



CITY OF NEWPORT BEACH
City Manager's Newsletter

TO: Mayor Duffield & Council Members

FROM: Dave Kiff, City Manager

DATE: July 20, 2018

Please enjoy the attached newsletters...



COMMUNITY DEVELOPMENT DEPARTMENT

To: Dave Kiff, City Manager

From: Seimone Jurjis, Community Development Director

Subject: City Manager's Newsletter

Date: July 20, 2018

Coastal Commission Transfers Additional Permit Authority to the City



At their meeting in Scott's Valley last week, the California Coastal Commission transferred Coastal Development Permit (CDP) authority on six properties to the City. These properties include the Newport Harbor Yacht Club, Sea Scout Base, Orange Coast College School of Sailing and Seamanship, U.S. Coast Guard Station/Orange County Harbor Patrol Headquarters and the Balboa Bay Club and Resort which is a total of over 18 acres.

When the City's Local Coastal Program (LCP) was certified in 2017, the Coastal Commission retained CDP authority on "tidelands, submerged lands and lands that are subject to the public trust or were subject to the public trust at any time." These "original permit jurisdiction" areas included a number of filled tidelands that have been developed for decades. However, the California Coastal Act allows a local government to request the transfer of CDP



COMMUNITY DEVELOPMENT DEPARTMENT

authority on lands that are “filled and developed” and “located within an area which is committed to urban uses.” The Community Development Department made such a request in June 2017, and worked with the Coastal Commission’s Mapping Unit over the following months to bring the matter to the Coastal Commission.

The Coastal Commission did not grant the City’s entire request. The Coastal Commission rejected the City’s request for the 11.7-acre Newport Aquatic Center/North Star Beach parcel after the State Lands Commission advised that the area is dedicated to natural open space and State Lands did not consider it eligible for transfer under the Coastal Act. The Coastal Commission also retained CDP authority on the Harbor Patrol and Bay Club sandy beaches.

Balboa Village Advisory Committee Meeting Recap

The Balboa Village Advisory Committee (BVAC) met this week. Assistant City Engineer Mike Sinacori presented an update to the streetscape improvements happening around Balboa Village. Highlights included the installation of two new bicycle racks and replacement of damaged trashcans. Design plans for additional streetscape improvements are wrapping up with construction commencing after the busy summer months. The Committee also learned about commercial trash and recycling service in the Village thanks to a great presentation by Refuse Superintendent Keith Hinckley. The BVAC meets monthly on an as-needed basis. The next meeting is tentatively scheduled for Wednesday, August 15, 2018, at Marina Park beginning at 4 p.m.



Before and after photos depicting the new bicycle rack installed in the Peninsula Park.



COMMUNITY DEVELOPMENT DEPARTMENT

Changes for Code Enforcement

The tides have changed for the Code Enforcement Division. Supervisor Matt Cosyion is on a one-year temporary assignment to the newly formed Harbor Department. He will be responsible for creating and implementing their enforcement policy and procedures. In Matt's absence, Brian Contino is appointed as the acting supervisor for a six-month period. If you have any questions for code enforcement, please feel free to contact him at bcontino@newportbeachca.gov or call 949-644-3215.

FEMA Presentation

Samir Ghosn, Chief Building Official, recently gave a presentation on the Federal Emergency Management Agency's revisions to the flood map to Villa Real Estate.

The presentation focused on FEMA revised flood areas under the new Flood Insurance Rate Map (FIRM) study and the impact on development on the community. The approximately 50 attendees also participated in a question and answer session about the new FIRM map.





CITY MANAGER'S NEWSLETTER
Finance Department

Date: July 20, 2018
To: Dave Kiff, City Manager
From: Dan Matusiewicz, Finance Director
Subject: City Manager's Newsletter

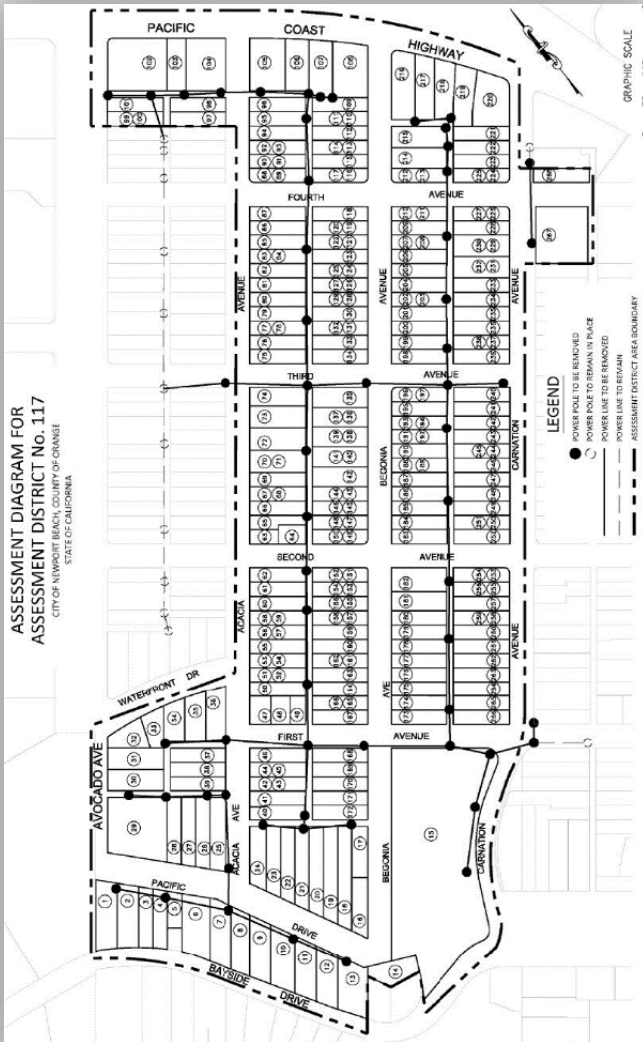
Assessment District 117 Bond Sale



An underground utility assessment district is a special district formed by a local government agency, such as the City of Newport Beach, at the request of local property owners for the purpose of undergrounding utilities or other public improvements in the public right-of-way. The assessment district includes all property owners that will directly benefit from the undergrounding improvements.

On November 24, 2015, the City Council adopted a resolution confirming the proposed assessments for Assessment District 117 (AD 117).

