



**CITY OF NEWPORT BEACH
COMMUNITY DEVELOPMENT DEPARTMENT**

100 Civic Center Drive
Newport Beach, California 92660

949 644-3200

newportbeachca.gov/communitydevelopment

Policy Memorandum – ADMIN 112.2

To: Building Division Staff

From: Samir Ghosn
Deputy Community Development Director/Chief Building Official

Effective Date: **March 10, 2020** (*Supersedes ADM 308.2*)
(*Original Effective Date: December 15, 1998,*
Revised: August 4, 1999 / January 18, 2012)

Regarding: **Temporary Power Connection**

The Newport Beach Administrative Code, Section 112.2 “Temporary Connections” allows the Chief Building Official to authorize the temporary power connection of the building service equipment for the purpose of testing or for use under a temporary certificate of occupancy.

In order to ensure buildings are not used or occupied prematurely prior to issuance of a “*Certificate of Occupancy*”, or “*Temporary Certificate of Occupancy*” or final inspection, the attached “Temporary Power Release Application” form shall be used for the purpose of temporary utilities connection.

The “Temporary Power Release Application” form must be signed by the contractor and the owner, tenant or authorized agent. Once approved, the Temporary Power Application form will remain with the inspector’s permit record until final issuance of “*Certificate of Occupancy*” or “*Temporary Certificate of Occupancy*”, at which time it may be discarded.

Note:

A “*Temporary Power Release Application*” inspection fee may be charged if a final inspection of the electrical system is necessary. The inspection fee shall be per the City’s adopted Fee Resolution based on an hourly inspection rate.