



CITY OF NEWPORT BEACH PARKS, BEACHES & RECREATION AGENDA

CITY COUNCIL CHAMBERS – 3300 NEWPORT BOULEVARD
TUESDAY, August 7, 2012 – 6PM

PB&R Commission Members:

Phillip Lugar, Chair
Kathy Hamilton, Vice Chair
Tom Anderson
Ron Cole
Roy Englebrecht
Marie Marston
Jack Tingley

Staff Members:

Laura Detweiler, Recreation & Senior Services Director
Mark Harmon, Municipal Operations Director
Sean Levin, Recreation Superintendent
Teri Craig, Administrative Assistant

1) CALL MEETING TO ORDER

2) ROLL CALL

3) NOTICE TO THE PUBLIC

Public comments are invited on agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

4) ELECTION OF OFFICERS

- Chair
- Vice Chair
- Reseating of Commission

5) CONSENT CALENDAR

All matters listed under Consent Calendar 5A-5C are considered by the PB&R Commission to be routine and will all be enacted by one motion in the form listed below. The Commission Members have received detailed staff reports on each of the items recommending approval and there will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff, or the public request a specific item to be discussed and/or removed from the Consent Calendar for separate action. Members of the public who wish to discuss a Consent Calendar item should come forward to the lectern upon invitation by the Chair.

A. **Minutes of the June 5, 2012 regular meeting.**

Recommendation: Waive reading of subject minutes, approve and order filed.

B. **Parks & Operations Division Activity Report.**

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

C. **Recreation & Seniors Services Activity Report.**

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

6) CURRENT BUSINESS

A. **Bench Donation.**

Recommendation: Consideration of bench donation request of Ms. Michkey Warner to be located at Rhine Wharf Park.

B. **Request by Newport Mesa Soccer Club (NMSC) for Temporary Lights at Bonita Canyon Sports Park (BCSP) Field #5**

Recommendation: Approve temporary lights for NMSC at BCSP field #5 from October 1 – November 21, 2012 and January 9-March 9, 2013 from dusk to 7:45pm, weekdays only. Genie TML-400N metal halide bulb or equivalent lights.

This Parks, Beaches & Recreation Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Parks, Beaches & Recreation Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Parks, Beaches & Recreation Commission and items not on the agenda but are within the subject matter jurisdiction of the Parks, Beaches & Recreation Commission. The Parks, Beaches & Recreation Commission may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. If requested, this agenda will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Please contact the Parks, Beaches & Recreation Commission Secretary at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3151 or recreation@newportbeachca.gov.

C. **Reforestation Request**

Recommendation: Consideration of request from Harbor View Hills South HOA to remove and replace five City Brisbane Box trees on Quiet Cove.

7) **PARKS, BEACHES & RECREATION COMMISSION / STAFF ANNOUNCEMENTS, UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)**

8) **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Public comments are invited on **non-agenda** items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on non-agenda items, provided the time limit adjustment is applied equally to all speakers.

9) **ADJOURNMENT**

Parks, Beaches & Recreation Commission
Regular Meeting
June 5, 2012 – 6pm

1) CALL MEETING TO ORDER – 6:02 p.m.

2) ROLL CALL

Present: Phil Lugar, Chair
 Kathy Hamilton, Vice Chair
 Tom Anderson
 Ron Cole
 Marie Marston
 Jack Tingley

Absent: Roy Englebrecht

Staff: Laura Detweiler, Recreation and Senior Services Director
 Mark Harmon, Municipal Operations Director
 Sean Levin, Recreation Superintendent
 Teri Craig, Recreation Administrative Assistant

3) NOTICE TO THE PUBLIC

4) CONSENT CALENDAR

A. Minutes of the May 1, 2012 regular meeting.

Recommendation: Waive reading of subject minutes, approve and order filed.

B. Item pulled by Director Harmon

C. Recreation & Seniors Services Activity Report.

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

Motion by Commissioner Marston to accept items 4A and 4C. Motion carried by acclamation

B. Parks & Operations Division Activity Report – Director Harmon referenced an article within the Activity Report regarding the Arbor Day celebration and noted an omission acknowledging Vice Chair Kathy Hamilton attendance at the event. Director Harmon expressed his appreciation.

Motion by Chair Lugar to accept Item 4B. Motion carried by acclamation.

5) CURRENT BUSINESS

A. Special Tree Removal — 1901 Glenwood Lane - Municipal Operations Director Harmon stated that they had received a request to remove the Special Tree – Lemon Scented Gum at 1901 Glenwood Lane because the tree has uplifted the sidewalk on more than one occasion. He noted that the tree could not be further pruned without possible tree failure and should the City repave the sidewalk the tree would have to be removed.

Commissioner Anderson stated he has knowledge of the specific house and noted the picture doesn't tell the whole story. He added that the house had a semi-circular driveway and the people who bought the house removed it and constructed another driveway. He questioned why the City would approve a new driveway over a root structure.

Director Harmon agreed that the existing driveway should not have been approved. He referenced that there is a "protect in place" standard and reported that this permit was processed through the Public Works Department to install the driveway and at the time was not coordinated with General Services. He

was unsure if the standard was applied in this case and if the problem wouldn't have occurred if the driveway had not been built. He pointed out that the roots are going across the sidewalk and that the improvement of which staff is concerned is the sidewalk and the possibility of related safety hazards.

Director Harmon noted that asphalt ramping is a temporary fix and that after inspection of the roots, concrete is placed. He added that in cases of existing anchor roots, trees must be removed when sidewalk replacement is done.

Commissioner Anderson confirmed that a new tree will be planted and Mr. Harmon affirmed that it will not be planted in front of the home but at a different location.

Chair Lugar opened the public discussion; hearing none the public discussion was closed.

Motion by Commissioner Cole to remove a Special City Tree – City Eucalyptus citriodora (Lemon Scented Gum) – located adjacent to 1901 Glenwood Lane. Motion carried by the following vote:

Ayes: Cole, Hamilton, Lugar, Marston, Tingley

Noes: Anderson

Absent: Englebrecht

B. Bench Donation Policy – Council Policy B-17 – Oral Presentation

Director Harmon presented a brief background including previous considerations and directions discussed by the Commission regarding the discussion at the last meeting requiring donors to –reapply every five (5) years and charging a maintenance fee. He referenced Council Policy B-17 as it exists today that plaques will be at the expense of the donor and that the City assumes ownership and maintenance of the donated item and plaque. He went on to say that the City does not assume replacement costs due to vandalism or theft and that plaques will remain on a donated item during its useful life and that the City reserves the right to remove and/or relocate the donated item.

Director Harmon reported receiving letters and phone calls from previous donors indicating that donations were made in perpetuity. He noted that the policy actually states it is throughout the item's useful life and that once it is donated to the City, that it becomes the property of the City. Director Harmon stated that the Assistant City Attorney found that once a donation is made, the City cannot charge a maintenance fee on items that are City property but could charge a fee prior to the donation of an item, if same is written in the policy.

Director Harmon recommended no change for those who have existing benches but noted that benches are not guaranteed in perpetuity and can be removed along with plaques. He went on to recommend that for future donations that the policy be amended to add to the donation application clarifying that the donation is not in perpetuity. In addition that a one-time maintenance fee of 10% of the costs be included for the donated item to be received at the time of the donation and that it clearly be indicated on the application form. He noted that this action would require Council approval.

Discussion followed regarding the typical life of donated items and whether the proposed maintenance fees would cover all of the necessary maintenance, ownership of the donated item by the City, actions taken when a donated item is vandalized or in need of repair/replacement, possibility of obtaining information regarding local/alternate contact for donors, application of maintenance fees to a revenue fund and changes applying to new donations only.

Chair Lugar opened the public discussion.

Dan Purcell spoke in opposition of using plaques on donated items and addressed the need to upgrade benches in the future.

Jim Mosher indicated that the City should encourage donations for the good of the City rather than to memorialize someone. He spoke in support of the recommendation that the donation catalog should include this maintenance fee for all donated items rather than just benches.

Chair Lugar closed the public discussion.

Motion by Commissioner Anderson to recommend approval to the City Council of amending Council Policy B-17 to include a one-time maintenance fee of 10% of the costs of any donated item to be received at the time of the donation. Motion carried by acclamation.

