

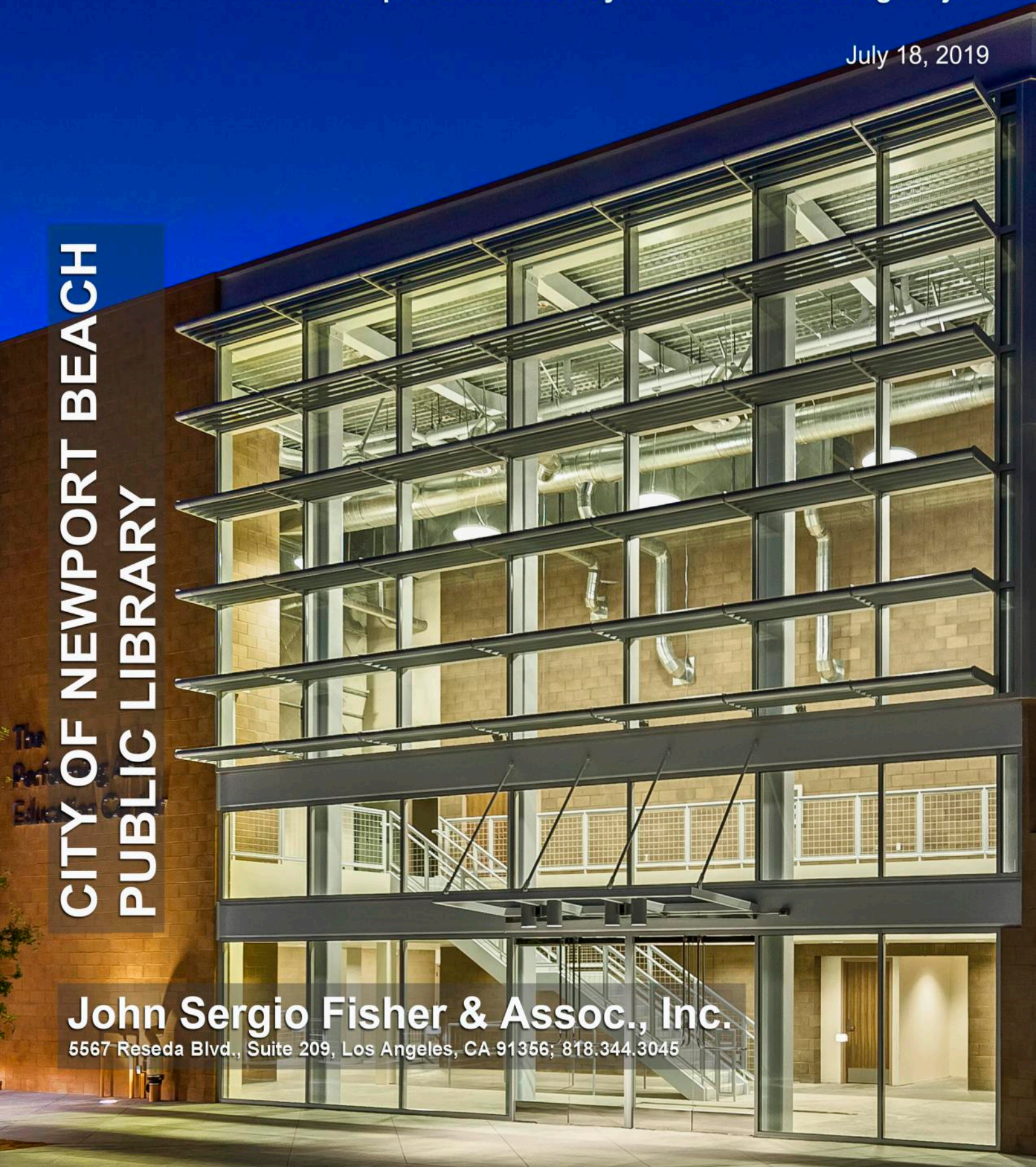
Response to:
City of Newport Beach
RFP Newport Beach Library Lecture Hall Building Project

July 18, 2019

CITY OF NEWPORT BEACH
PUBLIC LIBRARY

John Sergio Fisher & Assoc., Inc.

5567 Reseda Blvd., Suite 209, Los Angeles, CA 91356; 818.344.3045



July 18, 2019

Peter Tauscher, Senior Civil Engineer
City of Newport Beach – Public Works Department
Newport Beach Library Lecture Hall Building Project
100 Civic Center Drive
Newport Beach, CA 92660

Dear Mr. Tauscher,

John Sergio Fisher & Associates, Inc. (JSFA) is most honored to submit a proposal for the Newport Beach Library Lecture Hall Building Project.

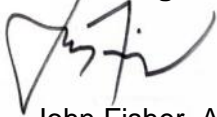
We are architects, planners/ urban designers, interior designers, theatre consultants and acoustical consultants with offices in Los Angeles and San Francisco. We've been in business 42 years involved primarily with cultural facilities for educational and civic institutions with a great majority of that work being for performance facilities. We are experts in seating arrangements whether they be for lecture halls, theatres/ concert halls or recital halls.

We have won many design awards including 48 AIA design excellence awards and our work has been published regionally, nationally and abroad. We use a participatory programming and design process involving the city and the stakeholders. We pride ourselves in delivering award-winning, green building designs on time and on budget. Our current staff is 18 and our principals are involved with every project.

Thank you for inviting us and for your consideration.

Sincerely,

John Sergio Fisher & Associates, Inc.



John Fisher, AIA
President
818.344.3045
Fax: 818.344.0338

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TAB 1

Introduction

1. INTRODUCTION

Although the lecture hall will be used for musical performance only 20% of the time, the acoustics, sight lines and lighting are critical at that time for it to be a high-quality experience for the audience (and performers). Room acoustics and lighting are equally important in its use as a lecture hall. We are one of the few architectural firms in the country (we think that there are four) that have in-house theatre consulting and acoustical consulting divisions. When applied to a sometimes multi-use lecture hall, we believe that our expertise can raise the lecture hall experience to a new qualitative level and that's why our firm should be hired. We are a smaller, boutique, award-winning architectural firm whose founder was a former dean of a prestigious school of architecture and a design professor.

We offer the following observations on your architectural design guidelines:

1. The additional lobby seating will require a moving lobby wall. Good sightlines and maintaining excellent acoustics will be necessary.
2. Sloped seating will not provide satisfactory sightlines at the rear seating, particularly for dance. Stepped seating should be used. There are at least two options shown in our project examples in which the lobby, cross-aisle and stage are all at the same level making wheelchair access easy.
3. Side aisles are good, but a center aisle robs the best seats. Will the lecture hall be rented out for weddings? If not, we don't recommend a center aisle.
4. Agreed, a design challenge.
5. Must be visually as inviting and as inspiring as the library expansion and City Hall- needs to be a jewel in that setting.
6. Agreed.
7. Flow to bamboo court is important.
8. Should be done.
9. Should be under 1,000 sq. ft. so that it's classified as a 'platform,' not a 'stage.' Perhaps the stow area should be on a stage lift so as not to visually impair the stage, allowing for the opportunity to have glazing up stage so that one can listen to a lecture or music seeing trees in the background. Think of a glass pavilion with solar control with only the restrooms with opaque walls and storage below.
10. Stage can be lowered on lifts or more economically can be at floor level with seating as a "sunken living room" (please see the cross-section drawings of our 3 examples).
11. Natural light is a must with diffused light; no sunlight penetration, north light or sun control devices.
12. Motorized draperies can also provide adjustable acoustics for the different uses.
13. Agreed.
14. Please see #5.

