works Director 949 644-3055, mmartin@newportbeachca.gov

TITLE: Parks and Trees, and Beach Maintenance Divisions Activities Report

Long-Awaited Dolphin Topiary Replacements

In 1994, the City, in partnership with the Corona del Mar Business Improvement District (CdM BID), planted dolphin topiaries in the East Coast Highway medians at Marguerite Avenue. These dolphins have become a historical icon of the CdM business area. However, over time, these dolphins have significantly outgrown their intended form and have become difficult to maintain. Staff determined that severely pruning them back to their original size and shape would likely cause severe decline of the topiaries' health. Ultimately, staff has concluded that these dolphin topiaries have reached the end of their life cycle and are ready to be replaced.

Subsequently, the City, with continued partnership with the CdM BID has obtained replacement dolphin topiaries in duplicate poses and forms. The new replacement topiaries have spent much time growing in their planters and are now ready to be planted into the medians, replacing their predecessors. Once planted, the topiaries will grow more rapidly and with proper care and maintenance, will reach full maturity and flourish once again.

The project will commence on Monday, February 24 beginning with the removal of the existing topiaries followed by the installation of the new, replacement topiaries on Tuesday, February 25 and Wednesday, February 26.





TRAQ - More Tools, Better Maintenance

City Arborist John Nelson recently attended a 3-day Tree Risk Assessment Qualification (TRAQ) course at Harvard Park in Irvine. The TRAQ credential trains an arborist to assess tree risk potential based on multiple observable and measurable factors. The main factors were target assessment, site assessment, tree biology, and biomechanics. The factors are analyzed and conclusions are drawn utilizing specifically designed matrices. This course required doing a field examination and assessment of a tree, as well as passing an extensive examination. This tool provides a more accurate way of assessing tree risk and providing information to managers. It helps City staff make informed decisions to prioritize maintenance with limited resources, which will promote the safety of people and property and enhance tree benefits, health, and longevity.

Hydroseeding



On a yearly basis, our Parks Maintenance Division tarps two separate hillsides prior to rains in order to prevent erosion and safety issues. This year, they teamed up with Natures Image to instead Hydroseed these hillsides at both Backbay View Park and Corona Del Mar State Beach. Included in this California Native hydroseed mix is fiber mulch and tackifiers used to anchor the mixture to these bare slopes in order help seal in the moisture for a much quicker germination period. With the past rains we experienced, our staff has already noticed very positive results with little to no erosion on both sites.

Aquatic Center Trash

Public Works Department works closely with the Aquatic Center staff to clean up the Back Bay. Recently, volunteers from the SurfRider Foundation and the Scion Group cleaned up the Back Bay, generating a huge amount of trash. After the cleanup, Municipal Operations crew picked up trash and debris collected by the volunteer crews.



Landscape Renovations

Staff and contractors work together to regularly identify and renovate landscape sites that are heavily impacted seasonally.

Corona Del Mar State Beach picnic area was recently renovated and re-opened. This site is a big attraction for all including our residents and visitors during our summer months. The renovation included pressure-washing all the hardscape, overseeding the lawn area, adding new succulents to the perimeter



planter, and topping it off with a fresh coat of mulch. This renovation was completed in a

two-month period and was overseen by our Parks Maintenance Crew Chief Daniel Tovar and Parks Maintenance Supervisor Anthony Petrarca.

 Peninsula Park was recently renovated by the City's landscape contractor Mariposa Landscape. The renovation includes sodding (if needed), seeding, organic soil enhancement (Mirimichi), aerating, watering, and some good old down time. In addition, Mariposa Landscape renovates the sports field twice a year.

We applaud our staff and contractors for their work and efforts to make these fields look as good as they do.



<u>Pressure Washer - New Tasks and New Opportunities</u>

In order to alleviate service requests that were too small for a contractor to bid and to respond quicker to citizen requests, a new pressure washer trailer was purchased. Delivery of the equipment was taken a few weeks ago and the pressure-washing trailer is now in operation. A test-run was performed at a site where staining had occurred due to 'honeydew' (insect frass) caused from scale. This new tool will get a lot of use, and will alleviate many requests:

- Frass staining (see pics)
- Bird droppings
- Gum/Sap issues
- Algae slime complaints on sidewalks/cross-gutters
- Graffiti on bare block walls and sidewalks.
- Park Bench cleaning



Recent Blustery Days

Last month's blustery days kept the Public Works staff and contractors busy with tree-related clean up. In all, two City trees failed: a Sweetgum and a King Palm. Both were located in the Corona del Mar area. Additionally, staff monitored City streets and parks, on the lookout for broken limbs and downed palm fronds, both public and private. Incidents were low and minor in nature. This is most likely a result of our regular trimming cycle and inspection efforts. In 2019, City Council approved a change in our City trees trimming cycle from a 3-year to a 2-year cycle, and we are already seeing the benefits to this cycle change.





