

APPLICATION FOR APPOINTIVE POSITION



FOR OFFICE USE ONLY
Residence District No. _____
Verified by _____

**CITY OF NEWPORT
BEACH**
3300 Newport Boulevard
Newport Beach, CA 92663
CITY CLERK - 949-644-3005
FAX - 949-644-3039

DIRECTIONS: A separate application is required for each appointive position for which you apply. Applications should be filled out completely so that the City Council may fully evaluate your qualifications. *It is the responsibility of the applicant to familiarize themselves with the duties and responsibilities of the position(s) applied for. Detailed information outlining the responsibilities of the positions can be obtained from the City Clerk's office or on the City's website www.city.newport-beach.ca.us (General Info/Citizen Participation Info).* Applications will be kept on file for two years for the position(s) applied for. If you are not selected for appointment during that period of time, it will be necessary for you to re-submit an application if you are still interested in being considered. **NOTICE:** Section 702 of the City Charter requires that members of Boards or Commissions appointed by the City Council shall be from the qualified electors of the City. This document is a public record and may be posted on the internet.

NAME OF BOARD OR COMMISSION:

Name: (Last, First Middle)	
Residence Address (required):	Zip Code:
How long have you lived in Newport Beach?	Telephone No.:
Business Address:	Telephone No.:
	Email Address:

Have you ever been convicted of any crime or violation of any law or statute other than minor traffic violations?

Yes _____ No _____ (If so, explain on reverse side).

Name and Location of Colleges / Universities Attended	Major Field	Degree	Last yr. Attended

Prior or Current Civic Experience (Include membership in Professional, Charity or Community Organizations)	Office Held (if any)	Dates of Membership

Occupational History (Begin with your present or most recent position - List all positions separately held

for the last five years.)

Firm or Organization	Type of Business	Title	Dates of Employment

References (include names of at least two residents of Newport Beach who are not officially connected with the City).

Name	Address	Telephone No.
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| 1. | |
| 2. | |

<p>In the space provided below, summarize briefly why you wish to serve the City of Newport Beach on a Board or Commission. Include any special qualifications you have which are particularly appropriate to the position for which you are applying: (THIS IS A VERY IMPORTANT SECTION AND MUST BE COMPLETED FOR YOUR APPLICATION TO BE GIVEN CONSIDERATION. IF MORE SPACE IS REQUIRED PLEASE ATTACH SEPARATE SHEET.)</p>
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