



# Annual Action Plan

## FY 2012 - 2013

DRAFT



**City of Newport Beach  
2012-2013 Annual Action Plan**

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# Third Program year Action Plan

The CPMP Third Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations.

## I. ACTION PLAN

Annual Action Plan includes the SF 424 and is due every year no less than 45 days prior to the start of the grantee's program year start date. HUD does not accept plans between August 15 and November 15.

### A. Executive Summary 91.220(b)

- 1. The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.*

#### Overview of Consolidated Plan Process

Each year, the City of Newport Beach receives Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD).<sup>1</sup> These funds are used to benefit low- and moderate-income residents of the City by providing decent housing, a suitable living environment and expanding economic opportunities.

The City is required to develop a Consolidated Plan every five (5) years to ensure that CDBG funds are used to meet community needs. The 2010-2014 Consolidated Plan included an in-depth community needs assessment comprised of quantitative statistical research, resident survey results, and input from local non-profits and service agencies. Informed by the community needs assessment, the Strategic Plan was developed to codify the City's objectives for the CDBG program, including provisions for affordable housing, senior services, services for persons with special needs, homeless and public facilities. A summary of the current Strategic Plan is included in Appendix "E".

#### Annual Action Plan for 201&-201' Program Year

The Community Development Department is responsible for preparing the Action Plan and overseeing the programs included herein. The Department made efforts to include all community stakeholders in the development of the Action Plan. Appendix "C" includes copies of the public notices and a summary of public comments received.

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<sup>1</sup> The City of Newport Beach does not receive entitlement allocations of HOME, HOPWA or ESG.

The 2012-2013 Action Plan is a component of the 2010-2014 Consolidated Plan. It describes how the City will utilize CDBG funds and other available resources during the fiscal year to implement activities designed to meet the Strategic Plan objectives. In accordance with HUD requirements, the Action Plan will be submitted to HUD at least 45 days prior to the beginning of the program year.

For the program year beginning July 1, 2012 and ending June 30, 2013, the City of Newport Beach will receive \$350,669 in CDBG funds. The City will use these funds for the following programs:

### Sources of CDBG Funds

SOURCE	AMOUNT
2012-2013 CDBG Entitlement	\$ 350,669
Unallocated CDBG Funds (Prior Year)	\$ 0
CDBG Program Income	\$ 0
All other forms of CDBG	\$ 0
<b>TOTAL</b>	<b>\$ 350,669</b>

### Uses of CDBG Funds

<b>PUBLIC SERVICES (15% Statutory Cap)</b>	
Age Well Senior Services – Home Delivered Meals Program	\$ 15,600
Families Forward – Transitional Housing Program	\$ 9,000
Human Options – Community Resource Center	\$ 4,000
Serving People in Need – Substance Abuse Rehab Program	\$ 10,000
Share Our Selves – SOS Free Medical and Dental Clinics	\$ 9,000
Youth Employment Service of the Harbor Area – Youth Employment Services	\$ 5,000
<b>SUBTOTAL</b>	<b>\$ 52,600</b>
<b>CAPITAL IMPROVEMENTS (65% of Grant)</b>	
City of Newport Beach – 108 Loan Repayment	\$ 202,486
City of Newport Beach – Sidewalk, Curb and Gutter Improvements	\$ 25,450 <sup>1</sup>
<b>SUBTOTAL</b>	<b>\$ 227,936</b>
<b>PROGRAM ADMINISTRATION (20% Statutory Cap)</b>	
City of Newport Beach – Program Administration	\$ 58,133
Fair Housing Services	\$ 12,000
<b>SUBTOTAL</b>	<b>\$ 70,133</b>
<b>TOTAL</b>	<b>\$ 350,669</b>

<sup>1</sup>An additional \$74,724 will be added to the Sidewalk, Curb and Gutter Improvements Project as a result of a substantial amendment to the FY 2010-2011 and 2011-2012 Action Plans. The \$74,724 will be available as a result of the cancellation of the FY 2010-2011 Utility Assessment District Grant Program (\$65,922) and the FY 2011-2012 Sidewalk, Curb and Gutter Improvements (\$8,802).

## Consultation / Notice of Funding Availability

A Notice of Funding Availability (NOFA) was published on December 22, 2011 in the *Daily Pilot* newspaper to inform interested organizations of the availability of CDBG funds. The NOFA was posted with the CDBG application on the City website and mailed to organizations currently receiving funds as well as those that had expressed interest in the last year. The application deadline was January 26, 2012. Six (6) public service providers, one (1) fair housing provider, and one (1) City Department submitted applications, including:

- Fair Housing Foundation
- Human Options
- Families Forward
- Age Well Senior Services
- Serving People In Need
- Share Our Selves
- Youth Employment Service of the Harbor Area
- City of Newport Beach – Public Works Department

In addition to the NOFA process, the Community Development Department met with the Public Works Department to review community development needs with respect to Americans with Disabilities Act improvements. Community Development Department staff also met with the City's CDBG Consultant to review the applications for eligibility, fulfillment of a HUD National Objective and for conformance with the Strategic Plan.

CDBG funds are allocated herein to meet the following seven (7) HUD priority need categories:

HUD PRIORITY NEED CATEGORIES	2012-2013 FUNDING	2012-2013 PERCENTAGE
Senior Services	\$ 15,600	4%
Special Needs/Non- Homeless	\$ 14,000	4%
Homeless and HIV/AIDS	\$ 9,000	3%
Public Services	\$ 14,000	4%
Public Facilities/Infrastructure	\$ 227,936	65%
Housing & Fair Housing Services	\$ 12,000	3%
Administration	\$ 58,133	17%

The following tables provide a summary of the Strategic Plan objectives as they relate to the proposed activities for the 2012-2013 Action Plan:

**HOUSING**

<b>5-Year Strategy: Expand the supply of affordable rental and homeownership housing opportunities</b>				
<b>Outcome/Objective Statements</b>	<b>Planned Activities</b>	<b>Performance Indicator</b>	<b>Five-Year Goals</b>	<b>2012</b>
<b>Affordability/Decent Affordable Housing</b>	Acquisition of Affordability Covenants on Rental Properties	Housing Units	34	0
	Construction of Multi- Family Affordable Housing Units	Housing Units	68	0

<b>5-Year Strategy: Preserve and improve the existing housing stock and ensure equal access</b>				
<b>Outcome/Objective Statements</b>	<b>Planned Activities</b>	<b>Performance Indicator</b>	<b>Five-Year Goals</b>	<b>2012</b>
<b>Accessibility / Decent Affordable Housing</b>	Section 8 Housing Choice Voucher and Rent-Restricted Units	Housing Units	2,000	400
	Housing Rehabilitation Programs Utility Connection Programs	Housing Units	21	0
	Fair Housing Program	People	1,000	200

**SENIOR SERVICES**

<b>5-Year Strategy: Provide quality supportive services so elderly residents can live as independently as possible</b>				
<b>Outcome/Objective Statements</b>	<b>Planned Activities</b>	<b>Performance Indicator</b>	<b>Five-Year Goals</b>	<b>2012</b>
<b>Accessibility /Suitable Living Environments</b>	General Senior Programs	People	500	100
	Information and Referral Programs			
	Food and Essential Services			
	Senior Transportation Services			

**SPECIAL NEEDS/NON-HOMELESS**

<b>5-Year Strategy: Help persons with special needs live as independently as possible</b>				
<b>Outcome/Objective Statements</b>	<b>Planned Activities</b>	<b>Performance Indicator</b>	<b>Five-Year Goals</b>	<b>2012</b>
<b>Accessibility / Suitable Living Environments</b>	Battered and Abused Spousal Programs  Food & Essential Services  Referral and Case Management Services	People	35	7
	Employment Training and placement for persons with Disabilities			
	Upgrade Public Facilities with ADA Improvements	Public Facilities	2	1
	Substance Abuse Rehabilitation Services	People	40	8

**HOMELESS AND HIV/AIDS**

<b>5-Year Strategy: Support a continuum of services in support of the City's and County's effort to end homeless and improve the quality of life for persons living with HIV/AIDS</b>				
<b>Outcome/Objective Statements</b>	<b>Planned Activities</b>	<b>Performance Indicator</b>	<b>Five-Year Goals</b>	<b>2012</b>
<b>Accessibility / Suitable Living Environments</b>	Homeless Prevention Programs  Transitional Housing  Emergency Shelter to Victims of Domestic Violence	People	500	100
	Transitional Housing and Support Services for Victims of Domestic Violence			
	Case Management and Other Services			

**PUBLIC SERVICES**

<b>5-Year Strategy: Contribute to the well-being of individuals, families, and neighborhoods</b>				
<b>Outcome/Objective Statements</b>	<b>Planned Activities</b>	<b>Performance Indicator</b>	<b>Five-Year Goals</b>	<b>2012</b>
<b>Accessibility / Suitable Living Environments</b>	General Public Service Programs	People	500	100
	Employment and Other Training Programs			
	Food and Essential Services			
	Family Services			
	Health Services			
	Youth Services			

**PUBLIC FACILITIES**

<b>5-Year Strategy: Provide access to local public facilities that contribute to community and neighborhood development</b>				
<b>Outcome/Objective Statements</b>	<b>Planned Activities</b>	<b>Performance Indicator</b>	<b>Five-Year Goals</b>	<b>2012</b>
<b>Sustainability / Suitable Living Environments</b>	Section 108 Loan Repayment – Balboa Village Improvements	Public Facilities	5	1

**HUD Outcome Performance Measurement**

The allocation of CDBG funds amongst the HUD outcome performance measurement system criteria is represented in the following table:

<b>HUD OBJECTIVES</b>	<b>HUD OUTCOMES</b>		
	<b>AVAILABILITY / ACCESSIBILITY</b>	<b>AFFORDABILITY</b>	<b>SUSTAINABILITY</b>
Provide Decent Affordable Housing	3%	-	-
Create Suitable Living Environments	39%	-	58%
Create Economic Opportunities	-	-	-

Improved Availability and/or Accessibility of Decent Affordable Housing is achieved through the City’s CDBG investment in fair housing activities such as education, landlord/tenant counseling, and legal action with the Fair Housing Foundation, which will serve 200 residents this program year.

Increased Availability and/or Accessibility of Suitable Living Environments will be accomplished through the implementation of seven (7) programs that provide an array of services from emergency and transitional services to home-delivered nutritious meals to homebound seniors. These programs will increase the suitable living environment of 540 low/moderate income persons:

- Age Well Senior Services – Home Delivered Meals
- Families Forward – Transitional Housing Program
- Human Options – Community Resource Center
- Serving People in Need (SPIN) – Substance Abuse Treatment
- Share Our Selves – SOS Free Medical and Dental Clinics
- Youth Employment Services - Walk in Service for Youth
- Sidewalk, Curb and Gutter Improvements

Increasing the Availability and/or Accessibility of Economic Opportunities is an on-going endeavor as the City continues to eliminate blight, improve deteriorated properties and preserve the community infrastructure in order to provide economic empowerment in areas such as Balboa Village. Improvements in Balboa Village ultimately improve economic opportunities for low-income persons. 2012-2013 CDBG funds will be used to repay the debt on a prior Section 108 loan that was used to improve the Balboa Village area.

### **Evaluation of Past Performance**

In September 2011, the City submitted its first Consolidated Annual Performance and Evaluation Report (CAPER) of the 2010-2014 Consolidated Plan period. The CAPER covered six (6) activities implemented during the 2010-2011 program year. During the 2010-2011 program year, considerable progress was made toward the fulfillment of the five-year Strategic Plan objectives. The City is on target to meet or exceed each goal.

To date, there are two (2) planned activities that have not realized their potential:

- The 2010-2011 Utility Connection Grant Program was made available to low-income property owners within the City's underground utility assessment districts. This program offered one-time \$5,000 maximum grants to assist households at or below 50% of area median income with the expense associated with connecting to newly-undergrounded utilities. From July 1, 2010 to present, eight (8) households applied for the grant; however, none of the projects resulted in the issuance of a grant. At this time, Public Works reports that the connection phase of the undergrounding districts has been completed. No CDBG funds will be expended on this activity.
- Due to insufficient funding, the 2011-2012 Sidewalk, Curb and Gutter Improvements project will not be implemented. 2011-2012 funds will not be expended on this activity.

A substantial amendment to the respective Action Plans to cancel these two (2) activities is being processed concurrent with this Action Plan. The substantial amendment will consolidate and reprogram \$74,724 for use by the Public Works Department to implement the new 2012-2013 Sidewalk, Curb and Gutter Improvements Project.

**B. Citizen Participation 91.200 and 91.220(b)**

*2. Provide a summary of the citizen participation and consultation process (including efforts to broaden public participation in the development of the plan).*

In compliance with the City's approved Citizen Participation Plan and in conformance with the Consolidated Plan implementing regulation 24 CFR 91.105, a Public Notice was published to solicit public review and comment pertaining to the Draft 2012-2013 Action Plan. Refer to Appendix "C" for proof of publication.

The Draft Action Plan was made available to the general public for a minimum period of 30 days prior to a public hearing before the City Council in order to provide residents with an opportunity to review the document prior to its approval by the City Council and submittal to HUD. The public review and comment period ran from March 2J, 2012 to T æ Å 2012. [Insert public comments received during the public review and comment period or during the Public Hearing.]

The Draft Action Plan was available for public review and comment on the City website and at the following locations:

City Clerk's Office  
3300 Newport Blvd.  
Newport Beach, CA 92663

Community Development Department  
3300 Newport Blvd.  
Newport Beach, CA 92663

City of Newport Beach – Central Library  
1000 Avocado Avenue  
Newport Beach, CA 92660

*2.a. Based on the jurisdiction's current citizen participation plan, provide a summary of the citizen participation process used in the development of the consolidated plan. Include a description of actions taken to encourage participation of all its residents, including the following:*

*2.a.1 Low- and moderate-income residents where housing and community development funds may be spent.*

The citizen participation process used in the development of the 2010-2014 Consolidated Plan was designed to encourage the participation of all residents including low- and moderate-income residents, residents of low- and moderate-income neighborhoods, members of minority groups, persons with limited English proficiency, and persons with disabilities.

The process included an extensive public consultation and data gathering process that commenced with a widely-disseminated resident survey that was available at locations throughout the City including but not limited to the City Clerk's Office, Community Development Department, Public Library and City website. The survey was broken down into seven (7) sections, including Community Facilities, Community Services, Infrastructure, Neighborhood Services, Special Needs Services, Business and Jobs, and Housing. Residents were asked to rate the level of need for a wide variety of items under each section. A Community meeting to discuss community needs with residents and stakeholders was held on Wednesday August 26, 2009 in the City Council Chambers. The time and location was selected to make it as convenient to the public as possible, particularly for potential beneficiaries of program activities. . The results of the resident survey and the discussion with residents and stakeholders contributed to the development of the Strategic Plan objectives that guide current housing and community development funding decisions.

