



CITY OF NEWPORT BEACH
PARKS, BEACHES & RECREATION COMMISSION AGENDA
Newport Beach Council Chambers — 3300 Newport Boulevard
Tuesday — August 2, 2011 — 6pm

Commission Members:

Marie Marston, Chair
Phillip Lugar, Vice Chair
Tom Anderson
Tim Brown - *outgoing*
Ron Cole
Roy Englebrecht - *incoming*
Bill Garrett - *outgoing*
Kathy Hamilton
Jack Tingley - *incoming*

Staff Members:

Laura Detweiler, Recreation & Senior Services Director
Mark Harmon, Municipal Operations Director
Sean Levin, Recreation Superintendent
Teri Craig, PB&R Secretary

ORDER AND ROLL CALL

PRESENTATION TO OUTGOING COMMISSIONERS — Tim Brown & Bill Garrett

SEATING OF NEW COMMISSIONERS — Roy Englebrecht & Jack Tingley

ELECTION OF OFFICERS

DIRECTOR'S COMMENTS

- Director Detweiler
- Director Harmon
- City Council Actions

PUBLIC COMMENTS

Members of the public are invited to comment on non-agenda items of public interest. Speakers are limited to three minutes.

NOTICE TO THE PUBLIC

This agenda was prepared by the Office of the Recreation & Senior Services Director and staff reports are available at the Department of Recreation & Senior Services. Staff reports or other written documentation have been prepared and organized with respect to each item of business listed on the agenda. Regular meetings of the Parks, Beaches & Recreation Commission are generally held on the first Tuesday of each month at 6pm. If you have questions or require copies of any of the staff reports or other documentation regarding any item of business on the agenda, please contact the Recreation & Senior Services staff at (949) 644-3158. The agendas, minutes and staff reports are also available on the City's website at www.newportbeachca.gov.

All matters listed under **Consent Calendar 1-6** are considered by the Commission to be routine and will all be enacted by one motion in the form listed below. The Commission Members have received detailed staff reports on each of the items recommending approval and there will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff, or the public request a specific item to be discussed and/or removed from the Consent Calendar for separate action. The City provides a yellow sign-in card for those wishing to address the Commission to assist in the preparation of the minutes. If you do fill out the card please place it in the box at the table. Before speaking, please state your name for the record.

CONSENT CALENDAR

1. Minutes of the June 21, 2011 regular meeting.

Recommendation: Waive reading of subject minutes, approve and order filed.

2. Park & Operations Division Activity Report.

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

3. Recreation & Senior Services Activity Report.

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

4. Bench Donation.

Recommendation: Approve bench donation of Gail McGowan & Lindsey Adey to be located at Begonia Park

This committee is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Commission's agenda be posted at least 72 hours in advance of each meeting and that the public be allowed to comment on agenda items before the Commission and items not on the agenda but are within the subject matter jurisdiction of the Commission. The Commission may limit public comments to a reasonable amount of time, generally either three (3) or five (5) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. Please contact Teri Craig, PB&R Secretary, at least 72 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible (949-644-3158 or tcraig@newportbeachca.gov).

5. Bench Donation.

Recommendation: Approve bench donation of Janice Boals to be located at Begonia Park

6. Bench Donation.

Recommendation: Approve bench donation of Newport Beach Rotary Club to be located at Irvine Terrace Park

NEW / CONTINUED BUSINESS

7. Newport Mesa Soccer Club Request for Temporary Lights at Bonita Canyon Sports Park Field #5

Recommendation: Approve/deny the utilization of temporary lights for NMSC at BCSP field #5 from October 3 – November 25, 2011 and January 9 – March 9, 2012 from dusk to 7:45pm, weekdays only.

8. City Council Policy G-1 Revision

Recommendation: Approve/deny revisions of City Council Policy G-1 and forward to City Council for their approval.

COMMITTEE REPORTS – *Appoint vacant positions as needed*

- **Park Development** – Vacant, Lugar, Marston
- **Recreation/Senior Activities** – Lugar, Anderson, Hamilton
- **Budget** – Vacant, Vacant, Lugar
- **Community Service Award** – Vacant, Cole, Hamilton
- **Youth Sports Liaison** – Anderson

FUTURE AGENDA ITEMS - Matters which Commissioners may wish to place on a future agenda or raise for discussion.

ADJOURNMENT

CITY OF NEWPORT BEACH

Parks, Beaches & Recreation Commission
Regular Meeting
June 21, 2011 – 6pm

Convened 6:01pm

ROLL CALL

Present: Marie Marston, Chair
 Tom Anderson
 Tim Brown
 Ron Cole
 Bill Garrett
 Kathy Hamilton
 Phil Lugar

Staff: Laura Detweiler, Recreation & Senior Services Director
 Mark Harmon, Municipal Operations Director
 Sean Levin, Recreation Superintendent
 Teri Craig, Admin Assistant

COMMUNITY SERVICE AWARD – Presentation to Waterpolo Coach Ted Bandaruk

Superintendent Levin stated that this award had been given to many individuals but none more so than Coach Ted Bandaruk who has been working for and with the City since the 1960's and introduced Recreation Supervisor Leu who provided a brief background. He noted that Coach Ted has been involved since 1966 where he coached Flag Football for the City and then moved onto water polo when the Marian Bergeson Aquatic Center was opened. Coach Ted has become a community icon with his philosophy that everybody plays.

Chair Marston presented the award with the Commission's congratulations to Coach Ted Bandaruk.

Coach Ted thanked the Commission for this award as well as all the families in attendance.

DIRECTORS COMMENTS

- Director Detweiler announced that the Carroll Beek renovation was completed and hosted a barbeque on May 20th at the facility with close to 500 people in attendance. Staff worked very closely with the Balboa Island Improvement Association and new instructors were at the event to preview their classes. Staff will continue to offer classes that are of interest to that community. She went on to state that the Summer Navigator is out and with a flurry of activities in the front office and the CdM 5k with 225 participants went off without a hitch as always and congratulated staff and the CdM Chamber for a great job. Director Detweiler also noted that Chair Marston helped out at the awards stage. She also asked that the Commission note the statistics included in the staff report regarding the Fitness Center and now has over 1800 members and the rentals have increased as well. Director Detweiler stated that there were several documents at each Commissioners seat advertising the 4th of July parade at West Newport and Mariners and reminded them to let staff know if they would be attending.
- Director Harmon stated that he wanted to mention the behind the scenes work that the Operations Division does and specifically the 4th of July – the crews begin at 3am that morning for street closures and litter abatement and noted that these guys are not often seen but wanted to make sure that they are recognized for their work with Recreation and the Police Departments.
- City Council Actions – None

PUBLIC COMMENTS

Gary McCardle stated that he is aware that the Holly Lane tree removal is no longer being discussed by the PB&R Commission but wanted to make them aware that he and many of his neighbors would like to see the tree saved.

CONSENT CALENDAR

1. Minutes of the April 5, 2011 regular meeting.

Recommendation: Waive reading of subject minutes, approve and order filed.

2. Park & Operations Division Activity Report.

Recommendation: *Receive/file monthly Activity Report for activities and upcoming projects.*

3. Recreation & Senior Services Activity Report.

Recommendation: *Receive/file monthly Activity Report for activities and upcoming projects.*

4. Bench Donation.

Recommendation: *Approve bench donation of Beth Farrell to be located at Galaxy View Park.*

5. Reforestation Request.

Recommendation: *Approve reforestation request from Irvine Terrace Community Association of two City Tipu Pepper parkway trees from 2000 Althura Drive.*

Motion by Commissioner Brown to accept items 1 through 5 of the Consent Calendar. Motion carried by acclamation.

NEW / CONTINUED BUSINESS

6. Rules & Regulations for Parks, Park Facilities and Beaches. Director Detweiler stated this item requests review of multiple amendments to Chapter 11.04 pertaining to use of parks, facilities and beaches and requested a recommendation be forwarded to the City Council for their final approval. She noted that Chapter 11.04 was last reviewed in 2004 and staff is now recommending several updates to ensure effective programming and management of facilities. Director Detweiler reviewed the amendments, some general language clean-up, inclusion of definitions for beaches, instructional activity and smoking and the addition of prohibitive conduct to include smoking in the parks which was recommended by EQAC and forwarded to City Council who directed staff to examine the issue. She reviewed some additional changes with the Commission and asked that 11.04.080 Prohibitive Conduct; delete or *other public property* and F. delete the addition of *or remote controlled device* as staff believes that it will be covered under J. that refers to unsafe activities. She noted that recommendations to City Council will include a first and second reading and with changes becoming effective 30 days thereafter. She reminded the Commission that staff received two correspondences regarding this item and were placed at each Commissioners seat.

Chair Marston asked for the reasons behind these changes. Director Detweiler stated that some language needed to be updated; adding no smoking in the parks and strengthening language regarding necessary agreements for those wishing to teach recreational activities in the parks and at the beach for monetary gain. She also stated that beaches were added as staff programs recreational classes on the beach. Commissioner Garrett questioned agreements being required for all commercial activities and the cost to permit out park space being restrictive and problematic.

Discussion ensued regarding the process for obtaining agreements with the City for fee based instructional activity and the fee structure for reserving parks and facilities were meant to minimize commercialization of public facilities.

Commissioner Brown stated that the problem arises when personal trainers are making money on public property without remuneration to the City.

Commissioner Anderson stated as far as using the parks for personal gain he witnesses this with his involvement in youth sports and how it creates conflicts. Frequently permitted users who are paying fees for use of the park will notice a guy out in the field using their goals with kids and come to find out they are charging them \$75 an hour and never contribute to the maintenance of the fields and have no insurance in place like the youth organizations and club teams that reserve the fields for their use. He went on to say these permitted youth groups end up policing themselves as they have paid for the use of the field and are upset that they are

following the rules and these rogue groups don't they have to pay a dime. He explained that it is good to have the rules in place and because their use is for financial gain they should have to pay the same fees to the City to help maintain facilities. Commissioner Anderson asked if the correspondence that was received would be forward to the City Council as part of the staff report. Director Detweiler stated yes.

Discussion ensued regarding the use of the beach by large groups such as AA, their non-profit status and not being a commercial activity.

Chair Marston opened the public discussion.

Dan Purcell stated that he would encourage the Commission to support this ordinance. He noted that he and his neighbors see personal trainers at the beach one day with one person and the next with three people, money is exchanging hands, the extra traffic it brings, and parking. He went on to say that these changes in the ordinance will provide some teeth to get some of these rogue trainers under control and that of course it will require residents to observe and be participants in the enforcement. Mr. Purcell stated that he does not appreciate people commercializing the beach or parks and again urged the Commission to forward these changes to Council for approval.

Chair Marston closed the public discussion.

