



CITY OF NEWPORT BEACH PARKS, BEACHES & RECREATION AGENDA

CITY COUNCIL CHAMBERS @ CIVIC CENTER
100 Civic Center Drive
Tuesday, October 6, 2015 – 6:00 PM

PB&R Commission Members:

Walt Howald, Chair
Marie Marston, Vice Chair
Tom Anderson
Ron Cole
Roy Englebrecht
Kathy Hamilton
Laird Hayes

Staff Members:

Laura Detweiler, Recreation & Senior Services Director
Sean Levin, Recreation & Senior Services Deputy Director
Mike Pisani, Municipal Operations Director - Maintenance
Dan Sereno, Landscape Manager
Teri Craig, Administrative Support Specialist

1) CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER

2) ROLL CALL

3) SEATING OF COMMISSIONERS

4) NOTICE TO THE PUBLIC

Public comments are invited on agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

5) CONSENT CALENDAR

All matters listed under Consent Calendar 5A-5D are considered by the PB&R Commission to be routine and will all be enacted by one motion in the form listed below. The Commission Members have received detailed staff reports on each of the items recommending approval and there will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff, or the public request a specific item to be discussed and/or removed from the Consent Calendar for separate action. Members of the public who wish to discuss a Consent Calendar item should come forward to the lectern upon invitation by the Chair.

A. **Minutes of the September 1, 2015 meeting.**

Recommendation: *Waive reading of subject minutes, approve and order filed.*

B. **Parks & Operations Division Activity Report.**

Recommendation: *Receive/file Activity Report.*

C. **Recreation & Seniors Services Activity Report.**

Recommendation: *Receive/file Activity Report of past and upcoming projects and events.*

D. **Community Service Award – Darren Brillhart**

Recommendation: *Approve the Community Service Award recognition of Darren Brillhart and direct staff to invite Mr. Brillhart to a future meeting to be recognized.*

6) CURRENT / NEW BUSINESS – Staff Report

A. **Tree Removal – 445 Begonia Avenue**

Recommendation: *Consider staff's recommendation to deny request of Louetta Souers to remove two City Eucalyptus trees at 445 Begonia Avenue.*

This Parks, Beaches & Recreation Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Parks, Beaches & Recreation Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Parks, Beaches & Recreation Commission and items not on the agenda but are within the subject matter jurisdiction of the Parks, Beaches & Recreation Commission. The Parks, Beaches & Recreation Commission may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. If requested, this agenda will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Please contact the Parks, Beaches & Recreation Commission Secretary at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3151 or recreation@newportbeachca.gov.

7) **PARKS, BEACHES & RECREATION COMMISSION / STAFF ANNOUNCEMENTS, AD HOC UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)**

8) **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Public comments are invited on **non-agenda** items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on non-agenda items, provided the time limit adjustment is applied equally to all speakers.

9) **ADJOURNMENT**

CITY OF NEWPORT BEACH

Parks, Beaches & Recreation Commission Regular Meeting September 1, 2015 – 6:00 PM

1) CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER – 6:02 PM

2) ROLL CALL

Present: Ron Cole, Chair
Roy Englebrecht, Vice Chair (Absent/Excused)
Tom Anderson
Kathy Hamilton
Laird Hayes
Walt Howald (Absent/Excused)
Marie Marston

Staff: Dave Kiff, City Manager
Laura Detweiler, Recreation & Senior Services Director
Mike Pisani, Municipal Operations Director
Dan Sereno, Landscape Manager
Justin Schmillen, Recreation Manager
Teri Craig, Administrative Support Specialist

3) ELECTION OF OFFICERS

Administrative Support Specialist Teri Craig, acting as Secretary, read instructions to the Commission with details for the election of Chair and Vice Chair. She declared the position of Chair to the PB&R Commission for FY 2015/2016 and called for nominations.

Commissioner Marston nominated Commissioner Howald.

Commissioner Anderson nominated Vice Chair Englebrecht.

Motion by Chair Cole, second by Commissioner Anderson to close nominations. Motion carries unanimously with Commissioner Howald and Vice Chair Englebrecht, absent.

Chair Cole opened public comments. Seeing none, the public comments period was closed.

Secretary Craig read off the written votes as follows:

Commissioner Anderson voted for Vice Chair Englebrecht.
Commissioner Hamilton voted for Commissioner Howald.

Commissioner Hayes voted for Commissioner Howald.
Commissioner Marston voted for Commissioner Howald.
Chair Cole voted for Commissioner Howald.

Secretary Craig stated that Commissioner Howald was the new Chair for the FY 2015/2016 PB&R Commission by a vote of 4 to 1.

Chair Cole opened nominations for Vice Chair of the PB&R Commission for FY 2015/2016.

Commissioner Hamilton nominated Commissioner Marston.

Commissioner Anderson nominated Commissioner Hayes.

Motion by Commissioner Anderson, second by Commissioner Hayes to close nominations. Motion carries unanimously with Commissioner Howald and Vice Chair Englebrecht, absent.

Chair Cole opened public comments. Seeing none, the public comments period was closed.

Secretary Craig read off the written votes as follows:

Commissioner Anderson voted for Commissioner Hayes.

Commissioner Marston voted for Commissioner Marston.

Commissioner Cole voted for Commissioner Marston.

Commissioner Hamilton voted for Commissioner Marston.

Commissioner Hayes voted for Commissioner Marston.

Secretary Craig congratulated Commissioner Marston as the new Vice Chair for the FY 2015/2016 PB&R Commission by a vote of 4 to 1.

Commissioner Cole asked to have the seating of Commissioners included in the October PB&R Commission agenda.

Vice Chair Marston took over the gavel for the rest of the meeting.

4) NOTICE TO THE PUBLIC

5) CONSENT CALENDAR

A. Minutes of the August 4, 2015 meeting.

Recommendation: Waive reading of subject minutes, approve and order filed.

B. Parks & Operations Division Activity Report.

Recommendation: Receive/file Activity Report.

C. Recreation & Seniors Services Activity Report.

Recommendation: Receive/file Activity Report of past and upcoming projects and events.

Vice Chair Marston opened public comments.

Jim Mosher stated that he submitted corrections to the minutes of August 4, 2015, in writing before the meeting.

Vice Chair Marston closed public comments.

Motion by Commissioner Anderson, second by Commissioner Hayes to amend the Minutes of August 4, 2015 as discussed and accept Consent Calendar items 5B-5C. Motion carries unanimously with Chair Howald and Commissioner Englebrecht, absent.

6) CURRENT / NEW BUSINESS – Staff Report

A. Proposed Conceptual Plan for Permanent Pickleball Courts at Bonita Canyon Sports Park West/Field 6

Recommendation: Review and provide feedback on the proposed conceptual plan for four permanent pickleball courts at Bonita Canyon Sports Park West/Field 6.

- *Recommend conceptual plan and consideration of 2016/17 CIP funding allocation to City Council to complete permanent pickleball courts at Bonita Canyon Sports Park West/Field.*

Recreation Manager Justin Schmillen provided details of the report addressing background, prior Commissioner consideration and actions, volunteers, schedules, average attendance over the last year, demonstrations, quarterly tournaments, classes, other interests expressed by players, rationale for choosing San Joaquin tennis courts for striping, challenges with dual striping and noise and staff actions to address them, parking, exploration of alternative sites, and benefits and impacts relative to Bonita Canyon Sports Park West/Field 6, areas from which residents participate, other sites where Pickleball is played, and staff recommendations.