The purpose of AD 117 is to provide financing to underground power, telephone, and cable facilities in the area generally bounded by Bayside Drive, Avocado Avenue, Coast Highway and Carnation Avenue.



The underground utility improvements will provide conversion to an upgraded utility system and will enhance neighborhood aesthetics, safety and reliability. An assessment can be paid in cash or through bond financing. Once the assessment district has been approved by the City Council, property owners have the ability to pay the assessment in cash and any unpaid portion of the assessment is financed through the sale of bonds. If the property owner elects to finance the improvement, annual installments of principal, interest, and administrative fees will be collected with the owner's annual property tax bill.

Originally, there were 268 assessed parcels with assessments totaling \$4,640,550.55 for AD 117. During the cash prepayment period, 85 parcels fully prepaid their assessments and the owner of one parcel made a partial prepayment. By the end of the cash payment period, there remained \$2,955,000.00 of unpaid assessments that require financing.

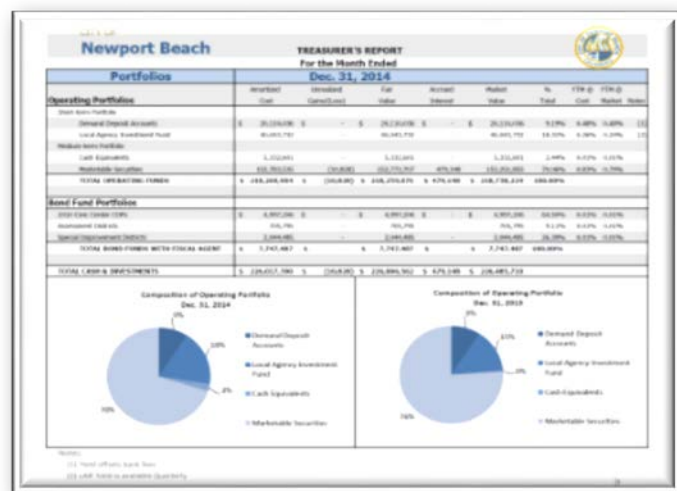
On July 10, 2018, the City entered into a bond purchase agreement with Hilltop Securities selling \$2,955,000 of assessment district bonds to the underwriter and a mix of retail and institutional investors. These bonds bear interest rates ranging from 2.00% to 3.75% over a twenty-year amortization period achieving "all-in" interest rate of 3.60% for the residents who chose to finance the improvement. The bonds can be pre-paid at 103% of par prior to March 2026, 102% of par if pre-paid between September 2026 and March 2027, 101% of par if pre-paid between September 2027 and March 2028, and at 100% par any year if pre-paid after September 2028. The bond sale is scheduled to close July 25, 2018.

Treasury Report Update

The June 2018 Treasury Report is available on the City's website at: www.newportbeachca.gov/treasury.

As of June, the City's portfolio totaled just over \$273 million, from all sources. Roughly, \$39 million of this portfolio was highly liquid, meaning it was available for cash flows associated with day-to-day operations and cash funding of major construction expenditures.

The short-term portfolio (\$194 million) had a weighted average effective maturity of 1.72 years. With interest rates on the rise, the total return for the short-term portfolio was suppressed by unrealized losses from the declining market value of bonds (bond values move inversely to the direction of interest rates). Including these unrealized losses, the trailing twelve months' total return was 0.46%. This return compared favorably to our benchmark for the same period, the BAML 1-3 Year Treasury index, which returned 0.079%. The income yield on the portfolio, a better measure of income derived from the portfolio, was 1.53%.



Newport Beach Fire Department

Safety, Service & Professionalism

DATE: July 20, 2018

TO: Dave Kiff, City Manager

FROM: Chip Duncan, Fire Chief

SUBJECT: CITY MANAGER'S NEWSLETTER



FIRE OPERATIONS DIVISION

Training

Auto extrication training began this month. Firefighters review tools, strategies, and tactics for complex vehicle collisions. These collisions oftentimes occur at high speeds causing the vehicles to end up with obstructed access. Removing patients in a fast and safe method is our priority.



Pendleton Complex Fire

Newport Beach Battalion 6 and Engine 66 went out on a strike team on July 6.



COMMUNITY EMERGENCY RESPONSE TEAM

The next round of CERT classes begins in late September with a Tuesday-Thursday evening class and an all-day Saturday class. All CERT program information is available at www.nbcert.org.



FIRE ADMINISTRATION

Department Assistant

On July 16, Mariah Stinson joined Fire Administration as the new Department Assistant assigned to Fire Operations under Chief Boyles. Mariah previously worked for our City as a temporary employee in Community Development assigned to both Code Enforcement and the Permit Center. Mariah comes to us from the City of Huntington Beach, where she worked in Business Licensing. In her free time, Mariah keeps busy with caring for her two horses, three cats and a plethora of reptiles. She also spends her weekends volunteering at our City's animal shelter.



Please join me in welcoming her to our department.



EMERGENCY MEDICAL SERVICES (EMS) DIVISION

Newborn

On June 27, the fire department responded to an emergency call. The NBFD crews from Medic 62: Paramedics Kluve and O'Leary; Engine 62: Captain Chapman, Engineer McClary, Firefighter Keyes; and Truck 62: Captain Parsons, Engineer Keene and Tiller Thornbury, arrived on the scene. Upon arrival, they found mom holding a newly born infant delivered by the father. The newborn initially had significant health concerns and the mother was anxious and needed medical attention as well. Through the efforts of paramedics Kluve and O'Leary, as well as the rest of the team, the infant had "perked up" and was doing well by the time they hit the hospital's doors. Due to the care and treatment provided by the paramedics, both mother and baby were discharged from the hospital happy and healthy. Fantastic job!



Customer Satisfaction Surveys

For the month of June, we rated on meets or exceeded expectations in multiple categories on 85% of the surveys returned. Here are some personal messages on the surveys we received.

"Each and everyone of the fire and paramedic crew were amazing and did all they could do for a horrific incident. We will always be grateful."

"Did a fabulous job with a very messy situation."

"They took me to the hospital on several occasions. I promised to bake them a cake when I got better."



