

CITY OF NEWPORT BEACH BUDGET PRESENTATION FISCAL YEAR 2017-18

Dave Kiff, City Manager

Dan Matusiewicz, Finance Director

Tuesday, June 13, 2017



FY 16-17 Council Discretionary Grants

FISCAL YEAR 2016-17 COUNCIL DISCRETIONARY GRANT REPORT

Recipient	Public Benefit	District 1 (Dixon)	District 2 (Avery)	District 3 (Duffield)	District 4 (Muldoon)	District 5 (Herdman)	District 6 (Peotter)	District 7 (Curry)	Totals
Balboa Island Improvement Assn	Donation & Holiday Decorations					3,000			3,000
Balboa Island Museum & Historical Assn	Donation					1,000		1,500	2,500
Bayside Village Homeowners Assn	Donation					500			500
Cyrstal Cove Alliance	Donation							2,500	2,500
Mariner's Elementary School Foundation	July 4th Parade				100				100
Newport Beach 1/1 Marines Foundation	Donation	150							150
Newport Beach Historical Society	Donation				1,000				1,000
Newport Beach Junior Lifeguard Association	Donation				1,000				1,000
Newport Beach Women In Government	Recognition event	750							750
Plaza Community Association	Private patrol services				1,000				1,000
PTA Congress	Grad Night support	250	1,500		500	500			2,750
Spyglass Hill Garden Club	Event support		2,000					2,000	4,000
Women in Newport Networking	Event support	1,465							1,465
TOTALS		\$ 2,615	\$ 3,500	\$ -	\$ 3,600	\$ 5,000	\$ -	\$ 6,000	\$ 20,715
Balance Remaining @ 6/12/2017		\$ 3,385	\$ 2,500	\$ 6,000	\$ 2,400	\$ 1,000	\$ 6,000	\$ -	\$ 21,285

The grants made in each district were by the identified council member.

New Harbor Operations Program

Budget Changes (via Checklist)

	FY18 As Proposed	Revised Harbor Resources	Harbor Operations
Salaries/ Benefits	\$ 589,851	\$ 437,431	\$ 477,168
Maintenance / Ops	\$ 1,806,662	\$ 1,022,644	\$ 451,770
Capital Outlay	\$ 2,500	\$ 5,000	\$ 5,000
Total	\$ 2,399,013	\$ 1,465,075	\$ 933,938

- Reallocates existing proposed budget into 2 programs:
 - **Harbor Resources** (Harbor & Ocean Planning, Projects, Permitting, Development)
 - **Harbor Operations** (on water operations, moorings, Marina Park, BYB)
- No net increase
- But we will likely be back in the Fall with adjustments once we have a few months' worth of operations in and done.

THE CHECKLIST

Budget Checklist = amendments to the Proposed Budget considered prior to adoption

Why the long PW checklist this year?

- We're trying to be more transparent.
 - New finance software fully implemented this year
 - Allows greater specificity and transparency in re-budgets
- Last year, projects previously appropriated were carried over by wording included in the budget adoption resolution.
- This year, we can be detailed in carry-forwards. In the listings:
 - Positive numbers = projects not yet completed
 - Negative numbers = spent or encumbered since Proposed CIP

FY 17-18 Checklist

CHANGES TO THE PROPOSED BUDGET AS PRINTED - PERSONNEL RELATED

<u>Department/Account Number/Description</u>	<u>Budget Increase (Decrease)</u>	<u>Approved</u>
City Clerk		
Increase part-time Records Specialist from 20 hours per week to 30 hours per week through June 30, 2018	\$ 14,002	
City Manager		
Full-time IT Analyst position reclassified to Senior IT Analyst	\$ 6,000	
Library & Cultural Arts		
<i>Increase salary schedule for Literacy Coordinator position</i>	\$ 2,147	
Municipal Operations		
Delete a full-time Facilities Maintenance Technician position from the Facilities Maintenance Division	\$ (93,918)	
Public Works		
Add full-time Public Works Inspector II position (reduction posted to professional services budget)	\$ 106,469	
Salary and benefits for new Harbor Operations program staffing. Funding coming from proposed maintenance and operations for Harbor Resources Division.	\$ 477,168	
Transfer salary and benefit appropriations from Harbor Resources Division to new Harbor Operations program.	\$ (152,420)	
TOTAL CHANGES TO THE PROPOSED OPERATING BUDGET - PERSONNEL RELATED	\$ 359,448	

Italics identify changes/additions from version attached to Budget Adoption staff report.

FY 17-18 Checklist (cont.)