6) PARKS, BEACHES & RECREATION COMMISSION / STAFF ANNOUNCEMENTS, UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

Director Detweiler reported that Marina Park and Sunset Ridge are scheduled to be included on the California Coastal Commission agenda on June 13, 2012, at 9:00 a.m. in the City of Huntington Beach, noting that staff is recommending approval of the Marina Park project. She updated the Commission on the fire rings noting that the application has been filed, that information is available on the City's website. Director Detweiler thanked Vice Chair Hamilton, City staff and volunteers for their participation and support of the CdM 5k event. She went on to report that the City recently dedicated the Buck Gulley Trail and that a State grant paid for half of the project and encouraged the public to visit it. Director Detweiler reported that summer program registration is off to a great start.

Commissioner Marston reported on a Marina Park project stakeholders meeting that she attended earlier in the day. She addressed parking issues and noted the focus was on the building as well as removal on the water feature and tennis courts. She addressed the lighthouse, sewer drain water and the Café noting it was moved to the ground level. Commissioner Marston reported the palette for the interior design was selected and addressed the schedule for demolition, the seawall, construction and completion.

In response to Vice Chair Hamilton's inquiry regarding increased graffiti, Director Harmon reported staff is currently working with the Police Department on this issue. Director Harmon also announced that the City Council approved Irvine Avenue median landscape project and reported that the trees are 25 foot date palm trees that produce minimal fruit.

Commissioner Tingley complimented staff on their work on the *Newport Navigator*.

7) PUBLIC COMMENTS ON NON-AGENDA ITEMS

Jim Mosher commented that the Commission should be aware that the City Council is reviewing changes in the Charter that could change their responsibilities as Commissioners. He reported that the Coastal Commission will be considering an application to build a house on Beacon Bay Beach and commented regarding a lack of signs indicating it is a public beach.

Dan Purcell commented positively on Buck Gulley, the recent CdM 5K and the condition of beaches during Memorial Day weekend. He requested that the City consider a dog run in the City. He reported the Coastal Commission is recommending denial of the Sunset Ridge Park project and commended Operations Support Superintendent Jim Auger on his work regarding graffiti removal.

8) ADJOURNMENT – 7:07pm

Submitted by: _____
Teri Craig, Admin Assistant

Approved: _____
Phil Lugar, Chair



Municipal Operations Department

PB&R Commission Agenda

Item No. 5B

August 7, 2012

TO: Parks, Beaches and Recreation Commission

FROM: Parks and Trees Maintenance Superintendent
Operations Support Superintendent

SUBJECT: *May/June Parks and Trees, and Operations Support Divisions Activity Report*

Parks Maintenance Division Activities

Parks Maintenance Division staff continues working with the Public Works Department on numerous projects in the planning and construction phases.

Projects currently underway:

- Jamboree Road Widening at Bristol	- Bitterpoint Pump Station
- Sidewalk, Curb and Gutter Contract - various locations	- Civic Center
- Buck Gully Lower Canyon Stabilization – complete	- Irvine Terrace Park Shade Structure
- Upper Buck Gully trail and bridges	- Bristol Street North Landscape
- Irvine Avenue, Westcliff to Dover	- I Street median
- 19 th Street Tide Valve	

Projects that are in the planning phases:

- Sunset Ridge Park	- Bristol Street South Landscape
- Marina Park	- Dover Drive Median
- China Cove Slope Stabilization	- Lido Village and existing City Hall site
- CDM Entrance at MacArthur Blvd	- Balboa Blvd medians
- Irvine Terrace Park CERT storage	- Playground donation at Balboa Blvd and Miramar Street
- Cypress Street End	- Booster Irrigation Pump for Lincoln Athletic Center

- Balboa Yacht Basin Planter Renovation: In coordination with Harbor Resources Division, Parks Maintenance staff recently assisted with the planter renovation project at the Balboa Yacht Basin. The landscape contractor replaced the existing shrubs that had overgrown and were causing leaf debris on to the boats and into the harbor. The replacement plantings are colorful, drought-tolerant, and are low-maintenance.



- The Parks Division has started the renovation of athletic fields throughout the City for the summer downtime period. Prior to this downtime, Parks and the Recreation and Senior Services Department met with many of the user groups at on-site meetings to determine the needs for each field. Existing contracted field services, such as aeration, top-dress, and fertilization, were combined with upgrades, such as installation of sod and/or seed and leveling of low and uneven field areas with an athletic soil mix. In order for the new grass to grow in properly, field downtime periods were coordinated through Recreation and selected user groups. Additionally, extra “Per Player” funding from these various user groups have ensured that these valuable field renovations continue and will provide Newport Beach some of the finest fields in all of Orange County. Fields with sod work or over-seeding include: Lincoln Athletic Center, Grant Howald Park, San Miguel Park, Arroyo Park, Bonita Creek football field, Irvine Terrace Park, Coastal Peak Park, and Bonita Canyon Sports Park.

Trees Division Activities

Month of:	Trees Trimmed	Trees Removed	Trees Planted
May	73	3	2
June	234	43	36

- As part of the City’s overall grid and annual trimming schedule, the City’s tree services contractor pruned trees within the Spyglass Hills, Buffalo Hills, Balboa Peninsula and Lido Isle areas.

The attached Tree Activity Report summarizes requests and field activities performed during the past months.

Beach Maintenance Activities

- Over the Memorial Day weekend, MOD staff members performed trash collection, litter picking, beach cleaning, fire ring maintenance, and street sweeping duties. Over 17 tons of trash were emptied from the beach area trash containers, three tons of trash and other debris were picked up by litter pickers and mechanical beach cleaning equipment, and six cubic yards of trash were collected by street sweeping equipment and hand sweepers.

During the summer months, these weekend activities are performed daily to ensure that the beaches and surrounding high-profile commercial districts are cleaned, detailed, and presentable for the tens of thousands of daily visitors and area residents.

- July 4th Preparation and July 5th Clean Up Activities: In preparation for the hundreds of thousands of visitors who celebrate Independence Day in our City, Municipal Operations Department crewmembers emptied trash containers, litter picked, shoveled fire rings, swept streets, groomed beaches, and work closely with contractors.

During the morning of July 4th, the City's contractor (Traffic Management) arrived on time to set up all the fencing and lights for the West Newport area. They also delivered extra cones and delineators for potential lane closures. The Police Department did not feel there was a need for lane closures along Balboa Boulevard during the day and into the evening. The contractor started picking up his belongings around 8:00 PM and left the Newport Peninsula at 10:00 PM with no problems to report.

July 5th is the biggest clean-up day of the year for the General Services Department. Staff started their work shift at 5:00 AM to remove signs, pick up delineators, barricades, porta-potties, and assist with beach cleanup. It required the orchestrated efforts of 36 crewmembers and 212 regular man hours to clean up the beaches, commercial districts, and the West Newport party zone. In addition to the numerous trash bags filled by litter pickers and community volunteers, mechanical street sweepers removed 12 cubic yards of debris from the West Newport area streets alone. That is a small decrease in the amount of trash that was left behind by party goers; previous year was 13 cubic yards. Six 2-man crews detailed the Newport and Balboa commercial districts along with West Newport.

Corona Del Mar State Beach proved once again to be a popular destination for visitors. In four hours, ten Field Maintenance crewmembers collected and removed over 7.5 tons of trash and other debris that had been left on the ground and in the beach area trash containers at the park.

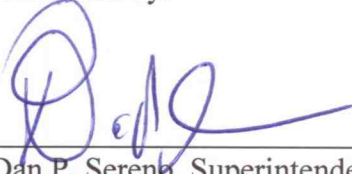
ABM Janitorial Services and Ed's Building Maintenance staff members did an outstanding job of cleaning the beach area restrooms so that the visitors could enjoy the holiday.

In addition, Rainbow Disposal serviced all beach containers and picked up over 14 tons of trash, which proved to be successful in controlling the litter on the beach.

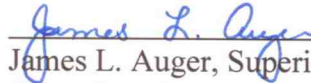
Even with overcast skies and light drizzle, General Services Division still kept quite busy ensuring that residents and visitors had a clean and safe environment to celebrate the day.