The process also included direct consultation with a wide variety of public, private, non-profit sector stakeholders regarding housing and community development needs in the community—particularly those of low- and moderate-income residents eligible to benefit from activities that may be funded with CDBG. This consultation process focused and strengthened the Strategic Plan.

To meet the CDBG regulatory requirements pertaining to citizen participation, a 30-day public review and comment period commenced on March 20, 2010 to allow residents an opportunity to obtain and review the draft copy of the Consolidated Plan. The Draft Consolidated Plan was available for review at the following places:

- City of Newport Beach Community Development Department
- City Clerk's Office
- Newport Beach Public Library
- City website

As required by HUD, adjacent cities were notified by mail of the availability of the draft Consolidated Plan on the City's website. The cities notified include Costa Mesa, Laguna Beach, Huntington Beach and Irvine.

***2.a.2 Minorities and non-English speaking persons, as well as persons with disabilities.***

The City is committed to the participation of minorities, non-English speaking persons, and persons with disabilities in the Consolidated Plan process, including the development of each Action Plan and CAPER. Wherever a significant number of persons speak and read a primary language other than English, translation services can be made available. Residents may request translation services at public meetings and such services may be provided as available provided that they are requested at least 72 hours prior to the public meeting. Program documents may also be provided in an accessible format upon request.

***2.a.3 Local and regional institutions, the Continuum of Care, and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, community and faith-based organizations).***

As part of its research on the needs of low-income residents and in the development of strategies to address these needs, the City consulted with local and regional institutions, the Continuum of Care and other organizations including but not limited to businesses, developers, nonprofit organizations, philanthropic organizations, community and faith-based organizations. The organizations consulted include:

- OC Partnership (Continuum of Care Lead Agency)
- Orange County Housing and Community Services Department (HCS)
- Rebuilding Together, Orange County
- Fair Housing Council of Orange County
- Mercy House
- Orange Coast Interfaith
- Wise Place
- Human Options
- Families Forward
- Serving People in Need – SPIN
- South County Senior Services
- OASIS Senior Center
- Seaview Lutheran Plaza
- CARING Housing Ministries
- Goodwill of Orange
- Habitat for Humanity
- Western Community Housing
- H.O.M.E.S., Inc.
- California Corporation on Disability Access
- Orange County Housing Authority
- Kennedy Commission

***2.a.4 Residents of public and assisted housing developments and recipients of tenant-based assistance.***

No public housing is located within the city limits. Residents receiving tenant-based Section 8 Housing Choice Vouchers occupy private housing throughout the community and are encouraged to participate in the process similar to all residents.

***2.a.5 Residents of targeted revitalization areas.***

The City does not have specific targeted revitalization areas for the CDBG program.

***2.b. Identify agencies, groups, and organizations that participated in the process. This should reflect consultation requirements regarding the following:***

***2.b.1 General §91.100 (a)(1) - Consult with public and private agencies that provide health services, social and fair housing services (including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, homeless persons) during the preparation of the plan.***

In the development of the Consolidated Plan, the City reached out to a wide variety of stakeholders involved in the delivery of health services, social and fair housing services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families and homeless persons. The following stakeholders were consulted:

- Age Well Senior Services
- Fair Housing Foundation
- Families Forward
- Human Options
- Serving People In Need
- Share Our Selves
- Youth Employment Service of the Harbor Area
- City of Newport Beach – Public Works Department
- City of Newport Beach – Community Development Department
- City of Newport Beach – OASIS Senior Center

The City also reviewed its compliance with HUD Fair Housing and Equal Opportunity requirements as part of the 2010-2015 Orange County Regional Analysis of Impediments to Fair Housing Choice. Based on the results of the analysis, the City does not have any identified impediments to fair housing choice and will continue to provide funds to the Fair Housing Foundation to provide fair housing and landlord-tenant mediation services to all residents.

*2.b.2 Homeless strategy and resources to address needs of homeless §91.100 (a)(2) – Consult with continuum of care, public and private agencies that address the housing, health, social services, victim services, employment, or education needs of low-income persons, homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) and person at risk of homelessness; publicly funded institutions and systems of care that may discharge persons into homelessness (such as health-care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions), and business and civic leaders.*

In conducting the homeless needs assessment component of the 2010-2014 Consolidated Plan and developing strategies to address the needs of homeless, the City consulted with the following organizations:

- OC Partnership (Continuum of Care Lead Agency)
- Orange County Housing and Community Services Department (HCS)
- Rebuilding Together, Orange County
- Fair Housing Council of Orange County
- Mercy House
- Orange Coast Interfaith
- Wise Place
- Human Options
- Families Forward
- Serving People in Need – SPIN
- South County Senior Services
- OASIS Senior Center
- Seaview Lutheran Plaza
- CARING Housing Ministries
- Goodwill of Orange
- Habitat for Humanity
- Western Community Housing
- H.O.M.E.S., Inc.
- California Corporation on Disability Access
- Orange County Housing Authority
- Kennedy Commission

In addition to these consultations, the City reviewed recent PHA Plans provided by the Orange County Housing Authority as well as the most recent HUD SuperNOFA for McKinney-Vento homeless assistance in order to ensure consistency with the regional plan to address homelessness.

While no emergency shelter or transitional housing facilities are located in Newport Beach, the provision of shelter is a priority for the City. Although homelessness may not

be as visible in Newport Beach as it is in other communities, the City views homelessness as an important regional issue. The City will continue to work with the Orange County Continuum of Care to best meet the needs of homeless persons and those at risk of homelessness. In FY 2012-2013 the City will fund the following activities to address the needs of homeless persons and those at-risk of becoming homeless:

- Families Forward - Transitional Housing Program
- Human Options - Community Resource Center
- Serving People In Need
- Share Our Selves

*2.b.3 Metropolitan planning §91.100 (a)(5) -- Consult with adjacent units of general local government, including local government agencies with metropolitan-wide planning responsibilities, particularly for problems and solutions that go beyond a single jurisdiction, i.e. transportation, workforce development, economic development, etc.*

The City of Newport Beach has appointed representatives<sup>2</sup> to joint governmental committees engaged in and/or responsible for local and regional planning:

- Growth Management Area 8 Joint Powers Authority
- Hazardous Waste Material Joint Powers Authority
- Inter-City Liaison Committee
- League of California Cities
- Orange County Coastal Coalition
- Orange County Housing Commission Advisory Committee
- Santa Ana River Crossing (SARX) Study Policy Advisory Committee
- Santa Ana River Flood Protection Agency
- Watershed Executive Committee
- Association of Orange County Cities
- Orange County Council of Governments (OCCOG)
- Orange County Sanitation District (OCSD)
- Orange County Vector Control District Board of Trustees
- San Joaquin Hills Transportation Corridor Agency Board of Directors
- Southern California Association of Governments (SCAG)

*2.b.4 HOPWA §91.100 (b)-- Largest city in EMSA consult broadly to develop metropolitan-wide strategy for addressing needs of persons with HIV/AIDS and their families.*

The City of Newport Beach is not the largest city in the EMSA and does not receive HOPWA funds.

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<sup>2</sup> Participation determined based on minutes of January 10, 2012 City Council Meeting, Item No. 16.

**2.b.5 Public housing §91.100 (c) -- Consult with the local public housing agency concerning public housing needs, planned programs, and activities.**

The City supports the efforts of the Orange County Housing Authority (OCHA) to maximize the use of Section 8 funds and other resources. There are currently thirty-one (31) OCHA participating jurisdictions, including Newport Beach. Representatives from the participating jurisdictions meet at a minimum quarterly, often times monthly, as the Cities Advisory Committee to assist the Orange County Board of Supervisors and the OCHA staff in accomplishing public housing goals. Newport Beach attends the meetings regularly and provides input on the OCHA Annual Plan and Administrative Plans. Although there are currently no public housing units within the city limits, the City is committed to assisting OCHA in expanding affordable housing opportunities for Section 8 Housing Choice Voucher recipients and ensuring that OCHA goals are consistent with the City’s Consolidated Plan and Housing Element.

**3. Provide a summary of citizen comments or views on the plan.**

The public review and comment period for the Draft Action Plan began on March 2J, 2012 and concluded with a public hearing before the City Council on T æ Ì , 2012. [Insert public comments received during the public review and comment period or during the Public Hearing.]

**4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.**

Public comments were accepted from all residents during the public review and comment period.

**C. Resources 91.220(c)(1)) and (c)(2)**

**5. Identify the federal, state, and local resources (including program income) the jurisdiction expects to receive to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.**

The City will receive \$350,669 in CDBG funds for the 2012-2013 program year.

SOURCE	AMOUNT
2012-2013 CDBG Entitlement	\$ 350,669
Unallocated CDBG Funds (Prior Year)	\$ 0
CDBG Program Income	\$ 0
All other forms of CDBG	\$ 0
<b>TOTAL</b>	<b>\$ 350,669</b>

None of the former, current or proposed CDBG activities are expected to generate program income. Additionally, the City does not receive Section 8 funds directly. The Orange County Housing Authority administers the Section 8 Housing Choice Voucher

program locally. The City will consider the use of other state and local resources for activities that meet the objectives identified in the Strategic Plan.

In prior years, the City received CDBG-R and Energy Efficiency and Conservation Block Grant (EECBG) funds under the American Recovery and Reinvestment Act (ARRA). The City will continue to pursue these funding sources to implement activities consistent with the objectives identified in the Strategic Plan.

**6. *Explain how federal funds will leverage resources from private and non-federal public sources, including how matching requirements of HUD programs will be satisfied.***

The CDBG grants awarded to seven (7) non-profit public service subrecipients as part of this Action Plan will be used in conjunction with other private and local funds to support services that benefit low- and moderate-income residents. The City's annual allocation of CDBG funds is insufficient to meet the funding needs of even one (1) of the public service organizations included in this Action Plan; however, each organization's resourcefulness and ability to leverage a wide variety of resources permits low- and moderate-income residents to benefit from a wide variety of services designed to ensure self-sufficiency and to combat homelessness and poverty.

There are no matching requirements for CDBG.

## **D. Annual Objectives 91.220(c)(3)**

***\*If not using the CPMP Tool: Complete and submit Table 3A. If using the CPMP Tool: Complete and submit the Summary of Specific Annual Objectives Worksheets or Summaries.xls.***

Please refer to Appendix "E" to review the City's Summary of Specific Annual Objectives Worksheets in CPMP format.

**7. *Provide a summary of specific objectives that will be addressed during the program year.***

HUD's outcome performance measurement framework is comprised of three (3) objectives and three (3) outcomes.

### **Objectives**

There are three (3) objectives that originate from the statutory purposes of the formula grant programs, including:

- **Creating a suitable living environment.** In general, this objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
- **Provide decent affordable housing.** The activities that typically would be found under this objective are designed to cover a wide range of housing possibilities under CDBG. This objective focuses on housing programs to meet individual,

family or community housing needs rather than issues concerning public services or facilities as would be included above under creating a suitable living environment.

- **Creating economic opportunities.** This objective applies to the types of activities related to economic development, commercial revitalization, or job creation.

## Outcomes

There are three (3) outcomes that reflect what the grantee seeks to achieve through the inclusion of each activity in the Action Plan, including:

- **Availability/Accessibility.** This outcome category applies to activities that benefit families and individuals. The national objectives that apply to this outcome are Low- and Moderate-Income Limited Clientele and Low- and Moderate-Income Jobs.
- **Affordability.** This outcome category applies to activities that create or maintain affordable housing. The National Objective that applies to this outcome is Low- and Moderate-Income Housing.
- **Sustainability.** This outcome applies to activities that improve neighborhoods or communities. The National Objectives that apply to this outcome are Addressing Slums or Blight on an Area Basis, Addressing Slums and Blight on a Spot Basis, Serving a Low- and Moderate-income Area, and Urgent Need.

The seven (7) specific objectives of the 2010-2014 Strategic Plan are listed below. Where a particular goal will be addressed during the program year, a specific activity is included as a bullet point below its assigned goal. For more information, refer to Appendix "B" to review the City's CDBG-funded activities or refer to Appendix "E" to review the City's Summary of Specific Annual Objectives Worksheets. Both appendices are provided in HUD's CPMP format.

## Housing

Expand the supply of affordable rental and homeownership housing opportunities

**Outcome:** Affordability

**Objective:** Decent Affordable Housing

Preserve and improve the existing housing stock and ensure equal access

**Outcome:** Availability/Accessibility

**Objective:** Decent Affordable Housing

- Section 8 Housing Choice Vouchers (Orange County Housing Authority)
- Fair Housing Program (Fair Housing Foundation)

## Senior Services

Provide quality supportive services so elderly residents can live independently

- Outcome:** Availability/Accessibility      **Objective:** Suitable Living Environment
- Home Delivered Meals (Age Well Senior Services)

### Special Needs / Non-Homeless

Help persons with special needs live as independently as possible

- Outcome:** Availability/Accessibility      **Objective:** Suitable Living Environment
- Community Resource Center (Human Options)
  - Substance Abuse Rehabilitation Services (Serving People In Need)
  - Sidewalk, Curb and Gutter Improvements (Public Works)

### Homeless and HIV/AIDS

Support a continuum of services in support of the City's and County's efforts to end homelessness and improve the quality of life for persons living with HIV/AIDS

- Outcome:** Availability/Accessibility      **Objective:** Suitable Living Environment
- Transitional Housing Program (Families Forward)

### Public Services

Contribute to the well-being of individuals, families, and neighborhoods

- Outcome:** Availability/Accessibility      **Objective:** Suitable Living Environment
- SOS Free Medical and Dental Clinics (Share Our Selves)
  - Walk in Service for Youth Program (Youth Employment Service)

### Public Facilities

Provide access to local public facilities that contribute to community and neighborhood development

- Outcome:** Availability/Accessibility      **Objective:** Suitable Living Environment
- Section 108 Loan Repayment (City of Newport Beach)

**E. Description of Activities 91.220(d) and (e)**

*\*If not using the CPMP Tool: Complete and submit Table 3C. If using the CPMP Tool: Complete and submit the **Projects Worksheets**.*

**8. Provide a summary of the eligible programs or activities that will take place during the program year to address the priority needs and specific objectives identified in the strategic plan, the number and type of families that will benefit from the proposed activities, proposed accomplishments, and target date for the completion of the activity. Describe the outcome measures for activities in accordance with Federal Register Notice dated March 7, 2006, i.e., general objective category (decent housing, suitable living environment, economic opportunity) and general outcome category (availability/accessibility, affordability, sustainability).**

The following activities will be implemented during the program year to address the priority needs specific objectives identified in the strategic plan:

**Housing**

**Fair Housing Services – Fair Housing Foundation**

The project will provide fair housing education, counseling, and enforcement services to current or potential Newport Beach residents, coupled with landlord/tenant counseling services.