June 2018 Statistics



Total Dispatches of All Types.....973
Medical Aid Dispatches.....749 = 77% of 973
Total Medic Transports to Hospital.....517

Mitigating Health Risks from Toxic Chemical Exposure on the Fireground

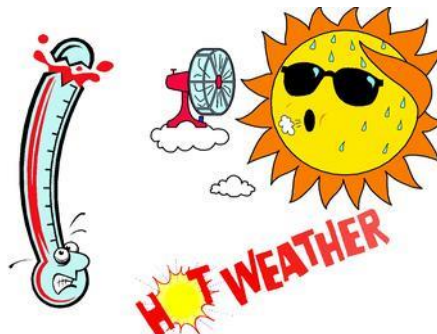
Firefighters face many hazards that can lead to illness, injury and death. Smoke itself contains hazardous chemicals that can lead to life threatening respiratory and cardiac illness as well as long-term illness such as cancer. Studies have shown that firefighters, in general, are at greater risk of getting cancer than the general population because of their exposures to the chemicals produced in smoke. Chief Thompson recently presented classes to firefighters on mitigating exposures to toxins in order to reduce firefighter health risks of cancer and other severe illnesses.



MARINE OPERATIONS DIVISION

Summer is in full swing! Newport Beach has experienced hot days this July. Some days hitting 84 degrees making a new record. The Newport Beach Lifeguards have been busy this summer. Please remember to swim near a lifeguard, shuffle your feet in the surf line, and only dig holes up to your knees! We want a safe and fun summer.

Stats - July 1-18	
Animal Calls	90
Public Assists	5,332
Boat Calls	957
Code Enforcement	1,740
First Aid/Medical Calls	467
Preventatives	17,412
Rescues	684
Total Calls	26,682
Beach Population	1,015,001



Notable Events

Project Wipeout

On July 9, several Newport Beach Lifeguards attended the 39th Annual Project WipeOut Conference held at the Huntington Beach Senior Center. This year's conference talked about leadership, "Why Things Go Right, Why Things go Wrong" by Gordon Graham, surviving a spinal injury, the importance of training, and a preview of the Ben Carlson documentary trailer.

Junior Lifeguards

July 12 was the world famous Newport Beach Junior Lifeguard Hot Dog Dinner! The hot dog dinner is a fun event for Junior Guard families! It's an opportunity for all the families to meet all the NBJG staff!



Picture Day

Say cheese! July 17, was Junior Lifeguard Picture Day. Picture day is one of a few days of the program where all 1,300 Junior Lifeguards are in session at the same time. It takes great teamwork to coordinate a successful picture day, and the team knocked it out of the park once again!





HUMAN RESOURCES DEPARTMENT

CITY MANAGER'S NEWSLETTER

DATE: July 20, 2018

TO: Dave Kiff, City Manager

FROM: Barbara J. Salvini, Human Resources Director

SUBJECT: News and Updates from Human Resources

Join Our Team!



Check out the current job openings for the City of Newport Beach! Select a position for more details. The City is currently accepting applications for the following positions:

- [Building Inspector II -P/T](#)
- [Human Resources Specialist I/II](#)
- [IT Analyst - Applications](#)
- [Police Cadet](#)
- [Police Mechanic](#)
- [Public Works Technical Aide – P/T](#)
- [Student Aide – P/T](#)

**APPLY ONLINE
TODAY!**



RISK
MANAGEMENT

Take A Micro-Break

If you spend most of your workday sitting at a desk, you may also find yourself periodically squirming, stretching in your seat or yawning repeatedly. These are all signs that you are ready for a **micro-break**. A micro-break can be as short as 5 to 10 seconds, and will help increase blood flow in the body and lessen eye fatigue.

Ideas for micro-breaks include:

- Walking to the copier
- Standing and stretching at your work station
- Walking wherever you would normally roll to in your chair



Switching tasks throughout the day is another way to re-set your mind without stepping away from your desk. Rather than wait for your body's cues, set alerts on your computer or phone that remind you to stretch or move on to a new task.

Find Your Balance



Balance is so important for us, but not all of us are gifted with graceful coordination, and find that balance is a skill that should be practiced. We need balance for daily activities, like walking, climbing stairs, and even getting up from our chairs. Balance is especially essential to preventing falls and injuries.

The following activities are recommend to improve balance.

1. Heel-to-toe walking: Find a spot where you can walk 20 steps without interruption (a long hallway or large open room works well). Focus on a spot in front of you and walk 20 steps in a straight line with the heel of your foot touching the toe of your other foot with each step.
2. Water exercise: Try walking forward, backward, and sideways to tone different muscle groups.
3. Tai Chi: This martial art uses slow, flowing movements to help with relaxation and coordination.
4. Fitness ball exercises: This is a great tool to build strength, flexibility and balance. Hold the ball in front of you and slowly bend your legs to do a squat. Rotate your trunk to the right and left, holding the position briefly on each side.
5. Standing on one foot: Start holding on to a sturdy chair while on one foot. Hold the position for 10 seconds and alternate with each foot. Once you gain some confidence, try letting go of the chair, but keep it close.

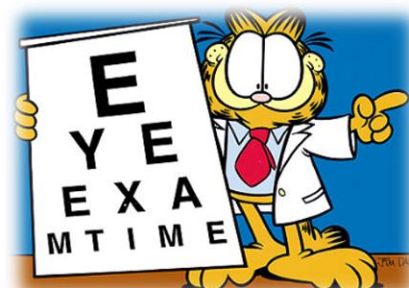


**Always consult your doctor before beginning any exercise program, as your doctor may suggest exercises that are more specific to your needs and limitations.*

August is National Eye Exam Month

August is almost here and although the summer is shortly coming to an end, the UV Rays are still high and it's important to take proper precautions to protect yourself from the sun. And being that August is National Eye Exam Month, a month dedicated to the importance of eye health and safety, it is the perfect time to visit your eye care provider for your annual exam. Many local eye care providers may offer discount eye exams in August as well so check around!

You may think you have healthy eyes and have no symptoms of vision problems, but if you are between the ages of 40 and 65, you should have your vision checked every 2-4 years; and at 65+, every 1-2 years. Some individuals may have a family history of eye disease or a chronic illness that can affect your vision. This puts you at a greater risk of vision problems, and therefore it is vital that you get your eyes checked more often than most.





LIBRARY SERVICES DEPARTMENT



Library – Cultural Arts

July 20, 2018

To: Dave Kiff, City Manager

From: Tim Hetherton, Library Services Director

Subject: City Manager's Newsletter

Library Services

Summer Reading Program

The 2018 Summer Reading Program is in full swing. Recent programs included crafts from around the world and the Paradise Polynesian Dancers at all three locations. Over 1000 children and parents have attended special performances and craft programs in the last few weeks and more than 600 book reviews have been submitted.