See attached Municipal Operations Department, Activities Reports for May and June 2012.

Submitted by:



Dan P. Sereno, Superintendent
Parks and Trees Maintenance



James L. Auger, Superintendent
Operations Support

- Attachments: (A) Tree Activity Report 2011-2012
(B) Municipal Operations Department, May and June 2012 Activities Reports



Municipal Operations Department

Parks and Trees Division
 Reforestation and Tree Removal Activity Report
 Fiscal Year 2011-2012

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Tree Removals	9	12	12	26	9	18	29	20	34	22	3	43	237
Emergency Tree Removals	0	0	105	33	0	0	0	0	0	1	0	0	139
Reforestation Tree Removals *	4	0	0	0	0	9	0	0	0	0	0	23	36
Problem Tree Removals	0	0	0	0	0	0	0	0	0	0	0	0	0

Total Removals 412

Trees Planted	5	2	8	23	5	0	7	21	2	2	0	2	77
Replacement Trees								22	24	24	2	34	82
Reforestation Requests	0	0	2	0	0	0	0	0	0	0	2	0	4
Reforestation Approved	0	0	1	0	0	0	0	0	0	0	2	0	3
Removal Requests	0	0	0	0	0	0	0	0	0	0	0	0	0

*PB&R Commission approved a reforestation request in September that included 9 City trees on Surfview Lane

*PB&R Commission approved a reforestation request in May that included 1 City tree at 1227 Sandkey

*PB&R Commission approved a reforestation request in May that included 22 City trees on Newport Hills Drive, East



Municipal Operations Department

Parks and Trees Division Fiscal Year 2011-2012

Problem Tree Removals

Month	# Trees	Location(s)
July-11	0	
August-11	0	
September-11	0	
October-11	0	
November-11	0	
December-11	0	
January-12	0	
February-12	0	
March-12	0	
April-12	0	
May-12	0	
June-12	0	

Reforestation Tree Removals

Month	# Trees	Location(s)
July-11	4	(2) trees at 321 Anade Avenue, (2) trees at Altura Drive
August-11	0	
September-11	0	
October-11	0	
November-11	0	
December-11	9	Approved Reforestation Request on Surfview Lane
January-12	0	
February-12	0	
March-12	0	
April-12	0	
May-12	23	(1) tree at 1227 Sandkey, (22) trees on Newport Hills Drive East
June-12	0	

Replacement Trees

Month	# Trees	Location(s)
March-12	22	
April-12	24	
May-12	2	
June-12	34	

Municipal Operations Department - General Services Divisions - Activities Report - June 2012	This Month	This Month Last Year	Total To Date	TTD Last Year
Asphalt/Concrete				
Street Patching (Tons of Blacktop)	162	258	2,246	2,580
Sidewalk Repaired (sq. ft.)	2,150	3,225	34,000	39,972
Curb & Gutter Replacement (lin. ft.)	217	101	1,868	2,708
Sweeping, Beach Cleaning, Demo Materials (tons)	273	259	3,285	3,431
Asphalt/Concrete Recycled (tons)	240	292	2,634	3,140
Signs & Traffic Markings				
Signs Made	11	55	716	1,403
Signs Installed	153	278	2,173	2,246
Decals	2	6	1,282	512
Special Purpose Signs/Banners Made	29	18	204	486
Street Striping (lin. ft.) Added/Replaced	481	276	252,073	453,166
Pavement Markings (including reflective)	14	3	535	697
Parking Stalls	0	3	261	86
Curb Painting (lin. ft.)	2,108	77	43,152	14,547
Thermoplastic (lin. ft.)	0	0	579	32,001
Sign Posts Installed	11	23	192	225
Graffiti				
Graffiti Incidents Removed by Staff	30	15	185	241
Graffiti Incidents Removed by Contractor	376	92	1,406	616
Refuse Collection				
Residential (tons)	2,874	3,060	33,220	33,800
Liquid HazMat Incidents	16	19	167	296
E-Waste Incidents	4	3	43	162
U-Waste Incidents	5	9	84	155
Recyclables (tons)	1,207	1,274	13,867	14,133
Trees				
Trimmed by Staff	8	13	353	271
Trimmed by Contractor	234	683	12,409	11,608
Removed	43	9	389	144
Planted	36	17	159	95
Roots Pruned by Contractor	0	0	17	29
Roots Pruned by Staff	8	1	61	33
Automotive				
Repairs	136	222	1,539	2,903
Preventive Maintenance Completed	72	77	767	873
PM Labor Hours	182	177	1,760	2,110
Beach Maintenance				
Beach Area Refuse (tons)	149	132	1,358	1,245
Beach Debris (tons)	75	71	938	1,076
Sweeping/Storm Drain				
Gutter Miles Swept	3,042	3,428	39,495	42,944
Sweeping Debris (cubic yards)	416	668	5,997	6,001
Storm Drain Debris (cubic yards)	22	13	552	569

Municipal Operations Department - General Services Divisions - Activities Report - May 2012	This Month	This Month Last Year	Total To Date	TTD Last Year
Asphalt/Concrete				
Street Patching (Tons of Blacktop)	92	259	2,084	2,322
Sidewalk Repaired (sq. ft.)	4,877	4,670	31,850	36,747
Curb & Gutter Replacement (lin. ft.)	156	105	1,651	2,607
Sweeping, Beach Cleaning, Demo Materials (tons)	276	354	3,012	3,172
Asphalt/Concrete Recycled (tons)	156	332	2,394	2,848
Signs & Traffic Markings				
Signs Made	2	102	705	1,348
Signs Installed	194	192	2,020	1,968
Decals	1	10	1,280	506
Special Purpose Signs/Banners Made	32	5	175	468
Street Striping (lin. ft.) Added/Replaced	18,447	72	251,592	452,890
Pavement Markings (including reflective)	74	10	521	694
Parking Stalls	168	0	261	83
Curb Painting (lin. ft.)	5,972	1,191	41,044	14,470
Thermoplastic (lin. ft.)	9	609	579	32,001
Sign Posts Installed	24	25	181	202
Graffiti				
Graffiti Incidents Removed by Staff	20	18	155	226
Graffiti Incidents Removed by Contractor	203	70	1,030	524
Refuse Collection				
Residential (tons)	2,908	2,705	30,347	30,740
Liquid HazMat Incidents	12	16	151	277
E-Waste Incidents	1	9	39	159
U-Waste Incidents	2	18	79	146
Recyclables (tons)	1,211	1,128	12,660	12,859
Trees				
Trimmed by Staff	22	33	345	258
Trimmed by Contractor	51	1,907	12,175	10,925
Removed	3	1	346	135
Planted	2	0	123	78
Roots Pruned by Contractor	0	0	17	29
Roots Pruned by Staff	3	6	53	32
Automotive				
Repairs	101	199	1,403	2,681
Preventive Maintenance Completed	53	70	695	796
PM Labor Hours	115	178	1,579	1,933
Beach Maintenance				
Beach Area Refuse (tons)	109	99	1,209	1,113
Beach Debris (tons)	70	77	863	1,005
Sweeping/Storm Drain				
Gutter Miles Swept	3,167	3,247	36,453	39,516
Sweeping Debris (cubic yards)	399	398	5,581	5,333
Storm Drain Debris (cubic yards)	18	23	530	556

**Recreation Services
Monthly Activities Report**

To: Parks, Beaches & Recreation Commission
From: Sean Levin, Recreation Superintendent
Re: Recreation Division Monthly Activities Report



AFTER-SCHOOL ENRICHMENT PROGRAMS A SUCCESS!

The City collaborated with the Mariners School PTA and the Newport Elementary School Foundation to operate after-school enrichment classes for this past school year. The schools, parents and City staff were pleased with the first years' numbers of participation (see below).

Staff contracted with instructors to develop class courses on a quarterly basis. Programs included a variety of classes such as Zumba, Pop Star Sing & Dance, Cooking, Science, Spanish, Surf, Tennis, Tae Kwon Do, Computers, Engineering, Golf, Basketball, Music, Yoga, Hip-Hop, Chess, Homework Club, and more!

Staff is working with both school sites to organize and market the program for the 2012-13 school year.



