

City of Newport Beach  
Parks, Beaches & Recreation Commission  
Tuesday, December 2, 2008 - 7pm— City Council Chambers

**AGENDA**

**ORDER AND ROLL CALL**

**COMMUNITY SERVICE AWARD PRESENTATION TO ROGER MCKINNON**

- Superintendent Levin

**DIRECTOR'S COMMENTS**

- Director Detweiler
- Director Harmon
- City Council Actions

**PUBLIC COMMENTS**

Members of the public are invited to comment on non-agenda items of public interest. Speakers are limited to three minutes.

**NOTICE TO THE PUBLIC**

All matters listed under **Consent Calendar 1-3** are considered by the Commission to be routine and will all be enacted by one motion in the form listed below. The Commission Members have received detailed staff reports on each of the items recommending approval and there will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff, or the public request a specific item to be discussed and/or removed from the Consent Calendar for separate action. The City provides a yellow sign-in card for those wishing to address the Commission to assist in the preparation of the minutes. If you do fill out the card please place it in the box at the table.

**CONSENT CALENDAR**

1. [Minutes of the October 7, 2008 regular meeting](#). Waive reading of subject minutes, approve and order filed.
2. [Park & Operations Division Activity Report](#). Receive/file monthly Activity Report for activities and upcoming projects.
3. [Recreation & Senior Services Activity Report](#). Receive/file monthly Activity Report for activities and upcoming projects.

**ACTION**

4. [Consideration of an Ordinance change amending section 7.04.050, of title 7 of the Newport Beach Municipal Code, pertaining to dogs and modifications to a planter area at 38<sup>th</sup> Street Park](#). Discussion/decision of amendment of Ordinance regarding 38<sup>th</sup> Street Park.

Action: Approval / Disapproval

5. [Tree Reforestation](#). Discussion/decision of tree reforestation request by Broadmoor Hills Community Association.

Action: Approval / Disapproval

6. [Tree Donation](#). Discussion/decision of tree donation request by Sherry C Hunter to be located at Galaxy View Park.

Action: Approval / Disapproval

**COMMITTEE REPORTS**

- *Park Development* - Brown, Lugar, Marston
- *Recreation/Senior Activities* - Trapp, Brown, Lugar
- *Ad Hoc*
  - Community Service Award - Garrett, Ruzicka
  - Youth Sports Liaison - Ruzicka
- Other* -- Marina Park - Garrett

**FUTURE AGENDA ITEMS** - Matters which Commissioners may wish to place on a future agenda or raise for discussion.

**ADJOURNED**

# CITY OF NEWPORT BEACH

## Parks, Beaches & Recreation Commission

### Regular Meeting

October 7, 2008 - 7pm

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**Convened**      7:10pm

#### **ROLL CALL**

Present: Marie Marston, Chair  
Tim Brown  
Bill Garrett  
Phillip Lugar  
Greg Ruzicka  
Cristine Trapp, Vice Chair

Absent: Kathy Hamilton

Staff: Laura Detweiler, Recreation & Senior Services Director  
Mark Harmon, General Services Director  
Sean Levin, Recreation Superintendent  
Dan Sereno, Parks & Trees Superintendent  
Teri Craig, Admin Asst

#### **DIRECTOR COMMENTS**

Director Detweiler stated that staff had met with the Park Development Committee earlier and updated them on all the CIP projects currently in progress related to Recreation & Senior Services. She also noted that the PowerPoint presentation had been distributed to each Commissioner that does not serve on the committee. Director Detweiler reminded the Commission that they should have received two invitations in the mail regarding the ribbon cutting ceremony for the Newport Theater Arts Center and the Mariners Park Renewal.

Director Detweiler announced that the SunDay FunDay on August 17<sup>th</sup> was a fabulous event and well attended by the residents with great entertainment and weather and congratulated staff on a job well done. She also noted that the Surf Contest had gone very well and that the Friday Night Lights Flag Football program began with a record 300 kids registered. She invited the Commission to attend one of the games that are held on Friday nights at Bonita Creek. Director Detweiler recognized Supervisor Scott Williamson and Assistant Recreation Coordinator Jonathon Harmon for all the fabulous work done on behalf of this great program.

Director Harmon stated that unfortunately he had a negative report to give on Mariners Park restroom noting that the first night it opened a significant amount of vandalism occurred. He went on to say that the vandalism included etching on the walls, fixtures, etc. He stated that it had been cleaned up but noted that one of the recommendations that will be forwarded to the Commission in the future will be a report on city-wide vandalism to give the Commission an idea on what General Services staff is faced with every week. He stated that it has significantly increased in the last three years and hoped that additional enforcement might help the problem. Staff has begun to take pictures of the graffiti for the Police so that should the responsible parties be caught the Police could use the pictures as evidence and the guilty parties could be charged accordingly with the clean-up costs.

Director Harmon also noted that beach clean-up has increased due to moored boats that have been located just off the Newport Beach coastline. He stated that last week a 34 foot boat was beached at CdM. He noted that apparently there are a lot of derelict and abandoned boats that are docked of CdM. He went on to say that this boat broke anchor and beached itself which prompted the Police Department to contact the owner in Ontario, California. Unfortunately the boat began to break up so the City's "Claw Tractor" was used to grab the boat and drag it up on the sand. Director Harmon stated that today the Fire Department reported that another boat had broken loose and beached itself.

Commissioner Brown stated that these boats are not docked but rather anchored and noted that there are more and more of them in the water.

Commissioner Garrett stated that typically boats are allowed to anchor in the harbor for about 14 days and then they just move around to different locations.

#### PUBLIC COMMENTS

None

#### CONSENT CALENDAR

1. **Minutes of the October 7, 2008 regular meeting.** Waive reading of subject minutes, approve and order filed.
2. **Parks & Operations Division Activity Report.** Receive/file monthly Activity Report for activities and upcoming projects.
3. **Recreation & Senior Services Activity Report.** Receive/file monthly Activity Report for activities and upcoming projects.
4. **Bench Donation Request.** Discussion/decision of bench donation by Pam Scalzo to be located on D Street and the Oceanfront boardwalk.
5. **Item removed by a member of the public.**
6. **Bench Donation Request.** Discussion/decision of bench donation by Bennie Davis to be located at the Galaxy View Park.
5. **Bench Donation Request.** Discussion/decision of bench donation by Richard Bobinski to be located at the Little Corona beach walkway.

Chuck Gordon stated that his daughter Andrea Gordon Bobinski had passed away and about 6 months or so ago had contacted staff at General Services to discuss a bench at Little Corona walkway. He went on to say that they were notified that one was available at the location where my daughter and her husband would go when they were dating and later after marriage. He stated that the family had looked at the verbiage options and would like to request that they be allowed to use *In Memory Of* instead of *Donated For*. He stated that the family is willing to make the monetary donation but would like to request the use of those words.

Commissioner Lugar agreed that the use of *In Memory Of* would be more appropriate and asked staff if there was a problem with this. Commissioner Ruzicka agreed.

Director Harmon stated that the policy as written allows for *In Recognition Of, Donated by or Donated For*. He stated that staff has no problem with this change but should the Commission approve this change then staff will return to the Commission amending City Council Policy B-17 for their consideration.

**Motion by Commissioner Lugar** to accept the bench donation by Richard Bobinski to be located the Little Corona beach walkway and to approve the change of wording to read *In Memory of Andrea Gordon Bobinski*; further that staff will amend B-17 and bring back to a future Commission meeting for discussion/approval and then forward the policy to City Council at a future date. Motion carried by acclamation.

Discussion ensued regarding the action taken earlier on moving the Action Items under the Consent Calendar.

**Motion by Commissioner Ruzicka** to accept items 1-4 and 6 of the Consent Calendar. Motion carried by acclamation.

**COMMITTEE REPORTS -**

Parks - Nothing to report.

RSS - Nothing to report

AD- Hoc

–Youth Sports Liaison - Nothing to report

–Community Services Award - Superintendent Levin stated that he had received an application in the mail and would be forwarding the information to the Committee regarding the nomination of Roger McKinnon of Roger's Gardens. Discussion ensued regarding the policy - Superintendent Levin read the policy to the Commission and stated that he would forward the information to the committee.

Other

–MarinaPark - Nothing to report

**FUTURE AGENDA ITEMS**

Commissioner Brown asked that the Commission discuss the possibility of a flagpole at the 1/1 Marine Memorial at Castaways Park.

Commissioner Garrett stated that there had been discussion regarding lighting the Marine Memorial at Castaways Parks but was concerned that the HOA would disagree with the light. Director Harmon stated that we would need to agendaize this for a future meeting.

**ADJOURNED- 7:45pm**

Submitted by: \_\_\_\_\_  
Teri Craig, Admin Assistant



# General Services Department

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PB&R Commission Agenda  
Item No. 2  
December 2, 2008

**TO:** Parks, Beaches and Recreation Commission

**FROM:** Parks and Trees Maintenance Superintendent and Operations Support Superintendent

**SUBJECT:** *October, November Parks, Trees, and Operations Division Activity Report*

## **Parks Maintenance Division Activities**

1. Parks Maintenance Division staff continues working with the Public Works Department on numerous projects in planning and construction phases. Upper Bay View Park was completed, and the contractor, Belaire West Landscape, has been placed on the required Plant Establishment/Maintenance period. The Grant Howald Park Tennis Court Project and Mariners Restroom Project were completed as well.

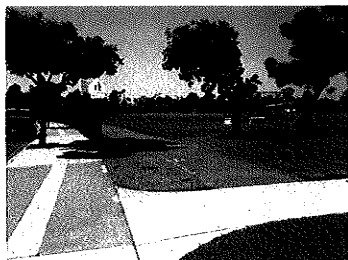
Projects currently underway include: Coastal Peak Park, Irvine Avenue Median Project south of Bristol Street, the Coast Highway and Iris Median Realignment Project, and the installation of new sidewalk, boardwalk and some native plantings on Dover Drive adjacent to Castaways Park.

Projects that are in the planning phases include: Sunset Ridge Park, Marina Park, Oasis Senior Citizen Center, Grant Howald Community Center Renovation, the MacArthur Median Tree Planting Project from Bonita Canyon Road to San Joaquin Hills Road, and installation of new irrigation and plantings on the Westcliff and Avocado medians, as well as the southerly roadside of Bristol Street North from Jamboree Road to Irvine Avenue.

2. Park Division staff, Anthony Petrarca and Daniel Tovar attended a Turf Maintenance Seminar that provided valuable training regarding proper and up to date maintenance practices.
3. Park Division staff provided traffic control for the Race for the Cure and Harbor Heritage Race events.
4. When the new irrigation system was installed at Mariners Park, some of the school's adopted area was left non-irrigated. Staff met with representatives of the Newport-Mesa Unified School District and found that the District could not fund an irrigation system to adequately water their turf. To keep the overall area looking nice, the Parks Division staff installed irrigation heads attached to the City system, and also seeded and top-dressed the turf area. Additionally, Field Maintenance staff

converted a small turf area that had experienced significant on-going foot traffic to asphalt. This project allowed for an improved appearance and safer walkway for the school children and park users.

*Before*

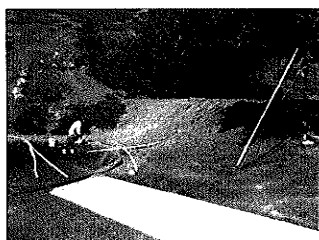


*After*



5. Recently, the Parks Division completed landscape enhancement projects at Begonia, Bonita Creek, and Sunset View Parks. The Begonia Park project included upgrades to the turf area and planter surrounding the new play equipment.

*Before*



*After*



In considering the grass selection for all three park sites, staff looked at three factors: drought-tolerance, ease of maintenance, and aesthetic enhancement. The grass that best met staff's criteria is the Ornamental Fountain grass, known for its colorful display in late summer to early fall.



6. Department staff received an email from a concerned resident regarding the lack of illumination of the flag in Old School Park. Old School Park is a small park located at 4<sup>th</sup> and Carnation Avenues in Corona del Mar, developed concurrently with a private development in the mid-1980's. Due to the fact the park has no permanent structure on which to mount lighting, staff met with the Electricians from the Utilities Department to devise a solution to this problem.



The flag is now illuminated with a battery-powered light mounted to the flagpole. The batteries have the capability to recharge using sunlight, only requiring replacement on an infrequent basis.

### **Trees Division Activities**

During the month of September, 644 trees were trimmed, 2 trees removed, 20 trees were planted and crews responded to 6 emergency tree calls. The City's tree services contractor, West Coast Arborists, recently completed pruning all palm and coral trees within the City of Newport Beach and have begun pruning trees within the Santa Ana Heights, Spyglass, Newport Coast and Balboa Peninsula areas. Additionally, 455 City Ficus and 120 Eucalyptus trees are scheduled for pruning throughout the City to discourage nesting of nuisance birds and severe fruit drop.

During the month of October, 933 trees were trimmed, 29 trees removed, 11 trees planted, and crews responded to 12 emergency tree calls. The City's tree services contractor, West Coast Arborists, is currently pruning trees within the Newport Coast, Spyglass, and Balboa Peninsula areas, as part of the City's overall grid trimming schedule.

1. On October 13, 2008, strong winds brought eight trees and four large limbs down throughout the City. West Coast Arborists (WCA) assisted City crews with the immediate removal of the plant materials and debris.

Potential damage was greatly reduced as a result of the City's aggressive tree trimming schedule. The thinning of the tree canopy and pruning of trees over the course of a 3-year cycle helped the 38,000 trees in the City's urban forest withstand the near-50 mph winds. In addition, the annual trimming of Palms, Eucalyptus, Coral and other large species of trees helps to reduce the potential liability from limb and tree failure.

2. As a result of a desire by the community and City Council for larger tree replacements as trees are removed, in place of the 15 gallon and 24" box trees used in the past, staff has begun replanting with 36" box trees. The 36" box trees are immediately more appealing than smaller trees, particularly where large mature trees were removed as a result of tree death, disease, or to mitigate potential liability.

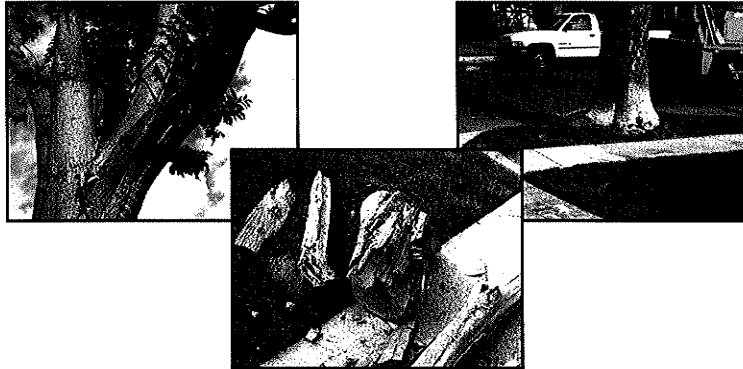
Additionally, the City's tree maintenance contractor, West Coast Arborists, Inc., has agreed to reduce the cost of providing and installing the larger tree, from \$750.00 to \$575.00 each for most species. Community reaction to the recently planted 36" box trees has been very positive.

3. On July 23, 2008, the City's Urban Forester requested the removal of a City Blue Gum tree, adjacent to 701 Narcissus Avenue on Fourth Avenue to mitigate a potential hazard and liability. The tree was obstructing the City right-of-way and continuation of a sidewalk. The tree is listed as a Special Tree, Neighborhood Tree, based on Council Policy G-1, Retention or Removal of City Trees, page 2, paragraph 3, which required the recommendation from the City Manager, Risk

Manager and General Services Director prior to removal. The tree was approved for removal on September 11, 2008.



4. On October 31, 2008, the City's Urban Forester recommended an emergency removal of a City Ash tree, adjacent to 2015 Leeward Lane due to severe decay and imminent danger of tree failure with potential harm to pedestrians and property. The tree is listed as a Special Tree, Neighborhood Tree, based on Council Policy G-1, Retention or Removal of City Trees, page 2, paragraph 3, which allows removal of a Special Tree that is considered hazardous and necessitates an emergency removal.

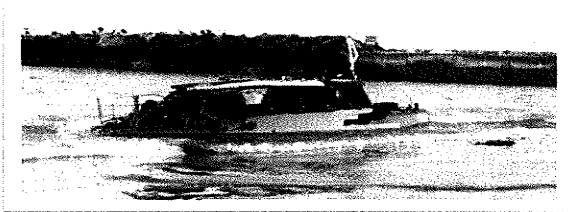


The attached Tree Activity Report summarizes requests and field activities performed during the past two months.