Discussion followed regarding low-noise balls, paddles that help mitigate noise, surface material and volunteers.

Recreation Manager Schmillen reported that no negative comments were received from nearby residents of Bonita Canyon Sports Park and that AYSO Region 57 who uses the adjacent soccer fields is in support of the conceptual plan and location. He added that drop-in outdoor play is free, at this time at the San Joaquin courts .

Vice Chair Marston opened public comments.

Jim Whistler invited Members of the Commission to see residents play and join in the game. He spoke in support of the sport and thanked the City for its support and

Recreation Manager Schmillen for his work as well as Mr. Ken Krum. He addressed the benefits of Pickleball, the number of active players, accommodating different skill levels, and the lack of court space. He encouraged the Commission to consider building at least six to eight courts, at the proposed location and that they are laid out to provide maximum, future growth.

Linda King spoke regarding noise mitigation and noted they are playing with a softer ball and that a softer paddle will be developed quickly. She suggested creating a sound-proofing barrier on three sides of the courts and building additional courts to support the community's needs.

Ken Krum thanked the Commission and the City for its support, and spoke on available resources. He expressed concerns regarding the future of Pickleball and addressed sound mitigation, the number of Pickleball players in the U.S., consideration of building a total of 12 courts, and suggested a layout of same. In addition, he spoke in support of increasing the number of courts.

Jim Mosher spoke in support of maintaining the current park open space and questioned noticing for this item. Additionally, he referenced the proposed budget for this noting that it is a substantial investment and that in his opinion that the majority of Newport Beach residents will probably never play Pickleball. He hoped that the Commission will keep the budget in mind as it makes its recommendations to Council.

Joan Kay asked the Commission to continue the forward planning done in the City and consider the needs two- and five-years from now adding that the City needs more than four courts.

Diane Anmerscott, USAPA Ambassador for Huntington Beach, reported there are approximately 200 people playing Pickleball, per week, who are primarily, seniors. She addressed increased marketing and that Pickleball will grow, exponentially, in years to come. She spoke in support of increasing the number of courts and added that the sport is taught in local high schools in Huntington Beach.

Bob Mulvihill spoke in support of Pickleball and reported there is no place in the City where one could drop in and play. He commented on the popularity of tournaments and suggested the need for at least, twelve courts in the City.

Jerry Dreyfuss commented on the growing popularity of Pickleball.

Vice Chair Marston closed public comments.

Discussion followed regarding the suitability of the location of the proposed courts and whether additional courts could be built, other sites considered for future courts, impacts of adding courts, possible noise studies and noise mitigation, parking, avoiding encroaching on AYSO soccer fields, utilization of tennis courts, peak usage, and opportunities to be more strategic in terms of programming. Ensuing discussion followed regarding other cities that program Pickleball and whether Newport Beach

residents use those facilities and returning the courts at San Joaquin Hills into strictly, tennis courts.

Discussion continued regarding tournaments, the City being pro-Pickleball, balancing the needs of different people, costs and the possibility of converting basketball courts to Pickleball courts. Additionally, discussion followed regarding continuing to promote drop-in play, courts at Newport Coast, youth offerings and the possibility of working with the school district to explore using school courts.

Director Detweiler addressed next steps which includes City Council's consideration of funding in the 2016/17 CIP process to design and construct the courts.

Recreation Manager Schmillen identified the boundaries and opportunities for additional fees.

Director Detweiler commented on the grading needed to accommodate additional courts and the lack of parking to support more than four courts.

Motion by Commissioner Anderson, second by Commissioner Cole to recommend forwarding the conceptual design and the consideration of FY2016/17 CIP funding allocation to City Council to complete permanent pickleball courts at Bonita Canyon Sports Park West/Field. Motion carries unanimously with Chair Howald and Commissioner Englebrecht, absent.

Recreation & Senior Services Director Detweiler and Recreation Manager Schmillen thanked the community, volunteers and staff for their support of Pickleball.

B. Reforestation Request – 204 Tustin Avenue

Recommendation: Consider reforestation request of Robert & Sini Corbin of 16 Queen Palm trees located at 204 Tustin Avenue due to view obstructions. The species and number of replacement tree(s) are yet to be determined.

Landscape Manager Dan Sereno provided a brief staff report. He addressed background, prior Commission consideration and discussion, results of an informal survey of neighbors and species and number of replacement trees.

Discussion followed regarding the maximum height of the proposed replacement trees, and potential replacement trees.

Vice Chair Marston opened public comments.

Robert Corbin commented on the importance of views to community members and on impacts to property values. He thanked staff and the Commission for their support and to Bob and Carol Clark for helping to collect resident signatures.

Robert Clark commented on results of the neighborhood survey noting that the majority of neighbors were in favor of the project. He thanked the Commission and staff for their consideration.

Howard Tolo felt that the proposed size of replacement trees are too large for that area. He noted that tree trimming and tree maturity are different things and expressed concerns with their size at maturity and during trimming. He expressed concerns regarding the obstruction of views.

Vice Chair Marston closed public comments.

Motion by Commissioner Hamilton, second by Commissioner Hayes to accept staff recommendations on the request of Robert & Sini Corbin of 16 Queen Palm trees located at 204 Tustin Avenue due to view obstructions. Motion carries unanimously with Chair Howald and Commissioner Englebrecht, absent.

7) PARKS, BEACHES & RECREATION COMMISSION / STAFF ANNOUNCEMENTS, AD HOC UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

Director Detweiler provided updates and information on related programs and classes. She stated she would be happy to arrange for a tour of Marina Park to any Commissioner interested. She addressed new sculptures at the Sculpture Garden and the Arts on the Green exhibition.

City Manager Dave Kiff reported that he had approved the removal of trees on Poppy Avenue. He added that residents on Poppy will be notified and addressed the number of trees to be removed and/or replaced.

8) PUBLIC COMMENTS ON NON-AGENDA ITEMS

Jim Mosher commented on the matter of dog parks and their use.

9) ADJOURNMENT – 7:47 PM

Submitted by: _____
Teri Craig, Admin Assistant

Approved by: _____
Marie Marston, Vice Chair



NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. **5B**
October 6, 2015

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Municipal Operations Department Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: August Activities Report – Parks and Trees, and Beach Maintenance Divisions

PARKS MAINTENANCE:

Parks Maintenance Division staff continues working with the Public Works and Recreation & Senior Services Departments on numerous projects that are in the planning and construction phases.

Avocado Avenue Turf Renovation

As the City continues to adhere to State Level 3 water restrictions, the Municipal Operations Department continues to renovate the medians where the potable water has been shut off. Turfgrass was recently replaced with landscaping approved by the Water District at the Avocado Avenue median. Plantings used were Aloes, Autumn Sage, and Gold Lantana to match the existing median planters in the area. Decomposed granite was installed for the edging to accommodate both foot traffic from the curbside parking and buffer against potential irrigation runoff. Irrigation sprinklers were modified with low precipitation rotating nozzles.

Before



After



Other Water Conservation Landscape Projects

In August, Parks Maintenance crewmembers replaced high water use turf with drought tolerant succulents at Buck Gully, Balboa Library and Fire Stations 1 and 2. Parks Maintenance Supervisor Paul Ramirez and Crew Chief Anthony Petrarca will continue to identify additional projects throughout the City where the transition to drought-friendly vegetation will provide the greatest benefit to the community.



