



2007-2008

ANNUAL ACTION PLAN



CITY OF NEWPORT BEACH

PLANNING DEPARTMENT

Patricia L. Temple, Director

May 15, 2007

William Vasquez, Director
U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Los Angeles Field Office, Region IX
611 W. 6th Street, Suite 1000
Los Angeles, CA 90017

SUBMITTAL OF 2007-2008 ONE-YEAR ACTION PLAN

Dear Mr. Vasquez:

On behalf of the City of Newport Beach, I am pleased to submit the 2007-2008 One-Year Action Plan. Through the development of the One-Year Action Plan, the City of Newport Beach has evaluated the Housing and Community Development needs and corresponding priorities established in the 2005-2009 Consolidated Plan. This evaluation shall enable the City to fully capitalize on the current funding sources as well as future opportunities and financing resources, as they become available. To that end, the City will be aggressively implementing the projects, programs and activities contained within this One-Year Action Plan.

With your help and partnership, we can improve our lower-income neighborhoods and make all of Newport Beach an outstanding place to live and work. We look forward to your consideration of our 2007-2008 One-Year Action Plan.

Should you require additional information or clarification regarding this plan submittal, please do not hesitate to contact me at (909) 476-6006 extension 103.

Sincerely,

Rudy E. Muñoz
Program Consultant

c: Chin Wu Choi, Program Manager

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CITY OF NEWPORT BEACH ANNUAL ACTION PLAN
FOR PROGRAM YEAR 2007

Chapter 1. EXECUTIVE SUMMARY

1. EXECUTIVE SUMMARY

Overview of Consolidated Plan Process

Each year, the City of Newport Beach receives Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). These funds are used to benefit the low- and moderate-income residents of the City in three (3) ways:

- By providing decent housing;
- By providing a suitable living environment; and
- By expanding economic opportunities.

To ensure that the funds are used to meet the most urgent needs in the community, the City develops a community needs assessment. The needs assessment includes quantitative and statistical research, resident survey results, and input from local non-profits and service agencies. Based on the needs assessment, the City compiles a list of goals and objectives to meet the community's needs in a Strategic Plan. The objectives address housing, homeless, and other community development needs. A summary of the current strategic plan is included in this Plan. Together, the community needs assessment and the Strategic Plan form the Consolidated Plan. The Consolidated Plan is developed every five (5) years.

One-Year Action Plan for 2007-2008 Program Year

This is the One-Year Action Plan for program year 2007-2008, a component of the 2005-2009 Consolidated Plan. It describes how the City will utilize the new HUD grant funds and other available resources to undertake programs and projects that will help the City meet the goals and objectives outlined in its Consolidated Plan.

In the 2007-2008 program year, which starts July 1st, 2007 and ends June 30th, 2008, the City of Newport Beach will receive \$370,332 in CDBG Funds. The City will allocate these funds to the following programs:

Use of CDBG Funds

PUBLIC SERVICES	
Human Options – Community Resources Center	\$ 5,000
Orange Coast Interfaith Shelter – Emergency/Transitional Shelter	\$ 10,000
South County Senior Services – Mobile Meals	\$ 27,550
Serving People in Need – Substance Abuse Rehab Program	\$ 13,000
CAPITAL IMPROVEMENTS	
City of Newport Beach – ADA Sidewalks Improvements	\$ 47,233
City of Newport Beach – 108 Loan Repayment	\$ 193,483
PROGRAM ADMINISTRATION	
City of Newport Beach – Program Administration	\$ 61,106
Fair Housing Council of Orange County – Fair Housing Services	\$ 12,960
TOTAL	\$ 370,332

1. EXECUTIVE SUMMARY

The table below illustrates how the City will use the 2007- 2008 CDBG allocation to meet the HUD-mandated priority need categories:

HUD PRIORITY NEED CATEGORIES	2007-08 FUNDING	2007-08 PERCENTAGE
Homeless/HIV/AIDS	\$ 15,000	4%
Non Homeless Special Needs Housing	-	-
Non-housing Community Development	-	-
Public Facilities	-	-
Infrastructure	\$ 47,233	13%
Economic Development	\$ 193,483	52%
Public Services	\$ 40,550	11%
Administration	\$ 74,066	20%

The anticipated program accomplishments for each HUD priority need category are detailed in Local Objectives and HUD-Specified Objectives sections of this document. The following table compares the goals of activities of 2007-08 program year funds with those identified in the 2005-09 Consolidated Plan.

ACTIVITY	ACCOMPLISHMENT UNIT	2005-2009 FIVE YEAR GOAL	2007-08 PROGRAM YEAR GOALS
HOUSING			
New construction - Rental	Households	120	0
Public Housing - Section 8	Households	133	26
Fair Housing	Households	1,525	295
SPECIAL NEEDS POPULATIONS			
Accessibility for Persons with Disabilities	Public Facilities	3	1 Facility & 8,386 Persons
Supportive Services - Elderly	Persons	350	56
Supportive Services - Substance Abuse	Persons	25	7
Supportive Services - HIV/AIDS	Persons	200	25
HOMELESS			
Emergency & Transitional Housing	Persons	1,250	65
Homeless Prevention	Persons	300	0
Victims of Domestic Violence	Persons	250	40
COMMUNITY DEVELOPMENT			
Eliminate Blight	Households	2,500	500
Rehabilitate Community Facilities	Public Facilities	3	0
Preserve Community Infrastructure	Public Facilities	3	0

CDBG funds for the 2007-08 program year will be allocated among the following national HUD outcomes for the three HUD objectives:

HUD OBJECTIVES	HUD OUTCOMES		
	AVAILABILITY/ ACCESSIBILITY	AFFORDABILITY	SUSTAINABILITY
Provide Decent Affordable Housing	16%	-	-
Create Suitable Living Environments	32%	-	-
Create Economic Opportunities	52%	-	-

