



**CITY OF NEWPORT BEACH**

100 Civic Center Drive  
Newport Beach, California 92660  
949 644-3141 | 949 644-3073 FAX  
newportbeachca.gov/finance

**SUBCONTRACTOR BUSINESS LICENSE LIST**

Dear Owner/Builder or Contractor:

All general contractors and sub-contractors who operate in Newport Beach must comply with the provisions as set forth in Municipal Code Sec. 5.04.020, which requires proof of a valid City of Newport Beach business license upon commencing their activity in Newport Beach.

Therefore, we request that building owners and/or general contractors complete the information on the reverse side of this letter prior to their job being finalized. Your cooperation will prevent unnecessary inspections at your job site to ensure all contractors are licensed.

Please complete all pages of this form and return it to the Revenue Division in one of the following ways: in person at City Hall, via fax at 949-644-3073, or email to [revenuehelp@newportbeachca.gov](mailto:revenuehelp@newportbeachca.gov).

In order to verify your subcontractors' business licenses, you may visit the Revenue Division website at: <http://www.newportbeachca.gov/Revenue> and follow the link to the Business Search. Should a contractor need to obtain a business license, they may do so using our convenient online service at [www.newportbeachca.gov/Business](http://www.newportbeachca.gov/Business).

Should you have questions, please call 949-644-3141. We will be happy to assist you.

Thank you for your cooperation.

**2019/2020 Tax Rates – Valid through June 30, 2020**

In Town Commercially-Based Business	\$183
In Town Residentially-Based Business	\$174
Business with State Contractor's (CSLB) License	\$174
Out of Town-Based Business w/o State Contractor's License	\$274

**JOB ADDRESS**

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**OWNER**

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**GENERAL CONTRACTOR**

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**CONTRACTOR ADDRESS**

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**BUILDING PERMIT NO(S)**

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**JOB START / END DATES**

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**BUSINESS LICENSE ACCT.**

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Telephone: (949) 644-3141 • Fax: (949) 644-3073 • [revenuehelp@newportbeachca.gov](mailto:revenuehelp@newportbeachca.gov)

TRADE	SUBCONTRACTOR NAME	COMPLETE MAILING ADDRESS	PHONE Incl. Area Code	NEWPORT BEACH BUSINESS LIC. #	END DATE ON JOB
Acoustical Engineer				BT	
Architect				BT	
Awnings				BT	
Cabinets				BT	
Civil Engineer				BT	
Concrete				BT	
Concrete-Cutting				BT	
Concrete-Decorative				BT	
Counter Tops				BT	
Curtain Wall				BT	
Demolition				BT	
Doors				BT	
Drilling				BT	
Drywall				BT	
Electrical				BT	
Elevator				BT	
Fencing				BT	
Finish Carpentry				BT	
Fire Alarm				BT	
Fire Sprinklers				BT	
Fireplace				BT	
Flooring-Carpet/Wood				BT	
Flooring-Other				BT	
Framing				BT	
Furniture				BT	
Garage Door				BT	
Glass/Glazing				BT	
Generator				BT	
Grading/Excavation				BT	
HVAC				BT	
Insulation				BT	
Interior Design				BT	
Irrigation				BT	
Landscaping				BT	
Lathing				BT	
Lock and Security				BT	
Low Voltage				BT	
Masonry				BT	
Ornamental Metal				BT	
Paint				BT	

TRADE	SUBCONTRACTOR NAME	COMPLETE MAILING ADDRESS	PHONE Incl. Area Code	NEWPORT BEACH BUSINESS LIC. #	END DATE ON JOB
Paving				BT	
Piers/Docks				BT	
Plastering				BT	
Plumbing				BT	
Post Tension				BT	
Precast				BT	
Reinforcing Steel				BT	
Roofing				BT	
Sand/Water Blasting				BT	
Scaffolding				BT	
Security Alarm				BT	
Sewer/Waste				BT	
Sheet Metal				BT	
Shoring				BT	
Siding/Decking				BT	
Signage				BT	
Special Inspections				BT	
Soils Engineer				BT	
Stairs				BT	
Steel-Structural				BT	
Solar/Photovoltaic				BT	
Structural Engineer				BT	
Swimming Pool				BT	
Tanks				BT	
T-Bar				BT	
Tile				BT	
Water Conditioning				BT	
Water Proofing				BT	
Welding				BT	
Windows				BT	
Other				BT	
Other				BT	
Other				BT	
Other				BT	

List any other trades used on this job site, which have not been noted above, on a separate sheet of paper.