



CITY OF NEWPORT BEACH PARKS, BEACHES & RECREATION AGENDA

CITY COUNCIL CHAMBERS @ NEW CIVIC CENTER
100 Civic Center Drive
TUESDAY, August 6, 2013– 6PM

PB&R Commission Members:

Tom Anderson, Chair
Ron Cole, Vice Chair
Kathy Hamilton
Walt Howald
Roy Englebrecht
Marie Marston
Jack Tingley

Staff Members:

Laura Detweiler, Recreation & Senior Services Director
Sean Levin, Recreation Superintendent
Mark Harmon, Municipal Operations Director
Mike Pisani, Deputy Municipal Operations Director
Teri Craig, Administrative Assistant

-
- 1) **CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER**
 - 2) **ROLL CALL**
 - 3) **NOTICE TO THE PUBLIC**

Public comments are invited on agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

- 4) **CONSENT CALENDAR**

All matters listed under **Consent Calendar 4A-4D** are considered by the PB&R Commission to be routine and will all be enacted by one motion in the form listed below. The Commission Members have received detailed staff reports on each of the items recommending approval and there will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff, or the public request a specific item to be discussed and/or removed from the Consent Calendar for separate action. Members of the public who wish to discuss a Consent Calendar item should come forward to the lectern upon invitation by the Chair.

A. **Minutes of the July 2, 2013 regular meeting.**

Recommendation: *Waive reading of subject minutes, approve and order filed.*

B. **Parks & Operations Division Activity Report.**

Recommendation: *Receive/file monthly Activity Report for activities and upcoming projects.*

C. **Recreation & Seniors Services Activity Report.**

Recommendation: *Receive/file Activity Report for activities for past and upcoming projects and events.*

D. **Reforestation Request**

Recommendation: *Approve reforestation request from Herbert Fischer and other applicants to remove and replace five City River Oak trees at 241, 242, 244 and 245 Heliotrope Avenue.*

This Parks, Beaches & Recreation Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Parks, Beaches & Recreation Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Parks, Beaches & Recreation Commission and items not on the agenda but are within the subject matter jurisdiction of the Parks, Beaches & Recreation Commission. The Parks, Beaches & Recreation Commission may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. If requested, this agenda will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Please contact the Parks, Beaches & Recreation Commission Secretary at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3151 or recreation@newportbeachca.gov.

5) CURRENT / NEW BUSINESS – Staff Report

A. Special Tree Removal Appeal — 248 Poppy Avenue

Recommendation: Deny appeal to remove a City Special tree – Neighborhood tree from Al Ross at 248 Poppy Avenue.

B. Newport-Mesa Soccer Club Request for Temporary Lights at Bonita Canyon Sports Park Field #5

Recommendation: Consider request from NMSC (Attachment A) for temporary lights at BCSP field #5 October 1 – November 22, 2013 (8 weeks) and January 6 – March 7, 2014 from dusk to 7:45pm (9 weeks), weekdays only.

C. Appointment of Ad Hoc Committees

Recommendation: Appoint two Commissioners (unless otherwise noted) each to serve on the following Ad Hoc Committees:

- Community Service Award (appoint three Commissioners)
- Lower Castaways Park Design
- West Side Dogs Off Leash
- Youth Sports Commission Liaison

6) PARKS, BEACHES & RECREATION COMMISSION / STAFF ANNOUNCEMENTS, UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

7) PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on non-agenda items, provided the time limit adjustment is applied equally to all speakers.

8) ADJOURNMENT

CITY OF NEWPORT BEACH

Parks, Beaches & Recreation Commission Regular Meeting July 2, 2013 – 6pm

1) CALL MEETING TO ORDER – 6:00 p.m.

2) ROLL CALL

Present: Kathy Hamilton, Chair
Tom Anderson, Vice Chair
Ron Cole
Roy Englebrecht
Walt Howald
Marie Marston
Jack Tingley

Staff: Laura Detweiler, Recreation & Senior Services Director
Mark Harmon, Municipal Operations Director
Teri Craig, Administrative Assistant

3) NOTICE TO THE PUBLIC

4) PRESENTATION TO OUTGOING COMMISSIONER PHIL LUGAR

Chair Hamilton and Commission members expressed their appreciation to outgoing Commissioner Lugar for his eight years of service and presented him with a gift for his time and contributions to the community.

5) ELECTION OF OFFICERS

Director Detweiler provided a brief presentation regarding the process for electing officers for the PB&R Commission.

Chair Hamilton opened the nominations for **Chair**.

Commissioner Marston nominated Vice Chair Anderson; Commissioner Englebrecht seconded nomination. There being no other nominations; nominations were closed and Vice Chair Anderson was declared Chair, unanimously.

Chair Anderson recognized outgoing Chair Hamilton for her leadership and service.

Chair Anderson opened the nominations for **Vice Chair**.

Chair Anderson nominated Commissioner Cole; Commissioner Englebrecht seconded nomination. There being no other nominations, Commissioner Cole was declared Vice Chair of the PB&R Commission, unanimously.

Chair Anderson congratulated Commissioner Marston for her reappointment to the Commission and commented positively on her service. He welcomed new Commissioner Walt Howald and deferred to him for introductions.

Commissioner Howald presented a summary of his background and experience.

6) CONSENT CALENDAR

Commissioner Marston noted that her comments last month regarding Sunset View Park ADA access should also include the need for ADA parking.

Jim Mosher reported that he had submitted comments and corrections to the minutes; he commented that the Parks & Operation Division Activity Report did not include a list of park projects currently underway nor any tree activity and that he was unclear which months were represented within the Recreation & Senior Services Activity report.

A. Minutes of the May 7, 2013 regular meeting.

Recommendation: Waive reading of subject minutes, approve and order filed.

B. Parks & Operations Division Activity Report.

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

C. Recreation & Seniors Services Activity Report.

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

D. Pulled by member of the public

E. Pulled by Director Harmon

Motion by Commissioner Marston; seconded by Commissioner Cole to accept items 6A – 6C of the Consent Calendar. Motion carried by acclamation

D. Reforestation Request

Recommendation: Approve reforestation request of John Byers & Monica Mazur to replace one City Chinese Elm and one City Rusty Leaf Fig trees located at 518 Signal Road.

Mr. Mosher stated that no reason was listed by the applicant for requesting the removal nor was the replacement tree identified. He also noted that this matter should not have been listed in the Consent Calendar in accordance with Council Policy G-1

Director Harmon referenced photos attached to the report illustrating that this tree was planted in the wrong location and has been damaged and that the picture did not show the damage caused by Southern California Edison. He reiterated staff's recommendation to remove the trees. He went on to say that the area is part of the Cliff Haven Community Association and addressed the applicable rules on HOA's, reforestation and noticing requirements.

Discussion followed regarding the possibility of removing the damaged tree and trimming the other since it looks like many of the other trees in the neighborhood and whether there are designated replacement trees for the specific area.

Director Harmon reported that staff reviews the neighborhood, aesthetics and the growth area and that staff has deviated from using designated trees for replacement to allow homeowners a choice of trees.

Chair Anderson opened the public discussion

Monica Mazur provided a brief background and addressed removal of the nearby diseased trees. She explained that it was their intent to replace all of the removed trees in the future.

Chair Anderson closed the public discussion

Discussion followed regarding the health of the second tree and the possibility of removing only the damaged tree.

Motion by Commissioner Englebrecht to remove one tree and keep the second tree. Motion died for lack of a second.

Motion by Commissioner Cole; seconded by Commissioner Marston, to approve the reforestation request of John Byers & Monica Mazur to replace one City Chinese Elm and one City Rusty Leaf Fig trees located at 518 Signal Road. Motion carried by the following vote:

Ayes: Anderson, Cole, Hamilton, Howald, Marston, Tingley

Nay: Englebrecht

E. Reforestation Request

Recommendation: Approve reforestation request of residents from Cliff Drive Park and Santa Ana Avenue to replace two City Sugar Gum trees within Cliff Drive Park.

Director Harmon stated that he pulled this item because the signature pages were not included with the report but had distributed them separately to the Commission before the start of the meeting and copies were available for the public.

Chair Anderson opened the public discussion

Jim Mosher expressed confusion stating that the request stated it was from the residents but that there was only one resident applicant named. He stated that the report indicates no applicable Homeowners Association but elsewhere in the report the location is listed under the Newport Heights Improvement Association.

Discussion followed regarding residents requesting removal/replacement of trees from City parks.

Director Harmon reported that the trees are City trees, within a park and that each tree is property of the City and therefore, property of the residents. He commented on how the trees impact ocean views and that residents pay a yearly fee to have the trees trimmed. The City was approached by these residents wanting to submit an application for reforestation to remove the trees in order to replace them with slow-growing trees that would not impact their ocean views.

Chair Anderson closed the public discussion

Motion by Commissioner Marston; seconded by Commissioner Cole to approve the reforestation request of residents from Cliff Drive Park to replace two City Sugar Gum trees within Cliff Drive Park.

7) CURRENT / NEW BUSINESS – Staff Report

A. Special Tree Removal Appeal – 248 Poppy Avenue

Recommendation: Deny appeal to remove a City Special tree – Neighborhood tree from Al Ross at 248 Poppy Avenue.

Director Harmon presented details of the report noting that it is an appeal of staff's decision to retain a tree and provided a brief background. He reported that the tree is designated as a City Special tree which dictates that staff must take every measure possible to save the tree. He reported that the applicant, Al Ross, contacted the City to remove the tree because of the damage to his stone parkway pavers. Director Harmon added that the pavers were installed without a permit and the resident is responsible for any repair costs. Additionally, Mr. Ross in his request complained about the leaf droppings; Director Harmon reported on ways to address that issue including an offer by the City to prune the tree. He went on to say that Mr. Ross had made a claim to the City for damages which were denied but there is an additional open claim. He noted that the City Manager and City Risk Manager had reviewed this matter and agreed with staff to retain the tree. Subsequently, Mr. Ross appealed that decision.

Director Harmon addressed the noticing of the matter and reported that Mr. Ross was unable to attend the meeting tonight but indicated that he would like to allow public comment and move the matter forward. He offered options for the PB&R Commission to act upon.

Discussion ensued regarding the possibility of continuing the matter to allow Mr. Ross the opportunity to address the Commission.

Director Harmon noted that this is a unique situation where the tree is not causing any damage to the infrastructure and staff sees no reason to support removing the tree.

Chair Anderson opened the public discussion

Jim Mosher felt that the recommendation to continue the matter is appropriate. He commented on a policy that is not being followed and addressed the powers and duties of the Commission as well as the applicable requirements in the Municipal Code.

Chair Anderson closed the public discussion

Motion by Commissioner Englebrecht; seconded by Commissioner Cole to continue the Special Tree Removal Appeal at 248 Poppy Avenue to allow Mr. Ross to attend the meeting. Motion carried by acclamation.

B. Special Tree Removal

Recommendation: Consider removal of a Special City Tree – Neighborhood tree at 300 Poppy Avenue

Director Harmon presented details of the report noting that the tree has caused the sidewalk to rise. He stated that staff and the City Arborist evaluated the tree and recommend removal. He noted there are other areas with raised sidewalks that will be addressed in the future.

Discussion followed regarding the possibility of this matter setting precedence, the need to set appropriate policies, prior support for retention of the trees by residents of Corona del Mar, and having staff examine the entire area and provide a report with respect to the City's liability and the dangers posed by the existing trees.

Chair Anderson opened the public discussion

Jim Mosher stated he was not sure who the originator of this request was and that the Commission should focus on creating appropriate policies.

Chair Anderson closed the public discussion

Director Harmon reported that the matter was originated by a resident. He referenced photos of the tree and noted that this matter relates to one specific tree.

Chair Anderson stated that he is usually hesitant to remove trees but felt that this tree poses a liability issue but a study on the area in general is merited.

Motion by Commissioner Englebrecht; seconded by Chair Anderson to approve the Special Tree Removal at 300 Poppy Avenue. Motion carried by the following vote:

Ayes: Anderson, Cole, Englebrecht, Hamilton, Marston, Tingley

Nay: Howald

C. Special Tree Removal

Recommendation: Consider removal of a Special City Tree – Neighborhood tree at 1732 Candlestick Lane.

Director Harmon noted that the tree will be replaced at the same location. He presented recommendations and photos of existing conditions. Director Harmon noted significant decay on the sidewalk side of the tree and felt that pruning will ensure the tree's failure.

Ensuing discussion pertained to the size of trees along the specific street and the value of the tree.

Chair Anderson opened the public discussion; hearing none the discussion was closed.

Discussion followed regarding the noticing process and the possibility of expanding the notice area in the future. Chair Anderson reported that he resides within view of the tree and stated that he will abstain from voting on this matter.

