

**COMMUNITY DEVELOPMENT DEPARTMENT
HOUSING ACTION PLAN
TASKS AND ASSIGNMENTS**

ITEM #	TASK	ASSIGNEE	DUE DATE	COMPLETION DATE
1.	Draft letter to Assemblywoman Cottie Petrie-Norris and Senator John Moorlach Request legislative changes to: a. Government Code Provision b. CEQA laws waivers c. Overall time extension	Jaime Murillo	Feb. 3, 2020	
2.	Draft letter to League of California Cities and Orange County Council of Governments requesting support for item #1	Jaime Murillo	Feb. 3, 2020	
3.	Develop GIS map inventorying all properties that are affected by state or federal laws i.e.) FEMA, Coastal Act, federal aviation laws etc, include landslide, liquefaction, and any other mapped natural hazards.	Dan Campagnolo	Feb. 3, 2020	
4.	Review air quality and VOCs with AQMD or CARB	Ben Zdeba	Feb. 3, 2020	
5.	Need clarity from HCD on what qualifies for RHNA credits. Produce summary document to answer all RHNA credit questions	Jaime Murillo	March 2020	
6.	Draft Appeal to SCAG on RHNA methodology	Jaime Murillo	March 2020	
7.	Review and comment on SB 50 and provide position letter to Mayor O'Neill	Jaime Murillo	Jan. 21, 2020	Jan. 21, 2020
8.	Continue to monitor whether Charter Cities can enforce the Home Rule Argument	CAO	On Going	
9.	Review ADU amnesty program after HCD provides guidelines	Jim Campbell	March 2020	
10.	Investigate and procure a lobbyist that can assist with HCD	Seimone Jurjis	March 2020	
11.	Forward the Housing Element consultant proposals to three steering committee members for input (proposals due 2/20/2020).	Jim Campbell	Feb.21, 2020	
12.	Evaluate and score Housing Element consultant proposals	Jim Campbell Ben Zdeba	Feb. 27, 2020	
13.	City Council will appoint HE committee members on Feb 25. Reach out to appointees and ensure members are sworn in before first meeting.	Ben Zdeba	Feb 26, 2020	

14.	Approval of Housing Element consultant service agreement for Mar. 24, City Council meeting.	Ben Zdeba	March 24, 2020	
15.	Establish HE committee meeting schedule. First meeting on third Wednesday in March (Mar. 18)	Ben Zdeba	March 18, 2020	
16.	Requests for Information: 1) in past five (5) years, how many housing projects has Coastal denied? 2) What are other cities doing? 3) How were population projections determined? (This last question may need to be simplified.)	Jim Campbell	March 30, 2020	
17.	1) Funding sources for housing related issues. See AB 101 and AB 113. 2) City's participation in regional groups on housing issues. i.e.) OCCOG, OCCAA, OCCMA.	Ben Zdeba Jaime Murillo	On Going	
18.	Create a Housing web page, that is all things related to housing, RHNA, state bills, SCAG, ETC	Ben Zdeba	Feb. 3, 2020	