1. EXECUTIVE SUMMARY

Improve the Availability and/or Accessibility of Decent Affordable Housing is achieved through the City's CDBG investment in fair housing activities such as education, landlord/tenant counseling, and legal action with the Fair Housing Council. The City increases the accessibility of decent affordable housing for its elderly and disabled residents through installation of ramps and providing curb cuts in many neighborhoods, specifically in low-moderate areas within the City limits. Two funded projects in the 2007 – 08 program year will result in an increase in the accessibility of 295 low/moderate-income households and 8,386 low/moderate income persons:

- Fair Housing Council of Orange County – Fair Housing Services
- City of Newport Beach – ADA Sidewalk Improvements

Increase Availability and/or Accessibility of Suitable Living Environments is accomplished as the City contributes CDBG funds to five programs that provide an array of services from emergency and transitional services to persons with HIV/AIDS anticipate, to home-delivered nutritious meals to homebound seniors. These programs will increase the suitable living environment of 128 low/moderate income persons:

- Orange Coast Interfaith Shelter – Emergency Transitional Shelter
- Serving People in Need (SPIN) – Substance Abuse Treatment
- Human Options – Community Resource Center
- South County Senior Services – Home Delivered Meals
- City of Newport Beach – CDBG Administration

Increase the Availability and/or Accessibility of Economic Opportunities is an on-going endeavor as the City continues to eliminate blight, improve deteriorated properties and preserve the community infrastructure in order to provide economic empowerment in Balboa Village. The improvements in Balboa village will ultimately improve economic opportunities for low-income persons and increase the range of housing options and related services for persons with special needs. During the 2007-08 program year, the City will use a portion of the CDBG funds to pay on a prior CDBG loan that was the catalyst to improve Balboa Village:

- City of Newport Beach – Section 108 Loan Repayment

CITY OF NEWPORT BEACH ANNUAL ACTION PLAN
FOR PROGRAM YEAR 2007

Chapter 2. STRATEGIC PLAN

2. STRATEGIC PLAN

Overview

The following is a summary of the Five Year Strategic Plan and how the activities proposed for the upcoming program year will work toward achieving the goals included in the Strategic Plan. The full version of the Strategic Plan is in the City's 2005-2009 Consolidated Plan and can be obtained from the City's Planning Department.

The strategic plan goals are divided between Newport Beach program objectives and HUD-specified objectives. The Newport Beach program goals were developed based on the specific needs found within the community. The HUD-specified goals are mandated by the federal government and designed to meet common needs found in communities throughout the country. An activity will appear more than once given that some local and federal goals overlap. All activities proposed for the 2007 program year will strive to serve low- and moderate-income persons. No activities will seek eligibility under the "urgent need" eligibility.

Newport Beach Program Objectives

Affordable Housing Funding Priorities and Strategies:

1. Increase supply of housing units affordable to moderate-income households through new construction.
2. Maintain existing level of Section 8 housing vouchers and rent-restricted units within the City.
3. Ensure universal access to fair housing choice within the city.
4. Special Needs Funding Priorities and Strategies:
5. Increase accessibility of persons with disabilities to public facilities.
6. Improve supportive services for elderly residents.
7. Increase supportive services for persons suffering from substance abuse.
8. Increase supportive services for persons living with HIV/AIDS.
9. Homeless Funding Priorities and Strategies:
10. Preserve the supply of emergency and transitional housing.
11. Improve services for homeless persons and prevent those at-risk of becoming homeless from losing their house.
12. Improve services for women and children who are homeless because of domestic violence.

Non-Housing Community Development

13. Eliminate blight, blighting influences, and prevent the deterioration of property.
14. Improve health and safety through rehabilitation of community facilities.

2. STRATEGIC PLAN

15. Preserve community infrastructure in order to provide economic empowerment in targeted neighborhoods.

HUD-Specified Objectives

16. Address Obstacles to Meeting Needs
17. Foster and Maintain Affordable Housing
18. Remove Barriers to Affordable Housing
19. Reduce Poverty
20. Develop Institutional Structure
21. Enhance Service Delivery
22. Address Threat of Lead Paint
23. Improve Public Housing

2. STRATEGIC PLAN

Newport Beach Program Objectives: Housing

1. Increase the supply of newly constructed affordable housing units to moderate-income households

As stated in the Newport Beach Housing Element, the City's goal is to preserve and increase housing affordability. The City set a target of adding 120 senior housing units in the Consolidated Plan. This goal has been met with the completion of 120 units of senior housing at the Newport Seniors project at Lower Bayview. The City has provided \$1,000,000 in subsidies and waived an additional \$250,000 in fees. The Planning Commission, City Council and Coastal Commission have approved the project. The project was completed in 2006.

2. Maintain current level of Section 8 Voucher supply

Section 8 vouchers are rental assistance payments to owners of private market rate units on behalf of very low-income tenants. This program allows the users to find their own housing which best suits their needs. The City will continue to support this county administered program.

3. Ensure universal access to fair housing

The City is committed to ensuring the right to housing for all of its residents. Fair housing activities undertaken this year will be carried out by the Fair Housing Council of Orange County and will include conflict resolution, code enforcement, legal aid, and investigation into discrimination complaints. The City will also partner with other local jurisdictions and the Fair Housing Council of Orange County to update the regional Analysis of Impediments to Fair Housing (AI).

The Fair Housing Council provides services above and beyond what is typically considered housing discrimination. In the coming year, the organization will address discrimination in the following areas:

- **Lending Practices:** While data and study has not shown discrimination in lending, efforts have not been proactive.
- **Insuring Practices:** Some insurance companies may be targeting certain zip codes for higher rates of denial or different terms and conditions for insurance coverage.
- **Outreach and Education:** A lack of a standard in the fair housing education system may leave gaps in communities. In addition, some immigrant populations may not be aware of the right to fair housing.
- **Public Policies/Programs:** A lack of coordination among cities in the region in regards to their planning activities may have an adverse effect on fair housing efforts on a regional basis.