Dead Special Tree Removed

Last month, the City Arborist inspected a Special Dedicated Tree at Castaways Park, and requested the removal of the dead Torrey Pine in order to mitigate a potential liability. Staff will reach out to the donor on the replacement of the tree.



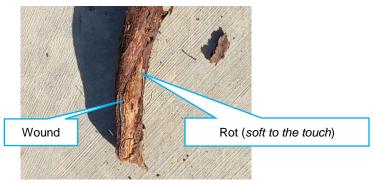


Eucalyptus Tree Failure

In January, a Red Iron Bark Eucalyptus (*Eucalyptus sideroxylon*) fell over into the street at 3320 Second Avenue. The tree had been recently trimmed in November, and since recent work had be done by the City, it was imperative to determine what caused the tree to fail. What was readily apparent was a lack of roots, which would normally lift up hardscape located directly next to the tree's trunk. Upon further investigation, it was determined that many of the roots located below the walkway were suffering from wood-decaying fungi, commonly called soft rot. The fungi breaks down the wood fibers and therefore the tree's ability to anchor a tree. This decay can take many years to weaken the wood to the point where a tree fails. In this case, some past root pruning during residential construction led to the wounding, which in turn, led to the fungi entering the root system causing the soft rot.







Emergency Averted During Routine Tree Inspections

During a routine tree inspections earlier this week, the City Arborist observed that a London Plane (*Platanus acerifolia*) tree on Port Durness Place had severe root crown rot and was in danger of complete root plate failure, whereby the entire tree may have fallen over. The likely cause of this situation was started when the parkway grass (sod) was allowed to grow up to the trunk of the tree, and cover the root crown. This enabled fungi and other wood rotting organisms to work at undermining the supporting structure of the tree. Oftentimes, these organisms enter the tree through wounds at the base of the trunk caused by lawncare equipment such as mowers, edgers, or weedwhips. Current best management practices suggest that no grass be allowed to grow up to the trunk, and that a mulch barrier at least a couple feet wide occupy the space immediately around the tree.





Root crown rot – a foot can fit under the tree This case is a reminder of <u>attention to detail</u> that is needed when staff or their contractors conduct routine tree inspections. The tree was immediately removed later in the day, and a new replacement will be planted shortly.

Trees Maintenance

The City tree maintenance contractor Great Scott Tree Service trimmed trees in the Balboa Peninsula, Irvine Terrace, Fashion Island, Corona Del Mar, Newport Ridge areas, and completed the annual citywide Ficus and Palm tree trimming. In addition, Great Scott and staff responded to tree-related emergencies.

Month of:	# of Trees Trimmed:	# of Trees Removed:	# of Trees Removed Because a Problem Tree:	# of Trees Planted:
DECEMBER	1,508	33	0	39
JANUARY	2,249	35	0	20

Prepared by:
Kevin Pekar, *Landscape Manager*Parks and Trees Division

John Salazar, *Manager*Field Maintenance Division



NEWPORT BEACH

Recreation & Senior Services Department Monthly Activities Report

To: PB&R Commission

From: Laura Detweiler, RSS Director Sean Levin, RSS Deputy Director

Celeste Jardine-Haug, Senior Services Manager



Mayor's Youth Council

Mayor Will O'Neill visited the Mayor's Youth Council at their last meeting to discuss current issues, their journey and interests. The conversation was lively and informative as Mayor O'Neill described his path and answered questions. The interns are currently paired up with a staff member from various departments and are working to host a Career Fair on Saturday, March 21 at the Civic Center Community Room. It will be an opportunity for teens and young adults to learn about job opportunities,

interview prep and participate in resume review.



CPR and First Aid Training

The Recreation and Senior Services Department, in conjunction with the Fire Department, held two CPR and first aid classes for employees in February. Classes taught by Lifeguard employees certified over 45 Recreation employees in First Aid and CPR for adults, children, and infants.

ng on their knowledge to assist emergencies at our facilities.

We appreciate the Fire Department passing on their knowledge to assist our employees to be prepared in case of emergencies at our facilities.



Youth Programs

President's week was a great start to camps for the year! School aged Campers who attended the Community Youth Center (CYC) visited Defy, an indoor trampoline park in Mission Viejo. Pint-Sized pre-school aged campers at Newport Coast Community Center (NCCC) enjoyed free-play, crafts, picnics on the grass and a trip to the playground. We look forward to Spring Break camp in April!

Special Needs Soccer Clinic

The Recreation & Senior Services Department provided a soccer skills clinic for children and adults with disabilities on Saturday, February 29th. We partnered with local youth soccer organizations AYSO 57, AYSO 97, Pateadores, and Slammers FC. The organizations introduced the participants to the basic skills of soccer and provided families with the necessary information if they wish to participate in a more structured program. Thank you to the coaches and organization leaders for coming together to offer an excellent program for the community!