<b>Priority Need/Goal:</b>	<b>Housing</b> - Ensure universal access to fair housing choice within the City
<b>Specific Objective:</b>	DH-1
<b>Objective/Outcome:</b>	Availability/Accessibility of Decent Housing
<b>Accomplishment:</b>	200 People
<b>Budget:</b>	\$12,000
<b>Funding Source:</b>	CDBG
<b>Completion Date:</b>	June 30, 2013

**Senior Services**

**Home-Delivered Meals – Age Well Senior Services**

Age Well Senior Services will provide home-delivered meals to homebound senior citizens (62 years or older) who are unable to prepare meals for themselves due to age, illness, or disability. CDBG funds will be used to pay for a portion of the salary of home-delivered meal staff.

<b>Priority Need/Goal:</b>	<b>Senior Services</b> - Increase and improve supportive services to elderly residents through senior programs
<b>Specific Objective:</b>	SL-1
<b>Objective/Outcome:</b>	Availability/Accessibility of Suitable Living Environment
<b>Accomplishment:</b>	100 People
<b>Budget:</b>	\$15,600
<b>Funding Source:</b>	CDBG
<b>Completion Date:</b>	June 30, 2013

### Special Needs/Non-Homeless

#### Human Options – Community Resource Center

Human Options Program will provide a wide variety of counseling and educational programs to help victims and their family members deal with the effects of domestic violence. CDBG funds will be used to pay for a portion of the salaries of staff that provide counseling and case management services.

<b>Priority Need/Goal:</b>	<b>Special Needs/Non-Homeless</b> – Increase supportive services for battered and abused persons due to domestic violence.
<b>Specific Objective:</b>	SL-1
<b>Objective/Outcome:</b>	Availability/Accessibility of Suitable Living Environment
<b>Accomplishment:</b>	7 People
<b>Budget:</b>	\$4,000
<b>Funding Source:</b>	CDBG
<b>Completion Date:</b>	June 30, 2013

#### Substance Abuse Treatment Program – Serving People in Need (SPIN)

SPIN provides access to substance abuse recovery to those least able to afford it - the homeless and low income. These individuals cannot otherwise afford treatment. Case management includes: counseling, supplemental employment services, medical assistance, and legal assistance. CDBG funds will be used to pay for personnel costs to implement this program.

<b>Priority Need/Goal:</b>	<b>Special Needs/Non-Homeless</b> - Increase supportive services for persons suffering from substance abuse
<b>Specific Objective:</b>	SL-1
<b>Objective/Outcome:</b>	Availability/Accessibility of Suitable Living Environment
<b>Accomplishment:</b>	8 People
<b>Budget:</b>	\$10,000
<b>Funding Source:</b>	CDBG
<b>Completion Date:</b>	June 30, 2013

### **Sidewalk, Curb and Gutter Improvements – City of Newport Beach**

This project will provide improvements to repair concrete ADA access pathways and other ADA improvements citywide.

<b>Priority Need/Goal:</b>	<b>Special Needs/Non-Homeless</b> - Increase accessibility of persons with disabilities to public facilities.
<b>Specific Objective:</b>	SL-1
<b>Objective/Outcome:</b>	Availability/Accessibility of Suitable Living Environment
<b>Accomplishment:</b>	1 Public Facility
<b>Budget:</b>	\$25,450 <sup>3</sup>
<b>Funding Source:</b>	CDBG
<b>Completion Date:</b>	June 30, 2013

<sup>3</sup> An additional \$74,724 will be added to the Sidewalk, Curb and Gutter Improvements Project as a result of a substantial amendment to the FY 2010-2011 and 2011-2012 Action Plans. The \$74,724 will be available as a result of the cancellation of the FY 2010-2011 Utility Assessment District Grant Program (\$65,922) and the FY 2011-2012 Sidewalk, Curb and Gutter Improvements (\$8,802).

**Homeless and HIV/AIDS**

**Transitional Housing Program – Families Forward**

The Transitional Housing program assists homeless families to regain stability and self sufficiency. The target population is homeless families with children. The program provides case management and supportive services to households residing in Families Forward transitional housing units. CDBG funds will be use to pay for a portion of the salary of a case manager.

<b>Priority Need/Goal:</b>	<b>Homeless</b> - Improve services for homeless persons and prevent those at-risk of becoming homeless from losing their housing.
<b>Specific Objective:</b>	SL-1
<b>Objective/Outcome:</b>	Availability/Accessibility of Suitable Living Environment
<b>Accomplishment:</b>	100 People
<b>Budget:</b>	\$9,000
<b>Funding Source:</b>	CDBG
<b>Completion Date:</b>	June 30, 2013

**Public Services**

**SOS Free Medical and Dental Clinics – Share Our Selves (SOS)**

Share Our Selves will provide primary/urgent care on a daily walk-in basis, chronic care, and specialty care by appointment to uninsured Orange County residents and patients in the County MSI Program. In addition, SOS provides bridge medical care to patients who qualify for medical insurance programs and are waiting to be placed in an appropriate medical home or who will not qualify but who reside far from SOS and therefore need to establish a medical home closer to home. Full scope primary care/urgent care clinics are a commitment to true open access for those lacking a more traditional medical home.

<b>Priority Need:</b>	<b>Public Services</b> - Increase accessibility to family and health services for the purpose of creating living environments
<b>Specific Objective:</b>	SL-1
<b>Objective/Outcome:</b>	Availability/Accessibility of Suitable Living Environment
<b>Accomplishment:</b>	100 People

**Budget:** \$9,000  
**Funding Source:** CDBG  
**Completion Date:** June 30, 2013

**Walk in Service for Youth Program – Youth Employment Service of the Harbor Area**

The Walk in Service for Youth Program will provide effective employment related services to youth ages 16-22 from low- and moderate-income households. Program services are provided by professional staff that hold bachelor's degrees and have at least five (5) years of experience, as well as from trained volunteers.

**Priority Need:** **Public Services** - Increase availability of employment and other training programs  
**Specific Objective:** SL-1  
**Objective/Outcome:** Availability/Accessibility of Suitable Living Environment  
**Accomplishment:** 25 People  
**Budget:** \$5,000  
**Funding Source:** CDBG  
**Completion Date:** June 30, 2013

**Public Facilities**

**Section 108 Loan Repayment - City of Newport Beach**

Funds will be used to repay the City's Section 108 Loan. The loan was used to partially fund public improvements to the Balboa Target Area totaling \$8 million. The scope of work includes the Balboa Village Pedestrian and Streetscape Plan, Street Improvements to Balboa Blvd., Pier Parking Lot, and Pier Plaza and Lot A connecting access to Main Street.

**Priority Need/Goal:** **Public Facilities** – Preserve community infrastructure in order to provide economic empowerment in targeted neighborhoods.  
**Specific Objective:** SL-3  
**Objective/Outcome:** Sustainability of Suitable Living Environment  
**Accomplishment:** 1 Public Facility (Completed)

<b>Budget:</b>	\$202,486
<b>Funding Source:</b>	CDBG
<b>Completion Date:</b>	June 30, 2013

Additional information for each individual project can be found on the CPMP project worksheets in Appendix “B”.

## **F. Geographic Distribution/Allocation Priorities 91.220(d) and (f)**

*9. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.*

### **Geographic Distribution**

All CDBG funded public service activities will be available to residents throughout the city based on income and other eligibility criteria. These activities are targeted toward low- and moderate-income residents or to groups presumed to be of low- and moderate- income.

Public facility improvement activities such as parks, facilities, community centers and street improvements may be qualified on an area basis provided that they serve an identified geographic area comprised of census tract block groups where at least 51% of the households earn 80% or less of the area median income adjusted for household size. This is known as low- and moderate-income area benefit National Objective. However, the CDBG regulations provide an exception criteria for grantees that have very few or no census tract block groups that meet the 51% composition requirement. For these grantees, HUD provides a lower threshold based on a statutory calculation performed by HUD and published on the HUD website. For the 2012-2013 program year, the exception threshold for Newport Beach requires that a block group has 29.26% of its households earning 80% or less of the area median income adjusted for household size. Based on this criterion, 19 of the 93 block groups in the City qualify for area benefit activities. These areas are identified on the map included in Appendix “D”.

The Sidewalk, Curb and Gutter Improvements activity included in this Action Plan is an example of an activity that would qualify on an area basis. However, the scope of work for the activity is to provide ADA improvements; therefore, the activity will primarily serve disabled persons who are presumed under the CDBG regulations to be low- and moderate-income limited clientele.

### **Distribution Amongst Priority Needs**

CDBG funds may be used to meet a wide variety of needs. The City established local priority needs based on the housing market analysis and other research conducted as part of the 2010-2014 Consolidated Plan. The goals listed in the Strategic Plan section of this document are the result of that research. The City gives priority to projects and programs that will pursue the goals listed in the strategic plan. The table below illustrates how the City will use the 2012-2013 CDBG allocation to meet the HUD-mandated priority need categories:

HUD PRIORITY NEED CATEGORIES	2012-2013 FUNDING	2012-2013 PERCENTAGE
Senior Services	\$ 15,600	4%
Special Needs/Non- Homeless	\$ 14,000	4%
Homeless and HIV/AIDS	\$ 9,000	3%
Public Services	\$ 14,000	4%
Public Facilities/Infrastructure	\$ 227,936	65%
Housing & Fair Housing Services	\$ 12,000	3%
Administration	\$ 58,133	17%

***10. Describe the reasons for the allocation priorities, the rationale for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) during the next year, and identify any obstacles to addressing underserved needs.***

The City developed a community needs assessment as part of the 2010-2014 Consolidated Plan. The needs assessment includes quantitative and statistical research, resident survey results, and input from local non-profits and service agencies.

Based on the needs assessment, the City compiled a list of goals and objectives to meet the community's needs in a Strategic Plan. The objectives address housing, homeless, and other community development needs. A summary of the current strategic plan is included in this Plan. Together, the community needs assessment and the Strategic Plan from the Consolidated Plan.

### **Meeting Underserved Needs**

The primary underserved need in the community is affordable housing. The key obstacles to addressing this underserved need include a lengthy and complex housing and community development process, the lack of developable sites, high land costs and limited funding. Other obstacles to affordable housing development include NIMBY-ism (Not in My Backyard), lack of organizational capacity, and lack of available funding.

In response, the City has adopted policies to overcome some of these obstacles. For example, the City encourages affordable housing production by providing density bonuses to interested developers and through inclusionary zoning requirements. The City also works closely with affordable housing developers to expedite the permitting process in order to cut costs. As indicated in the Strategic Plan, the City intends to acquire affordability covenants on approximately 34 rental units toward the end of this

Consolidated Plan cycle and also intends to secure affordability covenants on 64 new affordable multi-family rental units.

**G. Annual Affordable Housing Goals 91.220(g)**

*\*If not using the CPMP Tool: Complete and submit Table 3B Annual Housing Completion Goals. If using the CPMP Tool: Complete and submit the Table 3B Annual Housing Completion Goals.*

TABLE 3B ANNUAL HOUSING COMPLETION GOALS					
ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)	Annual Expected Number Completed	Resources used during the period			
		CDBG	HOME	ESG	HOPWA
Acquisition of existing units	0				
Production of new units	0				
Rehabilitation of existing units	0				
Rental Assistance	400 <sup>4</sup>				
<b>Total Sec. 215 Rental Goals</b>	<b>400</b>				
<b>ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)</b>					
Acquisition of existing units	0				
Production of new units	0				
Rehabilitation of existing units	0				
Homebuyer Assistance	0				
<b>Total Sec. 215 Owner Goals</b>	<b>0</b>				
<b>ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)</b>					
Homeless	0				
Non-Homeless	0				
Special Needs	0				
<b>Total Sec. 215 Affordable Housing</b>	<b>0</b>				
<b>ANNUAL HOUSING GOALS</b>					
Annual Rental Housing Goal	400				
Annual Owner Housing Goal	0				
<b>Total Annual Housing Goal</b>	<b>400</b>				

<sup>4</sup> Section 8 Housing Choice Vouchers provided through the Orange County Housing Authority.

**11. Describe the one-year goals for the number of homeless, non-homeless, and special-needs households to be provided affordable housing using funds made available to the jurisdiction and one-year goals for the number of households to be provided affordable housing through activities that provide rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units using funds made available to the jurisdiction. The term affordable housing shall be defined in 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership.**

The one-year goal for the number of households to be provided affordable housing through activities that provide rental assistance is 400, accounting for the number of Section 8 Housing Choice Vouchers that are estimated to be utilized within the City. These vouchers are administered by the Orange County Housing Authority.

No affordable housing production, rehabilitation or acquisition is expected during the 2012-2013 program year. As indicated in the Strategic Plan, the City intends to acquire affordability covenants on approximately 34 rental units toward the end of this Consolidated Plan cycle and also intends to secure affordability covenants on 64 new affordable multi-family rental units.

## **H. Public Housing 91.220(h)**

**12. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.**

### **Improve Public Housing**

As stated in the local housing goal in the section 2.b.5, the City supports the efforts of the Orange County Housing Authority (OCHA) to maximize the use of Section 8 funds and other resources. There are currently thirty-one (31) OCHA participating jurisdictions, including Newport Beach. Representatives from the participating jurisdictions meet at a minimum quarterly, often times monthly, as the Cities Advisory Committee to assist the Orange County Board of Supervisors and the OCHA staff in accomplishing public housing goals. Newport Beach attends the meetings regularly and provides input on the OCHA Annual Plan and Administrative Plans. Although there are currently no public housing units in Newport Beach, the City is committed to assisting OCHA in expanding affordable housing opportunities within the City limits for Section 8 Voucher recipients and ensuring OCHA goals are consistent with the City's Consolidated Plan and Housing Element.

**13. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.**

The Orange County Housing Authority is not designated as "troubled."

## I. Homeless and Special Needs 91.220(i)

**14. Describe, briefly, the jurisdiction's plan for the investment and use of available resources and one-year goals for reducing and ending homelessness.**

### Discharge Planning & Ending Chronic Homelessness

The Orange County Housing and Community Services Department (HCS) and the Orange County Partnership are two (2) of three (3) lead agencies that facilitate the year round Continuum of Care planning activities, including coordination of discharge planning services throughout Orange County and other actions steps to end chronic homelessness. Under the direction of HCS, the OC Partnership exists to develop a countywide system that nurtures and strengthens the emergency shelter network system by removing homeless persons from the streets to more viable living accommodations. It also aims to build a program that offers homeless persons the opportunity to reintegrate as contributing members of the community.

For 2012-2013, the City will provide CDBG funds to Families Forward, a non-profit transitional housing provider.

**15. Describe specific action steps for reducing and ending homelessness that (i) reach out to homeless persons (especially unsheltered persons) and assessing their individual needs; (ii) address emergency shelter and transitional housing needs; (iii) help homeless persons (especially persons that are chronically homeless, families with children, veterans, and unaccompanied youth) make the transition to permanent housing and independent living.**

While no emergency shelter or transitional housing facilities are located within Newport Beach, the City will work with agencies in the region to address homelessness. In FY 2012-2013 the City will provide CDBG funds to Families Forward, a local non-profit organization that reaches out to homeless persons, assesses their individual needs, and provides transitional housing to families with children.