2. STRATEGIC PLAN

Newport Beach Program Objectives: Special Needs

The City's Consolidated Plan must describe the needs of persons who are not homeless but who require supportive housing. These "special need" populations include elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addiction, persons with HIV/AIDS and their families, and public housing residents.

1. Increase accessibility to public facilities

The City will continue to provide funding for ADA Sidewalk Improvements to public facilities throughout the City to ensure accessibility to residents with disabilities. In the upcoming program year, the City will provide \$47,233 for such improvements.

2. Improve support services to elderly residents

Seniors are the largest and fastest growing "special need" population in Newport Beach. The City will provide support to seniors to enable them to remain independent. In the upcoming program year, the City will provide \$27,550 of CDBG funding to South County Senior Services, Inc. to manage and administer the Hoag Hospital Mobile Meals Program. This program delivers nutritious meals to Newport Beach residents who are homebound due to age, disability, or illness. This service allows seniors who may otherwise become institutionalized remain in their homes and maintain their self-sufficiency.

3. Improve support services to those with substance addictions

Persons suffering from substance addictions are a target population of the City's Anti-Poverty Strategy. Once a person has begun the recovery process, there is a higher chance they will become self-sufficient. In the upcoming program year, the City will continue to support the efforts of Serving People In Need (SPIN) by funding their Substance Abuse Rehabilitation Program with \$13,000 of CDBG funding. This program provides access to recovery programs to homeless and low-income individuals whom otherwise could not afford such services. The program includes one month of room and board, counseling, and supplemental services focused on employment, medical assistance, and legal assistance.

4. Improve support services to HIV/AIDS population.

In the 2006-2007 program year, the City will continue to work with Mercy House's transitional housing program for adults living with HIV or AIDS, the only project of its kind in Orange County. Mercy House administers the project. In prior years, the City has provided funding to provide staff salaries and program supplies at Emmanuel House, Joseph House, and Regina House.

2. STRATEGIC PLAN

Newport Beach Program Objectives: Homeless

1. Preserve the supply of emergency and transitional housing

While no emergency shelter or transitional housing facilities are located within Newport Beach, the provision of shelter is a priority for the City. The City will work with agencies in surrounding areas address homelessness. In FY 2007-2008 the City will fund the following activities to meet this goal:

- | | | |
|---------------------------|----------------------------------------|----------|
| • Human Options | Community Resources Center | \$5,000 |
| • O.C. Interfaith Shelter | Emergency/Transitional Shelter | \$10,000 |
| • Serving People In Need | Substance Abuse Rehabilitation Program | \$13,000 |

2. Assist homeless and prevent those "at-risk" of becoming homeless

Part of the City's Anti-Poverty Strategy is to assist those "at-risk" of losing their self-sufficiency and becoming more dependent on public services. The City will fund the following projects in FY 2007-2008 to meet this goal:

- | | | |
|--------------------------|----------------------------------------|---------|
| • Human Options | Community Resources Center | \$5,000 |
| • Serving People In Need | Substance Abuse Rehabilitation Program | \$8,000 |

3. Assist homeless battered women and children

Homelessness may not be as visible in Newport Beach as in surrounding communities, but the City still views homelessness as an important issue that is a high priority to be addressed. The City will continue to work with its partner agencies within the Orange County Continuum of Care to best meet the needs of homeless persons and those at risk of homelessness.

In the 2007-2008 program year, the City has recommended funding for the following activities to help address the public service needs of homeless persons in and around Newport Beach:

- | | | |
|---------------------------|--------------------------------|----------|
| • Human Options | Community Resources Center | \$5,000 |
| • O.C. Interfaith Shelter | Emergency/Transitional Shelter | \$10,000 |

2. STRATEGIC PLAN

Newport Beach Program Objectives: Community Development

1. Eliminate blight, blighting influences, and prevent the deterioration of property.

The City is nearing completion of the work detailed in the Balboa Village Pedestrian and Streetscape Improvement Plan. CDBG funds were used to secure a Section 108 loan, which was used in conjunction with City parking funds to fund the improvements. The City expects the project to stimulate private economic investment in the area. In other areas, the City will rely on code enforcement activities to identify signs of deterioration in its early stages.

- City of Newport Beach 108 Loan Repayment \$193,483

2. Improve health and safety through rehabilitation of community facilities.

The City will continue to provide funding for ADA Improvements to public facilities throughout the City to ensure accessibility to residents with disabilities. In addition, the City will fund the Code Enforcement program to ensure the health and safety of its residents. City staff will conduct housing inspections in designated low- and moderate- income areas of the City.

- City of Newport Beach ADA Sidewalk Improvements \$47,233

3. Preserve community infrastructure to provide economic empowerment in targeted neighborhoods

In FY 2007-2008, the City will use CDBG to repay the loan used for the Balboa improvements, fund code enforcement officers to identify deterioration in its early stages, and fund programs that help persons gain a higher degree of self-sufficiency.

- City of Newport Beach 108 Loan Repayment \$193,483
- Serving People In Need Substance Abuse Rehabilitation \$13,000

2. STRATEGIC PLAN

HUD-Specified Objectives

1. Address Obstacles to Meeting Needs

The development process in housing and community development is lengthy and complex. A wide range of obstacles often hampers it. HUD asks local governments to strategize a plan to mitigate these obstacles. The City has identified the lack of developable sites, high land costs and limited funding as obstacles to affordable housing. Other obstacles in non-housing community development include NIMBY-ism (Not in My Backyard), lack of organizational capacity, and lack of available funding.

In response, the City has adopted policies to overcome some of these obstacles. In regard to affordable housing, the City encourages affordable housing production by providing density bonuses to interested developers and through the inclusionary zoning requirements. The City will work closely with affordable housing developers to expedite the permitting process in order to cut costs.