Newport Island Improvement Project Complete

The Newport Island community celebrated the re-opening of Newport Island Park on Tuesday, February 25 with a ribbon cutting ceremony. Mayor Will O'Neil, Councilmember Diane Dixon, and PB&R Commissioners Archer, Granoff and Ignatin welcomed the community and recognized the collaborative efforts between Public Works, Recreation and Senior Services and local residents to enhance the park. Improvements include new sod, playground surfacing and sand, a resurfaced basketball court and upgrades to the park's amenities, landscaping, sea wall and entryway.



OASIS Activities

Save The Dates:

A Guide to Strength & Flexibility to Those Over 55

Presented by Jill Ayres, MS, ATC

Wednesday, March 11, 1:00 p.m. - 2:00 p.m., Room 1A

Can you reach the top shelf? Do you know your limits? Learn how to use your body to gain strength and mobility in everyday life. You will learn easy ways to "cheat" your pain and limitations to make daily tasks more comfortable.

Science with Dave Larue

Presented by Dr. David K. Larue, Geologist & Professor

Wednesdays, 4:30 p.m. - 5:30 p.m.

Fossils, Evolution & Extinction, March 11-18

Global Climate Change: Can We Prove It's Happening? April 15

Beach Appreciation: The Science of Beaches, May 6-20

History with the History Don

Presented by Dr. Don Schwartz

Wednesdays, 1:00 p.m. - 2:30 p.m.

The Life and Times of Sir Winston Churchill, April 8-April 29, \$80r/\$90

The History of the CIA, May 6-May 27, \$80r/\$90

Let's Go Trippin' Travel Film Series

Presented by Jackie Baird-Bunker, Local Filmmaker

Wednesdays, March 11, 6:30 p.m.

Jackie will show her film "Pandemonium on the Wild Side of China" covering the Tibetan Plateau and the Panda Nature Center. No RSVP necessary for this FREE program.

Park Patrol

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the month of Dec/Jan Park Patrol had the following number of contacts:

1. PATROL CHECKS

- 197 with Youth Sports Groups
- 771 Field related issues/checks
- 33 Park/Picnic/reservation issues/checks
- 223 Community Center issues/checks
- 423 Playground checks
- 110 other

Written Warnings Issued – 0

Citations Issued – 2 Total (for parking violations at the Civic Center Dog Park)

Facility Use

During the period of January 16, 2020 – February 15, 2020 were:

- 9 Picnic/Park Area
- 9 Class Rooms
- 0 Fields
- 10 Gym
- 19 Civic Center Community Room
- 1 CYC Facility
- 3 Marina Park Picnic/Park Area

2. PUBLIC CONTACTS

- 364 Education
- 26 Alcohol
- 124 Dog related
- 20711001101

- 7 Marina Park Event Room
- 24 Marina Park Classrooms
- 28 NCCC Gym
- 31 NCCC Classrooms
- 40 OASIS Classrooms
- 4 OASIS Event Center

17

Special Event Permits (SEP)

- As of February 15, 2020, there were 39 Special Event Permits processed and issued for the year.
- NB Christmas Boat Parade: Dec 18-22, 2019, Newport Harbor, Attendance: 150,000 Per Day
- Walk for Patrick: Dec 21, 2019, Bonita Canyon Sports Park, Attendance: 200

OASIS UTILIZATION REPORT FALL 2019 (SEPT-OCT-NOV-DEC)

TOTAL USAGE BY P	73,073	USAGE	
RECREATIONAL CL FITNESS CENTER PERSONALIZED SEI		23,732 23,872 8,440	USAGE USAGE USAGE
Includes: Blood Pressure	91	Medical Equip Rentals	92
Counseling-Persons	130	Legal Assistance	40
SHARP Program Inquiries		All Rentals	62
Employment	20	Senior Assessment(hrs)	119
HICAP	312	Telephone Reassurance	490
Housing Counseling	140	HEROTOPHIA POPER - SERVICE AND THE STATE OF	
Information and Referral	6940	Taxes (Seasonal)	0
SENIOR TRANSPOR Care-A-Van/Shuttle MEALS @ OASIS BY	AGE WILL	3,725 11,500	RIDES
*includes meals on wheels	3		
VOLUNTEER SERVIO	CES PROVIDED @ OASIS	9,401	HOURS
Admin	Kitchen & Home Delivered Meals		
Gift Shop	Library		
Instructors	Board of Directors		
Greeters	Rummage Sale		
Travel Office	Casino Night		
Special Events/Montly Mee			
PARTICIPANTS IN F	RIENDS OF OASIS TRAVEL	457	Participated

Day Trips & Extended Trips

categories are now tallied in

Participants in these

pink sheets.