**16. Homelessness Prevention—Describe planned action steps for reducing ending homelessness that help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to be discharged from publicly funded institution and systems of care or those receiving assistance from public or private agencies that address housing, health, social service, employment, education or youth needs.**

Almost all of the City's funded programs assist low-income individuals and families to increase or maintain their self-sufficiency. For example, the Age Well Senior Services' Mobile Meals Project supports self-sufficiency of seniors and persons with disabilities. In FY 2012-2013, the City will provide CDBG funds to the following activities that directly contribute to the reduction of poverty:

- |                            |                                |
|----------------------------|--------------------------------|
| • Age Well Senior Services | Home Delivered Meals           |
| • Human Options            | Community Resource Center      |
| • Serving People In Need   | Substance Abuse Rehabilitation |
| • Families Forward         | Transitional Housing Program   |

With respect to discharge coordination, the primary component of this effort is to coordinate how persons from various institutions are discharged so that people aren't released into homelessness or unsuitable living environments. HCS and the OC Partnership will work with hospitals, homeless service providers, mental health institutions, public safety, and others to develop discharge policies that help alleviate homelessness and not contribute to the problem. The City will participate in the development and implementation of the policies.

HUD defines a chronic homeless person as an individual who:

- Is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least one year or on at least four separate occasions in the last 3 years, where each homeless occasion was at least 15 days; and can be diagnosed with one or more of the following conditions: substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability; or
- An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria in paragraph (1) before entering that facility; or
- A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1), including a family whose composition has fluctuated while the head of household has been homeless. an unaccompanied homeless individual with a disabling condition who has either been continuously homeless for a year or more, or has had a least four episodes of homelessness in the past three (3) years.

The City will continue working with the OC Partnership and HCS to implement the following action steps, as part of the countywide effort to end chronic homelessness, including:

- *Single point of entry application* which streamlines the entry process for homeless persons into the countywide continuum of care system. The common application makes it easier for homeless persons, especially the chronic homeless, to access services.
- *Homeless court program* which enables chronic homeless persons to resolve outstanding legal issues on the condition of enrollment in substance recovery programs, mental health treatment, supportive services, and/or shelter/housing programs.

- *Discharge planning* as previously mentioned which ensures chronic homeless leaving County jails or approved medical centers are not released into non-suitable living situations. The discharge plan also links chronic homeless persons to appropriate substance abuse, mental health treatment and housing services.
- *Orange County client management information system (CMIS)*, a countywide database that enables providers to share information to coordinate services for chronic homeless and homeless who are dually diagnosed. CMIS also helps identify chronic homeless so that providers can tailor supportive services to meet individual needs. The system reduces intake and processing time for those homeless persons who frequently utilize services in the countywide continuum of care.
- *Society of Saint Vincent DePaul's Emergency Shelter Grant (ESG)* funds which provide case management and supportive services to hard to reach chronic homeless who utilize the Winter Amory Program. Homeless persons are linked to transitional housing, permanent supportive housing, and/or supportive services.
- *Development of a countywide single point of access to mainstream funding application forms* that will make it easier for homeless persons and providers to access financial resources to respond to homelessness.
- *Quarterly meetings of the Continuum of Care Forum* where providers and funders can maintain dialogue on ways to improve the continuum of care for homeless persons throughout Orange County.

***17. Describe specific activities the jurisdiction plans to undertake to address the housing and supportive service needs of persons who are not homeless (elderly, frail elderly, persons with disabilities, persons with HIV/AIDS, persons with alcohol or other substance abuse problems).***

Seniors are the largest and fastest growing “special need” population in Newport Beach. The City will provide support to seniors to enable them to remain independent. In FY 2012-2013, the City will provide CDBG funds to Age Well Senior Services, Inc. to manage and administer the Hoag Hospital Mobile Meals Program. This program delivers nutritious meals to residents who are homebound due to age, disability, or illness. This service allows seniors who may otherwise become institutionalized remain in their homes and maintain their self-sufficiency.

## **J. Barriers to Affordable Housing 91.220(j)**

***18. Describe the actions that will take place during the next year to remove barriers to affordable housing.***

To remove barriers to affordable housing, the City will:

- Monitor all regulations, ordinances, departmental processing procedures, and residential development fees to ensure these requirements do not excessively constrain affordable residential development.
- Continue to offer density bonus incentives for the development of affordable housing pursuant to state density bonus requirements and the City's General Plan Housing Element.
- Provide CDBG funds to the Fair Housing Foundation for fair housing and landlord-tenant mediation services to ensure that fair housing opportunities are available to all residents.

## **K. Other Actions 91.220(k)**

*19. Describe the actions that will take place during the next year to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce the number of housing units containing lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, enhance coordination between public and private agencies (see 91.215(a), (b), (i), (j), (k), and (l)).*

### **Address Obstacles to Meeting Needs**

The primary underserved need in the community is affordable housing. The key obstacles to addressing this underserved need include a lengthy and complex housing and community development process, the lack of developable sites, high land costs and limited funding. Other obstacles to affordable housing development include NIMBY-ism (Not in My Backyard), lack of organizational capacity, and lack of available funding.

In response, the City has adopted policies to overcome some of these obstacles. For example, the City encourages affordable housing production by providing density bonuses to interested developers and through inclusionary zoning requirements. The City also works closely with affordable housing developers to expedite the permitting process in order to cut costs. As indicated in the Strategic Plan, the City intends to acquire affordability covenants on approximately 34 rental units toward the end of this Consolidated Plan cycle and also intends to secure affordability covenants on 64 new affordable multi-family rental units.

### **Reduce Poverty**

Almost all of the City's funded programs are aimed at helping a family or individual increase or maintain their self-sufficiency. For example, the Age Well Senior Services' Mobile Meals Project supports self-sufficiency of seniors and persons with disabilities. The City will fund the following activities that will directly contribute to reduction of poverty:

- Age Well Senior Services
- Home Delivered Meals
- Human Options
- Community Resource Center

- Serving People In Need (SPIN) Substance Abuse Rehabilitation
- Families Forward Transitional Housing Program

### **Address Threat of Lead-Based Paint**

Most cities that administer a residential rehabilitation program can make great strides toward reducing the threat of lead-based paint in its housing stock. However, the City does have a residential rehabilitation program so it must find other ways to address lead-based paint hazards. In the upcoming year the City will take the following actions:

- Work with agencies in a collaborative effort to secure funding and provide low-cost training to testing and abatement contractors and workers.
- Monitor the lead-poisoning data maintained by the Orange County Department of Health Services.
- Educate residents on the health hazards of lead-based paint through the use of brochures and encourage screening children for elevated blood-lead levels.

### **Develop Institutional Structure**

The City relies heavily on its community partners in order to provide needed services to area residents. Unfortunately, the City receives a relatively small allocation of federal funds, of which only 15 percent can be provided to social service organizations for the provision of services. City staff will work with organizations that do not receive federal funds and provide a Certification of Consistency if the proposed project reflects the goals and objectives of the City's adopted Consolidated Plan.

*20. Describe the actions to coordinate its housing strategy with local and regional transportation planning strategies to ensure to the extent practicable that residents of affordable housing have access to public transportation.*

The 2010-2015 Orange County Regional Analysis of Impediments to Fair Housing Choice evaluated all participating jurisdictions to ensure adequate transit access for residents of affordable housing to access critical services and employment centers. The City of Newport Beach was not cited as a community lacking access to public transportation.

## **II. PROGRAM SPECIFIC REQUIREMENTS**

### **A. CDBG 91.220(I)(1)**

1. *Identify program income expected to be received during the program year, including: (1) amount expected to be generated by and deposited to revolving loan funds; (2) total amount expected to be received from each new float-funded activity included in this plan; and (3) amount expected to be received during the current program year from a float-funded activity described in a prior statement or plan.*

The City will not receive any CDBG program income.

- 2. Program income received in the preceding program year that has not been included in a statement or plan.*

The City did not receive any CDBG program income in FY 2011-2012 and will not receive CDBG program income in FY 2012-2013.

- 3. Proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in its strategic plan.*

The City will use CDBG funds to repay the loan used for the Balboa Village Pedestrian and Streetscape improvements.

- 4. Surplus funds from any urban renewal settlement for community development and housing activities.*

The City does not anticipate receiving any surplus funds from urban renewal settlements.

- 5. Any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.*

The City does not anticipate returning funds to the HUD line of credit.

- 6. Income from float-funded activities.*

The City will not use CDBG funds for any float-funded activities.

- 7. Urgent need activities, only if the jurisdiction certifies.*

The City does not plan to use CDBG funds for activities qualified under the Urgent Need National Objective.

- 8. Estimated amount of CDBG funds that will be used for activities that benefit persons of low- and moderate income.*

The estimated total amount of CDBG funds that will be used for activities that benefit persons of low- and moderate income is 100% of the City's annual allocation of \$350,669. The City will allocate these funds to the following programs that benefit persons of low- and moderate income persons:

<b>PUBLIC SERVICES (15% Statutory Cap)</b>	
Age Well Senior Services – Home Delivered Meals Program	\$ 15,600
Families Forward – Transitional Housing Program	\$ 9,000
Human Options – Community Resource Center	\$ 4,000
Serving People in Need – Substance Abuse Rehab Program	\$ 10,000
Share Our Selves – SOS Free Medical and Dental Clinics	\$ 9,000
Youth Employment Service of the Harbor Area – Youth Employment Services	\$ 5,000
<b>CAPITAL IMPROVEMENTS (65% of Grant)</b>	
City of Newport Beach – 108 Loan Repayment	\$ 202,486
City of Newport Beach – Sidewalk, Curb and Gutter Improvements	\$ 25,450 <sup>1</sup>
<b>PROGRAM ADMINISTRATION (20% Statutory Cap)</b>	
City of Newport Beach – Program Administration	\$ 58,133
Fair Housing Services	\$ 12,000
<b>TOTAL</b>	<b>\$ 350,669</b>

<sup>1</sup>An additional \$74,724 will be added to the Sidewalk, Curb and Gutter Improvements Project as a result of a substantial amendment to the FY 2010-2011 and 2011-2012 Action Plans. The \$74,724 will be available as a result of the cancellation of the FY 2010-2011 Utility Assessment District Grant Program (\$65,922) and the FY 2011-2012 Sidewalk, Curb and Gutter Improvements (\$8,802).

## **B. HOME 91.220(I)(1)**

- 1. Describe other forms of investment. (See Section 92.205) If grantee (PJ) plans to use HOME funds for homebuyers, did they state the guidelines of resale or recapture, as required in 92.254.*

N/A – The City does not receive HOME funds.

- 2. If grantee (PJ) plans to use HOME funds to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds, state its refinancing guidelines required under 24 CFR 92.206(b).*

N/A – The City does not receive HOME funds.

- 3. Resale Provisions -- For homeownership activities, describe its resale or recapture guidelines that ensure the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4).*

N/A – The City does not receive HOME funds

- 4. HOME Tenant-Based Rental Assistance -- Describe the local market conditions that led to the use of a HOME funds for tenant based rental assistance program. If the tenant based rental assistance program is targeted to or provides a preference for a special needs group, that group must be identified in the Consolidated Plan as having an unmet need and show the preference is needed to narrow the gap in benefits and services received by this population.*

N/A – The City does not receive HOME funds.

5. *If a participating jurisdiction intends to use forms of investment other than those described in 24 CFR 92.205(b), describe these forms of investment.*

N/A – The City does not receive HOME funds.

6. *Describe the policy and procedures it will follow to affirmatively market housing containing five or more HOME-assisted units.*

N/A – The City does not receive HOME funds.

7. *Describe actions taken to establish and oversee a minority outreach program within its jurisdiction to ensure inclusion, to the maximum extent possible, of minority and women, and entities owned by minorities and women, including without limitation, real estate firms, construction firms, appraisal firms, management firms, financial institutions, investment banking firms, underwriters, accountants, and providers of legal services, in all contracts, entered into by the participating jurisdiction with such persons or entities, public and private, in order to facilitate the activities of the participating jurisdiction to provide affordable housing under the HOME program or any other Federal housing law applicable to such jurisdiction.*

N/A – The City does not receive HOME funds

8. *If a jurisdiction intends to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds, state its financing guidelines required under 24 CFR 92.206(b).*

N/A – The City does not receive HOME funds.

### **C. HOPWA 91.220(I)(3)**

1. *One year goals for the number of households to be provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family, tenant-based rental assistance, units provided in housing facilities that are being developed, leased, or operated.*

N/A – The City does not receive HOPWA funds.

### **D. ESG 91.220(I)(4)**

1. *Identify the written standards for providing ESG assistance in accordance with 24 CFR 576.400(e)(1) and (e)(3).*

N/A – The City does not receive ESG funds.

2. *If the Continuum of Care for the jurisdiction's area has established a centralized or coordinated assessment system that meets HUD requirements, describe the centralized or coordinated assessment system and the requirements for using the system, including the exception for victim service providers, as set forth under 24 CFR 576.400(d).*

N/A – The City does not receive ESG funds.

3. *Identify the process for making awards and how the jurisdiction intends to make its allocation available to nonprofit organizations, and in the case of urban counties, funding to participating units of local government.*

N/A – The City does not receive ESG funds.

4. *If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), specify the plan for reaching out to and consulting with homeless or formerly homeless individuals in considering and making policies and decisions regarding any facilities or services that receive funding under ESG.*

N/A – The City does not receive ESG funds.

5. *Describe the performance standards for evaluating ESG activities.*

N/A – The City does not receive ESG funds.

6. *Describe the consultation with each Continuum of Care that serves the jurisdiction in determining how to allocate ESG funds, develop performance standards, evaluate outcomes of activities assisted by ESG funds, and develop funding policies, and procedures for the administration and operation HMIS.*

N/A – The City does not receive ESG funds.

### III. OTHER NARRATIVES AND ATTACHMENTS

1. *Include any action plan information that was not covered by a narrative in any other section. If optional tables are not used, provide comparable information that is required by consolidated plan regulations.*

#### **Minority Business Enterprise / Women-Owned Business Enterprise (MBE-WBE)**

As an Entitlement recipient of CDBG funds, the City of Newport Beach is required to provide business opportunities to minority and women-owned businesses in connection with the activities funded through the CDBG grant. This requirement is applicable to contracting and subcontracting opportunities funded in whole or in part with the federal housing and community development assistance provided to the City as a grantee. OMB Circular A-102 states that "It is national policy to award a fair share of contracts to small and minority business firms. Grantees shall take similar appropriate affirmative action to support of women's enterprises and are encouraged to procure goods and

services from labor surplus areas.” The Uniform Administrative Requirements of 24 CFR 85.36(e) require the City to “take all necessary affirmative steps to assure that minority firms, women’s business enterprises, and labor surplus area firms are used when possible.” Further, the City is required under §570.507(b) - Reports (24 CFR Part 570, CDBG Final Rule) to submit a report to the U.S. Department of Housing and Urban Development (HUD) on the City’s MBE-WBE contracting and subcontracting activity generated through the expenditure of HUD funds.