Motion by Commissioner Brown that the omnibus changes of Chapter 11.04 of the Newport Beach Municipal Code approved as presented and forward to City Council for their approval and first reading. Motion carried by acclamation.

- 7. Reforestation Request.** Director Harmon stated that staff requests that the Commission consider for approval the reforestation request of Mr. Jon W. Myers, property owner at 321 Anade Avenue. He stated that Mr. Myers was required to obtain **16** signatures in favor of the reforestation request of which **22** were obtained and noted that he has complied with the requirements of Policy G-1, and has agreed to assume the full costs of the removal and replacement of the two 24" City trees.

Discussion ensued regarding the 24" box tree versus the 36" box tree.

Chair Marston opened the public discussion.

Jim Maloney stated that he is a neighbor and is probably in the minority but is concerned that by getting rid of these big and beautiful trees that their street will become more concrete like the Peninsula with not enough mature trees.

Jon Myers stated that the tree is indeed beautiful and it is a shame that they cannot be place in another location but the tree is too big for the space and believes that the Water Gum is a better fit.

Chair Marston closed the public discussion.

Commissioner Lugar asked the homeowner if he would be willing to put in a 36" box tree.

Director Harmon stated that he is uncomfortable with this discussion and noted that the applicant if following the G-1 Policy and that if the Commission would like to readdress that section of the policy that it should be discussed at a future meeting.

Chair Marston stated that the Commission will treat this request with the G-1 policy as written.

Motion by Commissioner Brown that approve the reforestation of two City parkway trees with all costs covered by property owner Jon Myers at 321 Anade Avenue. Motion carried by acclamation.

8. **City Street Tree Designation.** Director Harmon asked the Commission to consider the request to designate the King Palm Tree as the designated street tree on Buckingham. Director Harmon stated this helps with the uniformity of trees on a street, trimming schedules are the same and most people like the uniform look of the same tree throughout the street. He noted that the Commission will forward this request for a Street Tree Designation for approval by the City Council. He noted that this one is a little unusual as this request was made by a resident but reminded the Commission that they approved a reforestation in March by this same resident for Bedford Lane. He noted that this property owner who owns many multi-family complexes on Buckingham wishes to carry that theme of the King Palm onto Buckingham to have uniformity on those two streets. He stated that this is not asking for a reforestation but simply a street tree re-designation to the King Palm but the property owner could request a reforestation at a future meeting.

Chair Marston opened public discussion; hearing none the discussion was closed.

Motion by Commissioner Hamilton to approve the City Street Tree re-designation to the King Palm for Buckingham Lane requested by Boldea Bujor, Property Manager at 1728 Bedford Lane. Motion Carried by acclamation.

COMMITTEE REPORTS –

Parks – Nothing to report.

RSS – Nothing to report.

Budget – Nothing to report.

Community Service Award – Discussed above.

Youth Sports – *Nothing to report*

FUTURE AGENDA ITEMS

- G-1 Policy specifically the size of the replacement tree from 24” box to a 36

ADJOURNED @ 7:23pm

Submitted by: _____
Teri Craig, Admin Assistant



Municipal Operations Department

PB&R Commission Agenda
Item No. 2
August 2, 2011

TO: Parks, Beaches and Recreation Commission

FROM: Parks and Trees Maintenance Superintendent and Operations Support Superintendent

SUBJECT: *June and July Parks, Trees, and Operations Divisions Activity Report*

Parks Maintenance Division Activities

1. Parks Maintenance Division staff continues working with the Public Works Department on numerous projects in the planning and construction phases.

Projects currently underway:

- Jamboree Road Widening at Bristol
- Bitterpoint Pump Station
- Sidewalk, Curb and Gutter Contract - various locations
- Sewer Pump Station Improvements – various locations
- Civic Center
- CDM tree well planting by the Business Improvement District
- San Miguel Park staircase rehabilitation

Projects that are in the planning phases:

- Sunset Ridge Park
- Marina Park
- China Cove Slope Stabilization
- Bristol Street North Landscape
- Buck Gully Lower Canyon Stabilization
- Dover Drive Median

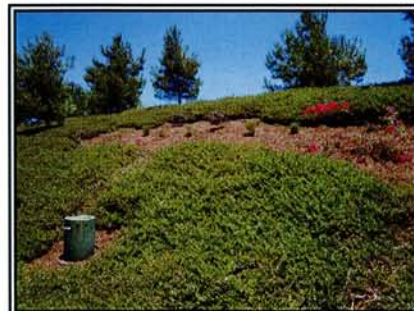
2. In coordination with the Public Works Department, MOD landscape contractor Park West installed plants in six 10 foot by 10 foot plots on the eastern slope of the Central Library. The plants selected for these plots are native drought-tolerant species selected for the Civic Center Park, and are being evaluated to determine their hardiness and growth potential in this environment and amongst the adjacent landscape and trees.



3. Parks Maintenance staff coordinated the renovation of the football soccer field at Bonita Creek Park. The main effort was the installation of 14,000 square feet of hybrid Bermuda sod. Other renovation activities included: deep-tine aerification, over-seeding, topdressing, fertilization, and re-grading of low areas. During this downtime, the field will be temporarily closed to public use to ensure a pristine playing surface for the busy fall sports season. The AYSO Region 97 and Junior All-American Football each provided a portion of the funding for this project.



4. Recently, Parks Division staff completed a landscape enhancement in cut-out planters along MacArthur Boulevard at Bonita Canyon Sports Park. The project both supplemented and replaced plants that were generally under-performing. The replacements were selected because of their drought-tolerance, ease in maintenance and at maturity, their dramatic color displays. This project was funded with the use of remaining bond funds left over from the Park's initial development.



Trees Division Activities

During the month of May, 1,907 trees were trimmed, no trees planted, 1 tree removed, and crews responded to 5 emergency calls.

During the month of June, 683 trees were trimmed, 17 trees planted, 8 trees removed, and crews responded to 4 emergency calls.

The City's tree services contractor, pruned trees within the Corona Del Mar, Broadmoor, Santa Ana Heights, Balboa Peninsula and Westcliff areas, as part of the City's overall grid trimming schedule. Additionally, the annual pruning of selected Eucalyptus, Ficus and Palm trees are currently taking place throughout the City.

1. In June 2011, the City approved the removal of a City Eucalyptus tree that is listed as a Special Tree, Neighborhood Tree, in accordance with the removal criteria of Council Policy G-1. The tree was decayed at the base of the trunk and severely leaning.

200 Marine Avenue



The attached Tree Activity Report summarizes requests and field activities performed during the past months.

Beach Maintenance Activities

1. On Monday, June 27, before the holiday weekend, staff utilized both pressure washers and squeegees to clean the 4,400 feet of transparent acrylic sheets of the sound wall along Coast Highway in West Newport. The operation is a 4-day process and is performed two times a year to remove road grime, dust, stickers, and salt water condensation from the panels. In addition to reducing the road noise, the sound wall also provides a welcoming entry to the City.



2. In preparation for the hundreds of thousands of visitors who celebrate in our city during the holiday, the Operations Support Crews emptied trash containers, shoveled fire rings, litter picked, swept streets, and groomed the beaches.



July 5th is the biggest clean-up day of the year for the department. Clean-up of the beaches, commercial districts, restrooms, and the West Newport area required the orchestrated efforts of 41 crewmembers. In addition to the numerous trash bags filled by litter pickers and community volunteers, mechanical street sweepers removed 13 cubic yards of debris from the West Newport area streets, which is a substantial increase in the amount of trash left behind last year – 8 cubic yards. Six 2-man crews detailed the Newport and Balboa commercial districts along with the West Newport area.

Corona Del Mar State Beach once again proved to be a popular destination for visitors. In five hours, 12 Field Maintenance crewmembers collected and removed over 7 tons of trash and other debris that had been left on the ground and in the beach area trash containers at the park. Facilities Maintenance crewmembers did an outstanding job of cleaning the beach area restrooms before sunrise so that the visitors could enjoy the holiday weekend.



In addition, the contractor beach trash cans proved to be successful in controlling the litter on the beach. Earlier this year, Rainbow Disposal was awarded the contract to provide collection of beach refuse containers on City beaches. The trash cans have the capacity to hold more trash and the lids keep seagulls from picking the bags. Compared to previous years, the clean-up was easier.

A big thank you goes out to all staff members who came to work bright and early each day to ensure that the City continues to be a popular destination for visitors, and is still rated as one of the nicest coastlines to visit in California. Great job to all involved!

See attached Municipal Operations Department, Activities Reports for May and June 2011.

Submitted by:

A handwritten signature in black ink, appearing to read 'D. Sereno', with a long horizontal flourish extending to the right.

Dan P. Sereno
Parks and Trees Maintenance Superintendent

A handwritten signature in blue ink, appearing to read 'Jim Auger', with a long horizontal flourish extending to the right.

Jim Auger
Operations Support Superintendent

Attachments: (A) Tree Activity Report 2010-2011
(B) Municipal Operations Department, May and June 2011 Activities Reports



Municipal Operations Department

Parks and Trees Division Fiscal Year 2010-2011

Claim Removals

Month	# Trees	Location(s)
July-10	0	
August-10	0	
September-10	0	
October-10	0	
November-10	0	
December-10	0	
January-11	6	721 Orchid Avenue
February-11	0	
March-11	0	
April-11	1	2627 Bamboo Street
May-11	0	
June-11	3	1539 Sylvia Lane

Problem Tree Removals

Month	# Trees	Location(s)
July-10	1	217 Heliotrope Avenue
August-10	0	
September-10	0	
October-10	0	
November-10	0	
December-10	0	
January-11	1	1300 Keel Drive
February-11	0	
March-11	0	
April-11	0	
May-11	0	
June-11	0	

Reforestation Tree Removals

Month	# Trees	Location(s)
July-10	0	
August-10	2	2800 Cliff Drive
September-10	2	1706 Paloma Drive
October-10	0	
November-10	0	
December-10	27	Cameo Community HOA
January-11	1	1220 Keel Drive, HVHS HOA
February-11	0	
March-11	4	1069 Buckingham Lane, 1601 & 1619 Bedford Lane
April-11	1	3721 Inlet Isle Drive, HVHS HOA
May-11	0	
June-11	2	321 Anade Avenue, 2000 Altura Drive