In regard to non-housing obstacles, the City will facilitate community involvement to increase understanding of community needs and the possible solutions to meet those needs. The City will maintain close partnerships with service providers and other community development professionals to identify and correct issues such as lack of capacity and resources.

2. Foster and Maintain Affordable Housing

As stated above, the City has identified the lack of developable sites, high land costs and limited funding as obstacles to producing affordable housing. However, within the Newport Beach Sphere of Influence, there may be additional options for future residential development. Bay Knolls and Santa Ana Heights are scheduled for annexation within the next four years. Once, annexed, the City will explore opportunities for increasing the City's affordable housing supply in these areas.

The City continues to monitor and enforce affordability covenants on affordable housing projects throughout the City. This includes not only housing units developed with federal funds, but also all units with an affordability covenant in place.

3. Remove Barriers to Affordable Housing

The City will continue to implement the following procedures and programs:

- Monitor all regulations, ordinances, departmental processing procedures, and residential development fees to ensure these requirements do not excessively constrain affordable residential development.
- Continue to offer density bonus incentives for the development of affordable housing pursuant to state density bonus requirements and the City's General Plan Housing Element.

2. STRATEGIC PLAN

- Partner with the Fair Housing Council of Orange County to provide tenant and landlord counseling to provide fair housing opportunities for Newport Beach residents.

4. Reduce Poverty

Almost all of the City's funded programs are aimed at helping a family or individual increase or maintain their self-sufficiency. For example, the South County Senior Services, Inc.'s Mobile Meals Project supports self-sufficiency of seniors and persons with disabilities.

In the 2007-2008 program year, the City will fund the following activities that will directly contribute to reduction of poverty levels in Newport Beach:

• South County Senior Services	Mobile Meals	\$27,550
• Human Options	Community Resources Center	\$5,000
• Serving People In Need (SPIN)	Substance Abuse Rehabilitation	\$13,000
• Orange Coast Interfaith Shelter	Emergency/Transitional Shelter	\$10,000

5. Develop Institutional Structure

The City relies heavily on its community partners in order to provide needed services to area residents. Unfortunately, the City receives a relatively small allocation of federal funds, of which only 15 percent can be provided to social service organizations for the provision of services. City staff will work with organizations that do not receive federal funds and provide a Certification of Consistency if the proposed project reflects the goals and objectives of the City's adopted Consolidated Plan.

6. Enhance Service Delivery (including Monitoring)

The City continues to refine its internal procedures and build its relationships with partner agencies in order to provide the highest level of service to the targeted populations.

The City will also make efforts to ensure a high level of service from its sub-recipients. These efforts start at the beginning of the program year with a technical assistance meeting that covers program requirements, such as record keeping, invoicing, and procurement. Throughout the program year, the City will review payment requests and progress reports to ensure program compliance and provide technical assistance when needed. It is the City's goal to provide on-site monitoring to every subrecipient at least once during the program year. The goal of the monitoring is to ensure program compliance and improve the level of service.

In regard to capital expenditures, the City will ensure that procurements and project administration comply with all federal, state, and local regulations, including environmental review, prevailing wage requirements, and Section 3 requirements.

2. STRATEGIC PLAN

7. Address Threat of Lead-Based Paint

Most cities that administer a residential rehabilitation program can make great strides toward reducing the threat of lead-based paint in its housing stock. However, the City does have a residential rehabilitation program so it must find other ways to address lead-based paint hazards. In the upcoming year the City will take the following actions:

- Work with agencies in a collaborative effort to secure funding and provide low-cost training to testing and abatement contractors and workers.
- Monitor the lead-poisoning data maintained by the Orange County Department of Health Services.
- Educate residents on the health hazards of lead-based paint through the use of brochures and encourage screening children for elevated blood-lead levels.

8. Improve Public Housing

As stated in the fourth local housing goal in the above section, the City will assist the Orange County Housing Authority (OCHA) to maximize the use of Section 8 funds and other resources within Newport Beach. There are currently thirty-one (31) OCHA participating jurisdictions, including Newport Beach. Representatives from the participating jurisdictions meet at a minimum quarterly, often times monthly, to form the Cities Advisory Committee to assist the Orange County Board of Supervisors and the OCHA staff in accomplishing public housing goals. Newport Beach attends the meetings regularly and provides input on the OCHA Annual Plan and Administrative Plans. Although there are currently no public housing units in Newport Beach, the City is committed to assisting OCHA in expanding affordable housing opportunities within the City limits for Section 8 Voucher recipients and ensuring OCHA goals are consistent with the City's Consolidated Plan and Housing Element.

9. Discharge Planning

The Orange County Housing and Community Services Department (HCS) and the Orange County Partnership are two of three lead agencies that facilitate the year round Continuum of Care planning activities, including coordination of discharge planning services throughout Orange County. Under the direction of HCS, the OC Partnership exists to develop a countywide system that nurtures and strengthens the emergency shelter network system by removing homeless persons from the streets to more viable living accommodations. It also aims to build a program that offers homeless persons the opportunity to reintegrate as contributing members of the community.

A major component of this effort is to coordinate how persons from various institutions are discharged so that people aren't released into homelessness or unsuitable living environments. HCS and the OC Partnership will work with hospitals, homeless service providers, mental health institutions, public safety, and others to develop discharge policies that help alleviate homelessness and not contribute to the problem. The City will participate in the development and implementation of the policies.

Chapter 3. AVAILABLE RESOURCES

3. AVAILABLE RESOURCES

Federal Resources

The City received a total of \$370,332 in CDBG funds for the 2007-2008 program year. This year there are no carry over funds from prior years. In total, the City has \$370,332 for the 2007-2008 program year.