To comply with these requirements, the City includes MBE-WBE firms on its bid solicitation lists and encourages MBE-WBE firms to compete for CDBG-funded construction contracts. The City’s CDBG Consultant ensures that the Contract-Subcontract Activity Report and the MBE-WBE Summary Report are submitted to the Los Angeles Field Office of the U.S. Department of Housing and Urban Development as required.

### **Monitoring**

The City ensures compliance with the CDBG regulations on the part of implementing city departments and outside subrecipients. These efforts start at the beginning of the program year with a technical assistance meeting that covers program requirements, such as record keeping, invoicing, and procurement. Throughout the program year, payment requests and progress reports are reviewed to ensure compliance. Each subrecipient is monitored on-site at least once every-other-year. Subrecipients determined to be “high risk” or “medium risk” in the annual risk assessment will always have an on-site monitoring review. The goal of the monitoring is to ensure program compliance and improve the level of service to residents.

Through strong written agreements, desk monitoring, technical assistance and on-site monitoring, the City ensures that all activities comply with applicable federal, state, and local regulations, including environmental review, prevailing wage requirements, Equal Opportunity Employment and Section 3 requirements.

To ensure accessibility to the City’s affordable housing inventory, each active affordability covenant is monitored on an annual basis to ensure that property owners and managers are fulfilling the terms of their long-term affordability covenant with the City. This includes but is not limited to the review of leases, rents charged and tenant income.

CITY OF NEWPORT BEACH ANNUAL ACTION PLAN  
FOR PROGRAM YEAR 2012-2013

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## **APPENDICES**

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CITY OF NEWPORT BEACH ANNUAL ACTION PLAN  
FOR PROGRAM YEAR 2012-2013

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**APPENDIX A:**  
**SF-424 AND CERTIFICATIONS**

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# SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

## SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted	5-11-2012	B-12-MC-06-0546	<b>Type of Submission</b>	
Date Received by state	State Identifier	Application	Pre-application	
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction	
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction	
<b>Applicant Information</b>				
City of Newport Beach		UOG Code: CA62454 NEWPORT BEACH		
3300 Newport Boulevard		DUNS # 060752482		
		Organizational Unit:		
Newport Beach	California	Department: Community Development		
92658-8919	Country U.S.A.	Division:		
<b>Employer Identification Number (EIN):</b>		County: Orange		
95-600075		Program Year Start Date (MM/DD): 07/01		
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>		
Local Government: City				
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>		
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding				
<b>Community Development Block Grant</b>		14.218 Entitlement Grant		
CDBG Project Titles FY 2012-2013 Action Plan		Description of Areas Affected by CDBG Project(s) 14.218 Community Development Block Grant		
CDBG Grant Amount \$350,669	Additional HUD Grant(s) Leveraged \$0	Describe		
Additional Federal Funds Leveraged \$0		Additional State Funds Leveraged \$0		
Locally Leveraged Funds \$0		Grantee Funds Leveraged \$0		
Anticipated Program Income \$0		Other (Describe) N/A		
Total Funds Leveraged for CDBG-based Project(s) \$0				
<b>Home Investment Partnerships Program</b>		14.239 HOME		
HOME Project Titles N/A		Description of Areas Affected by HOME Project(s)		
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe		
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged		
\$Locally Leveraged Funds		\$Grantee Funds Leveraged		

Anticipated Program Income \$0		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
<b>Housing Opportunities for People with AIDS</b>		14.241 HOPWA	
HOPWA Project Titles <b>N/A</b>		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
<b>Emergency Shelter Grants Program</b>		14.231 ESG	
ESG Project Titles <b>N/A</b>		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
<b>Congressional Districts of: 48</b>		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts <b>48</b>	Project Districts <b>48</b>		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
James		Campbell
Principal Planner	Phone: (949) 644-3228	Fax: (949) 644-3250
jcampbell@newportbeachca.gov	www.newportbeachca.gov	
Signature of Authorized Representative:		Date Signed:
David Kiff, City Manager		



# CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.  
 This certification is applicable.

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

---

Signature/Authorized Official	Date

David Kiff

Name

City Manager

Title

3300 Newport Boulevard

Address

Newport Beach, CA 92663

City/State/Zip

(949) 644-3000

Telephone Number

- |   |
|---|
| <input type="checkbox"/> This certification does not apply.           |
| <input checked="" type="checkbox"/> This certification is applicable. |

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan --** It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds --** It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) **2012**, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.  
 This certification is applicable.

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

---

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.  
 This certification is applicable.

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

<hr/>	<input type="text"/>
Signature/Authorized Official	Date
<input type="text"/>	
Name	
<input type="text"/>	
Title	
<input type="text"/>	
Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

- This certification does not apply.  
 This certification is applicable.

### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

---

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.  
 This certification is applicable.

### ESG Certifications

I, \_\_\_\_\_, Chief Executive Officer of the City of \_\_\_\_\_, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

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Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.  
 This certification is applicable.

**APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Newport Beach City Hall	3300 Newport Blvd	Newport Beach	Orange	CA	92663

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

All "direct charge" employees;

all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and

- a. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

---

Signature/Authorized Official

Date

David Kiff

Name

City Manager

Title

3300 Newport Boulevard

Address

Newport Beach, CA 92663

City/State/Zip

(949) 644-3000

Telephone Number

CITY OF NEWPORT BEACH ANNUAL ACTION PLAN  
FOR PROGRAM YEAR 2012-2013

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**APPENDIX B:**  
**PROJECT WORKSHEETS (CPMP SPREADSHEETS)**

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CPMP Version 2.0		Grantee Name: City of Newport Beach			
<b>Project Name:</b>		<b>CDBG Administration</b>			
<b>Description:</b>		<b>IDIS Project #:</b>	<b>2012-01</b>	<b>UOG Code:</b>	<b>CA62454 NEWPORT BEACH</b>
This project will provide for the overall administration of the CDBG Program, to include: preparation and submission of the Annual Action Plan and the CAPER, IDIS data input, provision of technical assistance, monitoring of all projects, and overall fiscal management.					
<b>Location:</b>		<b>Priority Need Category</b>			
City of Newport Beach 3300 Newport Blvd. Newport Beach, CA 92658		<b>Select one:</b>		Planning/Administration	
<b>Expected Completion Date:</b>		<b>Explanation:</b>			
6/30/2013		The goal of the City's CDBG program is to provide decent housing, housing choice. Suitable living environment and economic opportunity for all residents.			
<b>Objective Category</b>		<b>Specific Objectives</b>			
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		1 Improve the services for low/mod income persons 2 3			
<b>Outcome Categories</b>					
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability					
<b>Project-level Accomplishments</b>	<b>Accompl. Type:</b>	Proposed	N/A	<b>Accompl. Type:</b>	Proposed
		Underway			Underway
	<b>Program Year 1</b>	Complete		<b>Program Year 4</b>	Complete
	<b>Accompl. Type:</b>	Proposed	N/A	<b>Accompl. Type:</b>	Proposed
		Underway			Underway
	<b>Program Year 2</b>	Complete		<b>Program Year 5</b>	Complete
<b>Accompl. Type:</b>	Proposed	N/A	<b>Accompl. Type:</b>	Proposed	
	Underway			Underway	
<b>Program Year 3</b>	Complete		<b>Con Plan Period</b>	Complete	
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>	
Access to decent housing and suitable living environment		National Objective: N/A		see individual CDBG Project	
21A General Program Administration 570.206		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
<b>Program Year 1</b>	<b>CDBG</b>	<b>Proposed Amt.</b>	\$60,285	<b>Fund Source:</b>	<b>Proposed Amt.</b>
		<b>Actual Amount</b>	\$60,285		<b>Actual Amount</b>
	<b>Fund Source:</b>	<b>Proposed Amt.</b>		<b>Fund Source:</b>	<b>Proposed Amt.</b>
		<b>Actual Amount</b>			<b>Actual Amount</b>
	<b>Accompl. Type:</b>	<b>Proposed Units</b>	N/A	<b>Accompl. Type:</b>	<b>Proposed Units</b>
		<b>Actual Units</b>	N/A		<b>Actual Units</b>
<b>Program Year 2</b>	<b>CDBG</b>	<b>Proposed Amt.</b>	\$52,755	<b>Fund Source:</b>	<b>Proposed Amt.</b>
		<b>Actual Amount</b>			<b>Actual Amount</b>
	<b>Fund Source:</b>	<b>Proposed Amt.</b>		<b>Fund Source:</b>	<b>Proposed Amt.</b>
		<b>Actual Amount</b>			<b>Actual Amount</b>
	<b>Accompl. Type:</b>	<b>Proposed Units</b>	N/A	<b>Accompl. Type:</b>	<b>Proposed Units</b>
		<b>Actual Units</b>	N/A		<b>Actual Units</b>
<b>Program Year 3</b>	<b>CDBG</b>	<b>Proposed Amt.</b>	\$58,133	<b>Fund Source:</b>	<b>Proposed Amt.</b>
		<b>Actual Amount</b>			<b>Actual Amount</b>
	<b>Fund Source:</b>	<b>Proposed Amt.</b>		<b>Fund Source:</b>	<b>Proposed Amt.</b>
		<b>Actual Amount</b>			<b>Actual Amount</b>
	<b>Accompl. Type:</b>	<b>Proposed Units</b>	N/A	<b>Accompl. Type:</b>	<b>Proposed Units</b>
		<b>Actual Units</b>	N/A		<b>Actual Units</b>
<b>Program Year 4</b>	<b>CDBG</b>	<b>Proposed Amt.</b>		<b>Fund Source:</b>	<b>Proposed Amt.</b>
		<b>Actual Amount</b>			<b>Actual Amount</b>
	<b>Fund Source:</b>	<b>Proposed Amt.</b>		<b>Fund Source:</b>	<b>Proposed Amt.</b>
		<b>Actual Amount</b>			<b>Actual Amount</b>
	<b>Accompl. Type:</b>	<b>Proposed Units</b>		<b>Accompl. Type:</b>	<b>Proposed Units</b>
		<b>Actual Units</b>			<b>Actual Units</b>
<b>Program Year 5</b>	<b>CDBG</b>	<b>Proposed Amt.</b>		<b>Fund Source:</b>	<b>Proposed Amt.</b>
		<b>Actual Amount</b>			<b>Actual Amount</b>
	<b>Other</b>	<b>Proposed Amt.</b>		<b>Fund Source:</b>	<b>Proposed Amt.</b>
		<b>Actual Amount</b>			<b>Actual Amount</b>
	<b>Accompl. Type:</b>	<b>Proposed Units</b>		<b>Accompl. Type:</b>	<b>Proposed Units</b>
		<b>Actual Units</b>			<b>Actual Units</b>

Grantee Name: City of Newport Beach									
CPMP Version 2.0									
Project Name:		Fair Housing Services							
Description:		IDIS Project #:	2012-02	UOG Code:	CA62454 NEWPORT BEACH				
The project will provide fair housing education, counseling, and enforcement services to current or potential Newport Beach residents, coupled with landlord/tenant counseling services. These services impact and benefit CDBG target areas and the extremely-low to moderate income population.									
Location:		Priority Need Category							
Fair Housing Foundation 3605 Long Beach Blvd. Long Beach, CA 90807		Select one:		Planning/Administration					
Expected Completion Date:		Explanation:							
6/30/2013		Low-income and special needs persons often have limited resources to address any landlord/tenant concerns, or other issues that affect their housing. Providing access to fair housing services improves housing choice, ensures decent housing and provides a more suitable living environment.							
Objective Category		Specific Objectives							
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability							
Outcome Categories		1 Improve access to affordable rental housing							
		2							
		3							
Project-level Accomplishments	01 People	Proposed		01 People	Proposed				
		Underway			Underway				
		Complete			Complete				
	Program Year 1			Program Year 4					
	01 People	Proposed	200	01 People	Proposed				
		Underway			Underway				
		Complete			Complete				
	Program Year 2			Program Year 5					
	01 People	Proposed	200	01 People	Proposed				
	Underway			Underway					
	Complete			Complete					
Program Year 3			Con Plan Period						
Proposed Outcome		Performance Measure			Actual Outcome				
Accessibility for the purpose of providing decent affordable housing		National Objective: N/A			DH-1 Availability/Accessibility				
21D Fair Housing Activities (subject to 20% Admin cap) 570.206				Matrix Codes					
Matrix Codes				Matrix Codes					
Matrix Codes				Matrix Codes					
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units				
		Actual Units			Actual Units				
Program Year 2	CDBG	Proposed Amt.	\$12,000	Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	Other	Proposed Amt.	\$581,359	Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	01 People	Proposed Units	200	Accompl. Type:	Proposed Units				
		Actual Units			Actual Units				
Program Year 3	CDBG	Proposed Amt.	\$12,000	Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	Other	Proposed Amt.	\$558,230	Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	01 People	Proposed Units	200	Accompl. Type:	Proposed Units				
		Actual Units			Actual Units				
Program Year 4	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	Other	Proposed Amt.		Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	01 People	Proposed Units		Accompl. Type:	Proposed Units				
		Actual Units			Actual Units				
Program Year 5	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	Other	Proposed Amt.		Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	01 People	Proposed Units		Accompl. Type:	Proposed Units				
		Actual Units			Actual Units				

CPMP Version 2.0		Grantee Name: City of Newport Beach			
Project Name:		Human Options: Community Resource Center			
Description:		IDIS Project #:	2012-03	UOG Code:	CA62454 NEWPORT BEACH
This project will provide a wide variety of counseling and educational programs to help victims and their family members deal with the effects of domestic violence. CDBG funds will be used to pay for a portion of the salaries of staff who provide counseling and case management services.					
Location:		Priority Need Category			
Community Resource Center 5540 Trabucco Road Irvine, CA 92620		Select one:		Public Services	
Expected Completion Date:		Explanation:			
6/30/2013		Victims of domestic violence who flee their abuser often need confidential support services and housing. Many victims flee an abusive situation without the resources (food, clothing, etc.) necessary to support themselves. This can often lead to homelessness. National Objective Citation: LMC 570.208(a)(2)(i)(A)			
Objective Category		Specific Objectives			
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability			
Outcome Categories		1 Improve the services for low/mod income persons			
		2			
		3			
Project-level Accomplishments	01 People	Proposed	7	01 People	Proposed
		Underway			Underway
	Program Year 1	Complete	13	Program Year 4	Complete
	01 People	Proposed	7	01 People	Proposed
		Underway			Underway
	Program Year 2	Complete		Program Year 5	Complete
	01 People	Proposed	7	Accompl. Type:	Proposed
		Underway		Con Plan Period	Underway
	Program Year 3	Complete			Complete
Proposed Outcome		Performance Measure		Actual Outcome	
Accessibility for the purpose of creating suitable living environment		People		SL-1 Availability/Accessibility	
05G Battered and Abused Spouses 570.201(e)		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Program Year 1	CDBG	Proposed Amt.	\$4,600	Fund Source:	Proposed Amt.
		Actual Amount	\$2,719		Actual Amount
	Other	Proposed Amt.	\$408,698	Fund Source:	Proposed Amt.
		Actual Amount	\$408,698		Actual Amount
	01 People	Proposed Units	7	Accompl. Type:	Proposed Units
		Actual Units	13		Actual Units
Program Year 2	CDBG	Proposed Amt.	\$3,867	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Other	Proposed Amt.	\$426,931	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	01 People	Proposed Units	7	Accompl. Type:	Proposed Units
		Actual Units			Actual Units
Program Year 3	CDBG	Proposed Amt.	\$4,000	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Other	Proposed Amt.	\$552,150	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	01 People	Proposed Units	7	Accompl. Type:	Proposed Units
		Actual Units			Actual Units
Program Year 4	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Other	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	01 People	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
Program Year 5	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Other	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	01 People	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