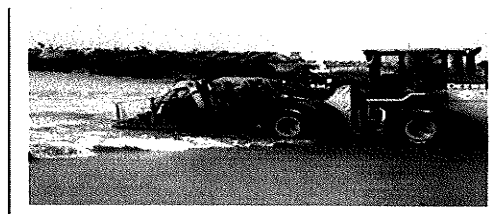
### **Beach Maintenance Activities**

1. Staff leveled and groomed the beach at Corona Del Mar Main Beach in preparation for the 47<sup>th</sup> Annual Sandcastle Contest on October 5<sup>th</sup>. Clear skies and warm weather, the setting could not have been any better for the enthusiastic participants and attendees who turned out for the annual event. Throughout the day staff provided additional restroom cleaning, trash collection, and litter removal services. As the contest continues to grow in popularity, so do the maintenance activities that are necessary to ensure a safe and clean environment for all involved.

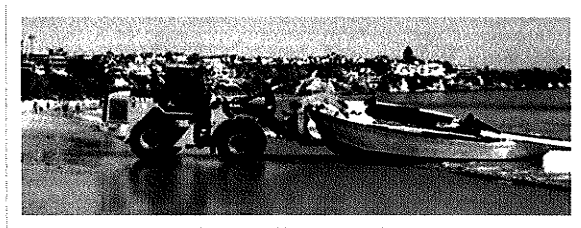
2. The Beach Maintenance and Storm Drain Crews recently assisted Fire and Lifeguard Department with the removal of boats moored off Corona del Mar Main Beach:



On Friday, October 3<sup>rd</sup>, a cabin cruiser washed ashore and started breaking apart. A loader, dump truck, and beach cleaner, along with equipment operators were dispatched to the scene.



On Tuesday, October 7<sup>th</sup>, a second sinking cabin cruiser also required removal. Utilizing a tow line hitched to a loader, the boat was brought to shore for demolition and removal.



Both boat debris removals cost \$6,310.98, which includes staff-time, equipment use, and debris removal, hauling, and disposal at Bowerman Landfill. All City staff members involved are to be commended for their timely response and professionalism in dealing with this challenging clean up effort. *Great job!*

3. On the week of October 20<sup>th</sup>, marked the first significant Santa Ana wind event this season. Operations Support and Parks Division crews were busy cleaning the streets, sidewalks, and parks that were inundated with branches, leaves, palm fronds, and an assortment of debris. Six street sweepers picked up 198 cubic yards of material during the week-long clean-up. Hand-sweeping crews worked in conjunction with the mechanical street sweepers to pick up an additional 33 cubic yards of larger limbs, branches, and sweeping piles. This compares to an average week where about 100 cubic yards of material is picked up.

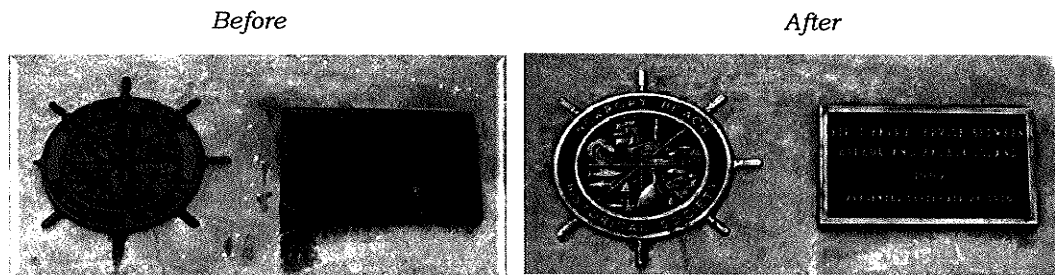


4. Staff has completed the annual cleaning of the 600 plus trash receptacles which are placed throughout the beach areas and in the high profile commercial districts. The cans take a beating during the summer season, and always get some much needed sanitizing this time of year.
5. With the summer season behind us, staff has shifted gears into preventive maintenance mode. As the result of being in a high-use area and exposed to the marine environment, the 56 donated teak street-end benches on Balboa Island are receiving their annual maintenance treatment. The treatment consists of sanding and buffing, followed by the application of a protective stain coating. This annual maintenance prolongs the life of the benches, while reducing the amount of time between major, and more costly, restoration work.

City staff is removing the benches in stages in order for the treatment to be completed by Coast Restoration Services staff. Coast Restoration Services took over the service as a result of the previous contractor going out of business. This new contract is providing savings of \$2,800 to the City.

*Restoration of Historical Society Bronze Plaques at the Ferry Landing*

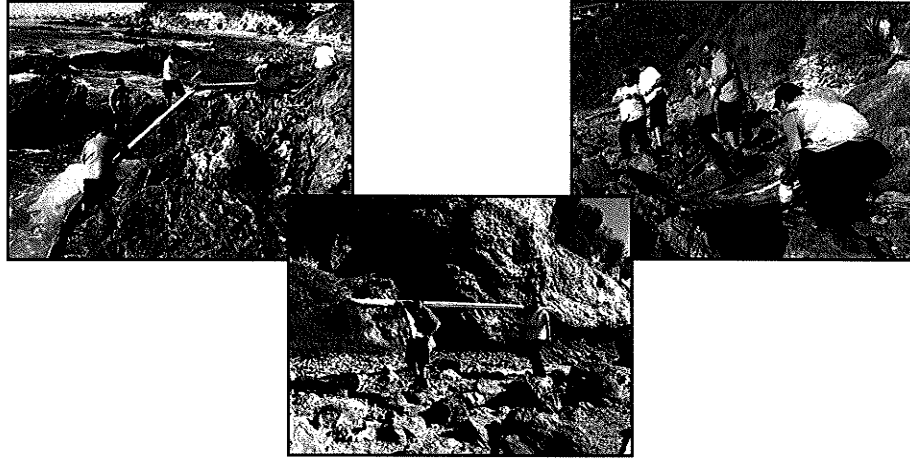
Recently, the two historical society bronze plaques in front of the Ferry Landing along the boardwalk at Agate Avenue were restored by City and contract staff. The restoration process required stripping, cleaning, and the application of stain and protective coating.



6. On Friday, November 14<sup>th</sup>, during low tide, the Beach Maintenance and Storm Drain Crew assisted the Lifeguard Department with debris removal from a 36' islander sailboat that drifted onto the rocks and broke into pieces, just east of the tide pools in Little Corona Beach. This is the third boat clean-up at this vicinity that staff has responded to within six weeks.

Staff members carried and hauled out the debris by hand or in buckets, and walked the material 100 yards through the uneven rock bed towards the waiting loader. The total cost for removal of the boat debris was \$ 3,486.77, which included staff time, truck and equipment use, debris removal, hauling and disposal at Bowerman Landfill.

All staff members involved are to be commended for their hard work, safety, attention to detail, and professionalism in dealing with the most challenging clean-up effort for the Operations Support Division. Awesome job!



7. In order to better prepare all of Operations Support employees for the upcoming winter season, a basic orientation on pumping methods and tide valve operation was given by Storm Drain staff. A general overview was given of the City's extensive tidal valve system. Additionally, a demonstration on how to setup, and operate the portable four inch pumps that are instrumental in keeping the low lying area of Newport Peninsula and Balboa Island safe during winter storm events. In the event that high tides and rains occur simultaneously, the Storm Drain crew has stationed temporary pumps and hard line piping at the usual trouble spots of 44<sup>th</sup> Street and Channel Park, 38<sup>th</sup> Street and Lake, 34<sup>th</sup> Street and Finley Avenue, and 30<sup>th</sup> Street and Lafayette Avenue.

See attached General Services Department, Activities Reports for September and October 2008.

Very respectfully,

Dan P. Sereno  
Parks and Trees Maintenance Superintendent

Jim Auger  
Operations Support Superintendent

- Attachments: (A) Tree Activity Report 2007-2008  
(C) General Services Department September and October 2008  
Activities Reports



# General Services Department

Parks and Trees Division  
 Reforestation and Tree Removal Activity Report  
 Fiscal Year 2008-2009

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Tree Removals	0	0	0	0									0
Emergency Tree Removals	*12	*47	*2	29									90
Claim Related Tree Removals	0	0	0	0									0
Reforestation Tree Removals	0	0	0	0									0
Problem Tree Removals	0	0	0	0									0
<b>Total Removals</b>													<b>90</b>
Trees Planted	28	0	20	11									59
Reforestation Requests	0	0	0	0									0
Reforestation Approved	0	0	0	0									0
Removal Requests	0	0	0	0									0

\* Dead trees & Potential Liability



# General Services Department

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Parks and Trees Division  
Fiscal Year 2008-2009

## Claim Removals

Month	# Trees	Location
July-08	0	
August-08	0	
September-08	0	
October-08	0	

## Problem Tree Removals

Month	# Trees	Location
July-08	0	
August-08	0	
September-08	0	
October-08	0	

<b>September 2008 General Services Department Activities Report</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>	<b>TOTAL TO DATE</b>	<b>TTD LAST YEAR</b>
<b>ASPHALT/CONCRETE</b>				
Street Patching (Tons of Blacktop)	441	390	1,281	1,141
Sidewalk Repaired (sq. ft.)	5,125	4,126	12,235	16,746
Curb & Gutter Replacement (lin. ft.)	358	226	1,177	999
Sweeping, Beach Cleaning, Demo Materials (tons)	346	323	1,064	1,136
Asphalt/Concrete Recycled (tons)	572	250	1,536	995
<b>SIGNS &amp; TRAFFIC MARKINGS</b>				
Signs Made	441	245	4,554	364
Signs Installed	198	220	817	601
Decals	52	38	537	567
Special Purpose Signs/Banners	44	57	161	284
Street Striping (lin. ft.) Added/Replaced	202,534	57,390	211,689	232,281
Pavement Markings (including reflective)	271	39	422	349
Parking Stalls	0	0	0	0
Curb Painting (lin. ft.)	2,178	12,915	17,024	42,394
Thermoplastic (lin. ft.)	0	0	0	4
Sign Posts Installed	36	21	96	61
<b>GRAFFITI</b>				
Graffiti Incidents Removed by Staff	87	313	106	1,055
Graffiti Incidents Removed by Contractor	70	54	303	240
<b>REFUSE COLLECTION</b>				
Residential (tons)	3,037	2,950	9,906	9,792
Liquid HazMat Incidents	3	9	17	36
E-Waste Incidents	18	19	66	110
U-Waste Incidents	1	5	13	30
Recyclables (tons)	901	871	2,864	2,739
<b>TREES</b>				
Trimmed by Staff	110	199	525	620
Trimmed by Contractor	644	908	3,035	2,481
Removed	2	26	61	40
Planted	20	6	48	20
Roots Pruned by Contractor	0	0	0	0
Roots Pruned by Staff	38	23	61	110
<b>AUTOMOTIVE</b>				
Repairs	310	281	883	865
Preventive Maintenance Completed	83	72	245	225
PM Labor Hours	195	146	627	482
<b>BEACH MAINTENANCE</b>				
Beach Area Refuse (tons)	98	107	443	395
Beach Debris (tons)	47	34	251	253
<b>SWEEPING/STORM DRAIN</b>				
Gutter Miles Swept	4,528	4,576	14,476	15,307
Sweeping Debris (cubic yards)	476	506	1,656	1,712
Storm Drain Debris (cubic yards)	53	45	128	130

<b>General Services Department Activities Report - October 2008</b>	<b>This Month</b>	<b>This Month Last Year</b>	<b>Total To Date</b>	<b>TTD Last Year</b>
<b>Asphalt/Concrete</b>				
Street Patching (Tons of Blacktop)	440	721	1,721	1,862
Sidewalk Repaired (sq. ft.)	3,042	5,105	15,277	21,851
Curb & Gutter Replacement (lin. ft.)	873	490	2,050	1,489
Sweeping, Beach Cleaning, Demo Materials (tons)	508	419	1,572	1,555
Asphalt/Concrete Recycled (tons)	626	705	2,162	1,700
<b>Signs &amp; Traffic Markings</b>				
Signs Made	43	599	4,597	963
Signs Installed	252	275	1,069	876
Decals	24	0	561	567
Special Purpose Signs/Banners Made	22	23	183	307
Street Striping (lin. ft.) Added/Replaced	1,042	60,042	212,731	292,323
Pavement Markings (including reflective)	252	334	674	683
Parking Stalls	0	0	0	0
Curb Painting (lin. ft.)	24	7,494	17,048	49,888
Thermoplastic (lin. ft.)	5,564	0	5,564	4
Sign Posts Installed	27	31	123	92
<b>Graffiti</b>				
Graffiti Incidents Removed by Staff	5	310	111	1,365
Graffiti Incidents Removed by Contractor	90	67	393	307
<b>Refuse Collection</b>				
Residential (tons)	3,075	3,139	12,981	12,931
Liquid HazMat Incidents	9	19	26	55
E-Waste Incidents	20	47	86	157
U-Waste Incidents	5	14	18	44
Recyclables (tons)	1,411	917	5,802	3,656
<b>Trees</b>				
Trimmed by Staff	145	99	670	719
Trimmed by Contractor	933	940	3,968	3,421
Removed	29	15	90	55
Planted	11	0	59	20
Roots Pruned by Contractor	23	0	23	0
Roots Pruned by Staff	16	24	77	134
<b>Automotive</b>				
Repairs	253	314	1,136	1,179
Preventive Maintenance Completed	53	78	298	303
PM Labor Hours	128	140	755	623
<b>Beach Maintenance</b>				
Beach Area Refuse (tons)	74	77	517	472
Beach Debris (tons)	65	48	316	301
<b>Sweeping/Storm Drain</b>				
Gutter Miles Swept	5,094	5,251	19,570	20,558
Sweeping Debris (cubic yards)	680	771	2,336	2,483
Storm Drain Debris (cubic yards)	117	121	245	251

**Recreation & Senior Services Department**  
**Monthly Activities Report**

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To: Parks, Beaches & Recreation Commission

From: Laura Detweiler, Recreation & Senior Services Director

The following information is enclosed:

- Page 2 – Reports on the activities of the Recreation Division.
- Page 13 – Senior Services Division Program.

# RECREATION SERVICES

To: Parks, Beaches & Recreation Commission  
From: Sean Levin, Recreation Superintendent  
Re: Recreation Division Monthly Activities Report

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## ADULT SPORTS

LINCOLN SPORTS FIELDS LIGHTING IMPROVEMENTS - Musco Lighting Company recently serviced the sports fields lights at Bonita Creek, Grant Howald, and Lincoln parks, replacing burned out lamps. At Lincoln, a complex re-aiming of the lights took place in order to better distribute lighting for the adult soccer field. The City coordinates with Musco on a detailed schedule to keep all the sports facilities in the City maintained with safe and full lighting.

SOFTBALL - The fall adult softball season consisted of 95 teams and, is winding down, with many leagues finishing by the end of November, and all leagues finishing by December 16. All league winners are receiving maroon Henley-style championship jerseys. Fourteen separate league champions will be crowned - look for the winners wearing their "Champs" shirts around town. Registration packets are currently being distributed for the upcoming 2009 spring season. Leagues will begin play during the week of February 2.

SOCCER - The 41 fall adult soccer program concludes their regular season on December 4 with playoffs December 8 - 19. This popular coed league has over 700 players. Registration packets have been distributed for the 2009 spring season, with the registration deadline set for January 14. Games will begin on February 17.

## YOUTH SPORTS / YOUTH PROGRAMS

FLAG FOOTBALL - Twenty-four teams completed the flag football season on November 21. The Newport Beach edition of "Friday Night Lights" at Bonita Creek Park continues to be one of the most popular youth sports programs in town. All participants received medals, and the top two teams in each age division (3<sup>rd</sup>-4<sup>th</sup> grades and 5<sup>th</sup>-6<sup>th</sup> grades) received impressive trophies as well. The top 7 teams will continue their season at the Orange county SCMAF tournament in early December. Newport Beach is one of the hosts of this tournament, which will feature games against other Orange county agencies including Saddleback Valley, Garden Grove, San Clemente and Santa Ana.

GIRLS HOOPS - This new 5<sup>th</sup>-6<sup>th</sup> grade girls basketball league will debut in February 2009, after many months of planning. Banners will go up throughout the city with registration beginning December. Practices will begin in mid-February and games will be played at the Lincoln gym on Wednesday and Friday afternoon's beginning in March.

BASKETBALL - NEWPORT COAST YOUTH LEAGUE - The winter 2009 youth basketball season will begin January 12 through March 16 at the Newport Coast gym. This unique Monday evening program will combine clinics and games. Teams will be divided by age and skill level and will practice together for the first 3 Mondays, followed by actual league game play during the final five weeks.