CHANGES TO THE PROPOSED BUDGET AS PRINTED - MAINTENANCE & OPERATIONS

	Budget Increase (Decrease)	Approved
City Council		
Balboa Island Historical Society (District 5)	\$ 35,000	
City Clerk		
Registrar of Voter Election Fees	\$ 20,000	
Municipal Operations		
Contract increases related to CPI	\$ 71,997	
Police		
<i>Fire ring enforcement contract</i>	\$ 180,000	
Public Works		
Reduce professional services budget to provide full-time Public Works Inspector II position	\$ (160,909)	
Orange County Sanitation District contract staff support	\$ 92,235	
New Harbor Operations program - Maintenance & Operations; this is the funding coming from proposed maintenance and operations for Harbor Resources Division.	\$ (784,018)	
New Harbor Operations program; funding coming from proposed maintenance and operations for Harbor Resources Division.	\$ 451,770	
New Harbor Operations program - Capital Outlay (furniture/equipment); this is the funding coming from proposed maintenance and operations for Harbor Resources Division.	\$ 5,000	
Increase in Harbor Resources Division furniture/equipment; funding coming from proposed maintenance and operations for Harbor Resources Division.	\$ 2,500	
TOTAL CHANGES TO THE PROPOSED OPERATING BUDGET - M&O	\$ (86,425)	

FY 17-18 Checklist (cont.)

CHANGES TO THE FISCAL YEAR 2016-17 BUDGET - CIP REBUDGETS

Capital Improvement Project		Budget Increase (Decrease)	Approved
01201926-980000-15D01	STORM DRAIN EVALUATION	\$ 111,172	
01201926-980000-17D11	STORM DRAIN REPAIRS/REHAB	\$ (499,958)	
01201926-980000-18D02	STORM DRAIN REPAIRS/REHAB	\$ 499,958	
01201927-980000-15E01	STREETLIGHT REPLACEMENT PROGRAM	\$ (410,888)	
01201927-980000-17V02	STREETLIGHT REPLACEMENT PROGRAM	\$ 410,888	
01201927-980000-15R14	CDM CONCRETE PAVEMENT REPLACEMENT	\$ 150,901	
01201927-980000-15R18	NEWPORT HEIGHTS ALLEY RECONSTRUCTION	\$ (2,285,457)	
01201927-980000-15R20	PARK AVE BRIDGE	\$ 81,383	
01201927-980000-15T02	TRAFFIC SIGNAL SYSTEM UPGRADES	\$ 14,037	
01201927-980000-15T08	TRAFFIC SIGNAL SYSTEM UPGRADES	\$ 20,120	
01201927-980000-15T09	LOWER SUNSET VIEW PARK CONCEPT/OVERCROSSING	\$ 6,035	
01201927-980000-16R12	BAYSIDE DR MODIFICATION	\$ (54)	
01201927-980000-17R21	IRVINE AVE PAVEMENT REHABILITATION	\$ 142,069	
01201927-980000-18L11	WEST COAST HIGHWAY MEDIAN LANDSCAPING	\$ (62,724)	
01201927-980000-18R04	SLURRY SEAL PROGRAM	\$ 111,276	
01201927-980000-18R06	CONCRETE REPLACEMENT PROGRAM	\$ (6,652)	
01201927-980000-17T01	TRAFFIC SIGNAL REHABILITATION PROGRAM	\$ 4,702	
01201927-980000-17T02	TRAFFIC MANAGEMENT & MODERNIZATION	\$ 8,653	
01201927-980000-15T03	TRAFFIC SIGNAGE, STRIPING, MARKING	\$ 16,612	
01201927-980000-17T03	TRAFFIC SIGNAGE, STRIPING, MARKING	\$ 43,221	
01201927-980000-18T03	TRAFFIC SIGNAGE, STRIPING, MARKING	\$ (69,738)	
01201928-980000-15M12	BALBOA ISLAND ENHANCEMENTS	\$ 4,654	

FY 17-18 Checklist (cont.)

CHANGES TO THE FISCAL YEAR 2016-17 BUDGET - CIP REBUDGETS, continued

01201928-980000-15T06	MARINERS MILE HWY CONFIG/LAND USE REVIEW	\$	(30,631)	
01201928-980000-15X12	BIG CANYON REHABILITATION PROJECT	\$	(1,395)	
01201928-980000-16M15	AFFORDABLE HOUSING	\$	(26,520)	
01201928-980000-17H04	BEACH AND BAY SAND MANAGEMENT	\$	33,039	
01201928-980000-17V02	STREETLIGHT REPLACEMENT PROGRAM	\$	217,531	
01201928-980000-17X11	BIG CANYON GOLF COURSE POND TREATMENT	\$	(20,000)	
01201928-980000-18X02	TMDL COMPLIANCE / WATER QUALITY IMPROVEMENTS	\$	20,000	
01201929-980000-17P11	BACK BAY VIEW PARK ENHANCEMENTS - FY 2016-17 CIP	\$	(248,379)	
10001-980000-15X17	SEMENIUK SLOUGH MAINTENANCE DREDGING	\$	276,452	
10001-980000-17H03	OCEAN PIERS INSPECTION AND MAINTENANCE	\$	(120,152)	
10001-980000-17P15	NEWPORT ELEMENTARY SCHOOL PARK MAINTENANCE	\$	(1,484)	
10101-980000-15H11	BALBOA ISLAND SEAWALL REPLACEMENT - WEST END	\$	(22,370)	
12101-980000-17T12	COAST HIGHWAY TRAFFIC SIGNAL SYNCHRONIZATION	\$	(97,000)	
1230050-980000-15X11	BAYVIEW HEIGHTS DRAINAGE	\$	(275,000)	
1230052-980000-15X11	BAYVIEW HEIGHTS DRAINAGE	\$	275,000	
1230050-980000-15X14	LITTLE CORONA INFILTRATION GALLERY	\$	(250,000)	
1230052-980000-15X14	LITTLE CORONA INFILTRATION GALLERY	\$	225,000	
13501-980000-17P12	BONITA CANYON SPORTS PARK PICKLEBALL COURTS	\$	551,216	
14001-980000-15T08	TRAFFIC SIGNAL SYSTEM UPGRADES	\$	40,000	
53201-980000-15F12	CDM FIRE STATION NO 5/LIBRARY REPLACEMENT	\$	397	
53201-980000-16F11	MARINERS FIRE STATION NO. 6 APPARATUS BAY	\$	(1,091,179)	
53501-980000-17T13	BALBOA PENINSULA SHUTTLE/TROLLEY	\$	(17,264)	