CPMP Version 2.0		Grantee Name: City of Newport Beach			
<b>Project Name:</b>		<b>Families Forward: Transitional Housing Program</b>			
<b>Description:</b>		<b>IDIS Project #:</b>	<b>2012-04</b>	<b>UOG code:</b>	<b>CA62454 NEWPORT BEACH</b>
The Transitional Housing program assists homeless families to regain stability and self sufficiency. The target population is homeless families with children. The program provides case management and supportive services to households residing in Families Forward transitional housing units. CDBG funds will be use to pay for a portion of the salary of a case manager.					
<b>Location:</b>		<b>Priority Need Category</b>			
Families Forward 9221 Irvine Blvd. Irvine, CA 92618		<b>Select one:</b>		Public Services	
<b>Explanation:</b>					
<b>Expected Completion Date:</b>		Provide needed services for low/mod income persons by preserving the supply of emergency and transitional units and those at risk of homelessness. National Objective Citation: LMC 570.208(a)(2)(i)(A)			
6/30/2013					
<b>Objective Category</b>		<b>Specific Objectives</b>			
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		1 Increase the number of homeless persons moving into permanent housing 2 Improve the services for low/mod income persons 3			
<b>Outcome Categories</b>					
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability					
<b>Project-level Accomplishments</b>	01 People	Proposed	100	01 People	Proposed
		Underway			Underway
	Program Year 1	Complete	144	Program Year 4	Complete
	01 People	Proposed	100	01 People	Proposed
		Underway			Underway
	Program Year 2	Complete		Program Year 5	Complete
	01 People	Proposed	100	Accompl. Type:	Proposed
		Underway			Underway
	Program Year 3	Complete		Con Plan Period	Complete
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>	
Accessibility for the purpose of creating suitable living environment		People		SL-1 Availability/Accessibility	
05 Public Services (General) 570.201(e)		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
<b>Program Year 1</b>	CDBG	Proposed Amt.	\$10,000	Fund Source:	Proposed Amt.
		Actual Amount	\$10,000		Actual Amount
	Other	Proposed Amt.	\$1,104,907	Fund Source:	Proposed Amt.
		Actual Amount	\$1,104,907		Actual Amount
	01 People	Proposed Units	100	Accompl. Type:	Proposed Units
		Actual Units	144		Actual Units
<b>Program Year 2</b>	CDBG	Proposed Amt.	\$8,406	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Other	Proposed Amt.	\$1,043,610	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	01 People	Proposed Units	100	Accompl. Type:	Proposed Units
		Actual Units			Actual Units
<b>Program Year 3</b>	CDBG	Proposed Amt.	\$9,000	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Other	Proposed Amt.	\$975,419	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	01 People	Proposed Units	100	Accompl. Type:	Proposed Units
		Actual Units			Actual Units
<b>Program Year 4</b>	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Other	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	01 People	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
<b>Program Year 5</b>	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Other	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	01 People	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Grantee Name: City of Newport Beach						
CPMP Version 2.0						
Project Name:	Age Well Senior Services: Home Delivered Meals					
Description:	IDIS Project #: 2012-05 UOG Code: CA62454 NEWPORT BEACH					
Age Well Senior Services will provide home-delivered meals to homebound senior citizens (62 years or older) who are unable to prepare meals for themselves due to age, illness, or disability. CDBG funds will be used to pay for a portion of the salary of home-delivered meal staff.						
Location:	Priority Need Category					
Age Well Senior Services, Inc. 24300 El Toro Road, Suite 2000 Laguna Woods, CA 92637	Select one: Public Services					
Expected Completion Date:	Explanation:					
6/30/2013	Homebound seniors often have difficulty preparing nutritiously appropriate meals for themselves. Home delivered nutritious meals enables homebound seniors to remain in their homes, avoid being institutionalized, and creates a more suitable living environment.					
Objective Category	National Objective Citation: LMC 570.208(a)(2)(i)(A)					
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives					
Outcome Categories	1 Improve the services for low/mod income persons					
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	2					
	3					
Project-level Accomplishments	01 People	Proposed	100	01 People	Proposed	
	Program Year 1	Underway		Program Year 4	Underway	
		Complete	142		Complete	
	01 People	Proposed	100	01 People	Proposed	
	Program Year 2	Underway		Program Year 5	Underway	
		Complete			Complete	
01 People	Proposed	100	Accompl. Type:	Proposed		
Program Year 3	Underway		Con Plan Period	Underway		
	Complete			Complete		
Proposed Outcome		Performance Measure		Actual Outcome		
Accessibility for the purpose of creating suitable living environment		People		SL-1 Availability/Accessibility		
05A Senior Services 570.201(e)		Matrix Codes		Matrix Codes		
Matrix Codes		Matrix Codes		Matrix Codes		
Matrix Codes		Matrix Codes		Matrix Codes		
Program Year 1	CDBG	Proposed Amt.	\$20,000	Fund Source:	Proposed Amt.	
		Actual Amount	\$20,000		Actual Amount	
	Other	Proposed Amt.	\$1,552,940	Fund Source:	Proposed Amt.	
		Actual Amount	\$1,552,940		Actual Amount	
	01 People	Proposed Units	100	Accompl. Type:	Proposed Units	
		Actual Units	142		Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
Program Year 2	CDBG	Proposed Amt.	\$18,492	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Other	Proposed Amt.	\$1,559,440	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	100	Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
Program Year 3	CDBG	Proposed Amt.	\$15,600	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Other	Proposed Amt.	\$1,722,931	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	100	Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
Program Year 4	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Other	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
Program Year 5	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Other	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		

Grantee Name: <b>City of Newport Beach</b>									
CPMP Version 2.0									
Project Name:		<b>Serving People In Need (SPIN): Substance Abuse Treatment Program (SARP)</b>							
Description:		IDIS Project #:	2012-06	UOG Code:	CA62454 NEWPORT BEACH				
SARP provides access to substance abuse recovery to those least able to afford it - the homeless and low income. These individuals cannot otherwise afford treatment. Case management includes: counseling, supplemental employment services, medical assistance, and legal assistance. CDBG funds will be used to pay for personnel costs to implement this program.									
Location:		Priority Need Category							
Serving People In Need (SPIN) 151 Kalmus, H-2 S Costa Mesa, CA 92626		Select one:			Public Services				
Expected Completion Date:		Explanation:							
6/30/2013		Homeless and low-income people often do not have sufficient income to participate in substance abuse treatment programs to help in their recovery. SARP increases the access to such programs for homeless and low-income persons suffering from substance abuse. National Objective Citation: LMC 570.208(a)(2)(i)(A)&(B)							
Objective Category		Specific Objectives							
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability							
		<input type="checkbox"/> Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability							
		<input type="checkbox"/> 1 Improve the services for low/mod income persons <input type="checkbox"/> 2 End chronic homelessness <input type="checkbox"/> 3							
Project-level Accomplishments	01 People	Proposed	8	01 People	Proposed				
	Program Year 1	Underway		Program Year 4	Underway				
		Complete	8		Complete				
	01 People	Proposed	8	01 People	Proposed				
	Program Year 2	Underway		Program Year 5	Underway				
		Complete			Complete				
	01 People	Proposed	8	Accompl. Type:	Proposed				
	Program Year 3	Underway		Con Plan Period	Underway				
		Complete			Complete				
Proposed Outcome			Performance Measure			Actual Outcome			
Accessibility for the purpose of creating suitable living environment			People			SL-1 Availability/Accessibility			
05F Substance Abuse Services 570.201(e)			Matrix Codes			Matrix Codes			
Matrix Codes			Matrix Codes			Matrix Codes			
Matrix Codes			Matrix Codes			Matrix Codes			
Program Year 1	CDBG	Proposed Amt.	\$10,000	Fund Source:	Proposed Amt.				
		Actual Amount	\$10,000		Actual Amount				
	Other	Proposed Amt.	\$447,723	Fund Source:	Proposed Amt.				
		Actual Amount	\$44,723		Actual Amount				
	01 People	Proposed Units	8	Accompl. Type:	Proposed Units				
	Actual Units	8		Actual Units					
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units				
		Actual Units			Actual Units				
Program Year 2	CDBG	Proposed Amt.	\$9,246	Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	Other	Proposed Amt.	\$425,492	Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	01 People	Proposed Units	8	Accompl. Type:	Proposed Units				
	Actual Units			Actual Units					
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units				
		Actual Units			Actual Units				
Program Year 3	CDBG	Proposed Amt.	\$10,000	Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	Other	Proposed Amt.	\$596,549	Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	01 People	Proposed Units	8	Accompl. Type:	Proposed Units				
	Actual Units			Actual Units					
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units				
		Actual Units			Actual Units				
Program Year 4	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	Other	Proposed Amt.		Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	01 People	Proposed Units		Accompl. Type:	Proposed Units				
	Actual Units			Actual Units					
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units				
		Actual Units			Actual Units				
Program Year 5	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	Other	Proposed Amt.		Fund Source:	Proposed Amt.				
		Actual Amount			Actual Amount				
	01 People	Proposed Units		Accompl. Type:	Proposed Units				
	Actual Units			Actual Units					
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units				
		Actual Units			Actual Units				

CPMP Version 2.0		Grantee Name: City of Newport Beach			
<b>Project Name:</b> Share Our Selves (SOS): SOS Free Medical and Dental Clinics					
<b>Description:</b>		<b>IDIS Project #:</b> 2012-07	<b>UOG Code:</b> CA62454 NEWPORT BEACH		
Share Our Selves will provide primary/urgent care on a daily walk-in basis, chronic care, and specialty care by appointment to uninsured Orange County residents and patients in the County MSI Program. In addition, SOS provides bridge medical care to patients who qualify for medical insurance programs and are waiting to be placed in an appropriate medical home or who will not qualify but who reside far from SOS and therefore need to establish a medical home closer to home. Full scope primary care/urgent care clinics is a commitment to true open access for those lacking a more traditional medical home.					
<b>Location:</b>		<b>Priority Need Category</b>			
Share Our Selves 1550 Superior Avenue Costa Mesa, CA 92627		<b>Select one:</b>		Public Services	
<b>Explanation:</b>					
<b>Expected Completion Date:</b>		Provide free medical and dental care to uninsured low/mod income persons.			
6/30/2013		National Objective Citation: LMC 570.208(a)(2)(i)(B)			
<b>Objective Category</b>		<b>Specific Objectives</b>			
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		<input type="text" value="1"/> Improve the services for low/mod income persons <input type="text" value="2"/> <input type="text" value="3"/>			
<b>Outcome Categories</b>					
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability					
<b>Project-level Accomplishments</b>	01 People	Proposed	100	Accmpl. Type:	Proposed
	Program Year 1	Underway		Program Year 4	Underway
		Complete	369	Program Year 5	Complete
	01 People	Proposed	100	Accmpl. Type:	Proposed
	Program Year 2	Underway		Program Year 3	Underway
		Complete		Con Plan Period	Complete
	Accmpl. Type:	Proposed	100	Accmpl. Type:	Proposed
	Program Year 3	Underway			Underway
		Complete			Complete
	<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>
Accessibility for the purpose of creating suitable living environment		People		SL-1 Availability/Accessibility	
05 Public Services (General) 570.201(e)		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Program Year 1	CDBG	Proposed Amt.	\$9,000	Fund Source:	Proposed Amt.
		Actual Amount	\$9,000		Actual Amount
	Other	Proposed Amt.	\$3,701,276	Fund Source:	Proposed Amt.
		Actual Amount	\$3,701,276		Actual Amount
	01 People	Proposed Units	100	Accmpl. Type:	Proposed Units
		Actual Units	369		Actual Units
	Accmpl. Type:	Proposed Units		Accmpl. Type:	Proposed Units
		Actual Units			Actual Units
Program Year 2	CDBG	Proposed Amt.	\$8,555	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Other	Proposed Amt.	\$4,150,419	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	01 People	Proposed Units	100	Accmpl. Type:	Proposed Units
		Actual Units			Actual Units
	Accmpl. Type:	Proposed Units		Accmpl. Type:	Proposed Units
		Actual Units			Actual Units
Program Year 3	CDBG	Proposed Amt.	\$9,000	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Other	Proposed Amt.	\$2,103,515	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	01 People	Proposed Units	100	Accmpl. Type:	Proposed Units
		Actual Units			Actual Units
	Accmpl. Type:	Proposed Units		Accmpl. Type:	Proposed Units
		Actual Units			Actual Units
Program Year 4	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Other	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	01 People	Proposed Units		Accmpl. Type:	Proposed Units
		Actual Units			Actual Units
	Accmpl. Type:	Proposed Units		Accmpl. Type:	Proposed Units
		Actual Units			Actual Units
Program Year 5	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Other	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	01 People	Proposed Units		Accmpl. Type:	Proposed Units
		Actual Units			Actual Units
	Accmpl. Type:	Proposed Units		Accmpl. Type:	Proposed Units
		Actual Units			Actual Units

CPMP Version 2.0		Grantee Name: City of Newport Beach			
<b>Project Name:</b> Walk in Service for Youth Program					
<b>Description:</b>		<b>IDIS Project #:</b> 2012-08	<b>UOG Code:</b> CA62454 NEWPORT BEACH		
The YES walk in Service for Youth Program will provide effective employment related services to youth from low- and moderate-income households. Program services are provided by professional staff who hold bachelor's degrees and have at least five (5) years of experience, as well as from trained volunteers. Services include: A two hour employment skills class where youth learn important basic skills such as how to fill out job applications. Upon completion of these program components, each youth receives up to three (3) job referrals upon each visit to YES.					
<b>Location:</b>		<b>Priority Need Category</b>			
Youth Employment Service of the Harbor Area, Inc. 114 E. 19th Street Costa Mesa, CA 92627		<b>Select one:</b>		Public Services	
<b>Explanation:</b>					
<b>Expected Completion Date:</b>		Increase availability of employment and other training programs to low/mod income persons.			
6/30/2013		National Objective Citation: LMC 570.208(a)(2)(i)(B)			
<b>Objective Category</b>		<b>Specific Objectives</b>			
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity					
<b>Outcome Categories</b>					
<input checked="" type="checkbox"/> Availability/Accessibility		1. Improve the services for low/mod income persons			
<input type="checkbox"/> Affordability		2.			
<input type="checkbox"/> Sustainability		3.			
<b>Project-level Accomplishments</b>	Accompl. Type:	Proposed		Accompl. Type:	Proposed
	Program Year 1	Underway		Program Year 4	Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
	Program Year 2	Underway		Program Year 5	Underway
	Complete			Complete	
01 People	Proposed	25	Accompl. Type:	Proposed	
Program Year 3	Underway		Con Plan Period	Underway	
	Complete			Complete	
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>	
Accessibility for the purpose of creating suitable living environment		People		SL-1 Availability/Accessibility	
05 Public Services (General) 570.201(e)		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
<b>Program Year 1</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
<b>Program Year 2</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
<b>Program Year 3</b>	CDBG	Proposed Amt.	\$5,000	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Other	Proposed Amt.	\$186,287	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
01 People	Proposed Units	25	Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
<b>Program Year 4</b>	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Other	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
01 People	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
<b>Program Year 5</b>	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Other	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
01 People	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	