SPECIAL EVENTS / SCREENINGS / LECTURES

1,347

Various Lectures

Various Workshops

Various Presentations

Participated



RECREATION € SENIOR SERVICES DEPARTMENT

NEWPORT BEACH

Things to Do This MARCH 2020





SAVE THE DATEComing APRIL 2020



Recreation & Senior Services Department | 100 Civic Center Drive, Bay E | Newport Beach, CA 92660 p. 949-644-3151 | w. newportbeachca.gov/recreation | e. recreation@newportbeachca.gov

Agenda Item <u>V - D</u> March 3, 2020

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division

Micah Martin, Deputy Public Works Director, Municipal Operations

949 644-3055, mmartin@newportbeachca.gov

TITLE: Reforestation Request – Westcliff Park / behind 1046 Westwind Way

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission approve the trees removal request of a grouping of City Brazilian Pepper trees at Westcliff Park, behind 1046 Westwind Way. The applicant has met the procedural requirements for reforestation established in City Council Policy G-1. If approved by the Commission, there will be a one-for-one replacement Toyon trees installed at the applicant's cost.

DISCUSSION:

Allison Pence contacted the City in August 2019 requesting the removal of a grouping of City Brazilian Pepper trees due to view encroachment.

The City Arborist inspected the grouping of City Brazilian Pepper trees that form a single canopy, and determined that the trees are healthy and do not meet the criteria for removal referenced in the G-1 Policy. Staff advised the applicant that reforestation is an option. The applicant has met the procedural requirements for reforestation established in City Council Policy G-1. If approved by the Commission, there will be a one-for-one replacement Toyon trees installed at the applicant's cost.

NOTICING:

Ms. Allison Pence, Council Member Duffy Duffield, and Dover Shores Community Association have received a copy of this report. The tree was posted with information regarding the reforestation request.

Attachments:

- A. Reforestation Application
- B. HOA Board Letter
- C. Tree Removal Report/Review
- D. Info Sheet Toyon tree



CITY OF NEWPORT BEACH Municipal Operations Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am <u>requesting</u> a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (expect for holidays) at 6:00 p.m. in the Council Chambers.

BRAZILIAN PE	EPPER TREE	
Quantity and specie(s),(if known) of t	ree(s).	Đ.
city slope on	green belt behind 1040 West Wi	NC
Location of tree(s)		d'
Quantity and specie(s), (if known) of tree(s). CITY STOPE ON GREEN BELT BEDING ICAC WEST WINCLOCATION of tree(s) WATER Please be as specific as possible Requestor Community Association Other Signature: Print Name: REFORESTATION REQUESTS: Please proceed to Section B. Section A. For Tree Removal Requests Only Removal Criteria (Check one or more) Please provide copies of photos, bills, documents or any other related material that will verify the checked items. Proven and repeated history of damaging public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (*Greater than \$500)		
Community Associa	1040 west wind way	#1 #
Signature: Alle	Date: 8-12-19	
Print Name:		•
REFORESTAT	ION REQUESTS: Please proceed to Section B.	1
		1
Removal Criteria (Check one or more)	
Please provide copies of checked items.	photos, bills, documents or any other related material that will verify the	
curbs, walls, fences		
Dying	Has no prospect of recovery.	
Diseased	Cannot be cured by current arboricultural methods. In advanced state of decline with	
Hazardous	no prospect of recovery. Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.	
Beautification	In conjunction with a City Council-approved City, commercial, neighborhood, or	
Project	community association beautification program.	

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating
hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the
problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the
wrong species of tree(s) for the planted location.
As initiated by:
Property Owner
Community Association
Other
Check all items applicable:
Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
Wrong tree species for location
View encroachment
Area has clearly defined contiguous boundaries that include the tree(s) proposed.
Residential communities, neighborhoods, or business organizations who apply for reforestation must
submit a petition signed by a minimum of 60% of the property owners within the area defined.
Areas represented by a legally established community association, may submit a resolution of the Board
of Directors formally requesting a reforestation.
Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30
private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in
either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.
appropriate noneowners association, if appricable.
*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by
the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and
replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated
by the Municipal Operations Department using the City tree maintenance contractor.
*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement
tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not
accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.
This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree
removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.
City Council Folicy & 1 for additional information
REQUESTOR COMMENTS:

Section B. For Reforestation Requests Only

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.



December 26, 2019

To City of Newport Beach,

The Dover Shores Community Association has authorized the homeowners, Brad and Allison Pence whom reside on Westwind in the Dover Shores community, to remove the Brazilian Pepper tree behind their home. The tree is maintained by the city and sits on City property. The homeowners will replace the tree with a HOA approved Toyon tree at their expense. This is to be scheduled by the homeowners stated above.