YOUTH SPORTS COMMISSION - The biannual meeting of the Youth Sports Commission will be held on December 3 at 5pm in the Fire Conference Room. Representatives from the six youth groups, including AYSO Regions 57 and 97, the Newport Harbor Baseball Association, Newport Beach Little League, Pacific Coast Girls Fast Pitch Softball and Junior All-American Football will be present. Under discussion will be the spring 2009 field allocation schedule, along with the addition of a Home Field addition to the field allocation policy, portable soccer goals, communications, fees, and other issues regarding use of the sports fields.

## YOUTH PROGRAMS

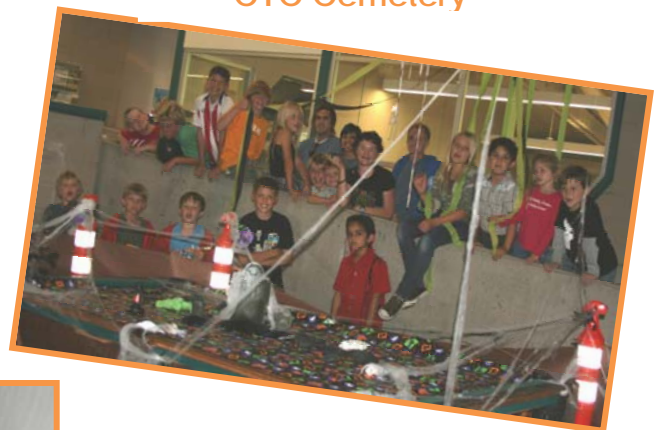
ACTIVEKIDZ CURRENT ENROLLMENT - For the first trimester, total enrollment was 102 elementary school-aged children. The Mariners site is full at 50, followed by the CYC site with 33, and the West Newport Community Center with 19.

ACTIVEKIDZ CELEBRATES HALLOWEEN - ACTIVE Kidz sites at the Community Youth Center, Mariners School and the West Newport Community Center spent days and weeks decorating and constructing their rooms for the chance to win a special pizza party on Halloween. The judges visited the sites on Thursday, October 30 to judge which site was the best. After visiting the haunted graveyard at CYC, the Monster's Mash Snack Bar at Mariners, and the scary maze at West Newport, the judges agreed that they all did an outstanding job, which made it really difficult for the judges to decide. However - West Newport took 1<sup>st</sup> place while Mariners and CYC tied for 2<sup>nd</sup> place. Because it was so tough, all three sites enjoyed a pizza party on Friday for their hard work!

Mariners Monster's Mash



CYC Cemetery



WNNC Scary Maze



**PRE-SCHOOL 101 CURRENT ENROLLMENT** - For the first two sessions of the fall trimester Pre-School 101 enrollment was 92 children. The Newport Coast site had a total of 51 preschoolers while the Mariners had 41.

**YOUTH COUNCIL** - After an outstanding recruitment in September, twenty-seven teens representing five schools were selected to serve on the 2008-09 Youth Council. The schools represented are Newport Harbor High, Corona del Mar High, Sage Hill, Mater Dei, and the Orange County High School for the Performing Arts. Joining the teens again is Council Member Steve Rosansky and NMUSD Board Member Karen Yelsey. To date, the Youth Council has held two meetings:

*Monday, October 13* - The 2008-09 Newport Beach Youth Council held their first meeting on Monday, October 13. After a short dinner of pizza and an ice breaker, the Youth Council's agenda for their first meeting included introductions, election of officers and committee chairs, discussion of ongoing projects and potential speakers for the year, and a group photograph. The Council selected Ruben Dajee as their Chair, Haley Stephens as Vice Chair, and Jessica Wolfe as Secretary. All three are from Corona del Mar High School. Under consideration as speakers for upcoming meetings are representatives from the Mayor's Green Task Force, the Police K9 unit and SWAT team, a professional photographer, a CSI representative, and later in the spring, an update on the new City Hall.

*Monday, November 10* - The Youth Council's November meeting featured Arlene Greer and Kevin Kelly from the Mayor's Green Task Force, who introduced the need of all citizens to reduce waste, conserve energy and natural resources, and to build green. They shared the current legislative trends and urged the Youth Council members to look at their own energy bills and to encourage their families and friends to do so also. In addition, the Youth Council directed staff to order Youth Council shirts, signed themselves up as volunteers for Winter Wonderland, and discussed possible dates for Youth in Government Day and an alternative to Challenge Day.

**FRIDAY NIGHT LIGHTS AT NEWPORT COAST** - This new program, specifically for middle school and older teens, premiered in October and featured a Wii tournament and competitions on the Big Screen, basketball and indoor football, food and music. Enrollment has been low and staff is considering several changes/actions for the upcoming winter session in order to improve attendance.

## **AQUATICS**

Aquatics registration is up thanks to the Summer Olympics and Olympians Genai Kerr and Ryan Bailey. Both players hosted a special clinic at the Marian Bergeson Aquatic Center this fall. Newport Beach residents came down to meet the players and enjoyed watching their children get one on one attention from Olympic athletes. Genai and Ryan lead the youth players through a series of drills on the pool deck and in the water.

## CONTRACT CLASSES

With the addition of over 150 classes and over 35 new instructors at the Newport Coast Community Center, the *Newport Navigator* grew in size and was no longer reader friendly. Because of this, staff redesigned the brochure.

Features of the new *Navigator* include:

- a four-color layout for easier managing
- a City Scenes section highlighting City-Wide projects and programs in each department
- important phone numbers to remember
- Recreation & Senior Services project updates and classes.



Additionally, to ensure the City is being environmentally friendly, the brochure meets the requirements set by the FSC, using only recycled paper and soy based inks.

For those who prefer to receive their information online, a digital version of the *Newport Navigator* has been produced. Features of the digital edition include a drop down table of contents, thumbnails for viewers to easily navigate to a certain page, zoom, and a flipping icon so readers feel as though they are flipping magazine pages. Potential participants interested in a class can click on the instructors email address to be directed to their page. The [Newport Navigator](#) online edition is located on the City homepage and the Recreation homepage.

The *Newport Navigator* was mailed to Newport Beach residents the week of October 31 and registration began on November 5. A special holiday section, which includes camps and accelerated classes is included in the winter brochure to encourage winter registrations.

## NEWPORT COAST COMMUNITY CENTER

In an effort to cut costs and save water, Recreation and General Services staff changed the landscaping in front of the Center's sign. Cost estimates had been over \$4,000 a year to change seasonal flowers quarterly. With the new landscape design, costs will now be under \$1,000. The new landscape design includes five different native plants, and looks great! Additionally, improvements were made to the surrounding trees in anticipation of the intense Santa Ana winds.



### RECORD BREAKING REGISTRATION AT NCCC BY SENIORS

On October 28<sup>th</sup>, registration for classes offered through Irvine Valley College for seniors began. Over 125 seniors registered for Physical Fitness, Mat Pilates and Oil Painting. Registration for Ballroom Dancing was so popular that it filled in less than two hours. With OASIS closing at the end of the year, it is expected that senior class participation will continue to rise at NCCC.

## FACILITY RENTALS

During the period of Sep 16, 2008 - Nov 15, 2008 there were:

- 48 Picnic/Park Area Rentals
- 29 Room Rentals
- 23 Field Rentals
- 23 Gym Rentals

There were total of (7) wedding reservation rentals for this period:

Peninsula Park Gazebo- 9-27-08, 60 guests

Inspiration Point- 9-27-08, 20 guests

Inspiration Point- 9-27-08, 20 guests

Begonia Park- 9-27-08, 60 guests

Peninsula Park Gazebo- 10-4-08, 140 guests

Peninsula Park Gazebo- 10-18-08, 150 guests

Ensign View Park- 11-8-08, 40 guests

## PARK PATROL

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary)

During the month of Sept & October Park Patrol had the following contacts:

### 1. Requested Calls

- **336 with Youth Sports Groups**
- **79 Field related issues/checks-** monitored use of fields by Youth Sports organizations and club teams, turned on/off field lights, stopped golfing on Bonita Creek Field, assisted staff with soccer tournament at Lincoln Fields, stopped adults drinking alcohol at Bonita Creek Field & Arroyo, advised youth sports coaches that they were on the wrong field at Eastbluff Park, reported dead grass spots at Mariners Field; returned calls regarding rain conditions, provided first aid to man hit in the face by softball.
- **28 Park/Picnic/reservation issues/checks:** monitored scheduled picnic reservations at various parks, assisted a group with a reservation at Peninsula Park, checked on picnic reservation at Irvine Terrace Park, monitored a wedding at Peninsula Park and a birthday party at Irvine Terrace Park, checked West Newport Park for a racquetball tournament; stopped skateboarding at Mariners Library, monitored birthday party and stopped bicyclist riding down a hill at Castaways; equipment needs repair at West Newport Park, advised man to move a golf cart off the sidewalk at Channel Place and checked the status at Castaways Park
- **305 Community Center issues/checks:** unlocked and locked various community center rooms/gyms, checked on weekly meetings at community rooms, checked on Mariners Library entry and parking lot daily for disruptive juveniles.
- **52 Playground checks** - checked all playgrounds for safety issues and vandalism. Reported basketball nets needing replacement at Cliff Drive Park, stopped kids skateboarding on the gazebo at Peninsula Park, advised a boy not to hang on the basketball rim at 38<sup>th</sup> Street Park, stopped youth skateboarding on the playground at Channel Place Park, stopped men playing basketball after dark at 38<sup>th</sup> Street Park.

- **60 other** - checked on a group of men break dancing at the Newport Pier for money, assisted the lifeguards with illegal vendors at CDM Beach, reported tire track damage at Begonia Park, stopped kids from constructing a bmx track near Grant Howald Park, advised a catering truck they can't conduct business in city parks, provided directions for a lost tourist, reported a damaged handicapped sign at Bonita Creek, stopped numerous groups from barbequing illegally at CDM Beach, checked on 1/1 Memorial Statue at Castaways Park, assisted City Tidepool rangers at Little Corona Beach, Monitored new Centennial sculpture daily at Newport pier. Reported rockslide at Little Corona.
  - 3 Pre-event check
  - 0 Post-event checks
2. **Public Contacts**
- 92 education
  - 2 alcohol
  - 58 dog related

**Written Warnings Issued-** 12 for bbq's on the beach at CDM Beach; 1 for photographer at Inspiration Pont.

**Citations Issued-** 6. - 2 for private instruction at Arroyo Field, one for no permit at Lincoln, one for a man who refused to pick up after his dog at Cliff Drive Park, and one for a parking violation at City Hall; one for disable parking violation at Arroyo and another to a professional photographer.

**Additional Info:** On July 11th, 2008, our Lead Park Patrol Officer Craig Brown was called to our Summer Camp at CYC/Grant Howald Park by our staff. The staff reported to Craig that one of the participants, Daniel was injured while playing on the playground equipment and had possibly broke his arm. Craig responded right away and quickly assessed the situation. Craig administered minor precautionary 1st aid to Daniel and monitored him while his father drove to the camp location. A short time later, Daniel's father arrived and it was determined that he should be taken to the hospital. Craig escorted Daniel and his father to the hospital and made sure they arrived safely and that Daniel got inside quickly to receive the medical care he needed. Daniel's father was very appreciative and wrote a letter to his supervisors thanking him. We commend Craig for his professional service and caring attitude! ON Sunday October 12, during Park Patrol Millers shift, he received a report that there was a rockslide on the Little Corona Beach. He found that a large section of the cliff above the beach had fallen onto the beach. Miller taped off the area and report the incident to the PD.



Rockslide at Little Corona Beach

## SPECIAL EVENT PERMITS

As of Nov 15, 2008, there were 242 Special Event Permits processed and issued for the year. Those events of note for this period are:

NSSA Surf Contest - 54<sup>th</sup> Street Beach - Nov 11, 2008 Attendance:100

Oakley NB Pro Surf Contest- 54<sup>th</sup> Street Beach Sept 16-21, 2008 Attendance: 200-400 per day

Taste of Newport - Fashion Island/Newport Center Drive Sept. 19-21, 2008 Attendance: 60,000

NB Chamber Sandcastle Contest CDM Beach Oct 5, 2008 Attendance: 1500

Harbor Heritage Run - NHHS and surrounding streets Oct 11, 2008 Attendance: 1200

Main Street Surf Shop Skimboard Contest- Balboa Pier Beach Oct 11-12, 2008 Attendance: 150



Oakley NB Pro Surf Contest Participant Tyler Gunter



NB Chamber Sandcastle Contest

## EVENTS

WINTER WONDERLAND The 20<sup>th</sup> Annual Winter Wonderland Event will be held on Saturday, December 6 from 10:30am to 1pm at Bonita Creek Park. Festivities of the day include sledding, snowman building, holiday craft and games, a train ride and more! Orange County school bands and City contract instructors will be performing on stage and Santa will make a special appearance. Staff expects over 2500 people to attend this event.

NEWPORT THEATRE ARTS CENTER RIBBON CUTTING - Sunday, October 19 marked the Ribbon Cutting Ceremony for the expansion of the Newport Theatre Arts Center. Recreation and Senior Services staff provided the logistical support for the endeavor, including the design and mailing of the invitations and providing necessary supplies and equipment including balloons and the ribbon and scissors. All went well - approximately 200 people attended. It was a beautiful day and a great ceremony!

MARINERS PARK RENEWAL CEREMONY - Thursday, October 30th marked the official end of the renovation of Mariners Park. The renovation, which was accomplished in phases, stretched over four years. The first phase was the demolition and building of the new Mariners Branch

Library, which was relocated and attached to Mariners School. The second phase of the project was an overhaul of the playground and playing fields, and the last phase, recently completed, was the construction of new restrooms.

After all this time, the end was celebrated with a ribbon cutting and unveiling of a plaque, which was attended by representatives of all involved in the project, from architects to the city departments who were responsible for seeing the project to completion. The event was marked with free hot dogs, drinks, popcorn and cotton candy to the guests in attendance, along with a number of park users.



New Restrooms at Mariners Park

**EASTBLUFF BOYS & GIRLS CLUB UPDATE** - Staff met with the Eastbluff Boys and Girls Club last week to discuss the progress of the center remodel. The Club is scheduled to reopen in early December and kick off their Winter Youth Basketball League. Staff has worked with the Club to use City gyms if their facility is not ready for their league. Tentatively a ribbon cutting is scheduled for January 2009. The following is a list of some co-sponsored projects:

- The City will donate 8-14 used computers over the next few months for the new computer training center. In return, the City will be able to offer senior computer classes and evening adult classes at the Club while OASIS is being built.
- The Club will allow the City to offer 4-6 senior classes and some adult fitness classes during the school day while OASIS is closed and the Community Youth Center (CYC) is being remodeled.

- OASIS staff is meeting with the Club about donating some of their tables and chairs to assist the Club with furnishings.
- Beginning fall 2009, the City will offer *Newport Navigator* classes at the Club between the hours of 9am - 2pm Monday - Friday. The City will continue to use the gym on Wednesday nights for our Adult Basketball League.

The Club has made a commitment to work more closely with the City in the future and allow the City to utilize the facility during the school hours, which will help with relocating some of the OASIS programs. A special thanks to the Administrative Services and Building Departments for working with our Department and the Club on this project!

LAWN BOWLING - Lawn Bowlers from down under to Hong Kong and other regions of the world competed during the International Lawn Bowling Tournament hosted by the Newport Harbor Lawn Bowling Club (NHLB). To kick off the tournament, the NHLB Club hosted a BBQ for over 100 bowlers on October 11. The tournament rolled to a start on October 12 and concluded on October 18 with the England Team dominating the tournament.

A special thanks to the Lawn Bowling Club for providing the OC Registrar outstanding customer service during voting on Election Day.

## **PARK & CAPITAL IMPROVEMENT PROJECTS**

SUNSET RIDGE PARK - Agreements with EPT Landscape Architects for the construction drawings and Bonterra for the Environmental studies for the project were on the Council agenda for the November 26<sup>th</sup> meeting. Acceptance of the contracts will authorize staff to move forward with the design of the project.

REMODEL OF COMMUNITY YOUTH CENTER (CYC) - Construction drawings have been finalized for the remodel of the Community Youth Center which will include interior and exterior renovations. Also included in the project is the redesign of the monument sign and parking lot to increase safety of the transition of children from Harbor View Elementary to the park. The project is scheduled to begin in late February.

GRANT HOWALD PARK TENNIS COURTS REFENCING PROJECT - The project was completed the week of November 24<sup>th</sup>! The project included re-fencing of the courts, new windscreens, enhancements to the court entryway's and court resurfacing. Thank you to the Public Works Department for their efforts on this project.