Recap

Mariners Elementary School

Total participants: 596

Newport Elementary School

Total participants: 769

SUMMER PART-TIME STAFF TRAINING

To ensure that Summer Day Campers have an outstanding, safe and memorable summer, 26 Recreation Leaders, including 6 new hires, went through over 15 hours of training recently which included:

- Autism training
- Annual CPR/First Aid and AED. Thanks to our instructor Park Patrol officer Mike Farris, who is also a Retired Sheriff's Deputy
- Policies and Procedures with Teen Leader volunteers
- Pairing 12 Teen Leaders to work together as a team and prepared them for the first day of camp.

ANOTHER SUCCESSFUL CDM SCENIC 5K

Saturday, June 2nd dawned cool and cloudy – perfect weather for the 31st Annual Corona del Mar Scenic 5K! The co-hosts of the event, the Recreation & Senior Services Department and the Corona del Mar Chamber of Commerce thank everyone involved in producing the event: the Police, Fire and Municipal Operations departments for their set up and clean up of cones, barricades, signs, inspections, etc; to GIS for wonderful new maps; to Mayor Gardner and PB&R Vice Chair Hamilton for starting the races; and to Recreation staff for coordinating supplies, registrations, equipment and fielding all the phone calls!

The event ran smoothly with volunteers and staff keeping the course safe! The ever popular Restaurant Row featured delicacies supplied by 10 of CdM's finest restaurants. More than one participant was overheard remarking on the beauty of the scenery, the new dri-fit nylon runner shirts, and the wonderful breakfast, with many promising to come back next year.

The race was well attended with 2,000 participants. They came from 18 different states and also from Ottawa, Canada. After a few weeks of rest, the Run Committee will begin work on the 32nd Annual Corona del Mar Scenic 5K on Saturday, June 1, 2013. Mark your calendars now!



NEWPORT BEACH TRACK STARS SHINE AT SCMAF TRACK CHAMPIONSHIPS

The Track & Field program concluded an impressive season with the running of the annual Southern California Municipal Athletic Federation (SCMAF) Track & Field Championship Meet held at Warren High School in Downey. Over 1,087 participants from over 40 cities around the Southland participated in this culminating event.

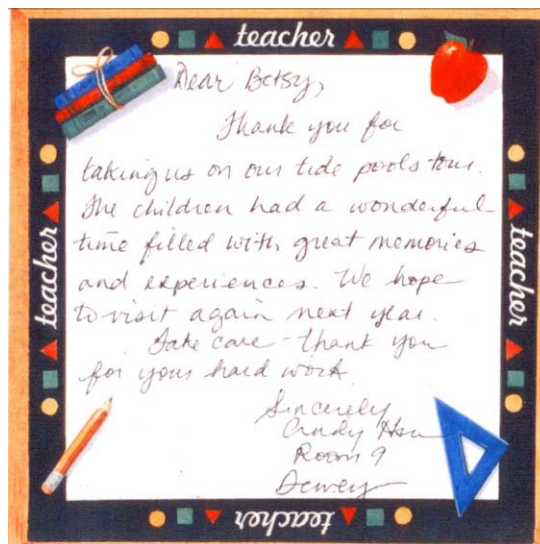
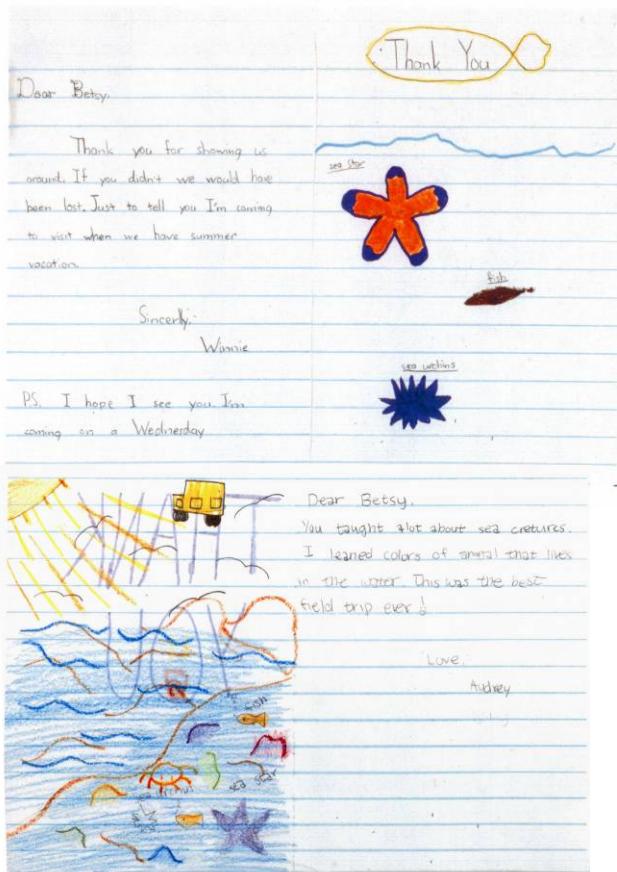
The road to qualify for the SCMAF meet was not easy, as participants had to first qualify by finishing in the top four in their event at the City of Newport Beach-Newport Balboa Rotary Club-Frank E. Andersen Meet of Champions held April 20. Qualifying participants moved on to the Orange County-SCMAF Meet, held in May and the top four the qualified to move on to the SCMAF finals.

Approximately 220 of these 1,087 participants were from SCMAF-Orange County. About 50 Newport Beach participants of the 220 from SCMAF-Orange County competed against the very best “elite” Track and Field athletes, ranging in age from 7 to 15 years old. Newport Beach participants shined brightly with over 20 receiving medals by finishing in the top five of their event.

Complete results of the SCMAF Track & Field Championship Meet are at the www.scmf.org website. Thanks to Recreation Supervisor Scott Williamson, Recreation Leaders Stephanie Nealey, Eston Greub and Ethan Machado, and longtime sports official Lou Michelson for their work at the event.

MARINE PROTECTION RECEIVES KIDS KUDOS

Marine Naturalist Interpreter Betsy Thompson conducted a school tour at the end of June in the Little Corona Tidepools. Here are samples of the 30+ appreciation letters she received. Way to go, Betsy!



YOUTH SPORTS COMMISSION MEETS FOR FALL 2012 & FIELD ALLOCATION

On Wednesday, June 13, representatives from Youth Sports Commission (AYSO Regions 57 and 97, Newport Beach Little League, Newport Harbor Baseball Association, and Newport Mesa Girls Softball) and Club organizations (Newport Mesa Soccer Club, Slammers, Pacific Soccer Club, Jr. All American Football, the Batrays and Boys Lacrosse) met with Recreation and Parks staff and Parks Beaches and Recreation Commissioners Anderson and Englebrecht for their bi-annual meeting to discuss current sports topics and receive their field allocation for the upcoming fall season.

Meeting agenda items included proposed modifications to the \$10 /participant field maintenance fee. Each organization is currently meeting with Recreation and Parks staff to determine how their collected funds will be spent during the next fiscal year. These funds assist the Parks division in maintaining the high quality sports fields which the groups take pride in.

Other topics of interest included an update on the Sunset Ridge Park project, field improvement projects for the summer renovation season including the proposed booster pump for the Lincoln sports fields and various policies.

CAMP FRIENDSHIP

During the month of July, Recreation Staff have been working with Newport Mesa Unified School District (NMUSD) at Summer Camp Friendship! This great camp offers autistic children in the NMUSD the opportunity to make new friends, learn the ways of social interaction, and enjoy games and crafts. Through this partnership, Recreation Leaders work with school district staff to assist in conducting themed activities and games at the camp. In turn, the school district sends certified advisors to train staff on working with autistic children in the community and throughout city programs. This is an excellent camp and the Recreation Department is excited to be involved in Camp Friendship!

AQUATICS

The City's Aquatics program is getting ready for a busy 8 weeks! With 570 registrations (250 more than last year in the same period) enrolled in the American Red Cross Learn to Swim program, the staff of 30 pool lifeguards and swim instructors are participating in extensive training. In order to get prepared to teach lessons ranging from infants to adults, aquatic staff attended several trainings in June, such as; autism training led by the Newport-Mesa School District staff; an in-service training focusing on CPR/AED/First Aid and lifeguarding skills; a seminar on how to teach special needs students taught by a credentialed Special Education teacher; a customer service class; and how to fine tune their teaching skills from a national American Red Cross trainer.