Staff Training

MOD staff members Daniel Tovar, Harold Link, and Brian George recently completed an 8-week certificate course on irrigation at the Irvine Ranch Water District. Topics included System Hydraulics, Troubleshooting, Application of Drip Irrigation, Water Management Principles, Irrigation Scheduling, and Controller Programming.

TREES:

As part of the City's overall grid and annual trimming schedule, the City's tree service contractor pruned trees within the Cameo, Airport, Westcliff, and Balboa Peninsula areas. Additionally, service request pruning has occurred at various Ficus and Palm trees locations.

<i>Month of:</i>	<i>Trees Trimmed:</i>	<i>Trees Removed:</i>	<i>Trees Planted:</i>
August	826	46	23

Emergency Tree Removal

On September 24, an iconic 50+ year old Special Coral Tree split out due to severe rot at the root plate at Ensign View Park (aka Theater Arts Center). The two remaining trunks were also undermined with rot. There were no injuries or significant damage to the adjacent hardscape. Following staff inspection of the tree, an emergency removal was necessary in order to protect the public. Great Scott Tree Services, the City’s tree service provider, immediately responded to the incident. The Landscape Division will search for and replace the Special Tree with another Coral tree of significant size.



BEACH MAINTENANCE:

Rocks and Concrete Exposed at the Beach



The Department recently received a phone call from a resident regarding debris on a bayfront beach in Central Balboa. Field Maintenance staff responded to Alvarado Place on the bayfront beach and located numerous large rocks and chunks of concrete on the beach. Sand that had once covered the rocks and concrete had eroded, causing the debris to be exposed to the public. In order to address this hazard, crewmembers removed the rocks from the bay and replenished the sand on the beach.

Prepared by:



Dan Sereno, Landscape Manager
Parks and Trees Division



John Salazar, Manager
Field Maintenance Division

**Recreation & Senior Services
Monthly Activities Report**

To: Parks, Beaches & Recreation Commission

From: Sean Levin, RSS Deputy Director
Celeste Jardine-Haug, Senior Services Manager



Re: Recreation & Senior Services Department Monthly Activities Report

Marine and Natural Resources Enjoy Reception & Cruise

The Office of Natural Resources, part of the Orange County Marine Protected Area Council (OCMPAC) hosted the 3rd annual Orange County Marine Protected Area Reception and Cruise at the Ocean Institute in Dana Point on Friday, August 28. Several City and county officials, institutional representatives, academic professionals, community leaders and non-profit members came together to recognize the collaborative efforts and accomplishments of OCMPAC for the past year. County wide signage, successful tidepool docent programs, research progress, and the advancement of the MPA Collaborative Network are amongst the achievements for this past year. Big thanks to the Ocean Institute, Trader Joes, Mother's Market, Matt Yurko, and dedicated Natural Resources volunteers for their donation of time and goods for this event.

Fun Under the Stars!

Friday night, August 28, the Recreation & Senior Services Department had an outdoor showing of *Paddington* at Grant Howald Park. It was a fun filled evening of face painting, tae kwon do, golf, crafts, snacks, information on water conservation and of course, our friend Paddington! Families from all across CdM filled the park as approximately 400 people enjoyed the activities under the stars.

Another *Movie in the Park* event at Cliff Drive Park was held Friday, October 2. Festivities began at 6pm with the outdoor showing of *Frankenweenie* at dusk.



OASIS Annual Senior Resources Expo A Success!

On September 12, OASIS hosted its annual Senior Resources Expo. Participants visited with 60 vendors from local nonprofits, medical providers, assisted living facilities, caregiver agencies, financial organizations and more. The Fire Department and the Natural Resources Division Marine Programs' Isopod participated and helped make the event a success. Over 200 people dined and enjoyed lunch provided by Vivante, Newport Beach Plaza, Seaside Catering, Crown Cove and Brookdale.



The 2015-2016 Mayor's Youth Council Program is here!

The City of Newport Beach Mayor's Youth Council is back! The Mayor's Youth Council was established as a means of providing a direct line of communication between the City's high school age youth and the Newport Beach City Mayor. The students will act in an advisory capacity with respect to community affairs and activities that affect youth.

One of the main goals of the Mayor's Youth Council is to connect Newport Beach teens to their community. Youth Council members are expected to be involved in the planning, organization and implementation of events such as Youth Government Day, Recreation special events, and community service. The application deadline was September 25, 2015.

Coed Youth Flag Football 2015

The Newport Beach Coed Youth Flag Football fall 2015 season kicked off on September 11 on the new synthetic turf fields at Bonita Creek Park. The league is designed to focus on sportsmanship, skill development, teamwork, having fun, and school spirit.

Teams from Andersen and Lincoln Elementary schools face off each week. A goal of the league is to emphasize the importance of good sportsmanship above all else. This goal is met by honoring "Be a Sport" sportsmanship award winners each week. Four athletes were selected as the sportsmanship winners for week one. Every game a player on each team is responsible for identifying and selecting a player on the other team who is displaying the attributes of a good sport. The awards don't stop with just the players but continue with coaches, who are there to lead by example.



First-time flag football coach, Evan Sickles, was the first to be selected as the “Coach of the Week” for teaching his athletes how to have fun, play well, and maintain a good attitude. The season is set to last eight weeks culminating in the SCMAF flag football regional championship tournament in December. Stop by Bonita Creek on an upcoming Friday night through November to see our athletes in action!



New Recreation Coordinator!!

Please join us in congratulating Danny Rice who was selected for the Marina Park Coordinator position. Danny will coordinate facility rentals, Newport El ACE, contract classes on the peninsula and events. Danny has been working for the Recreation & Senior Services Department for 9 ½ years and has worn many hats in the Department.

Congratulations, Danny!

Park Patrol

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the month of **August**, Park Patrol had the following number of contacts:

1. REQUESTED Calls

- 36 with Youth Sports Groups
- 547 Field related issues/checks
- 22 Park/Picnic/reservation Issues/checks
- 104 Community Center issues/checks
- 500 Playground checks
- 10 Other
- Beach Contacts (total)
 - 21 BBQ
 - 23 Tent

2. PUBLIC CONTACTS

- 282 Education
- 20 Alcohol
- 142 Dog related
- Written Warning Issued: 4 - dogs off leash & parking
- Citations Issues: 7 – parking violations and private instruction

Facility Rentals & Special Event Permits (SEP)

During the period of August 16 – September 15, 2015 there were:

- 19 Picnic/Park Area Rentals
- 7 Room Rentals
- 4 Field Rentals
- 2 Gym Rentals
- 18 OASIS Classroom Rentals
- 7 OASIS Event Center Rentals
- 27 Civic Center Rentals

As of September 15 , 2015, there were 390 Special Event Permits processed and issued for the year. Those events of note for this period are:

Concert on the Green – Civic Center Green – 8/23/15 – Attendance: 1600

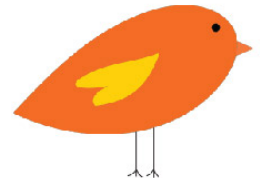
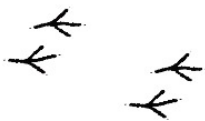
Pacific Coast Triathlon – Crystal Cove State Park – 9/13/15 – Attendance: 700



