

Migrating to Exchange 2010 Device Changes

Android Devices

1. Go to the “Accounts” icon on your phone and select it. On some phones this is found after pressing the “Settings” icon.
2. Choose the account that relates to City Email.
3. In the section titled “Server:”, change it to **webmail.newportbeachca.gov**
4. Tap “Ok” and then exit back to your home screen.

iPhone

1. Select the “Settings” icon on phone
2. Select Mail, Contacts, Calendars
3. Select the account related to the City Email
4. Tap “Account username@newport...”
5. Under “Server”, change it to **webmail.newportbeachca.gov**
6. Select “Done” and exit back to your main screen.