SOURCE	AMOUNT
2007 CDBG Entitlement	\$370,332
Reprogrammed CDBG	\$0
CDBG Program Income	\$0
All other forms of CDBG	\$0

In addition, Section 8 Housing Vouchers and certificates will be available to Newport Beach residents through the Orange County Housing Authority.

State and Local Resources

The City will continue to provide support, such as subsidies, general funds and fee waivers, to activities that help meet the objectives specified in the Strategic Plan.

Other Resources

It is difficult to estimate the amount of other resources that are available for affordable housing and community development projects in Newport Beach. Over the next program year, the City may pursue the following available funding sources:

- Workforce Housing Grant
- BEGIN Funds
- California Housing Finance Agency (CHFA) Multi-Family Rental Housing Program
- CHFA Home Mortgage Purchase Program
- California Housing Rehabilitation Program-Owner Component
- Low Income Housing Tax Credits
- Local Housing Trust Fund Program
- Tax Exempt Housing Revenue Bond

Chapter 4. DISTRIBUTION OF RESOURCES

4. DISTRIBUTION OF RESOURCES

Distribution among Priority Needs

The funding available under the Consolidated Plan may be used to meet a wide variety of needs. The City established local priority needs based on the housing market analysis and other research conducted as part of the 2005-09 Consolidated Plan. The goals listed in the Strategic Plan section of this document are the result of that research. The City gives priority to projects and programs that will pursue the goals listed in the strategic plan.

Geographic Distribution

All CDBG-funded public service activities will be available to Newport Beach residents citywide based on income and other eligibility criteria. These activities cater specifically to low- and moderate-income residents or to groups presumed to be of low- and moderate- income instead of residents in a specific area.

Public Facility improvement activities will be targeted to the Balboa Peninsula area. Projects that serve an identified geographic area, such as parks, facilities, community centers and street improvements, are eligible for CDBG funding based on the percentage of low- and moderate-income residents living in the service area. In most communities, the threshold is 51 percent. However, some communities, such as Newport Beach, have no or very few areas that meet this threshold. For these grantees, the CDBG law authorizes an alternate method to determine a lower threshold. The Balboa Peninsula is one of the few areas in Newport Beach that is eligible for CDBG assistance under this alternate calculation of eligibility. Please refer to the map on the following page for more details on the areas that will benefit from Public Facilities Improvements.

City of Newport Beach

Low- and Moderate-Income Area Block Groups based on HUD Exemption Criteria

TRACT	BLKGRP	LOWMOD	LOWMODUNIV	LOWMODPCT
062642	2	264	833	31.7
062800	2	468	1512	31.0
063004	2	476	1627	29.3
063004	3	331	890	37.2
063006	2	173	542	31.9
063006	5	203	600	33.8
063006	6	114	383	29.8
063009	1	24	77	31.2
063010	2	645	1667	38.7
063010	4	206	654	31.5
063101	1	8	8	100.0
063103	2	74	149	49.7
063400	1	281	888	31.6
063400	6	295	871	33.9
063500	1	156	385	40.5
063500	2	249	835	29.8
063500	4	274	923	29.7
063500	7	327	850	38.5
063603	1	1127	2822	39.9

Based on HUD-Provided Percentage of 29.3% for FY2007

CITY OF NEWPORT BEACH ANNUAL ACTION PLAN
FOR PROGRAM YEAR 2007

Chapter 5. PROGRAM YEAR ACTIVITIES

5. PROGRAM YEAR ACTIVITIES

2007-2008 Program Year Sources of Funds

ID Fund	Source	Amount
• 2007 CDBG Entitlement	U.S. Dept of H.U.D.	\$370,332
• Reprogrammed Funds	U.S. Dept of H.U.D.	\$0.00
TOTAL SOURCES		\$370,332

2007-2008 Program Year Uses of Funds

ID Organization	Program /Project	Funded Amount
• Fair Housing Council	Fair Housing Services	\$12,960
• Human Options	Community Resources Center	\$5,000
• O.C. Interfaith Shelter	Emergency/Transitional Shelter	\$10,000
• South County Sr. Services	Meals on Wheels	\$27,550✓
• Serving People In Need	Substance Abuse Rehabilitation	\$13,000✓
• City of Newport Beach	ADA Sidewalk Improvements	\$47,233
• City of Newport Beach	108 Loan Repayment	\$193,483
• City of Newport Beach	CDBG Administration	\$61,106✓
• Un-programmed Contingency		\$0
TOTAL USES		\$370,332

5. PROGRAM YEAR ACTIVITIES

1 Fair Housing Council: Fair Housing			
Description: The program will further fair housing in Newport Beach through education, landlord/tenant counseling, and legal action when necessary. It is anticipated the program will assist 295 Newport Beach residents with landlord/tenant related problems and 2 households with allegations of discrimination.			
Eligibility		Approved Funding	
HUD Matrix Code:	Fair Housing Activities (21D)	CDBG	\$12,960
Eligibility Citation:	570.206	HOME	\$0
National Objective:	N/A	ESG	\$0
Accomplishment Goal:	2 Households (Discrimination) 295 Households (Landlord/Tenant)	HOPWA	\$0
Start Date:	07/01/2007	Other:	\$ 2,290
End Date:	06/30/2008	Total:	\$15,250
Location / Service Area / Beneficiaries		Administered By	
Available to ALL Newport residents Help the homeless? No Help persons with HIV / AIDS? No Help persons with Special Needs? No		Fair Housing Council 201 S. Broadway Santa Ana, CA 92701	
		Dave Levy, Director of Development Phone: 714-569-0823 x 204	