Arrh you Ready to Read?

Customers aren't the only ones reading. Staff has submitted over 100 reviews in their own version of the Reading Takes You Everywhere program. A pirate ship graphic in the staff area is filling up with all sorts of characters and reviews – with a treasure of prizes up for grabs.



Carpet Installation

New carpet was installed last week in many of the high-traffic areas of the Central Library, including the Children's Room, Media Lab, and upper level reference and study areas. Mariner's Branch Library is closed July 14-27, to facilitate re-carpeting throughout the interior. Staff has been busy moving materials and re-shelving areas upon completion, so the project is currently moving along nicely. Customers can pick up Holds and SRP prizes at tables in the entry. Summer programs are in the Jorgensen Room as planned.

New Leader

Congratulations to Annika Helmuth who recently completed the Cal State Fullerton's Public Employee Leadership Development Program. The skills and knowledge Annika gained from the classes will serve her well in her position as a leader at the Library and Branch Manager for the Corona del Mar Branch.



Staff News

Daisy Hernandez has just been promoted to part-time Library Assistant. Daisy started with NBPL in 2011 as a Page and earned a promotion to Clerk. Daisy has been working at the Balboa Branch Library for several years. Her enthusiasm for NBPL and customer service will serve her well in her new role. Daisy begins at the Central Library the week of July 30.

Cultural Arts Services

Concerts on the Green

The Civic Green was packed last Sunday for the second 2018 Concert on the Green featuring The Springsteen Experience. The seven-piece band, led by Josh Schreiber, played Bruce Springsteen's greatest hits delivering the same high energy and spirit as "The Boss." Fans enjoyed socializing, picnicking and dancing to the music from 6-7:30 p.m., with many arriving well before the concert started to claim their spots on the Green.



Concert at Peninsula Park Set for September 23

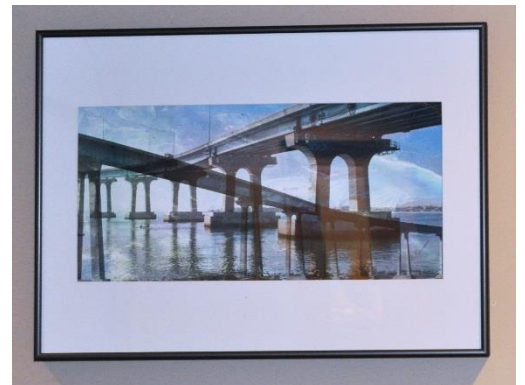
The City Arts Commission has added a fifth summer concert scheduled for September 23 at Peninsula Park near the Balboa Pier. The end of the summer concert will feature Southland Sings singing Broadway Hits beginning at 5 p.m. instead of 6 p.m. due to the shorter daylight hours. Southland Sings will present a lively choreographed concert featuring upbeat contemporary and classic Broadway hits. Best-loved songs from Gershwin and Cole Porter to Rodgers and Hammerstein, combined with favorites from popular new shows will make a memorable evening for audience members of all ages.



Art Exhibit by Diana Blaisure

The Newport Beach City Arts Commission presents an exhibition of mono-prints by photographer Diana Blaisure at the Newport Beach Central Library through September 7, and a meet and greet with the artist on Wednesday, August 8 at 7 p.m. at the Central Library. Diana Blaisure will talk about her exhibition, "Bridge," and offer insight into how she developed her inspiration and photographic technique.

Diana's exhibit explores bridges, not surprising considering her background as a City planner. She dabbled in creative photography for years, but it wasn't until her retirement that she began her formal studies of photography. She explains that she is attracted to the sculptural aspects of bridges, "the sweep of a curve, the geometry of the piers, the patterns of steel underneath the roadbed. More than a span connecting one access point to another." She also points out, "Bridge also functions as a metaphor: linking analog and digital as I combine scanned water-color mono-prints with digital photography."







NEWPORT BEACH POLICE DEPARTMENT OFFICE OF THE CHIEF OF POLICE


TO: Dave Kiff, City Manager
FROM: Jon T. Lewis, Chief of Police
DATE: July 20, 2018
SUBJECT: CITY MANAGER'S NEWSLETTER

JOIN US AT JAVIER'S FOR THE 2018 SPECIAL OLYMPICS TIP-A-COP EVENT


On Monday, July 23, from 5:00 p.m. to 9:00 p.m., Newport Beach Police Department personnel will serve as celebrity hosts and servers at Javier's Restaurant at 7832 E. Pacific Coast Highway. All monies raised at this annual Tip-A-Cop event will go to support Special Olympics activities in Orange County. In past events, the Newport Beach Police Department has raised thousands of dollars each year for the Special Olympics Southern California, Orange County Region.

**NEWPORT BEACH POLICE DEPARTMENT**

**Tip-A-Cop**

**MONDAY, JULY 23RD**

5PM - 9PM

**JAVIER'S**

7832 E. PACIFIC COAST HWY.

NEWPORT BEACH

**JOIN US FOR THIS SPECIAL EVENING AS WE PARTNER WITH THE COMMUNITY
TO RAISE MONEY FOR THE SPECIAL OLYMPICS OF ORANGE COUNTY.
NBPD OFFICERS AND SPECIAL OLYMPIC ATHLETES WILL BE YOUR
CELEBRITY HOSTS AND SERVERS, SO TIP-A-COP!**

Special Olympics athletes are children and adults with intellectual disabilities who are like other athletes – they love to train and compete, whether they win or lose. The Special Olympics provide the athletes with the chance to develop sports and social skills, physical fitness and self-esteem.

Come join us for a fun event, with great food, all to benefit a good cause! We hope to see you there.

MARK YOUR CALENDARS: NATIONAL NIGHT OUT IS AUGUST 7

National Night Out is an annual event where residents throughout the country are asked to lock their doors, turn on their outside lights and spend the evening out with neighbors and police.