SYNTHETIC TURF FIELD - Staff members from General Services, Recreation and Public Works met on Wednesday, October 29 with a consultant member of the Synthetic Turf Council to discuss the City Council's request to convert a soccer/football field to synthetic turf. As a result, staff is currently developing a *Request For Proposal* for a consultant to conduct an assessment of all of Newport Beach's sports fields to determine which one is best suited for synthetic turf, to present the findings to the Parks, Beaches and Recreation Commission and to the City Council, and to assist with developing bid specifications.

**COASTAL PEAK PARK** - Progress continues at the park with tree placements being identified, irrigation installed, concrete work being finalized and ballfield dugouts and fences nearing completion. The tot lot has also been installed. The next major step in the project will be the amending of the soil in preparation for turf and trees.



## **STAFF TRAINING & UPDATES**

**GROWING HEALTHY CHILDREN** - Recreation Supervisor Racquel Valdez and Assistant Coordinator Angie Ernst attended a "Growing Healthy Children" training held on Tuesday, September 30 in San Diego. Presented by the California After-school Network and the Champions for Change, the training was attended by over 100 professionals from Orange County, Los Angeles County, San Bernardino and San Diego counties. Sessions included: *Integrating Nutrition & Physical Activity; Creating Partnerships; Committing to Community; Family and School Engagement; and Making a Difference: Approaching Your Work With Vision, Purpose and Passion in After-School Programs*. Racquel and Angie are eager to bring the healthy food and physical activity ideas back to the ACTIVE Kidz after-school program.

**PRE-SCHOOL 101 STAFF TRAINING** - Senior Recreation Leader Melia Fernandez and Recreation Leaders Monica Benson and Jennifer Torres attended a workshop on October 18 presented by the Rancho Santiago Community College District's Child Development Services. Sessions attended included Yoga for Preschoolers, Temperament Differences in Children, Challenging Behaviors, Music Curriculum, Autism, Nutrition Education in the Preschool Classroom, and Effective Communication Strategies.

**AFTER SCHOOL PROGRAM STAFF TRAINING** - Senior Recreation Leaders Veronica Rhoades and Danny Rice attended the CPRS Recreation Leaders Training Consortium's Back To School Fall Training in Costa Mesa on October 11, along with ten Recreation Leaders, all of whom are involved in the ACTIVE Kidz after school program. The training sessions included Staff Motivation, Behavior Management, Child Abuse, Food Nutrition, Creative programming and Recycled Crafts. Staff learned techniques and activities to help them work positively with children while keeping them active, engaged, and involved. Two of Newport Beach's recreation staff serve on the CPRS Recreation Leaders Training Consortium: Supervisors Racquel Valdez, who is currently serving as Co-Chair, and Jessica Vincent.

**SCMAF INSTITUTE TRAINING** - The Southern California Municipal Athletic Federation's (SCMAF) annual one-day conference was held October 8 at the City of Carson's Convention Center. Recreation employees Scott Williamson, Jonathon Harmon, Racquel Valdez and Jessica Vincent attended valuable educational sessions including Adult Softball Umpire Certification, Bat Alteration and Sports Programming A-to-Z. Scott Williamson served as Master of Ceremonies for the General Luncheon session as well.

NRPA ANNUAL CONGRESS - Laura Detweiler, Sean Levin and Matt Lohr attended the National Recreation and Park Association Congress and Exposition during the week of October 13. This conference hosted recreation and parks professionals from throughout the United States, who gathered to develop and train on techniques for improving life, health, and community livability for their agencies.

LERN CONFERENCE TRAINING - Recreation staff members attended the Learning Resources Network's (LERN) Lifelong Learning conference from November 15-18. Over 1,000 learning providers attended this conference from around the world. LERN provides the Recreation and Senior Services Department with invaluable research into marketing techniques, learning trends, and professional development.

# RECREATION SERVICES

To: Parks, Beaches & Recreation Commission  
From: Celeste Jardine-Haug, Recreation Manager  
Re: Senior Services Division Monthly Activities Report

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**Rummage Sale** - The Friends of OASIS completed a very successful Rummage Sale/Boutique in late September. This is an all volunteer event that uses the talents and muscles of about 50 volunteers. The community relies on this event to discard of their treasures for others to purchase. This is the ultimate in recycling! The event ran for two days, Friday and Saturday. They grossed approximately \$12,000 on this event.

**Depression Screening** - Staff hosted a site for National Depression Screening Day on Friday, October 10<sup>th</sup>. Dr. Paul Whittemore volunteered for this event and provided half hour screening to those who would like the help. He also be provided a table with helpful information as well as a lecture on the causes and treatments of depression. This is a condition that is very prevalent in old age, but unfortunately this generation does not like to seek professional help.

**Building Fund** - What a Difference a Year Makes! - The OASIS Building Fund Committee, who has been meeting for over a year now, commemorated their work to date with a group photo and a press release to the Daily Pilot. The group has been very successful in raising \$3,885,867 to date with many other prospects in the wing. They are hopeful that the remainder of their goal of \$4.5 million will be met by the end of the year.

**Oktoberfest** - On October 22, the OASIS held an Oktoberfest Luncheon. We be served Sauerbraten for lunch and German Chocolate Cake for dessert. The seniors enjoyed free beer provided by Cameo Assisted Living. Along with the German food the Seniors were entertained with German music. This is always a very popular event with 180 people in attendance.

**Performance** - One of our Coastline College instructors, Keith Glassman obtained a grant from the Newport Beach Arts Commission. He developed an idea which incorporated seniors in a modern dance performance. It was entitled "Dancing with Ghosts". They rehearsed here at the Center for several weeks and then held the performance in late October. About 80 people came to view the free performance.

**Moving Committee** - A small committee has now been formed to tackle the large task of moving furnishing out of the current OASIS facility. The committee consists of seniors and staff. They have begun by identifying tasks that need to be completed, a timeline by which the facility needs to be emptied, and identifying which items will be kept and which items need a new home. This is a huge undertaking. Hopefully all will go smoothly with much help from the many groups at OASIS.

**Digital TV is Coming-** On February 17, 2009 Federal law requires that all full-powered television broadcasts stations stop broadcasting in analog format and broadcast only in digital format. Unfortunately, this change will affect many seniors in that they tend to hold on to

their old appliances. OASIS held an informational lecture led by an FCC representative regarding what you need to know and what to do to be ready for the digital TV transmission.

**Homeowner's and Renters Assistance Program Update-** After assisting many seniors with the completion of the forms necessary to receive the homeowner's and renter rebates, the state cut the program due to the budget shortage. The Franchise Tax Board will continue to accept 2008 claims and will hold them in the event that funding later becomes available.



**Hiking Group** - On Wednesday, November 12, 38 OASIS walkers known as the "Trail Trekkies" enjoyed an invigorating walk around Balboa and Little Balboa Islands. Our firefighters showed them around the fire station and they also visited the Balboa Museum. Fourteen months ago, the Trail Trekkies, led by senior volunteers Shelly Dobkins and Diane Jarrett, began meeting once a month to go on gentle hikes throughout Orange County. Some of the places they have hiked include: Bolsa Chica Wetlands, Oak Canyon, Newport Ridge, San Onofre State Beach, and Peters Canyon Regional Park in

Orange. This group has continued to grow over the last year, and last week they were very excited to set a record with 38 walkers. The Trail Trekkies group is just one example of the thriving senior volunteer-led groups at the OASIS.

**Free Flu Shots** - OASIS delivered 280 free flu shots this past week. The Orange County Health Department provided the serum and staff to administer the shots. The shots were free to people 50 and older or those who are at risk. As usual, the lines ran very smoothly under the leadership of Social Services Coordinator, Vicki Chin.



**OASIS Sailing Club-** Nine members of the Oasis Sailing Club sailed and coordinated movement of boats and passengers for the 19<sup>th</sup> Sail for the Visually Impaired event in Newport Harbor on Saturday 18 October. Pictured is Oasis III operated by Skippers Rob Jason and John Whitney. Oasis IV was operated by Skipper Harold Sharp and Mate Anthony Allen. Both boats took on a crew of blind or partially sighted passengers and their hosts for a cruise through the bay and out to

a short excursion at sea. Sight impaired crew members had the thrill of feeling the motion of the waves and the wind in their faces. Some took the wheel and maintained course with the feel of the wind.

The event is sponsored by the Women's Ocean Racing Sailing Association and hosted by the American Legion Yacht Club. 140 sight impaired people and their guide dogs and 100 hosts sailed on 35 volunteer boats. OSC Member Bob Gaido and Skipper Frank Reinhart coordinated movement of passengers from shore to the dock to awaiting boats. Members Jim DeClerk and George Morgan and Commodore Jim Stone assisted overall operations and loading of passengers. Support of this event is an annual outreach of the OASIS Sailing Club.

**PARTICIPANTS ATTENDING**

**18,339 CUSTOMERS**

**RECREATIONAL CLASSES**

**7,980 CUSTOMERS**

**PERSONALIZED SERVICES PROVIDED**

**3,723 CUSTOMERS**

**Includes:**

Blood Pressure	75	Information/Referral	1,920
Counseling-persons	105	Legal Assistance	14
Eldercare	21	Senior Assessment(hrs)	115
Employment	40	Telephone Reassurance	766
HICAP	27	Visual Screening	8
Housing counseling	100	Transportation Info	510
		Taxes	22

**SENIORS RECEIVING TRANSPORTATION SERVICES**

Care-A-Van/Shuttle

**2,988 CUSTOMERS**

**CUSTOMERS RECEIVING NOON MEALS AT THE CENTER**

**1,940 CUSTOMERS**

**VOLUNTEER HRS. OF SERVICES PROVIDED AT THE CENTER**

**4,955.00 HOURS**

Includes:	Kitchen & Home Delivered Meals	(*equiv. to 9 full-time employees)
Front Office	Travel Office	
Gift Shop	Library	
Instructors	President	
Treasurer	Vice President	
Bookkeeper	Taxes	

**PARTICIPANTS IN FRIENDS OF OASIS TRAVEL/ SAILING CLUB**

**367 CUSTOMERS**

**Day Trips**

Forever Hollywood Tour	40
Reagan Library	41
San Diego Zoo	26
Agua Caliente	52
Long Beach Aquarium	13
Baja Voyage	20
Riverside Resort/Casino	44

**Sailing Club- Sails**

OASIS II	28
OASIS III	40
<b><u>More Trips</u></b>	
Apply Country in Oak Glen	51
Majestic Sierra	11
Red Cliffs Adventure	1

**SPECIAL EVENTS/SCREENINGS/LECTURES**

Fall Luncheon/ Oktoberfest	440
Trail Trekkies	51
UCI -Allergies & Asthma/ Spine	74
Big Band Seminar	110
Movie- Freedom Writers/ Dan in Real Life	46
Computer Friends	65
Depression Lecture	17

1,341	<b>PERSONS</b>
OASIS Golfers	260
<b>Sunday Movies-</b>	
September	103
October	110

## **Recreation & Senior Services Department Parks, Beaches & Recreation Commission Report**

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**TO:** PARKS BEACHES & RECREATION COMMISSION

**FROM:** Recreation & Senior Services Department  
Laura Detweiler, Director  
949-644-3157 - [ldetweiler@city.newport-beach.ca.us](mailto:ldetweiler@city.newport-beach.ca.us)

**SUBJECT: CONSIDERATION OF AN ORDINANCE CHANGE AMENDING SECTION 7.04.050, OF TITLE 7 OF THE NEWPORT BEACH MUNICIPAL CODE, PERTAINING TO DOGS AND MODIFICATIONS TO A PLANTER AREA AT 38<sup>TH</sup> STREET PARK.**

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### **RECOMMENDATION**

That the PB&R Commission consider forwarding the following recommendations to the City Council:

1. Adopt an ordinance amending Section 7.04.050, of Title 7 of the Newport Beach Municipal Code as follows:
  - C. No person shall permit or allow any dog to enter or remain on the playground, basketball courts, or fenced in grass areas immediately surrounding the basketball courts and playground at the 38th Street Park, which is a public park located at Balboa Blvd. at 38th Street, Newport Beach.
2. Approve landscape modifications in the planter area at the northwest entry of the park along Balboa Boulevard. Modifications would include the removal of rose bushes for the placement of turf where dogs will be permitted on leash.

### **BACKGROUND**

The 38<sup>TH</sup> Street Park located on Balboa Boulevard at 38<sup>th</sup> Street, is one acre and contains basketball courts, playground equipment, restrooms and a small open lawn area. There has been ongoing concern from residents and staff regarding dogs at this park. Some patrons of the park regularly allow their dogs to run loose throughout the entire park and neglect to pick up after their pets. The park is heavily used by basketball players and playground participants which is cause for concern with dogs running loose in these active play areas. Park patrons are concerned both about the safety of their children and the unsanitary conditions related to defecation and urination in the play areas. During the last year, 45 verbal/written warnings and two administrative citations have been issued by Park Patrol for dogs off leash.

## **DISCUSSION**

The proposed Ordinance change would prohibit dogs from the active play spaces within the park. Additionally, the proposed options for modifications to the planter area located at the northwest planter area (Option 1) or the open grass area (Option 2) will provide space for dogs on leash (Attachment A). Given the intense use of the park for active play and dog walking, staff have considered the following modification options to accommodate as best possible the demand from the surrounding community as follows:

### **Option 1 – Recommended By Staff**

Make minor modifications to the planter area located at the northwest entrance of the park along Balboa Boulevard by removing the rose bushes (existing trees would remain) and replacing with turf to allow for dogs on leash. This area falls outside of the active play spaces and the fenced area of the park. Costs associated with Option 1 would include irrigation, sod and concrete work for approximately \$1,300. This allows for the active play spaces to remain as is and provides a small space for dogs on leash.

### **Option 2**

Sub-divide the open grass area and the playground area at the southeast end of the park. Fencing would be installed to clearly delineate the areas to avoid any uncertainty of where dogs are permitted in the park. These improvements will include a separate entrance for each area. This will allow park patrons with dogs who follow the park rules by keeping their dogs on leash and picking up after them, to continue to use the open grass area at 38<sup>th</sup> Street Park for their recreational use. Costs associated with Option 2 would include fencing, irrigation and concrete work for approximately \$5,660. This option would provide a larger space for dogs on leash however it would decrease the open grass area adjacent to the playground for kids to play as a result of heavy use from dogs.

It should be noted that neither of these options are intended to provide exercise space for dogs as they are limited in size. Additionally, dogs are not permitted by law to be off leash and run in public parks. These spaces are merely made available for dogs needing an area to go to the bathroom.

The Newport Beach Municipal Code (Attachment B) currently prohibits dogs on piers, Balboa Island Park and on school property. Staff is recommending the addition of the playground and basketball courts areas at 38<sup>th</sup> Street Park to this list to protect park patrons from the nuisances they have been experiencing. Several additional open space locations where dogs are permitted on leash are located within several blocks at the beach (except between the hours of 9am to 5pm), along the channel, Newport Island and Channel Place Park (illustrated on Attachment C).

**FUNDING AVAILABILITY**

Costs associated with amending this Ordinance include:

**Option 1** - \$1,300 for the removal of existing bushes, irrigation, sod and concrete.

**Option 2** - \$5,660 for the fencing of the subdivision of the open grass area, irrigation and concrete.

A budget amendment will be submitted to City Council for approval along with the Ordinance Amendment.

**PUBLIC NOTICE**

Notice of this issue was mailed to residents/property owners within 500 feet of the property. Additionally, the item appeared upon the agenda for this meeting which was posted at City Hall and on the City website.

Prepared & Submitted by:

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Laura Detweiler, Director  
Recreation & Senior Services Department

Attachments: A. Aerial Photo of 38<sup>th</sup> Street Park  
B. Ordinance 2008-  
C. Adjacent Open Space



ORDINANCE NO. 2008-\_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
NEWPORT BEACH AMENDING SECTION 7.04.050, OF  
TITLE 7 OF THE NEWPORT BEACH MUNICIPAL CODE,  
PERTAINING TO DOGS**

The City Council of the City of Newport Beach does hereby ordain that certain Newport Beach Municipal Code section is amended to read, in full, as follows:

**SECTION 1:** Section 7.04.050 of Chapter 7.04 is amended to read as follows:

7.04.050 Dogs Prohibited.

- A. No person shall permit or allow any dog on any public pier or dock.
- B. No person shall permit or allow any dog in the Balboa Island Park, which is a public park located on the west side of Agate Avenue between Park and the alley north of South Bayfront on Balboa Island.
- ~~C. No person shall permit or allow any dog to enter or remain on the playground, basketball courts, or fenced in grass areas immediately surrounding the basketball courts and playground at the 38th Street Park, which is a public park located at Balboa Blvd. at 38th Street, Newport Beach.~~
- ~~CD.~~ The provisions of this section shall not apply to any blind person using a guide dog provided the dog is on a leash.