Motion by Commissioner Englebrecht, seconded by Commissioner Tingley to approve the removal of a *Special City Tree – Neighborhood tree at 1732 Candlestick Lane.* Motion carried by the following vote:

Ayes: Cole, Englebrecht, Howald, Hamilton, Marston, Tingley

Abstain: Anderson

8) PARKS, BEACHES & RECREATION COMMISSION/STAFF ANNOUNCEMENTS, UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

Commissioner Tingley requested an update on the policies regarding the Poppy Avenue area and would like it included on a future agenda.

Commissioner Howald requested that Poppy Avenue report also include an indication of where, on Poppy Avenue, the City has had incidents and any applicable resolutions. Additionally, he questioned the noticing requirements in regards to noticing homeowners associations.

Director Harmon explained the noticing process for homeowners association.

Commissioner Hamilton presented a summary of a meeting that she attended regarding future plans for Lower Castaways area.

Director Detweiler reported that the City Manager is identifying funds to hire a landscape architect to help develop conceptual designs for Lower Castaways.

Commissioner Cole reported that he attended a meeting to discuss the dogs off leash options in the Dover Shores area. He reported that discussions included the possibility of an off-leash park with voice and vision control within a park. He noted that his son is involved in many City camps and commented positively on the City's Recreation programs.

Director Harmon reported that his Deputy Director Mike Pisani will begin representing his department at future PB&R Commission meetings.

Director Detweiler stated that she will place on the August agenda for review and consideration of the Commission to appoint members to four ad hoc committees. She also reported that staff continues to work with the Coastal Commission on pending projects and reported on approval by Council of the land lease for the Girl Scouts House at Marina Park. She announced upcoming Fourth of July events and reported on the growing sport of pickleball and the possibility of developing a pickle-ball program. Additionally, she reported that Council will consider the matter of the reuse of the old City Hall at its July 9, 2013 meeting. Director Detweiler noted the updated Friends of OASIS Cooperative Agreement that would be before Council for consideration at their meeting on July 9, 2013.

Commissioner Howald suggested that commission members attend a future OASIS general membership meeting.

9) PUBLIC COMMENTS ON NON-AGENDA ITEMS

Jim Mosher commented on the need for the Commission to review its policies including replacement of trees, Council's approval of the IOD for two Newport Coast Association Parks, the City's bicycle plan and AQMD's consideration of fire rings.

10) ADJOURNMENT @ 7:45pm

Submitted by: _____
Teri Craig, Admin Assistant

Approved by: _____
Tom Anderson, Chair



Municipal Operations Department

PB&R Commission Agenda
Item No. 4B
August 6, 2013

TO: Parks, Beaches and Recreation Commission

FROM: Parks and Trees Maintenance Superintendent 
Operations Support Superintendent *JLA*

SUBJECT: *June Parks and Trees, and Operations Support Divisions Activity Report*

Parks Maintenance Division Activities

Parks Maintenance Division staff continues working with the Public Works and the Recreation and Senior Services Departments on numerous projects in the planning and construction phases.

Enhancement of Balboa Village Pots



Recently, the Municipal Operations Department coordinated the refurbishment of approximately 94 various planter pots in the Balboa Village area. The first phase, coordinated by the Operation Support Division, entailed painting of the worn blue-colored clay pots located on Balboa Boulevard. The second phase, overseen by the Parks Division, involved replacing the existing plant material, which consisted of a wide array of

succulents. These plants were selected for their form, flower, foliage color, and texture. In addition, this enhancement will provide long-term savings in terms of water conservation efforts.

Trees Division Activities

Month of:	Trees Trimmed	Trees Removed	Trees Planted
June	891	7	45

As part of the City's overall grid and annual trimming schedule, the City's tree service contractor pruned trees within the Newport Heights, Harbor View Hills South, and Fashion Island areas. Additionally, annual pruning of Ficus trees are occurring throughout the City.

As part of the tree removal program for the Groves Bike Trail, 13 large Blue Gum trees were removed. Several replacement trees have already been planted, with a goal of 60 48" box Oak, Sycamore, and Pine trees installed by the end of June. In conjunction with the planting, a bubbler irrigation system will be added to each tree.

Operations Support Activities

In preparation for the thousands of visitors who celebrate Independence Day in our City, early in the morning on July 4th MOD crew members emptied trash containers, litter picked, shoveled fire rings, swept streets, and groomed the beaches.

Later that morning, our traffic control contractor set up all the fencing and lights in the West Newport area. The contractor started picking up the equipment around 8:00 pm and was finished in two hours with no reported problems.

July 5th is the largest clean-up day of the year for the Municipal Operations Department. Staff started their shift at 4:30 am to remove City-owned signs, delineators, barricades, portable toilets, and assist with beach clean-up. The clean-up of the beaches, commercial districts, and the West Newport party zone required the orchestrated efforts of 27 crew members. In addition to the numerous trash bags filled by litter pickers and community volunteers, mechanical street sweepers removed 9 cubic yards of debris from the West Newport-area streets alone. That is a small decrease in the amount of trash that was left behind by party-goers, which was 13 cubic yards last year. Six two-man crews detailed the Newport and Balboa commercial districts along with West Newport.

Before



After



At the Corona Del Mar State Beach, seven Field Maintenance crewmembers collected and removed over 7.5 tons of trash and debris that had been left on the ground and in the beach area trash containers at the park.

Contractors played an important role in this year's clean-up effort. ABM Janitorial Services and Ed's Building Maintenance staff members did an outstanding job of cleaning the beach area restrooms. In addition, Rainbow Disposal and Robert's Waste serviced all beach containers and picked up over 14 tons of trash, which proved to be successful in controlling the litter on the beach.

A big thank you goes out to all staff members who came to work bright and early to ensure that the City continues to be a popular destination for visitors, and is still rated as one of the nicest coastlines to visit in California.

**Recreation Services
Monthly Activities Report**

To: Parks, Beaches & Recreation Commission

From: Sean Levin, Recreation Superintendent

Re: Recreation Division Monthly Activities Report



CAMP FRIENDSHIP

During the month of July, Recreation Staff have been working with Newport-Mesa Unified School District (NMUSD) at Summer Camp Friendship! This great camp offers autistic children in the NMUSD the opportunity to make new friends, learn the ways of social interaction, and enjoy games and crafts. Through this partnership, our Recreation Leaders work with school district staff to assist in conducting themed activities and games at the camp. In turn, the school district sends certified advisors to train staff on working with autistic children in the community and throughout city programs. This is an excellent camp and the Recreation Department continues to be thankful to be involved!

SUMMER DAY CAMP

Over 200 children have spent a memorable summer with us so far and have enjoyed great trips, new friends, and exciting activities! Summer Day Camp allows parents to choose from the Community Youth Center (CYC) camp in Corona del Mar or Balboa Community Center (BAL) camp on the Balboa Peninsula. Campers take a weekly excursion to a local theme park or sporting event, and biweekly walking excursions to CdM State Beach for CYC campers or daily beach activities on the peninsula for Balboa campers.

NEW! ADULT FLAG FOOTBALL LEAGUE IN THE SAND!

There's a new league in town this summer! Adult coed Flag Football on the sand just west of the Balboa Pier is running Wednesday evenings and began June 19 and will continue for 8 weeks.

We are halfway through the first season with a full league of eight teams. The league is operated by Beach City Sports and will be held in the fall on Sundays – watch for the sign ups!



4TH OF JULY IS FOR FAMILIES!

West Newport Beach celebrated the 3rd Annual 4th of July is for Families event on the Peninsula. The event kicked off with a dog and bike parade at 38th Street Park and ended at Channel Place Park where bounce houses, slides, donuts, coffee and water awaited the participants. Families enjoyed face painting, carnival games, a dunk tank and many more activities! Kudos to Council Member Mike Henn, Former Council Member Steve Rosansky and City Manager Dave Kiff for volunteering to be in the dunk tank! And a special thanks to all the committee members and sponsors for such a successful event. Fun was had by all!



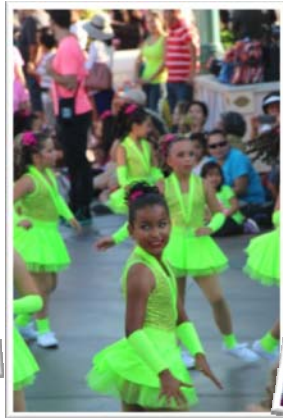
MARINERS PARK INDEPENDENCE DAY PARADE & CELEBRATION!

The 41st Annual Independence Day celebration was a huge success! An estimated crowd of 3,500 took part in the parade and carnival of games, food and fun! The parade was led by the Newport Beach Police Department and featured Grand Marshall, Piper Evans, Mayor Keith Curry, and Mayor Pro Tem Rush Hill. A special thanks to our partners, the Mariners Elementary School Foundation and the generous sponsors.



DISNEYLAND PARADE CAMP

Fourteen participants were featured in the Dance the Magic Disneyland Summer Classic Parade on July 12. The dancers spent a week learning the parade choreography and techniques to prepare for the big day. Smiling faces danced down Disneyland's Main Street, USA. Participants had a great time meeting other dancers from around the world from Hawaii, London, and Australia!



Stay Fit at the Pool!

Looking for cool ways to stay fit this summer? Join us for extended lap swim hours and Aqua Zumba!

Lap Swim Hours:

CDM Pool: Mon-Thurs, 10am-1pm and 6-8pm; Fridays 6-8pm; Sat & Sun 7:30-11:30am

NHHS Pool: Mon-Thurs 10am-1pm

Aqua Zumba:

NHHS Pool: Mon and/or Wed from 6-6:45pm



For more information, contact Leslie Hardy:

Lhardy@newportbeachca.gov

PARK PATROL

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the month of **June**, Park Patrol had the following number of contacts:

1. Requested Calls

- 38 with Youth Sports Groups
- 9 Field related issues/checks
- 16 Park/Picnic/reservation issues/checks
- 47 Community Center issues/checks
- 7 Playground checks
- 14 other
- Event Checks
 - 3 Pre Event
 - 3 Post Event
- CdM Beach Contacts
 - 80 BBQ
 - 63 Charcoal
 - 78 Tents

2. Public Contacts

- 195 Education
- 14 Alcohol
- 114 Dog related

NOV Written Warnings Issued – 3 for parking violations and commercial activity.
Citations Issued – 5 issued for parking violations.

FACILITY RENTALS & SPECIAL EVENT PERMITS

During the period of June 16 – July 15, 2013 there were:

- 19 Picnic/Park Area Rentals
- 4 Room Rentals
- 1 Field Rentals
- 1 Gym Rentals

As of July 16, 2013, there were 181 Special Event Permits processed and issued for the year.
Those events of note for this period are:

Concert at the Park: Civic Center, June 30- Attendance: 1800

Mariners Parade: Mariners Park, July 4 - Attendance: 5000

Old Glory Boat Parade: Newport Harbor, July 4 - Attendance: 200

Newport Dunes Firework Display: Newport Dunes, July 4- Attendance: 5000

Peninsula Point Parade: Peninsula Point, July 4- Attendance: 300

Big Canyon Country Club Fireworks: Big Canyon, July 4 - Attendance: 500

Pier to Piew Swim: Balboa & Newport Piers, July 13 - Attendance: 250

Senior Services Monthly Activities Report

To: Parks, Beaches & Recreation Commission
From: Celeste Jardine-Haug, Senior Services Manager
Re: Senior Services Division Monthly Activities Report

OASIS ROCKS OUT TO THE BEATLES

Abbey Road, a Beatles tribute band, played to a sold out crowd of 200 in the OASIS courtyard on July 12. While the band played all of the Beatles' hits throughout the years, adults young and old danced and swayed to the music with friends and loved ones. One woman remarked how this concert brought back memories of her time at Woodstock! (without the drugs, of course!) A delicious box dinner was served as well. The OASIS staff was praised throughout the night for a lovely event. This email was received on Monday morning:

"Just wanted to tell you how much we enjoyed your Courtyard Concert on Friday! Not only did we love the band, but we were SO impressed with the amazing way all of you at OASIS had the organization of the event down to a science! It ran so smoothly, with great crowd control, lovely warm welcomes by you and others. There was room for everything and it was perfectly executed. Thank you so much for providing such a wonderful event. Good to see you!"

Ronni & Gil Lasky

OASIS SENIOR RESOURCES EXPO & "A TASTE AT OASIS"

The OASIS Senior Center hosted another fantastically successful Senior Resources Expo on July 20, in the OASIS Event Center and courtyard. Seniors, their families and anyone else that were interested in senior oriented products and services were invited to this FREE event. Sixty vendors were available to answer questions and provide information. There was a free continental breakfast, lots of give a ways and raffles. At noon, "A Taste At OASIS" was offered. A wide variety of gourmet foods were provided by six local retirement communities. Lunch tickets are on sale for \$3.