General Services Department Activities Report - May 2011	This Month	This Month Last Year	Total To Date	TTD Last Year
Asphalt/Concrete				
Street Patching (Tons of Blacktop)	259	416	2,322	3,120
Sidewalk Repaired (sq. ft.)	4,670	3,600	36,747	45,790
Curb & Gutter Replacement (lin. ft.)	105	321	2,607	2,649
Sweeping, Beach Cleaning, Demo Materials (tons)	354	336	3,172	4,344
Asphalt/Concrete Recycled (tons)	332	508	2,848	3,724
Signs & Traffic Markings				
Signs Made	102	27	1,348	5,497
Signs Installed	192	155	1,968	2,093
Decals	10	18	506	2,526
Special Purpose Signs/Banners Made	5	85	468	610
Street Striping (lin. ft.) Added/Replaced	72	755	452,890	21,979
Pavement Markings (including reflective)	10	84	694	498
Parking Stalls	0	42	83	274
Curb Painting (lin. ft.)	1,191	1,950	14,470	73,418
Thermoplastic (lin. ft.)	609	0	32,001	14
Sign Posts Installed	25	15	202	244
Graffiti				
Graffiti Incidents Removed by Staff	18	17	226	166
Graffiti Incidents Removed by Contractor	70	1,077	524	2,281
Refuse Collection				
Residential (tons)	2,705	2,521	30,740	30,745
Liquid HazMat Incidents	16	12	277	206
E-Waste Incidents	9	14	159	203
U-Waste Incidents	18	7	146	118
Recyclables (tons)	1,128	1,106	12,859	13,016
Trees				
Trimmed by Staff	33	9	258	827
Trimmed by Contractor	1,907	1,561	10,925	10,386
Removed	1	29	135	125
Planted	0	13	78	114
Roots Pruned by Contractor	0	0	29	40
Roots Pruned by Staff	6	6	32	128
Automotive				
Repairs	199	262	2,681	3,067
Preventive Maintenance Completed	70	75	796	801
PM Labor Hours	178	193	1,933	1,789
Beach Maintenance				
Beach Area Refuse (tons)	99	86	1,113	1,110
Beach Debris (tons)	77	62	1,005	1,770
Sweeping/Storm Drain				
Gutter Miles Swept	3,247	4,109	39,516	47,531
Sweeping Debris (cubic yards)	398	485	5,333	5,683
Storm Drain Debris (cubic yards)	23	39	556	780

General Services Department Activities Report - June 2011	This Month	This Month Last Year	Total To Date	TTD Last Year
Asphalt/Concrete				
Street Patching (Tons of Blacktop)	258	347	2,580	3,467
Sidewalk Repaired (sq. ft.)	3,225	3,750	39,972	49,540
Curb & Gutter Replacement (lin. ft.)	101	230	2,708	2,879
Sweeping, Beach Cleaning, Demo Materials (tons)	259	334	3,431	4,678
Asphalt/Concrete Recycled (tons)	292	386	3,140	4,110
Signs & Traffic Markings				
Signs Made	55	37	1,403	5,534
Signs Installed	278	237	2,246	2,330
Decals	6	359	512	2,885
Special Purpose Signs/Banners Made	18	102	486	712
Street Striping (lin. ft.) Added/Replaced	276	11,000	453,166	32,979
Pavement Markings (including reflective)	3	438	697	936
Parking Stalls	3	0	86	274
Curb Painting (lin. ft.)	77	151	14,547	73,569
Thermoplastic (lin. ft.)	0	0	32,001	14
Sign Posts Installed	23	19	225	263
Graffiti				
Graffiti Incidents Removed by Staff	15	72	241	238
Graffiti Incidents Removed by Contractor	92	250	616	2,531
Refuse Collection				
Residential (tons)	3,060	3,106	33,800	33,851
Liquid HazMat Incidents	19	21	296	227
E-Waste Incidents	3	17	162	220
U-Waste Incidents	9	10	155	128
Recyclables (tons)	1,274	1,315	14,133	14,330
Trees				
Trimmed by Staff	13	13	271	840
Trimmed by Contractor	683	1,428	11,608	11,814
Removed	9	0	144	125
Planted	17	0	95	114
Roots Pruned by Contractor	0	0	29	40
Roots Pruned by Staff	1	19	33	147
Automotive				
Repairs	222	299	2,903	3,366
Preventive Maintenance Completed	77	75	873	876
PM Labor Hours	177	201	2,110	1,990
Beach Maintenance				
Beach Area Refuse (tons)	132	118	1,245	1,228
Beach Debris (tons)	71	83	1,076	1,853
Sweeping/Storm Drain				
Gutter Miles Swept	3,428	4,739	42,944	52,270
Sweeping Debris (cubic yards)	668	572	6,001	6,255
Storm Drain Debris (cubic yards)	13	20	569	800

**Recreation Services
Monthly Activities Report**

To: Parks, Beaches & Recreation Commission
From: Sean Levin, Recreation Superintendent
Re: Recreation Division Monthly Activities Report

GRAND RE-OPENING BBQ OF THE CARROLL BEEK CENTER

The Grand Re-Opening BBQ was held May 20 at the newly renovated Carroll Beek Center. This outstanding community event was enjoyed by 400 Balboa Island residents. Hot dogs, hamburgers, chips, potato salad and cookies were all included in this friendly barbeque. A special thank you goes out to the Fire Department for grilling all of the food and the Balboa Island Improvement Association for serving the food.



Over the past few months, staff has been working hard developing new programs for the residents to enjoy at the center. With the addition of several new instructors and over twenty diverse classes, Carroll Beek is sure to have the perfect class for all participants.

ESTUARY AWARENESS DAY

The partners of the Back Bay Science Center hosted *Estuary Awareness Day* Saturday on May 21 for visitors to learn how estuaries connect inland areas with the ocean and why they are so important! Admission, activities and parking were all free, and refreshments were available. The touch tanks were open, a guided tour of the Back Bay on the Sea Base's pontoon boat was offered, and there was an extensive poster and multi-media exhibit presented by over 150 students from high schools in Costa Mesa, Santa Ana and Pico Rivera. The students have been participating in a year-long environmental stewardship program organized by the Back Bay Conservancy and the exhibit is the program's culminating event. It was wonderful to see over 300 guests supporting our budding environmental artists and the Back Bay!

MORE KUDOS... FOR MARINE PROTECTION STAFF MEMBER LARRY JACKLIN!

In May, 100 first graders from Riverdale Elementary in Garden Grove came to visit the tidepools at Little Corona. Kudos go out to Larry Jacklin, one of six Marine Naturalist Interpreters/Rangers that inspire kids to be better stewards of the environment!

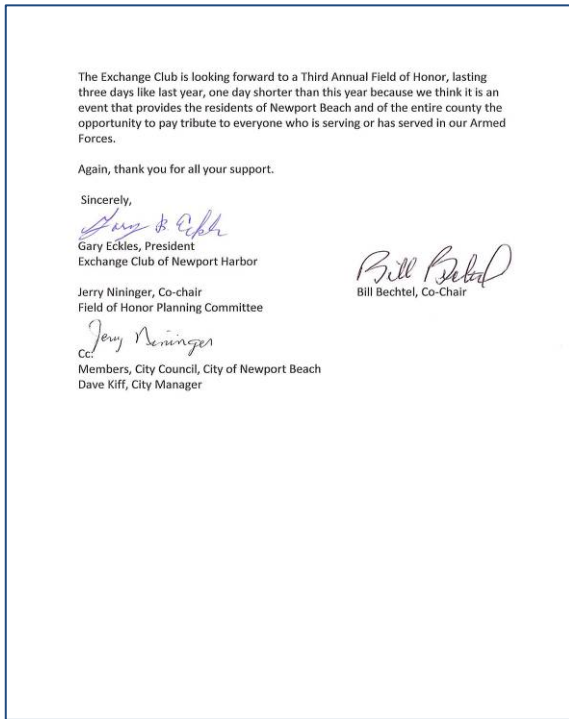
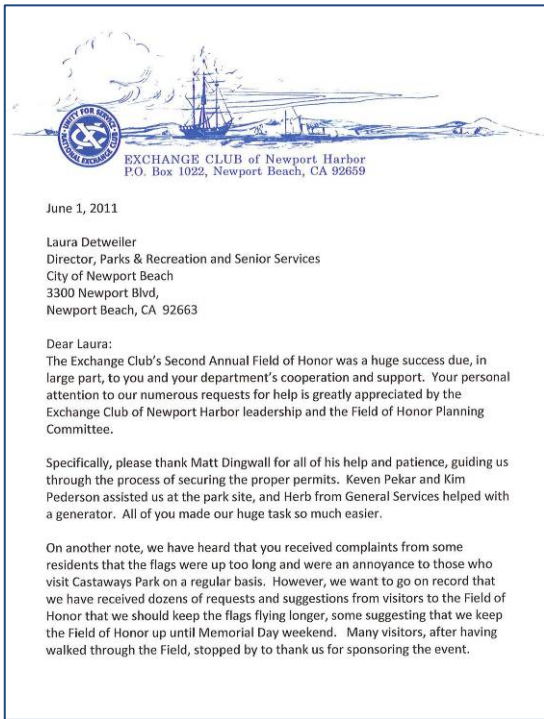
Hi Michelle,

*Just wanted to let you know Riverdale had a wonderful time this past Monday at the Tidepools!! It was the best field trip I think I have ever gone on out of my 12 years of teaching!! My guide, Larry was so informative!
Thanks again for the great experience!*

Thank you!!

...Ashley

THE FOLLOWING LETTER WAS RECEIVED FROM THE EXCHANGE CLUB OF NEWPORT HARBOR



POOL LIFEGUARDS PUT THROUGH THE TEST...

Summer Pool Lifeguards who have been working at Marian Bergeson Aquatic Center & Newport Harbor High School this summer prepared for a safe season by attending multiple trainings. The summer swim lessons began June 27. Training dates and topics for the Lifeguards included:

- Saturday, June 18 – Review of CPR and first aid at an in-service training at Newport Harbor High School.
- Sunday, June 19 – Review of teaching techniques for swim lessons, CERTs, first aid, and general pool operations.
- Friday, June 24 – Test to renew American Red Cross pool certification, including in-water practical exams and written tests.
- Saturday, June 25— Review of policies and procedures.

This demanding training schedule prepares lifeguard staff for a safe and efficient environment on the pool deck this summer.

ANOTHER SUCCESSFUL CORONA DEL MAR SCENIC 5K!

On June 4, under the normal “June gloom” gray skies, approximately 2,200 men, women and children met on the bluffs above Big Corona State Beach to participate in the running of the 30th annual Corona del Mar Scenic 5K Run. All four events (Men’s 5K, Women’s’ 5K, 2 Mile Walk and the Dolphin Dash for kids) went off on time!

After a patriotic medley sung by CdM resident and former Miss Sr. America Dorcas Preston, special guest Jim Palmer, Hall of Famer and former pitcher for the Baltimore Orioles, joined Mayor Mike Henn and Hoag Hospital’s Dr. Afable to start the Men’s 5K at 7:55 am sharp.