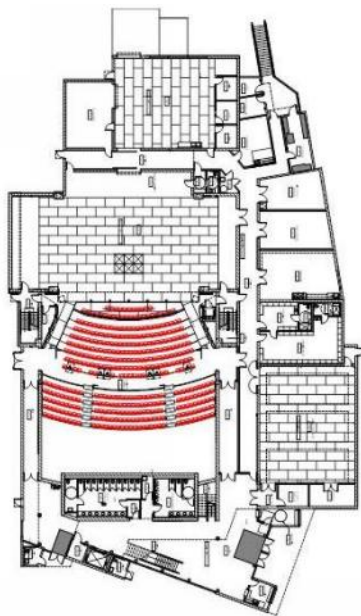
TAB 2

JSFA Experience

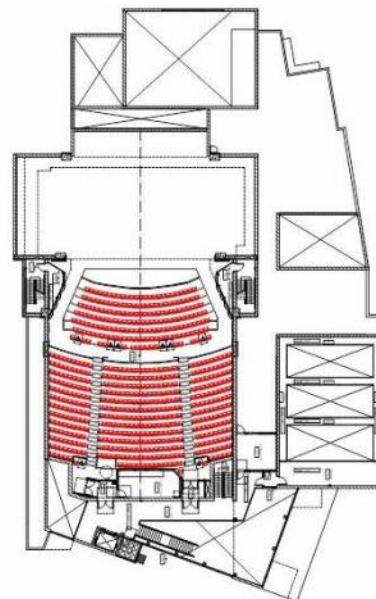
2. EXPERIENCE

Calabasas High School Performing Arts Education Center	
Project Description	<p>Las Virgenes Unified School District is small but exclusive. This project is for one of the two high schools they have.</p> <p>Architect, theatre consultant and acoustician for this 33,100 square foot Auditorium with a 660 seat theatre, a 100 seat black box theatre and support spaces. There is a roll drop at the cross-aisle that reduces the seating to 220 seats for music and drama performances.</p> <p>The curving roof slopes are for acoustical displacement and will be covered with photovoltaic cells in the future for this LEED Silver Certification project.</p> <p>Winner of 2013 AIA-SFV Design Excellence Award.</p>
Contact Name, Phone & Email	Daniel Stepenosky Ed D., Superintendent; 818.880.4000 ext.225; dstepenosky@lvusd.org
Client	Las Virgenes Unified School District



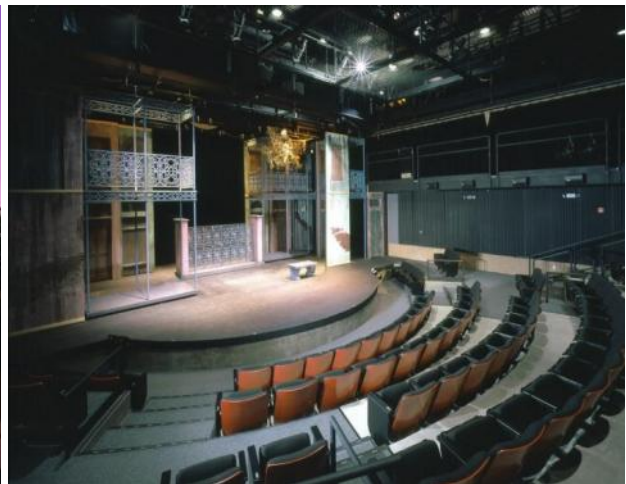


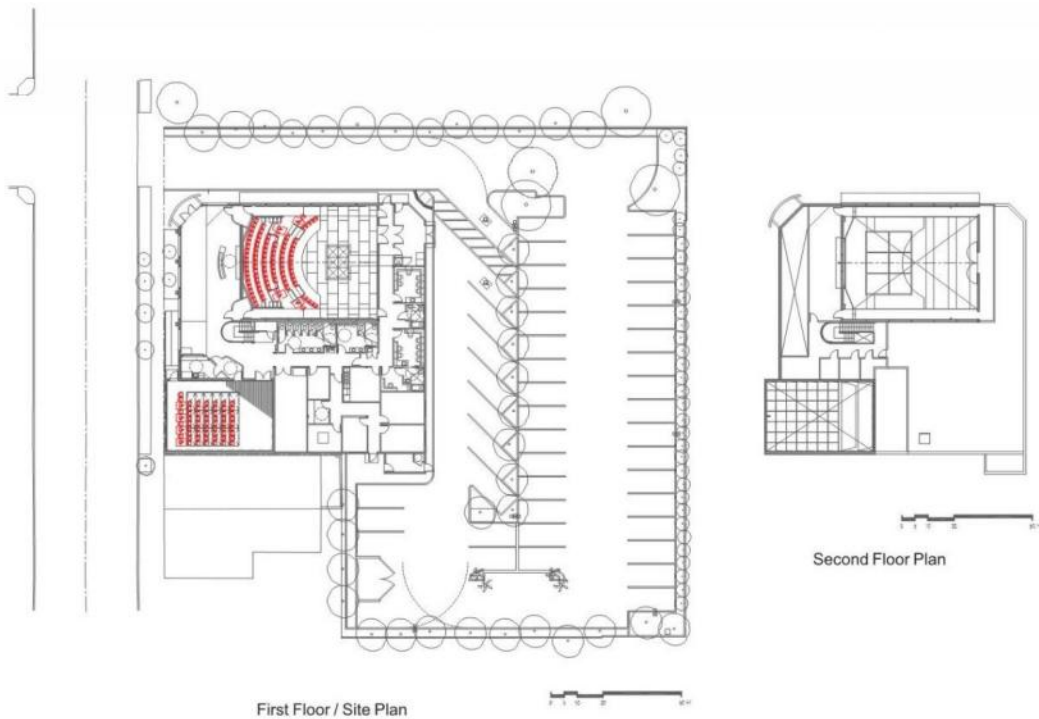
1st Floor Plan



2nd Floor Plan

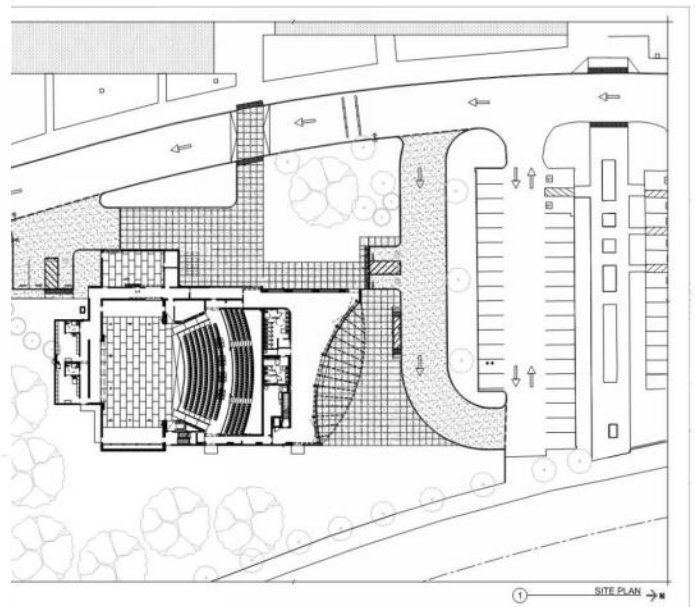
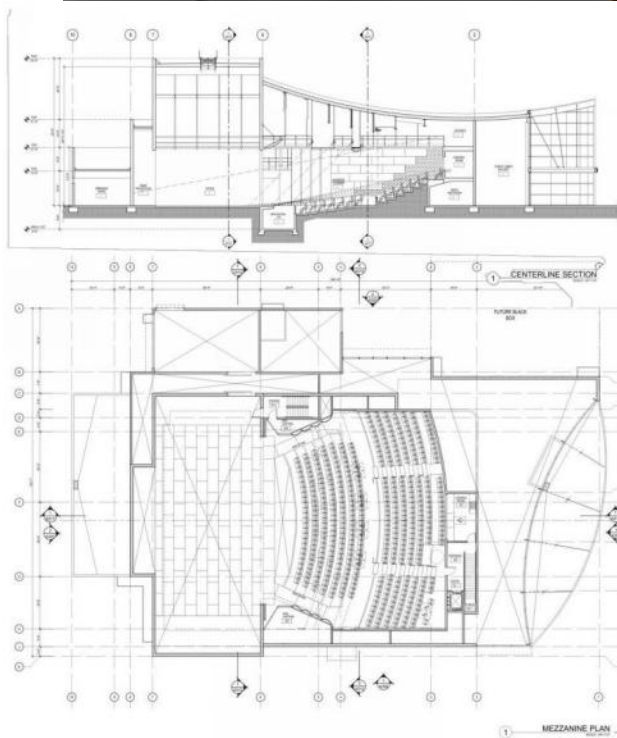
Boston Court	
Project Description	Architect, Theatre Consultant and Acoustician for a new facility which houses two performance spaces, a 99-seat theatre and a recital hall using a system that quickly converts the floor from flat to tiered seating. Both performance spaces can be controlled from a remote control booth or from within the spaces themselves. Performances may occur in both spaces simultaneously. The theatre has a VRAS system for achieving variable acoustics electronically in addition to the moving acoustical draperies. The building was constructed with CMU bearing walls and steel trusses. Winner of an AIA design award.
Contact Name, Phone & Email	Clark Branson, 626.792.7447
Client	Clark Branson