FACILITY RENTALS

During the period of June 16 – Jul 15, 2013 there were:

2 rentals of the Event Center

5 rentals of classrooms

**OASIS SENIOR CENTER
Utilization Report
JUNE 2013**

PARTICIPANTS ATTENDING **30,427 CUSTOMERS**

RECREATIONAL CLASSES (April-May-June 2013) **19,083 PARTICIPANTS**

FITNESS CENTER **5,583 CUSTOMERS**

PERSONALIZED SERVICES PROVIDED **2,461 CUSTOMERS**

Includes:

Blood Pressure	58	Medical Equipment Rentals	33
Counseling-Persons	50	Rental Inquiries	16
Eldercare	3	Rentals (Paid)	8
Employment	20	Senior Assessment(hrs)	40
HICAP	7	Telephone Reassurance	252
Housing Counseling	35	Visual Screening	3
Information and Referral	1925	Taxes (Seasonal)	
Legal Assistance	11		

SENIORS RECEIVING TRANSPORTATION SERVICES **1,106 RIDERS**

Care-A-Van/Shuttle

CUSTOMERS RECEIVING NOON MEALS @ OASIS **1,661 CUSTOMERS**

*includes meals on wheels

VOLUNTEER SERVICES PROVIDED AT THE CENTER

596 HOURS

Includes:	Kitchen & Home Delivered Meals
Front Office	Travel Office
Gift Shop	Library
Instructors	President
Treasurer	Vice President
Bookkeeper	Taxes

(*equiv. to 9 full-time employees)

PARTICIPANTS IN FRIENDS OF OASIS TRAVEL **183 CUSTOMERS**

Day Trips

Long Trips

Vandenberg Airforce	40	Laughlin Casino	44
A Tale of Two Cities	51		
JPL Lab	48		

SPECIAL EVENTS/SCREENINGS/LECTURES **350 PERSONS**

Bunco	48	UCI Lecture: Hemia	26
Movie	150	Basic Wills & Trusts	36
Big Band	50	Special Needs Children	6
		Financial Management	25
		Charitable Giving & Planning	9



Municipal Operations Department

PB&R Commission Agenda
Item No. 4D
August 6, 2013

TO: Parks, Beaches and Recreation Commission

FROM: Deputy Municipal Operations Director

A handwritten signature in black ink, appearing to be "J. M. ...", written over the "FROM:" line.

SUBJECT: *Reforestation Request*

Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission approve the reforestation request of Mr. Herbert Fischer and applicants to remove and replace five (5) City River She Oak trees at 241, 242, 244, and 245 Heliotrope Avenue.

Discussion

City Council Policy G-1, Reforestation of City Trees requires that individual property owners living within an area with no formally recognized homeowners association to petition adjacent homeowners within 500 feet of the proposed area and receive a 60% approval of the petitioned.

Staff received a request from the applicants to remove five (5) City River She Oak trees at 241, 242, 244, and 245 Heliotrope Avenue. In addition to removing the trees, Mr. Fischer and applicants agree to incur the cost for the planting of five (5) 36-inch box Little Gem Magnolia or Kentia Palm trees within the right-of-way.

Mr. Fischer and applicants have complied with the requirements of Policy G-1, and have agree to assume the full cost of the removal and replacement of the City trees, approximately \$4,300 (\$2,875 for the required 36-inch box replacement trees, and \$1,425 for the removals). The applicants contend that the current tree species, River She Oak, is the incorrect species for the area due to size, needle drop, and the need for severe annual trimming to keep the tree canopy out of power lines.

Staff has attached a Tree Inspection Report, Tree Inventory Detail, Reforestation Check List, and photographs related to the request.

The applicants and Council Member Nancy Gardner have received a copy of this report and a notice of the Commission meeting.

Attachments

- (A) Tree Removal Request Application
- (B) Tree Inspection Report
- (C) Reforestation Checklist
- (D) Photos
- (E) Area Map



CITY OF NEWPORT BEACH Municipal Operations Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention or Removal of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. Commission meetings are held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

5 Casuarina cunninghamiana 'River She-oak'
Indicate the number and specie(s), (if known) of tree(s).

Located at: 241, 242, 244 and 245 Heliotrope Ave. CDM

Please be as specific as possible

Requestor

- Property Owner
- Community Association
- Other A group of property

Address/ Phone (Daytime) / Email

240 Heliotrope Ave. CDM 92625
949 675 3954
herbertr_fischer@yahoo.com

owners Located at 240, 241, 242, 243, 244 and 245 Heliotrope Ave

Signature: Herbert R. Fischer

Date: 5/20/13

Print Name: Herbert Fischer

If this is a reforestation request proceed to the reverse side of this form

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations.
(*Greater than \$500)
- Repeated history of **significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods.
In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by Urban Forester will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

- Property Owner
 Community Association
 Other: A group of property owners located at 241, 242, 243, 244 and 245 Heliotrope Ave (See Attachments)

Check all items applicable:

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage. Unsafe sidewalks & street surfaces due to needle drop as well as causing a continuous mess to our cars, yards and patio areas.
 Wrong tree species for location
 View encroachment 2 of the trees interfere with utility lines and are severely misshapen
 Area has clearly defined contiguous boundaries that include the tree(s) proposed.
 Residential communities, neighborhoods, or business organizations who apply for reforestation due to must submit a petition signed by a minimum of 60% of the property owners within the area defined. heavy pruning
 Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
 Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost \$575 per typical tree or \$775 per specialty tree, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

Requestor Comments: We believe these trees pose a safety hazard to anyone using the sidewalks or streets underneath them. They drop large numbers of needles which make the surfaces that they fall on slick and dangerous as well as causing a continuous mess to our cars, yards and front patio areas. Research indicates that the Casuarina cunninghamiana is used commonly as a wind break and to prevent soil erosion not as a street tree.

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.

May 20, 2013

Dear Neighbor:

We are a group of homeowners in the area of Heliotrope and Seaview avenues concerned about the safety and maintenance of our neighborhood. The cause of our concern is the presence of five *Casuarina cunninghamiana* trees, otherwise known as River She-oaks. These five trees are located in the parkways in front of 241, 242 and 244 Heliotrope and in the parkway on the Seaview Ave. side of 245 Heliotrope.

The trees resemble pines and are evergreens. However, the needles that they drop constantly and copiously pose a safety hazard to the sidewalks and streets underneath them as well as causing a continuous mess to our cars, yards and front patio areas. The needles make all walking surfaces dangerously slick.

We, your neighbors at 240, 242, 244, 241, 243 and 245 Heliotrope have banded together to deal with this issue by asking the city to remove and replace these trees. Because the city staff does not feel they are a safety issue and because we recognize the importance of trees planted throughout our community, we are applying under the city's Reforestation program.

Attached you will find a petition which we are asking you to sign so that we may move ahead with our application to participate in the Reforestation program, We will pay the city to remove these trees and plant new ones, such as magnolias or Kentia palms, that won't pose a hazard to anyone.

If you have any questions, please contact Herb Fischer, 240 Heliotrope Ave., 949-675-3954. When you have signed the petition, please return it to Herb.

Thanks for your consideration of our plight. We hope you'll be willing to help by giving us your signature.

Sincerely,

Herb and Cheryl Fischer 240 Heliotrope Ave.
Pame Schmider 241 Heliotrope Ave.
Paul and Joanne Reynolds 242 Heliotrope Ave.
Walt and Karen Howald 243 Heliotrope Ave.
Rick and Roz Lipoff 244 Heliotrope Ave
Jane Hilgendorf 245 Heliotrope Ave.

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

May 24, 2013

Property Owner First and Last Name (please print): John & Pat McAlearney

Business Name (if applicable): _____

Address: 234 Heliotrope Ave.

Phone #: 949.675.3664

[Signature]
Signature

06/07/2013
Date

In favor of tree removal [Signature] (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Herbert Fischer

Business Name (if applicable): _____

Address: 240 Heliotrope Ave

Phone #: 949 500-4928

[Signature]
Signature

6/7/13
Date

In favor of tree removal [Signature] (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Pamela Schuder

Business Name (if applicable): _____

Address: 241 Heliotrope Ave, Cal M 92625

Phone #: 949-355-1118

[Signature]
Signature

June 7 2013
Date

In favor of tree removal [Signature] (initial) Oppose tree removal _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

May 24, 2013

Property Owner First and Last Name (please print): JOHN ZAEPFEL

Business Name (if applicable): _____

Address: 239 Heliotrape Ave

Phone #: 949-723-1391

John Zaepfel
Signature

6-7-13
Date

In favor of tree removal JZ (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): EDWARD HEPNER

Business Name (if applicable): _____

Address: 2831 BAYVIEW DRIVE, CORONA DEL MAR, CA 92625

Phone #: 949 675 2266

SMH
Signature

6/9/2013
Date

In favor of tree removal SMH (initial) Oppose tree removal _____ (initial)

Comments: North of Bayview, before Seaview

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature

Date

In favor of tree removal _____ (initial) Oppose tree removal _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

May 24, 2013

Property Owner First and Last Name (please print): Candy Suits

Business Name (if applicable): _____

Address: 236 Heliotrope Ave. CDM

Phone #: 949-673-4010

(Suits)
Signature

6/15/13
Date

In favor of tree removal CS (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature

Date

In favor of tree removal _____ (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature

Date

In favor of tree removal _____ (initial) Oppose tree removal _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

May 24, 2013

Property Owner First and Last Name (please print): GREGORY D. ANDERSON

Business Name (if applicable): _____

Address: 301 HELIOTROPE AVE CAROLINA DEL MAR, CA 92625

Phone #: 573 480 0240

[Signature]
Signature

6-15-13
Date

In favor of tree removal DA (initial) Oppose tree removal _____ (initial)

Comments: We would like the tree in front of our house included if possible. 301 Heliotrope

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature

Date

In favor of tree removal _____ (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature

Date

In favor of tree removal _____ (initial) Oppose tree removal _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

May 24, 2013

Property Owner First and Last Name (please print): G. Marsden Blanch

Business Name (if applicable): _____

Address: 212 Heliotropa Ave, CIDM

Phone #: 301-232-8500

[Signature] Signature 6/15/13 Date

In favor of tree removal MB (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature Date

In favor of tree removal _____ (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature Date

In favor of tree removal _____ (initial) Oppose tree removal _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

May 24, 2013

Property Owner First and Last Name (please print): Amy Lechner Kathleen Lechner

Business Name (if applicable): _____

Address: 310 Heliotrope Ave

Phone #: (949) 473-7004

Amy Lechner Kathleen Lechner
Signature

6/8/13

Date

In favor of tree removal AL KL (initial)

Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): FRANCIS E. QUINLAN Margaret H. Quinlan

Business Name (if applicable): _____

Address: 303 Heliotrope Cdm CA 92625

Phone #: 949. 675-6761

Margaret H. Quinlan
Signature

6/18/2013

Date

In favor of tree removal FQ (initial)

Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Deborah Debbie Ojeda

Business Name (if applicable): _____

Address: 2830 Seaview Ave, Corona Del Mar, CA

Phone #: 951-201-0911

Debbie Ojeda
Signature

6/21/13

Date

In favor of tree removal DO (initial)

Oppose tree removal _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

May 24, 2013

✓ Property Owner First and Last Name (please print): Peter C. Doha TRUST No 2

Business Name (if applicable): _____

✓ Address: 221 Heliopolis Avenue

✓ Phone #: _____

Peter C. Doha Trustee
✓ Signature

6/26/2013
Date

In favor of tree removal PLS (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature

Date

In favor of tree removal _____ (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature

Date

In favor of tree removal _____ (initial) Oppose tree removal _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

May 24, 2013

Property Owner First and Last Name (please print): BARBARA A. POWER

Business Name (if applicable): _____

Address: 300 HELIOTROPE AVE CORONA DEL MAR

Phone #: (949) 673-9566 CA 92625

Barbara Power
Signature

6-8-2013
Date

In favor of tree removal BP (initial) Oppose tree removal _____ (initial)

Comments: GOOD RIDE - LOUSY TRIPPY TREES

Property Owner First and Last Name (please print): Bruce Beckman

Business Name (if applicable): 304 Heliotrope

Address: _____

Phone #: (949) 673-9020

B Beckman
Signature

6-8-13
Date

In favor of tree removal BS (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): The Beck Family Trust

Business Name (if applicable): _____

Address: 308 Heliotrope, Cam, CA 92625

Phone #: 949-723-4330

Billy Beck
Signature

6/8/13
Date

In favor of tree removal EB (initial) Oppose tree removal _____ (initial)

Comments: OK TO REMOVE & REPLACE!