5. PROGRAM YEAR ACTIVITIES

2 City of Newport Beach: CDBG Administration			
Description: Funds will be used to administer the other CDBG-funded programs, prepare required reports, monitor sub-recipients, and ensure overall program compliance with the relevant federal regulations.			
Eligibility		Approved Funding	
HUD Matrix Code:	CDBG Administration (21A)	CDBG	\$61,106
Eligibility Citation:	570.206	HOME	\$0
National Objective:	N/A	ESG	\$0
Accomplishment Goal:	N/A	HOPWA	\$0
Start Date:	07/01/2007	Other:	\$0
End Date:	06/30/2008	Total:	\$61,106
Location // Service Area // Beneficiaries		Administered By	
N/A Help the homeless? No Help persons with HIV / AIDS? No Help persons with Special Needs? No		City of Newport Beach 3300 Newport Blvd Newport Beach, CA 92658 Dan Trimble, Program Manager Phone: 949-644-3230	

5. PROGRAM YEAR ACTIVITIES

3 Human Options Community Resources Center			
Description: Human Options provides emergency shelter, food, clothing, counseling, and legal advocacy to battered women and their children. Funds will be used to pay for staff salaries of those who provide counseling and case management.			
Eligibility		Approved Funding	
HUD Matrix Code:	Operation of Shelter Costs (03T)	CDBG	\$5,000
Eligibility Citation:	570.201(e)	HOME	\$0
National Objective:	Low Mod Clientele 570.208(a)(2)	ESG	\$0
Accomplishment Goal:	40 Persons	HOPWA	\$0
Start Date:	07/01/2007	Other:	\$313,709
End Date:	06/30/2008	Total:	\$318,709
Location / Service Area / Beneficiaries		Administered By	
Available to clientele throughout City Help the homeless? Yes Help persons with HIV / AIDS? No Help persons with Special Needs? No		Human Options P.O. Box 53745 Irvine, CA 92619 Vivian Clecak Phone: 949-737-5242	

5. PROGRAM YEAR ACTIVITIES

4 Orange Coast Interfaith Shelter: Emergency/Transitional Shelter			
Description: Orange Coast Interfaith Shelter provides shelter, two meals daily, shower and laundry facilities, bus vouchers, case management and referral to other programs and housing resources. The target population is homeless families with children and they may stay a maximum of 30 days. The program's goal is to provide services for up to 40 persons on any given day. It is anticipated that 25 Newport Beach residents will be served during the year.			
Eligibility		Approved Funding	
HUD Matrix Code:	Operation of Shelter Costs (03T)	CDBG	\$10,000
Eligibility Citation:	570.201(e)	HOME	\$0
National Objective:	Low Mod Clientele 570.208(a)(2)	ESG	\$0
Accomplishment Goal:	25 Persons	HOPWA	\$0
Start Date:	07/01/2007	Other:	\$126,994
End Date:	06/30/2008	Total:	\$136,994
Location/Service Area/Beneficiaries		Administered By	
Available to clientele throughout City Help the homeless? Yes Help persons with HIV / AIDS? Yes Help persons with Special Needs? No		Orange Coast Interfaith Shelter 1963 Wallace Avenue Costa Mesa, CA 92627 Laura Miller Phone: 949- 631-7213	

5. PROGRAM YEAR ACTIVITIES

5 South County Senior Services, Inc.: Mobile Meals			
Description: Mobile Meals will provide home-delivered meals to individuals who are homebound due to age, illness, or disability. This program allows clients to live independently who may otherwise be institutionalized. Participants will receive two (2) daily meals Monday through Friday. Funds will be used to subsidize the cost of these meals.			
Eligibility:		Approved Funding:	
HUD Matrix Code:	Services for Disabled Persons (05B)	CDBG	\$27,550
Eligibility Citation:	570.201(e)	HOME	\$0
National Objective:	Low Mod Clientele 570.208(a)(2)	ESG	\$0
Accomplishment Goal:	56 Persons	HOPWA	\$0
Start Date:	07/01/2007	Other:	\$227,500
End Date:	06/30/2008	Total:	\$255,050
Location / Service Area / Beneficiaries:		Administered By:	
Available to income eligible clientele throughout City		South County Senior Services, Inc. (SCSS) 24300 El Toro Road, Suite 2000 Laguna Woods, CA 92637	
Help the homeless? No		Dr. Marilyn Ditty, Executive Director	
Help persons with HIV / AIDS? No		Phone: 949-855-8033	
Help persons with Special Needs? Yes			

5. PROGRAM YEAR ACTIVITIES

6 Serving People in Need (SPIN): Substance Abuse Treatment			
<p>Description: SARP provides access to recovery programs to homeless and low-income individuals who cannot afford it otherwise. Serving People in Need (SPIN) pays for rent in a recovery home with which SPIN works while the client seeks employment. Funds will be used for case management, shelter costs, and operational costs. Program estimates serving 7 Newport residents and 470 Orange County residents overall.</p>			
Eligibility		Approved Funding	
HUD Matrix Code:	Substance Abuse Recovery Services (05F)	CDBG	\$13,000
Eligibility Citation:	570.201(e)	HOME	\$0
National Objective:	Low Mod Clientele 570.208(a)(2)	ESG	\$0
Accomplishment Goal:	7 Persons	HOPWA	\$0
Start Date:	07/01/2007	Other:	\$707,430
End Date:	06/30/2008	Total:	\$720,430
Location/ Service Area/ Beneficiaries:		Administered By:	
Available to eligible clientele throughout City		Serving People in Need (SPIN)	
Help the homeless? Yes		2900 Bristol, H106	
Help persons with HIV / AIDS? No		Costa Mesa, CA 92626	
Help persons with Special Needs? Yes		Jean Wegener, Executive Director	
		Phone: 714-751-1101	