As the sun started to peek from the clouds, all participants were enjoying tasty treats in Restaurant Row, which grew by three new restaurants this year: in addition to our dedicated restaurants including: The Quiet Woman, Five Crowns, Islands, Newport Beach Plaza, Albertson's, El Ranchito and Gina's Pizza, newcomers were Nekter Juice Bar, Trader Joe's, 3 Square and Summer House.

Another flawless CdM 5K is done – the Run Committee is already planning and looking forward to next year's event, which will be held on Saturday, June 2, 2012. Don't miss it – mark your calendars now!



INDEPENDENCE DAY PARADE EVENTS AT MARINERS PARK & THE BALBOA PENINSULA

The City partnered up with the Mariners Elementary School Foundation to host the **39th Annual Independence Day Parade and Celebration** at Mariners Park. The Parade took place on Mariners Drive at 10:30am and ended with a celebration from 11:30am-3pm at Mariners Park. Free Temporary Tattoos and Arts & Crafts were provided by the YMCA. Wristbands were available at \$5 for access to the carnival games and attractions. Many of the local sponsors came out to support the event; including Chronic Tacos, the Daily Pilot, Golden Communications, OC Auto Team, Sterling BMW and TK Burger.

Thank you to the Newport Beach Police and Fire Department who assisted with the festivities. Over 3000 participants participated in this annual event.



The first annual **4th is for Families Bike/Dog Parade & Festival** took place on the Balboa Peninsula and was an overwhelming success. The bike and dog parade began at 9am at 38th Street Park and ended with a free festival from 9:30-11:30am at Channel Place Park. The festival included bouncers, carnival games, food, giant slides and arts & crafts. The sponsors of this event were Chronic Tacos, Newport Beach Independent, Scotsman Ice Systems, and Newport Beach Magazine. Over 1000 participants participated in this event and are excited to see this as an annual event.

A huge thank you to the community planning committee, Municipal Operations, Fire and Police for providing services that made both events safe and successful.

I also want to thank the Recreation & Senior Services staff for delivering two successful 4th of July events during the busiest time of the year for our Department! Their talents and dedication to providing top notch services to the Newport Beach community continues to amaze me and I am so proud to call them my TEAM! Great job Sean, Matt, Racquel, Kerran, Megan and all our support staff that made these two events possible.

EXPANDED MARINE PROTECTED AREA TO BE IMPLEMENTED!

In 1999, the California State Legislature adopted the Marine Life Protection Act (MLPA), which required the state to evaluate and/or re-design all existing state marine protected areas (MPAs) and to create new MPAs that act as a network.

The MLPA directs the state to redesign California's system of MPAs to function as a network in order to: increase effectiveness in protecting the state's marine life and habitats, marine ecosystems, and marine natural heritage, as well as to improve recreational, educational and study opportunities provided by marine ecosystems. There are six goals that guide the development of MPAs:

- Protect the natural diversity and abundance of marine life, and the structure, function and integrity of marine ecosystems.
- Help sustain, conserve and protect marine life populations, including those of economic value, and rebuild those that are depleted.
- Improve recreational, educational and study opportunities provided by marine ecosystems that are subject to minimal human disturbance, and to manage these uses in a manner consistent with protecting biodiversity.
- Protect marine natural heritage, including protection of representative and unique marine life habitats in CA waters for their intrinsic values.
- Ensure California's MPAs have clearly defined objectives, effective mgmt. measures and adequate enforcement and are based on sound scientific guidelines.
- Ensure the State's MPAs are designed and managed, to the extent possible, as a network.

The south coast study region (*Point Conception to the California/Mexico border, including offshore islands*) was the third Marine Life Protection Act study region to undergo the regional MPA planning and design process. This regional process started in the summer of 2008 and is planned to be implemented October 1, 2011.

Newport Beach has 2 areas included in the new state designations: Upper Newport Bay as well as the area reaching from the east jetty to and including Crystal Cove State Park. Staff is currently working with other governmental agencies and groups such as Coastkeeper and Orange County Marine Protected Areas Council to develop plans for meeting the objectives of the MLPA. Projects such as citizen monitoring programs, the development of educational outreach materials and law enforcement training are currently underway.

For more information contact Michelle Clemente, Marine Protection and Education at 949-644-3036, or check the CA Department of Fish and Game website at <http://www.dfg.ca.gov/mlpa/southcoast.asp>.

CAMP FRIENDSHIP PARTNERSHIP 3 YEARS STRONG

During July, Recreation Staff worked with the Newport-Mesa Unified School District (NMUSD) at Summer Camp Friendship! This great camp offers autistic children in the NMUSD the opportunity to make new friends, learn the ways of social interaction, and enjoy games and crafts. Through this partnership, Recreation Leaders assisted school district staff in conducting themed activities and games at the camp. In turn, the school district sends certified advisors to train Recreation staff on working with autistic children in the community and throughout city programs. This is an excellent camp and the Recreation Department is excited to be involved in Camp Friendship!

CONSTRUCTION AT CDM HIGH SCHOOL

Corona del Mar High School unexpectedly shut off power to the Marian Bergeson Aquatic Center on July 29. Due to a previously scheduled CdM High School water polo tournament, the City of Newport Beach has been working diligently to come up with a solution to the problem to run the pool pumps.

With the combined effort on the part of the Recreation & Senior Service Department, Herb Wollerman, Electrical Services Supervisor, and Jeff Amend of the Newport-Mesa Unified School District, a generator will be provided by the City of Newport Beach in order to supply power for the tournament over the course of the weekend, and the event will be allowed to run as scheduled.



Splash Bash Movie Night a Success!

On July 8, the first Splash Bash movie night of the summer took place at the Marian Bergeson Aquatic Center. *Megamind* was shown on the giant blowup screen, and children and parents alike were invited to float in the pool and watch. Over 100 participants enjoyed a BBQ put on by lifeguards, aquatics obstacle courses, music, and summer fun!

The event was originally scheduled at the Newport Harbor High School pool, but due to district repairs, a last minute move was necessary. Special thanks go to the NCCC front office staff for coordinating flyers to inform and direct anyone who was unaware of the location change. The next Splash Bash movie *Toy Story 3* is scheduled for August 19 at Newport Harbor High School pool.

Summertime in Newport Beach

The week of July 18 there were 907 participants enrolled in summer camps bringing in \$166,737. Children are learning how to kayak, cooking with fun ingredients, creating artwork masterpieces all while making new friends and memories at camp in Newport Beach. Summer programming includes 10 weeks of action packed programming!



FACILITY RENTALS

During the period of May 16 – July 15, 2011 there were:

- 55 Picnic/Park Area Rentals
- 44 Room Rentals
- 29 Field Rentals
- 10 Gym Rentals

PARK PATROL

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary)

During the month of **May/June** Park Patrol had the following number of contacts:

1. Requested Calls
 - **158 with Youth Sports Groups**
 - **181 Field related issues/checks**
 - **22 Park/Picnic/reservation issues/checks**
 - **185 Community Center issues/checks**
 - **46 Playground checks**
 - **50 other**
 - **CdM Beach Contacts**
 - **BBQ's-129**
 - **Tents-106**
 - 2 Pre-event check s
 - 3 Post-event checks
2. **Public Contacts**
 - 264 education (due to the increased presence at CDM Beach)
 - 13 alcohol
 - 140 dog related

Written Warnings Issued – 13 for dogs off leash; commercial activity on public property and parking violations.

Citations Issued - 1 Administrative Citation for dog off leash at Begonia Park
1 Administrative Citation for Commercial Use of Public Beach at CDM.

SPECIAL EVENT PERMITS

As of July 15, 2011, there were 136 Special Event Permits processed and issued for the year. Those events of note for this period are:

Volcom Surf Contest – 54th Street Beach, May 12-15, 2011 - Attendance: 200 per day

Balboa Island Artwalk – Balboa Island, May 15, 2011 - Attendance: 4100

Field of Honor – Castaway's Park, May 20-22, 2011 - Attendance: 500

Magic Shoe 5k – CDM HS and Eastbluff Streets, May 21, 2011 - Attendance: 1000

Relay for Life – May 21, 2011 - Attendance: 900

CDM 5k – CDM Streets, June 5, 2011 - Attendance: 3000

4th of July is for Families – Channel Place Park, July 4, 2011 - Attendance: 800

Mariners Park July 4th Parade – Mariners Park, July 4, 2011 - Attendance: 4000

Fire Olympics Various locations in NB, July 10-15, 2011 - Attendance: 2200

Senior Services Monthly Activities Report

To: Parks, Beaches & Recreation Commission

From: Celeste Jardine-Haug, Senior Services Manager

Re: Senior Services Division Monthly Activities Report

WHAT'S HAPPENING @ OASIS

- **Classes and Activities** –

- ✚ Music classes and groups continue to grow at OASIS! The long-time ukulele group is going strong with close to 100 people strumming along with leader Tony Cappa every Monday afternoon. Senior Marianne Ripley leads a weekly hula lesson for 20 women.



- ✚ The “Sing and Pick Hootenanny Group” provides a place for senior musicians to jam together to folk and country songs. Other musical groups include Sing Along, Line Dancing, and Zumba- a Latin based dance/fitness class.



- ✚ **Senior Artists** – Senior art classes are growing and thriving at OASIS. Adults in their 50s, 60s, 70s, 80s and even 90s are developing their creative side in our state-of-the-art “Art Center”. OASIS offers a wide variety of art classes and workshops: beading, ceramics, drawing, knitting, oil painting, watercolor and woodcarving.



- **Volunteer Service** – OASIS staff received a request from an 8 year old CdM resident to allow him to recycle bottles and cans. He stated that his parents had asked him to do something good for the environment and be responsible and help others. He collects from his neighbors and once a week stops by OASIS for recyclables. This young man is donating 25% to Project Hope of OC, and stated that “they help kids that really need it.” He is an adorable young man and does most of his collecting on his bicycle, thus the name of his business the **Re”cycle”er**, as listed on his business card. It’s fun having young people visit OASIS, especially when they are doing something so worthwhile.

- **Transportation Event @ OASIS** – On June 22 the OASIS Senior Center hosted a Transportation Expo for older adults in our community. The Expo featured speakers from the California Department of Motor Vehicles, The California Department of Insurance and The American Auto Club (AAA). Vendors on hand included the Orange County Transit Authority, The Ability Center and The American Cancer Society.



There were approximately 75 participants who heard about the changes that commonly occur in driving ability as we age. Strategies were given to demonstrate how we can accommodate those changes and remain a safe driver, for as long as possible. Four \$20 gasoline cards were raffled off during the special event, which included an equal number of men and women.

The speaker from the Auto Club detailed a program called CarFit, which was held at The OASIS the following day. CarFit is an educational program for seniors designed to help them see how well their vehicles “fit” them. It is a collaborative effort between the American Society on Aging, AAA, AARP and the American Occupational Therapy Association.