To celebrate, the NBPD will be hosting a Community Safety Fair at Bonita Canyon Sports Park between 4:00 p.m. and 7:00 p.m. on Tuesday, August 7. Come join us for fun, food, information and entertainment! Here are some of the displays and activities we have planned:

- S.W.A.T.
- CSI
- Games
- Police K9s
- C.E.R.T.
- Bike Safety
- Free Food
- Crime Prevention
- Balloon Art
- Face Painting
- Bounce House
- Animal Control
- Police Vehicles
- Mounted Unit

This event is kid-friendly, so don't hesitate to bring the whole family.



NEWPORT BEACH POLICE DEPARTMENT

Celebrates
35th Annual

National NIGHT OUT

America's Night Out Against Crime!

JOIN US FOR AN EVENING AT THE PARK

TUESDAY, AUGUST 7TH
4:00 P.M. - 7:00 P.M.

BONITA CANYON SPORTS PARK

VISIT WWW.NBPD.ORG FOR MORE INFORMATION.

SENTENCING IN ANIMAL CRUELTY CASE

Last week, a man was convicted and sentenced for four crimes which he committed last summer, including animal cruelty. On August 30, 2017, at approximately 4:30 p.m., Justin James Pope (a 27-year-old resident of Newport Beach) killed his roommate's dog in their home. He then called his roommate and falsely stated that he had just arrived at the residence and had discovered the dog - already deceased - inside. The dog's owner then contacted the the NBPD for assistance.

Officers and Animal Control responded to the home and noted a number of suspicious circumstances. They documented that there was blood, urine, and feces in a number of locations, and that nothing of value appeared to be missing from the home.

After the officers left, Mr. Pope staged a burglary and removed evidence from the residence. He disposed of his roommate's television in a nearby apartment complex and hid his own television and video gaming console in the trunk of his car.

Shortly after 10:00 that evening, Mr. Pope's roommate arrived at the residence, and discovered the apparent burglary. For the second time that day, the roommate contacted the NBPD to report a crime, and officers responded to the home once again.

After a thorough investigation by the NBPD's Animal Control Unit, Mr. Pope's crimes were uncovered. His charges include animal cruelty (a felony) and three misdemeanors: petty theft, destroying or concealing evidence, and making a false report to an officer.

Last Thursday, Mr. Pope pleaded guilty to the listed charges. The court sentenced him to nine months in Orange County Jail and five years of formal probation.

We are incredibly proud of the diligent effort and teamwork that went into this investigation, and of our partners at the District Attorney's Office who pursued this case against Mr. Pope.



HOME SECURITY CHECKLIST

Is your home as secure as it could be? If you aren't sure, or you're looking for some guidance, we have an excellent resource for you. Our Community Relations Office has prepared a Home Security Inspection Checklist, which is available for download on our website [here](#). It's full of great ideas to add layers of security to your home. Small changes really can make a huge difference.



Use this checklist to evaluate your home's security. Boxes marked "no" indicate areas where you should take action to "harden the target" and decrease your chances of a home invasion.

FRONT ENTRANCE	Yes	No	Comments
The front door has solid core construction	<input type="checkbox"/>	<input type="checkbox"/>	
The door has a peephole with a 130-degree view	<input type="checkbox"/>	<input type="checkbox"/>	
The door has a deadbolt lock with a minimum 1-inch throw	<input type="checkbox"/>	<input type="checkbox"/>	
The strike plate is installed with a minimum of two 3-inch screws	<input type="checkbox"/>	<input type="checkbox"/>	
Glass or mail slot within 40 inches of the door - the door is equipped with a double-cylinder deadbolt (in case of an emergency, the key is always kept nearby)	<input type="checkbox"/>	<input type="checkbox"/>	
The door lock is in good working order	<input type="checkbox"/>	<input type="checkbox"/>	
Driveway/pathway motion detector alert (should be used with a front screen or button door)	<input type="checkbox"/>	<input type="checkbox"/>	
Double Doors - have a bolt securing the top and bottom of the nonlocking door	<input type="checkbox"/>	<input type="checkbox"/>	
The porch light automatically comes on from dusk to dawn	<input type="checkbox"/>	<input type="checkbox"/>	
The front of the home is equipped with a doorbell camera that allows communication through a smartphone	<input type="checkbox"/>	<input type="checkbox"/>	

SIDE/REAR ENTRANCES

The following doors have double cylinder deadbolt locks

- French Doors with multiple window panes
- Doors with pet entrances
- Doors with upper glass panes

All strike plates are installed with a minimum of two 3-inch screws

All deadbolt locks have a minimum 1-inch throw

French lights come on automatically from dusk to dawn

All exterior door locks are in good working order

All doors with exterior hinges are equipped with hinge protection

French Doors - have a bolt securing the top and bottom of the nonlocking door

SLIDING PATIO DOORS

The sliding glass door does not lift out of the track

The lock is in proper working order

There is a secondary lock or wooden dowel used to secure the door

Receive CRIME ALERTS, TRAFFIC ADVISORIES and COMMUNITY UPDATES from the Newport Beach Police Department via TEXT MESSAGING, EMAIL or on the WEB by signing up at: [NBPB.COM](#)

WINDOWS	Yes	No	Comments
Ground Floor			
Sliding Windows			
• Are equipped with lift protection, which prevents the window from being lifted out of the track (see image above)	<input type="checkbox"/>	<input type="checkbox"/>	
• Are equipped with a wooden dowel or a secondary locking device	<input type="checkbox"/>	<input type="checkbox"/>	
Casement Windows - have double locks and are in good working order	<input type="checkbox"/>	<input type="checkbox"/>	
Double Hung Windows - have window pins or similar secondary locking devices (many new windows are difficult to secure with a secondary lock)	<input type="checkbox"/>	<input type="checkbox"/>	
Louver Windows - all glass panes have epoxy securing them to the frame	<input type="checkbox"/>	<input type="checkbox"/>	
Second floor windows - should be secured in the same manner as above	<input type="checkbox"/>	<input type="checkbox"/>	
Windows cannot be easily accessed from a walk, roof, balcony, tree, or with the use of patio furniture	<input type="checkbox"/>	<input type="checkbox"/>	
Ladders are stored inside or locked to a stationary device	<input type="checkbox"/>	<input type="checkbox"/>	
GARAGES			
Garage Overhead Door			
Garage door has an automatic garage door opener with a "remote lock" button, which is activated nightly and when on vacation	<input type="checkbox"/>	<input type="checkbox"/>	
Garage door has a vacation lock or hole in the track for a padlock that is used when on vacation	<input type="checkbox"/>	<input type="checkbox"/>	
The garage door is kept closed and locked when not in use	<input type="checkbox"/>	<input type="checkbox"/>	
The door locking into the header is equipped with a single cylinder deadbolt lock	<input type="checkbox"/>	<input type="checkbox"/>	
All windows are secured with a secondary lock or wooden dowel	<input type="checkbox"/>	<input type="checkbox"/>	
If no automatic garage door opener, the door is secured with a padlock	<input type="checkbox"/>	<input type="checkbox"/>	
The utility box is secured with a padlock	<input type="checkbox"/>	<input type="checkbox"/>	
Garage Polestar Door			
The door is of solid core construction	<input type="checkbox"/>	<input type="checkbox"/>	
The door is equipped with a deadbolt lock (just a single cylinder deadbolt unless there is a window within 40 inches)	<input type="checkbox"/>	<input type="checkbox"/>	
Door is equipped with a window or peephole if a window is not nearby	<input type="checkbox"/>	<input type="checkbox"/>	