Things To Do In NEWPORT BEACH:

<input type="checkbox"/>	Wed. 10/7 7-9pm	OC Natural History Lecture Series FREE For reservations, email marineeducation@newportbeachca.gov
<input type="checkbox"/>	Fri. 10/9 10am-4pm	"Swing into History" Learn about the Big Band Era FREE OASIS-801 Narcissus Ave, RSVP at 949-644-3244
<input type="checkbox"/>	Sat. 10/10 10am-4pm	Art in the Park FREE 100 Civic Center Drive
<input type="checkbox"/>	Mon. 10/12 Noon-1pm	Happy 5th Birthday OASIS! FREE The center celebrates its 5th birthday with muffins and cake.
<input type="checkbox"/>	Wed. 10/21 5pm	Oktoberfest \$5/each (ticket includes one bratwurst + beer, Age 21+) OASIS-801 Narcissus Ave, Purchase a ticket at 949-644-3244
<input type="checkbox"/>	Fri. 10/23 5:30pm	Movie in the Park "Monsters University" FREE Bayview Park - Off Mesa Dr. near Bay View Park
<input type="checkbox"/>	Sat. 10/24 10am-4pm	Buck Gully Hike - Flora + Fauna FREE OASIS Aux. lot, 5th + Marguerite. (register at www.letsgooutside.com)
<input type="checkbox"/>	10/26-11/1	Toshiba Classic For more information, visit www.toshibaclassic.com .
<input type="checkbox"/>		
<input type="checkbox"/>		

Fall Season is Here!



MISSION STATEMENT

To enhance the quality of life by providing diverse opportunities in safe and well maintained facilities, open spaces and parks. We pledge to respond to community needs by creating quality educational, environmental, recreational, cultural and social programs for people of all ages.

DEPARTMENT OVERVIEW

The Recreation and Senior Services (RSS) Department consists of three divisions: Administration, Recreation, and Senior Services. Under the guidance of the Department Director, the RSS Department is responsible for the creation, coordination and implementation of recreational and social opportunities that serve a population ranging from infants to those in their advanced years. In addition, the department oversees the use of 66 parks and 13 facilities while also playing a role at the Back Bay Science Center and a number of natural spaces and sensitive marine habitats throughout the City. The Oasis Senior Center focuses on serving the senior community, offering programs to enrich senior life, prevent isolation, and create positive, successful aging experiences. With all programs, the backbone of the Department's success is the large volume of part-time staff and independent contractors out in the field serving the community as well as numerous volunteers who join us on a daily basis to fulfill our mission. These dedicated individuals, combined with the full-time staff, form a unified team that is talented, skilled and service oriented.

KEY DEPARTMENT PROGRAMS

- Administration
- Recreation
- Senior Services

**Parks
Make
Life
Better!**



Service Indicators	2012-13 Actual	2013-14 Actual	2014-15 Estimated	2015-16 Projected
<i>Recreation Services</i>				
Special Event Permits	252	276	350	350
Facility Rentals	2,638	2,489	2,500	2,500
Program Attendance	394,055	524,126	525,000	525,000
Comm.Youth Sports Program Attendance	293,938	368,730	370,000	370,000
<i>Senior Services</i>				
Facility Rentals	146	116	140	140
Program Attendance	77,600	105,509	111,500	115,000
Human Services Attendance	28,000	26,451	26,000	26,000
Transportation Services Attendance	13,007	13,956	13,900	13,900
Fitness Center Attendance	70,416	72,613	72,000	72,000

GOALS

- Deliver well rounded, high quality recreational and social programs as well as senior services to the Newport Beach community.
- Protect and preserve natural land and marine habitats within the City of Newport Beach boundaries while fostering stewardship of the environment.
- Ensure open spaces, parks and community centers are well maintained and safe for the community to enjoy.
- Continue to seek partnerships and opportunities to enhance recreation and senior services while minimizing general fund support.
- Participate in and support efforts for the design, development and programming of Marina Park, Big Canyon Public Access, West Newport Community Center, and a future dog park.
- Promote the City of Newport Beach rental properties, including the OASIS Senior Center, Marina Park and Civic Center Community Room and Park, as premier locations for rentals.
- Continue to enhance the department’s website to better market programming.
- Continue to broaden our outreach to the community by such offerings as resource expos tailored to each age group.
- Develop a trend analysis report that tracks participation of Department offerings to improve performance and make informed decisions that further meet the needs of the community.
- Utilize new RSS Equipment Fund (Fund 619) for managing Department’s equipment replacement and court resurfacing needs.



TOTAL RECREATION & SENIOR SERVICES DEPARTMENT COSTS

	2012-13 Actual	2013-14 Actual	2014-15 Estimated	2015-16 Proposed
Salaries and Benefits	\$ 4,752,186	\$ 4,964,843	\$ 5,607,999	\$ 6,293,014
Maintenance and Operations	\$ 3,845,713	\$ 3,987,178	\$ 4,485,171	\$ 5,057,444
Capital Equipment	\$ 15,149	\$ 8,920	\$ 103,239	\$ 49,430
Total	<u>\$ 8,613,048</u>	<u>\$ 8,960,941</u>	<u>\$ 10,196,409</u>	<u>\$ 11,399,888</u>

PROGRAMS

ADMINISTRATION

INTENDED OUTCOME

- Provide leadership and administrative support to the RSS divisions throughout all phases of executing the department's mission and strategic goals.

CORE FUNCTIONS

- Executive leadership and direction
- Policy development and guidance
- Liaison to City Council and Parks, Beaches & Recreation Commission
- Marketing
- Budget development and management
- Financial and statistical analysis
- Payroll processing
- Personnel facilitation
- Contract management
- Invoice processing
- ActiveNet system administration
- Interdepartmental and intradepartmental collaboration



WORK PLAN

- Provide ongoing leadership and direction for the RSS Department, to ensure quality execution of department goals.

- Lead marketing efforts department-wide, including publication of the Newport Navigator brochure on a quarterly basis.
- Prepare, facilitate, and monitor the annual budget; maintain the budget tracking model.
- Perform financial analysis and audits to support staff in implementing department goals.
- Manage contractual services and contract record keeping processes; coordinate with City Attorney's office to ensure proper contract execution.
- Process payroll bimonthly; track personnel data and coordinate personnel changes.
- Maintain active communication with ActiveNet, the provider of the RSS program registration system, to ensure a smooth registration process for the community.
- Continue to efficiently manage front office operations, providing quality internal support services and quality customer service to the community.
- Process and track invoices on a timely basis.



ADMINISTRATION PROGRAM COSTS

	2012-13* Actual	2013-14 Actual	2014-15 Estimated	2015-16 Proposed
Salaries and Benefits	\$ 534,907	\$ 587,674	\$ 590,457	\$ 631,619
Maintenance and Operations	\$ 403,148	\$ 428,692	\$ 432,991	\$ 456,878
Capital Equipment	\$ -	\$ -	\$ -	\$ -
Total	<u>\$ 938,055</u>	<u>\$ 1,016,366</u>	<u>\$ 1,023,448</u>	<u>\$ 1,088,497</u>

* Irvine Ranch Conservancy Contract added in FY 2012-13.