- ✚ **Talent Showcase** – Staff held the very popular and well attended talent showcase this month. The many talented people and groups were featured. Seniors are definitely hams when you give them the chance and the audience seemed to really enjoy seeing their peers and friends in action.



- ✚ **Lending Equipment** – The Center has offered a medical equipment lending program for many years. When new OASIS was opened, the Friends purchased four wheelchairs and; five new seated walkers and now have a combination of new and used equipment. This program is appreciated by the members and the community and is often used by those who only need a wheelchair or walker for a short period of time wanting try it out before they purchase one. Since opening nine months ago, the following pieces of equipment have been borrowed: 48 wheelchairs, 56 walkers and 38 assorted items such as commodes, shower seats, canes and crutches. Each transaction requires a medical equipment loan waiver and the item may be borrowed for 30 days and renewed for an additional 30 days if requested.

OASIS FITNESS CENTER UPDATE – WOW WHATTA SUCCESS! - Although the numbers speak for themselves with over 2,000 members to date (our goal was 1,200 for the first year), I would be remiss if I didn't mention that the success of the OASIS Fitness Center (FC) is the result of the FC Team that provides such "great" customer service and an inviting atmosphere that is so contagious our membership continues to grow in leaps and bounds. Thank you to FC Coordinator Leslie Hardy for leading the charge and the outstanding crew of staff and volunteers that have made this such a special place where everyone feels like family.....and a fit one too. Fabulous job!


The FC is achieving its goal of providing a safe, fun and healthy environment for active seniors to stay fit:

- The FC currently has 2008 members (*as of 7/5*).
- Three volunteers have donated 71.5 hours of service in the FC in the month of June.
- The most popular time in the FC continues to be between the hours of 7:00 am and 11:00 am. Mondays are usually the busiest day of the week.
- In the month of **June**, 177 new memberships were sold. We ended FY 2011 with 2001 members.
- The chart below displays the average daily use (by day) in the FC.

Average Daily Use	Monday	Tues	Wed	Thurs	Fri	Sat	Sun
	247	205	206	189	178	131	90

- In May, the FC began offering a "Summer Special Training Package" of 5 sessions for \$325 (\$50 savings); 43 packages have been sold (\$13,975).
- The FC collected \$17,800 in revenue from personal training for the month of June (which includes the hour, and the half hour sessions and the training package).

Upcoming Events	Date	Time	Responsible Staff	Phone	Location
<i>Quicksilver & Roxy Surf Camp</i>	<i>7/25-9/2</i>	<i>9am</i>	<i>Matt Lohr</i>	<i>644-3164</i>	<i>Orange/Nordina Bch</i>
<i>OASIS Afternoon Movie</i>	<i>7/27</i>	<i>1pm</i>	<i>Justin Schmillen</i>	<i>718-1826</i>	<i>OASIS Senior Center</i>
<i>Splash Bash – Toy Story 3</i>	<i>8/19</i>	<i>6pm</i>	<i>Matt Lohr</i>	<i>644-3164</i>	<i>NHHS Pool</i>
<i>Coastal Clean Up Day</i>	<i>9/16</i>	<i>9am</i>	<i>Michelle Clemente</i>	<i>644-3038</i>	<i>Little Corona</i>
<i>OASIS Resource Fair</i>	<i>8/24</i>	<i>8:30am</i>	<i>Vicki Chin</i>	<i>718-1821</i>	<i>OASIS</i>
<i>Mike McCaffrey Trio</i>	<i>8/17</i>	<i>2:00pm</i>	<i>Justin Schmillen</i>	<i>718-1826</i>	<i>OASIS</i>



"Your First Choice for Connecting People, Play & Programs"

May– June 2011 OASIS SENIOR CENTER UTILIZATION REPORT

PARTICIPANTS ATTENDING		48,670 CUSTOMERS
RECREATIONAL CLASSES		6,716 CUSTOMERS
FITNESS CENTER		10,393 CUSTOMERS
PERSONALIZED SERVICES PROVIDED		5,420 CUSTOMERS
Includes:		
Blood Pressure	112	Information/Referral 4100
Counseling-persons	95	Legal Assistance 15
Eldercare	0	Senior Assessment (hrs) 60
Employment	40	Telephone Reassurance 406
HICAP	16	Visual Screening 6
Housing counseling	70	Transportation Info 500
		Taxes (Seasonal)
SENIORS RECEIVING TRANSPORTATION SERVICES		2,739 RIDERS
Care-A-Van/Shuttle		
CUSTOMERS RECEIVING NOON MEALS AT THE CENTER*		5,216 CUSTOMERS
*includes meals on wheels		
VOLUNTEER HRS. OF SERVICES PROVIDED AT THE		2,541.25 HOURS
Includes:		(*equiv. to 9 full-time employees)
Front Office	Kitchen & Home Delivered Meals	
Gift Shop	Travel Office	
Instructors	Library	
Treasurer	President	
Bookkeeper	Vice President	
	Taxes	
PARTICIPANTS IN FRIENDS OF OASIS TRAVEL		478 CUSTOMERS
<u>Day Trips</u>		<u>Long Trips</u>
Lotus Land	88	Majestic Sierra Parks 4
Getty Center	103	Riverside Resort, Laughlin 52
Planes, Trains and Autos	81	
Palomar Observatory	44	
Pechanga Casino	54	
Reagan Library	52	
SPECIAL EVENTS/SCREENINGS/LECTURES		1,302 PERSONS
Big Band Seminar	189	Hoag Lecture 30
Trail Trekkies	42	Hearing Screening 35
OASIS Golfers	235	An Afternoon with George 69
Computer Friends	89	Thanksgiving in June 185
Let's Go Trippin	105	Digital Photo Workshop 40
UCI Lecture	83	CA Telephone Access 8
Successful Aging Program	15	Yellow Brick Road 94



Municipal Operations Department

PB&R Commission Agenda
Item No. 4
August 2, 2011

TO: Parks, Beaches and Recreation Commission
FROM: Mark Harmon, Director of Municipal Operations
SUBJECT: *Bench Donation Request*

A handwritten signature in blue ink, appearing to be "Mark Harmon", written over the "FROM:" line of the memo.

Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider the bench donation request at Begonia Park.

Discussion

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

The City has received a request from Gail Mahan McGowan and Lindsey Adey (Attachment A) to donate a bench at Begonia Park. The donated bench (Attachment B) is included on the City's Official Bench List. Attachments C & D show the location of the proposed bench donation.

Since the value of the bench with a new concrete pad (to place the bench on) is greater than \$1,000.00, the donation is eligible to receive a dedicatory plaque that will be placed on the bench. The submitted plaque verbiage, which complies with City Council Policy B-17, is "In Memory of Patricia Lord Mahan".

There are two proposed bench donations at this site. Staff reviewed Begonia Park for additional bench donation sites, and feels if these donations are approved, the Park will have reached full capacity for bench sites. Once this donation is considered, staff recommends that this site be closed to any future bench donations.

Ms. McGowan, Ms. Adey, and Mayor Pro Tem Nancy Gardner have received a copy of this report and a notice of the Commission meeting. Additionally, as per the Council Policy B-17, adjacent property owners within 300 feet of the donation site were also notified of the Commission meeting (Attachment E).

Attachments: (A) Ms. McGowan and Ms. Adey's Gifts for Tomorrow Order Request Form
(B) Santa Monica bench style picture
(C) Picture of proposed location
(D) Map of proposed location
(E) Map of property owners notified



Gifts for Tomorrow Order Request Form

Item # Description

100 Park Bench
Begonia Park



Contact Information

+ Lindsey Adey

Gail Mahan McGowan

Name

908 Almond Place

Mailing Address

Newport Beach, CA 92660



949 355-3375

Phone



Gail Mahan McGowan

Signature

+ Lindsey Adey

DEDICATION PLAQUE INFO

Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.

Yes, I am interested in dedicatory plaque for my donation.



Plaque is donated for,

Patricia Lore Mahan

First Name

Last Name





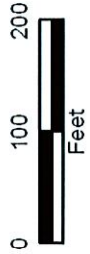




**Bench Donations
Begonia Park**



Affected Properties





Municipal Operations Department

PB&R Commission Agenda

Item No. 5

August 2, 2011

TO: Parks, Beaches and Recreation Commission
FROM: Mark Harmon, Director of Municipal Operations
SUBJECT: *Bench Donation Request*

A handwritten signature in blue ink, appearing to read "Mark Harmon".

Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider the bench donation request at Begonia Park.

Discussion

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

The City has received a request from Janice Boals (Attachment A) to donate a bench at Begonia Park. The donated bench (Attachment B) is included on the City's Official Bench List. Attachments C & D show the location of the proposed bench donation.

Since the value of the bench with a new concrete pad (to place the bench on) is greater than \$1,000.00, the donation is eligible to receive a dedicatory plaque that will be placed on the bench. The submitted plaque verbiage, which complies with City Council Policy B-17, is "In Memory of Dave Dickson".

There are two proposed bench donations at this site. Staff reviewed Begonia Park for additional bench donation sites, and feels if these donations are approved, the Park will have reached full capacity for bench sites. Once this donation is considered, staff recommends that this site be closed to any future bench donations.

Ms. Boals and Mayor Pro Tem Nancy Gardner have received a copy of this report and a notice of the Commission meeting. Additionally, as per the Council Policy B-17, adjacent property owners within 300 feet of the donation site were also notified of the Commission meeting (Attachment E).

Attachments: (A) Ms. Janice Boals Gifts for Tomorrow Order Request Form
(B) Santa Monica bench style picture
(C) Picture of proposed location
(D) Map of proposed location
(E) Map of property owners notified

Gifts for Tomorrow Order Request Form



Item # 100 Description Bench



Contact Information



Janice Boals
Name

406 Dahlia Ave
Mailing Address

Corona del Mar, Ca. 92625



(949) 673-6089
Phone

Janice Boals
Signature

DEDICATION PLAQUE INFO

Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.

Yes, I am interested in dedicatory plaque for my donation.

