



**CITY OF NEWPORT BEACH  
COMMUNITY DEVELOPMENT DEPARTMENT**

100 Civic Center Drive  
Newport Beach, California 92660

949 644-3200  
[newportbeachca.gov/communitydevelopment](http://newportbeachca.gov/communitydevelopment)

## Policy Memorandum – ADMIN 101.2-1

**To:** Building Division Staff  
**From:** Samir Ghosn,  
Deputy Community Development Director/Chief Building Official  
**Effective Date:** **March 10, 2020** (*Original Effective Date: June 12, 1997*)  
**Regarding:** **City Jurisdiction**

---

The Building Department's authority, in enforcing the building and other technical codes, does not extend to federal, state, county buildings nor mobile home parks. These agencies and mobile home parks have their own design and construction standards, including approvals and inspections. Therefore, Newport Beach Building Division does not provide any construction permits, approval or inspections for mobile home buildings within the State Jurisdiction.

This policy supersedes any previous direction or memorandums.