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

May 24, 2013

Property Owner First and Last Name (please print):

ROBERT M. + PATRICIA A. STAYNER

Business Name (if applicable):

Address: 232 HELIOTROPE, CORONA DEL MAR CA 92625

Phone #: 949-673-5756

Signature: Patricia A. Stayner

Date: 6/8/2013

In favor of tree removal (initial) JAS

Oppose tree removal (initial)

Comments:

Property Owner First and Last Name (please print):

Business Name (if applicable):

Address:

Phone #:

Signature

Date

In favor of tree removal (initial)

Oppose tree removal (initial)

Comments:

Property Owner First and Last Name (please print):

Business Name (if applicable):

Address:

Phone #:

Signature

Date

In favor of tree removal (initial)

Oppose tree removal (initial)

Comments:



Municipal Operations Department

June 12, 2013

TO: Deputy Municipal Operations Director

Human Resources

FROM: Parks/Trees Superintendent

JUL 24 2013

SUBJECT: **Tree Removal Review – Reforestation**

Received by: OML

PROPERTY OWNER(S) / REQUESTER INFORMATION:

Name: Herbert Fischer & five (5) applicants

Tree Location(s): 241, 242, 244, & 245 Heliotrope Avenue

On behalf of Mr. Herbert Fischer and applicants, staff requests the removal of five (5) City River She-Oak trees based on the criteria of the City Council Policy G-1, Reforestation of City Trees. Mr. Fischer and applicants have agreed to incur the costs of the five (5) City tree removals and replacements with five (5) 36" box size Little Gem Magnolia or Kentia Palm trees within the parkway. The Reforestation application will be discussed by PB&R Commission at the August meeting.

REPLACEMENT TREE(S): YES NO

DESIGNATED TREE(S):

Magnolia grandiflora 'Little Gem' – Little Gem Magnolia

or

Howea forsteriana – Kentia Palm

DEPUTY MUNICIPAL OPERATIONS DIRECTOR – COMMENTS / RECOMMENDATIONS:

If the PB&R Commission approves the reforestation, proceed with removal & replant of trees as noted above, at applicant's cost.

Signature: [Signature]

Date: 7-23-13

RISK MANAGER – COMMENTS / RECOMMENDATIONS:

Risk Mgmt concerns with staff recommendations

Signature: [Signature]

Date: 7/29/13

CITY MANAGER – COMMENTS / RECOMMENDATIONS:

OK

Signature:



Date:

7/30/13



Municipal Operations Department

TREE INSPECTION REPORT

Name: Herbert Fischer & applicants

Tree Location: Heliotrope Avenue: 241/Front-1; 242/Front-2; 244/Front-1; & 245/Sides-1 & 2

Request: Mr. Fischer and applicants are requesting the Municipal Operations Department staff to remove five (5) City River She-Oak trees based on the criteria of the City Council Policy G-1, Reforestation of City Trees. Mr. Fischer and applicants agree to incur the costs of the five (5) removals and replacements of five (5) 36" box size Little Gem Magnolia (*Magnolia grandiflora* 'Little Gem') or Kentia Palm (*Howea forsteriana*) trees.

Tree Species: Casuarina cunninghamiana – River She-Oak

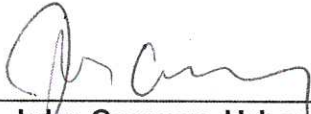
Designated Street Tree: Magnolia grandiflora 'Little Gem' – Little Gem Magnolia,
or
Howea forsteriana – Kentia Palm

Estimated Tree Value: \$24,760 – five (5) trees

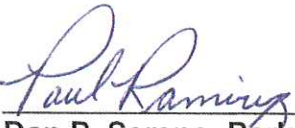
Damage: N/A

Parkway: Concrete Brick Turf (X) Other

Comments: A field inspection confirmed the City trees are within the City parkway.

Inspected by:  **Date:** 7-16-13
John Conway, Urban Forester

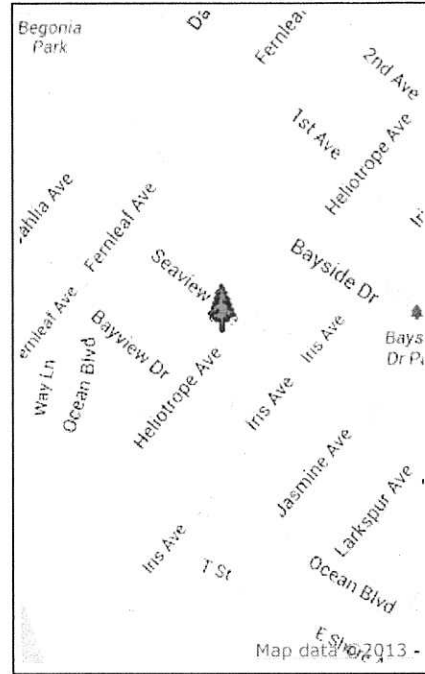
Recommendation: Forward reforestation request to the Parks, Beaches, and Recreation Commission for review and approval.

Reviewed by:  FOR DAN SERENO **Date:** 7/16/13
Dan P. Sereno, Parks and Trees Superintendent

Show/Hide Map Print Report

Inventory Detail

Dist: 12
 Address: 241 HELIOTROPE AV
 Fictitious: No
 Location: Front-I
 On Address: 241 HELIOTROPE AV
 Species: *Casuarina cunninghamiana*, RIVER SHE-OAK
 DBH/Height: 19-24 / 15-30
 Parkway Size: 4
 Utility Overhead: No
 Sidewalk Damage: No
 Recommended Maintenance: Grid Trim
 Estimated Value \$6,080



WCA Work History

Date	Work Type	Amount	Job#
6/15/2010	Grid Pruning	\$39.00	14394
8/30/2007	Grid Pruning	\$39.00	11060
7/12/2004	Grid Pruning	\$39.00	7334
10/7/1999	Grid Trimming	\$39.00	2866

Other Work History

Date Work Type Crew Acct# Min

Show/Hide Map Print Report

Inventory Detail

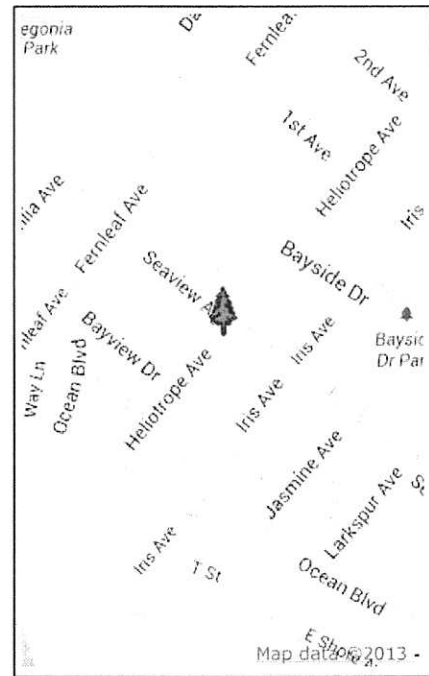
Dist: 12
 Address: 242 HELIOTROPE AV
 Fictitious: No
 Location: Front-2
 On Address: 242 HELIOTROPE AV
 Species: *Casuarina cunninghamiana*, RIVER SHE-OAK
 DBH/Height: 19-24 / 15-30
 Parkway Size: 99
 Utility Overhead: No
 Sidewalk Damage: No
 Recommended Maintenance: Grid Trim
 Estimated Value \$6,080

WCA Work History

Date	Work Type	Amount	Job#
6/16/2010	Grid Pruning	\$39.00	14394
8/28/2007	Grid Pruning	\$39.00	11060
7/13/2004	Grid Pruning	\$39.00	7334

Other Work History

Date	Work Type	Crew	Acct#	Min
------	-----------	------	-------	-----

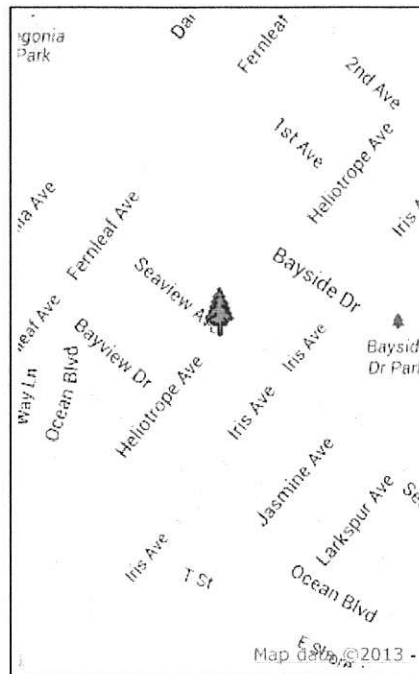


Show/Hide Map

Print Report

Inventory Detail

Dist: 12
 Address: 244 HELIOTROPE AV
 Fictitious: No
 Location: Front-1
 On Address: 244 HELIOTROPE AV
 Species: *Casuarina cunninghamiana*, RIVER SHE-OAK
 DBH/Height: 19-24 / 15-30
 Parkway Size: 99
 Utility Overhead: No
 Sidewalk Damage: No
 Recommended Maintenance: Grid Trim
 Estimated Value \$6,080



WCA Work History

Date	Work Type	Amount	Job#
6/16/2010	Grid Pruning	\$39.00	14394
8/28/2007	Grid Pruning	\$39.00	11060
7/13/2004	Grid Pruning	\$39.00	7334
10/7/1999	Grid Trimming	\$39.00	2866

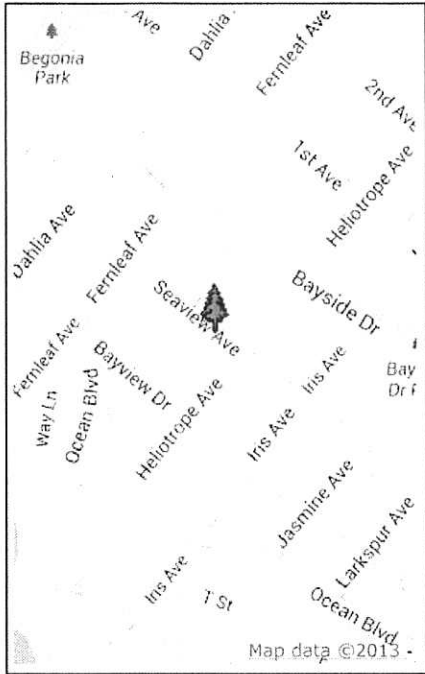
Other Work History

Date	Work Type	Crew	Acct#	Min
------	-----------	------	-------	-----

Show/Hide Map Print Report

Inventory Detail

Dist: 12
 Address: 245 HELIOTROPE AV
 Fictitious: Yes
 Location: Side-1
 On Address: 2825 SEAVIEW AV
 Species: *Casuarina cunninghamiana*, RIVER SHE-OAK
 DBH/Height: 13-18 / 15-30
 Parkway Size: 4
 Utility Overhead: Yes
 Sidewalk Damage: No
 Recommended Maintenance: Grid Trim
 Estimated Value \$3,260



WCA Work History

Date	Work Type	Amount	Job#
6/18/2010	Grid Pruning	\$39.00	14394
1/30/2008	Grid Pruning	\$39.00	11060
5/7/2003	Grid Trimming	\$39.00	5154
3/14/2003	Service Request	\$39.00	5154
3/1/2001	Grid Trimming	\$39.00	3581
9/28/1999	Grid Trimming	\$39.00	2866

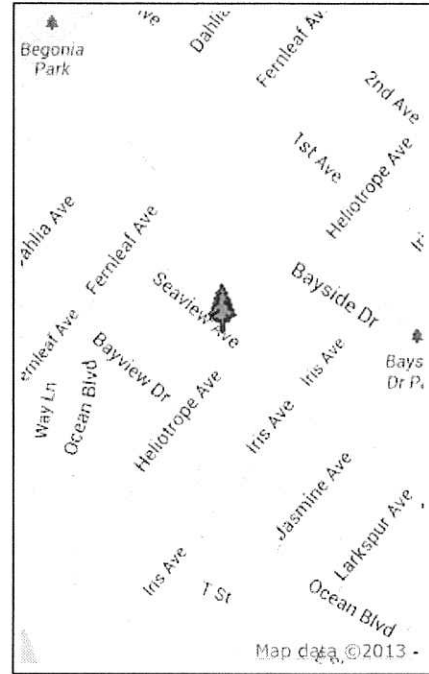
Other Work History

Date Work Type Crew Acct# Min

Show/Hide Map Print Report

Inventory Detail

Dist: 12
 Address: 245 HELIOTROPE AV
 Fictitious: Yes
 Location: Side-2
 On Address: 2825 SEAVIEW AV
 Species: *Casuarina cunninghamiana*, RIVER SHE-OAK
 DBH/Height: 13-18 / 15-30
 Parkway Size: 4
 Utility Overhead: Yes
 Sidewalk Damage: No
 Recommended Maintenance: Grid Trim
 Estimated Value \$3,260



WCA Work History

Date	Work Type	Amount	Job#
6/18/2010	Grid Pruning	\$39.00	14394
1/30/2008	Grid Pruning	\$39.00	11060
5/7/2003	Grid Trimming	\$39.00	5154
3/14/2003	Service Request	\$39.00	5154
3/1/2001	Grid Trimming	\$39.00	3581
9/28/1999	Grid Trimming	\$39.00	2866

Other Work History

Date Work Type Crew Acct# Min



Reforestation Check List

Table with 4 columns: Verified by, Urban Forester, Parks and Trees Superintendent, General Services Director. Rows include: Legally Established Homeowners Association, Individual Private Property Owner(s), Reforestation Application, (90) days Reforestation Request Compliance, Resolution of the Board of Directors, Minutes, Notices (Legally Established Homeowners Association).

