

Marina Park Rental Information

ROOM	COMMERCIAL		NON-PROFIT		PRIVATE		YOUTH SERVING ORG/NMUSD*		CLEANING
	R	NR	R	NR	R	NR	R	NR	
Small Classroom (Linda Island) Max. capacity: 49 734 square feet	\$80	\$146	\$30	\$67	\$50	\$88	\$14		
Medium Classroom (Balboa Island, Little Balboa Island) Max. capacity: 61 921 square feet	\$102	\$193	\$37	\$85	\$65	\$111	\$20		
Large Classroom (Bay Island, Collins Island, Lido Isle, Newport Island) Max. capacity: 79 1187 square feet	\$135	\$238	\$48	\$106	\$83	\$143	\$25		
Event Room (large rooms combined) Max. capacity: 158 3192 square feet	\$351	\$645	\$128	\$287	\$225	\$383	\$75		\$150
Grass Area (must also reserve Event Room) Max. capacity: 158	\$230	\$430	\$66	\$102	\$75	\$120	\$50		

R = City of Newport Beach Resident NR = Non-Resident (Proof of residence and non-profit status is required)
 NMUSD: Principal's signature is required for NMUSD rate

SECURITY DEPOSIT

Applicants are required to pay a security deposit in addition to the rental fees. Security deposits will be refunded upon inspection of facilities and confirmation that no property damage has occurred or additional cleanup is required. Failure to properly clean up after a rental, damaging property, and other non-compliance with Facility Use Regulations are grounds for forfeiture of deposit.

ROOM	SECURITY DEPOSIT
Small Classroom	\$100
Medium Classroom	\$100
Large Classroom	\$185
Event Center	\$200 (Events without alcohol) \$400 (Events with alcohol)

SPECIAL FEES AND LICENSES

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1. PARTIES OF 200 OR MORE: One security guard required. The fee is \$19 per hour with a 4 hour minimum.
2. ALL EVENTS THAT SERVE ALCOHOL REQUIRE:
 - a. A CERTIFICATE OF LIABILITY INSURANCE. Liability insurance can be acquired the following ways:
 - i. The renter may furnish a certificate of insurance naming the City of Newport Beach as additionally insured. The amount of the insurance shall not be less than \$1,000,000 per occurrence of commercial general liability insurance.
 - ii. The renter may purchase a certificate of insurance through Alliant Insurance and the City of Newport Beach.
 - b. (2) SECURITY GUARDS: \$38 per hour with a 4 hour minimum.
 - c. If alcohol is being sold, an alcohol permit through the California Department of Alcoholic Beverage Control is required. Only professional catering services and non-profit organizations are permitted to apply for an ABC license and sell alcohol.
3. CITY OF NEWPORT BEACH BUSINESS LICENSE: All professional services utilized for events require a City of Newport Beach business license.
4. Please note that the City of Newport Beach requires that any provider of bounce houses, play structures, gymnastics activities, bungee jumps, or similar play activities must have current certified insurance documents on file with the Recreation & Senior Services Department. No park use permit will be issued for such activities until the insurance requirement is met. Train rides, pony rides, and petting zoos are NOT PERMITTED. Bounce houses are not permitted indoors.
5. CANDLES: A special permit is required which can be obtained by contacting the City of Newport Beach's Fire Prevention Department at (949) 644-3106.

CANCELLATIONS

A cancellation of rental by users for Marina Park which occurs fewer than thirty days prior to the scheduled use of the facility will be charged 25% of the rental fee. Cancellations with less than seventy-two hours' notice will be charged the entire rental fee. All cancellations will be charged a processing fee (\$10 for rentals under \$75 and \$20 for rentals over \$75).

CONTACT INFORMATION

For reservations at Marina Park or more venue information please contact: 949-644-3161.

For information on other Newport Beach facilities, please contact 949-644-3151.