NBPB's Nonemergency 349-644-3717

Emergency 9-1-1

Public Works Department

City Manager's Newsletter



To: Dave Kiff, City Manager
From: David A. Webb, Public Works Director
Date: July 20, 2018

Ready Again for the 5th of July!

Public Works' Municipal Operations Division, with the assistance of the Utilities Department crews, came in to work in the early morning hours of the July 5th to ensure that all the public areas were clean and presentable before residents, beach goers and visitors arrived. High volume crowds visited the beach and parks areas on July 4th to celebrate the holiday. Trash and litter levels were extremely heavy throughout the beach, piers, parks, streets, and public parking lot areas. By 9:30am on the 5th, all beach trash cans had been emptied, the beach area was free of litter, fire rings extinguished, debris removed, and the parking lots swept. It was a heroic feat by our hard-working City crews and contract staff.



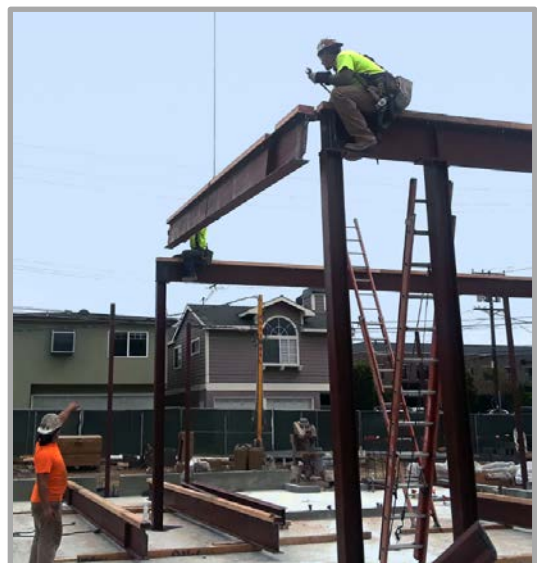
New Mini Sweeper

Recently, the Beach Crew received a new mini sweeper that is utilized five days a week, replacing the old highly used and worn sweeper. The sweeper is a small compact vehicle that regularly sweeps the high traffic areas including Piers, the Oceanfront Boardwalk, parking lots and the Boardwalk around Balboa Island, as well as areas around the Civic Center.



Steelwork Going Up at the New Corona del Mar Library/Fire Station

Public Works is making headway at the site of what will be the new Corona del Mar Fire Station No. 5 and Library. Structure steel was delivered July 17 and the contractor got right to work erecting what will become the library and the second story of the fire station.



Big Canyon Reservoir Improvements

Public Works just completed installation of a new water mixing system at Big Canyon Reservoir that will help to maintain and improve the already great quality of our public water system. The new system has two parts made up of a static mixer to handle higher flows, and a hydraulic mixer which mixes lower flows. The Contractor worked on schedule during the spring months to ensure the system was operational in time the summer's high water demand.



The Plight of the Honey Bee

Have you ever been to an apiary? It's where bees are kept in a collection of beehives. About 30% of everything we eat requires bee pollination. The vast majority of it is done by honey bees, including 70 different types of crops. Here in Orange County, Concordia University staffs a bee apiary. Public Works staff recently took a guided tour to learn more about the plight of honey bee colonies and their contribution to ecosystems and flowering plants. Public Works is exploring ways the City can help propagate the natural bee population to ensure and enhance the City's ornamental and natural vegetation.



Buzzing Bees Making Honey



City Landscape Manager Dan Sereno up close with the bees.

Shark Detection and Mitigation Technology Coming to Newport Beach

Smart Marine Systems, an Australia-based research and technology firm, is working with the City to deploy a new Clever Buoy Sonar technology just beyond the Balboa Pier later this year. The system utilizes multi beam sonar transducers that are mounted on the ocean floor, coupled with newly developed detection software to scan for marine life. It has the ability to distinguish between dolphins, whales, and large fish and sharks, from their different shapes, swimming patterns and movements. The City is working with the company on permitting and getting a source of power to the system in hopes of deploying it on a trial basis.



New Portable Restrooms

In an effort to better serve the beach-going public near the Balboa Pier, Public Works recently added two restrooms at A Street for summer Junior Lifeguard Operations only. A second women's restroom trailer was added to the east side of Balboa Pier to help with the overcrowded summer conditions of the regular restrooms. These restrooms will be cleaned daily.



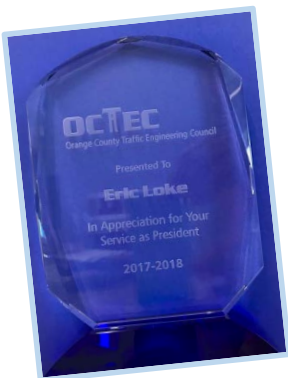
Median Renovation – Little Balboa Island

City Parks staff recently worked in conjunction with the Little Balboa Island Homeowners Association, and the City's Median and Roadside Maintenance Contractor, Park West Landscapes, Inc., to renovate two large median island planters. Old plant material was replaced with red "Floribunda" roses, white "Iceberg" roses, and surrounded by a border of Star Jasmine. The project was supervised, inspected, and designed by our Parks Maintenance Crew Chief John Gemme and Parks Maintenance Supervisor Anthony Petrarca.