ADMINISTRATION BUDGETED STAFFING

Positions	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
<u>Full-Time</u>				
Administrative Assistant	1.0	1.0	1.0	1.0
Budget Analyst	0.5	0.5	0.5	0.5
Marketing Specialist	1.0	1.0	1.0	1.0
Recreation & Senior Services Director	1.0	1.0	1.0	1.0
Total Full-Time	<u>3.5</u>	<u>3.5</u>	<u>3.5</u>	<u>3.5</u>
<u>Part-Time</u>				
Senior Fiscal Clerk P/T	0.5	0.5	0.5	0.5
Total Part-Time	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>
Total Budgeted Staffing	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>

RECREATION

INTENDED OUTCOME

- Provide programs and facilities for the community that enrich citizens' lives, improve their health, and enhance community safety.

CORE FUNCTIONS

- Provide staffing support to City Council and the Parks, Beaches & Recreation Commission on a variety of recreational and community use issues
- Allocate and patrol use of 66 parks, 12 facilities, and beaches
- Provide a wide variety of high quality programming for youth and adults
- Develop and conduct programs in support of environmental awareness
- Maintain and operate 11 community centers
- Develop future community facilities
- Maintain citywide sports courts, ball fields and tot lots
- Manage special event permits
- Provide and facilitate community support and problem solving



WORK PLAN

- Continue to develop a wide variety of recreational and social programs that address the needs of tots, youth and adults in the Newport Beach community.
- Collaborate with over 100 independent contractors to ensure high quality class instruction and programs year-round, focusing on expanding program offerings at Carroll Beek Community Center.
- Manage the City adult sports leagues, focusing on expanding softball and basketball participation
- Maintain a well trained staff to efficiently operate the aquatics program, preschool and after-school programs, youth recreational sports programs and summer day camps.
- Manage the sports field allocation program in collaboration with the Youth Sport Commission members, such as Youth Soccer and Little League, serving over 6,000 youth annually through this program.
- Continue to develop the Traveling Tidepool Outreach Program to educate the community about the Crystal Cove Marine Protected Area; implement a full schedule of Traveling Tidepool school tours utilizing the ISOpod for the FY15/16 school year.
- Manage the Marine Protection and Education program, educating residents and visitors on how best to explore and protect natural land and marine habitats.

- Implement staffing, partnership and program plan for Marina Park operations.
- Process over 2,600 reservation requests each year, for rentals of picnic areas, fields, gyms and meeting rooms.
- Monitor and maintain playground equipment, play surfaces, backstops, and courts for 34 playgrounds and all active sports parks throughout the city.
- Maintain adequate Park Patrol units throughout the city to ensure parks, open spaces, and facilities remain safe environments for the community to enjoy; enforce City ordinances pertaining to open spaces.
- Process over 350 special events permits annually for both large and small scale events.
- Sponsor special events and community programs, including the Corona del Mar Scenic 5k, the Mariners and Balboa Peninsula Independence Day Parades and Picnics, Camp Expo, Youth Track Meet, Breakfast with Santa, Mayor’s Egg Roll and neighborhood based events.
- Collaborate with community partners and agencies to provide facilities and programming for the community. These groups include the Newport-Mesa Unified School District, New Irvine Ranch Conservancy, Boys & Girls Club, U.S. Fish and Wildlife, Newport Theatre Arts Center, Newport Aquatic Center, academic institutions and environmental non-governmental organizations.

RECREATION PROGRAM COSTS

	2012-13 Actual	2013-14 Actual	2014-15 Estimated	2015-16 Proposed*
Salaries and Benefits	\$ 2,907,301	\$ 3,053,803	\$ 3,518,094	\$ 4,081,390
Maintenance and Operations	\$ 2,639,158	\$ 2,641,191	\$ 3,033,767	\$ 3,477,936
Capital Equipment	\$ 9,476	\$ 5,000	\$ 88,750	\$ 39,460
Total	<u>\$ 5,555,935</u>	<u>\$ 5,699,994</u>	<u>\$ 6,640,611</u>	<u>\$ 7,598,786</u>

*Grand Opening of Marina Park Set for December 2015.



RECREATION BUDGETED STAFFING

Positions	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Full-Time				
Department Assistant	1.0	1.0	1.0	1.0
Deputy Rec & Sr Svcs Director	-	-	1.0	1.0
Facilities Maintenance Worker II	2.0	2.0	2.0	3.0
Groundswoker II	2.0	2.0	2.0	2.0
Lead Park Patrol Officer	1.0	1.0	1.0	1.0
Marine Protection & Education Supervisor	1.0	1.0	1.0	-
Office Assistant	-	2.0	2.0	3.0
Park Patrol Officer	-	-	1.0	1.0
Recreation Coordinator	3.0	5.0	5.0	5.0
Recreation Manager	2.0	2.0	2.0	3.0
Recreation Superintendent	1.0	1.0	-	-
Recreation Supervisor	5.0	5.0	5.0	7.0
Total Full-Time	18.0	22.0	23.0	27.0
Part-Time				
Assistant Recreation Coordinator P/T	1.76	0.50	0.50	0.50
Facilities Maintenance Worker II P/T	-	-	-	0.40
Marine Naturalist Interpreter P/T	1.95	2.35	2.60	2.60
Office Assistant P/T	2.57	0.88	0.88	1.60
Park Patrol Officer	1.75	1.75	2.57	2.57
Pool Swim Instructor	3.18	3.18	3.18	3.18
Recreation Leader	8.75	9.35	12.04	12.30
Senior Pool Lifeguard	1.52	1.52	1.52	1.52
Senior Recreation Leader I	5.3	5.55	5.70	7.84
Total Part-Time	26.78	25.08	28.99	32.51
Total Budgeted Staffing	44.78	47.08	51.99	59.51



SENIOR SERVICES

INTENDED OUTCOME

- Ensure that senior citizens of Newport Beach are able to live healthy and active lifestyles by providing services that assist them in their daily living and provide activities that enhance their lives.

CORE FUNCTIONS

- Maintain and operate the OASIS Senior Center
- Provide a wide variety of recreational and educational services for seniors
- Provide help and assistance to those who are struggling with aging issues
- Provide information on health and social aging issues
- Provide a wide variety of health and wellness programs to assist in the well being of of older adults
- Operate a full service fitness center for the 50 plus population
- Administer facility rentals at the OASIS Senior Center for private and community functions
- Provide transportation services to and from the Center and medical appointments



WORK PLAN:

- Continue to develop a wide variety of recreational, social, and human service programs that address the needs of seniors in the Newport Beach community.
- Partner with the Friends of OASIS nonprofit organization in providing volunteer assistance to the Center and monetary support for programs. The Friends of OASIS membership continues to grow to 6,500 at its peak.
- Collaborate with a multitude of community organizations to enhance programming and services. These organizations include: Age Well, OC Department of Health, University of California at Irvine, Hoag Memorial Hospital Presbyterian, Braille Institute, Orange County Council on Aging, and the Orange County Transit Authority.
- Continue to market the OASIS Fitness Center to ensure optimum usage of the facility.
- Support continuing education for staff to better understand how to serve the senior community. Staff includes professionals in the fields of Gerontology, Administration, Recreation, Transportation, and Health & Fitness.
- Actively seek out and consider customer feedback when developing program offerings; encourage customer participation in the development process.