Indian Springs High School Performing Arts Center	
Project Description	Architect, theatre consultant and acoustician for this new high school performing arts center. This 19,000 SF center has a 500 seat multifunctional theatre, with full support spaces and an art gallery in the lobby. There will be a black box theatre as a future addition to the center. Winner 2018 American School & University Design Award.
Contact Name, Phone & Email	Tom Pace, Director of Facilities 909.388.6100; tom.pace@sbcusd.k12.ca.us
Client	San Bernardino City Unified School District





TAB 3

Sub-consultants

3. SUB-CONSULTANTS

#	FIRM & INDIVIDUAL NAME	POSITION OR ROLE	CERTIFICATIONS / LICENSE
1	EPIC Engineers	Civil Engineer	
	Troy Molaug	Managing Principal – Civil	59118
2	Englekirk Institutional	Structural Engineer	
	Tom Sabol, S.E.	Managing Principal – Structural	3175
3	Maroko & Shwe, Inc.	HVAC, Plumbing & Fire Protection	
	James Shwe, P. E.	Principal – Project Manager/ Mechanical Engineer	M 26903
4	FBA Engineering	Electrical Engineer	
	Stephen Zajicek, P.E.	Principal - Electrical	E 10732
5	Rabben-Herman Design Office	Landscape Architect	
	Dan Herman, ASLA, ULI	Principal Architect - Landscape	C 2985
6	Associates In Media Engineering, Inc.	Audio-Visual Consultants	
	Benjamin Kidwell Lein	Project Manager – AV	
7	O'Connor Construction Management, Inc.	Cost Estimating	
	John Mauk, CCP, CPE, LEED AP	Senior Cost Estimator	

Please see Sub-consultant resumes on the following pages:

- Civil Engineer, Troy Molaug, EPIC Engineers 9
- Structural Engineer, Tom Sabol, Englekirk Institutional 10
- HVAC, Plumbing & Fire, James Shwe, Maroko & Shwe, Inc. 11
- Electrical Engineer, Stephen Zajicek, FBA Engineering 12
- Landscape Architect, Bill Rabben, Rabben-Herman Design Office .. 13
- A-V Consultant, Benjamin Lein, Associates In Media 14
- Cost Estimator, John Mauk, O'Connor Construction Mgmt., Inc. 15

• Civil Engineer

Troy Molaug
President of Epic Engineers

Registration:

Civil Engineer, California 59118
QSD/QSP 00994



Experience:

Mr. Molaug, president of Epic Engineers is a registered Civil Engineer and QSD in the State of California with 20 years of professional experience. He provides his clients services that are timely, cost effective, and that incorporate functional solutions that help to ensure the success of their projects.

Over the years Mr. Molaug has provided plans and feasibility studies for Hospitals, Developers, Public Agencies, and School Districts for potential site modifications with the clients immediate and long term needs considered. Alternatives were studied relating to transportation infrastructure, overall site access, storm water facilities, waste water facilities, potable water availability and site grading constraints.

Mr. Molaug has assisted Architectural firms to achieve and incorporate sustainable practices as needed for District Facilities Master Plan for State funded School District Projects. Below are some of the High School Projects provided by EPIC Engineers.

Highlighted Experience:

- Rancho Cucamonga Fire Training Center, Rancho Cucamonga, CA
- Hemet Hospital ER Expansion, Hemet, CA
- UCSD Medical Center Helistop, San Diego, CA
- Menifee Valley Hospital Heliport, Menifee, CA
- Arrowhead Medical Center ADA compliance, San Bernardino, CA
- Irvine High School #1, Irvine, CA
- Irvine High School #5, Irvine, CA
- Ontario High School Pool and Field Complex, Ontario, CA
- Capistrano Valley High School Theater Expansion, Mission Viejo, CA
- Fontana High School #4, Fontana, CA
- Amistad High School, Palm Desert, CA
- Santiago High School Pool Complex, Corona CA
- Redlands East Valley High School, Redlands, CA
- Foothill Technology High School, Ventura, CA
- Patriot High School, Jurupa, CA
- Summit High School, Fontana, CA
- Shadow Hills High School, Indio CA
- Murrieta Mesa High School, Murrieta, CA
- Citrus Valley High School, Redlands, CA
- Hillcrest High School, Riverside, CA
- Indian Springs High School, San Bernardino, CA



Alex Theatre Expansion
Glendale, CA

**American Cinematheque at the
Egyptian Theater Renovation**
Hollywood, CA

**El Capitan Theatre Renovation and
Seismic Retrofit**
Hollywood, CA

**Wilmette Theatre Expansion and
Seismic Retrofit**
Los Angeles, CA

**Los Angeles Unified School District
Robert F. Kennedy Community
Schools
Cocoanut Grove Theatre**
Los Angeles, CA

**University of California, Los Angeles
Moore Hall Seismic Retrofit**
Los Angeles, CA

**University of California, Los Angeles
La Kretz Hall**
Los Angeles, CA

Professional Experience

Dr. Sabol has been responsible for the structural design and project administration for large-scale building structures including institutional structures, high- and mid-rise commercial buildings, hotels, sports and entertainment and performing arts facilities. His responsibilities include primary client contact, selection and design of structural systems, direction of construction document preparation, and construction administration.

In addition to his structural design experience, Dr. Sabol has extensive experience in the evaluation of earthquake safety of structures and has directed numerous projects investigating the seismic and wind behavior of structures. These projects involved developing seismic loading criteria, performing the earthquake engineering analysis and, where required, preparing construction documents for the seismic mitigation work. An area of particular personal interest is in the restoration and seismic rehabilitation of historic buildings. He has directed wind studies of structures to investigate pedestrian comfort, frame pressures, cladding pressures, and natural ventilation.

Dr. Sabol is an Adjunct Professor of the Civil and Environmental Engineering Department at UCLA where he teaches graduate and undergraduate courses focusing on earthquake engineering, structural steel, and tall building design. He is a registered Civil and Structural Engineer and Architect in the State of California and a Professional Engineer in the State of Illinois, Nevada, New York, Pennsylvania, New Jersey, and Virginia.

Education

California Polytechnic State University, San Luis Obispo, BS, Architectural Engineering, 1979
University of California, Los Angeles, MS, Civil: Structural and Earthquake Engineering, 1982
University of California, Los Angeles, Engr., Civil: Structural and Earthquake Engineering, 1984
University of California, Los Angeles, Ph.D., Civil: Structural and Earthquake Engineering, 1985
Loyola Marymount University, MBA, Management, 1997

Professional Affiliations

Earthquake Engineering Research Institute American Institute of Architects
Los Angeles Tall Buildings Structural Design Council
Structural Engineers Association of Southern California

Special Recognition

George C. Winter Award, American Society of Civil Engineers
Professional Achievement Award, University of California, Los Angeles School of Engineering and Applied Sciences (2004)
Engineer of the Year, Structural Engineers Association of Southern California (2003)
Member, Seismic Design Provisions Committee, American Institute of Steel Construction
Past-Chair, Seismology Committee, Structural Engineers Association of Southern California
Lead Guideline Writer, SAC Joint Venture
President, Los Angeles Tall Buildings Council (1994-1995, 2003-2004)
Past-Member, NEHRP Provisions Update Committee, Building Seismic Safety Council
Past-Associate Editor, Spectra, Earthquake Engineering Research Institute
Honored Alumnus, College of Architecture and Environmental Design, Cal Poly, San Luis Obispo

Publications

Dr. Sabol is the author of Chapter 12, "Design of Nonstructural Elements," of the Handbook of Earthquake Engineering. He has also authored or co-authored over 60 technical papers and research reports on structural and earthquake engineering that have been published in professional journals and conference proceedings throughout the world. A complete listing of his publications is available upon request.

• Mechanical, Plumbing & Fire Protection

MAROKO & SHWE, INC.