If you have any other questions, you may contact the managing agent for Dover Shores Community Association, Tracie Manriquez at 512-375-5523.

Tracie Manriquez

Tracie Manriquez
Director of Community Management
PMP Management, Agent for Dover Shores Community Association



Public Works Department/Municipal Operations Division

February 12, 2020

LIFORNI	
TO:	Deputy Public Works Director, Municipal Operations Division
FROM:	City Arborist
SUBJECT:	Tree Removal Review
PROPERTY OV	WNER(S) / REQUESTER INFORMATION:
Name:	
Tree Location	n: 2 Westcliff Park (Park 125, 208, 209, 210, 211, 212, 213)
	owner of 1046 Westwind Way is requesting removal of a grouping of Brazilian that form a single canopy, due to a view impediment.
do not meet they do mee	ction determined the Brazilian Pepper Trees are in good condition. The trees the criteria for standard tree removal referenced in the G-1 Policy. However, et criteria permitted for Reforestations: "a view impediment that cannot be normal nor alternative tree trimming procedures."
	Shore Community Association has provided their approval for the application.
Staff is recon Pepper trees	nmending the Commission approve the reforestation request of the Brazilian s.
REPLACEMEN	NT TREE(S):NO
DESIGNATED	TREE(S): Toyon trees / Heteromeles arbutifolia
DEPUTY PUBL	IC WORKS DIRECTOR – COMMENTS / RECOMMENDATIONS:
Signature:	7, 0. 7 = Date: 02/20/2020

Public Works Department/Municipal Operations Division

TREE INSPECTION REPORT

Name:

Landscape Division

Location(s) of tree(s):

2 Westcliff Park (Park 125, 208, 209, 210, 211, 212, 213)

The property owner of 1046 Westwind Way is requesting removal of a grouping

of Brazilian Pepper trees that form a single canopy, due to a view impediment.

Botanical/Common Names: Brazilian Pepper Tree / Schinus terebinthifolia

Designated Street Tree:

Estimated Trees Value: \$1,920.00 (each)

Damage:

N/A

Parkway:

Concrete

Brick Turf

Other (X)

Comments:

A field inspection determined the Brazilian Pepper Trees are in good condition. The trees do not meet the criteria for standard tree removal referenced in the G-1 Policy. However, they do meet criteria permitted for Reforestations: "a view impediment that cannot be resolved by normal nor alternative tree trimming procedures."

Inspected by:

Nelson, City Arborist

Date: February 12, 2020

Recommendation: Staff is recommending the Commission approve the reforestation

request of the Brazilian Pepper trees.

Additionally, the Dover Shore Community Association has provided

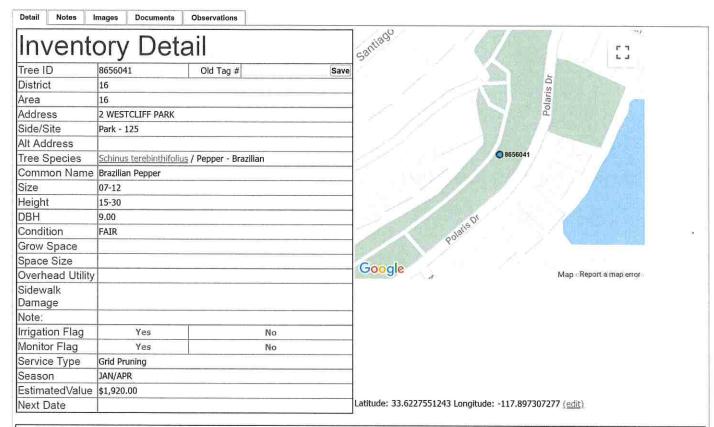
their approval for the reforestation application

Reviewed by:

