

## DEPARTMENT HOURS OF OPERATION FOR CIVIC CENTER AND CITY FACILITIES

*Closure: Tuesday, December 24, 2019 through Wednesday, January 1, 2020*

DEPARTMENT	HOURS OF OPERATION DURING CLOSURE
<b>City Manager's Office</b>	Closed to the public
<b>City Attorney's Office</b>	Closed to the public
<b>City Clerk's Office</b>	Closed to the public
<b>Community Development</b>	Closed to the public; inspections on a limited basis; Code Enforcement on-call
<b>Finance</b>	Closed to the public
<b>Fire</b>	Open - all fire services and command staff; Administrative Office closed
<b>Harbor</b>	Tues, December 24, open 8 a.m. – 12 p.m. Wed, December 25, closed Thurs, December 26 - Tues, December 31, open 8 a.m. - 5 p.m. Wed, January 1, 2020, closed
<b>Human Res. &amp; Risk Mgmt.</b>	Closed to the public
<b>Library Services (all branches)</b>	Tues, December 24, open 9 a.m. - 1 p.m. Wed, December 25, closed Thurs, December 26 - Sat, December 28, open 9 a.m. - 6 p.m. Sun, December 29, open 12 p.m. - 5 p.m. (Balboa and CdM closed) Mon, December 30, open 9 a.m. - 6 p.m. Tues, December 31, open 9 a.m. – 1 p.m. Wed, January 1, 2020, closed
<b>Police</b>	Open - all services
<b>Public Works (Civic Center)</b>	Closed to the public; certain field inspectors available
<b>Public Works (Municipal Ops)</b>	Tues, December 24, open until 11 a.m. Wed, December 25, closed Thurs, December 26, and Fri, December 27, open regular schedule Sat, December 28, and Sun, December 29, closed (regular schedule) Mon, December 30, open regular schedule Tues, December 31, open until 11 a.m. Wed, January 1, 2020, closed *assigned staff on-call
<b>Recreation &amp; Sr. Services</b>	Closed to the public; OASIS Fitness Center- limited hours; Park Patrol - regular hours
<b>Utilities</b>	Tues, December 24, open until 11 a.m. Wed, December 25, closed Thurs, December 26, regular hours Fri, December 27, closed Mon, December 30, regular hours Tues, December 31, open until 11 a.m. Wed, January 1, 2020, closed *assigned staff on-call