Mechanical/Plumbing/Fire Protection Systems

1106-B W MAGNOLIA BLVD., BURBANK, CA 91506
PH: 818/840-0280, FX: 818/840-0284 | www.marokoshwe.com

Maroko & Shwe, Inc. is a Mechanical Consulting Engineering firm with fifty years of experience. The firm was established in 1960 and incorporated in 1977. We are experienced in the design of heating, ventilating, air conditioning, plumbing and fire protection systems for schools, colleges, universities, office buildings, casinos, theaters, hotels, restaurants, hospitals, medical clinics, dental clinics, laboratories, factories, apartments and retail stores.

Maroko & Shwe, Inc. specializes in Institutional Projects. The majority of our projects are educational and medical. We occasionally do commercial and industrial projects. With more than 25 years of experience and extensive track records with various projects, we are very familiar with California Codes, DSA and OSHPD procedures. We have our operations streamlined with very few unknowns and little wasted effort. We will be able to meet any reasonable deadline.

We do Title-24 energy calculations, HVAC system simulations and life-cycle analysis in house. We are also Revit 2013, SprinkCAD, Energy Pro and Trace 700 proficient.

JAMES H. SHWE, P.E.

EDUCATION:

- BEME, Institute of Technology, Rangoon, Burma (1977)
- Plumbing Design, UCLA (1992)

REGISTRATION:

- Registered Mechanical Engineer, California # M 26903, 1990
- LEED Accreditation, 2002
- Health Care Facility Design Professional, ASHRAE, 2007

James Shwe is the President and managing principal of the firm. He is the principal HVAC, Plumbing and Fire Protection engineer of the firm and is also responsible for the design concepts and quality control of all the firm's projects. Mr. Shwe will be involved in the feasibility studies, evaluation of design concepts, cost/benefit studies and document quality control of the projects.

James has over 35 years of experience in the design and project management of heating, ventilating, air conditioning and plumbing systems for schools, colleges, universities, office buildings, casinos, theaters, hotels, restaurants, hospitals, medical clinics, dental clinics, laboratories, factories, apartments and retail stores. He has been involved in the development of design standards and guide specifications with commissioning and operating guidelines for LAUSD since 2000. He was also involved in the same capacity for the Alhambra, Burbank and Glendale School Districts.

FIRM'S REPRESENTATIVE EXPERIENCE

- Moreno Valley High School- New Performing Arts Center (in progress)
- Antelope Valley High School- New Performing Arts Center (under construction)
- Indian Springs High School- New Performing Arts Center (2018)
- LAUSD Garfield High School- New Performing Arts, Classrooms, & Administration Buildings (2013)
- Walt Disney Theater, Disney, Schematic Design (2012)
- LAUSD Esteban Torres High School- New Performing Arts Classrooms, Central Administration, Library, 2 Gymnasium, Auditorium & Multipurpose (2010)



Maroko & Shwe, Inc., 1106-B W. Magnolia Blvd., Burbank, CA 91506
Tel: (818)-840-0280 Fax: (818) 840-0284 e-mail: msi@marokoshwe.com

Stephen R. Zajicek, Principal, Project Director

Education: BSEE, Majored in Electrical Engineering, University of Illinois, Graduated in 1976, Chicago, IL.

Professional Registration: Engineer of Record

Affiliations

**Professional Engineer, California, 1980 -
License #E10372**

**National Council of Examiners for
Engineering and Surveying – NCEES
Institute of Electrical and Electronic
Engineers – IEEE**

Illuminating Engineering Society – IES

Stephen R. Zajicek has more than 35 years of experience with FBA Engineering and has been active in the electrical engineering field since his graduation from the University of Illinois in 1976. Mr. Zajicek spent the early part of his career designing electrical systems for building additions and modernizations. He went on to acquire extensive experience in the design of a wide variety of municipal projects including Performing Art Centers, auditoriums, and indoor and outdoor sports venues. Mr. Zajicek's resume of successful projects includes community centers, theaters, ballrooms, and conference centers. He is experienced in the design of fire alarm systems, computer networks, telecommunications systems, theatrical lighting, audio video, sound reinforcement systems, and Security systems. He is also experienced in Design/Build projects, Managed Bids, and Contract Administration. FBA Engineering has a long history of successful theater projects including private and municipal venues ranging from world class facilities to community colleges to high schools.

Relevant Project Experience:

- **Renee & Henry Segerstrom Concert Hall and Samueli Theater**, Gruen Architects, Costa Mesa, CA
- **Orange County Performing Arts Center Expansion**, Gruen Architects, Costa Mesa, CA
- **Long Beach Arena Emergency Lighting**, JSF Architects, Long Beach, CA
- **Balboa Theater**, JSF Architects, Newport Beach, CA
- **Gallo Center For The Arts**, Steve Gafney Architects, Modesto, CA 1,200 and 400 seat theater
- **Verizon Wireless Amphitheater**, HNTB Architects, Irvine, CA
- **Temecula Community Theater Repairs**, Meyers & Associates, Temecula, CA
- **Denver City Lights, Pepsi Center**, Bastien & Associates, Denver, CO 5,000 seating portable tent audience and stage area.
- **Fiddlers Green Amphitheatre**, Wm. Blurock, Denver, CO 7,500 fixed seating and 6,000 grass seating
- **Shoreline Amphitheatre**, Wm. Blurock, Mountain View, CA 8,000 fixed seating and 7,000 grass seating
- **Universal Amphitheatre**, BBA Architects & Planning, Universal City, CA
- **South Coast Repertory Theatre**, Caesar Pelli, Costa Mesa, CA Theater addition (310 seats)
- **Walt Disney Concert Hall**, Gruen Architects, Los Angeles, CA 2,500 seats for the Los Angeles Philharmonic.
- **Mission Playhouse**, Wm. Blurock, San Diego, CA 400 seat theatre
- **Claire Trevor Bren Theater**, Wm. Blurock, University of California, Irvine, CA Renovation of an existing 420-seat theater
- **Poway Center for the Performing Arts**, Wm. Blurock, Poway, CA Theater 1,200 seats
- **Oxnard College, Performing Arts Center MVE Architects**, MVE Institutional, Oxnard, CA

• **Landscape Architect**

NAME

William Rabben

FIRM

Rabben Herman design office, Ltd.

EDUCATION

MLA emphasis in Urban Design, Harvard University Graduate School of Design

BA (Honors), Landscape Architecture, University of California at Berkeley

YEARS OF EXPERIENCE

35



Temecula Community Theater



Bowers Museum



Oasis Senior Center

• **JOB TITLE**

Principal

• **PROPOSED PROJECT RESPONSIBILITIES**

William Rabben Founding Partner, Rabben/Herman design office Ltd., is an internationally recognized landscape architect and designer with thirty - five years of experience. His work has influenced and inspired a wide variety of settings and environments including the design of campus landscapes, urban park and open spaces, institutional and healthcare environments, corporate headquarters, themed attractions, resort and hotel planning and design, and award-winning gardens and city spaces.

• **WORK EXPERIENCE**

Rabben/Herman design office, Newport Beach, CA

Present Principal: 2000 to present

OWR Landscape Architects, San Juan Capistrano, CA

Principal: 1994 – 2000

EDAW Inc. Irvine, CA

Principal/ Design Director: 1984 - 1994

SWA Group, Laguna Beach, CA

Associate: 1980 - 1983

Sasaki Associates, Watertown, MA

1977 - 1980

• **RELEVANT PROJECT EXPERIENCE**

Temecula Community Theater

Temecula, CA

New Construction

Bowers Museum

Santa Ana, CA

New Construction/Renovation

CSU Long Beach Life and Molecular Science Building

Long Beach, CA

New Construction

UC Irvine Life Science Building 1

Irvine, CA

New Construction

International Studies Learning Center

Southgate, CA

New Construction

Thousand Oaks Civic Arts Plaza and Gardens

Thousand Oaks, CA

New Construction

Oasis Senior Center

Corona Del Mar, Newport Beach, CA

New Construction/Renovation



• A-V Consultant



Benjamin Kidwell Lein

Design and Implementation of
Media Systems, Related Tools & Technologies
For the Visual and Auditory Arts

Founding Principal, Associates in Media Engineering, Inc.

Biography

Benjamin Kidwell Lein brings over 30 years of extensive real-world experience to the profession of design, engineering and integration of technologies for application in the visual and auditory arts. His "vision and boundless energy" are the driving forces behind Associates in Media Engineering, as well as making him a leading consultant in the themed entertainment and special venue industries.