**SECTION 2:** If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection,

clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

**SECTION 3:** The Mayor shall sign and the City Clerk shall attest to the passage of this ordinance. The City Clerk shall cause the same to be published once in the official newspaper of the City, and it shall be effective thirty (30) days after its adoption.

**SECTION 4 :** This ordinance was introduced at a regular meeting of the City Council of the City of Newport Beach, held on the \_\_\_ day of \_\_\_\_\_, 2008, and adopted on the \_\_\_ day of \_\_\_\_\_, 2008, by the following vote, to wit:

AYES, COUNCILMEMBERS \_\_\_\_\_

\_\_\_\_\_

NOES, COUNCILMEMBERS \_\_\_\_\_

\_\_\_\_\_

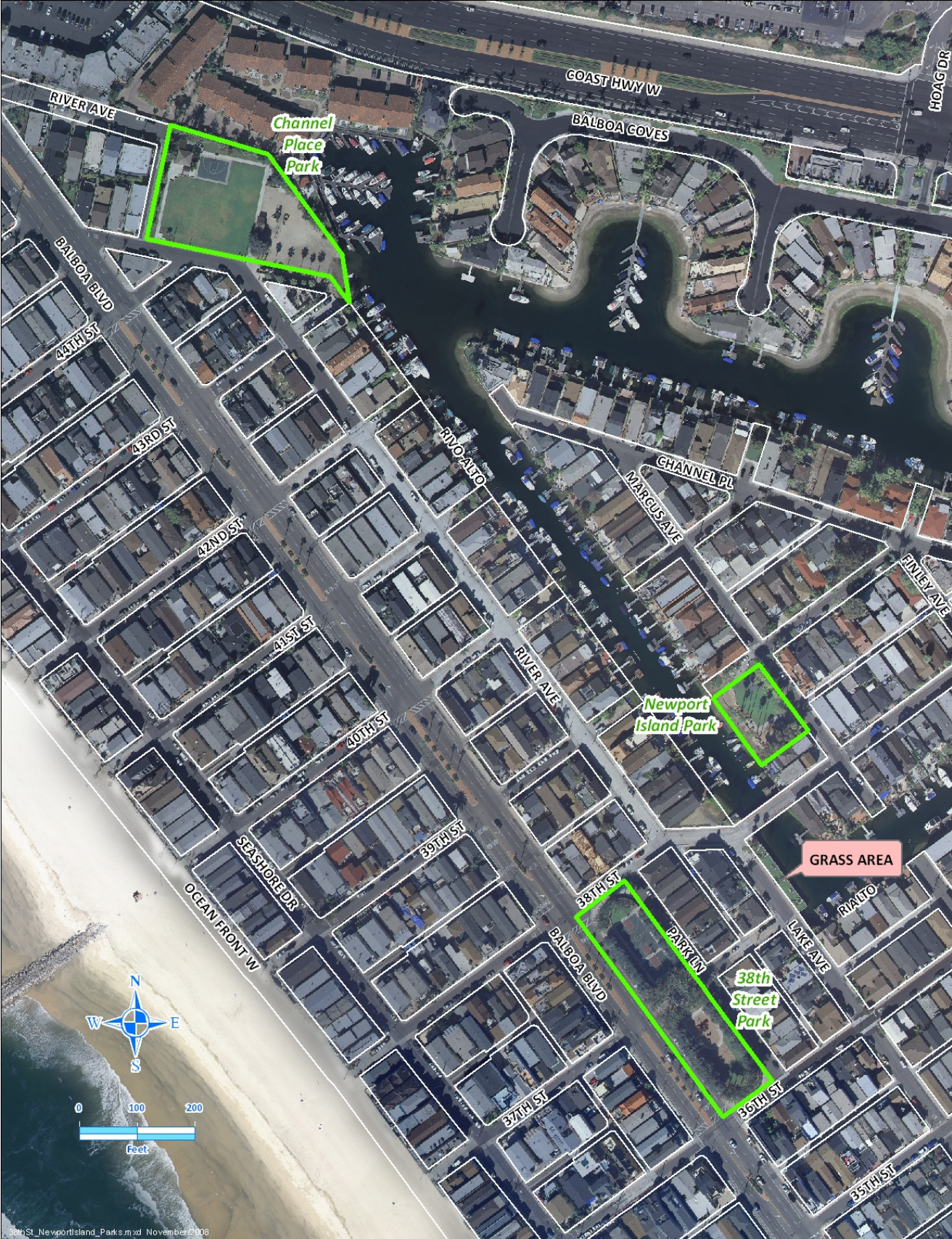
ABSENT COUNCILMEMBERS \_\_\_\_\_

\_\_\_\_\_

MAYOR \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CITY CLERK





# General Services Department

PB&R Commission Agenda  
Item No. 5  
December 2, 2008

**TO:** Parks, Beaches and Recreation Commission  
**FROM:** General Services Director  
**SUBJECT:** *Reforestation Request*

## Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider for approval the reforestation request of the Broadmoor Hills Community Association.

## Discussion

The Broadmoor Hills Community Association has submitted the attached Tree Reforestation Request form pursuant to City Council Policy G-1, requesting the reforestation of 17 City parkway trees within the Broadmoor Hills community.

Staff has attached the Tree Inspection Reports, Tree Inventory Details, and photographs related to each requests.

The Association is requesting the tree removals under the City Council Policy G-1, Reforestation of City Trees guidelines, and has met all requirements. Broadmoor Hills Community Association will assume the full costs of the removals and replacements of the trees.

The President and Landscape Chair of the Broadmoor Hills Community Association have received a copy of this report and a notice of the December 2 Commission meeting.

Very respectfully,

  
Mark Harmon

- Attachments:
- (A) Reforestation Check List
  - (B) Tree Removal Request Application
  - (C) Tree Removal Addition, Letter dated October 29, 2008
  - (C) Broadmoor Hills Community Association Board Resolutions
  - (D) Board of Directors Meeting Minutes, August 18, 2008
  - (E) Costs Sheet and Map
  - (F) Resident Notification
  - (G) Tree Inspection Reports
  - (H) Tree Inventory Details
  - (I) Photos



# General Services Department

## Reforestation Check List

	Verified by:	Urban Forester	Parks and Trees Superintendent	General Services Director
<input type="checkbox"/> Legally Established Homeowners Association		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Individual Private Property Owner(s)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Reforestation Application		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> (90) days Reforestation Request Compliance		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Resolution of the Board of Directors, Minutes, Notices (Legally Established Homeowners Association)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

### Damage/Impact

<input type="checkbox"/> Blue Water View Impact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Incorrect Tree Species	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Hardscape Damage:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Curb/Gutter			
<input type="checkbox"/> Sidewalk			
<input type="checkbox"/> Utility			

### Individual Private Property Owner(s) ONLY

	Verified by:	Urban Forester	Parks and Trees Superintendent	General Services Director
<input type="checkbox"/> Written Agreement by Individual Property Owner(s)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Staff Approved Petition		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Property Owners Signatures Verified		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Meets 60% Reforestation Criteria:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# \_\_\_ Property owners notified % \_\_\_ Agreed with removal

Meets Minimum Reforestation Requirements:  YES  NO

Department Signature: *[Handwritten Signature]*

Date: 11/14/08

City Attorney Reviewed: \_\_\_\_\_

Date: \_\_\_\_\_



# CITY OF NEWPORT BEACH General Services Department

## Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention or Removal of City Trees), I am requesting a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. Commission meetings are held on the first Tuesday of each month (expect for holidays) at 7PM at the Council Chambers.

17 FICUS RUBIGINOSA

Indicate the number and specie(s), (if known) of tree(s).

Located at: BROADMOOR HILLS, CORONA DEL MAR

specific locations attached

Please be as specific as possible

### Requestor

<input type="checkbox"/>	Property Owner
<input checked="" type="checkbox"/>	Community Association
<input type="checkbox"/>	Other _____

Address/ Phone (Daytime) / Email (949)  
contact: GAIL FINNELL 644-2497  
2601 BLUE WATER DR  
AKFinnell@aol.com

Signature: Gail B. Finnell

Date: 9-17-2008

Print Name: GAIL B. FINNELL

**If this is a reforestation request proceed to the reverse side of this form**

### Section A. For Tree Removal Requests Only

#### Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

Proven and repeated history of **damaging** public or \*private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations.  
(\*Greater than \$500)

Repeated history of **significant interference** with street or sidewalk drainage.

**Dying** Has no prospect of recovery.

**Diseased** Cannot be cured by current arboricultural methods.

**Hazardous** In advanced state of decline with **no prospect of recovery.**

**Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by Urban Forester will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.

**Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

**Section B. For Reforestation Requests Only**

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

**As initiated by:**

<input type="checkbox"/>	Property Owner
<input checked="" type="checkbox"/>	Community Association
<input type="checkbox"/>	Other _____

**Check all items applicable:**

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation. **ATTACHED**
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

\*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department using the City tree maintenance contractor.

\*There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 24" boxed trees and cost \$195 per tree, unless the parkway space will not accommodate a 24" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

**This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.**

**Requestor Comments:** \_\_\_\_\_

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***Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.***

October 29, 2008

John,

Enclosed is a check for the removal of one more *Ficus rubiginosa* tree to be added to the Broadmoor Hills reforestation program. That makes a total of 17 trees scheduled for removal/replacement.

The tree being added is located in front of 2507 Blue Water Drive. I believe the homeowner (Riddles) had spoken to you some time ago about removing this tree. They did not sign up for the Reforestation program when the other neighbors were notified as they just made the decision to have it removed when the neighbor behind complained about the tree being in the view and offered to share the cost to remove.

I measured the diameter of the trunk 4 ½ feet up (16") and multiplied by \$13, added the \$195 replacement cost, to come up with the cost of \$403. Do you want me to paint the number 17 in the street to identify this additional tree as one that is to be removed?

So, that's one more gorgeous Magnolia tree to be added.

Did you ever find out about the availability of the African Tulip trees? I'm still thinking they would be good replacement trees for the entrance to our community. The roots of the Liquid Ambers are problematic. Also, would love to switch the 2 relatively new Magnolias that are planted in the common area on Salt Air Circle to the 2515 reforestation address and put African Tulip trees in their place. Maybe you should get 15 Mags and 2 beautiful Tulip trees. What do you think?

Thanks you.



Gail Finnell  
Landscape Chair, Broadmoor Hills HOA

September 17, 2008

TO: John Conway  
Urban Forester  
City of Newport Beach

FROM: Gail Finnell  
Broadmoor Hills HOA Board of Directors  
Landscape Chair

SUBJECT: REFORESTATION

Enclosed please find the following:

- Reforestation Application
- List of addresses where trees are to be removed/replaced showing cost. Map attached showing locations.
- Copy of notice posted on community bulletin board (with photograph).
- Minutes from the August 18, 2008 Broadmoor Hills Board meeting showing unanimous approval for the removal/replacement of parkway trees.
- Notice sent to homeowners where trees are scheduled for Reforestation.

If anything else is required, please let me know. I appreciate your trying to get this on the agenda for the next session.

As soon as we get approval I will deliver the checks totaling \$6,018.50 so the work can begin as soon as possible.

As always, thank you for your help in making this happen.

GAIL



PS That's 16 **beautiful** Magnolia trees, so start looking. Remember, no "wimpy" trees for Broadmoor Hills!

C: Homeowners participating in the program  
Broadmoor Hills Board of Directors

**BROADMOOR HILLS COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING  
AUGUST 18, 2008**

BOARD APPROVAL  
FOR PARKWAY TREES  
REMOVAL/REPLACEMENT  
Pg. 3 & 4

**MINUTES**

**NOTICE OF MEETING:** Upon due notice, had and received, the Board of Directors of the Broadmoor Hills Community Association, a California non-profit Corporation, held its scheduled meeting on Monday, August 18, 2008, at the 2601 Blue Water Drive, Corona del Mar, CA 92625.

**CALLED TO ORDER:** The meeting was called to order by Board President, David Cassidy, at 4:03 p.m.

**DIRECTORS PRESENT:** David Cassidy, President  
Steve Strauss, Vice President/Treasurer  
Scott Daniels, Secretary  
Bob Broaddus, Member at Large  
Gail Finnell, Member At Large

**DIRECTORS ABSENT:** None

**ALSO ATTENDING:** Jeanne Brady, Villageway Management, Inc.

**OPEN FORUM:** Greg Bloom  
Doris Felman

**HOMEOWNER  
COMMENTS:**

**Doris Felman**

Dave Cassidy addressed Doris Felman's questions regarding the function of the Tree Committee. The Committee will be asked to work with the neighbors at (Harbor View Broadmoor) Broadmoor One to resolve tree blockage issues. The Committee will work on a neighbor to neighbor basis, without Board action. Ms. Felman offered to provide a letter to the Board for review. The letter will include information relative to legal obligations to trim trees. The letter may not be binding but may be worth consideration and effort.

**Greg Bloom**

Mr. Bloom questioned the availability of the minutes. Scott Daniels agreed to distribute the minutes via email. Dave Cassidy will provide approved copies of the minutes and will survey the homeowners who want copies. The Board addressed Mr. Bloom's

suggestion that the meeting time be moved to 5:00 p.m.

**APPROVAL OF  
MINUTES**

Motion was made and seconded to approve the minutes of July 21, 2008 as amended; motion carried unanimously.

**ACTION  
ITEMS/RESPONSES**

Management was asked to follow up on an NSF check charge of \$25.00. The action items/responses were accepted as submitted.

**APPOINTMENT OF  
TREE COMMITTEE**

The Board appointed homeowners to serve as a Tree/View Committee. The Committee's function will be to work with homeowners at Harbor View Broadmoor (Broadmoor One) to resolve view blockage caused by tree growth. The Board appointed Doris Felman, Barbara Johnson, Ralph King, Rosemary King, Scott Riddles, Bob Washer and Dick Auelmann to the Committee.

**COMMUNITY  
HANDBOOK**

The Board reviewed the updated draft of the Community Handbook. Dave Cassidy and Steve Strauss volunteered to complete the handbook for publication to the community prior to the next Board meeting. The Board unanimously agreed to review the document via email prior to membership distribution.

**FINANCIAL**

Motion was made and seconded to approve the financial statement for the period ending July 31, 2008; motion carried unanimously.

**FACILITIES  
Cabana Repair and  
Maintenance**

The Board reviewed two proposals obtained by management for repairs to the cabana and pool area. The Board asked that So. Cal. Maintenance submit a proposal for additional work: repairing the hole in the block wall, correcting the extended height of the conduit located in the landscape area, installing a lock on the electrical box, replacing the pool timer as suggested by Scott Daniels, replacing the broken and missing deck drains. The Board omitted the water heater door from the proposal.

Gail Finnell suggested painting the iron fencing brown vs. the current black color. The Board agreed to have the fencing painted as part of the repair/maintenance project.

Motion was made and seconded, authorizing Scott Daniels to purchase additional tables, not to exceed \$350.00; the Board agreed that a patio table and small chaise-side tables be purchased; motion carried unanimously.

The Board discussed adding a barbeque grill to the pool area. The Board agreed that the suggestion should be published in the newsletter for the members to consider.

The Board asked management to check with Sweetwater Pools and determine how many hours per day the pool is recirculating.

**LANDSCAPE**  
**Ficus Tree Removals**

Gail Finnell provided the Board with a list of homeowners who are requesting removal of the ficus rubiginosa trees from their parkways:

Schauppner, 2609 Lighthouse Lane

Schauppner/Arst, 2609/2601 Lighthouse Lane

McAdam, 2808 Lighthouse Lane

McCarter, 2715 Lighthouse Lane

Oglesby, 2606 Lighthouse Lane

Broaddus, 2715 Island View

Berdelis, 2607 Island View (two trees)

Spray, 2525 Island View

Doyle, 2507 Island View

Strauss, 2501 Island View

Johnson, 2515 Salt Air Circle

Johnson/Rosenberg, 2515/2507 Salt Air Circle

Honerkamp, 2712 Lighthouse Lane (two trees)  
Hood, 2606 Lighthouse Lane

The City will remove the trees but requires approval by the Board and requests a copy of the minutes reflecting approval. The trees will be replaced with a magnolia tree appropriate for the locations. Motion made and seconded, accepting the homeowners request for parkway tree removal by the City of Newport Beach as submitted; motion carried unanimously.

**Slope @2501 Lighthouse Lane**

Ms. Finnell reported that there is a bid forthcoming for clean up of the slope adjacent to the Duffy home.