- Consider programming impact on parking when scheduling classes to enable maximum parking availability for participants throughout the day.
- Expand classes, activities and services into the evening hours to accommodate working adults.
- Expand our health and wellness programs to address the growing aging population and their ability to stay active for a longer period in life.
- Expand our case management and transportation programs to be able to provide help to the growing older population who are aging in place.



SENIOR SERVICES PROGRAM COSTS

	2012-13 Actual	2013-14 Actual	2014-15 Estimated	2015-16 Proposed
Salaries and Benefits	\$ 1,309,978	\$ 1,323,366	\$ 1,499,448	\$ 1,580,006
Maintenance and Operations	\$ 803,406	\$ 917,295	\$ 1,018,414	\$ 1,122,631
Capital Equipment	\$ 5,672	\$ 3,920	\$ 14,489	\$ 9,970
Total	<u>\$ 2,119,056</u>	<u>\$ 2,244,581</u>	<u>\$ 2,532,351</u>	<u>\$ 2,712,607</u>

SENIOR SERVICES BUDGETED STAFFING

Positions	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Full-Time				
Department Assistant	1.0	1.0	1.0	1.0
Facilities Maintenance Worker II	1.0	1.0	1.0	1.0
Recreation Coordinator	1.0	1.0	1.0	1.0
Recreation Supervisor	3.0	3.0	3.0	3.0
Senior Services Manager	1.0	1.0	1.0	1.0
Senior Services Van Driver	4.0	4.0	4.0	4.0
Total Full-Time	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>
Part-Time				
Assistant Recreation Coordinator P/T	0.88	0.88	0.88	0.88
Office Assistant P/T	0.75	0.75	0.88	0.88
Recreation Leader, OASIS	2.91	2.91	3.43	3.43
Senior Recreation Leader I	1.84	1.84	1.84	1.84
Senior Services Van Driver P/T	0.50	0.50	0.90	1.40
Total Part-Time	<u>6.88</u>	<u>6.88</u>	<u>7.93</u>	<u>8.43</u>
Total Staffing	<u>17.88</u>	<u>17.88</u>	<u>18.93</u>	<u>19.43</u>



== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 5D
October 6, 2015

TO: Parks, Beaches & Recreation Commission

FROM: Recreation Department
Laura Detweiler, Rec & Sr Services Director
949-644-3157, LDetweiler@newportbeachca.gov

PREPARED BY: Sean Levin, Rec & Sr Services Deputy Director 949-644-3159,
Slevin@newportbeachca.gov

TITLE: Community Service Award – Darren Brillhart

RECOMMENDATION:

Approve the Community Service Award recognition of Darren Brillhart (Attachment A) and direct staff to invite Mr. Brillhart to a future meeting to be recognized.

DISCUSSION:

The Community Service Award is presented by the PB&R Commission in the spirit of showing their appreciation to those individuals who contribute to the community and improve the quality of life in Newport Beach.

Darren has organized and partnered with the City to conduct the Annual City of Newport Beach Surf Championships for the past 27 years in the City.

This community event is for all ages and is funded by Darren and the event sponsors. The event provides a truly recreational level event for the community.

Per the Community Service Award guidelines this item is being brought forward after receiving support by a majority of the PB&R Commission Community Service Award Ad Hoc Committee to recognize Darren Brillhart for his outstanding contribution to the community.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

Attachments: A. Award Application w/ photos
B. Community Service Award Procedure

**Parks, Beaches and Recreation Commission
Community Service Award
Nomination Form**

Name of Nominee Darren Brillhart

Address 21302 Seasprite Circle, Huntington Beach, CA 92646

Phone 714-713-4874 e-mail brillo@socall.rr.com

Program involvement City of Newport Beach Annual Surf Championship

Explain why you are nominating this person:

Daren has been organizing and holding the annual City of Newport Beach surf championships for 27 years in our city. This community event is for all ages and totally funded by Darren and the event sponsors. We want to recognize him for his contribution to the community.

Your name: Matt Dingwall, Recreation Supervisor Phone: 949-644-3152

Relationship to Nominee: City representative for the annual surf competition

Your email: mdingwall@newportbeachca.gov

Address: 100 Civic Center Drive, Newport Beach, CA 92660

Please submit this application for consideration to:

Community Service Awards
c/o Recreation & Senior Services Dept.
100 Civic Center Drive
Newport Beach, CA 92660
For questions please call: 949-644-3151



Community Service Award

The Community Service Award is presented by the Parks, Beaches and Recreation Commission in the spirit of showing their appreciation to those individuals who contribute to the community and improve the quality of life in Newport Beach.

Awarded to individuals, agencies, community organizations, foundations, businesses, or educational institutions for outstanding public service in the support of creating community through people, parks and programs. Recipients are chosen based upon their significant effort of time and/or monetary contributions to influence and improve the quality of the Newport Beach community through parks, recreation, senior and community services.

Procedure:

Nominations will be accepted from Commissioners, staff and residents anytime when deemed appropriate throughout the year on the attached form. Anonymous nominations will not be accepted. A subcommittee consisting of three Parks, Beaches and Recreation Commission will review the nominations. Nominations that receive a majority of the subcommittee vote will be presented to the full commission for final vote at a future Parks, Beaches and Recreation Commission meeting. Presentation to the award winner will be made at the earliest available Parks, Beaches and Recreation Commission meeting that the award winner is able to attend.

1. Selection Criterion (at least 3 criterion must be met)
 - Be a resident of the City of Newport Beach or actively teaching or volunteering in the community.
2. Active in Newport Beach Recreation, Parks or Senior programs for at least one year.
3. Contributed to the development or improvement of new equipment, apparatus, facilities or programs in Newport Beach.
4. Proven record of outstanding volunteer service to the delivery of park and recreation services or programs for the City of Newport Beach.



== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. **6A**
October 6, 2015

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Municipal Operations Department Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: Denial of Request to Remove Two City Eucalyptus Trees – 445 Begonia Avenue, Sides 2 and 3

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission deny the request from Louetta Souers to remove two City Eucalyptus trees at 445 Begonia Avenue.

DISCUSSION:

In February 2015, Louetta Souers requested (Attachment A) removal of two City Eucalyptus trees located on the Second Avenue side of her property at 445 Begonia Avenue due to concern for her medical condition and potential tree failure.

Upon inspection of the trees (Attachment B), the City Arborist, Landscape Manager, and Department Director recommended retaining the trees since there was no evidence of potential tree failure(s). The Risk Manager and City Manager concurred with this determination.

Council Policy G-1 allows interested parties to appeal staff denials of tree removals to the PB&R Commission. Consequently, Ms. Souers has requested to appeal staff's denial of the removal of the trees adjacent to her home at 445 Begonia Avenue to the Commission. The Commission may either direct the removal of the trees or uphold staff's decision to retain them.

NOTICING:

Council Member Scott Peotter and Louetta Souers have received a copy of this report. Additionally, surrounding property owners (Attachment C) were notified via postcard of the Commission Meeting related to this Agenda Item.

Attachments:

- (A) Claim-related Information
- (B) Tree Removal Report and Photographs
- (C) Map highlighting surrounding property owners notified of the Commission Meeting and copy of the notification postcard

February 25, 2015

COPY

John Conway
Public Works Department

RE: Eucalyptus Trees on corner of 2nd & Begonia

Dear Mr. Conway,

I'm writing to you again PLEADING with the City to remove these two awful trees. Each spring they cause me such discomfort and expense. I am highly allergic to Eucalyptus trees. In the last month, I have been to three different doctors trying to get some help. Dr. Ali Raftajoo, Dr. Lori Isabal and Dr. Donald Cies. I was given prescriptions for three different eye drops (each cost about \$250.00). We learned that I was even allergic to one of them!