Damage/Impact

Table with 4 columns: Verified by, Urban Forester, Parks and Trees Superintendent, General Services Director. Rows include: Blue Water View Impact, Incorrect Tree Species, Hardscape Damage: Curb/Gutter, Sidewalk, Utility.

Individual Private Property Owner(s) ONLY

Table with 4 columns: Verified by, Urban Forester, Parks and Trees Superintendent, General Services Director. Rows include: Written Agreement by Individual Property Owner(s), Staff Approved Petition, Property Owners Signatures Verified, Meets 60% Reforestation Criteria:

#24 Property owners notified %66 Agreed with removal

Meets Minimum Reforestation Requirements: YES [X] NO []

Department Signature: [Signature]

Date: 7-30-13

City Attorney Reviewed: _____

Date: _____

245 Helio trope Av. On Seaview Av.



244 Beloitville Av & 242 Beloitville Av.





241 Kellistone Ave.



240 Heliotrope Ave
 Properties within 500 Feet

N

0 200 400
 Feet



Municipal Operations Department

PB&R Commission Agenda
Item No. 5A
August 6, 2013

TO: Parks, Beaches and Recreation Commission

FROM: Deputy Municipal Operations Director 

SUBJECT: *Denial of Special Tree Removal Request – 248 Poppy Avenue
(Continued from July 2, 2013 Commission Meeting)*

Recommendation

Staff recommends that the Parks, Beaches, and Recreation (PB&R) Commission accept testimony from Al Ross, owner of home at 248 Poppy Avenue, and following that, deny his request for removal of a Special City Tree, Neighborhood Tree at that location.

Discussion

At the July 2 Commission meeting, staff presented a request from Mr. Al Ross, property owner of 248 Poppy Avenue, to remove a City Eucalyptus Rudis (Desert Gum) tree from the parkway in front of his home. Since the tree is a Special Tree as defined in City Council Policy G-1, staff recommended denial of Mr. Ross' removal request. A copy of the staff report from the July 2 meeting is attached.

At the July meeting, the Commission elected to table further discussion of the item because Mr. Ross could not attend the meeting. Consequently, the item is again presented for discussion. Notification letters of this meeting were sent out to the same residents noted on Attachment D of the July report.

Attachment: Agenda Item 7A from July 2, 2013 PB&R Meeting (Denial of Special Tree Removal Request – 248 Poppy Avenue)



Municipal Operations Department

PB&R Commission Agenda

Item No. _____

July 2, 2013

TO: Parks, Beaches and Recreation Commission

FROM: Municipal Operations Director

SUBJECT: *Denial of Special Tree Removal Request – 248 Poppy Avenue*

A handwritten signature in blue ink, appearing to be "M. J. ...", written over the "FROM:" line.

Recommendation

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission deny the removal request from Mr. Al Ross of a Special City Tree, Neighborhood Tree at 248 Poppy Avenue.

Discussion

City Council Policy G-1, Retention or Removal of City Trees, Special City Trees, Neighborhood Trees, requires that the PB&R Commission approve the removal of a Special Tree (Attachment A).

Staff is requesting denial of the removal request from Mr. Al Ross of a City Eucalyptus rudis (Desert Gum) tree located adjacent to 248 Poppy Avenue. The tree is listed as a Special City Tree under Neighborhood Trees.

In 2011, Mr. Ross initially contacted City staff about removing the tree due to damage to his parkway hardscape. In August 2012, Mr. Ross filed a claim against the City for \$1,000 for property damage which was denied on November 1, 2012 (see Report 4 – status, Attachment B).

On March 11, 2013, staff met on site with Mr. Ross to discuss the removal of an uplifted, unpermitted stone parkway installed adjacent to the tree. Mr. Ross insisted upon removal of the uplifted stone parkway.

The Urban Forester, Field Maintenance Superintendent, and Parks and Trees Superintendent determined the tree could be safely root pruned without incurring additional liability and possible tree failure. Minimal surface tree roots were removed, and City staff removed a portion of the damaged parkway at his request. Mr. Ross then replaced the damaged hardscape. The tree removal report from March 2011 and current photographs of the parkway and subject tree are shown in Attachment C.

Additionally, Mr. Ross claims the City tree is diseased and has severe leaf drop which destroys his property. Like many Eucalyptus trees, the tree is affected with an insect, Lerp Psyllid, causing the leaf drop. The tree is annually treated with an insecticide to control the insect infestation. Staff also prunes the tree each year to minimize the leaf drop.

City Council Policy G-1 requires that Special Trees be retained, "unless there are overriding problems, such as disease, or creation of a hazardous situation, which requires their removal." Further, the Policy requires staff to undertake necessary treatment to retain Special Trees prior to considering removal. Pruning roots and annually treating and pruning this Special Tree are actions consistent with the G-1 Policy and the tree should be retained.

Mr. Ross, Council Member Nancy Gardner, and the Corona del Mar Residents Association have received a copy of this report and a notice of the Commission meeting. Additionally, notification letters related to this removal request were sent out to the surrounding property owners (Attachment D).

Attachments

- (A) G-1 Policy
- (B) Report 4 – Status
- (C) Tree Removal Report and photographs
- (D) Map (highlighting the surrounding property owners)

RETENTION OR REMOVAL OF CITY TREES

GOAL OF POLICY

To establish and maintain appropriate diversity in tree species and age classes to provide a stable and sustainable urban forest with an inventory that the City can reasonably maintain in a healthy and non-hazardous condition. To require that in approving any tree removal or reforestation request the PB&R Commission shall find that the tree removal request will not adversely impact the overall inventory, diversity and age of the City's Urban Forest.

PURPOSE

The purpose of this policy is to establish definitive standards for the retention, removal, maintenance, reforestation, tree trimming standards, and supplemental trimming of City trees. City trees are an important part of the character and charm of the entire City and provide environmental benefits as well. Regular care, trimming, root pruning, maintenance, and programmed replacement are necessary to preserve this charm while at the same time protecting views consistent with Council Policy G-3 and preventing public and private property damage.

The City classifies public trees in one of three categories: Special Trees, Problem Trees, and All Other Trees.

SPECIAL CITY TREES

It is the City's policy to retain City trees categorized as Landmark, Dedicated, or Neighborhood trees, which have historical significance, and/or contribute to and give character to a location or to an entire neighborhood. Landmark, Dedicated, and Neighborhood trees are identified by species by Attachment 1, and shall hereinafter be referred to as Special Trees. Trees within these categories shall be identified, mapped, recorded and administered by staff for the Parks, Beaches & Recreation Commission ("Commission"). The Commission shall review the Special Tree list on an as needed basis and forward recommendations for additions or deletions to the City Council for approval.

Landmark Trees are identified as those individual Special Trees that possess historical significance by virtue of their size, age, location, or species.

Dedicated Trees are Special Trees donated for or in the memory of specific individuals or organizations.

Neighborhood Trees are Special Trees that by their unusual size, number, species, or location lend a special character to a residential, commercial, or business area.

Special Trees shall be retained, unless there are overriding problems, such as death, disease, or the creation of a hazardous situation, which require their removal. Prior to consideration for any removal of a Special Tree(s), the General Services Director, or designee, shall prepare a report identifying and implementing specific treatment to retain the tree(s). If specific treatment is unsuccessful or impractical in retaining a tree(s) then a full staff report shall be made to the Commission before any further action considering removal is taken. Prior to any removal of Special Tree(s), the City must comply with the noticing provisions of the Removal of City Trees section set forth in this Policy, unless a Special Tree is considered hazardous that necessitates an emergency removal. Any such removal must be recommended by the General Services Director and the Risk Manager and approved by the City Manager.

During normal sidewalk, curb, and street repair activity requiring root pruning, all steps shall be taken to retain Special Trees. If tree roots are to be pruned in association with sidewalk, curb, and gutter improvements, sufficient timing in advance must be planned to ensure that pruning will not destabilize or kill the tree. If both sides of a Special Tree's roots are to be pruned, one side should be pruned 6 months to a year in advance of the other side depending upon the species and other related factors. If root pruning methods are not practical and/or critical to the health of the tree, then alternate or special hardscape improvements should be considered by the City in order to retain the tree providing that costs are reasonable. All proposed root pruning or other tree treatment shall be assessed and approved by the Urban Forester.

Special Trees may be considered for removal in conjunction with a City Council approved beautification project utilizing the Removal of City Trees procedures noted in a subsequent section of the Policy.

PROBLEM TREES

A Problem Tree is defined as a tree that by virtue of its species causes excessive hardscape or utility damage due to its excessive root system. The following trees are defined as Problem Trees:

- Ficus nitida (Indian Laurel Fig)
- Ficus rubiginosa (Rusty Leaf Fig)
- Ficus benjamina (Weeping Fig)
- Erythrina caffra (Kaffirboom Coral Tree)
- Fraxinus uhdei (Shamel Ash)
- Cupaniopsis anacardioides (Carrotwood)
- Liquidambar styraciflua (American Sweet Gum)
- Schinus terebinthifolius (Brazilian Pepper)

Problem Trees shall not be designated as parkway trees on the Designated Street Tree List.

Problem Trees that are not designated Special Trees may be removed for the following reasons:

- A. The City tree has had a repeated history of damaging public or private sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities, or foundations based on City records or other competent and reliable authority. Water or sewer stoppage that results from tree roots and causes significant documented private property damage (greater than \$500) shall be sufficient criterion for tree removal.
- B. The City tree has had repeated history of significant interference with street or sidewalk drainage, despite specific treatment by the City to alleviate repeated damage.
- C. The City tree has created, in the opinion of the Urban Forester, a view impediment that cannot be resolved by normal nor alternative tree trimming procedures.

Problem Trees may be proposed for removal by either staff or private property owners. The authority to remove Problem Trees rests with the City Manager. No more than 250 Problem Trees may be removed per year by staff under these criteria without special approval of the Parks, Beaches, and Recreation Commission. In removals under Sections A & B above, no more than one of three parkway trees in a continuous row may be removed in a three year period without a hearing before the Commission. Replacement trees of a 24-inch box size may be planted if funding permits. Staff is responsible for notifying the adjacent property owner, the legally established homeowners association, and the Councilperson of the district where the removal is

proposed, if applicable, of the intent to remove a Problem Tree. The decision by the City Manager to remove a problem tree is final unless called up by at least one Councilperson. The Urban Forester shall report the removal of Problem Trees on a monthly basis to the Commission. The cost to remove and replace Problem Trees will be the sole responsibility of the City based on availability of funding, with the exception of Category C (view), which is the sole responsibility of the applicant.

ALL OTHER CITY TREES

A City tree which is not designated as a Special or Problem Tree is designated as an All Other Tree. It is the City's policy to retain All Other Trees unless removal is necessary for one of the following reasons:

- A. The City tree has had a repeated history of damaging public or private sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities, or foundations based on City records or other competent and reliable authority. Water or sewer stoppage that results from tree roots and causes significant public or private property damage (greater than \$500) shall be sufficient criterion for tree removal.
- B. The City tree has had a repeated history - of significant interference with street or sidewalk drainage.
- C. The City tree is dead, diseased, dying, or hazardous, and presents a liability to the City. A dead tree is one that has been assessed by the Urban Forester and found to have deceased. Diseased trees are defined as those trees that cannot be cured by current arboricultural methods, are in an advanced state of decline, and have no prospect of recovery. Dying trees are those that have no prospect of recovery. Hazardous trees are defined as those that are defective, have a potential to fail, and would cause damage to persons and property upon failure. The Urban Forester will perform a hazard assessment whenever a tree is identified as hazardous. The assessment will identify: structural defects of the tree, parts of the tree most likely to fail, targets where imminent personal injury or property damage may result with tree failure, and procedures or actions necessary to abate the hazard. After assessment, the Urban Forester will expeditiously convey his written findings and recommendations to the Risk Manager for evaluation. If the Risk Manager agrees with the Urban Forester findings to remove a tree, the hazardous tree will be removed without further delay. In the case of imminent tree failure, the Parks and Trees Maintenance

Superintendent or the Urban Forester shall have the authority to direct the removal of a hazardous tree.

