



CITY OF NEWPORT BEACH

REVENUE DIVISION
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ORIGINAL []
UPDATE []

SAMPLE NUISANCE RESPONSE PLAN

This sample Nuisance Response Plan has been prepared by the City of Newport Beach to assist residential property owners in complying with the provisions in Newport Beach Municipal Code ("NBMC") §5.95.030(G). Owners may submit this template or they may submit their own Nuisance Response Plan as long as the information contained below is included in their submittal.

Please print or type in BLACK ink only.

Owner Name: _____ Short Term Lodging Permit #: _____

Property Address: _____ Owner Telephone #: _____

City/State/Zip: _____ Email: _____

24/7 Contact Person Name: _____ 24/7 Contact Person Telephone #: _____

Additional Contact Information (if applicable): _____

Maximum # Permitted Overnight Guests: _____ # On-Site Parking Spaces Available: _____

Unit(s) contain the following: Security Cameras (eg: Nest, Ring) Noise/Decibel Reader
(circle applicable) Interior Exterior

Does your short term lodging agreement allow you to remove your guest for nuisance behavior or permit violations? [] YES [] NO

Describe how Owner shall respond to a complaint (this must include, at minimum, a phone call to the short term lodging guest)

Describe how Owner shall notify complainant of the response _____

Describe how Owner shall document the response and corrective action _____

Printed Name

Signature

Date