My eyes itch, burn, water – I have to keep a handkerchief in my hand as I'm driving because I have to keep dabbing my eyes to keep my vision clear from the watering of my eyes. They are red and swollen all the time.

My husband is 85 and legally blind in both eyes due to macular degeneration so I have to do all the driving. I get very worried when I am driving and my eyes won't stop watering. I'm so fearful of being in an accident or causing one.

I'm 81 years old this April 16th. I have atrial fibrillation and atrial flutter. I'm on seven different medications to hopefully keep me in rhythm. I also have a Pacemaker. Had an Electro Cardio Version on December 5, 2014 (which was my third).

All this to say is I'm trying my best to keep myself alive because I am my husband's Caregiver and he really can't do much for himself.

My heart is a big concern but this thing with my eyes causes me more discomfort. Is there any way you could reconsider and remove these trees? Even if you could just remove the one nearest our front door on 2nd Street would be much appreciated. When it is budding out in the Spring, I can't even go on our front patio nor use the front door trying to stay out of the way of the tree thus eliminating some of my discomfort.

Thank you, Mr. Conway, for any consideration you can give us in our request to remove one or both of these two dangerous trees. Everytime the Santa Ana's come, we fear the tree near our door is going to fall onto our house as it extends over our roof as it is.

Sincerely,

Lucretia (Lucy) Louwers
445 Begonia Ave.
Corona del Mar, CA 92625

ATTACHMENT A



Municipal Operations Department

Human Resources

MAY 27 2015

May 5, 2015

Received by: *[Signature]*

COPY

TO: Deputy Operations Department Director

FROM: Landscape Manager and City Arborist

SUBJECT: *Tree Removal Request*

PROPERTY OWNER(S)
INFORMATION:

Name: **Lorretta Souers**
Tree: **445 Begonia Ave – Side 2-3 on**
Location: **Second Ave**

The property owner requests the removal of two City Eucalyptus trees due to a concern for her medical condition and potential tree failure.

The owner is suffering from an eye allergy due to the two City Eucalyptus trees. She alleges the trees are affecting her health and ability to care for her blind husband.

A field inspection determined the trees are currently not hazardous and in good health. The trees are continually pruned in order to mitigate the debris, leaf matter, and pollen.

There is no evidence of a potential hazard or liability in accordance with the removal criteria of Policy G-1. The City trees should be retained.

Staff recommends denying the removal of the City trees. We recommend the owner appeal her case for tree removal to the Parks, Beaches and Recreation Commission.

REPLACEMENT TREE: YES NO
DESIGNATED TREE: N/A

DEPUTY OPERATIONS DIRECTOR'S COMMENTS/RECOMMENDATIONS:

No justification for removal of trees per G-1 policy.

Signature: *[Signature]*

Date: 5-19-15

RISK MANAGER'S COMMENTS/RECOMMENDATIONS:

Risk Mgmt agrees it does not meet G-1 removal. What if she provided med documents?

Signature: *[Signature]*

Date: 5/28/15

CITY MANAGER'S COMMENTS/RECOMMENDATIONS:

LOU

City Manager: *[Signature]*

Date: 6/12/15

Attachments



Municipal Operations Department

TREE INSPECTION REPORT

COPY

Property Owner: Lorretta Souers
445 Begonia Ave
Corona Del Mar, CA 92625

Tree Location: 445 Begonia Ave / Side 2 – 3 on Second Ave

Request: The property owner requests the removal of two City Eucalyptus trees due to a concern for her medical condition and potential tree failure.

Tree Species: Eucalyptus sideroxylon – Red Ironbark

Designated Street Tree: Eucalyptus sideroxylon – Red Ironbark

Estimated Tree Value: \$12,160.00 (2 trees)

Damage: N/A

Parkway: Concrete Brick Turf (X) Other

Comments: The owner is suffering from an eye allergy due to the two City Eucalyptus trees. She alleges the trees are affecting her health and ability to care for her blind husband.

A field inspection determined the trees are currently not hazardous and in good health. The trees are continually pruned in order to mitigate the debris, leaf matter, and pollen.

There is no evidence of a potential hazard or liability in accordance with the removal criteria of Policy G-1. The City trees should be retained.

Inspected by:  **Date:** May 5, 2015
John Conway, City Arborist

Recommendation: Deny removal of the City trees. We recommend the owner appeal her case for tree removal to the Parks, Beaches and Recreation Commission.

Reviewed by:  **Date:** May 5, 2015
Dan P. Sereno, Landscape Manger



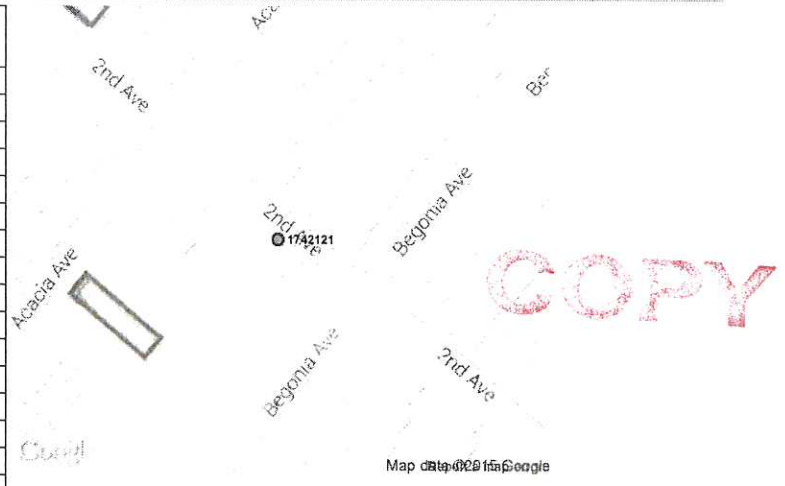


#151

Detail Notes Images Documents

Inventory Detail

Tree ID	1742121
District	12
Area	12
Address	445 BEGONIA AV
Side/Site	Side - 1
Alt Address	2325 SECOND AV
Tree Species	Melaleuca quinquenervia / Melaleuca
Common Name:	Cajuput Tree
Size	19-24
Height	15-30
Grow Space	
Space Size	
Overhead Utility	
Sidewalk Damage	
Service Type	Grid Pruning
Season	MAY/JUN
Estimated Value	\$6,080.00
Next Date	03/15



Latitude: 33.602251293 Longitude: -117.87705723 (edit)

Date Time Person Note

Ref#		Date	Service	Price
Scheduled WO	GSTS	3/16/15	Grid Pruning	48.00
Completed	GSTS	4/03/14	Grid Pruning	48.00
Work History	WCA	6/22/10	Other (Grid Pruning)	0.00
Work History	WCA	8/14/07	Other (Grid Pruning)	0.00
Work History	WCA	8/19/04	Other (Grid Pruning)	0.00
Work History	WCA	12/26/02	Other (Grid Trimming)	0.00
Work History	WCA	11/15/01	Other (Service Request)	0.00
Work History	WCA	2/08/01	Other (Grid Trimming)	0.00

Each year, Ms. Sowers alleges the 3 City trees in her Parkway are the cause of her medical condition & desires tree removals. As the work history suggests, the City attempts to mitigate the debris, leaf matter & pollen by pruning the trees continually. The trees do not meet the criteria for removal as dictated by Council Policy 6-1. Therefore, Ms. Sowers needs to appear before the PBR Comm. to plead her case & seek approval to remove the trees.