CPMP Version 2.0		Grantee Name: <b>City of Newport Beach</b>			
<b>Project Name:</b>		<b>Section 108 Loan Repayment</b>			
<b>Description:</b>		<b>IDIS Project #:</b>	<b>2012-09</b>	<b>UOG Code:</b>	<b>CA62454 NEWPORT BEACH</b>
Funds will be used to repay the City's Section 108 Loan. The loan was used to partially fund public improvements to the Balboa Target Area totaling \$8 million. The scope of work includes the Balboa Village Pedestrian and Streetscape Plan, Street Improvements to Balboa Blvd., Pier Parking Lot, Pier Plaza, and Lot A connecting access to Main Street.					
<b>Location:</b>		<b>Priority Need Category</b>			
LMA - Census Tract 62800.1		<b>Select one:</b>		Public Facilities	
<b>Explanation:</b>					
<b>Expected Completion Date:</b>		Targeted areas within Balboa Village were deteriorating. To eliminate the blight, blighting influences and prevent further deterioration, the City used CDBG funds to make necessary improvements to the target areas. The improvements will stimulate future economic investment and provide a more suitable living environment.			
6/30/2013		National Objective Citation: LMC 570.208(a)(1)			
<b>Objective Category</b>		<b>Specific Objectives</b>			
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		1 Improve quality / increase quantity of public improvements for lower income persons 2 Improve quality / increase quantity of neighborhood facilities for low-income persons 3			
<b>Outcome Categories</b>					
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability					
<b>Project-level Accomplishments</b>	11 Public Facilities	Proposed	1	11 Public Facilities	Proposed
		Underway			Underway
		Complete	1		Complete
	Program Year 1			Program Year 4	
	11 Public Facilities	Proposed	1	11 Public Facilities	Proposed
		Underway			Underway
		Complete			Complete
	Program Year 2			Program Year 5	
	11 Public Facilities	Proposed	1	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Program Year 3			Con Plan Period	
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>	
Accessibility for the purpose of creating suitable living environments		Public Facility		SL-3 Sustainability	
19F Planned Repayment of Section 108 Loan Principal				Matrix Codes	
Matrix Codes				Matrix Codes	
Matrix Codes				Matrix Codes	
<b>Program Year 1</b>	CDBG	Proposed Amt.	\$199,346	Fund Source:	Proposed Amt.
		Actual Amount	\$199,346		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	11 Public Facilities	Proposed Units	1	Accompl. Type:	Proposed Units
		Actual Units	1		Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
<b>Program Year 2</b>	CDBG	Proposed Amt.	\$201,654	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	11 Public Facilities	Proposed Units	1	Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
<b>Program Year 3</b>	CDBG	Proposed Amt.	\$202,486	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	11 Public Facilities	Proposed Units	1	Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
<b>Program Year 4</b>	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	11 Public Facilities	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
<b>Program Year 5</b>	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	11 Public Facilities	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

CPMP Version 2.0		Grantee Name: City of Newport Beach	
Project Name:		Sidewalk, Curb and Gutter Improvements	
Description:		IDIS Project #:	2012-10
		UOG Code:	CA62454 NEWPORT BEACH
This project will provide improvements to repair concrete ADA access pathways and other ADA improvements citywide. The work will be performed by a private consultant and contractor.			
Location:		Priority Need Category	
City of Newport Beach 3300 Newport Blvd. Newport Beach, CA 92658		Select one:	Non-homeless Special Needs
Expected Completion Date:		Explanation:	
6/30/2013		Increase accessibility to public facilities citywide for ADA accessibility. National Objective Citation: LMC 570.208(a)(2)(ii)(A)	
Objective Category		Specific Objectives	
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		<input type="radio"/> 1 Improve quality / increase quantity of public improvements for lower income persons <input type="radio"/> 2 <input type="radio"/> 3	
Outcome Categories			
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability			
Project-level Accomplishments	Accompl. Type:	Proposed Underway	Proposed Underway
	Program Year 1	Complete	Program Year 4
	11 Public Facilities	Proposed Underway	Proposed Underway
	Program Year 2	Complete	Program Year 5
	11 Public Facilities	Proposed Underway	Proposed Underway
Program Year 3	Complete	Con Plan Period	Proposed Underway
Proposed Outcome		Performance Measure	
Accessibility for the purpose of creating suitable living environment		Public Facilities	
Actual Outcome		SL-1 Availability/Accessibility	
03L Sidewalks 570.201(c)		Matrix Codes	
Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes	
Program Year 1	Fund Source:	Proposed Amt.	Proposed A
		Actual Amount	Actual Amo
	Fund Source:	Proposed Amt.	Proposed A
		Actual Amount	Actual Amo
Program Year 2	Accompl. Type:	Proposed Units	Proposed U
		Actual Units	Actual Units
	Accompl. Type:	Proposed Units	Proposed U
		Actual Units	Actual Units
Program Year 3	CDBG	Proposed Amt.	\$100,174
		Actual Amount	
	Fund Source:	Proposed Amt.	Proposed A
		Actual Amount	Actual Amo
Program Year 4	11 Public Facilities	Proposed Units	1
		Actual Units	
	Accompl. Type:	Proposed Units	Proposed U
		Actual Units	Actual Units
Program Year 5	Fund Source:	Proposed Amt.	Proposed A
		Actual Amount	Actual Amo
	Fund Source:	Proposed Amt.	Proposed A
		Actual Amount	Actual Amo
Program Year 5	Accompl. Type:	Proposed Units	Proposed U
		Actual Units	Actual Units
	Accompl. Type:	Proposed Units	Proposed U
		Actual Units	Actual Units

CITY OF NEWPORT BEACH ANNUAL ACTION PLAN  
FOR PROGRAM YEAR 2012-2013

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**APPENDIX C:**  
**PROOF OF PUBLIC NOTICES AND**  
**PUBLIC COMMENTS**

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# PROOF OF PUBLICATION

STATE OF CALIFORNIA)  
) ss.  
COUNTY OF ORANGE )

I am a citizen of the United States and a resident of the County of Los Angeles; I am over the age of eighteen years, and not a party to or interested in the notice published. I am a principal clerk of the NEWPORT BEACH/COSTA MESA DAILY PILOT, which was adjudged a newspaper of general circulation on September 29, 1961, case A6214, and June 11, 1963, case A24831, for the City of Costa Mesa, County of Orange, and the State of California. Attached to this Affidavit is a true and complete copy as was printed and published on the following date(s):

Thursday, December 22, 2011

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Executed on January 4, 2012  
at Los Angeles, California

  
Signature



**City of Newport Beach Notice of Funding Availability (NOFA)  
Inviting Applications for the Community Development  
Block Grant (CDBG) Program For Fiscal Year 2012-2013**

APPLICATIONS WILL BE AVAILABLE DECEMBER 22, 2011  
THROUGH JANUARY 26, 2012

The Federal Housing and Community Development Act of 1974, as amended, provides Federal Community Development Block Grant (CDBG) funds to the City of Newport Beach for projects to promote the development of viable urban communities by providing decent housing, suitable living environments, and expanded economic opportunities, particularly for low- and moderate-income persons. The City of Newport Beach anticipates receiving an allocation of \$350,000 fiscal year 2012-2013. The City may use up to 15% of the final allocation for eligible public services meet a CDBG National Objective.

**NOTICE IS HEREBY GIVEN** that the City of Newport Beach is currently accepting applications from non-profit organizations requesting funds to provide public services to low- and moderate-income residents. Priority for funding will be given to those public services meeting one of the Strategic Plan goals included in the 2010-2014 Consolidated Plan. The Consolidated Plan, prior year Action Plans and prior year Consolidated Annual Performance and Evaluation Reports are online at <http://www.newportbeachca.gov/index.aspx?page=1364>.

**ELIGIBLE PUBLIC SERVICES:** Above all, applications must demonstrate that the service will principally benefit persons of low- and moderate-income (households earning less than 80% of Orange County median income). Types of eligible services include but are not limited to those services for battered spouses and abused children, crime prevention, disabled, employment, health, seniors, homelessness, substance abuse rehabilitation and youth.

**FAIR HOUSING AND LANDLORD-TENANT SERVICES:** Applications will also be accepted from housing organizations seeking to provide fair housing and landlord-tenant services in accordance with the requirements of the U.S. Department of Housing and Urban Development. Fair housing and landlord-tenant services will be paid from the City's CDBG Administration funds.

**DEADLINE:** All interested service providers must complete an application package, available at [www.newportbeachca.gov/index.aspx?page=1126](http://www.newportbeachca.gov/index.aspx?page=1126). Completed applications will be accepted until 5 p.m. on Thursday, January 26, 2012 at the City of Newport Beach Community Development Department located at 3300 Newport Boulevard, Newport Beach.

Questions regarding this NOFA should be directed to Clint Whited, CDBG Consultant at (909) 476-6 ext. 115.

RECEIVED BY  
COMMUNITY

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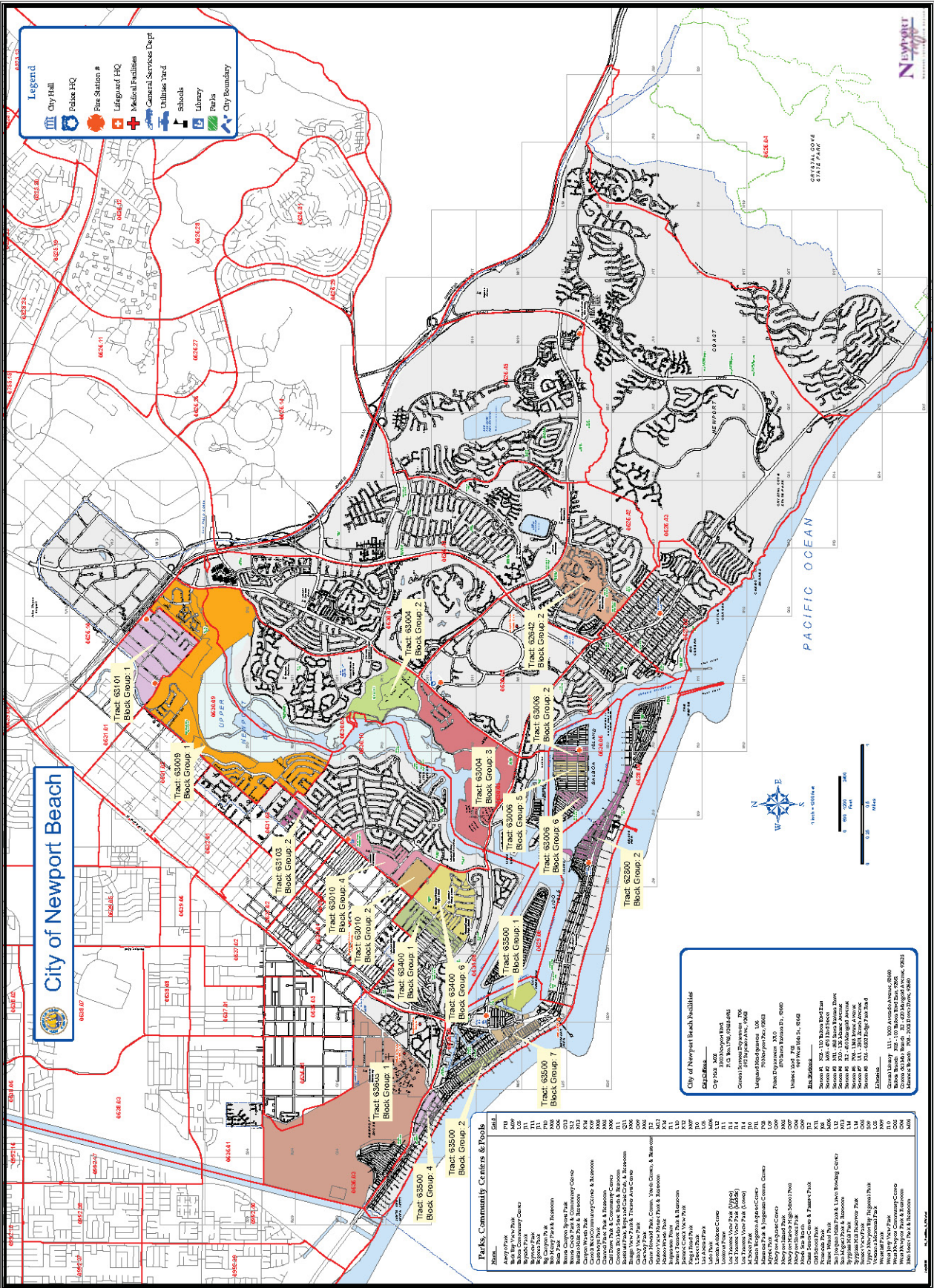
DEVELOPMENT  
CITY OF NEWPORT BEACH

CITY OF NEWPORT BEACH ANNUAL ACTION PLAN  
FOR PROGRAM YEAR 2012-2013

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**APPENDIX D:**  
**MAP ( ELIGIBLE AREAS )**

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CITY OF NEWPORT BEACH ANNUAL ACTION PLAN  
FOR PROGRAM YEAR 2012-2013

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**APPENDIX E:**  
**SUMMARY OF SPECIFIC ANNUAL OBJECTIVES**  
**(CPMP TABLES)**

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HOUSING

5-Year Strategy: Preserve and improve the existing housing stock and ensure equal access

Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>DH-1 Availability/Accessibility of Decent Housing</b>								
<b>DH-1 (1)</b>	Section 8 Housing Choice Voucher - Maintain existing level of Section 8 housing vouchers and rent-restricted units within the City at risk of conversion to market rate housing through refinancing.	Section 8	Housing Units	2010	400	409	102%	
				2011	400		0%	
		In-Lieu Fee		2012	400		0%	
				2013	400		0%	
				2014	400		0%	
	<b>MULTI-YEAR GOAL</b>					<b>2000</b>	<b>409</b>	20%
	Housing Rehabilitation Programs & Utility Connection Programs - Prevent deterioration of property and provide financial assistance for repair, rehabilitation, and utility underground hook-ups to low- and moderate-income households.	CDBG	Housing Units	2010	7		0%	
				2011	5		0%	
				2012	3		0%	
				2013	3		0%	
				2014	3		0%	
	<b>MULTI-YEAR GOAL</b>					<b>21</b>	<b>0</b>	0%
	Fair Housing Program - Ensure universal access to fair housing choice within the City.	CDBG	People	2010	200	160	80%	
				2011	200		0%	
				2012	200		0%	
		2013		200		0%		
		2014		200		0%		
<b>MULTI-YEAR GOAL</b>					<b>1000</b>	<b>160</b>	16%	