Benjamin founded AME in 1985 while becoming proficient in many aspects of entertainment systems technology as a lead integrator for many notable Los Angeles-based design-engineering firms. Also during this time, Benj returned to university, attending the University of California, Los Angeles and pursuing a major in Philosophy (1987-1989).

In 1995, Benj devoted full-time energy to expanding AME by offering complete in-house show control, audio and video systems design, engineering, fabrication, and programming, subsequently going on to add additional core services to include content design, sound design, video editorial, video compression and 3-D animated graphics capabilities.

After a decade of providing turn-key solutions to clients such as WDI, Princess Cruises, Universal Studios, Clear Channel Entertainment and many more, AME merged its operations with Electrosonic, Inc. in October 2005, bringing AME's extensive experience and capable staff to bear on Electrosonic's day-to-day operations, establishing dedicated Design & Consulting and Studio Services for this noteworthy A/V systems vendor.

In June of 2011, Benjamin completed his tenure at Electrosonic and is now re-invigorating his original flagship enterprise, bringing AME's core disciplines to bear in the special venue arena.

Skillsets

- Audio Systems Design
- Video Systems Design
 - High-definition media storage and play-out
 - Techniques in video compression (mpeg, jpeg-2000)
 - Media Management and Storage Systems
- Display Engineering
 - Projection Engineering – large, unusual and complex display applications
- Systems Integration and Controls
 - "Show" or "Event" Control Systems design and implementation
- Project Management, Technical Direction, Facilities Coordination, Budget Management
- Proficient in Autocad thru V. 2013; Adobe Premiere, Photoshop, After Effects; Final Cut Studio, Microsoft Office products, Filemaker database design, SMAART V7 and many others.

The Associates in Media Engineering, Inc.

Associates in Media Engineering - 5328 Abbott Place Los Angeles, CA 90042 - v. +213.407.9001 f. +323.256.6859 - info@media-engine.com - www.media-engine.com



O'Connor
Construction
Management, Inc.

• Cost Estimate Consultant

RESUME

John Mauk, CCP, CPE, LEED AP

Sr. Cost Estimator

John has 25 years of cost engineering experience. His experience includes on-site field supervision, contract administration, change order analysis, preparing budgets, cost estimating, and claims analysis and negotiation.

With regard to estimating, John has provided estimates at all levels of design, from conceptual through construction documents. John has experience in a wide breadth of project types including theatres, performing arts centers, laboratories, hospitals and other healthcare projects as well as infrastructure, government and municipal buildings and K-12 and higher education projects.

Project Experience

- Antelope Valley High School: New Performing Arts Center
- Moreno Valley High School: New Performing Arts Center
- Indian Springs High School: New Performing Arts Center
- Las Positas College Center for the Arts: New Performing Arts Center
- Burbank Unified School District: Burbank Middle School Modernization
- Huntington Middle School: New Athletic Facility
- Long Beach Unified School District: Washington Middle School
- Long Beach Unified School District: Lowell Elementary School
- Los Angeles Unified School District: Carver Middle School Fire Alarm and HVAC Upgrade
- Los Angeles Unified School District: Cleveland High School
- Los Angeles Unified School District: Graham ES HVAC Replacement
- Los Angeles Unified School District: Locke HS Library and Science Room Renovation
- Los Angeles Unified School District: Sylmar HS Science Lab
- Newport-Mesa Unified School District: Wilson High School
- Palos Verdes Unified School District: Peninsula High School
- Rowland Unified School District: Nogales High School
- San Diego Unified School District: La Jolla High School Modernization



EDUCATION

- B.S. Construction Management — Cal Poly, San Luis Obispo

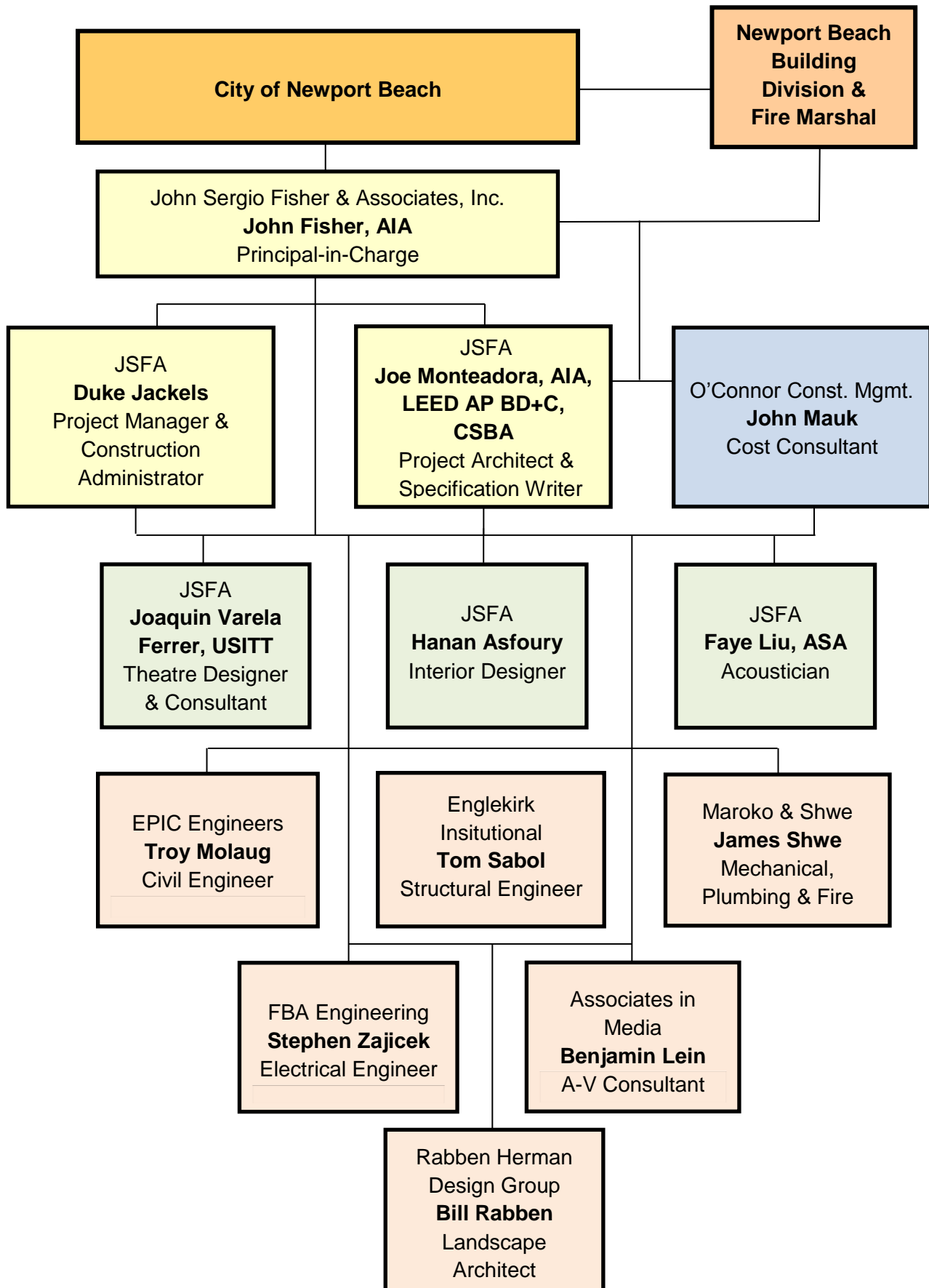
CERTIFICATIONS

- Certified Cost Professional — Association for the Advancement of Cost Engineering
- Certified Professional Estimator — American Society of Professional Estimators
- Construction Control Professional — National Association of Construction Auditors
- LEED Accredited Professional — U.S. Green Building Council

TAB 4

Project Team

4. PROJECT TEAM



Please see John Sergio Fisher & Associate, Inc. personnel resumes on the following pages:

- Principal-in-charge, John Fisher, AIA 18
- Project Architect, Joe Monteadora, AIA LEED AP BD+C, CBSA 19
- Project Manager, Duke Jackels..... 20
- Theatre Consultant, Joaquin Varela, USITT 21
- Acoustical Consultant, Faye Liu, ASA 22
- Interior Designer, Hanan Asfoury 23



Carnegie Mellon University Lecture/ Recital Hall

NAME

John Fisher, AIA

FIRM

John Sergio Fisher & Associates, Inc. (JSFA)