- D. The tree(s) have been requested to be removed in conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.
- E. The City Manager, upon the advice of the General Services Director, City Attorney, Risk Manager or the Traffic Engineer, shall have the authority to remove individual Problem or All Other Trees to resolve claims or safety issues.

REMOVAL OF CITY TREES

The initiation to remove (Special or All Other) City tree(s) may be made by the staff of the General Services, and/or Public Works Departments, a legally established community association, or a private property owner by making application to the General Services Director, utilizing the City tree removal form. The provisions and procedures of this Section of the Policy do not apply to the Problem Tree nor Reforestation tree removal processes, which are described in other sections of this Policy. Special Trees may be considered for removal under the provisions of this Section provided a special report by the General Services Director is provided to the Commission detailing the necessity of removal and any specific previous treatment of the tree.

After receipt of the application, a Tree Inspection Report shall be prepared by the City's Urban Forester (Attachment 2) to determine if the tree(s) meets the criteria outlined in the above All Other City Trees section for consideration for removal. Simultaneously, the Urban Forester shall provide a notice of the proposed tree removal to the adjacent property owner (if not the applicant), the private property owners immediately adjacent to the applicant's property, and the appropriate community association if applicable, (not applicable to the emergency removal of hazardous trees under Item C nor to trees that meet the criteria of Item E in the preceding All Other City Trees section). The Urban Forester shall determine whether in his/her judgment additional specific treatment can be initiated to retain the tree provided the costs are reasonable. If a tree(s) is to be removed, the tree(s) will be posted at least 30 days prior to the removal with a sign notifying the public that they have the right of appeal. The sign shall also note a staff contact. Once a recommendation is made by the Urban Forester and the Parks and Trees Maintenance Superintendent to the General Services Director and the General Services Director or designee concurs, then the applicant, the adjoining owners,

private property owners on either side of the street within 500' in each direction of the tree location and a legally established community association, if applicable, shall be notified of the decision to remove or retain the tree within 30 days of the proposed removal. A legally established community association is responsible for notification of all association members pursuant to their established procedure. The General Services Director, or a designee, shall prepare a staff report for a regularly scheduled PB&R Commission meeting of all trees recommended for removal, except for those trees categorized in Paragraph C. (dead, diseased, or dying trees) or Paragraph E (claims and safety issues) in the preceding section on All Other City Trees. Only an applicant, an adjoining property owner, or a legally established community association, the City Manager, a PB&R Commissioner, or a Councilmember may appeal the decision of the General Services Director not to remove a tree to the Commission. The Commission, in considering any appeal, shall determine whether the removal meets the criteria outlined in this Policy, as well as any unique factors which may be pertinent to the removal or retention of tree(s). The decision of the Commission will be considered final unless called up by at least one Councilmember or the City Manager.

The General Services Department will delay any tree removal(s) for at least 14 calendar days following the date of the Commission decision in order to allow time for a Councilmember or the City Manager to call the item.

The City will replace all trees removed in accordance with the All Other City Trees removal criteria on a one for one basis. Replacement trees will be a minimum of a 36" boxed size. If 36" boxed trees are not available, or funding, or space constraints prevent planting of a large tree, then a minimum of a 24" boxed tree will be planted. The full costs of removal and replacement of Special or All Other Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s).

REFORESTATION OF CITY TREES

The concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of trees for the planted location is referred to as reforestation. The Urban Forester shall make a finding for the latter category of inappropriate tree species for a specific location. His determination may be appealed to the General Services Director whose decision will be final.

It is recognized and acknowledged that City trees were planted many years ago and in some cases were planted with specific species that when fully mature cause damage to curb, gutter, sidewalk or underground utilities. Within the geographical boundaries of certain view neighborhoods, City street trees may encroach into blue water views from public and private property depending on the length of time since the trees were last trimmed, or the age and height of the trees. In other cases, the wrong species of tree was planted originally and simply does not conform to the current treescape or represents a safety hazard.

Arborists continue to develop lists of tree species which will grow in restricted parkway areas without causing significant damage to curb, gutter, sidewalk, utilities or loss of views. The City Street Tree Designation List, which specifies a species for each City street reflects an effort by the City to prescribe appropriate tree species that will not cause future problems.

As a City which understands the importance of trees and the beauty they bring to a community, the City desires to continually improve the urban forest through reforestation. In areas where City trees have been removed through City initiation, the City will endeavor to replace the trees with the appropriate designated City tree.

Individual private property owners, as well as legally established community associations, may apply for single or multiple tree reforestations in their respective area by submitting a request to the General Services Director for consideration by the Commission that meets the following requirements:

- A. The proposed area must have clearly defined contiguous geographical boundaries that include the tree(s) proposed for removal and replacement, street address(es), block number(s), or other geographical information. This section applies to individual and group requests.
- B. Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined for reforestation. The petition content must be approved and dated by City staff prior to distribution by the petitioner. The staff-approved petition must be distributed by the petitioner to a maximum of 30 private property owners (up to 15 contiguous private property owners on both sides of the street up to 500' in either direction from the location of the proposed reforestation). Signatures by non-property owners are not acceptable for petition purposes. All petition signatures shall be verified by City staff for property owner status of the person(s) signing the petition. As an alternative to

- the above requirements, areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation with a statement that all members of the community association having their residential views affected, have been officially notified and given an appropriate opportunity to respond before the Board voted on the request. Individual private property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.
- C. Individual private property owners not residing within a legally established community association area may submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable. The petition content must be approved and dated by staff prior to distribution. All petition signatures shall be verified by City staff for private property owner status of the person(s) signing the petition.
 - D. A written agreement must be submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department. The total costs shall include only the contractor's removal and replacement costs and be paid in advance of any removal actions.
 - E. The replacement tree(s) for reforestation shall be the Designated Street Tree(s) as prescribed by City Council Policy G-6, or the organization must request and obtain approval from the Commission of the designation of a different tree species prior to submitting any reforestation request for a tree species other than the designated street tree. This section applies to individual or group requests.
 - F. There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 36" boxed trees, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in Council Policy G-6. If there is not room for the replacement tree(s) at a specific site as prescribed by City Council Policy G-6, then the replacement tree(s) shall be planted in a public

area in the same neighborhood at the option of the petitioner. This section applies to individual or group requests.

- G. Reforestation requests must be completed and submitted in a timely manner by the petitioner. Petitions that are dated more than 90 days in arrears from date stamped by staff before distribution will not be forwarded to the PB&R Commission for consideration.

The decision of the Commission on reforestation requests will be considered final unless called up by at least one Councilmember or the City Manager.

TREE MAINTENANCE

The City shall require the proper care and watering of replacement trees by the reforestation petitioner to ensure their proper growth and development as outlined in City Council Policy G-6. Furthermore, no person shall tamper with City trees in violation of Section 13.08.040 of the Municipal Code. Further, the City will endeavor to fund the care of the Urban Forest to the highest level possible through the efficient use of regular tree trimming, root pruning, root barrier and pesticide programs.

ENCROACHMENT AND DEMOLITION PERMITS

All encroachment permits (permits for private property development which are proposed to encroach upon the City right of way) or demolition permits that involve the removal or replacement of City tree(s) must be specifically noticed by the property owner to City staff prior to the building and/or demolition permit process whenever possible. The proposed construction plans must indicate preservation of existing City trees wherever possible (exempt: dead, dying, or in an advanced state of decline). If the proposed development, as deemed by the General Services Director, requires the removal of City trees, the property owner must submit a tree removal request to the General Services Director, shall pay all related tree removal and replacement costs (one for one replacement) and meet all provisions of Council Policies L-2 and L-6 and City Ordinances 13.08 and 13.09. Approval or disapproval of all tree removal/replacement requests associated with encroachment and demolition permits will be the responsibility of the General Services Director or a designee.

TREE TRIMMING STANDARDS

The City Council has adopted tree trimming cycles for trees of different ages and species. Tree trimming cycles and trimming standards shall represent the maximum feasible frequency given current fiscal conditions. Except as provided in the Supplemental Trimming Section below, trimming shall be in accordance with the standards of the International Society of Arboriculture (ISA). In those communities with a legally established community association, periodical tree trimming with an emphasis on height reduction will be considered by the City Urban Forester upon written request by the association.

SUPPLEMENTAL TREE TRIMMING

The City will consider, and as a general rule approve, requests to trim certain trees more frequently or to trim trees consistent with practices applied prior to the adoption of ISA standards (to enhance public and private views, preserve required sight/distance standards, or other public purposes) which are submitted by affected private property owners or the board of a legally established community association and the request is accompanied by a completed "Supplemental Tree Trimming Form" and full payment for the requested tree trimming. However, since these practices often require 'topping' or possible disfiguring of a tree(s) and are often aesthetically displeasing and injurious to a tree, reforestation shall only be considered when supplemental tree trimming is impractical or infeasible as determined by the Urban Forester.

The General Services Director shall establish procedures to implement the supplemental trimming provisions of this Policy. An approval must be obtained from a legally established association by the requestor of supplemental tree trimming in areas with an active homeowners' association if the requested trimming is to be undertaken within the association area.

[Attachment 1- Special Trees]

[Attachment 2- Tree Inspection Report]

Adopted - May 9, 1966
Amended - August 14, 1967
Amended - November 9, 1976
Amended - November 12, 1985
Amended - November 28, 1988
Amended - March 14, 1994

Amended - April 11, 1994
Amended - February 26, 1996
Amended - July 14, 1997
Amended (Administratively) -
November 24, 1997
Amended - August 10, 1998
Amended - February 22, 2000
Amended - April 27, 2004
Amended - October 11, 2011

Formerly I-9

ATTACHMENT 1

SPECIAL TREESLANDMARK
TREES

Balboa Library	Eucalyptus globulus (3)
Balboa Library	Phoenix canariensis (2)
West Jetty View Park (near Historical Marker)	Phoenix canariensis (2)
Dover Drive at Westcliff	Liquidambar styraciflua (4)
Ocean Blvd. Corona del Mar	Phoneix canariensis (5)
Westcliff & Dover (Groves) Bike Trail	Eucalyptus globulus (134)
Main Street	Ficus microcarpa 'Nitida' (1)
City Hall	Ficus microcarpa 'Nitida' (2)
Balboa Boulevard Median	Araucaria heterophylla (1)
Ensign View Park	Erythrina caffra (1)
Lido Isle Medians	Pinus pinea (4)
Bob Henry Park	Ficus rubiginosa (1)
Castaways Park	Phoenix canariensis (1)
Wedge Area	Myoporum laetum (6)
Dover Drive east of Irvine Avenue	Erythrina caffra (1)

DEDICATED
TREES

No. Mariners Park (Marcie Schrouder)	Pinus radiata
Mariners Park (Frank Tallman)	Pinus radiata
No. City Hall grounds (Billy Covert)	Ficus benjamina
City Hall grounds (Walter Knott)	Pinus halepensis
City Hall grounds (Calif. Bicentennial)	Pinus halepensis
Las Arenas Park (Ed Healy)	Melaleuca linarifolia
Mariners Park (Isy Pease)	Pinus halepensis
City Hall grounds (U.S. Bicentennial Freedom Tree)	Harpephyllum kaffrum
Buffalo Hills Park (Bahia Community Earth Day Celebration)	Erythrina caffra
Peninsula Park (Gray Lunde Tree)	Chamaerops humilis
Cliff Drive Park (Gary Lovell)	Quercus agrifolia

DEDICATED
TREES (contd.)