HOUSING

5-Year Strategy: Expand the supply of affordable rental and homeownership housing opportunities

Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>DH-2 Affordability of Decent Housing</b>								
DH-2 (1)	Acquisition of Affordability Covenants on Rental Properties - Expand the supply of housing units affordable to low- and moderate-income within the City.	In-Lieu Fee	Housing Units	2010	0		0%	
				2011	0		0%	
		2012		0		0%		
		2013		22		0%		
		2014		12		0%		
	<b>MULTI-YEAR GOAL</b>					<b>34</b>	<b>0</b>	0%
	Construction of Multi-Family Affordable Housing Units - Increase supply of housing units affordable to low- and moderate-income households through new construction.	Density Bonus	Housing Units	2010	0		0%	
				2011	0		0%	
		2012		0		0%		
		2013		0		0%		
2014		68			0%			
<b>MULTI-YEAR GOAL</b>					<b>68</b>	<b>0</b>	0%	

SENIOR SERVICES

**5-Year Strategy: Provide quality supportive services so elderly residents can live as independently as possible**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>							
<b>SL-1 (1)</b>	Improve supportive services for elderly residents through: - General Senior Programs - Information and Referral Services - Food and Essential Services - Senior Transportation Services	CDBG	People	2010	100	142	142%
				2011	100		0%
				2012	100		0%
				2013	100		0%
				2014	100		0%
		<b>MULTI-YEAR GOAL</b>					<b>500</b>

SPECIAL NEEDS/NON-HOMELESS

**5-Year Strategy: Help persons with special needs live as independently as possible**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>							
<b>SL-1 (2)</b>	Increase services to low- and moderate-income persons with special needs through: - Battered and Abused Spousal Programs - Food and Essential Services - Referral and Case Management Services - Employment Training and Placement of Persons with Disabilities	CDBG	People	2010	7	13	186%
				2011	7		0%
				2012	7		0%
				2013	7		0%
				2014	7		0%
			<b>MULTI-YEAR GOAL</b>			<b>35</b>	<b>13</b>
	Upgrade Public Facilities with ADA Improvements - Increase accessibility of persons with disabilities to public facilities.	CDBG	Public Facilities	2010			0%
				2011			0%
				2012			0%
				2013	1		0%
				2014	1		0%
			<b>MULTI-YEAR GOAL</b>			<b>2</b>	<b>0</b>
	Substance Abuse Rehabilitation Services - Increase supportive services for persons suffering from substance abuse.	CDBG	People	2010	8	8	100%
				2011	8		0%
				2012	8		0%
		2013		8		0%	
		2014		8		0%	
		<b>MULTI-YEAR GOAL</b>			<b>40</b>	<b>8</b>	<b>20.0%</b>

HOMELESS AND HIV/AIDS

**5-Year Strategy: Support a continuum of services in support of the City's and County's effort to end homeless and assist in improving the quality of life for persons with HIV/AIDS**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>							
<b>SL-1 (3)</b>	Preserve the supply of emergency and transitional housing, increase supportive services for persons living with HIV/AIDS, and improve services for homeless persons and prevent those at-risk of homelessness through: - Homeless Prevention Programs - Transitional Housing - Emergency Shelter to Victims of Domestic Violence - Transitional Housing and Support Services for Victims of Domestic Violence - Case Management and Other Services	CDBG	People	2010	100	144	144%
				2011	100		0%
				2012	100		0%
				2013	100		0%
				2014	100		0%
		<b>MULTI-YEAR GOAL</b>				<b>500</b>	<b>144</b>

PUBLIC SERVICES

5-Year Strategy: **Contribute to the well-being of individuals, families, and neighborhoods**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>							
<b>SL-1 (4)</b>	Provide and improve public services to low- and moderate-income persons through: - General Public Services - Employment and Other Training Programs - Food and Essential Services - Family Services - Health Services	CDBG	People	2010	100	369	369%
				2011	100		0%
				2012	100		0%
				2013	100		0%
				2014	100		0%
		<b>MULTI-YEAR GOAL</b>				<b>500</b>	<b>369</b>

PUBLIC FACILITIES

**5-Year Strategy: Provide access to local public facilities that contribute to community and neighborhood development**

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-3 Sustainability of Suitable Living Environment</b>							
<b>SL-3 (1)</b>	Repayment Section 108 Loan / Balboa Village Improvements - Preserve community infrastructure in order to eliminate blight, blighting influences, and prevent deterioration of property. The improvements will stimulate future economic investments and create a suitable living environment.	CDBG	Public Facility	2010	1	1	100%
				2011	1		0%
				2012	1		0%
				2013	1		0%
				2014	1		0%
		<b>MULTI-YEAR GOAL</b>				<b>5</b>	<b>1</b>

CITY OF NEWPORT BEACH ANNUAL ACTION PLAN  
FOR PROGRAM YEAR 2012-2013

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**APPENDIX F:**  
**ACTION PLAN CHECKLIST**

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# 2012-2013 Action Plan Checklist

Grantee: CITY OF NEWPORT BEACH

## ACTION PLAN (91.220)

1. Has the Standard 424 Form for the applicable programs been included with the correct dollar allocation and signed by the appropriate official?  
**Yes                      No                      Page/s**
2. Is the DUNS number listed?  
**Yes                      No                      Pages/s**

## RESOURCES

1. Did the grantee describe how HOME and/or ESG matching requirements will be satisfied?  
**Yes                      No                      Page/s**

## ACTIVITIES 91.220(D)

1. Does the action plan contain a summary of priorities and specific annual during the program year?  
**Yes                      No                      Verification found on page/s**  
**Note: The jurisdiction should use summary of annual objectives as identified in the Consolidated Plan.**
2. Do the proposed activities correspond to the priority needs identified/local specific objectives listed in the Consolidated Plan?  
**Yes                      No                      Verification found on page/s**  
**Note: The jurisdiction should use summary of annual objectives as identified in the Consolidated Plan.**
3. Are the proposed activities identified in sufficient detail, including the number and type of families that will benefit from the proposed activities and locations, so that citizens know the degree to which they may be affected?  
**Yes                      No                      Verification found on page/s**
4. Are activities proposed eligible and meet program service targets [if not identify on attachment]?  
**Yes                      No                      Verification found on page/s**

## EXPENDITURES LIMITS

1. Has the grantee exceeded the 20% administrative cap for CDBG?  
**Yes                      No                      N/A**
2. Has the grantee exceeded the 15% Public Service cap for CDBG?  
**Yes                      No                      N/A**
3. Has the grantee exceeded the 10% Administrative cap for HOME?  
**Yes                      No                      N/A**
4. Has the grantee exceeded the 15% CHDO set-aside for HOME?  
**Yes                      No                      N/A**
5. Has the grantee exceeded the 30% Essential Services cap for ESG?  
**Yes                      No                      N/A**
6. Has the grantee exceeded the 30% Homeless Prevention cap for ESG?  
**Yes                      No                      N/A**
7. Has the grantee exceeded the 10% Operations cap for ESG?  
**Yes                      No                      N/A**
8. Has the grantee exceeded the 5% Admin. Cap for ESG?

- |    |  |           |            |
|----|--|-----------|------------|
|    | <b>Yes</b>   | <b>No</b> | <b>N/A</b> |
| 9. | Has the grantee exceeded the 3% administrative cap for HOPWA or the 7% Administrative cap by project sponsors under HOPWA? |           |            |
|    | <b>Yes</b>   | <b>No</b> | <b>N/A</b> |

**GEOGRAPHIC DISTRIBUTION 91.220(f)**

- Did the grantee include a narrative, maps, or table that identify the geographic areas in which it will direct assistance?  

<b>Yes</b>	<b>No</b>	Verification found on page/s
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- Does the grantee provide a description of the areas, including areas of minority concentration, in which it will direct funds?  

<b>Yes</b>	<b>No</b>	Verification found on page/s
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- Does the grantee provide the rationale for the priorities for allocating investment geographically for each program, including within the metropolitan area (or a State's service area) for the HOPWA program?  

<b>Yes</b>	<b>No</b>	<b>N/A</b>
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- Did the grantee estimate the percentage of funds it plans to dedicate to target areas?  

<b>Yes</b>	<b>No</b>	
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**AFFORDABLE HOUSING GOALS 91.220(g)**

- Does the action plan specify one-year goals for the number of homeless, non-homeless, and special needs households to be provided affordable housing units using funds made available to the jurisdiction?  

<b>Yes</b>	<b>No</b>	Verification found on page/s
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**Note:** The jurisdiction should use housing summary of goals as identified in the Consolidated Plan.
- Does the action plan specify one-year goals for the number of households to be provided affordable housing units through activities that provide rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units using funds made available to the jurisdiction?  

<b>Yes</b>	<b>No</b>	Verification found on page/s
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**Note:** The jurisdiction should use housing summary of goals as indicated in the Consolidated Plan.

**PUBLIC HOUSING 91.220(h)**

- Does the action plan include actions that address the following, **if applicable**:  

<b>Yes</b>	<b>No</b>	<b>N/A</b>
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  - Needs of public housing,
  - Public housing improvements and resident initiatives, assist troubled public housing agencies.

**HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES 91.220(i)**

- Have homeless prevention activities been proposed?  

<b>Yes</b>	<b>No</b>	Verification found on page/s
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- Have emergency shelter, transitional housing, programs to assist in the transition to permanent housing and independent living been proposed?  

<b>Yes</b>	<b>No</b>	Verification found on page/s
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3. Are supportive housing activities being undertaken to address the priority housing needs of persons who are not homeless (elderly, frail elderly, persons with disabilities, person with HIV / AIDS, person with alcohol or other substance abuse problems)?  
**Yes**                      **No**                      Verification found on page/s
4. Have specific action steps to end chronic homeless been identified?  
**Yes**                      **No**                      Verification found on page/s

**PROGRAM SPECIFIC REQUIREMENTS 91.220(I)**

**A. CDBG**

- a) Does the total amount of funds allocated equal the amount of the grant plus program income and carryover funds? **Yes**                      **No**
- b) Does the action plan identify the amount of CDBG funds that will be used for activities that benefit persons of low- and moderate-income? **Yes**                      **No**

**B. HOME N/A**

- a) Did grantee (PJ) describe other forms of investments?  
**Yes**                      **No**                      **N/A**  
 If grantee (PJ) plans to use HOME funds for homebuyers, did they state the guidelines or resale or recapture, as required in 92.254?
- b) If grantee (PJ) plans to use HOME funds to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds, did they state its refinancing guidelines required under 24CFR 92.206 (b)?  
**Yes**                      **No**                      **N/A**

- c) Resale Provisions – For homeownership activities, did the participating jurisdiction must describe its resale or recapture guidelines that ensure the affordability of units acquired with HOME funds? See 24 CFR 92.254 (a)(4).  
**Yes**                      **No**                      **N/A**

- d) HOME Tenant-Based Rental Assistance – Did the participating jurisdiction describe the local market conditions that led to the use of HOME funds for tenant based rental assistance program?  
**Yes**                      **No**                      **N/A**

If the tenant based rental assistance program is targeted to or provided a preference for special needs group must be identified in the Consolidated Plan as having an aument need and show the preference is needed to narrow the gap in benefits and services received by this population.

- e) If a participating jurisdiction intends to use forms of investments other than those described in 24 CFR 92.205(b), did the jurisdiction describe these forms of investment?  
**Yes**                      **No**

- f) Did the jurisdiction describe the policy and procedures it will follow to affirmatively market housing containing five or more HOME-assisted units?  
**Yes**                      **No**

- g) Did the jurisdiction describe actions taken to establish and oversee a minority outreach program within its jurisdiction to ensure inclusion, to the maximum extent possible, of minority and woman, and entities owned by minorities and woman, including without limitation, real estate firms, construction firms, appraisal firms, managements firms, financial institutions, investment banking firms, underwriters, accountants, and providers of legal services, in all contracts, entered into by the participating jurisdiction with such

persons or entities, public and private, in order to facilitate the activities of the participating jurisdiction to provide affordable housing under the HOME program or any other Federal housing law applicable to such jurisdiction?

Yes  No

- h) If a jurisdiction intends to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds, did it state its financing guidelines required under 24 CFR 92.206(b)?

Yes  No

### C. AMERICAN DREAM DOWNPAYMENT INITIATIVE N/A

- a) If the jurisdiction planned to use American Dream Downpayment Initiative (ADDI) funds to increase access to homeownership, did it provide the following information:

1. Description of the planned use of ADDI funds?

Yes  No

2. Plan for conducting targeted outreach to residents and tenants of public and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide downpayment assistance for such residents, tenants, and families?

Yes  No

3. A description of the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers?

Yes  No

### D. HOPWA N/A

- a) Does the action plan specify on-year goals for the number of low-income households to be provided affordable housing using HOPWA funds for short-term rent, mortgage, and utility payments to prevent homelessness; tenant-based rental assistance, units provided in housing facilities operated with HOPWA funds?

Yes  No  Verification found on page/s

- b) Does the action plan identify the method for selecting project sponsors (including providing full access to grassroots faith-based and other community organizations)?

Yes  No

### MONITORING 91.230

1. Does the grantee describe the standards and procedures that it will use to monitor activities carried out in furtherance of the plan?

Yes  No  Verification found on page/s

2. Does the plan describe actions to be taken by the grantee to monitor its performance in meeting its goals and objectives set forth in its Consolidated Plan?

Yes  No  Verification found on page/s

3. Does the plan describe steps/ actions being taken to insure compliance with program requirements, including requirements involving the timeliness of expenditures?

Yes  No  Verification found on page/s

**Note:** It timeliness of expenditures is and issue, please make sure the grant award letter includes language regarding appropriate actions the grantee should take to remedy this problem.

4. Does the plan describe steps/actions it will use to ensure long-term compliance with housing codes, including any actions or on-site inspections it plans to undertake during the program year?  
**Yes    No**                      Verification found on page/s
  
5. Does the plan describe actions to be taken by the grantee to monitor its sub-recipients, (including sponsors or administering agents)?  
**Yes    No**                      Verification found on page/s

I have reviewed the Action Plan and have found that either all regulatory requirements have met, or that omissions or incomplete items have been identified on an attachment [attached]. I have updated GMP to include the dates of this assessment and have pasted a copy of my attachment into the summary Notes tab of the Plan Review and Assessment module [copy attached].

**Reviewed By:** \_\_\_\_\_

**Program Manager:** \_\_\_\_\_