

# MARINE ACTIVITIES PERMIT APPLICATION HARBOR DEPARTMENT

1600 W Balboa Blvd, Newport Beach, CA 92663 (949) 718-3429

# **SMALL BOAT RENTAL-TYPE COMPANIES**

New Application	Prope	rty Owner	
Renewal Request	Small	<b>Boat Rental Company</b>	
Applicant Information			
Business Name:			
Contact Name:			
Address:			
Phone Number(s):			
Mailing Address:			
Email:			
Newport Beach Business Licer	se Number:		
Property Owner:			
Mailing Address:			
Phone Number(s):			
Marina / Property Manager Nar	me/Number(s):		
Please submit:  1. Small Boat Rental Fleet Inf 2. Parking Information Form. 3. Evidence of Insurance nan 4. Application Fee. \$731	ning the City as addition	·	
I declare under penalty of perjury th	at the foregoing is true	and correct:	
Applicant's Signature	Date		
Approved by: Planning Division:		Date:	
Inspected and Approved by: Harbor Department:		Date:	
Denied by:	Title:	Date:	

# SMALL BOAT RENTAL FLEET INFORMATION FORM

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Small Boat Rental Company/Applicant:					
Methods of Operation					
1 \ /	on Within Marina: na layout including slip numbers)				
Typical Hours of Operation:					
Passenger Lo	pading / Unloading Location:				
(Attach Writte	en Authorization from the Property Owner If Different From Applicant)				
Type of Merc	handise Sold:				
Disposal Methods For:	Sewage (if applicable):				
	Grey Water (if applicable):				
	Trash:				
Parking Facilities Provided:	Describe Method of Notifying Passengers of Parking Location:				
	See Additional Questions on Parking Information Form.				

Vessel Name	Type (pontoon, electric, sail etc)	Make / Model	Length	Capacity	CF#	Coast Guard Certification (if applicable)

<sup>\*</sup>Please attach a photo of each vessel

#### SMALL BOAT RENTAL FLEET INFORMATION FORM

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Other information pertinent to traffic, parking, noise, pollution, trash or other matters which could adversely affect the health, safety and welfare of those in Newport Harbor.
Other rentals/activities included? (i.e. stand up paddle boards etc)

# **PARKING INFORMATION FORM**

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Sma	Small Boat Rental Company/Applicant:					
1.	Describe peak occupancy of all vessels combined. Required parking is one space for every three occupants (passengers + crew) of all vessels in operation at a given time.					
2.	Identify the location(s) of off-street parking and the number of spaces at each location, if applicable. (Specifics required, including schematic. Public street parking not permitted.)					
3.	Identify when are you entitled to use the parking spaces (i.e. days of week, hours of the day) at each location.					
4.	How is this parking secured? (Provide authorization letter or lease from the property owner for each off-street parking location.)					
5.	Identify all <i>other</i> users that are entitled to use each parking facility including their use and hours/days of operation? Provide a copy of their parking agreements (recorded or not).					
6.	Describe any form of transportation from the off-street parking to the boarding location (i.e. shuttle service, bus etc.). Please include the number of vehicles and specific loading and unloading locations and procedures.					