SUMMER DAY CAMP

Over 200 children have spent a memorable summer with us so far and enjoyed great trips, new friends, and exciting activities! Summer Day Camp allows parents to choose from the Community Youth Center camp in Corona del Mar or Balboa Community Center camp on the Balboa Peninsula. Campers take a weekly excursion to a local theme park or sporting event, and biweekly walking excursions to CdM State Beach for CYC campers or daily beach activities on the Peninsula for Balboa campers



INDEPENDENCE DAY PARADE EVENTS AT MARINERS PARK & THE BALBOA PENINSULA

The City in partnership with the Mariners Elementary School Foundation hosted the **40th Annual Independence Day Parade and Celebration** at Mariners Park. The Parade took place on Mariners Drive at 10:30am and culminated with a celebration from 11:30am-2pm at Mariners Park. Live music, food, carnival games, arts and crafts and other activities were provided for families and their children. Over 3000 residents attended this annual patriotic event!

The 2nd Annual **4th is for Families Bike/Dog Parade & Festival** took place on the Balboa Peninsula. The bike and dog parade began at 9am at 38th Street Park and ended with a free festival from 9:30-11:30am at Channel Place Park. The festival included bouncers, carnival games, food, giant slides, dunk tank, and arts & crafts. Over 2000 residents took part in this 2nd annual event. Special thanks to Mayor Gardner, Councilmember Henn and City Manager Dave Kiff for sitting in the dunk tank on what was an overcast morning! The largest thanks go

to our volunteer committee who helped plan and organize the event.

Kudos to Municipal Operations, Fire and Police for providing services that made both events safe and successful.



USA WOMEN'S WATER POLO

Corona del Mar High School and the City of Newport Beach hosted the USA Women's Water Polo vs. Hungary game on July 8. The USA Women's team won 9-4 in front of a crowd of 1,000 spectators. The game was broadcasted live on NBC, and was the last of four games the team played against Hungary in Southern California before each team heads to London for the Summer Olympics. Team USA won all 4 games.

Special thanks to the Newport-Mesa Unified School District maintenance staff, the Recreation Department's Dan Villanueva and Aquatics Staff for making the pool and pool deck sparkle! Good luck, Team USA!



PARK PATROL

John Cataldo was appointed as a Park Patrol Officer in June. John lives in the City of Orange and comes with many years of experience working as a Park Ranger, Parking Control Officer, and Code Enforcement Officer for other local municipalities. John has joined a team of talented experienced staff and we are confident that he will do a great job serving the community.

Park Patrol Officer's have had a busy summer to date with the parks and beaches around the City experiencing large crowds. The Park Patrol Officers focus is educating beach visitors at Corona del Mar beach regarding the rules and regulations for tents, barbeques, glass containers and alcohol.

July 4th proved to be a busy day as expected with people lined up at 2am to secure beach amenities. Park Patrol Officer's Mike Ferris and John Cataldo worked and spent the day educating and ensuring the safety of the beach visitors at CDM Beach. Since Memorial Day weekend, Park Patrol enforcement contacts with the public at CDM Beach have been:

Barbeques: 195
Alcohol: 20
Tents: 175
Smoking: 78
Amplified Sound: 19
Charcoal: 145

Dogs on Beach: 69
Professional Photographers w/o permit: 22
Tide Pool Violations: 54
Holes on Beach: 8 (safety advisements when people dig deep holes on the beach)
Fire Ring Conflicts: 34

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the month of **May/June** the Park Patrol had the following number of contacts:

1. Requested Calls

- 168 with Youth Sports Groups
- 308 Field related issues/checks
- 21 Park/Picnic/reservation issues/checks
- 160 Community Center issues/checks
- 220 Playground checks
- 33 other
- CdM Beach Contact
 - BBQ – 136
 - Tents – 120
 - Charcoal – 87

2. Public Contacts

- 384 education
- 18 alcohol
- 213 dog related

NOV Written Warnings Issued – 2 – for parking violations

Citations Issued – 1 – issued for parking at fire hydrant at Lincoln field

FACILITY RENTALS & SPECIAL EVENT PERMITS

During the period of May 16 –July 15, 2012 there were:

- 42 Picnic/Park Area Rentals
- 17 Room Rentals
- 4 Field Rentals
- 7 Gym Rentals

As of July 15, 2012, there were 127 Special Event Permits processed and issued for the year. Those events of note for this period are:

Field of Honor: Castaways Park , May 18-20, 2012 - Attendance: 1000

Magic Shoe 5K: CdMHS, May 19, 2012 - Attendance: 1500

CdM 5K: CdM streets, June 2, 2012 - Attendance:5000

Balboa Island Parade: Balboa Island- June 3, 2012 - Attendance:5000

4th of July is for Families: Channel Place Park, July 4, 2012 –A ttendance:1000

Mariners Independence Parade: Mariners Park, July 4, 2012 - Attendance:4000

Pier to Pier Swim: Newport Pier, July 14, 2012 - Attendance:300

Senior Services Monthly Activities Report

To: Parks, Beaches & Recreation Commission

From: Celeste Jardine-Haug, Senior Services Manager

Re: Senior Services Division Monthly Activities Report

ACTIVITIES AT THE OASIS

Events - OASIS hosted Thanksgiving in June on June 22. The meal was sponsored by PIMCO, and the entertainment was sponsored by Let's Share Inc, a foundation formed by PIMCO employees. The donations were made to Age Well Senior Services, a non-profit organization that provides our meals program.

Health Screenings- Two free health screenings were offered at OASIS on July 18. In the morning, Oral Cancer screening was provided by a Registered Dental Hygienist. This screening is quick and non-invasive and important since 25% of oral cancer cases occur in people who do not smoke and have no other risk factors. In the afternoon, a Stroke Awareness Lecture and Carotid Artery Screenings was provided by the OC Stroke Association and the Roxanna Todd Hodges Foundation.

Knee Replacement Lecture- On July 11 Dr. Alan Beyer, MD, Hoag Hospital Orthopedic Surgeon discussed arthritis of the knee, the latest treatment options for improved comfort and activity, and key information about knee replacement surgery.

Memory Programs - On July 25, Katie Zeoli, Community Health Educator from Alzheimer's Family Services presented *Alzheimer's Disease: Common myths, facts and reasons for hope*. The discussion included the latest information on current treatments and research and how people can lower their risk for developing Alzheimer's or other types of dementia.

OASIS Revenue for FY 12 - Because of successful programming revenue has increased from the previous fiscal year by \$218,222. The total revenue at the close of FY 12 was \$739,415. Interest in facility rentals continues to increase and held its first courtyard wedding this past weekend. This increase in revenue will certainly help to offset the cost of running the Center.



Transportation Program -

The OASIS transportation program has a new vehicle in its fleet - a 2012 Toyota Venza for medical appointments, trips to the grocery store, classes and events at the Center.

OASIS staff chose the Venza, because of easy access, spacious leg room and large storage area in the back for walkers and groceries. Vehicles are replaced after 8 years or 80,000 miles through the City's vehicle replacement program. The current OASIS fleet consists of 3 para-transit buses equipped with wheel chair lifts, a sedan and the new Venza, which is a "Crossover" vehicle. During FY 11/12, the program provided over 15,000 rides to the residents of Newport Beach who are over 60 and unable to drive.



OASIS Sailing Club - The OASIS Sailing Club definitely sets the Senior Center apart from others in California. Not many Centers own two yachts that go sailing almost 350 days a year. The club is very strong with 120 active participants. In the past two years, the leadership of the group has developed very stringent policies and procedures for certifying skippers and mates. This has helped that the program runs smooth and safely. City Manager Dave Kiff and Director Laura Detweiler recently took a sail to inspect the program and to learn more about the programs operation.



Happy Customer - The following letter was received:

Dear Marci - Thank you for sending us the picture of Jerry's little frog sculpture, he was so pleased you sent it. My father-in-law loves taking the sculpture class with Nancy, as she has made him feel welcome and supported. Art has always been such an important part of Jerry's life, it makes me happy that he has the opportunity to create and express himself again.