Eric Loke Honored as Outgoing President of Orange County Traffic Engineers Council

Public Works Senior Civil Engineer Eric Loke was recently honored for his four years of service on the board of the Orange County Traffic Engineering Council (OCTEC). OCTEC is a non-profit organization committed to professional growth of the transportation field within Orange County. As his term as president comes to a close, he joins the ranks of past OCTEC presidents Tony Brine and Brad Sommers.



RECREATION & SENIOR SERVICES DEPARTMENT



To: Dave Kiff, City Manager

From: Laura Detweiler, Recreation & Senior Services Director

Date: July 20, 2018

CS DANCE FACTORY DOES IT ALL!

From Barre Stretch & Strength and Zumba to a whole variety of Jr. Performing Arts Camps, local favorites from CS Dance Factory offer programs for all ages. For anyone that has ever stepped into one of their classrooms, you can immediately feel a tangible and infectious amount of positive energy flowing from their fun music selections and their enthusiastic instructors. Many of their classes are designed around getting a workout while having fun. Their Zumba Gold program at OASIS is a hot commodity, with our seniors always eager to be the first to sign up. They often lead an energetic act in the annual OASIS Talent show, too, so be on the lookout for info about that coming soon! For more information on one of their many classes or camps going on now or in the future, visit www.newportbeachca.gov/recreation or call 949-644-3151.



Jr. Performing Art Camp



Barre Stretch & Strength



Zumba at ACE classes

WRITTEN NOTICE

City Council Policy F-14 specifies written notice to the City Council when contract instructor payments exceed \$120,000 and is hereby noted for CS Dance Factory via the City Manager's Newsletter.

Vendor	Vendor Name	Contract Start Date	Contract End Date	Payment To Date
16441	BADUM CATHERINE - CS DANCE FACTORY	01/01/2017	12/31/2018	\$130,184

COME SEE LA LA LAND @ THE OASIS

Summer is here and what better way to celebrate our wonderful weather than having a barbecue in the Courtyard. Wednesday, July 25th at noon will be our first barbecue. The \$3 ticket includes a hotdog, fruit, chips, drink and a cookie. Following the barbecue, we will be showing the movie “La La Land” at 1pm in the Evelyn Hart Event Center. Come join us!

FALL 2018 ADULT SPORTS LEAGUES

The fall Adult Sports leagues are getting ready to kick off! If you are looking for a fun way to compete with your friends or co-workers, the adult sports leagues are the perfect activities for you! Registration for leagues are on a team basis but a free agent list is available for individuals to find a team. You can find more information about our leagues on our website www.newportbeachca.gov/sports or email sports@newportbeachca.gov Fall season start dates, registration deadlines, and nights the leagues play are the following:



Coed 11v11 Soccer:

- Registration deadline: Monday, July 30
- Season Starts: Week of August 20
- Nights available: Monday, Wednesday, Thursday, and Friday

Slow Pitch Softball

- Registration deadline: Monday, August 27
- Season Starts: Week of September 4
- Nights Available:
 - Men's: Tuesday and Wednesday
 - Coed: Thursday



Basketball

- Registration deadline: Monday, August 27
- Season Starts: Week of September 17
- Nights Available: Monday-Thursday

OASIS SENIOR SURF CLUB

Aging surfers; do you remember the joys of waxing up your surfboard and going surfing with you buddies? OASIS is trying to help recreate those days, so they are starting up an OASIS Seniors Surf Club. The group's focus is to have fun together as a group, inform everyone of a surf location and time, then to meet and surf. Participants don't have to be experienced, although no lessons will be provided and you will need to bring your own board and gear. This group is headed up by David LaRue.



MARINER'S PARK INDEPENDENCE DAY PARADE & CELEBRATION

The 46th annual Mariner's Park Independence Day Parade & Celebration was held... at Mariner's Park on Wednesday, July 4th (who would've guessed?!). The Mariners Elementary School Foundation led the charge with a team of volunteers, supported by City staff to help corral the masses. The event kicked off with the annual parade down Mariners Drive, featuring City police & fire, festive locals on their bikes and/or with their four-legged friends, teacher of the year Carol Singer, Orange Coast Musical Arts marching band, and oh so much more! The parade ended at Mariners Park where inflatables, games, music and food awaited the community as they gathered with friends and family to enjoy a beautiful day.



CITY SUMMER CAMP EXCUSION PICTURES

For week 4 at the City run summer camp we bowled – 6 more weeks of fun left.



AND FINALLY PINT SIZE CAMPERS AT THE FIRE STATION

Pint Size Campers at Mariners had loads of fun visiting the Fire Station #6. Participants ages 3-5 were able to hang out on ladders and trucks and got to meet some real heroes. Thanks for all you do NBFD!



UPCOMING EVENTS

Previous

SPECIAL EVENTS

SAVE THE DATE



FOOD FOR PURCHASE

FREE POPCORN

FREE CANDY & ACTIVITIES

MOVIE IN THE PARK

~~JUNE 22 - DESPICABLE ME 3~~
BUFFALO HILLS PARK (ANDERSON ELEMENTARY SCHOOL)

JULY 27 - FERDINAND
CLIFF DRIVE PARK

AUGUST 24 - COCO
GRANT HOWALD PARK

SEPTEMBER 21 - CARS 3

Parks Make Life Better!

NEWPORT BEACH CITY ARTS COMMISSION PRESENTS

CONCERTS on the GREEN

Civic Center Green • 100 Civic Center Drive
www.newportbeachca.gov/culturalarts

Sundays 6-7:30 p.m.

~~JUNE 17 MATT MAUSER~~
A Celebration of the Music of Sinatra

~~JULY 15 SPRINGSTEEN EXPERIENCE~~
The Best of "The Boss"

AUGUST 12 TIJUANA DOGS
Rock, Jazz, R & B, & Country

SEPTEMBER 9 DESPERADO
Tribute to The Eagles





Utilities Department

July 20, 2018

TO: Dave Kiff, City Manager
FROM: Steffen Catron, Acting Director
SUBJECT: City Manager's Newsletter



2018 Water Quality Report

Since 1990, California public water utilities have been providing an annual Water Quality Report to their customers, and this year is no different. The City of Newport Beach's 2018 Water Quality Report has been mailed out to all Newport Beach water customers and is also available on the City [website](#).