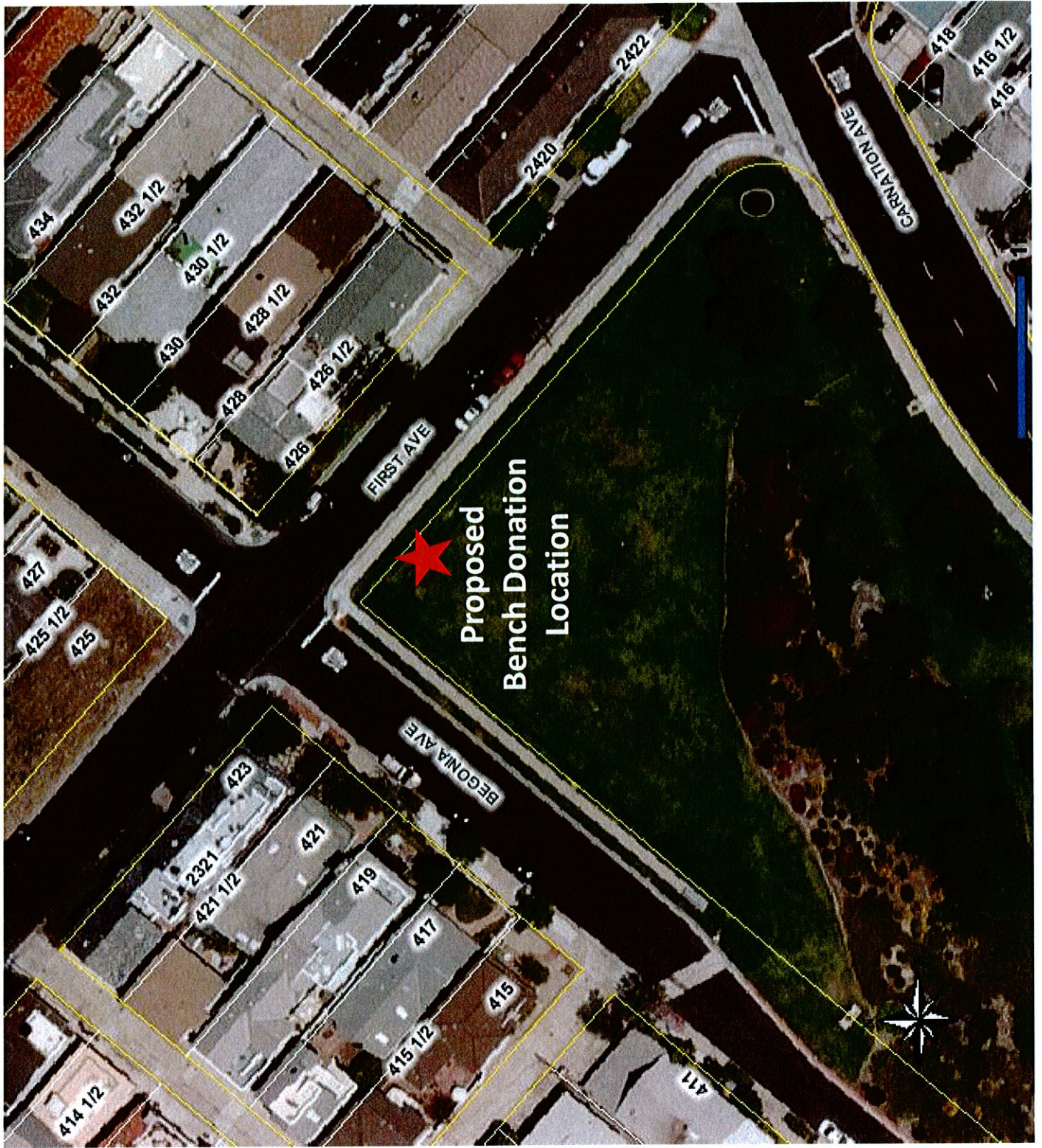
Plaque is donated for, In Memory of:

Dave Dickson
First Name Last Name









Proposed
Bench Donation
Location

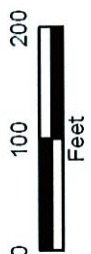




Bench Donations
Begonia Park



Affected Properties



Name: BenchDonationBegoniaPark



Municipal Operations Department

PB&R Commission Agenda
Item No. 6
August 2, 2011

TO: Parks, Beaches and Recreation Commission
FROM: Mark Harmon, Director of Municipal Operations
SUBJECT: *Bench Donation Request*

A handwritten signature in blue ink, likely of Mark Harmon, the Director of Municipal Operations.

Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider the bench donation request at Irvine Terrace Park.

Discussion

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

The City has received a request from The Rotary Club of Newport-Balboa and Newport Beach Sister City Association (Attachment A) to donate a bench at Irvine Terrace Park. The donated bench (Attachment B) is included on the City's Official Bench List. Attachments C & D show the location of the proposed bench donation.

Since the value of the bench with a new concrete pad (to place the bench on) is greater than \$1,000.00, the donation is eligible to receive a dedicatory plaque that will be placed on the bench. The submitted plaque verbiage, which complies with City Council Policy B-17, is "Donated for Masao Kato".

Mr. William T. Hossfeld, President of The Rotary Club of Newport-Balboa, Council Member Edward D. Selich and Irvine Terrace Community Association have received a copy of this report and a notice of the Commission meeting. Additionally, as per the Council Policy B-17, adjacent property owners within 300 feet of the donation site were also notified of the Commission meeting (Attachment E).

Attachments: (A) The Rotary Club of Newport-Balboa Gifts for Tomorrow Order Request Form and Letter dated July 20, 2011
(B) Infinity Series bench style picture
(C) Picture of proposed location
(D) Map of proposed location
(E) Map of property owners notified

Gifts for Tomorrow Order Request Form



Item #	Description
1	each - Infinity Bench - 72" Surface mounting - Color TBD plus appropriate concrete pad, shipping, assembly and appropriate taxes.

Contact Information

Bill Hassfeld, President
 Name The Rotary Club of Newport - Balboa
2604 BASSWOOD ST.
 Mailing Address
Newport Beach, CA 92660

Cell: (949) 279-5535
 Phone E-mail: AYSO BILL@aol.com
The Rotary Club of Newport Balboa
 Signature William Hassfeld
its President

DEDICATION PLAQUE INFO

Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.

Yes, I am interested in dedicatory plaque for my donation.

Plaque is donated for,
MASAO KATO
 First Name Last Name



THE ROTARY CLUB OF NEWPORT-BALBOA
Organized May 3, 1939 - Chartered on June 21, 1939
NEWPORT-BALBOA ROTARY CLUB FOUNDATION
A 501(c)(3) Public Benefit Corporation - Tax ID #95-3489928
Founded February 27, 1980
P.O. Box 1944
Newport Beach, CA 92659

July 20, 2011

- ✓ Mr. Dan Sereno
Parks and Trees Superintendent
Municipal Operations Department
Department of Public Works
and
Ms. Laura Detweiler
Director, Recreation & Senior Services Department
3300 Newport Blvd.
Newport Beach, CA 92663

REF: REQUEST TO ADD A THIRD BENCH IN THE NEWPORT BEACH –
 OKAZAKI GARDEN IN IRVINE TERRACE PARK

Mr. Sereno and Ms. Detweiler:

The Rotary Club of Newport-Balboa (RCN-B) and Newport Beach Sister City Association (NBSCA) request to add a third bench in the Newport Beach – Okazaki Garden in Irvine Terrace Park to honor the third Rotarian, Masao Kato, Past President of the Rotary Club of Okazaki South (RCOS), that was one of those responsible for the establishment of a student exchange between Newport Beach and Okazaki, Japan. This personal relationship between the three individuals, ultimately lead to the formation of the NBSCA and a continuing long and lasting relationships between Newport Beach and Okazaki and their Sister City Associations, respective school boards serving our respective communities, the two Rotary clubs and students and their families that have been involved in the student exchanges since it started in April 1984.

Masao Kato, passed away in May 2011 in Okazaki, Japan and our Club as well as the NBSCA wants to promote the memory of all three Rotarians so they will be remembered together: Moe Hamill, Wendell Fish and Masao Kato for their long and dedicated efforts to **Building Communities – Bridging Continents**, which was Rotary International's theme for Rotary Year 2010-2011.

We have received an estimate of the costs from Mr. Sereno which is approximately \$2,025.00 plus the cost for a small plaque that would be consistent with the existing two benches already in place. We request that the new bench to be flanked by the two existing benches to indicate togetherness of the three individuals. The Newport-Balboa Rotary Club Foundation will be writing the check along with the NBSCA for the cost and expenses associated with this request.

I will act as the sole contact between the City of Newport Beach and RCN-B/NBSCA and the following is my contact information:

Bill Hossfeld, President
The Rotary Club of Newport-Balboa
c/o 2604 Basswood Street
Newport Beach, CA 92660

Cell Phone: (949) 279-5535
Fax No.: (949) 644-5696
E-mail Address: AYSOBILL@aol.com

We would like to expedite the order and construction process since we have a delegation from The Rotary Club of Okazaki South visiting Newport Beach on Wednesday, September 21, 2011 and planning to have a dedication at the Newport Beach – Okazaki Garden at Irvine Terrace Park in the late morning on Thursday, September 22, 2011 soon after we complete a visit to Newport Beach's Central Library and overview of the planning and construction of our new City Hall.