Begonia Park (Cheryl Bailey Ringwald)	<i>Prunus cerasifera</i>
Castaways Park (Jan Vandersloot) (Jean Watt)	<i>Quercus agrifolia</i>
Peninsula Park (Don Perdue)	<i>Ravenea rivularis</i>
Grant Howald Park (Pete Munro) (Mark Munro)	<i>Metrosideros excelsus</i>
Bob Henry Park (Bob Henry)	<i>Ficus rubiginosa</i>
Cliff Drive Park (Dr. Vandersloot)	<i>Quercus agrifolia</i>
Veterans Park (Rosemary Rae Hill Hansen)	<i>Lagenstroemia indica faueri</i>
Mariners Park (N. Beach Sunrise Rotary Club) (Christopher & Marisha Thomposn) (Meghan & Camielle Thompson)	<i>Stenocarpus sinuatus Pinus eldarica Pinus eldarica</i>
West Newport Park (Brownie Girl Scout Troop 2072)	<i>Spathodea campanulata</i>
Buffalo Hills Park (N. Beach Sunrise Rotary Club)	<i>Stenocarpus sinuatus</i>
Castaways Park (Nancy & Jack Skinner) (Bob & Susan Caustin)	<i>Quercus agrifolia</i>
Bayside Park (Newport-Irvine Rotary Club)	<i>Pyrus calleryana</i>
Castaways Park (Eva Victoria Najera)	<i>Quercus agrifolia</i>
Begonia Park (Dr. Leo V. Turgeon)	<i>Bauhinia blakeana</i>
L Street Park (Tim Van Ostenbridge)	<i>Cassia leptophylla</i>
Castaways Park (John D. Woodruff)	<i>Platanus racemosa</i>
Grant Howald Park (Jean & Coalson Morris)	<i>Cassia leptophylla</i>

DEDICATED
TREES (contd.)

Old School Park (Jean & Coalson Morris)	<i>Cassia leptophylla</i>
Mariners Park (Sierra Beth)	<i>Bauhinia variegata</i>
Cliff Drive Park (Francis P. Hemenway)	<i>Cassia leptophylla</i>
Grant Howald Park (Skipper Mark Howes)	<i>Hymenosporum flavum</i>
Castaways Park (Michael F. Gustin)	<i>Platanus racemosa</i>
(Yen Chu Kuo)	<i>Quercus agrifolia</i>
(Grover Stephens, PH.D.)	<i>Platanus racemosa</i>
(Logan David Burley)	<i>Quercus agrifolia</i>
(Sawyer Dean Burley)	<i>Quercus agrifolia</i>
(Virginia Najera)	<i>Quercus agrifolia</i>
(Joe Clarkson)	<i>Quercus agrifolia</i>
(Sawyer Dean Burley)	<i>Quercus agrifolia</i>
Eastbluff Park (Lucy Huntsman)	<i>Hymenosporum flavum</i>
Irvine Terrace Park (Dana Harmon)	<i>Liquidambar styraciflua</i>
(Sister City of Okazaki)	<i>Pinus nigra</i>
Bonita Canyon Sports Park (Fern Pirkle)	<i>Melaleuca linariifolia</i>
Gateway Park (Virgina Herberts)	<i>Cassia leptophylla</i>
West Coast Highway & Superior Ave City Parking Lot (Louise Greeley)	<i>Cassia leptophylla</i>
Bayview Park (Gene Atherton)	<i>Cinnamomum camphora</i>
West Newport Park (Russell Marc Beaumont)	<i>Erythrina caffra</i>
(Jeff Steven Reinker)	<i>Erythrina caffra</i>

NEIGHBORHOOD

TREES

Shorecliffs Entrance	<i>Erythrina caffra</i> (51)
Marguerite Avenue	<i>Phoenix canariensis</i> (109)
Goldenrod Avenue	<i>Washingtonia robusta</i> (144)
Dover Drive (Mariners to Irvine)	<i>Eucalyptus globulus</i> (3)
15th Street (Newport Heights)	<i>Eucalyptus cladocalyx</i> (29)
Irvine Avenue Median	<i>Eucalyptus globulus</i> (130)
Holiday Road	<i>Eucalyptus globulus</i> (18)
(between Irvine Ave & Tustin Ave)	
Along Avon Avenue	<i>Eucalyptus globulus</i> (8)
Via Lido Bridge	<i>Eucalyptus globulus</i> (14)
Marine Avenue (Balboa Island)	<i>Eucalyptus</i> (Various Species) (34)
Seaview Avenue (Corona del Mar)	<i>Pinus radiata</i> (19)
Poppy Avenue (Corona del Mar)	<i>Eucalyptus rudis</i> (73)
Heliotrope Avenue (Corona del Mar)	<i>Pinus radiata</i> (18)
Candlestick Lane (Baycrest)	<i>Eucalyptus citriodora</i> (21)
Commodore Road	<i>Eucalyptus citriodora</i> (2)
Starlight Circle	<i>Eucalyptus citriodora</i> (11)
Glenwood Lane	<i>Eucalyptus citriodora</i> (7)
Sandalwood Lane	<i>Eucalyptus citriodora</i> (7)
Newport Center Drive	<i>Washingtonia robusta</i> (363)
Fourth Avenue	<i>Eucalyptus globulus</i> (48)
Clay Street	<i>Ficus microcarpa</i> 'Nitida' (21)
(Irvine Ave to St. Andrews Road)	
Leeward Lane	<i>Fraxinus uhdei</i> "Tomlinson" (43)
L Street Park	<i>Quercus suber</i> (39)
M Street Park	<i>Pinus pinea</i> (1)
West Newport Park	<i>Metrosideros excelsus</i> (55)
Santa Ana Avenue	<i>Eucalyptus robusta</i> (33)
Eastbluff Park	<i>Ficus macrophylla</i> (1)
Vista Del Oro Median	<i>Erythrina caffra</i> (6)
Rhine Wharf Park	<i>Archontophoenix cunninghamiana</i> (12)
Mariners Drive	<i>Jacaranda mimosifolia</i> (52)
Along Riverside Avenue	<i>Schinus terebinthefolius</i> (12)
(adjacent to Cliff Drive Park)	
Cliff Drive Park	
(Scout House)	<i>Ficus benjamina</i> (1)
Buena Vista and Lindo Avenue	
128 Kings Road	<i>Erythrina caffra</i> (1)
128 Kings Road	<i>Roystonea regia</i> (1)
	<i>Pseudobombax ellipticum</i> (1)

NEIGHBORHOOD

TREES (contd.)

Cliff Drive
(north side, west of Dover Drive)
725 St. James Road
601 Dover Drive
Margaret Drive Median
Corona Del Mar State Beach

Agathus robusta (4)
Eucalyptus ficifolia (1)
Eucalyptus ficifolia (1)
Erythrina caffra (1)
Washingtonia robusta (74)

Adopted - May 9, 1966
Amended - November 9, 1976
Amended - November 28, 1988
Amended - October, 1993
Amended - July 14, 1997
Amended - January 25, 1999
Amended - February 22, 2002
Amended - April, 23, 2002
Amended - April 27, 2004
Amended - May 10, 2005

SIDEWALKS, CURBS, GUTTERS AND CITY OWNED UTILITIES

GENERAL

- A. Nothing herein shall relieve the property owner from the burden of initially installing concrete sidewalks, curbs, and gutters.
- B. Nothing herein shall relieve the property owner of his obligation under Section 13.01.100 of the Newport Beach Municipal Code.
- C. Nothing herein shall prevent the City from performing any repair work within the public right-of-way when it is in the best interest of the City to do so.

COST SHARING OF REPAIRING SIDEWALKS, CURBS, AND GUTTERS AND OTHER CITY OWNED UTILITIES

- A. The City will pay 100% of the cost of repairing concrete curbs and gutters.
- B. The City will pay 100% for approaches at alley intersections.
- C. The City will pay 100% of the cost of repairing standard concrete sidewalk adjoining private property where damage is caused by other than the adjacent property owner, including damage caused by City parkway trees.
- D. Property owner shall pay 100% of the cost of repairs to sidewalks, water services, water mains, sewer mains and laterals where the damage was caused by trees on private property, and/or where the damage was caused by acts of omissions of the property owner.
- E. Property owner shall pay 100% the cost of repairs to non-standard improvements installed in the public right-of-way by the property owner or his predecessors in accordance with the terms of the non-standard improvement agreement, regardless of cause of damage.
- F. Property owner shall pay 100% of the cost of repairs to non-standard improvements installed without a permit in the public right-of-way by the property owner or his predecessors, regardless of cause of damage.

- G. Where ground cover and sprinkler systems, or standard flatwork installed in accordance with City policy and pursuant to an approved encroachment permit, are damaged as a result of City construction work the repairs will be performed by the Contractor and/or by City forces, as provided for in the contract.
- H. The City will not pay for the cost of repairing private concrete driveway approaches, including the sidewalk areas; except that the City will pay such costs if the damage was caused by City parkway trees (for standard approaches, only).
- I. A list to prioritize the locations where work will be done with annual appropriations based on need, benefit to the public, and date of application shall be established by the General Services Department.
- J. Property owners requesting their projects to be advanced to the top of the priority list shall be requested to contribute 50% of the cost.
- K. A sum of money shall be appropriated every year to be applied to the City's share of repair work.
- L. City participation under this policy shall be subject to the availability of funds.

LIDO ISLE

The City will cooperate with the Lido Isle Community Association to replace specially colored and scored sidewalk in kind, provided that City cost will not exceed that of plain concrete with standard scoring. LICA color is "Chromix Adobe Tan No. C-21" by the L.M. Scofield Company.

Adopted - March 22, 1965
Amended - August 30, 1966
Amended - September 25, 1967
Amended - October 12, 1982
Amended - October 27, 1986
Amended - November 28, 1988

Amended - December 14, 1992
Amended - January 24, 1994
Amended - February 26, 1996
Amended - February 24, 1997
Corrected - June 9, 1997
Amended - October 10, 2006



CARL WARREN & COMPANY

Land Management and Surveying

4/12/2013

REPORT 4 – STATUS

City of Newport Beach
P.O. Box 1768
Newport Beach, CA 92658-8915

Attention: Ms. Lauren F. Farley, Risk Manager

RE: Principal : City of Newport Beach
D/Event : 8-29-2012
Claimant : Al & Sheila Ross
[REDACTED]

REVIEW: The claimants allege roots from a diseased City parkway tree have uplifted their stone parkway hardscape. They also allege droppings from the tree damaged a private tree and other plants in their courtyard.

PRINCIPAL: City of Newport Beach – MOD – Street Trees

DATE, TIME & PLACE: The portion of this claim involving the damaged parkway hardscape is ongoing due to the root growth. Other damages may have exceeded the one year statute for filing. An incident date of 8-29-2012 was given for this claim. The incident occurred at the claimants' property located at 248 Poppy Ave., Corona Del Mar, CA 92625.

GOVERNMENT CODE REQUIREMENT:

1. **Date Claim Filed:** This claim was timely filed on 8-31-2012.
2. **City Action:** a Rejection Notice was sent on behalf of the City on 11-01-2012. A Late Claim Response letter was sent on behalf of the City on 11-01-2012.
3. **Statute of Limitations:** The Statute of Limitations in this matter will expire on 5-01-2013.

STATUS: The claimant has not filed an Application for Leave to Present a Late Claim.

RECOMMENDATIONS: We recommend holding this file open until 11-2-2013 pending the claimant filing an Application for Leave to Present a Late Claim.

AN EMPLOYEE-OWNED COMPANY

P. O. Box 25180 | Santa Ana, CA 92799-5180

www.carlwarren.com | Tel: 714 572 5200 | 800-572 6900 | Fax: 866-254 4423

CA License No. 260729

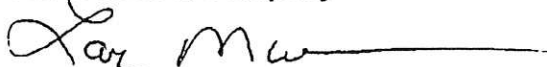
WORK TO BE COMPLETED:

1. Maintain an open file pending claimant filing an Application for Leave to Present a Late Claim.

RESERVES: Al & Sheila Ross— property damage - \$1,000.00

COMMENTS: Pending further developments, our next report will follow within 90 days.

Very Truly Yours,
Carl Warren & Company

A handwritten signature in cursive script, appearing to read "Larry Mullen", followed by a horizontal line extending to the right.

Larry Mullen
Claims Analyst



Municipal Operations Department

MAR 29 2011

March 11, 2011

TO: Deputy Operations Department Director
FROM: Parks and Trees Superintendent and Urban Forester
SUBJECT: Tree Removal Request

PROPERTY OWNER(S) INFORMATION: Name: Al Ross, Tree Location: 248 Poppy Avenue, Front 1

The property owner is requesting the removal of a City Eucalyptus tree due to damage to his privately installed stone in the City right-of-way as a result of tree roots.

A field inspection determined the tree is a healthy specimen and there is no justification for removal.

The property owner is responsible for the repair to the privately installed stone in the parkway. This is the property owner's parkway improvement and maintenance responsibility, not City. However, the City will root prune the tree in order to accommodate the repair. See attached Policy L-1.

There is no evidence of a potential hazard or liability, and insufficient evidence of repeated work history in accordance with the removal criteria of Policy G-1. The tree should be retained at this time.

Staff recommends denying the removal of the City tree.