The Utilities Department diligently safeguards its water supply and, as in years past, continuously provides safe potable water that meets all quality standards required by Federal and State regulatory agencies. The U.S. Environmental Protection Agency (USEPA) and the State Water Resources Control Board Division of Drinking Water (DDW), are the agencies responsible for establishing and enforcing drinking water quality standards. In some cases, the City of Newport Beach goes beyond what is required by testing for unregulated chemicals that may have known health risks, but do not have drinking water standards. Unregulated chemical monitoring helps USEPA and DDW determine where certain chemicals occur and whether new standards need to be established for those chemicals. Newport Beach residents can enjoy peace of mind that their water is safe to drink.

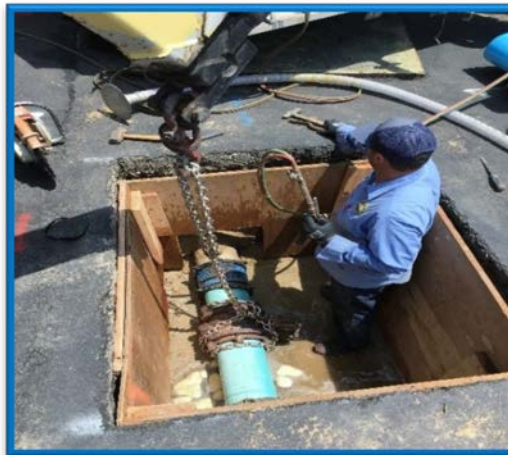
Dolphin Well

While some of us were recovering on July 5 from the fun and excitement of Independence Day, the Water Production and SCADA staff was busy removing the City's Dolphin Deep well motor. The motor was sent out for repairs to our on-call motor repair company. It was rebuilt, replaced, and placed back in service within a week. It is critical for the City to have this well in service due to the high demand for water usage during this time of the year. Last year alone, this well produced 1,016,912,309 gallons of drinking water. This is approximately 20% of the total water produced for the entire city.



Water Valve Replacement

Typically, preventive care is much more efficient, cost-effective, and easier than fixing something that is already broken or damaged. Our Maintenance and Repair Division regularly provides preventative maintenance work by replacing or repairing water valves throughout the City. On Tuesday, July 10, the Maintenance and Repair Crew removed and replaced an aging 8-inch water distribution valve, without affecting the water service to nearby residents. This water distribution valve is important because it isolates the water main for scheduled repairs or emergencies. The old butterfly style valve was removed and replaced with a new resilient seat gate valve. The new valve is expected to last, at the very least, until 2058!



Invasive Tree Roots

Last week, Wastewater staff was busy facing a sewer lines' worst enemy- tree roots. A problem many homeowners and City sewer lines face is tree root growth; tree roots can cause blockages, overflowing, and can even break pipes.

Throughout the City, Wastewater staff replaced many residents' sewer lateral lines. At a residence on the Peninsula, a ficus tree's roots had grown into the homeowner's sewer lateral line. The roots even broke a plumbing snake while a plumber was trying to clear the blockage! On Tuesday, Wastewater staff faced more tree roots in Cameo Highlands. Again, the tree roots had grown into the homeowner's sewer lateral line. On Wednesday, a large Brazilian pepper tree's roots, located two properties away from the site of the problem, invaded the sewer lateral line and broke another plumbing snake.

At all these locations, Wastewater staff replaced the sewer lateral lines and added a sewer cleanout. A sewer cleanout is a pipe with a cap that provides access to the sewer line so blockages can be easily removed. Additionally, the Concrete Crew repaired the alleys and sidewalks that were removed to make repairs. Great work Wastewater and Concrete crews!



Sewer lateral line

Tree roots

Utilities Tip

Although the problems that tree roots cause are repairable, it saves a lot of headaches and money to prevent these problems. Here are some tips to help prevent tree roots from growing into the sewer line:

1. Know the Warning Signs

Drains clog now and then, however if the drain clogs frequently then this is a sign of a more significant problem.

2. Landscaping Knowledge

Be knowledgeable about the types of trees and shrubs you plant near sewer lines. It is best to plant trees or shrubs that will grow to have large roots far away from your sewer lines.

3. Regular Maintenance

Regular maintenance and clearing the sewer lines prevents tree roots from growing in the pipes. A plumber can inspect the sewer lines and make recommendations.



Sandbag Preparation



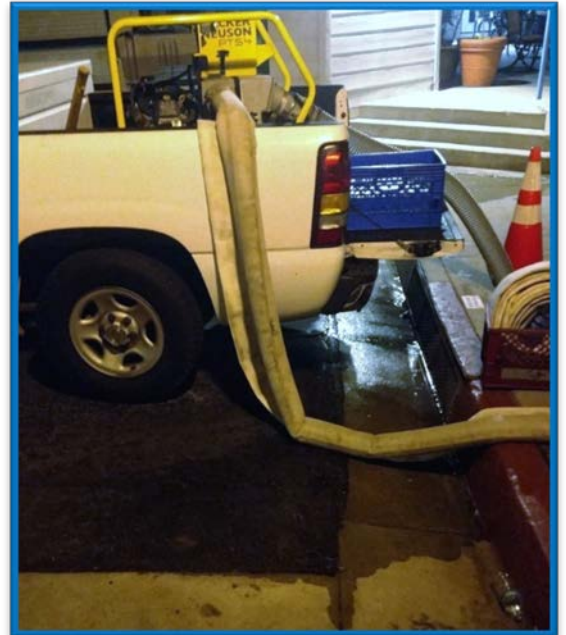
Summer is in full swing, and so are the king tides. However, thanks to the tireless work of the Storm Drain Division, we have avoided what king tides typically cause- localized flooding and washed out beaches. Last week, the Storm Drain Division learned that the king tides were going to be higher than anticipated. In addition to the routine monitoring staff provides during these high tides, they requested additional staff and dump trucks to deliver and set out sandbags to protect against these high tides.

The Storm Drain staff, other Utilities staff, and Parks staff placed **1,300** sandbags where water was expected to flow over seawalls. These locations were the Balboa Fun Zone and the boatyard at 26th Street. Due to the difficulty of placing these sandbags in the Balboa Fun Zone, they will be left in place for the next round of extreme

high tides predicted to take place from August 9 to August 11. Staff will be removing the sandbags around the 26th Street boatyard, however they will place them back in a few weeks for the next king tides.



Parks Crew Chief Parker Keil helped out the Storm Drain Division staff.



Pump trucks ready to pump out water to stop flooding in the streets.