Respectively requested,

THE ROTARY CLUB OF NEWPORT-BALBOA

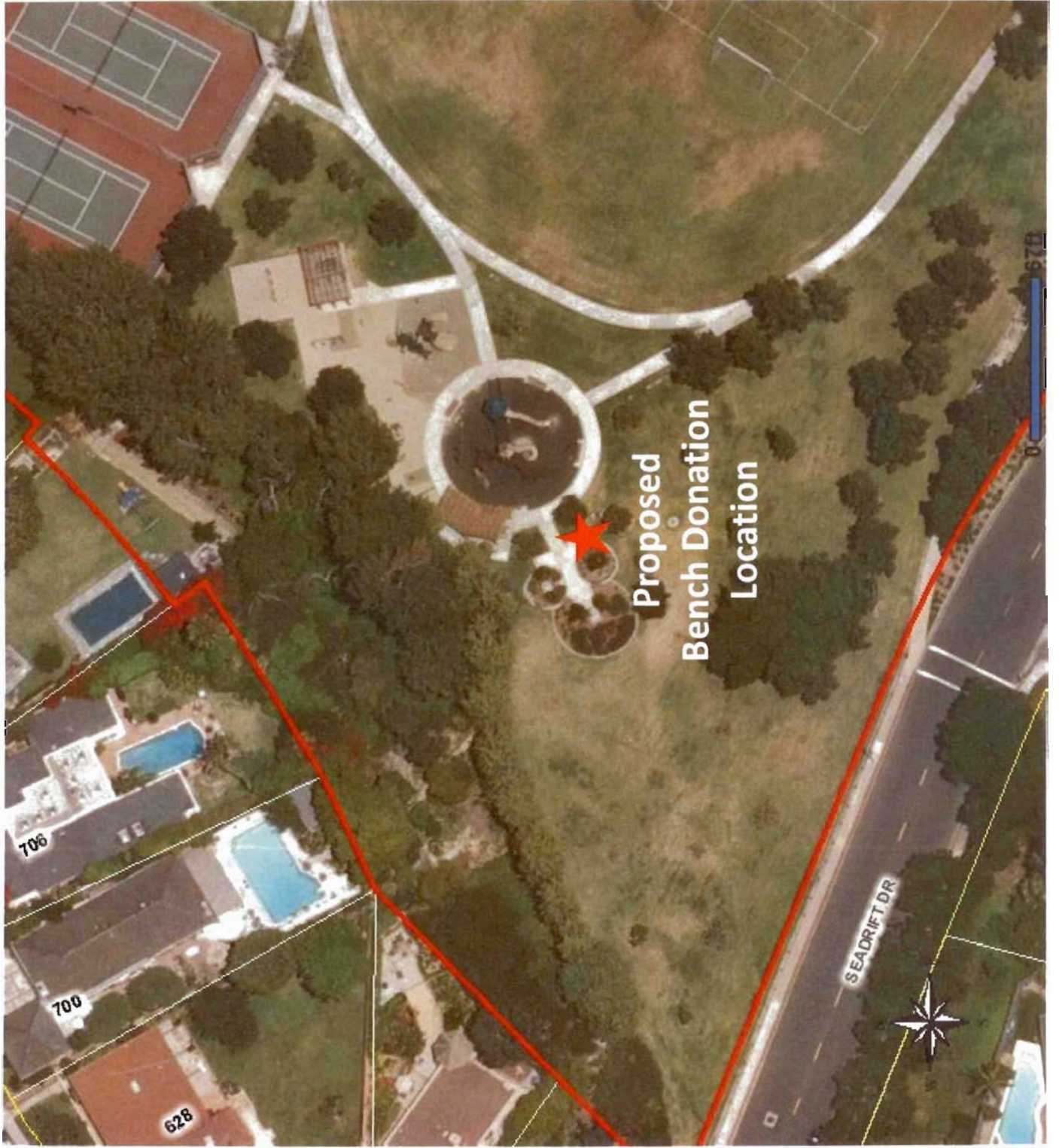


William T. Hossfeld
It's President 2011-2012

CC: Liddy Paulsen, President NBSCA
Cynthia Cowell, Director of Library Service
and City Representative to NBSCA
Rick Williams, Past President, RCNB in 1983-1984












**Bench Donation
Irvine Terrace Park**



Affected Properties



0 100 200
Feet



Name: Bench Donation Irvine Terrace Park



==== CITY OF =====

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 7
August 2, 2011

TO: Parks, Beaches & Recreation Commission

FROM: Recreation Department
Laura Detweiler, Rec & Sr Service Director
949-644-3157, LDetweiler@newportbeachca.gov

PREPARED BY: Sean Levin, Recreation Superintendent

TITLE: Newport Mesa Soccer Club Request for Temporary Lights at Bonita Canyon Sports Park Field #5

ABSTRACT:

Request from Newport Mesa Soccer Club (NMSC) to utilize temporary lights at Bonita Canyon Sports Park (BCSP) field #5.

RECOMMENDATION:

Approve temporary lights for NMSC at BCSP field #5 October 3 – November 25, 2011 & January 9 – March 9, 2012 from dusk to 7:45pm, weekdays only.

FUNDING REQUIREMENTS:

No City funding required. All costs associated to be the responsibility of Newport Mesa Soccer Club.

DISCUSSION:

The demand for lighted fields in the City cannot be met with the current supply that is available. Due to shortages in fields with lighting, NMSC was not allocated any lit field space for the upcoming spring season. NMSC is proposing to utilize temporary lights at Bonita Canyon Sports Park (BCSP) field #5 (see Attachment A). NMSC was granted use of temporary lights at BCSP field #5 over the past four years and has complied with all conditions. A layout of the lights is attached (see Attachment B).

BACKGROUND

NMSC is a 501C3 club soccer organization that serves the youth in the Newport-Mesa area. Club soccer is an exclusive activity in which the players must be selected based on skill level in order to participate. The organization is in its 7th year of existence and currently has 29 teams made up of 500 youth ages 8-18 years old. Approximately four hundred of their current participants are Newport Beach residents.

The Recreation Division allocates athletic field space to Youth Sports Commission Member Organizations (YSCMO), club sports groups and adult sports programs. There are currently eight lighted fields within the city.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item). All residents within 500' of Bonita Canyon Sports Park were noticed.

Submitted by:

Laura Detweiler, Director
Recreation & Senior Services Department

Attachments: A. Letter from NMSC dated 7/11/11
 B. Aerial View of BCSP Field #5



July 10, 2011

Mr. Sean Levin
Recreation Superintendent
City of Newport Beach

Dear Mr. Levin,

Please accept this letter as a formal request by the Newport Mesa Soccer Club for the use of temporary lighting at **Bonita Canyon Sports Park Field #5** in the City of Newport Beach.

The Newport Mesa Soccer Club is a 501(c)3 non-profit organization that serves the youth in the Newport-Mesa area. We provide a year-round, athletic, team-orientated experience for the community. Club soccer is often the next step for children who have progressed through AYSO programs and want to continue playing through their Jr. and Sr. High School years.

Though only in our 7th year of existence, we currently have 29 teams with over 500 children in the program ranging from ages 5-17 years old. Approximately 400 of our participants are Newport Beach residents, 67 percent of which are girls.

The conditions for which we propose for our request are as follows:

- **Light fixtures:** Three portable diesel powered temporary lights, similar to the model routinely used by AYSO and deemed acceptable to City Recreation Department. Operated via security key.
- **Location:** Three portable lights to be positioned at the center, western and eastern ends of the field positioned to not shine toward any residence.
- **Hours of Operation:** Oct. 3 – Nov. 25, 2011 & Jan. 9 – March 9, 2012 from dusk to 7:45pm, weekdays only. Due to DST, average daily light usage is projected to be minimal (1½ - 2 hours).
- **Storage & Safety:** During non –operational hours, lights to be locked and stored in a location acceptable to the Recreation Dept.

This is our fifth year to request temporary lights. We believe the City and local Residents would agree that we have been good stewards of the City's park. We work diligently with the Recreation staff, Park Patrol and our members to ensure the local residents are not inconvenienced. As we all are aware, there are precious few lit fields in our City. For youth at the Jr. & Sr. High age, practices can't begin until the late afternoon when school is dismissed. The need for organized and constructive after school activities for adolescents cannot be over-emphasized. This field is an ideal location for temporary lighting as there are no homes adjacent to the property and a wide greenbelt area surrounds the field, minimizing any impact on the local residents. In addition, we strictly adhere to operation hours and work to control traffic.

Thank you for your consideration.

Mark Arblaster
President



Ariel View of BCSP #5



Proposed Temporary Light Locations



Municipal Operations Department

PB&R Commission Agenda

Item No. 8

August 2, 2011

TO: Parks, Beaches and Recreation Commission

FROM: Mark Harmon, Director of Municipal Operations

SUBJECT: *City Council Policy G-1, Revision to Reforestation of City Trees (#2)*

Discussion

At the February 1, 2011 PB&R Commission Meeting, staff presented the attached agenda report asking the Commission to support a revision to City Council Policy G-1 (Retention or Removal of City Trees). This revision would have required residents and HOA's to replace removed trees with a larger 36" box tree, a change from the current policy which only requires a 24" box tree.

The motion to support the revision to Policy G-1 failed due to a lack of a majority (3-Ayes; 3- Noes). At the June 2011 Commission meeting, Commissioner Lugar asked that this item be brought back to the Commission for further discussion.

The February 1st staff report and the minutes from that meeting are attached.

Attachment: (A) Copy of February 1, 2011, PB&R Commission Agenda Report
(B) Copy of February 1, 2011, PB&R Commission Minutes



Municipal Operations Department

PB&R Commission Agenda

Item No. 5

February 1, 2011

TO: Parks, Beaches and Recreation Commission
FROM: Mark Harmon, Director of Municipal Operations
SUBJECT: *City Council Policy G-1, Revision to Reforestation of City Trees*

Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission:

1. Support the revision to Council Policy G-1 regarding a change in the minimum tree size for replacement during reforestation; and
2. Direct staff to forward the revision to the City Council for approval.

Discussion

City Council Policy G-1 (Retention or Removal of City Trees) includes a process where by interested parties such as homeowners of homeowner associations may request replacement of City trees under certain conditions with the approval of the P, B, & R Commission. Costs for this replacement is borne by the party requesting the work.

The Policy currently states that trees must be replaced with a minimum size of a 24" boxed tree. Recently, Commission members and members of the public have commented that large, mature trees are being replaced under the program with relatively small trees, which will require many years to mature to their full size. The smaller trees are younger tree specimens, which are more susceptible to damage and injury than a larger tree, and are less secure in the ground as well.

Therefore, staff is recommending that the Policy be changed to require 36" boxed replacement trees in reforestation projects. The applicable section of the G-1 Policy is attached, with the proposed language on page 8 of the attachment.

It should be noted that there have been 116 trees replaced in reforestations in the past four years.

Fiscal Impact

There will be an additional cost for the party requesting the reforestation. Currently, the installed cost of a 24" boxed tree is \$195; the installed cost of a 36" box tree is \$595, an increase of \$380. Additionally, parties pay between \$200 and \$400 for the removal of the existing tree, depending on its size. There is no fiscal impact to the City, as the cost of the reforestation is fully borne by the interested party.

Attachment: (A) Copy of City Council Retention or Removal of City Trees

Parks and Trees Maintenance Superintendent to the General Services Director and the General Services Director or designee concurs, then the applicant, the adjoining owners, private property owners on either side of the street within 500' in each direction of the tree location and a legally established community association, if applicable, shall be notified of the decision to remove or retain the tree within 30 days of the proposed removal. A legally established community association is responsible for notification of all association members pursuant to their established procedure. The General Services Director, or a designee, shall prepare a staff report for a regularly scheduled PB&R Commission meeting of all trees recommended for removal, except for those trees categorized in Paragraph C. (dead, diseased, or dying trees) or Paragraph E (claims and safety issues) in the preceding section on All Other City Trees. Only an applicant, an adjoining property owner, or a legally established community association, the City Manager, a PB&R Commissioner, or a Councilmember may appeal the decision of the General Services Director not to remove a tree to the Commission. The Commission, in considering any appeal, shall determine whether the removal meets the criteria outlined in this Policy, as well as any unique factors which may be pertinent to the removal or retention of tree(s). The decision of the Commission will be considered final unless called up by at least one Councilmember or the City Manager.

The General Services Department will delay any tree removal(s) for at least 14 calendar days following the date of the Commission decision in order to allow time for a Councilmember or the City Manager to call the item.