REPLACEMENT TREE: YES [] NO [X]
DESIGNATED TREE: N/A

DEPUTY OPERATIONS DIRECTOR'S COMMENTS/RECOMMENDATIONS:

Retain tree

Signature: [Signature] Date: 3-18-11

RISK MANAGER'S COMMENTS/RECOMMENDATIONS:

Risk Manager concurs w/ retaining the tree

Signature: [Signature] Date: 3/23/11

CITY MANAGER'S COMMENTS/RECOMMENDATIONS:

City Manager: [Signature] Date: 3/23/11

Attachments



Municipal Operations Department

TREE INSPECTION REPORT

Property Owner: Al Ross

Tree Location: 248 Poppy Avenue, Front 1

Request: The property owner is requesting removal of a City Eucalyptus tree due to damage to his privately installed stone in the City right-of-way as a result of the tree roots.

Tree Species: Eucalyptus rudis – Desert Gum

Designated Street Tree: N/A

Estimated Tree Value: \$1,630.00

Damage: Damage to privately installed stone installed in parkway

Work History: The Field Maintenance Division has no work history recorded for this site.

Parkway: Concrete Brick Turf (X) Other

Comments: A field inspection determined the tree is a healthy specimen. No justification for removal.

The property owner is responsible for the repair to the privately installed stone in the parkway. This is the property owner's parkway improvement and maintenance responsibility, not City. However, the City will root prune the tree in order to accommodate the repair. See attached Policy L-1.

There is no evidence of a potential hazard or liability, and insufficient evidence of repeated work history in accordance with the removal criteria of Policy G-1. The tree should be retained.

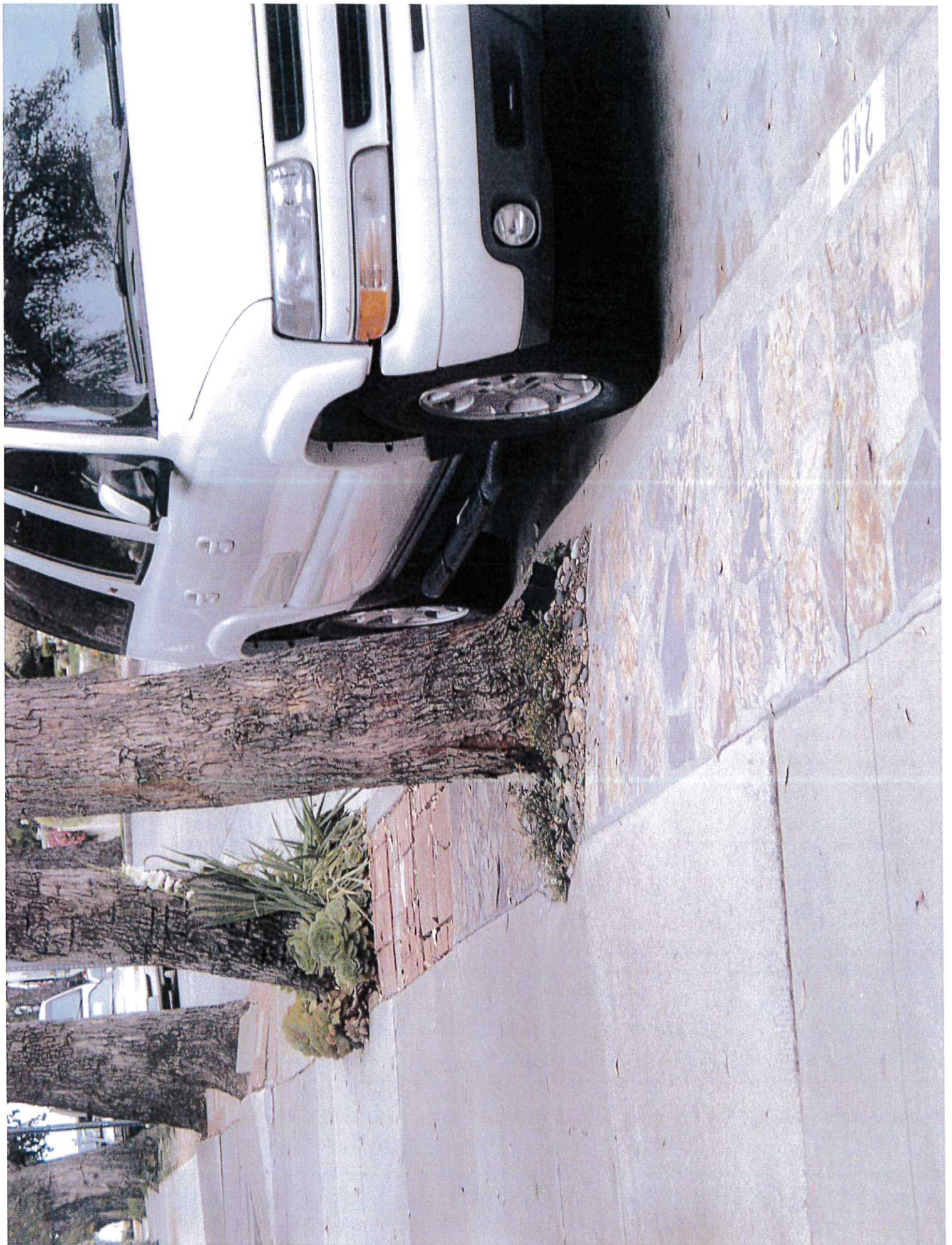
Inspected by: John Conway **Date:** March 11, 2011
John Conway, Urban Forester

Recommendation: Deny removal of the City tree.

Reviewed by: Dan P. Sereno **Date:** March 11, 2011
Dan P. Sereno, Parks and Trees Superintendent

Reviewed by: Mike Pisani **Date:** 3-18-11
Mike Pisani, Deputy Operations Department Director









City of Newport Beach
GIS Division
April 17, 2013

Legend

-  248 Poppy Ave.
-  Properties Notified

Tree Removal 248 Poppy Ave.





== CITY OF ==
NEWPORT BEACH
PB&R Commission Staff Report

Agenda Item No. 5B
August 6, 2013

TO: Parks, Beaches & Recreation Commission

FROM: Recreation Department
Laura Detweiler, Rec & Sr Service Director
949-644-3157, LDetweiler@newportbeachca.gov

PREPARED BY: Sean Levin, Recreation Superintendent

TITLE: Request by Newport Mesa Soccer Club for Temporary Lights at Bonita Canyon Sports Park Field #5

ABSTRACT:

Request from Newport Mesa Soccer Club (NMSC) to utilize temporary lights at Bonita Canyon Sports Park (BCSP) field #5.

RECOMMENDATION:

Approve request from NMSC (Attachment A) for temporary lights at BCSP field #5 October 1 – November 22, 2013 (8 weeks) and January 6 – March 7, 2014 from dusk to 7:45pm (9 weeks), weekdays only.

FUNDING REQUIREMENTS:

No City funding required. All costs associated to be the responsibility of Newport Mesa Soccer Club.

DISCUSSION:

The demand for lighted fields in the City cannot be met with the current supply that is available. Due to shortages in fields with lighting, NMSC was not allocated any lit field space for the upcoming fall season. NMSC is proposing to utilize temporary lights at Bonita Canyon Sports Park (BCSP) field #5 (see Attachment B). NMSC was granted use of temporary lights at BCSP field #5 over the past six years and has complied with all conditions. A layout of the proposed light is attached (see Attachment C).

NMSC will continue to use the recommended metal halide bulb fixture and is proposing to use four light standards, two each placed at opposite ends of the field. Last year, NMSC utilized three standards, one at each end of the field and one in the middle. This change will mitigate a shadowed ball and corners, and a dimness that made it hard for the children

to see their teammates. This configuration will help NMSC move their practice areas around which will reduce wear on the grass. The elimination of the middle field light standard should also reduce the collateral light impact on the surrounding community as well.

BACKGROUND

NMSC is a 501C3 club soccer organization that serves the youth in the Newport-Mesa area. Club soccer is an exclusive activity in which the players must be selected based on skill level in order to participate. The organization is in its 9th year of existence and currently has 30 teams made up of over 600 youth ages 5-17 years old. Over 75% of their current participants are Newport Beach residents.

The Recreation Division allocates athletic field space to Youth Sports Commission Member Organizations (YSCMO), club sports groups and adult sports programs. There are currently eight lighted fields within the city.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item). All residents within 300' of Bonita Canyon Sports Park were noticed.

Attachments:

- A. Letter from NMSC dated 7/5/13
- B. An Example of the Portable Light
- C. Layout of Lights
- D. Sample Postcard mailed to all residents within 300 feet



July 5, 2013

Mr. Sean Levin
Recreation Superintendent
City of Newport Beach

Dear Mr. Levin,

Please accept this letter as a formal request by the Newport Mesa Soccer Club for the use of temporary lighting at **Bonita Canyon Sports Park Field #5** in the City of Newport Beach.

The Newport Mesa Soccer Club is a 501(c)3 non-profit organization that serves children in the Newport-Mesa area. We provide a year-round, athletic, team-orientated experience for the community. Club soccer is often the next step for children who have progressed through AYSO programs and want to continue playing at a highly competitive level through their Jr. and Sr. High School years and possibly in College.

Though only in our 9th year of existence, we currently have over 30 teams with over 600 children in the program ranging from ages 5-17 years old. Over 75% of our youth participants are Newport Beach residents, 59% are girls (an important factor towards the goal of gender equity for the city).

The conditions for which we propose for our request are as follows:

- **Light fixtures:** Four portable diesel-powered temporary lights, the type of which deemed acceptable to the City Recreation Department, as in prior years. Operated via security key.
- **Location:** Two portable lights at each end of the field, positioned so as to not shine toward the bordering residences.
- **Hours of Operation:** Oct. 1 – Nov. 22, 2013 (8 weeks) and Jan. 6 – March 7, 2014 (9 weeks) from dusk to 7:45pm, weekdays only. Due to DST, the average daily light usage is projected to be minimal (1-2 hours/night, ending by 7:45pm).
- **Storage & Safety:** During non-operational hours, the lights will be locked and stored in a location acceptable to the Recreation Dept.

This will be our seventh year to use temporary lights at this field. We believe the City and local residents would agree that we have been good stewards of the City's park. We work diligently with the Recreation staff, Park Patrol and our members to ensure the local residents are not inconvenienced. There are not enough lighted fields in the city to accommodate our kids. These temporary lights provide a welcome, but less than ideal solution. At this time of the year, it gets dark as early as 4:50pm. Without lights, we would not be able to continue to provide this positive, constructive activity for our local youth. The need for organized and constructive after-school activities for adolescents cannot be over-emphasized. This field is an ideal location for temporary lighting as there are no homes adjacent to the property and a wide greenbelt area surrounds the field, minimizing the impact on the local residents. In addition, we strictly adhere to the approved hours of operation and we work diligently to control traffic.

Thank you for your consideration.

Mark Arblaster
President



ATTACHMENT C





CITY OF NEWPORT BEACH
Parks, Beaches & Recreation Commission
Tuesday, August 6, 2013 —6pm
City Council Chambers — 100 Civic Center Drive
Newport Beach, CA 92660

PUBLIC NOTICE

The PB&R Commission will meet on Tuesday, August 6, 2013 at 6pm in the City Council Chambers to receive a request from Newport Mesa Soccer Club (NMSC) for the use of temporary lighting at Bonita Canyon Sports Park Field #5 .

Recommendation: Approve temporary lights for the 7th year for NMSC at BCSP field #5 October 1 – November 22, 2013 (8 WEEKS) & January 6 – March 7, 2014 (9 WEEKS) from dusk to 7:45pm, weekdays only

For more information, please call the Recreation Office at 949-644-3151. If you are unable to attend the meeting but would like to provide comments to the Commission. Please email to recreation@newportbeachca.gov.



== CITY OF ==
NEWPORT BEACH
PB&R Commission Staff Report

Item No. 5C
August 6, 2013

TO: Parks, Beaches & Recreation Commission

FROM: Recreation Department
Laura Detweiler, Rec & Sr Services Director
949-644-3157, LDetweiler@newportbeachca.gov

TITLE: Ad Hoc Committee Appointments

RECOMMENDATION:

Staff recommends that the PB&R Commission appoint two Commissioners (unless otherwise noted) each to serve on the following Ad Hoc Committees:

- Community Service Award — Assist with administering the Community Service Award Program and identifying recipients. Appoint three commissioners.
Currently serving: Commissioners Cole, Englebrecht & Hamilton
- Lower Castaways Park Design – Collaborate with Harbor Commission to develop a conceptual design for Lower Castaways.
- West Side Dogs Off Leash – Work with community to examine off leash options.
- Youth Sports Commission Liaison — Provide advisory support to the Youth Sports Commission in the allocation of field space.
Currently serving: Chair Anderson & Commissioner Englebrecht

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the PB&R Commission considers the item).