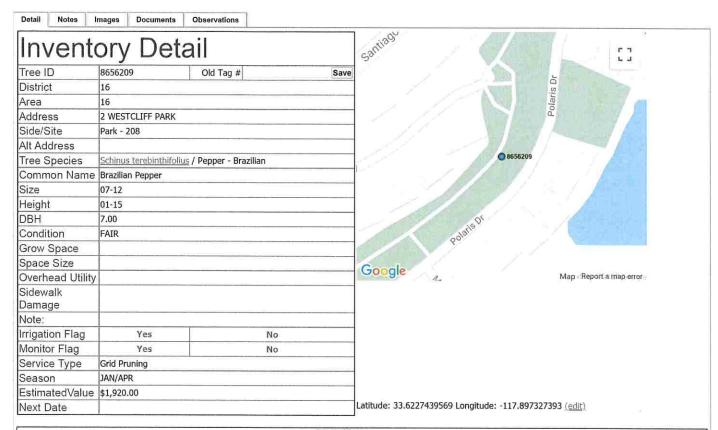
Kevin Pekar, Landscape Manager

Date: February 12, 2020

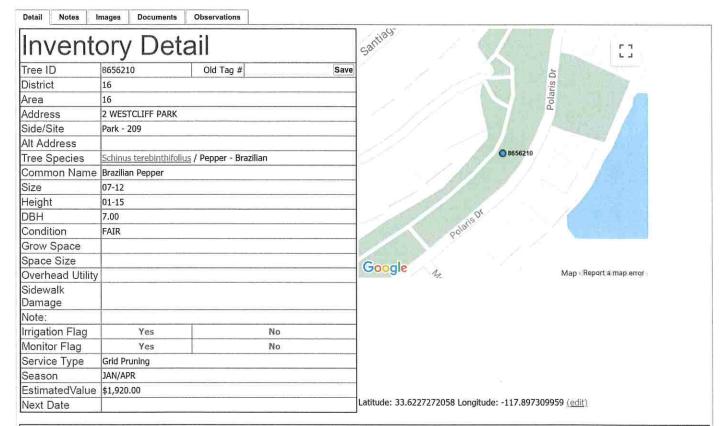




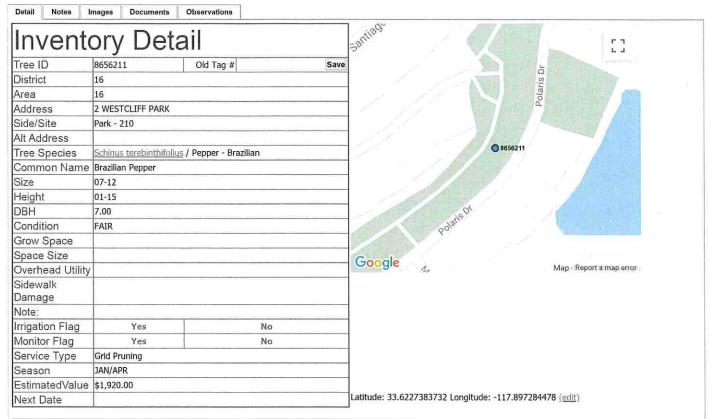
		Service History					New
Scope	WO Ref#	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	33510	2018 - Grid 16 - Westcliff (All Trees) - Final	GSTS	6/13/18	6/29/18	Grid Pruning	51.33
Invoiced	25481	2016 - Grid 16 (Westcliff) - Broadlefs	GSTS	6/09/16	6/30/16	Grid Pruning	49.43
Invoiced	18106	2014 - Westcliff Park Revised	GSTS	4/23/14	5/09/14	Grid Pruning	48.00



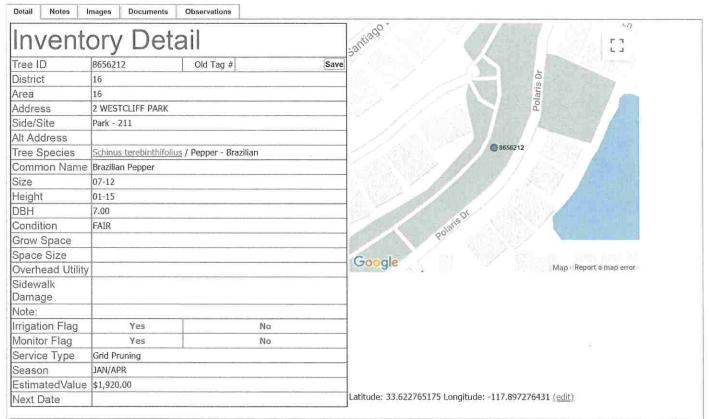
		Service History					New
Scope	WO Ref#	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	33510	2018 - Grid 16 - Westcliff (All Trees) - Final	GSTS	6/11/18	6/29/18	Grid Pruning	51.33
Invoiced	25481	2016 - Grid 16 (Westcliff) - Broadlefs	GSTS	6/08/16	6/30/16	Grid Pruning	49.43



		Service History					New
Scope	WO Ref#	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	33510	2018 - Grid 16 - Westcliff (All Trees) - Final	GSTS	6/11/18	6/29/18	Grid Pruning	51.33
Invoiced	25481	2016 - Grid 16 (Westcliff) - Broadlefs	GSTS	6/09/16	6/30/16	Grid Pruning	49.43
Invoiced	18106	2014 - Westcliff Park Revised	GSTS	4/23/14	5/09/14	Grid Pruning	48.00



Service History					New		
Scope	WO Ref#	Description	Who	Service Date	Invoice Date	Service	Pric
Invoiced	33510	2018 - Grid 16 - Westcliff (All Trees) - Final	GSTS	6/11/18	6/29/18	Grid Pruning	51.33
Invoiced	25481	2016 - Grid 16 (Westcliff) - Broadlefs	GSTS	6/09/16	6/30/16	Grid Pruning	49.43
Invoiced	18106	2014 - Westcliff Park Revised	GSTS	4/23/14	5/09/14	Grid Pruning	48.00