The City will replace all trees removed in accordance with the All Other City Trees removal criteria on a one for one basis. Replacement trees will be a minimum of a 36" boxed size. If 36" boxed trees are not available, or funding, or space constraints prevent planting of a large tree, then a minimum of a 24" boxed tree will be planted. The full costs of removal and replacement of Special or All Other Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s).

REFORESTATION OF CITY TREES

The concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of trees for the planted location is referred to as reforestation. The Urban Forester shall make a finding for the latter category of inappropriate tree species for a specific location. His determination may be appealed to the General Services Director whose decision will be final.

It is recognized and acknowledged that City trees were planted many years ago and in some cases were planted with specific species that when fully mature cause damage to curb, gutter, sidewalk or underground utilities. Within the geographical boundaries of certain view neighborhoods, City street trees may encroach into blue water views from public and private property depending on the length of time since the trees were last trimmed, or the age and height of the trees. In other cases, the wrong species of tree was planted originally and simply does not conform to the current treescape or represents a safety hazard.

Arborists continue to develop lists of tree species which will grow in restricted parkway areas without causing significant damage to curb, gutter, sidewalk, utilities or loss of views. The City Street Tree Designation List, which specifies a species for each City street reflects an effort by the City to prescribe appropriate tree species that will not cause future problems.

As a City which understands the importance of trees and the beauty they bring to a community, the City desires to continually improve the urban forest through reforestation. In areas where City trees have been removed through City initiation, the City will endeavor to replace the trees with the appropriate designated City tree.

Individual private property owners, as well as legally established community associations, may apply for single or multiple tree reforestations in their respective area by submitting a request to the General Services Director for consideration by the Commission that meets the following requirements:

- A. The proposed area must have clearly defined contiguous geographical boundaries that include the tree(s) proposed for removal and replacement, street address(es), block number(s), or other geographical information. This section applies to individual and group requests.
- B. Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined for reforestation. The petition content must be approved and dated by City staff prior to distribution by the petitioner. The staff-approved petition must be distributed by the petitioner to a maximum of 30 private property owners (up to 15 contiguous private property owners on both sides of the street up to 500' in either direction from the location of the proposed reforestation). Signatures by non-property owners are not acceptable for petition purposes. All petition signatures shall be verified by City staff for property owner status of the person(s) signing the petition. As an alternative to

the above requirements, areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation with a statement that all members of the community association having their residential views affected, have been officially notified and given an appropriate opportunity to respond before the Board voted on the request. Individual private property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.

- C. Individual private property owners not residing within a legally established community association area may submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable. The petition content must be approved and dated by staff prior to distribution. All petition signatures shall be verified by City staff for private property owner status of the person(s) signing the petition.
- D. A written agreement must be submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department. The total costs shall include only the contractor's removal and replacement costs and be paid in advance of any removal actions.
- E. The replacement tree(s) for reforestation shall be the Designated Street Tree(s) as prescribed by City Council Policy G-6, or the organization must request and obtain approval from the Commission of the designation of a different tree species prior to submitting any reforestation request for a tree species other than the designated street tree. This section applies to individual or group requests.
- F. There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 24" 36" boxed trees, unless the parkway space will not accommodate a 24" 36" boxed tree or a tree cannot be planted due to planting restrictions contained in Council Policy G-6. If there is not room for the replacement tree(s) at a specific site as prescribed by City Council Policy G-6, then the replacement tree(s) shall be

planted in a public area in the same neighborhood at the option of the petitioner. This section applies to individual or group requests.

- G. Reforestation requests must be completed and submitted in a timely manner by the petitioner. Petitions that are dated more than 90 days in arrears from date stamped by staff before distribution will not be forwarded to the PB&R Commission for consideration.

The decision of the Commission on reforestation requests will be considered final unless called up by at least one Councilmember or the City Manager.

TREE MAINTENANCE

The City shall require the proper care and watering of replacement trees by the reforestation petitioner to ensure their proper growth and development as outlined in City Council Policy G-6. Furthermore, no person shall tamper with City trees in violation of Section 13.08.040 of the Municipal Code. Further, the City will endeavor to fund the care of the Urban Forest to the highest level possible through the efficient use of regular tree trimming, root pruning, root barrier and pesticide programs.

ENCROACHMENT AND DEMOLITION PERMITS

All encroachment permits (permits for private property development which are proposed to encroach upon the City right of way) or demolition permits that involve the removal or replacement of City tree(s) must be specifically noticed by the property owner to City staff prior to the building and/or demolition permit process whenever possible. The proposed construction plans must indicate preservation of existing City trees wherever possible (exempt: dead, dying, or in an advanced state of decline). If the proposed development, as deemed by the General Services Director, requires the removal of City trees, the property owner must submit a tree removal request to the General Services Director, shall pay all related tree removal and replacement costs (one for one replacement) and meet all provisions of Council Policies L-2 and L-6 and City Ordinances 13.08 and 13.09. Approval or disapproval of all tree removal/replacement requests associated with encroachment and demolition permits will be the responsibility of the General Services Director or a designee.

Parks, Beaches & Recreation Commission
Regular Meeting
February 1, 2011 – 7pm

Attachment B

Convened 7:04pm

ROLL CALL

Present: Marie Marston, Chair
 Phillip Lugar, Vice Chair
 Tim Brown
 Ron Cole (*arrived at 7:07pm*)
 Bill Garrett
 Kathy Hamilton

Absent: Tom Anderson

Staff: Laura Detweiler, Recreation & Senior Services Director
 Mark Harmon, General Services Director
 Teri Craig, Admin Asst

DIRECTORS COMMENTS

- Director Detweiler announced that CPRS has awarded the OASIS Senior Center Opening the Award of Excellence for Design and that staff will be attending the state conference in March to receive the award. She congratulated the entire project team as well as the community. She went on to say that the Fitness Center now has 1,235 members and noted that the Center is averaging about 180 participants daily, and hours were extended to meet the needs of the community.

Director Detweiler stated that the Carroll Beek renovation is almost done and noted that a survey had been mailed to residents asking what type of classes they would like to see in the Center. A Grand Re-Opening Celebration will be held in May.

- City Council Actions – Chair Marston reported that the Council had approved that the Ronald Reagan statue be placed somewhere in the City and asked that the Arts & PB&R Commission determine a possible location. She stated that she had asked Commissioner Hamilton to attend an Arts Commission meeting on Thursday of which Council Member Curry will be in attendance as well to discuss where it will be placed and asked the Commission if they had any thoughts on the matter.

Discussion ensued regarding the scale, statue and location and that Chair Marston and Commissioner Hamilton would update the Commission at the next meeting.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

1. Minutes of the December 7, 2010 regular meeting.

Recommendation: Waive reading of subject minutes, approve and order filed.

2. Removed by Commissioner Garrett

3. Recreation & Senior Services Activity Report.

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

4. Bench Donation.

Recommendation: Approve bench donation of Beth Miller to be located at Galaxy View Park.

- 2. Park & Operations Division Activity Report.** Commissioner Garrett requested information regarding trash collection on the beach. Director Harmon stated that the City had solicited bids and that Rainbow had been selected to collect trash with their new sand colored containers from the Newport Pier to the River Jetty.

Motion by Commissioner Lugar to accept items 1 through 4 of the Consent Calendar. Motion carried by acclamation.

NEW BUSINESS

5. **City Council Policy G-1 – Revision of Reforestation of City Trees.** Director Harmon stated that staff supports forwarding a change to the policy regarding the minimum tree size from 24” box to 36” box trees to City Council. He stated that by using a 36” box trees that the tree is usually at least three feet taller and healthier. He also noted that the negative of this change would be the cost – from approximately \$190 to \$600.

Discussion ensued regarding the reasons for reforestations and the failure rate noting that the more mature the tree the more chance the tree has of surviving.

Commissioner Garrett stated that he could not support this change because of the cost factors. He suggested a senior citizen discount.

Director Harmon stated that reforestations are usually for people that just do not like their tree.

Commissioner Brown agreed that a request for reforestation is usually because the homeowner or HOA request that it be removed not because of tree failure.

Chair Marston opened the public discussion; hearing none the public discussion was closed.

Motion by Commissioner Lugar to approve the change to Council Policy G-1. Motion fails due to lack of majority.

Ayes: Cole, Lugar, Marston

Noes: Brown, Garrett, Hamilton

6. **Special Tree Removal.** Director Harmon stated that staff is recommending approval of this Special Tree Removal request by Tom McAllister located adjacent to 1733 Candlestick Lane of a City Eucalyptus tree because of extensive private and public property damage and is diseased with Slime Flux. He noted that a replacement tree will be planted elsewhere in the community because of the location being near a sewer lateral.

Discussion ensued regarding special tree designation and the definition.

Chair Marston opened the public discussion; hearing none the public discussion was closed.

Motion by Commissioner Lugar to approve the request for Special Tree Removal by Tom McAllister adjacent to 1733 Candlestick Lane. Motion carried by acclamation.

7. **City Street Tree Designation.** Director Harmon stated that staff had received a request to designate the King Palm as the designated tree from the Eucalyptus tree from property manager Bujor Boldea at 1728 Bedford Lane. He reminded the Commission that as time moves on it has become apparent that it is a good idea to have more than one tree designated so that homeowners have more than one choice. This particular tree has outgrown its growth space and is beginning to cause significant damage in the neighborhood. He went on to say that staff is not recommending that the entire street be reforested and that staff is not removing healthy trees and that is not the intent of the action tonight. Director Harmon stated that there is one tree and possibly others that are failing and will need to be replaced and that it would be better to have a different tree.

Chair Marston opened the public discussion

Victoria Weston asked what was the plan for the failing trees.

Director Harmon stated that there is at least one tree that is failing and will be removed and replaced with the King Palm; if approved by the Commission tonight. He also noted that there are other trees in the neighborhood and could be replaced as well. He stated again that healthy trees will not be replaced.

Chair Marston closed the public discussion

Commissioner Garrett stated that he believes that the King Palm will have the same problems in the future.

Motion by Commissioner Lugar to approve the King Palm as the designated tree on Bedford Lane.
Motion carried by acclamation.

COMMITTEE REPORTS –

Parks – Nothing to report

RSS – Nothing to report.

Budget – Nothing to report

Community Service Award – Nothing to report.

Youth Sports – *Nothing to report*

AD- Hoc

–Marina Park – Nothing to report.

–Artificial Turf– Nothing to report.

FUTURE AGENDA ITEMS

- Pirates Cove Lighting
- Castaways Parks widening of downhill trail – Director Harmon stated that an information report would be presented to the Commission noting that the bike bath had been restriped. He commented that when they were first put down that some of the neighboring residents called to inquire about the work that had been done. But since then no complaints to the Operations Division have been received.

ADJOURNED @ 7:59pm

Submitted by: 
Teri Craig, Admin Assistant