**Jerry Dwan, 2800 Lighthouse Lane**

Ms. Finnell reported that eight ficus trees and three Norfolk pine trees had been added to the slope bordering Ms. Dwans' slope. The Board reviewed the July 22, 2008 correspondence issued to Ms. Dwan.

**ARCHITECTURAL**

Bob Broaddus reported that the Committee is developing the architectural process. There will be specific procedures to follow by the homeowner, management and Committee when plans are submitted. Guidelines were received from management for the Committee to consider.

**NEXT MEETING**


The next meeting is set for Monday, September 15, 2008. Location to be determined.

**ADJOURNMENT:**

Motion was made and seconded to adjourn the August 18, 2008 Board of Directors meeting to Executive Session. Motion carried unanimously. The meeting was adjourned at 5:45 p.m.

**ATTEST:**

  
\_\_\_\_\_  
**President**

  
\_\_\_\_\_  
**Secretary**

August 18, 2008

TREE REFORESTATION

Broadmoor Hills HOA, Corona del Mar

Replace 16 FICUS RUBUGINOSA with MAGNOLIA:

2808 Lighthouse Lane (1) McAdam 403-  
2712 Lighthouse Lane (2) Honerkamp 832-  
2715 Lighthouse Lane (1) McCarter 416-  
2606 Lighthouse Lane (1) Oglesby 377-  
2609 Lighthouse Lane (1) Schauppner 390-  
2609/2601 Lighthouse Lane (1, on property line) Schauppner/Arst 377-  
2600 Lighthouse Lane (1) Hood 403-

Note: Trees located on Lighthouse do not have view issues so the larger variety of Magnolia tree would be acceptable at these locations.  
St. Mary's Magnolia preferable on Island View and Salt Air Circle.

2715 Island View Drive (1) Broaddus 416-  
2607 Island View Drive (2) Berdelis 702-  
2525 Island View Drive (1) Spray 338-  
2507 Island View Drive (1) Doyle 500-  
2501 Island View Drive (1) Strauss 175<sup>50</sup>  
  
2515 Salt Air Circle (1) Johnson 351-  
2515/2507 Salt Air Circle (1, on property line) Johnson/Rosenberg 338-

Map showing locations attached.

TOTAL \$ 6,018<sup>50</sup>



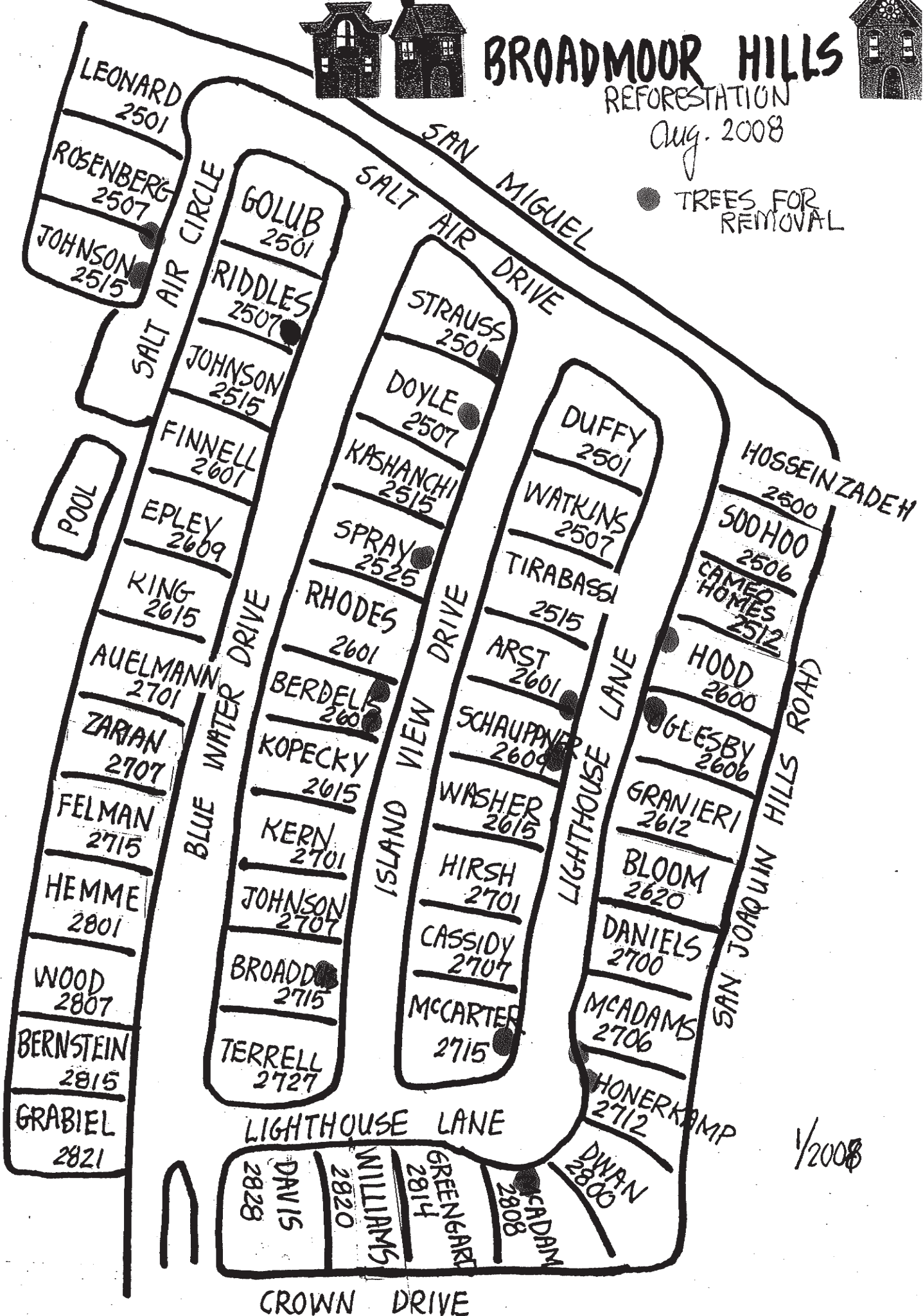
# BROADMOOR HILLS

REFORESTATION

Aug. 2008



● TREES FOR REMOVAL



1/2008

THIS NOTICE WAS POSTED  
ON THE COMMUNITY  
BULLETIN BOARD FOR  
TWO WEEKS.

**ATTENTION:**

**Many Broadmoor Hills neighbors have requested that the street trees in the parkways in front of their homes be removed and replaced by Magnolia trees.**

**13 of the original Ficus trees will be replaced by a Magnolia.**

**This notice is to inform you of this decision so you have the opportunity to object if you wish**

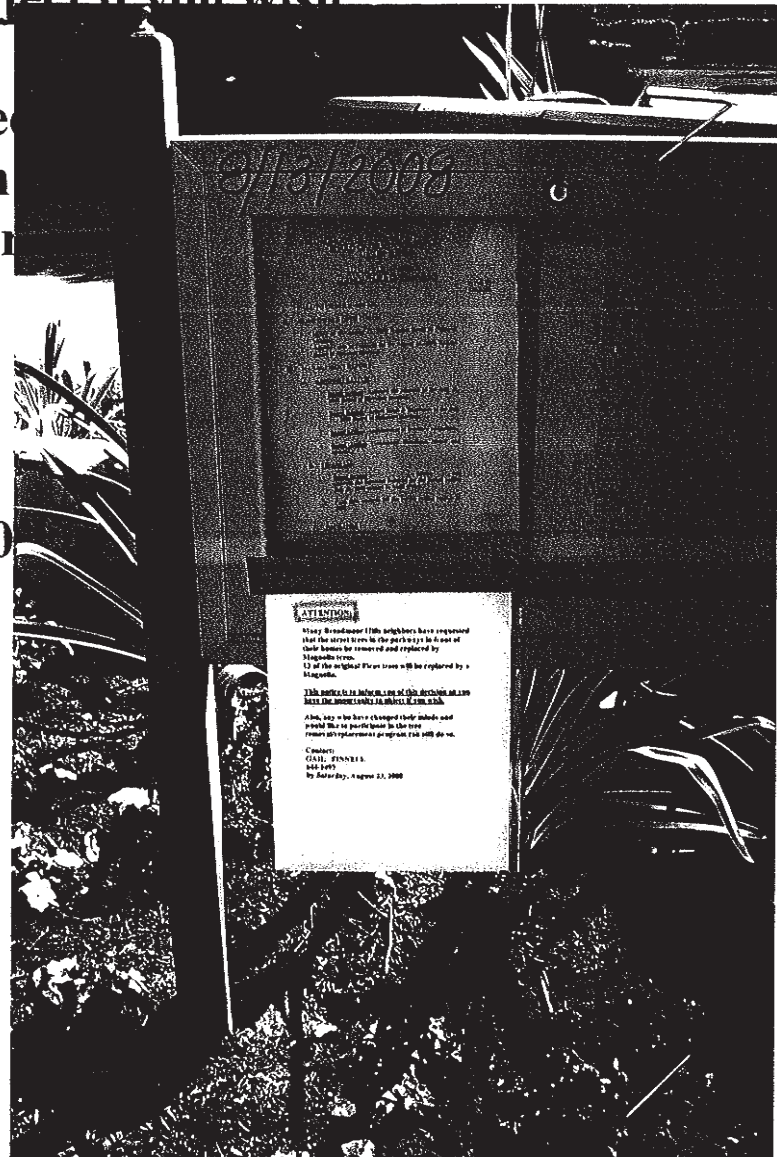
**Also, any who have changed their minds would like to participate in the removal/replacement program**

**Contact:**

**GAIL FINNELL**

**644-2497**

**by Saturday, August 23, 2008**



BROADMOOR HILLS  
COMMUNITY BULLETIN BOARD

TREE REMOVAL / REPLACEMENT:

ADDRESS \_\_\_\_\_

THE ACTUAL COST FOR THE REMOVAL / REPLACEMENT OF THE TREE(S) IN THE PARKWAY IN FRONT OF YOUR HOME WILL BE \$\_\_\_\_\_.

PLEASE MAKE OUT A CHECK IN THIS AMOUNT TO THE *CITY OF NEWPORT BEACH* AND DELIVER TO GAIL FINNELL AT 2601 BLUE WATER DRIVE.

AS SOON AS ALL CHECKS ARE RECEIVED, BROADMOOR HILLS WILL BE PUT ON THE AGENDA OF THE PB&R COMMISSION FOR APPROVAL AND SCHEDULING OF THE WORK. THE PRICE INCLUDES THE REMOVAL OF THE EXISTING TREE AND REPLACEMENT WITH A 24 INCH BOXED MAGNOLIA.

THANK YOU,  
GAIL

PLEASE NOTE:  
IF YOU HAVE CHANGED YOUR MIND DUE TO THE COST CONSIDERATION, PLEASE CONTACT ME AT 644-2497.



## General Services Department

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### TREE INSPECTION REPORT

**Name:** Broadmoor Hills Community Association

**Contact:** Gail Finnell, Landscape Chair  
Villageway Management  
2601 Blue Water Drive  
Corona Del Mar, CA 92625

David Cassidy, President  
Broadmoor Hills Community Association

**Request:** The Broadmoor Hills Community Association and Board of Directors are requesting of the General Services Department staff, the removals and replacements of 17 City parkway trees located within the Broadmoor Hills community based on the criteria of City Council Policy G-1, Reforestation of City Trees.

**Tree Species/Sites:** Ficus rubiginosa – Rusty Leaf Fig

- 2808 Lighthouse Lane – 1 tree
- 2712 Lighthouse Lane – 2 trees
- 2715 Lighthouse Lane – 1 tree
- 2606 Lighthouse Lane – 1 tree
- 2609 / 2601 Lighthouse Lane – 1 tree on property line
- 2600 Lighthouse Lane – 1 tree
- 2715 Island View Drive – 1 tree
- 2607 Island View Drive – 2 trees
- 2525 Island View Drive – 1 tree
- 2507 / 2501 Island View Drive – 1 tree on property line
- 2515 Salt Air Circle – 1 tree
- 2515/2507 Salt Air Circle – 1 tree on property line
- 2507 Blue Water Drive – 1 tree

**Designated Street Trees:** Magnolia grandiflora 'Little Gem' – Little Gem Magnolia

Syagrus romanzoffiana – Queen Palm

**Estimated Tree Value:** \$53,540.00 / 17 trees

**Damage:** No apparent damage

**Parkway:** Concrete Brick Turf (X) Other

**Comments:** A field inspection confirmed 17 healthy City trees within the Broadmoor Hills community.

The Association has indicated, the Ficus trees planted were the incorrect species for their community, and are requesting to replace with a suitable tree species. Additionally, they have also indicated curb, gutter and sidewalk damage at each tree site (see attached tree removal application).

Estimated costs for reforestation of 16 City trees are as follows:

- o Removals - \$ 6,421.50
- o Replacements - \$ 3,120.00
- o Total Costs - \$ 9,541.50

**Inspected by:**  **Date:** October 15, 2008  
**John Conway, Urban Forester**

**Recommendation:** Forward the reforestation request to the Parks, Beaches and Recreation Commission for review and approval.

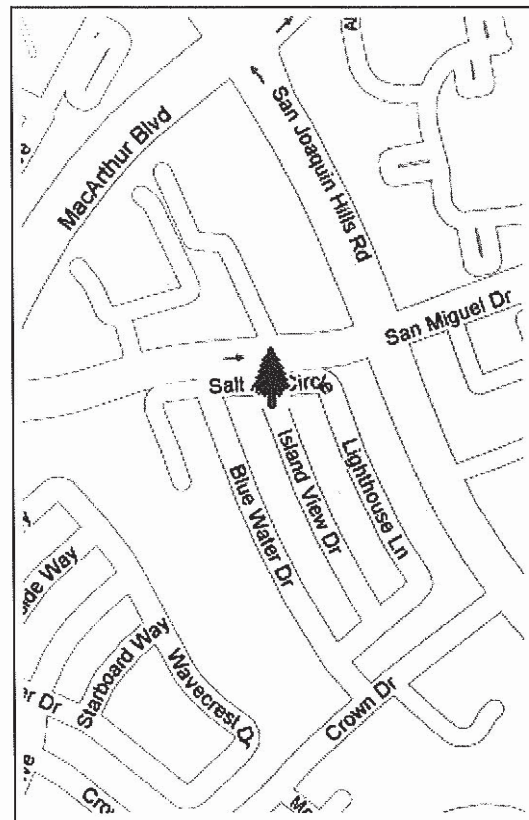
**Reviewed by:**  **Date:** October 15, 2008  
**Dan P. Sereno, Parks and Trees Superintendent**

**Reviewed by:**  **Date:** 11/14/08  
**Mark Harmon, General Services Director**

Show/Hide Map    Print Report

### Inventory Detail

Dist: 6  
 Address: 2507 ISLAND VIEW DR  
 Fictitious: No  
 Location: Front-1  
 On Address: 2507 ISLAND VIEW DR  
 Species: *Ficus rubiginosa*, RUSTY LEAF FIG  
 DBH/Height: 13-18 / 15-30  
 Parkway Size: 5  
 Utility Overhead: No  
 Sidewalk Damage: No  
 Recommended Maintenance: Grid Trim  
 Estimated Value \$3,260



### WCA Work History

Date	Work Type	Amount	Job#
4/4/2008	Grid Pruning	\$39.00	11060
10/27/2006	Service Request Pruning	\$39.00	9765
5/11/2005	Grid Pruning	\$39.00	7334
4/17/2003	Grid Trimming	\$39.00	5737
9/3/2002	Grid Trimming	\$39.00	5154
12/6/2001	Service Request	\$39.00	4373
3/23/2001	Service Request	\$39.00	3874
8/17/2000	Service Request	\$39.00	3581