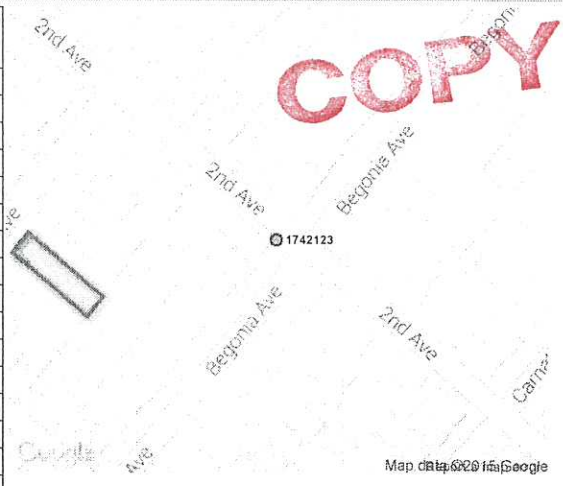
Deny removals & send appeal letter.
3-31-15

3-31-15
Mr. [unclear] on Dispute?

Detail Notes Images Documents

Inventory Detail

Tree ID	1742123
District	12
Area	12
Address	445 BEGONIA AV
Side/Site	Side - 3
Alt Address	2325 SECOND AV
Tree Species	Eucalyptus sideroxylon / Eucalyptus - Red Ironbark
Common Name:	Red IronBark
Size	19-24
Height	45-60
Grow Space	
Space Size	
Overhead Utility	
Sidewalk Damage	
Service Type	Grid Pruning
Season	JAN/APR
Estimated Value	\$6,080.00
Next Date	03/15



Latitude: 33.602118348 Longitude: -117.876838667 ([edit](#))

Date Time Person Note Notes

Ref#		Date	Service	Price
Scheduled WO	GSTS	3/16/15	Grid Pruning	48.00
Completed	GSTS	4/03/14	Grid Pruning	48.00
Work History	WCA	4/09/13	Other (Service Request Pruning)	0.00
Work History	WCA	7/14/11	Other (Service Request Pruning)	0.00
Work History	WCA	10/06/10	Other (Grid Pruning)	0.00
Work History	WCA	12/16/09	Other (Service Request Pruning)	0.00
Work History	WCA	1/07/09	Other (Service Request Pruning)	0.00
Work History	WCA	8/14/07	Other (Grid Pruning)	0.00
Work History	WCA	8/19/04	Other (Grid Pruning)	0.00
Work History	WCA	2/08/01	Other (Grid Trimming)	0.00

COPY

Detail Notes Images Documents

Inventory Detail

Tree ID	1742122
District	12
Area	12
Address	445 BEGONIA AV
Side/Site	Side - 2
Alt Address	2325 SECOND AV
Tree Species	Eucalyptus sideroxylon / Eucalyptus - Red Ironbark
Common Name:	Red IronBark
Size	25-30
Height	45-60
Grow Space	
Space Size	
Overhead Utility	
Sidewalk Damage	
Service Type	Grid Pruning
Season	JAN/APR
Estimated Value	\$6,080.00
Next Date	03/15



Latitude: 33.6021869 13 Longitude: -117.876923 299 ([edit](#))

Date Time Person Note Notes

Ref#		Date	Service	Price
Scheduled WO	GSTS	3/16/15	Grid Pruning	48.00
Completed	GSTS	4/03/14	Grid Pruning	48.00
Work History	WCA	4/09/13	Other (Service Request Pruning)	0.00
Work History	WCA	7/14/11	Other (Service Request Pruning)	0.00
Work History	WCA	10/06/10	Other (Grid Pruning)	0.00
Work History	WCA	12/16/09	Other (Service Request Pruning)	0.00
Work History	WCA	1/07/09	Other (Service Request Pruning)	0.00
Work History	WCA	8/14/07	Other (Grid Pruning)	0.00
Work History	WCA	8/19/04	Other (Grid Pruning)	0.00
Work History	WCA	12/26/02	Other (Grid Trimming)	0.00
Work History	WCA	11/15/01	Other (Service Request)	0.00
Work History	WCA	2/08/01	Other (Grid Trimming)	0.00



CITY OF NEWPORT BEACH
592 Superior Avenue
Newport Beach, California 92663
949 644-3055 | 949 650-0747 FAX
newportbeachca.gov/municipaloperations

July 14, 2015

Lorretta Souers
445 Begonia Avenue
Corona del Mar, CA 92625

Dear Ms. Souers,

On May 5, 2015 the City's Urban Forester inspected a City two City Red Ironbark trees adjacent to 445 Begonia Avenue on Second Avenue and determined the trees do not meet the criteria for removal as stated in the City Council Policy G-1, Retention or Removal of City Trees. The trees should be retained.

Specifically, your removal request did not meet the requirements listed under the removal criteria of Council Policy G-1, All Other City Trees, Page 4, Items A-C (see attached). According to these sections of the policy, tree(s) must have a "repeated history of damaging public or private sewers, sidewalks, curbs, from tree roots and causes significant documented private property damage (greater than \$500)", or is "dead, diseased, dying, or hazardous, and presents a liability to the City," in order to be eligible for removal.

If you oppose the determination to retain the trees, you may appeal the decision to the Parks, Beaches, and Recreation Commission for further review.

It is important to emphasize that under no circumstances are City trees to be removed without City authorization. If an unauthorized tree removal should occur, the City will review all its enforcement options, including criminal prosecution and civil restitution for the value of the trees removed, which may be up to three times their value.

If you have any questions regarding this letter or for further direction regarding the appeal process, please contact John Conway, Urban Forester at (949) 644-3083 or email jconway@newportbeachca.gov.

Sincerely,

Mike Pisani, Deputy Director
Municipal Operations Department

Attachment: (A) City Council Policy G-1, Retention or Removal of City Trees, pages 4 & 5

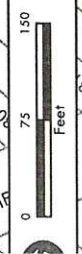


City of Newport Beach
GIS Division
September 09, 2015

445 Begonia Ave

Properties Notified

445 Begonia Ave.



**IMPORTANT:
Commission Meeting Notice**

City of Newport Beach
Municipal Operations Department
100 Civic Center Drive
Newport Beach, CA 92660



**Parks, Beaches, and Recreation Commission
Meeting Notice**

At its October 6, 2015 meeting, the Parks, Beaches, and Recreation Commission will consider denying the request for the removal of two City Eucalyptus trees located on the Second Avenue side at 445 Begonia Avenue.

Attendance at the meeting is optional.

DATE: Tuesday, October 6, 2015
TIME: 6:00 p.m.
LOCATION: City Council Chambers
Newport Beach Civic Center
100 Civic Center Drive
Newport Beach, CA 92660

The Agenda Report will be available on the City's website after October 2, 2015: www.newportbeachca.gov. If you have any questions regarding this meeting, you may contact the Municipal Operations Department at (949) 644-3055.