5. PROGRAM YEAR ACTIVITIES

7 City of Newport Beach - ADA Sidewalk Improvements			
Description: Funds will be used to make improvements to public facilities to allow for greater accessibility to Newport Beach residents with disabilities. Improvements will include curb cuts and installation of ramps throughout the City.			
Eligibility		Approved Funding	
HUD Matrix Code:	Sidewalks (03L)	CDBG	\$47,233
Eligibility Citation:	570.201 (c)	HOME	\$0
National Objective:	Low Mod Clientele 570.208(a)(2)	ESG	\$0
Accomplishment Goal:	1 Public Facility 8,386 Persons	HOPWA	\$0
Start Date:	07/01/2007	Other:	\$0
End Date:	06/30/2008	Total:	\$47,233
Location / Service Area / Beneficiaries:		Administered By:	
Citywide		City of Newport Beach	
Help the homeless? No		3300 Newport Blvd	
Help persons with HIV / AIDS? No		Newport Beach, CA 92658	
Help persons with Special Needs? No		Dan Trimble, Program Manager	
		Phone: 949-644-3230	

5. PROGRAM YEAR ACTIVITIES

8 City of Newport Beach: Section 108 Loan Repayment			
Description: Funds will be used to repay the City's Section 108 Loan. The loan was used to partially fund public improvements to the Balboa Target Area totaling \$8 million. The scope of work includes the Balboa Village Pedestrian and Streetscape Plan, Street Improvements to Balboa Blvd., Pier Parking Lot, Pier Plaza, and Lot A connecting access to Main Street.			
Eligibility		Approved Funding	
HUD Matrix Code:	108 Loan Payment (19F)	CDBG	\$193,483
Eligibility Citation:	570.201 (c)	HOME	\$0
National Objective:	Low Mod Area 570.208(a)(1)	ESG	\$0
Accomplishment Goal:	N/A	HOPWA	\$0
Start Date:	07/01/2007	Other:	\$0
End Date:	06/30/2008	Total:	\$193,483
Location / Service Area / Beneficiaries		Administered By	
Service Area: Balboa Peninsula, Census Tract/Block Group 62800.1 Help the homeless? No Help persons with HIV / AIDS? No Help persons with Special Needs? No		City of Newport Beach 3300 Newport Blvd Newport Beach, CA 92658 Dan Trimble, Program Manager Phone: 949-644-3230	

CITY OF NEWPORT BEACH ANNUAL ACTION PLAN
FOR PROGRAM YEAR 2007

**Chapter 6. APPENDIX A: SF-424 &
CERTIFICATIONS**



SF 424

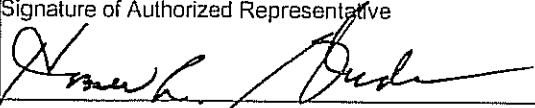
The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.



Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted 5-14-07	B-07-MC06-0546	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input type="checkbox"/> Non Construction	<input checked="" type="checkbox"/> Non Construction
Applicant Information			
City of Newport Beach		CA62454 NEWPORT BEACH	
3300 Newport Boulevard		60752482	
		Planning Department	
Newport Beach	California	Economic and Community Development Division	
92336	Country U.S.A.		
Employer Identification Number (EIN):		Orange	
95-600075		7/1	
Applicant Type:		Specify Other Type if necessary:	
Local Government: City			
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles Community Development Block Grant 2007-08		Description of Areas Affected by CDBG Project(s) 14.218 Community Development Block Grant	
CDBG Grant Amount \$370,332	\$Additional HUD Grant(s) Leveraged	Describe	
	\$1,377,932		
Additional Federal Funds Leveraged \$0		Additional State Funds Leveraged	
Locally Leveraged Funds \$0		Grantee Funds Leveraged \$1,377,932	
Anticipated Program Income \$0		Other (Describe) \$0	
Total Funds Leveraged for CDBG-based Project(s) \$1,377,932			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	

\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
Not Applicable		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
Not Applicable		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
48th	48th	<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Daniel		Trimble
Program Manager	(949) 644-3230	(949) 644-3250
dtrimble@city.newport-beach.ca.us	www.ci.newport-beach.ca.us	
Signature of Authorized Representative		Date Signed
		5/14/07



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- | | |
|-------------------------------------|------------------------------------|
| <input type="checkbox"/> | This certification does not apply. |
| <input checked="" type="checkbox"/> | This certification is applicable. |

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted --
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



5-14-07

Signature/Authorized Official

Date

Homer Bludau

Name

City Manager

Title

3300 Newport Boulevard

Address

Newport Beach, CA 92336

City/State/Zip

(949) 644-3230

Telephone Number

<input type="checkbox"/>	This certification does not apply.
<input checked="" type="checkbox"/>	This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2007, 2____, 2____, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

City of Newport Beach

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official

5-14-07

Date

Homer Bludau

Name

City Manager

Title

3300 Newport Boulevard

Address

Newport Beach, CA 92336

City/State/Zip

(949) 644-3230

Telephone Number

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

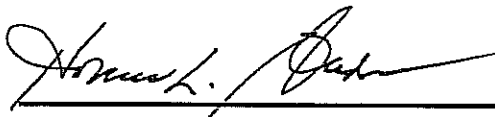
City of Newport Beach

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- All "direct charge" employees;
- all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- a. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan



5-14-07

Signature/Authorized Official

Date

Homer Bludau

Name

City Manager

Title

3300 Newport Boulevard

Address

Newport Beach, CA 92336

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(949) 644-3230

Telephone Number

CITY OF NEWPORT BEACH ANNUAL ACTION PLAN
FOR PROGRAM YEAR 2007

Chapter 7. APPENDIX B: PUBLIC PARTICIPATION & PUBLIC NOTICES

Development of 2007 Plan

The City's Economic Development Division is responsible for developing the annual action plan and administering the programs included in the plan. This department made the following efforts to include all community stakeholders in the development of the action plan. This appendix has copies of the public notices and a summary of public comments received.