EDUCATION

Master of Architecture
Carnegie Institute of Tech
Pittsburgh, PA

Fulbright Scholar
Finnish Institute of
Technology

Bachelor of Architecture
Carnegie Institute of Tech
Pittsburgh, PA

LICENSES

Texas #21053
Alaska, Arizona, California
Florida, Georgia, Illinois,
Nevada, New York, Ohio,
Pennsylvania, West Virginia

TEACHING EXPERIENCE

Carnegie Institute of Tech.
Univ. of Calif., Berkeley
Syracuse University, Dean
School of Architecture,
Syracuse, NY
Cal Poly Pomona
UCLA
Woodbury University

PROFESSIONAL AFFILIATION

American Institute of
Architects (AIA), member
Acoustical Society of America
United State Institute for
Theatre Technology
National Trust for Historic
Preservation
US Green Building Council
(USGBC)
League of Historic American
Theatres

• JOB TITLE

Principal-in-Charge, Theatre Designer

• PROPOSED PROJECT RESPONSIBILITIES

Interfacing with and facilitating the stakeholders, heading the collaborative design team consisting of the project architect, interior designer, job captain, theatre consultants and acoustician. Securing and maintaining of the highest quality design, standards for a state-of-the-art facility on time and on budget. When Dean of Architecture at Syracuse University, John supervised the writing of ANSI-A117, *Making Buildings and Facilities Accessible and Usable by Physically Disabled People*, which became the basis for ADA regulations.

• WORK EXPERIENCE

John Sergio Fisher & Associates, Inc., Tarzana, CA

Principal-in-Charge: 1977 to present

• RELEVANT PROJECT EXPERIENCE

**SLS Grand Theatre Renovation, Grand Sierra Resort
Reno, NV**

**Long Beach Arena Event Center Repurposing
Long Beach, CA**

**Discovery Cube Center
Santa Ana, CA**

**Gallo Center for the Arts
Modesto, CA**

**Los Angeles Theatre Center
Los Angeles, CA**

**Nate Holden Performing Arts Center
Los Angeles, CA**

**Orpheum Theatre Renovation
Los Angeles, CA**

**Tongyeong Music Hall & Amphitheatre
Tongyeong, Korea**

**Port Athur Theatre Renovation
Port Arthur, TX**

**Times Square Theatre Renovation
NYC, NY**

**Ingomar Theatre, Carson Block Building Renovation
Eureka, CA**

**Walt Disney Theatre
Shanghai, Disneyland**



NAME

Joe Monteadora, AIA

FIRM

John Sergio Fisher & Associates, Inc. (JSFA)

EDUCATION

Bachelor of Architecture
Syracuse University
Syracuse, NY

LICENSES

California #C-15852

ASSOCIATIONS

American Institute of
Architects (AIA), member

YEARS OF EXPERIENCE

31



Las Positas College – Entry from
Campus



Garfield H.S. Escalante Auditorium/
Administration and Classroom Bldg.



AGBU School, Manoukian Arts Center



Newseum Lecture Hall/ Theatre

• JOB TITLE

Project Manager

**• PROPOSED PROJECT RESPONSIBILITIES**

As Project Manager Joe will be the main contact point for District/ stakeholder group and will be disseminating information to the design team. He will work with the stakeholders on an agreed-upon schedule and work out a budget based on the requirements, needs and desires of the client group; he use these as a guide to keep the project within schedule and budget. His skills in project organization and experience on similar projects will bring you to a successful fruition of your project. He will manage production and personally handle construction administration.

• WORK EXPERIENCE**John Sergio Fisher & Associates**

Project Architect/ Manager - April 2007 to present

Paul Roberts & Partners

Project Architect/ Manager - April 2005 to April 2007

City College San Francisco John Adams Campus Modernization

Del Campo & Maru Architects

Project Architect/ Manager - July 2003 to March 2005

Lincoln Theater on Veterans Home Campus - renovation and addition

• RELEVANT PROJECT EXPERIENCE AT JSFA**Agoura High School Performing Arts Educational Center**

Agoura Hills, CA

Calabasas High School Performing Arts Educational Center

Calabasas, CA

Garfield HS Escalante Auditorium / Admin. and Classroom Bldg

Los Angeles, CA

San Dieguito Academy Performing Arts Center

Encinitas, CA

Herber Hoover Middle School Auditorium Modernization

San Francisco, CA

Las Positas College, Barbara F. Mertes Ctr for the Arts

Livermore, CA

Duquesne University Black Box Theatre

Pittsburgh, PA

Monterey Peninsula College Music Building Modernization

Monterey, CA

City of Yucaipa Performing Arts Center

Yucaipa, CA

Newseum Lecture Hall/ Theatre

Washington, D.C.

NAME**Duke Jackels****FIRM****John Sergio Fisher & Associates, Inc. (JSFA)****EDUCATION**

B.S., Architecture
 Woodbury University
 Los Angeles, CA

YEARS OF EXPERIENCE

24



Garfield High School Escalante
 Auditorium/ Admin. & Classroom Building
 (Drapes Closed)



Moreno Valley High School Performing
 Arts Center



Agoura High School Performing Arts
 Education Center



Orange County School of Arts Dance
 Studios

• JOB TITLE

Project Manager

• PROPOSED PROJECT RESPONSIBILITIES

Duke will be responsible for coordinating all the REVIT documentation within the firm and with that of the consultants in the theatres. He will simultaneously be involved in the documentation process, controlling the dimensioning and interfacing with the specification writer. He will also be involved in the collaborative design process.

• WORK EXPERIENCE**John Sergio Fisher & Associates, Inc.**

Construction Administration: March 2010 to present

Gonzalez Gooddale Architects

Job Captain: May 2000 to March 2009

Boto Design Architects

Job Captain: August 1997 to May 2000

• RELEVANT PROJECT EXPERIENCE**Chengdu Floraland Amphitheatre**

Chengdu, China

City of Yucaipa Performing Arts Center

Yucaipa, CA

Garfield HS Escalante Auditorium/Admin. & Classroom Bldg.

Los Angeles, CA

San Dieguito Academy Performing Arts Center

Encinitas, CA

Manoukian Arts Center Renovation

Pasadena, CA

Agoura High School Performing Arts Educational Center

Agoura, CA

Calabasas High School Performing Arts Educational Center

Calabasas, CA

Balboa Theatre Renovation

Newport Beach, CA

Santa Barbara College - Drama-Music Building Renovation

Santa Barbara, CA

Duquesne University Black Box Theatre

Pittsburgh, PA



NAME**Joaquin Varela, USITT****FIRM****John Sergio Fisher & Associates, Inc. (JSFA)****EDUCATION**

Bachelor of Architecture
Institute of Technology and
Superior Studies of Monterey
Monterey, Mexico

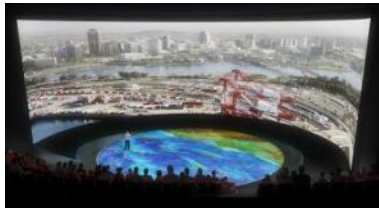
Post Graduate Studies
La Salle University
Barcelona, Spain

YEARS OF EXPERIENCE

12 years



Discovery Cube Orange County

Agoura High School Performing Arts
Educational Center

Aquarium of the Pacific Theatre



Grand Theatre Renovation

• SPECIALITY CONSULTANT TITLE

Sr. Theatre Consultant/ Seating and Lighting
Consultant

• PROPOSED PROJECT RESPONSIBILITIES

Joaquin would be the in-house theatre, seating and lighting consultant interfacing with the staff and their needs and designing and documenting the theatres stage seating and stage lighting design which works best for the facility and the users.

• WORK EXPERIENCE**John Sergio Fisher & Associates, Inc.**

Seating and Lighting Consultant: 10/2008 to present

Tonet Sunyer Architectes, Barcelona, Spain

Designer – 2/2006-9/2008

Hipogeo.GDL, Guadalajara, Mexico

Designer – 11/2002-5/2003

• RELEVANT PROJECT EXPERIENCE**Balboa Theatre**

Newport Beach, CA

Grand Theatre Renovation

Reno, NV

UCLA Schoenberg Hall Renovation

Los Angeles, CA

AGBU School, Manoukian Arts Center

Pasadena, CA

Duquesne University Black Box Theatre

Pittsburgh, PA

Texas Southern University Theatre

Houston, TX

Garfield HS Escalante Auditorium/Admin. & Classroom Building

Los Angeles, CA

Port Arthur High School for the Arts

Port Arthur, TX

SLS Theatre Renovation

Las Vegas, NV

Agoura High School Performing Arts Educational Center

Agoura Hills, CA

Newseum Theatre

Washington, D.C.