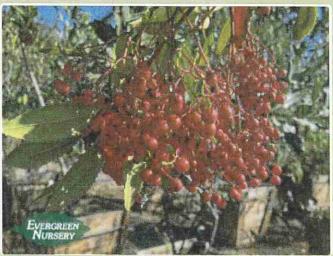
		Service History					New
Scope	WO Ref#	Description	Who	Service Date	Invoice Date	Service	Pric
Invoiced	33510	2018 - Grid 16 - Westcliff (All Trees) - Final	GSTS	6/11/18	6/29/18	Grid Pruning	51.3
Invoiced	25481	2016 - Grid 16 (Westcliff) - Broadlefs	GSTS	6/09/16	6/30/16	Grid Pruning	49.43
Invoiced	18106	2014 - Westcliff Park Revised	GSTS	4/23/14	5/09/14	Grid Pruning	48.00



	Service History Service History						New
Scope	WO Ref#	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	33166	2018 Grid 16 - Westcliff (All Trees) - May Progress	GSTS	5/24/18	5/31/18	Grid Pruning	51.33
Invoiced	25481	2016 - Grid 16 (Westcliff) - Broadlefs	GSTS	6/09/16	6/30/16	Grid Pruning	49.43
Invoiced	18106	2014 - Westcliff Park Revised	GSTS	4/23/14	5/09/14	Grid Pruning	48.00

HETEROMELES arbutifolia





Heteromeles arbutifolia - Toyon, Christmas Berry, California Holly

Toyon is a medium growing, rounded evergreen shrub or small tree that reaches 6-10 feet in height. It has glossy green serrated leaves and cream colored flowers in summer. Dark red berries follow in fall and winter. This Southern California native requires little or no irrigation once established. Plant in full sun or partial shade.

Common Name:

California Holly

Growth Rate:

Moderate

Exposure:

Full sun

Partial Shade

Water Needs:

Low (Water-wise)

Height:

Medium

Plant Type:

Shrub

Landscape Use:

California Native

Container

Drought Tolerant

Fire Resistant

Deciduous/Evergreen:

Evergreen

Flowering Season:

Summer

Flower Color:

Cream/Tan

Agenda Item VI - A March 3, 2020

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division

Micah Martin, Deputy Public Works Director, Municipal Operations

949 644-3055, mmartin@newportbeachca.gov

TITLE: Special Tree Removal Request – 2207 Waterfront Drive

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission consider the tree removal request of a Special California Pepper tree located at 2207 Waterfront Drive. The Special Tree meets the criteria for removal referenced in the G-1 Policy.

DISCUSSION:

On January 22, 2020, the City Arborist inspected the Special City California Pepper tree as a result of routine inspections. Upon inspection, the tree was in severe decline due to rot and infestations, and was in poor condition. Removal of the trees is necessary.

If approved by the Commission, there will be a one-for-one replacement California Pepper tree installed at the same location.

NOTICING:

Council Member Joy Brenner and the Corona del Mar Village Community Association/Corona del Mar Residents Association have received a copy of this report. Additionally, surrounding property owners, map attached, were notified via postcard of the Commission Meeting related to this removal request. The tree was posted with information regarding the removal request.

Attachments:

- A. Tree Removal Report/Review
- B. Map highlighting surrounding property owners notified of the Commission Meeting
- C. Info Sheet California Pepper tree



Public Works Department/Municipal Operations Division

LIFORNIA	January 22, 2020						
TO:	Deputy Public Works Director, Municipal Operations Division						
FROM:	City Arborist						
SUBJECT:	Tree Removal Review						
PROPERTY C	OWNER(S) / REQUESTER INFORMATION:						
Name:							
Tree Locatio	on: 2207 Waterfront Drive / Front - 2						
The City Sta decline.	off is requesting removal of a Special City California Pepper tree due to severe						
Special Tree decline due	ection determined the Special California Pepper Tree is in poor condition. The meets the criteria for removal referenced in the G-1 Policy. It is in severe to basal fungal rot, persistent bark borer infestation, termite infestation, and runing the curb, gutter and driveway.						
Staff is reco tree.	mmending to approve the removal request of the Special California Pepper						
REPLACEME	NT TREE(S):NO						
DESIGNATE	D TREE(S): Schinus molle / California Pepper						
DEPUTY PUB	slic works director – comments / recommendations:						
Signature:	Mate: 2-19-2020						

Public Works Department/Municipal Operations Division

TREE INSPECTION REPORT

Name:

Landscape Division

Location(s) of tree(s):

2207 Waterfront Drive / Front - 2

Request:

The City Staff is requesting removal of a Special City California

Pepper tree due to severe decline.

