The Building and Fire Board of Appeals meeting is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Building and Fire Board of Appeals agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Board and items not on the agenda but are within the subject matter jurisdiction of the Building and Fire Board of Appeals. The Chair may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

The City of Newport Beach’s goal is to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact Tonee Thai, Acting Chief Building Official, at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 718-1867 or tthai@newportbeachca.gov.

The California Mask Mandate is in effect – masks and social distancing are required in all indoor public settings, regardless of vaccination status.

NOTICE REGARDING PRESENTATIONS REQUIRING USE OF CITY EQUIPMENT
Any presentation requiring the use of the City of Newport Beach’s equipment must be submitted to the Community Development Department 24 hours prior to the scheduled meeting.
I. CALL MEETING TO ORDER

II. ROLL CALL

III. PUBLIC COMMENTS ON NON-AGENDA ITEMS
Public comments are invited on agenda and non-agenda items generally considered to be within the subject matter jurisdiction of the Board. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The Board has the discretion to extend or shorten the speakers’ time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

IV. ELECTION OF OFFICERS

1. SELECTION OF BOARD CHAIR
   Recommended Action: Board members to select a Chair

2. SELECTION OF BOARD VICE CHAIR
   Recommended Action: Board members to select a Vice Chair

V. APPROVAL OF MINUTES
All matters listed under CONSENT CALENDAR are considered to be routine and will all be enacted by one motion in the form listed below. Board Members have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Calendar for separate action. Members of the public who wish to discuss a Consent Calendar item should come forward to the lectern upon invitation by the Chair.

1. APPROVAL OF NOVEMBER 17, 2020 MINUTES
   Recommended Action: Approve the minutes of November 17, 2020
   DRAFT MINUTES OF NOVEMBER 17, 2020

VI. NEW BUSINESS

1. 2318 NEWPORT BOULEVARD, APPEAL OF THE FIRE MARSHAL AND CHIEF BUILDING OFFICIAL DETERMINATION TO REQUIRE FIRE SPRINKLER PROTECTION OF EXISTING BUILDING FOR PROPOSED OCCUPANCY INCREASE FROM 164 TO 250 PERSONS
   Recommended Action: Uphold the Fire Marshal and Chief Building Official’s determination.
   ITEM NO. 1 STAFF REPORT

VII. BUILDING AND FIRE BOARD OF APPEALS ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION, OR REPORT

VIII. ADJOURNMENT