Since the onset of Jerry's nerve disease 7 years ago he has lost much of his independence, but being able to attend class at the OASIS Senior Center has given him an opportunity to be independent and to socialize, much needed morale and mental health boosters. We are grateful to the City of Newport Beach for providing this beautiful and thoughtfully designed facility to the seniors of Newport Beach.

Best Regards

Loretta Schwartz

Friends of OASIS - The annual election of the Friends Board took place with seven positions up for grabs. The results included five incumbents and two new board members being elected. The incumbents are Nancy Acone, Walt Howald, Scott Paulsen, Ed Romeo, and Mimi Shapiro and the new members include John Carroll and Hugh Logan. The executive officers were elected at their June 21st meeting and installed by Mayor Gardner at the July General Meeting.

The Friends Pancake Breakfast held each month on Saturdays continues to be a popular event with the community. This program staffed by volunteers both young and old with 15 students from the local schools help out each month.

Fitness at OASIS - The Fitness Center continues to be busy. The membership is at 1900 now and climbing. The members have complimented the equipment, but are especially happy with staff and note that staff make working out a fun experience.

On June 29, Fitness Center Coordinator Just Schmillen held a half day workshop entitled “Maximize Your Fitness Potential”. Bill Morris wellness expert and Guinness world record holder for the most consecutive sit-ups will be the key note speaker. Breakout sessions will be held on the following topics:

- Strength Training for Active Seniors
- Successful Aging
- Believe You Can
- Bill’s Fitness Secrets
- Food as Medicine

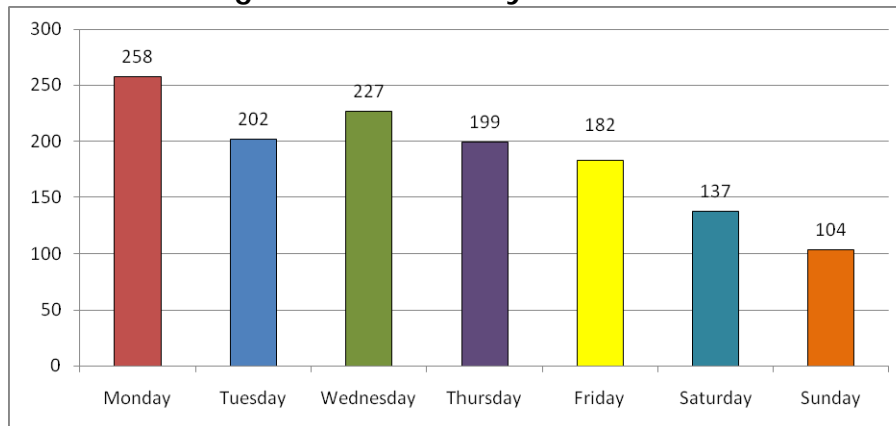


This was a great event for those who love fitness or needed to get motivated to get in shape.

OASIS FITNESS CENTER

The OASIS Fitness Center continues with its success and participation with personal trainers surpasses our expectations. The Fitness Center staff continues to receive compliments on their great customer service. Some customers have commented that it is because of the staff that they enjoy the facility so much and continue to participate.

Average Users Per Day for June 2012



OASIS FACILITY RENTALS

During the period of May 16, 2012 – July 15, 2012 there were:

- 15 Classroom Rentals
- 24 Event Center Rentals

MAY – JUNE 2012 OASIS UTILIZATION REPORT

PARTICIPANTS ATTENDING **30,204 CUSTOMERS**

RECREATIONAL CLASSES 5,971 CUSTOMERS

FITNESS CENTER 11,276 CUSTOMERS

PERSONALIZED SERVICES PROVIDED 4,134 CUSTOMERS

Includes:

Blood Pressure	124	Rental Inquiries	53
Counseling-persons	85	Rentals (Paid)	12
Eldercare	0	Senior Assessment(hrs)	80
Employment	40	Telephone Reassurance	440
HICAP	16	Visual Screening	6
Housing counseling	60	Transportation Info	1000
Information and Referral	2200	Taxes (Seasonal)	0
Legal Assistance	18		

SENIORS RECEIVING TRANSPORTATION SERVICES **2,805 RIDERS**

Care-A-Van/Shuttle

CUSTOMERS RECEIVING NOON MEALS @ THE CENTER* **4,147 CUSTOMERS**

*includes meals on wheels

VOLUNTEER SERVICES PROVIDED AT THE CENTER **2,413 HOURS**

Includes:	Kitchen & Home Delivered Meals	(*equiv. to 9 full-time employees)
Front Office	Travel Office	
Gift Shop	Library	
Instructors	President	
Treasurer	Vice President	
Bookkeeper	Taxes	

PARTICIPANTS IN FRIENDS OF OASIS TRAVEL **180 CUSTOMERS**

Day Trips

Griffith Park Observatory	35	Viejas Casino	51
Getty Villa	45	<u>Long Trips</u>	
A Chorus Line	28	Palm Springs Stay & Play	27
Huntington Library	45		

SPECIAL EVENTS/SCREENINGS/LECTURES **1,691 PERSONS**

Trail Trekkies	37	Fitness Conference	119
OASIS Golfers	194	Ucl Lecture	35
Computer Friends	108	Brain Power	41
Lets go Trippin	151	Loss of a Spouse	85
Big Band Seminar	152	Hoag lecture: Healthy Brain	150
Movie: We Bought A Zoo	85	Memory Boot Camp	47
Movie: Moneyball	110	Hearing Screening	25
Wartime Radio	205		
Ragtime Piano Concert	100		



Municipal Operations Department

PB&R Commission Agenda

Item No. 6A

August 7, 2012

TO: Parks, Beaches and Recreation Commission

FROM: Municipal Operations Director

SUBJECT: *Bench Donation Request*

Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider a bench donation request at Rhine Wharf Park. This bench donation would replace an existing wooden bench that will be refurbished and used as a bench replacement as needed.

Discussion

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

The City has received a request from Ms. Mickey Warner (Attachment A) to donate a bench at Rhine Wharf Park. The donated bench (Attachment B) is included on the City's Official Bench List. Attachment C shows the existing wooden bench and Attachment D depicts the location of the proposed bench donation. The cost of the donation will include the 10% maintenance fee recently approved with the revision to Council Policy B-17.

Since the value of the bench is greater than \$1,000.00, the donation is eligible to receive a dedicatory plaque that will be placed on the bench. The submitted plaque verbiage, which complies with City Council Policy B-17, is "In Memory of David Warner".

Ms. Warner and Council Member Michael F. Henn received a copy of this report and a notice of the Commission meeting. This bench donation does not require staff to notice the adjoining property owners, since this is a replacement bench.

- Attachments:
- (A) Ms. Mickey Warner's Gifts for Tomorrow Order Request Form
 - (B) Victoria model with bench picture
 - (C) Picture of existing wooden bench
 - (D) Aerial map of proposed location

July 5, 2012

Gifts for Tomorrow Order Request Form



Item # Description
Victoria Gray Concrete
Bench with Back - Not
Painted - Installed
at Rhine Wharf - in front
of Blue Water Grill Restaurant

Contact Information

Mickey Warner

Name
1764 No. Mountain View
Place

Mailing Address
Fullerton CA 92831

Phone
714-680-8871 - cell phone
714-931-1724

Signature
Mickey Warner

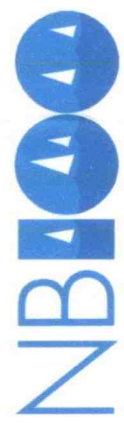
DEDICATION PLAQUE INFO

Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.

Yes, I am interested in dedicatory plaque for my donation.