Botanical/Common Names: Schinus molle / California Pepper

Designated Street Tree:

Estimated Trees Value: \$6,080.00

Damage:

N/A

Parkway:

Concrete

Brick (X) Turf

Other

Comments:

A field inspection determined the Special California Pepper Tree is in poor condition. The Special Tree meets the criteria for removal referenced in the G-1 Policy. It is in severe decline due to basal fungal rot, persistent bark borer infestation, termite infestation, and

past root pruning the curb, gutter and driveway.

Inspected by:

John Nelson, City Arborist

Date: January 22, 2020

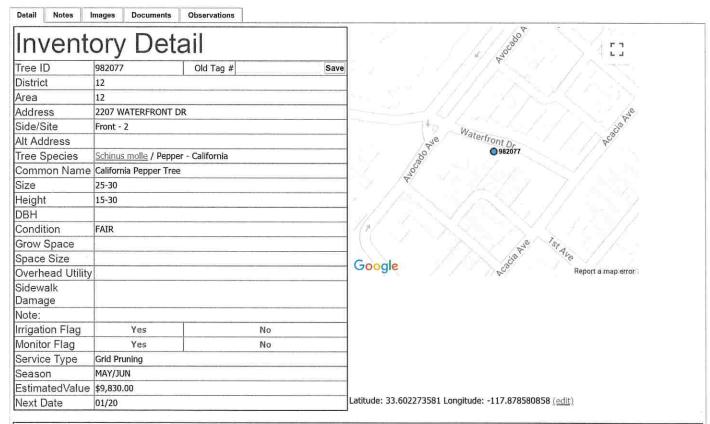
Recommendation: Staff is recommends the approval of the removal request of the

Special California Pepper tree.

Reviewed by:

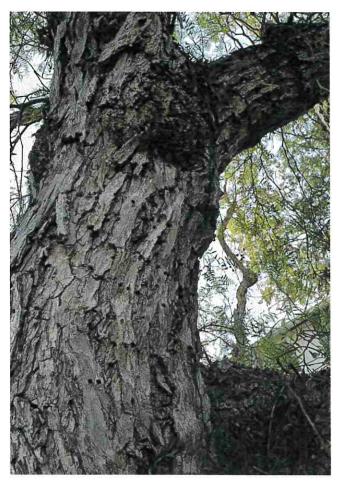
Kevin Pekar, Landscape Manager

Date: January 22, 2020



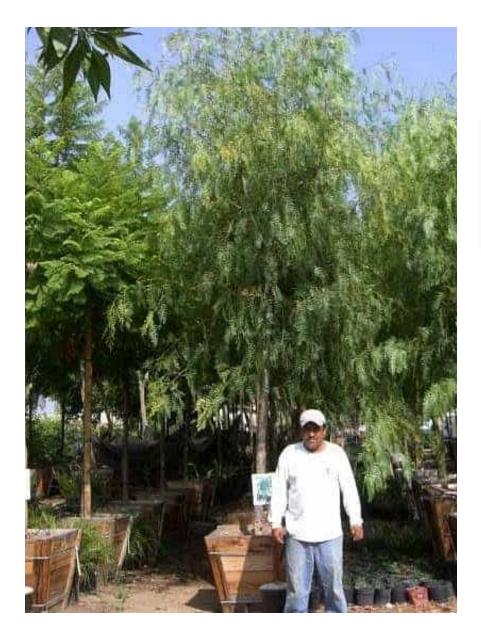
Service History							New
Scope	WO Ref#	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	39758	2019 - Grid 12 (Corona del Mar) - Broadleaves (Jan. Progress)	GSTS	1/02/20	1/31/20	Grid Pruning	53.85
Invoiced	32387	2018 - Grid 12 (Corona del Mar) - Broadleafs	GSTS	2/02/18	2/28/18	Grid Pruning	51.33
Invoiced	24443	2016 - Grid 12 (CDM) - Broadleafs	GSTS	3/17/16	3/29/16	Grid Pruning	49.43
Completed	74480	2014 - Grid 12 (CDM) - Revised	GSTS	3/19/14		Grid Pruning	48.00
Work History			WCA		6/23/10	Other	0.00
Work History			WCA		10/08/09	Other	0.00
Work History			WCA		8/28/07	Other	0.00
Work History			WCA		8/19/04	Other	0.00
Work History			WCA		2/16/01	Other	0.00
Work History			WCA		4/21/99	Other	0.00











California Pepper Tree

- Full Sun Evergreen
- Moderate water, none once mature. Water-Wise

Fast growth to 40 ft. tall and wide. Trunks of old trees are heavy and gnarled with knots and burls. Graceful dropping branchlets which can be very handsome when used properly. Grows in most soils. These trees are characteristic of California mission gardens. A fine tree for shading play areas. Can be used as an informal hedge.