### Other Work History

Date    Work Type    Crew    Acct#    Min

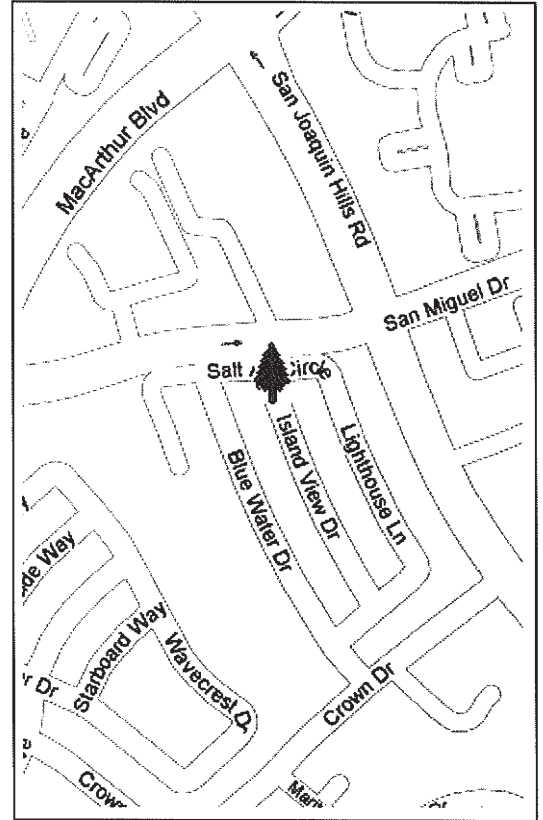


Show/Hide Map

Print Report

### Inventory Detail

Dist: 6  
 Address: 2507 ISLAND VIEW DR  
 Fictitious: No  
 Location: Front-2  
 On Address: 2507 ISLAND VIEW DR  
 Species: *Ficus rubiginosa*, RUSTY LEAF FIG  
 DBH/Height: 13-18 / 15-30  
 Parkway Size: 5  
 Utility Overhead: No  
 Sidewalk Damage: No  
 Recommended Maintenance: Grid Trim  
 Estimated Value \$3,260

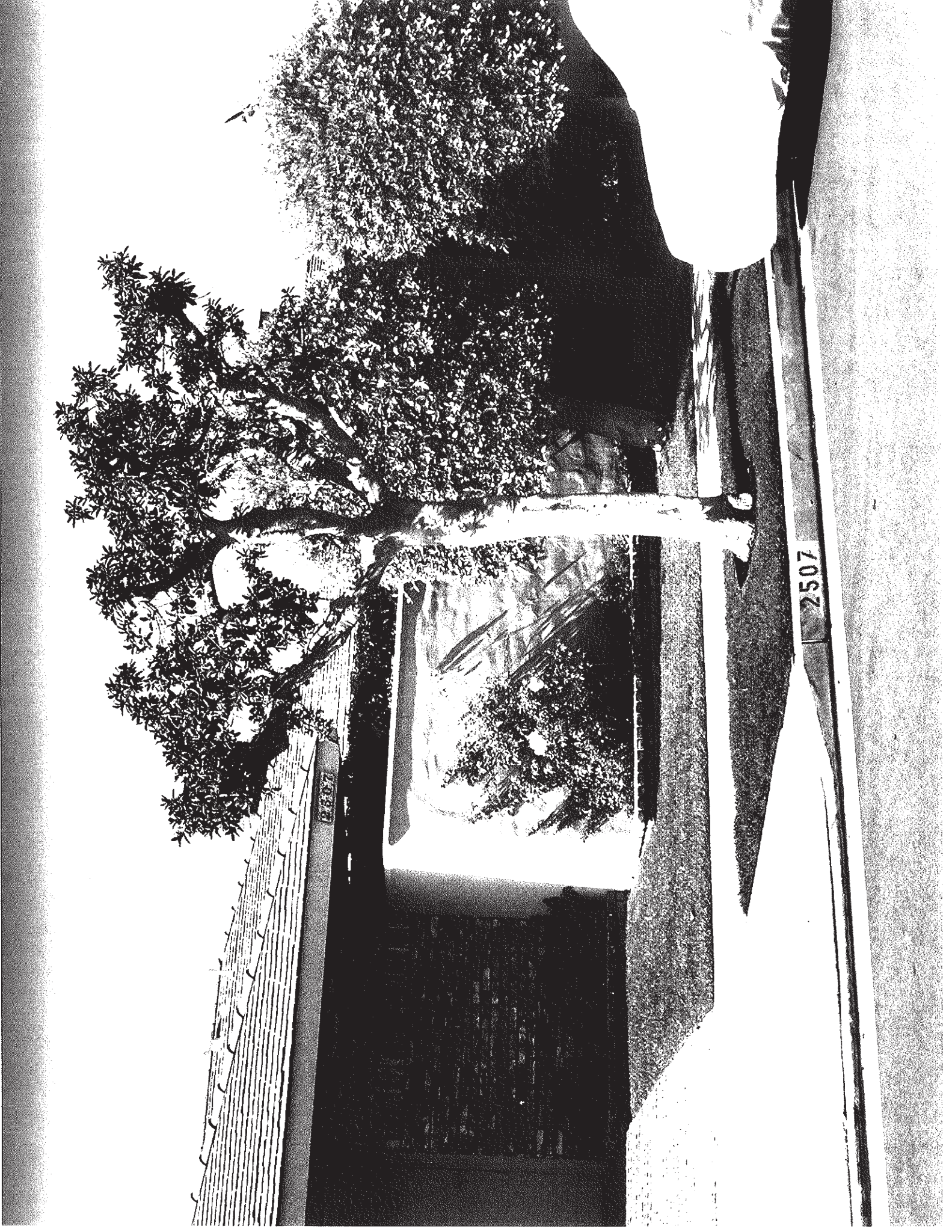


### WCA Work History

Date	Work Type	Amount	Job#
4/4/2008	Grid Pruning	\$39.00	11060
12/15/2006	Service Request Pruning	\$39.00	9765
5/11/2005	Grid Pruning	\$39.00	7334
9/3/2002	Grid Trimming	\$39.00	5154
3/23/2001	Service Request	\$39.00	3874
8/17/2000	Service Request	\$39.00	3581

### Other Work History

Date	Work Type	Crew	Acct#	Min
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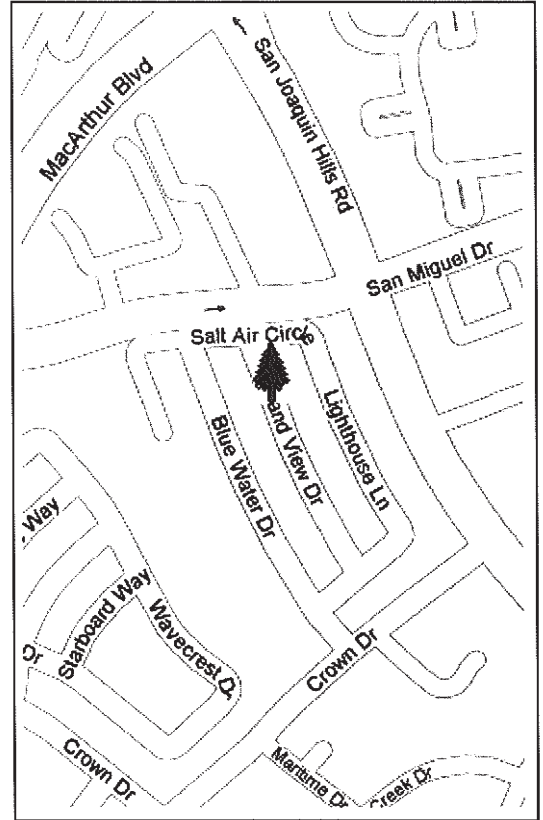
2507

2507

Show/Hide Map    Print Report

### Inventory Detail

Dist: 6  
 Address: 2525 ISLAND VIEW DR  
 Fictitious: No  
 Location: Front-1  
 On Address: 2525 ISLAND VIEW DR  
 Species: *Ficus rubiginosa*, RUSTY LEAF FIG  
 DBH/Height: 13-18 / 15-30  
 Parkway Size: 5  
 Utility Overhead: No  
 Sidewalk Damage: No  
 Recommended Maintenance: Plant  
 Estimated Value \$3,260



### WCA Work History

Date	Work Type	Amount	Job#
4/4/2008	Grid Pruning	\$39.00	11060
2/7/2007	Resident Refused	\$0.00	9763
10/27/2006	Service Request Pruning	\$39.00	9765
10/27/2006	Tree and Stump Removal	\$195.00	9763
5/11/2005	Grid Pruning	\$39.00	7334
4/17/2003	Grid Trimming	\$39.00	5737
9/2/2002	Grid Trimming	\$39.00	5154
12/6/2001	Service Request	\$39.00	4373
3/23/2001	Service Request	\$39.00	3874
8/17/2000	Service Request	\$39.00	3581

### Other Work History

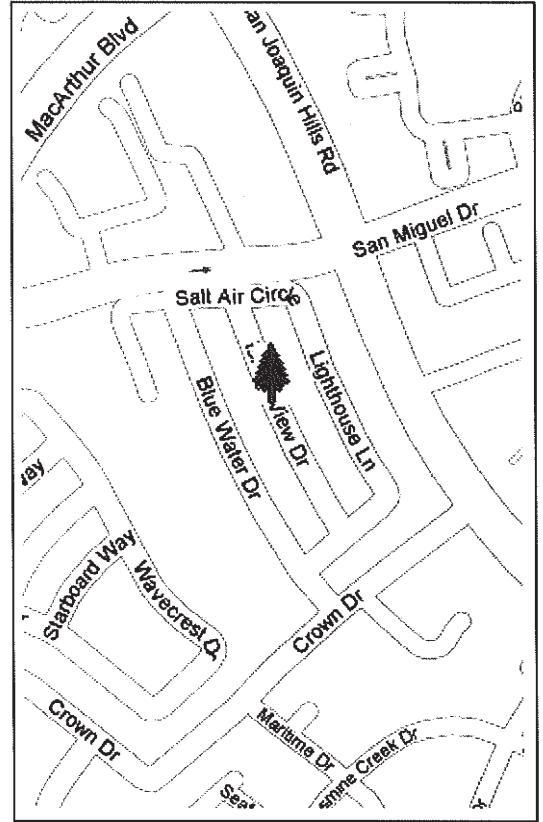
Date    Work Type    Crew    Acct#    Min



Show/Hide Map    Print Report

### Inventory Detail

Dist: 6  
 Address: 2607 ISLAND VIEW DR  
 Fictitious: No  
 Location: Front-1  
 On Address: 2607 ISLAND VIEW DR  
 Species: *Ficus rubiginosa*, RUSTY LEAF FIG  
 DBH/Height: 7-12 / 15-30  
 Parkway Size: 5  
 Utility Overhead: No  
 Sidewalk Damage: No  
 Recommended Maintenance: Grid Trim  
 Estimated Value \$1,380



### WCA Work History

Date	Work Type	Amount	Job#
4/4/2008	Grid Pruning	\$39.00	11060
10/27/2006	Service Request Pruning	\$39.00	9765
5/11/2005	Grid Pruning	\$39.00	7334
9/2/2002	Grid Trimming	\$39.00	5154
3/23/2001	Service Request	\$39.00	3874
8/17/2000	Service Request	\$39.00	3581

### Other Work History

Date	Work Type	Crew	Acct#	Min
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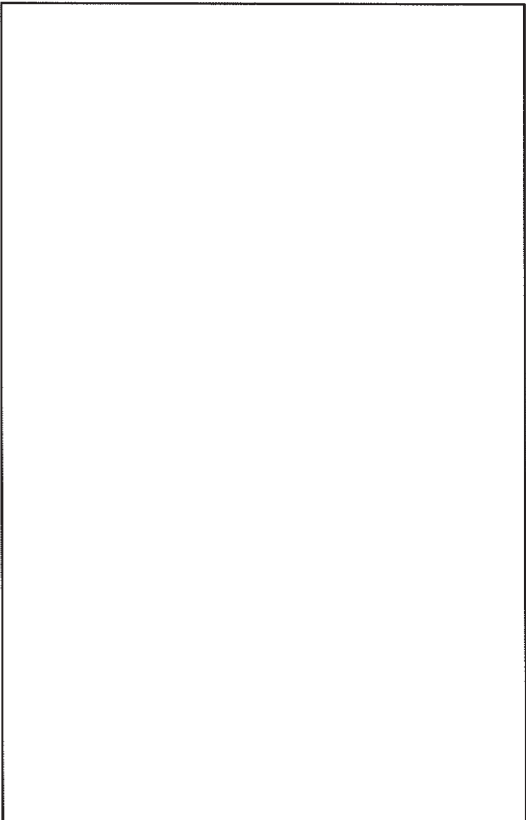


Show/Hide Map

Print Report

### Inventory Detail

Dist: 6  
 Address: 2607 ISLAND VIEW DR  
 Fictitious: No  
 Location: Front-2  
 On Address: 2607 ISLAND VIEW DR  
 Species: *Ficus rubiginosa*, RUSTY LEAF FIG  
 DBH/Height: 13-18 / 15-30  
 Parkway Size: 5  
 Utility Overhead: No  
 Sidewalk Damage: No  
 Recommended Maintenance: Grid Trim  
 Estimated Value \$3,260

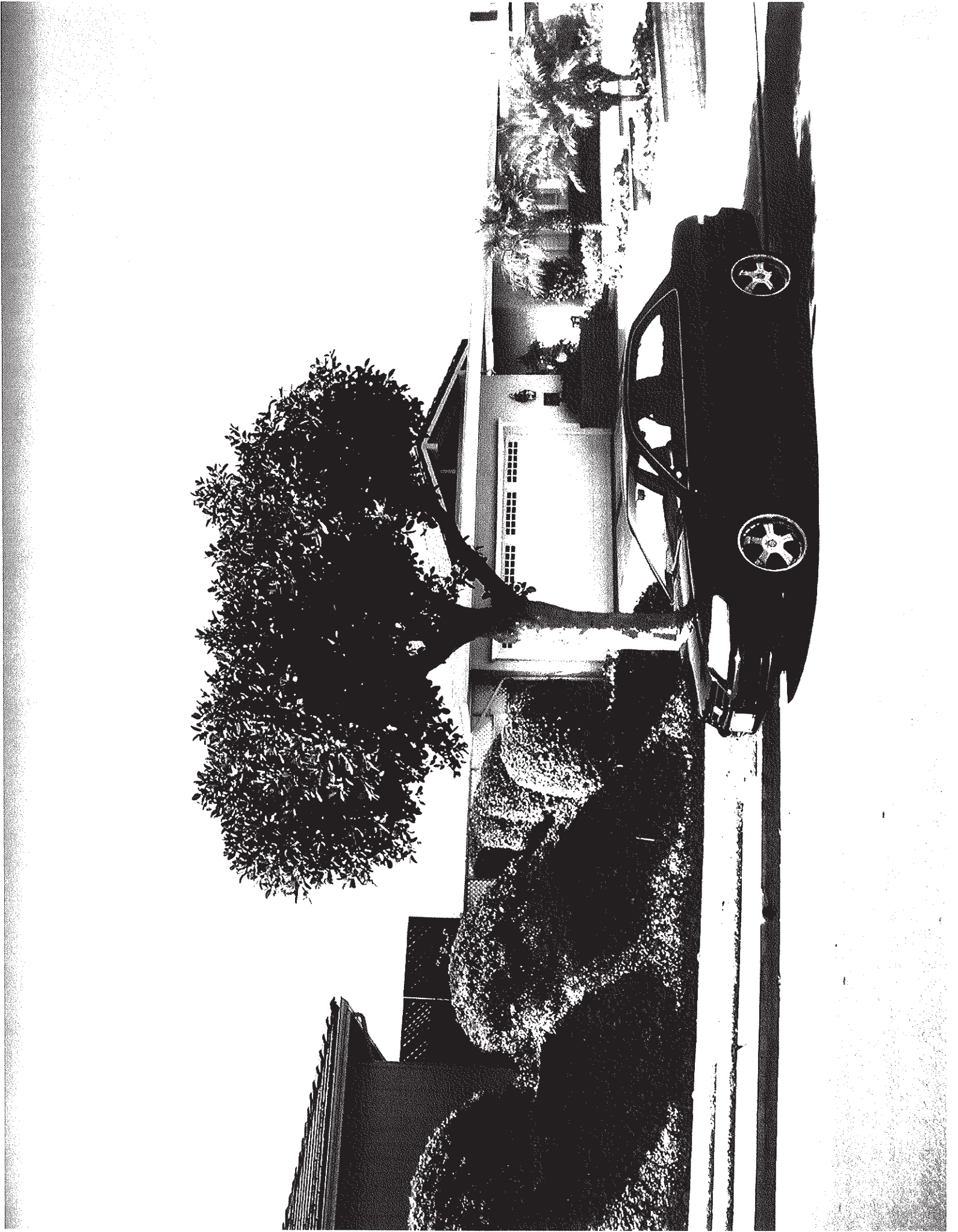


### WCA Work History

Date	Work Type	Amount	Job#
4/4/2008	Grid Pruning	\$39.00	11060
10/27/2006	Service Request Pruning	\$39.00	9765
5/11/2005	Grid Pruning	\$39.00	7334
9/3/2002	Grid Trimming	\$39.00	5154
12/6/2001	Service Request	\$39.00	4373
3/23/2001	Service Request	\$39.00	3874
8/17/2000	Service Request	\$39.00	3581