Plaque is donated for:
David Warner

First Name Last Name



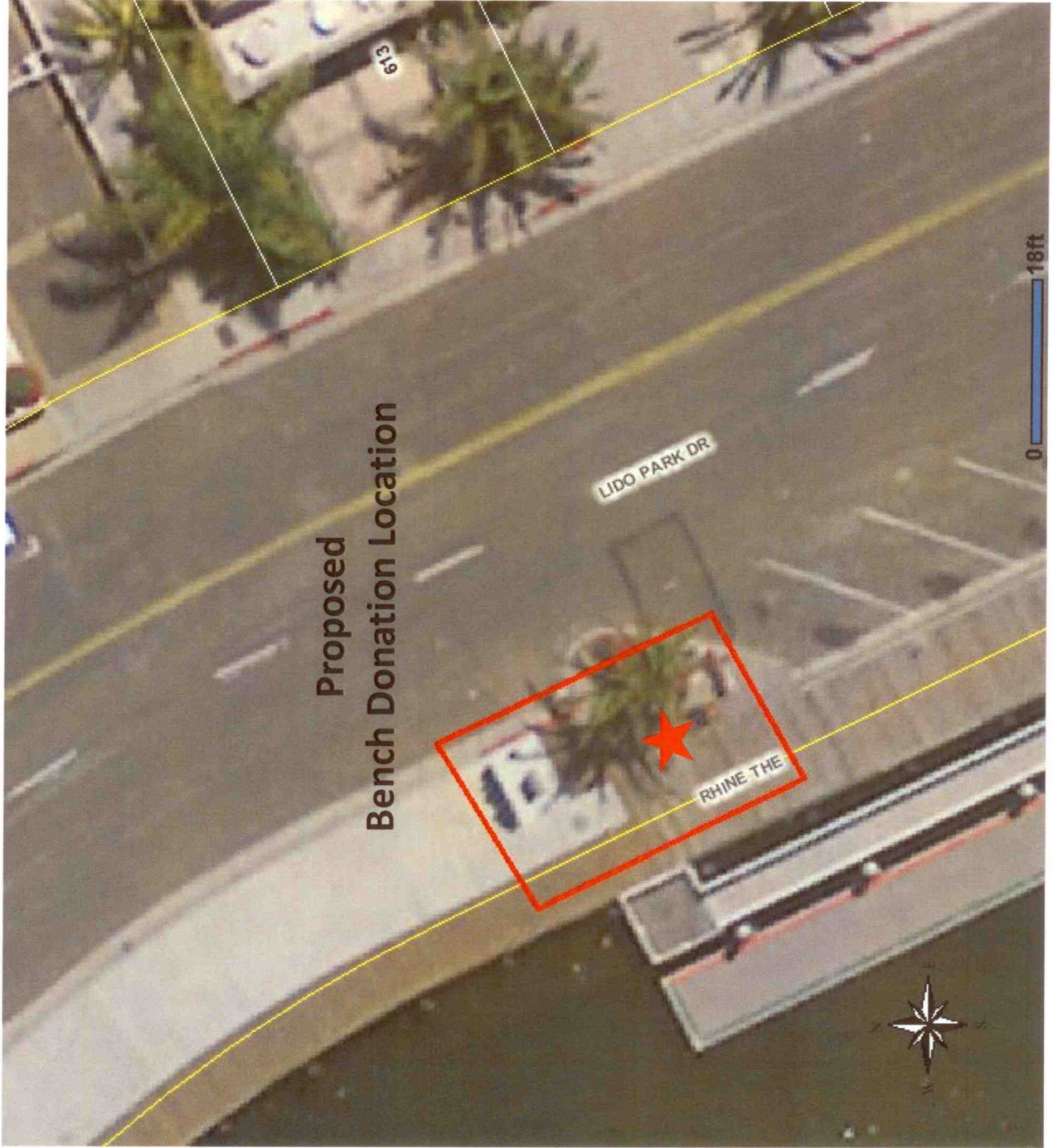
NEWPORT BEACH 1906-2006



Spark of Love
NOVEMBER 7 - DECEMBER 24

Head to be in America







== CITY OF ==
NEWPORT BEACH
PB&R Commission Staff Report

Agenda Item No. 6B
August 7, 2012

TO: Parks, Beaches & Recreation Commission

FROM: Recreation Department
Laura Detweiler, Rec & Sr Service Director
949-644-3157, LDetweiler@newportbeachca.gov

PREPARED BY: Sean Levin, Recreation Superintendent

TITLE: Request by Newport Mesa Soccer Club for Temporary Lights at Bonita Canyon Sports Park Field #5

ABSTRACT:

Request from Newport Mesa Soccer Club (NMSC) to utilize temporary lights at Bonita Canyon Sports Park (BCSP) field #5.

RECOMMENDATION:

Approve temporary lights for NMSC at BCSP field #5 October 1 – November 21, 2012 & January 9 – March 9, 2013 from dusk to 7:45pm, weekdays only. Genie TML-4000N metal halide bulb (see Attachment A) or equivalent lights.

FUNDING REQUIREMENTS:

No City funding required. All costs associated to be the responsibility of Newport Mesa Soccer Club.

DISCUSSION:

The demand for lighted fields in the City cannot be met with the current supply that is available. Due to shortages in fields with lighting, NMSC was not allocated any lit field space for the upcoming spring season. NMSC is proposing to utilize temporary lights at Bonita Canyon Sports Park (BCSP) field #5 (see Attachment B). NMSC was granted use of temporary lights at BCSP field #5 over the past five years and has complied with all conditions. A layout of the lights is attached (see Attachment C).

Last year NMSC changed from a metal halide bulb fixture to a Halogen bulb fixture. The change created numerous complaints from the surrounding community. Staff is recommending the metal halide bulb fixture be used to mitigate the lights impact on the surrounding community.

BACKGROUND

NMSC is a 501C3 club soccer organization that serves the youth in the Newport-Mesa area. Club soccer is an exclusive activity in which the players must be selected based on skill level in order to participate. The organization is in its 8th year of existence and currently has 30 teams made up of 500 youth ages 8-18 years old. Approximately four hundred of their current participants are Newport Beach residents.

The Recreation Division allocates athletic field space to Youth Sports Commission Member Organizations (YSCMO), club sports groups and adult sports programs. There are currently eight lighted fields within the city.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item). All residents within 300' of Bonita Canyon Sports Park were noticed.

Submitted by:



Laura Detweiler, Director
Recreation & Senior Services Department

Attachments:

- A. Light fixture
- B. Letter from NMSC dated 7/6/12
- C. Aerial View of BCSP Field #5





July 6, 2012

Mr. Sean Levin
Recreation Superintendent
City of Newport Beach

Dear Mr. Levin,

Please accept this letter as a formal request by the Newport Mesa Soccer Club for the use of temporary lighting at **Bonita Canyon Sports Park Field #5** in the City of Newport Beach.

The Newport Mesa Soccer Club is a 501(c)3 non-profit organization that serves the youth in the Newport-Mesa area. We provide a year-round, athletic, team-orientated experience for the community. Club soccer is often the next step for children who have progressed through AYSO programs and want to continue playing through their Jr. and Sr. High School years.

Though only in our 8th year of existence, we currently have 30 teams with over 500 children in the program ranging from ages 5-17 years old. Approximately 410 of our participants are Newport Beach residents, 62 percent of which are girls.

The conditions for which we propose for our request are as follows:

- **Light fixtures:** Three portable diesel powered temporary lights, similar to the model routinely used by AYSO and deemed acceptable to the City Recreation Department. Operated via security key.
- **Location:** Three portable lights to be positioned at the center, western and eastern ends of the field positioned so as to not shine toward the bordering residences.
- **Hours of Operation:** Oct. 1 – Nov. 21, 2012 & Jan. 2 – March 8, 2013 from dusk to 7:45pm, weekdays only. Due to DST, average daily light usage is projected to be minimal (1½ - 2 hours).
- **Storage & Safety:** During non-operational hours, the lights will be locked and stored in a location acceptable to the Recreation Dept.

This is our sixth year to request temporary lights. We believe the City and local Residents would agree that we have been good stewards of the City's park. We work diligently with the Recreation staff, Park Patrol and our members to ensure the local residents are not inconvenienced. As we all know, there are precious few fields with lights in our City. At this time of the year, it gets dark as early as 4:50pm. For youth in the Jr. & Sr. High Schools, practices can't begin until late in the afternoon. The need for organized and constructive after-school activities for adolescents cannot be over-emphasized. This field is an ideal location for temporary lighting as there are no homes adjacent to the property and a wide greenbelt area surrounds the field, minimizing any impact on the local residents. In addition, we strictly adhere to the approved hours of operation and we work diligently to control traffic.

