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January 13, 2020

Library Lecture Hall

GOALS:

- Increase awareness and support for the Library by increasing our visibility through dynamic programming, thus communicating why NBPL is both unique and valuable;
 - Update the image of the Library for the 21st century, sustaining and strengthening our relevance by engaging the community with dynamic programming;
 - Bring renewed energy to the promotion of the Library through programming;
 - Bring Library programming to a larger and more diverse audience;
 - Generate revenue for the City by providing a desirable venue for private events; and
 - Maximize the fundraising potential for the Newport Beach Public Library Foundation.
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A. Current type of events and programming in the Friends Room (regular events and programming)

Friends of the Library programming:

Author lectures (evenings; average attendance: 100 – 175)

Sunday Musicales (afternoons; average attendance: 100 – 150)

SCORE workshops (evenings; average attendance: 50 – 100)

Wake Up Newport! (mornings; average attendance: 125 – 175)

Foundation programming:

Witte Lecture series (evenings & afternoons; average attendance: 200+)

Library Live (evenings; average attendance: 175)

It's Your Estate! A Financial Literacy Workshop (mornings; average attendance: 100)

Book Discussion Group (mornings; average attendance: 75 – 100)

Medicine In Our Backyard (evenings; average attendance: 140)

B. Occasional events and programming in the Friends Room:

City meetings (Arts Commission, Homeless Task Force, Town Halls, etc.; evenings, attendance varies between 20 and 175)

Staff Training (mornings/afternoons; average attendance: 50 – 150)

Friends of the Library Quarterly Book Sales (mornings/afternoons; not a program but heavy foot traffic)

Newport Mesa ProLiteracy events (mornings; 50 – 175)

Dance (small ensemble) (mornings/afternoon; average attendance: 175)

Films (evenings; 150 – 200)

private events (mornings/afternoons/evenings; average attendance: 50 – 150)

Arts Commission events (evenings; 75 -175)

C. Future type of events and programming (regular)

Friends of the Library programming:

Author lectures
Sunday Musicales
SCORE workshops

Foundation programming:

Witte Lecture series
Library Live
It's Your Estate! A Financial Literacy Workshop
Book Discussion Group
Medicine In Our Backyard

D. Future type of events and programming (occasional):

Newport Mesa ProLiteracy events
Dance (small ensemble)
Films
private events
TED Talks
Arts Commission events

Back of house support space:

Green room
adaptable dressing room/restroom
Storage
Catering kitchen to service reception area, and green room
mechanical room

Front-of-house support space

Entry lobby
box office/will call
public restrooms

Desirable features:

1. Good lines of sight to the entire stage area and the screen from every seat
2. Lectern that has adjustable height, reading light, clock/timer
3. Production booth with high-quality AV equipment (lighting, sound, video)
4. Electrical outlets in the walls and floor (lecture hall, reception area, patio)
5. Silent, high-quality HVAC system
6. Quiet open/close entry doors
7. Carpeted hallways to lecture room entry (sound-absorbing)
8. Ticket booth with separate Will Call area; well-lit area adjacent for guest check-in
9. Wide aisles and space between seats
10. Numbered seats; cup holders at all seats
11. Green room located backstage, with rest room, mirrors, wet bar; private entrance, accessible from parking lot
12. Area adjacent to lecture hall for receptions (indoors, outdoors)
13. Outdoor patio area with lighting for nighttime gatherings; built-in sound system, lighting and heaters
14. Marquee area outside for banners, electronic signage
15. Porte cochere for valet parking
16. Easy load-in for trucks and equipment (ramps, high ceilings)