

# CITY OF NEWPORT BEACH COMMUNITY PROGRAMS GRANTS APPLICATION

## Community & Human Services

### Directions for Completing the Application Form

- Each question should be answered clearly and briefly.
- If a question is not applicable, enter N/A.
- Incomplete or applications received after the submission deadline will not be accepted.
- The completed application must be received **no later than 4:30 p.m. on Friday, November 16, 2018.**

### Additional required materials

Please attach the following items:

- A copy of the most recent annual financial report and proposed budget
- A current Statement of Information filed with the Secretary of State ([see sample](#))
- A current [W-9](#)

### **Grant Agreement**

Please be advised that if your organization is the recipient of a Community Programs Grant, it will be required to enter into a grant agreement with the City of Newport Beach. Funds cannot be released until the City and Grantee have both signed the agreement.

<b>CITY OF NEWPORT BEACH</b> <b>Community Programs &amp; Human Services Grants    Application for FY 18 19</b>		
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<b>Applicant Information</b>
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Name of Applicant Organization:
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Applicant Representative Contact Information:	
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First Name	Last Name
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Title / Affiliation:
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Full Address of Organization:
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Phone	Email
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Type of Entity (indicate one):		
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Nonprofit (List type)	Community / Neighborhood	School
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Other?
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Entity Address (if different from applicant):
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Name of Program or Service:
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Type of Program or Service offered to Newport Beach residents:
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Have you previously received City support for this or a similar program or activity?	YES	NO
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If yes, please list the programs(s), year(s) and amount(s):
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Number of Newport Beach residents participating or receiving services within past year. (Specify numbers by type of service.)
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Percentage of this program devoted or utilized by Newport Beach residents:
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Total annual fundraising/donations/sponsorships received by your organization:

Brief description of program or activity for which you are seeking a grant:

Explain how your program or activity serves, involves or engages Newport Beach residents (150-word maximum):

The request for City of Newport Beach support must include a list of other City entities, groups or programs (e.g., CDBG, Discretionary Funds, Special Event grants, etc.) from which the applicant is seeking financial support. Are you seeking support from other City entities?

Yes

No

If you answered yes above, please list the entities or groups and the amount of financial support requested from each:

Amount of financial assistance received last year (FY 17-18) from the City of Newport Beach (if any): \$

Amount of financial assistance requested FY 18-19: \$

A detailed description of how the FY 18-19 grant money would be spent:

Does your organization work with minor children?

Yes

No

If yes, do you require background checks for employees and volunteers?

Yes

No

Please explain:

As your organization's representative, please check the box below and type your name in the line below.

- ☐ I acknowledge that submission of this application does not guarantee that my organization will receive City support.

Name: \_\_\_\_\_

Attach event budget and submit the completed application no later than **Friday, November 16, 2018 at 4:30 p.m.**