### Other Work History

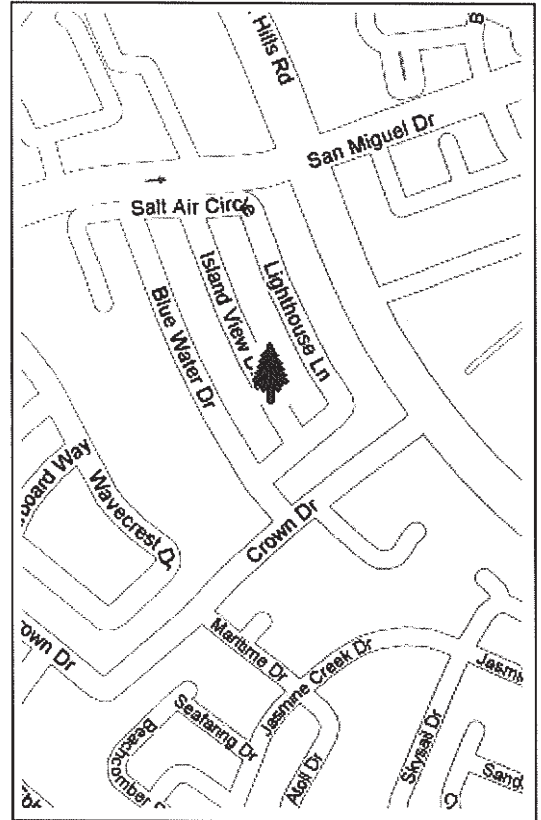
Date	Work Type	Crew	Acct#	Min
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### Inventory Detail

Dist: 6  
 Address: 2715 ISLAND VIEW DR  
 Fictitious: No  
 Location: Front-1  
 On Address: 2715 ISLAND VIEW DR  
 Species: *Ficus rubiginosa*, RUSTY LEAF FIG  
 DBH/Height: 13-18 / 15-30  
 Parkway Size: 5  
 Utility Overhead: No  
 Sidewalk Damage: No  
 Recommended Maintenance: Grid Trim  
 Estimated Value \$3,260

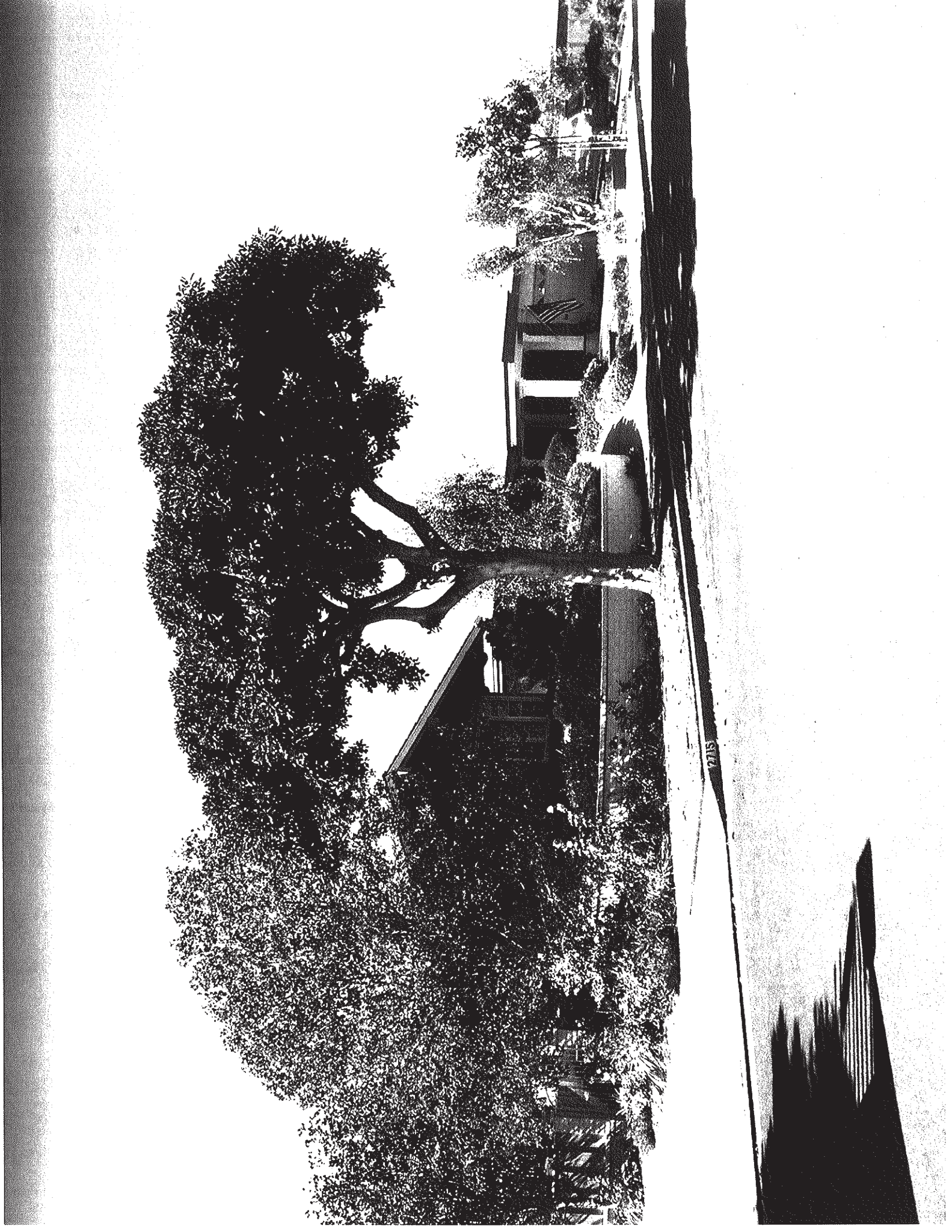


### WCA Work History

Date	Work Type	Amount	Job#
4/4/2008	Grid Pruning	\$39.00	11060
5/12/2005	Grid Pruning	\$39.00	7334
9/2/2002	Grid Trimming	\$39.00	5154
3/23/2001	Service Request	\$39.00	3874
8/17/2000	Service Request	\$39.00	3581

### Other Work History

Date	Work Type	Crew	Acct#	Min
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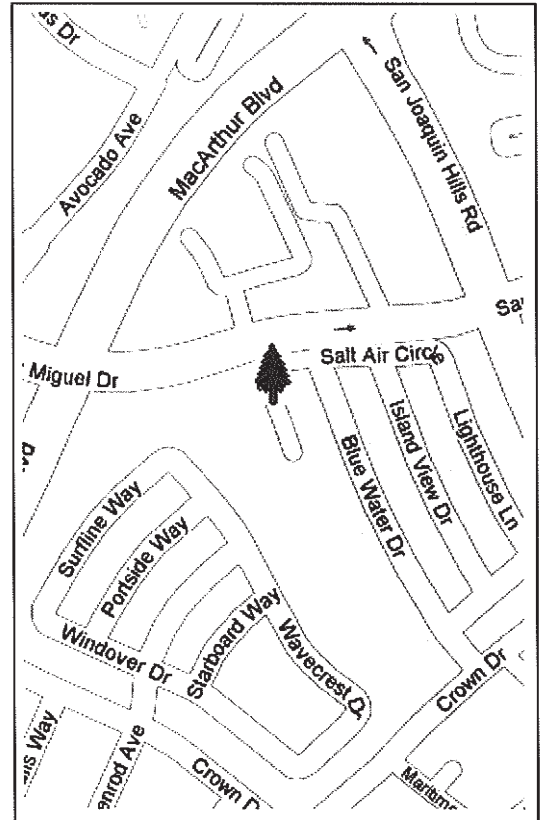


Show/Hide Map

Print Report

### Inventory Detail

Dist: 6  
 Address: 2515 SALT AIR CIR  
 Fictitious: No  
 Location: Front-1  
 On Address: 2515 SALT AIR CIR  
 Species: *Ficus rubiginosa*, RUSTY LEAF FIG  
 DBH/Height: 13-18 / 15-30  
 Parkway Size: 5  
 Utility Overhead: No  
 Sidewalk Damage: No  
 Recommended Maintenance: Grid Trim  
 Estimated Value \$3,260

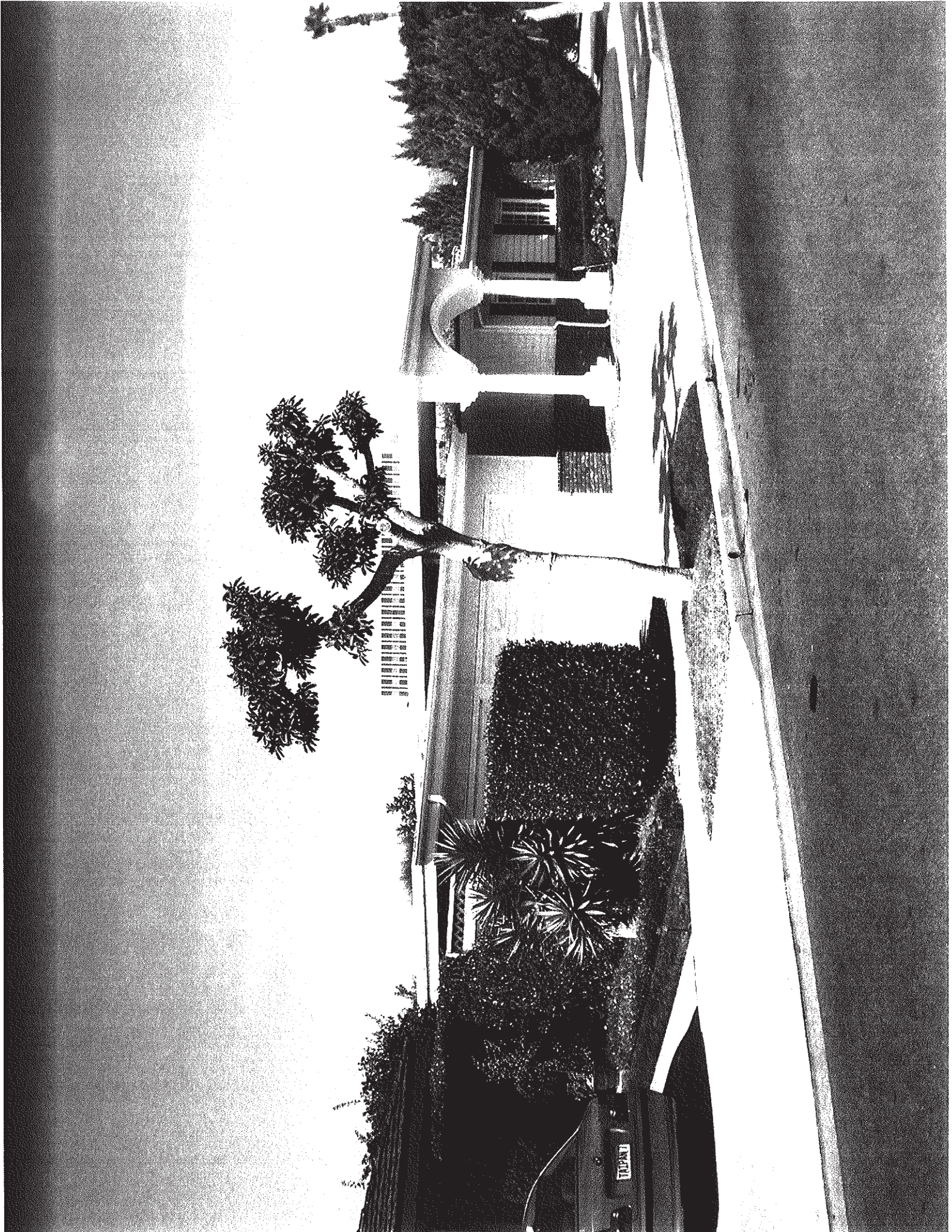


### WCA Work History

Date	Work Type	Amount	Job#
4/7/2008	Grid Pruning	\$39.00	11060
10/25/2006	Service Request Pruning	\$39.00	9765
5/11/2005	Grid Pruning	\$39.00	7334
9/3/2002	Grid Trimming	\$39.00	5154
6/4/1999	Grid Trimming	\$39.00	2438

### Other Work History

Date	Work Type	Crew	Acct#	Min
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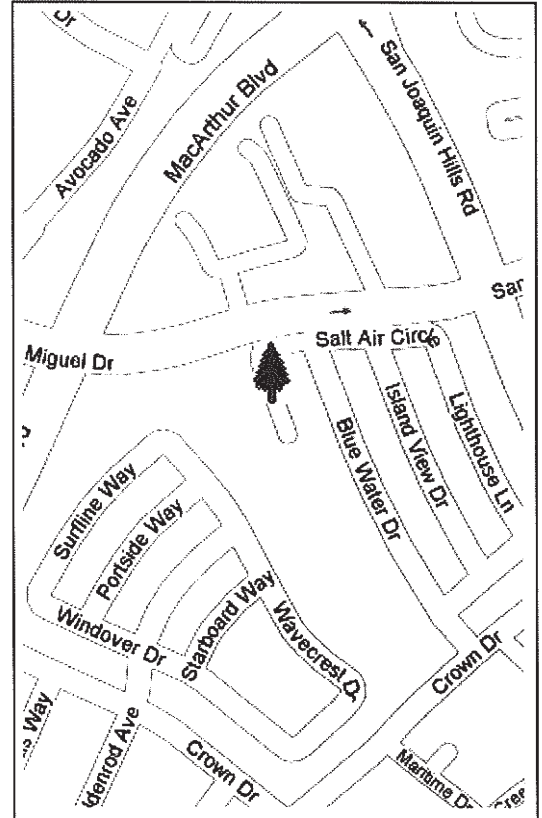


Show/Hide Map

Print Report

### Inventory Detail

Dist: 6  
 Address: 2515 SALT AIR CIR  
 Fictitious: No  
 Location: Front-2  
 On Address: 2515 SALT AIR CIR  
 Species: *Ficus rubiginosa*, RUSTY LEAF FIG  
 DBH/Height: 13-18 / 15-30  
 Parkway Size: 5  
 Utility Overhead: No  
 Sidewalk Damage: No  
 Recommended Maintenance: Grid Trim  
 Estimated Value \$3,260



### WCA Work History

Date	Work Type	Amount	Job#
5/12/2008	Work Already Performed	\$0.00	11061
4/7/2008	Grid Pruning	\$39.00	11060
10/25/2006	Service Request Pruning	\$39.00	9765
5/11/2005	Grid Pruning	\$39.00	7334
9/3/2002	Grid Trimming	\$39.00	5154
6/4/1999	Grid Trimming	\$39.00	2438

### Other Work History

Date	Work Type	Crew	Acct#	Min
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## General Services Department

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PB&R Commission Agenda

Item No. **6**

December 2, 2008

**TO:** Parks, Beaches and Recreation Commission

**FROM:** General Services Director

**SUBJECT:** *Tree Donation Request*

### Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider the tree donation request at Galaxy View Park.

### Discussion

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

The City has received a donation request from Sherry C. Hunter (Attachment A) to donate a tree at Galaxy View Park. The donated tree will be a Carrotwood tree, and will be planted from a 36" box container. Currently, there is one donated tree at this site with a dedicatory plaque. Staff selected this particular tree variety that will be a welcome enhancement to the proposed location (Attachments B & C).

Since the value of the tree is greater than \$1,000.00, the donation is eligible to receive a dedicatory plaque. The submitted plaque verbiage, which complies with City Council Policy B-17, is "Donated by Friends of Trey Hunter".

Ms. Hunter and Council Member Don Webb have received a copy of this report, and a notice of the Commission meeting. Additionally, as per the Council Policy B-17, all adjacent property owners within 300 feet of the donation site were also notified of the Commission meeting.

Very respectfully,

A handwritten signature in black ink, appearing to read "Mark Harmon".

Mark Harmon

Attachments: (A) Ms. Hunter's Gifts for Tomorrow Order Request Form  
(B) Picture of proposed tree type  
(C) Picture of proposed planting location



**Gifts for Tomorrow Order Request Form**

*Canotwood tree*



Item # \_\_\_\_\_ Description  
Tree donation for  
Galaxy Park



**Contact Information**

Sherry C. Hunter  
Name

38 Coventry  
Mailing Address

Newport Beach CA.

92660



**Phone**

Sherry C Hunter  
Signature

**DEDICATION PLAQUE INFO**

Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.

Yes, I am interested in dedicatory plaque for my donation.

Donated by Friends of  
Plaque is donated for,

Trey Hunter  
First Name Last Name