FY 17-18 Checklist (cont.)

CHANGES TO THE FISCAL YEAR 2016-17 BUDGET - CIP REBUDGETS, continued

53601-980000-16L02	MEDIAN LANDSCAPE TURF REPLACEMENT	\$	(676,117)	
53601-980000-17A 11	ASSESSMENT DISTRICT PAYMENT FOR CITY PARCELS	\$	(371,124)	
57101-980000-17F 11	FIRE STATION REMODELS	\$	126,864	
57101-980000-15F02	FACILITIES MAINTENANCE MASTER PLAN PROGRAM	\$	262,210	
57101-980000-17F02	FACILITIES MAINTENANCE MASTER PLAN PROGRAM	\$	(28,786)	
70101-980000-15W17	IRRIGATION CONTROLLER REPLACEMENT	\$	48,933	
70101-980000-16W13	BIG CANYON RESERVOIR FLOW METERING/TREATMENT	\$	58	
70101-980000-18R09	GRADE ADJUSTMENTS - WATER VALVES	\$	(41,750)	
70201932-980000-16W14	LIDO VILLAGE WATER MAIN REPLACEMENT	\$	(470,207)	
71101-980000-15S03	SEWER MAIN LINING AND REPAIRS	\$	231,507	
71101-980000-18R09	GRADE ADJUSTMENTS - SEWER MANHOLE COVERS	\$	(46,100)	
71201-980000-18S03	SEWER MAIN LINING AND REPAIRS	\$	(190,712)	
TOTAL CHANGES TO THE 2016-17 BUDGET - CIP REBUDGETS		\$	(3,427,753)	

FY 17-18 Checklist (cont.)

CHANGES TO THE PROPOSED BUDGET AS PRINTED - FY 2017-18 CIP APPROPRIATIONS

Capital Improvement Project	Budget		Approved
	Increase (Decrease)		
01201928-980000-18T12 NEWPORT HEIGHTS TRAFFIC STUDY	\$	80,000	
13501980000-17P12 BONITA CANYON PICKLEBALL COURTS	\$	78,000	
13801980000-17X12 NEWPORT BAY WATER WHEEL	\$	12,000	
53501980000-17R11 BALBOA VILLAGE STREETScape IMPROVEMENTS	\$	265,000	
70201931980000-16W12 BAY / CHANNEL CROSSINGS WATER MAIN REPLACEMENT	\$	200,000	
TOTAL CHANGES TO THE PROPOSED CIP EXPENDITURE BUDGET	\$	635,000	

FY 17-18 FT Staffing with Checklist

Position Changes as Proposed			
ELIMINATED FT Positions	Dept	ADDED FT Positions	Dept
Library Clerk	Library	Deputy City Attorney (early 2017)	CAO
Groundswoker	RSS	Budget Analyst	Finance
Groundswoker	MOD	Building Inspector	CDD
Groundswoker	MOD	Animal Control Officer	PD
Position TBD by 7-31-17	---	Public Works Inspector II (7-31-17)	PW
Facilities Maint Tech	MOD	Traffic Engineer	PW

- Green = checklisted
- Seeking authorization today to add PW Inspector II position but not fill it until Position TBD off the books.
- As a result, no net change in Full Time FTEs

Recommended Actions (pt 1 of 2)

1. Conduct a public hearing on the City Manager's Proposed Budget for Fiscal Year 2017-2018. After taking public input, discuss Council member recommendations for additions, deletions, or modifications to proposed budget via the budget checklist;
2. Determine that the action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because it will not result in a physical change to the environment, directly or indirectly;

Recommended Actions (pt 2 of 2)

3. Conduct a straw vote on the “checklist” of budget revisions, including those items added, changed or removed during the public hearing. Based on the straw vote, checklist items approved will be included in the City’s Fiscal Year 2017-2018 Approved Budget;
4. Consider and, if appropriate, approve the Finance Committee’s budget recommendations; and
5. Adopt Resolution 2017- 43 adopting the City Manager’s Proposed Fiscal Year 2017-2018 Budget, as amended by Items 1 and 3 above.