Thank you for your consideration.

Mark Arblaster
President



Ariel View of BCSP #5



Proposed Temporary Light Locations



Municipal Operations Department

PB&R Commission Agenda
Item No. 6C
August 7, 2012

TO: Parks, Beaches and Recreation Commission
FROM: Municipal Operations Director
SUBJECT: *Reforestation Request*

Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider for approval the reforestation request of the Harbor View Hills South Homeowners Association (HVHS HOA) to remove and replace five City Brisbane Box trees on Quiet Cove.

Discussion

City Council Policy G-1, Reforestation of City Trees requires that individual property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.

Staff has received a request from the HVHS HOA Board of Directors to remove five City Brisbane Box trees on Quiet Cove adjacent to 3400, 3404, 3407, 3418, and 3423. In addition to removing five trees, the HVHS HOA Board of Directors is proposing to incur the cost for the planting of five 36-inch box Australian Willow trees (*Geijera parviflora*) within the parkway. The PB&R Commission approved the street tree re-designation for Quiet Cove from the Hong Kong Orchid to the Australian Willow at the May 1, 2012 meeting.

The HVHS HOA has complied with the requirements of Policy G-1, and has agreed to assume the full cost of the removal and replacement of the City tree, approximately \$3,564 (\$2,875 for the required five 36-inch box replacement trees, and \$689 for five removals). Staff agrees with the HVHS HOA that the current tree, Brisbane Box, has been topped and over-pruned for many years to maintain the view plane. This type of tree grows rapidly in vertical shape, requiring annual pruning which is unsightly. The Australian Willow is broad-shaped and has a slower growth rate which is more manageable, and will not require annual pruning to maintain the view plane.

Staff has attached a Tree Inspection Report, Tree Inventory Detail, Reforestation Check List, and photographs related to the request.

The HVHS HOA has received a copy of this report and a notice of the Commission meeting.

Submitted by:

A handwritten signature in black ink, appearing to read "Mark Harmon".

Mark Harmon

- Attachments:
- (A) HVHS HOA Board of Directors Minutes
 - (B) Tree Removal Request Application
 - (C) Tree Inspection Report
 - (D) Reforestation Checklist
 - (E) Photos
 - (F) Area Map

HARBOR VIEW HILLS HOMEOWNERS ASSOCIATION


June 7, 2012

City of Newport Beach
General Services Department
PO Box 1768
Newport Beach, CA 92658

Attn: Dan Sereno, Park and Tree Superintendent

At its regularly scheduled meeting June 6, 2012, the Board of Directors of the Harbor View Hills South Homeowners Association voted to approve the enclosed reforestation application to replace the Brisbane Box trees with Australian Willow trees on Quiet Cove, the cost of removal and replacement to be paid by homeowners on that street.

Sincerely,



Gary Edwards
President

cc John Conway, Urban Forester

% AMMCOR
1062 Calle Negocio, Suite "F" San Clemente CA 92673
Office (949) 661-7767 Fax (949) 661-5696



CITY OF NEWPORT BEACH Municipal Operations Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention or Removal of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. Commission meetings are held on the first Tuesday of each month (expect for holidays) at 6:00 p.m. in the Council Chambers.

Brisbane Box
Indicate the number and specie(s), (if known) of tree(s).

Located at: Quiet Cove, Harbor View Hills South

Please be as specific as possible

Requestor

- Property Owner
- Community Association
- Other _____

Address/ Phone (Daytime) / Email

Harbor View Hills South HOA
c/o AMMUCOR
1002 Calle Negocio, Suite F
San Clemente, CA 92673

Signature: _____

Date: _____

Print Name: Attn: Juliana Dickinson

949-661-7767

If this is a reforestation request proceed to the reverse side of this form

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations.
(*Greater than \$500)
- Repeated history of **significant interference** with street or sidewalk drainage.
- Dying Has no prospect of recovery.
- Diseased Cannot be cured by current arboricultural methods.
- Hazardous In advanced state of decline with no prospect of recovery.
- Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by Urban Forester will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

3400-1
 3404-1
 3407-1
 3403-1
 3418-1

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

- Property Owner
- Community Association
- Other _____

Check all items applicable:

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost \$575 per typical tree or \$775 per specialty tree, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

Requestor Comments: Removals to be replaced by Australian Willows
(Geijera parviflora) per pending designation change

Quiet Cove homeowners will pay cost of removal and replacement

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.



Municipal Operations Department

COPY

July 24, 2012

TO: Deputy Municipal Operations Director
FROM: Parks/Trees Superintendent
SUBJECT: *Tree Removal Review - HOA Reforestation*

PROPERTY OWNER(S) / REQUESTER INFORMATION:

Name: Harbor View Hills South Homeowners Association (HVHS HOA)

Tree Location(s): **Quiet Cove:** 3401 / Front 1, 3404 / Front 1, 3407 / Front 1, 3423 / Front 1, and 3418 / Front 1

The HVHS HOA is requesting the removal of five City Brisbane Box trees based on the criteria of the City Council Policy G-1, Reforestation of City Trees. HVHS HOA has agreed to incur the costs of the five tree removals and replacements with five 36-inch box size Australian Willow trees within the parkway.

REPLACEMENT TREE(S): **YES** **NO**
DESIGNATED TREE(S):

DEPUTY MUNICIPAL OPERATIONS DIRECTOR - COMMENTS / RECOMMENDATIONS:

Remove trees to complete HOA-requested reforestation.

Signature: *[Signature]*

Date: 7-25-12

RISK MANAGER - COMMENTS / RECOMMENDATIONS:

Signature: _____

Date: _____

CITY MANAGER - COMMENTS / RECOMMENDATIONS:

Signature: _____

Date: _____



Municipal Operations Department

COPY

TREE INSPECTION REPORT

Name: Harbor View Hills South Homeowners Association (HVHS HOA)

Tree Locations: **Quiet Cove:** 3401 / Front 1, 3404 / Front 1, 3407 / Front 1, 3423 / Front 1, and 3418 / Front 1

Request: The HVHS HOA is requesting of the Municipal Operations Department staff for the removal of five City Brisbane Box trees based on the criteria of the City Council Policy G-1, Reforestation of City Trees. HVHS HOA has agreed to incur the costs of the five tree removals and replacements of five 36-inch box size Australian Willow trees within the parkway.

Botanical/Common Names: Lophistemon confertus – Brisbane Box

Designated Street Tree: Geijera parviflora – Australian Willow

Estimated Trees Value: \$13,170

Damage: N/A

Parkway: **Concrete** **Brick** **Turf** **Other**

Comments: A field inspection confirmed five healthy City trees with severe topping to accommodate the view plane.

Inspected by: _____

John Conway
John Conway, Urban Forester

Date: July 18, 2012

Recommendation: Forward the reforestation request to the Parks, Beaches and Recreation Commission for review and approval.

Reviewed by: _____

Dan P. Sereno
Dan P. Sereno, Parks and Trees Superintendent

Date: July 18, 2012



Reforestation Check List

	Verified by:	Urban Forester	Parks and Trees Superintendent	General Services Director
<input checked="" type="checkbox"/> Legally Established Homeowners Association		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Individual Private Property Owner(s)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Reforestation Application		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> (90) days Reforestation Request Compliance		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Resolution of the Board of Directors, Minutes, Notices (Legally Established Homeowners Association)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Damage/Impact

<input checked="" type="checkbox"/> Blue Water View Impact	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Incorrect Tree Species	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Hardscape Damage:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Curb/Gutter			
<input type="checkbox"/> Sidewalk			
<input type="checkbox"/> Utility			

Individual Private Property Owner(s) ONLY

	Verified by:	Urban Forester	Parks and Trees Superintendent	General Services Director
<input type="checkbox"/> Written Agreement by Individual Property Owner(s)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Staff Approved Petition		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Property Owners Signatures Verified		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Meets 60% Reforestation Criteria:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#__Property owners notified %__Agreed with removal

Meets Minimum Reforestation Requirements: YES NO

Department Signature: [Signature]

Date: 7-27-12

City Attorney Reviewed: _____

Date: _____