Discovery Cube Black Box Renovation & Expansion

Santa Ana, CA

CorpArtes Theatre

Santiago, Chile



NAME

Faye Liu, ASA

FIRM

John Sergio Fisher &
Associates, Inc. (JSFA)

EDUCATION

Bachelor of Architecture
North China University of
Technology
Beijing, China

YEARS OF EXPERIENCE

20



City of Yucaipa Performing Arts Center



Tongyeong Music Hall & Amphitheatre



Sitka High School Performance Hall
City of Sitka Theatre



Walt Disney Theatre

• SPECIALITY CONSULTANT TITLE

Acoustical Consultant

• PROPOSED PROJECT RESPONSIBILITIES

Since acoustics is an important spatial form, finish and relationship determinant for a performance facility, she will participate in the collaborative design process. She will develop the performance noise and reverberation time criteria with the users and A-V/media consultants and develop the designs to achieve them.

• WORK EXPERIENCE

John Sergio Fisher & Associates, Inc.

Designer, Acoustician: Jul. 2004 to present

China-Union Century Design Co. Ltd, Beijing, China

Project Architect – Mar. 2003 to Jun. 2004

CEEDI, Beijing, China

Project Architect – Aug. 1995 to Sep. 2002

• RELEVANT PROJECT EXPERIENCE

City of Sitka Performance Center and Auditorium

Sitka, AK

Long Beach Event Center Repurposing

Long Beach, CA

San Francisco Armory Community Center Renovation

San Francisco, CA

Seegerstrom Center for the Arts Studio Theatre

Costa Mesa, CA

City of Sitka Performance Center

Sitka, AK

Tongyeong Music Hall & Amphitheatre

Tongyeong, Korea

Santa Barbara College Drama-Music Building Renovation

Santa Barbara, CA

Las Positas College, Barbara F. Mertes Center for the Arts

Livermore, CA

Garfield HS Escalante Auditorium / Admin. & Classroom Bldg.

Los Angeles, CA

Western Academy of Beijing High School

Beijing, China

Grand Theatre Renovation, Grand Sierra Resort

Reno, NV

Walt Disney Theatre

Shanghai, Disneyland

Port Arthur Theatre Renovation

Port Arthur, TX



NAME**Hanan Asfoury****FIRM****John Sergio Fisher & Associates, Inc. (JSFA)****EDUCATION**

AA Degree Interior &
Furniture Design
Santa Monica College
Santa Monica, CA

B.S Architecture, Interior
Design & Urban Planning
Ain Shams University
Cairo, Egypt

YEARS OF EXPERIENCE

30



Las Positas College – Entry from
Campus



Balboa Theatre



Garfield High School Escalante
Auditorium (Drapes Open)

• JOB TITLE

Interior Designer

• PROPOSED PROJECT RESPONSIBILITIES

Hanan has been with JSFA for 5 years. She would be the lead in-house interior designer. She would help to determine the client's goals and requirements of the project. Hanan will specify materials and furnishings and prepare final plans using Revit and she will also prepare color boards.

• WORK EXPERIENCE**John Sergio Fisher & Associates**

Interior & Furniture Designer - April 2014 to present

James Heimler Architects, Inc.

Draftsperson, Interior Designer- 2001-2014

Brenda Bell & Associates, Inc.

Draftsperson, Interior Designer- 1999-2001

• RELEVANT PROJECT EXPERIENCE AT JSFA**AGBU High School, Manoukian Performing Arts Center**

Pasadena, CA

Indian Springs High School Performing Arts Center

San Bernardino, CA

Carmel Valley Middle School Drama-Music Building

San Diego, CA

Antelope High School Performing Arts Center

Roseville, CA

Herbert Hoover Middle School Auditorium Renovation

San Francisco, CA

Los Angeles Valley College

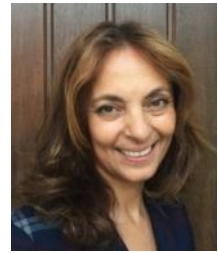
Los Angeles, CA

Grand Sierra Resort Grand Theatre Renovation

Reno, NV

Balboa Theatre

Newport Beach, CA



TAB 5

Specific Responsibilities

5. RESPONSIBILITIES

	Hourly Rate	Schematic Design	Design Development	Construction Docs	Permit & Bidding	Construction Admin.
John Fisher, Principal-in-Charge	\$220	48	56	120	8	45
Joe Monteadora, Project Architect	\$175	32.2	42	64	16	33
Duke Jackels, Project Manager	\$175	45	55.6	145.8	72	196
Joaquin Varela, Designer	\$155	82	105	169	4	148
Faye Liu, Acoustical Consultant	\$165	48	52	72	0	36
Hanan Asfoury, Interior Designer	\$135	60	83	127	0	48
Revit Manager	\$135	36	48	63	1	20
Revit Drafter	\$120	103	158	389	33	54
CAD Drafter	\$90	42	82	256	30	42
Tom Sabol, Structural Engineer	\$200	52	62.5	108	17.85	63
Drafter, CAD/ Revit	\$105	21	42	114.3	6	40
Troy Molaug, Civil Engineer	\$200	12	21	36	5	24
Drafter, CAD/ Revit	\$105	8	16	28	1	10
James Shwe, Mech. Engineer	\$210	36	54	98	16	48
Plumbing Engineer	\$165	32	46	72	12	35
Fire Protection	\$105	16	22	48	8	25
Stephen Zajicek, Electrical Engineer	\$210	48	64	142	18	72
CAD/ Revit Drafter	\$95	26	50	80	8	18
Bill Rabben, Landscape Architect	\$225	22	20	36	6	24
CAD/ Revit Drafter	\$110	3	22	50	3	12
Benjamin K. Lein, AV Consultant	\$175	18	24	48	6	24
John Mauk, Cost Estimator	\$175	18	24	48	6	24

Miscellaneous costs are included in the hourly projections.

TAB 6

**Project Schedule &
Scope of Work**

6. PROJECT SCHEDULE

Work Phases:	Schedule:
Schematic Design	8 weeks
Schematic Design Estimate	2 weeks
Design Development	12 weeks
Design Development Estimate	2 weeks
Construction Documents	16 weeks
City Submission	Min. 40 weeks
City Approval	2 months
Bidding, Contract & Mobilization	1 1/2 months
Construction Administration	12 months
Project Total:	25 1/2 months

7. SCOPE OF WORK

1. Schematic Design Phase (10 weeks)

A. Kick-Off Meeting and Background Research

- 1) Consultants to obtain all relevant background information available through the Library.
- 2) Kick-off participatory creative group-problem solving "Charrette" # 1 facilitated by John Fisher and City Consultants, Board, Staff and Stakeholders.
 - a) Introduction of creative problem solving process.
 - b) A listing of the mission, goals, objectives and qualitative program requirements for the lecture hall.
 - c) Determine the listing of each activity space (interior and exterior) with the desired net square footage, height and proportion requirements
 - d) Develop initial gross sq. ft estimate based on net to gross factors from previous projects.
 - e) Develop probable construction cost per square foot estimate based upon the qualitative and quantitative criteria and comparable projects
 - f) Confirm the budgets with the total program.
 - g) Adjust desired net sq. ft requirements, if necessary, to arrive at a program that fits the budget.

B. Meeting # 2 with staff and stakeholders

- 1) Develop conceptual, functional and environmental control systems requirements.
- 2) Develop a relationship matrix listing each activity space and describing their linkages based upon the following criteria: "immediately adjacent to," "convenient to," "it doesn't matter," "away from."

