



2019 OASIS Senior Health & Resources Fair Saturday, October 19, 2019



The OASIS Senior Center invites your organization to apply to be a vendor at our Health and Resources Fair to be held on **Saturday, October 19, 9:00-11:00am**.

We are promoting the fair as a fun and informative event for seniors and their families. This year, we will be holding a lecture, free fitness class demo(s) and breakfast. We hope participants will stay for the full 2 hours. A free, complimentary breakfast will be served from 9:00am until 10:45am.

This year we are offering 3 exhibit options to vendors:

1. Event Center (\$200):

Booth located in main exhibit hall (Event Center), access to electricity (if needed), and one large 6 foot table with linen tablecloth (upon request).

2. Outside/Breezeway (\$100):

Outside/Breezeway, under the shade, 6 foot table, no access to electricity, no tablecloth.

3. Nonprofit (Comp'd):

Non-Profits only, table provided, no tablecloth.

Attached is an application and contract stating our rules and regulations for the event. Due to the limited time allotted, we must request that all exhibitors stay for the entire fair with adequate representation at their booth. **Applications are due by July 2nd at 5pm.** Organizations will be notified by **August 1st** if their application status.

Please read over the attached application and contact me if you have any questions.

Sincerely,

Melissa Gleason

Health and Wellness Supervisor

OASIS Senior Center

949-644-3244

mgleason@newportbeachca.gov



**2019 OASIS
Senior Health & Resources Fair
Saturday, October 19, 2019**



REGISTRATION PROCEDURES AND CONTRACT

- **Application is due by Tuesday, July 2nd 2019 at 5pm.** Please email to oasiscenter@newportbeachca.gov or fax to: 949-640-7364
- Payment will be due once application is **approved**.
- All participants must be present the entire length of the Fair from 9am to 11am.
- Set up will begin at 7:30am on Saturday, Oct. 19 and must be completed by 8:30am. Early set up will be offered for inside vendors on Friday, Oct. 18, between 2pm to 4pm.
- Electricity and any special accommodations (if applicable) must be arranged in advance and vendors must provide all other equipment related to exhibits including extension cords.
- The number of vendors for each industry is limited. OASIS staff has the sole discretion of selecting or rejecting applications.
- OASIS reserves the right to remove any person or persons not complying with the above regulations and without refund.
- **No refunds will be given after September 19, 2019.**
- Misrepresentation of business or organization may result in removal from the fair.
- Number of sales cannot be guaranteed, nor can a certain number of fair attendees.
- In consideration of your accepting this application, you hereby agree to indemnify and hold harmless the City of Newport Beach and the "Friends of OASIS" and any of their officers or employees from any liability or claim or action for damages resulting from or in any way arising out of the participation in the program by the person entering in the OASIS Senior Health and Resources Fair.

**Please sign below indicating that you have read and agree to the
OASIS Senior Health & Resource Fair Registration Procedure and Contract.**

Signature: _____ **Date:** _____



2019 OASIS Senior Health & Resources Fair Saturday, October 19, 2019



EXHIBITOR'S SPACE APPLICATION

Business Name: _____

Business Address: _____

Business Phone: _____

Contact Person: _____

Cell Phone: _____ Email: _____

If different from above, name of person who will be the contact the day of:

Name: _____ Cell Phone: _____

Description of senior oriented service or product to be promoted: _____

☐ Please check here if you have previously participated in the OASIS Health & Resource Fair

BOOTH SELECTION:

☐ Event Center (\$200): Indoor Booth ☐ Tablecloth ☐ Electricity (check those that apply)

☐ Outside/Breezeway (\$100): Outdoor Booth, (no access to electricity, tablecloth not provided)

☐ Nonprofit (Comp'd): Available Booths (tablecloth not provided)

Completed application must be received by 5pm on Tuesday, July 2nd, 2019 (Payment is due AFTER application has been approved.)

EVENT SPONSORSHIP OPPORTUNITY:

☐ Event Sponsor (\$1,000): First choice of booth location, linen tablecloth, recognitions on giveaways, event program and any marketing material (including a newspaper ad and OASIS Monthly Newsletter), and day of event signage.

Sponsorship commitment must be made by Friday, June 28th, 2019.

Please sign below indicating that all above information is correct.

Signature: _____ Date: _____