- 3) Space Schematics and Flow Diagrams. Consultants shall generate flow and space allocation diagrams which meet the qualitative requirements and the linkage, conceptual, functional and environmental control systems requirements for both the internal organization of the Lecture Hall and the relationship to the Library (site selection), parking, etc.
 - C. Meeting #3 with staff and stakeholders with architects review of basic schematics and flow diagrams for selection for development of basic layouts.
 - D. Schematic design charrette design solution options (3-5) with architects and engineering consultants.
 - 1) Development of schematic with structural, mechanical and electrical requirements and finish schedule with probable costs.
 - 2) Development of theatre systems and A-V systems with probable costs for the Lecture Hall.
 - E. Meeting # 4: Consultants with staff and stakeholders
 - 1) Discuss value design options
 - 2) Select schematic design option which best fits program and budget
 - F. The selected Schematic Phase Design shall be documented with the following drawings by discipline: "A" series: All plans, including roof plan, critical sections, all exterior elevations, basic acoustical wall types and a schematic finish schedule; "S" series; Structural systems diagrams; "P series" plumbing system diagrams; "H" series single line duct diagrams and equipment locations and rooms; "E series" shall determine the electrical loads, equipment rooms and transformer locations and basic conduit and data runs; the "T series" shall provide SK drawings documenting the acoustical, structural, heat load and electrical load criteria for the theatrical rigging and lighting systems/positions, traps and platform lifts.
 - G. Photorealistic three dimensional color exterior renderings and interior rendering of the Lecture halls, study models and outline specifications will also be included in this phase.
 - H. A schematic design phase cost estimate broken down by CSI division with a preliminary quantity survey shall be performed by our estimator. We recommend that the City hire another independent estimator and that the two estimates be reconciled before proceeding further. If the estimate is over budget for either building, a formal one-day value engineering workshop would be conducted to make recommendations to remain within budget.
2. Design Development Phase: (14 weeks)
- A. The Architect and structural engineers will meet in Los Angeles with the Building Division and the Fire Marshal for preliminary reviews of the approved schematic design.
 - B. Based upon the approved Schematic Design Phase, the consultant and engineers, and specialty consultants shall expand the schematic drawings enlarging the scale for refining the design and include C (Civil), L (Landscape) and FP (Fire Protection) Drawings. The architectural series will include acoustical qualities, materials of

construction details, basic wall and floor construction details, reflected ceiling plans, door and window schedules and major dimensions and a refined finished schedule. The engineering services drawings shall now describe the respective systems in double lines and shall be supported by structural, mechanical and electrical calculations for submission to the Fire Marshal. Acoustical calculations shall also be performed and submitted.

- C. A Design Development full quantity survey cost estimate by CSI Division shall be prepared hopefully reconciled with the City's estimator. Preliminary full CSI specifications shall also be prepared.
- D. The DD package shall also be reviewed for all statutory approvals with the Building Division and Fire Marshal.

3. Construction Documents Phase: (16 weeks)

Based upon the approved Design Development Phase submission, the consultants shall prepare complete and thorough construction documents consisting of drawings and a project manual meeting all statutory regulations for submission to the Building Division. A final cost estimate shall be prepared by our cost estimator at 90% completion, hopefully to be reconciled with the City's cost estimate.

4. Building Division Approval Process Phase: (40 weeks min Submission; 2 months Approval)

- A. The architect and consultants shall submit CD's including project manual, soils report and preliminary meeting notes to the Building Division for approval.
- B. The architect and consultants shall make all the necessary Building Division corrections including any necessary value engineering and attend back-check meetings in order to obtain Building Division approval for construction.

5. Bidding Phase: (1 ½ months)

- A. The architect and consultants shall assist the City in the bidding process including issuing any addenda and answering any bid RFI's. The team shall review and comment on the City's bidding procedures and Divisions 0 and 1 of the Project Manual. The team shall assist in the development of bid alternates and milestone dates to be required of the contractor.
- B. While the project is being advertised for bids, all questions concerning intent shall be referred to the City for screening and subsequent processing by the team.
- C. In the event that items requiring interpretation of the drawings or specifications are discovered during the bidding period, those items shall be analyzed and resolved by the team and submitted to the City for approval. Corrective action will be in the form of an addendum prepared by the team and issued by the City.
- D. Upon completion of the Bidding Phase, the team shall produce a conforming construction set of plans and specifications incorporating all addenda issued thus far.

6. Construction Administration Phase: (12 months)

- A. JSFA would lead all the CA services as stipulated in the AIA B141 agreement including but not limited to monitoring the quality of work, attending and recording weekly job meetings, reviewing shop drawings, and product and material submittals, answering RFI's, issuing charge orders (if any) processing GC pay applications, etc.
- B. In addition to the review of shop drawings and material submittals the theatre consultant will request and want to review actual seat submittals. After the installation of the theatre systems the theatre consultant shall request performance testing of the lighting systems, rigging systems and draperies, lift, platforms, the demountable traps and the A-V systems
- C. JSFA and HKS shall perform close out services including but not limited to conducting inspections, preparing punch lists, reviewing warranties, lien waivers and certificates of inspection and occupancy, provide reports to and obtain approval from the Building Division, prepare record drawings and review contractors final retention release pay application and verify all conditions of project completion have been satisfied.



TAB 7

**Suggestions of Additional Tasks &
Not-to-Exceed Fee**

8. SUGGESTIONS

The library's projects are of the highest quality and you have allowed for a more than sufficient budget to match that quality with the lecture hall building, however, in the design process, based upon our other projects, we believe there may be room for some ingenious solutions to maintain quality and reduce the cost from the budget by 10%-20%.



Las Positas Center for the Arts

9. NOT-TO-EXCEED FEE

Work Phases:	%	JSFA, Inc.	Englekirk Instit.	EPIC Engineers	Maroko & Shwe	FBA Engineers	Rabben-Herman	Assoc. in Media	O'Connor Construc.	Totals
Schematic Design	15%	\$73,800	\$12,605	\$3,240	\$14,520	\$12,550	\$5,280	\$3,150	\$3,150	\$128,295
Design Development	20%	\$98,280	\$16,910	\$5,880	\$21,240	\$18,190	\$6,920	\$4,200	\$4,200	\$175,820
Construction Docs.	40%	\$196,560	\$33,600	\$10,140	\$37,500	\$33,600	\$13,600	\$8,400	\$8,400	\$341,800
Permit & Bidding	5%	\$24,575	\$4,200	\$1,105	\$6,180	\$4,540	\$1,680	\$1,050	\$1,050	\$44,380
Construction Admin.	20%	\$98,295	\$16,800	\$5,850	\$18,480	\$16,830	\$6,720	\$4,200	\$4,200	\$171,375
Grand Total	100%	\$491,510	\$84,115	\$26,215	\$97,920	\$85,710	\$34,200	\$21,000	\$21,000	\$861,670

Miscellaneous costs are included.

TAB 8

Consultant Proposal Worksheet



CONSULTANT PROPOSAL WORKSHEET

Please fill out and submit this worksheet along with the proposal or scope of work.

Company Information

Legal Business Name: John Sergio Fisher & Associates, Inc.

Project Manager: _____

Primary Address (For Legal Notices)

Mailing Address (For invoices, letters etc.):

☒ Use address from the attached
proposal

☒ Same as Primary Address

Address Line 1: 5567 Reseda Blvd., Suite 209

Address Line 2: _____

City, State, Zip: Los Angeles, CA 91356

Type of Business (select one):

- | | |
|---|---|
| <input checked="" type="radio"/> Corporation | <input type="radio"/> Limited Liability Corporation |
| <input type="radio"/> Limited Partnership/Limited Liability Partnership | <input type="radio"/> General Partnership |
| <input type="radio"/> Sole Proprietorship | <input type="radio"/> Other |

For corporations without a resolution designating the binding contracting authority, two (2) officers of the corporation must sign the contract: one from column A, and one from column B (Below). For single signatories, the resolution must also be attached.

Column A

- President
- Vice President
- Chairman of the Board

Column B

- Secretary
- Chief Financial Officer
- Any Assistant Secretary
- Any Assistant Treasurer

Signatory 1: John Fisher, AIA
(Print Name)

Title: President

Signatory 2: Fei Liu
(Print Name)

Title: C.O.O.



ACKNOWLEDGEMENT OF CITY'S STANDARD AGREEMENT TERMS & CONDITIONS

The Consultant acknowledges that they have reviewed the terms and conditions of the attached Sample Draft Agreement, including all insurance provisions, with no exceptions taken.

A handwritten signature in black ink, appearing to read "John Fisher", is written over a horizontal line.

Signature

July 18, 2019

Date

John Fisher, AIA, President

Printed Name and Title

John Sergio Fisher & Associates, Inc.

Company Name

Enclosure: Standard Template Draft – Professional Services Agreement with the City