Request for Proposals

The City published a Notice of Funding Availability (NOFA) on January 13, 2007 in the Daily Pilot newspaper. The City also made the application available on the City's website and mailed applications to agencies receiving funds in the current year as well as those that had expressed interest. Agencies were given until February 5, 2007 to submit proposals. In response, 5 public service providers and 2 City Departments/Sections submitted applications for CDBG grants for Fiscal Year 2007-2008. The following organizations were involved in this process:

- Fair Housing Council of Orange County
- Human Options
- Orange Coast Interfaith Shelter
- Serving People In Need
- South County Senior Services, Inc.
- City of Newport Beach – Code Enforcement Section
- City of Newport Beach – Public Works Department
- City of Newport Beach – Planning Department

Consultation

In addition to the NOFA and the mailed applications, the City met with the Department of Public Works to determine needs and strategies within the City's organization.

Public Review and Public Hearing

The City published a notice in the Daily Pilot on March 23, 2007 indicating that (1) the draft action plan would be available to the public for review from March 23 through April 23, 2007, and (2) the City Council would review public service funding recommendations on April 24, 2007 and accept comments from interested citizens in a public hearing. The announcement encouraged comments and participation from the public and provided instructions on how to submit written comments in the event a person could not attend.

On April 24th, the City Council reviewed the draft Action Plan and approved the budget. No public comments were received during the hearing or in writing. The City will amend the Action Plan to include any comments and responses to the comments that are accepted at that hearing.

PROOF OF PUBLICATION

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I am a Citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the below entitled matter. I am a principal clerk of the NEWPORT BEACH - COSTA MESA DAILY PILOT, a newspaper of general circulation, printed and published in the City of Costa Mesa, County of Orange, State of California, and that attached Notice is a true and complete copy as was printed and published on the following dates:

MARCH 23, 2007

I declare, under penalty of perjury, that the foregoing is true and correct.

Executed on MARCH 23, 2007
at Costa Mesa, California.


Signature

<p>PUBLIC NOTICE CITY OF NEWPORT BEACH COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT IS INVITING PUBLIC REVIEW AND COMMENT ON A DRAFT 2007-2008 ACTION PLAN PLUS THE 2007-2008 PROPOSED EXPENDITURE OF COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FUNDS.</p>	<p>The goal of programs and projects is to meet the needs of low and moderate income residents of the City. The City anticipates receiving an annual allocation of CDBG funds in the amount of \$370,332. In compliance with the City's approved Citizen Participation Plan and the CDBG implementing regulation, 24 CFR 92.105, this notice is given to invite public review and comment of the City of Newport Beach's Draft 2007-2008 Action Plan. The draft One Year Action Plan will be available for review from March 23, 2007 through April 23, 2007. This document can be reviewed at the following locations:</p> <ul style="list-style-type: none"> <input type="checkbox"/> City of Newport Beach, City Clerk's Office <input type="checkbox"/> City of Newport Beach, Planning Department <input type="checkbox"/> City of Newport Beach, Public Library <p>Individuals wishing to express their views concerning the above-reference documents and proposed activities may provide oral or written comments to the City on or before 4:30 p.m. on April 23, 2007 to the City of Newport Beach, Planning Department, 3300 Newport Blvd., Newport Beach, CA 92658, or by calling Daniel Trimble, Program Manager, at (949) 544-3230. The City Council will hold a public hearing on April 24, 2007, at 7:00 p.m. at City Council Chambers, 3300 Newport Blvd., Newport Beach, CA to hear public comments and review these documents and the proposed CDBG expenditures.</p> <p>Published Newport Beach/Costa Mesa Daily Pilot March 23, 2007 F899</p>
<p>Notice is hereby given to the general public that the City of Newport Beach has prepared Draft 2007-2008 Action Plan in accordance with the requirements of the U.S. Department of Housing and Urban Development (HUD). Preparation of a Consolidated Plan is required whenever funding is received under any of the following programs: Community Development Block Grant (CDBG), Home Investment Partnerships (HOME), Housing for People with AIDS (HOPWA), and Emergency Shelter Grants (ESG). The City of Newport Beach receives funding under the CDBG. The purpose of the Plan is to 1) assess the housing and community development needs of low and moderate income residents of Newport Beach; 2) develop and describe a strategy to meet those needs; 3) describe the City's programs and projects, and the funding sources to meet those for the 2007-2008 Program Year; and 4) describe the geographic distribution of resources and activities.</p>	<p>Individuals wishing to express their views concerning the above-reference documents and proposed activities may provide oral or written comments to the City on or before 4:30 p.m. on April 23, 2007 to the City of Newport Beach, Planning Department, 3300 Newport Blvd., Newport Beach, CA 92658, or by calling Daniel Trimble, Program Manager, at (949) 544-3230. The City Council will hold a public hearing on April 24, 2007, at 7:00 p.m. at City Council Chambers, 3300 Newport Blvd., Newport Beach, CA to hear public comments and review these documents and the proposed CDBG expenditures.</p> <p>Published Newport Beach/Costa Mesa Daily Pilot March 23, 2007 F899</p>

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AG12622
Address: 3300 Newport Blvd.
Newport Beach CA 92663
Acct #: 296271603
Client: Planning Department-City of
Newport
Placed by: Gaylene Olson
Fax #:

Ad Information

Start date: 03-23-07
Stop date: 03-23-07
Insertions: 1
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Taken by: 9962 Susan Channels
Classification: 13000-Legal Notices
Publications: TCN Daily Pilot
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Keyword:
Ad type: Line:

Ad Copy:

PUBLIC NOTICE
CITY OF NEWPORT BEACH
COMMUNITY AND
ECONOMIC DEVELOPMENT
DEPARTMENT IS INVITING
PUBLIC REVIEW AND
COMMENT ON A DRAFT
2007-2008 ACTION PLAN
PLUS THE 2007-2008
PROPOSED EXPENDITURE OF
COMMUNITY
DEVELOPMENT BLOCK
GRANT PROGRAM (CDBG)
FUNDS

Notice is hereby given to the general public that the City of Newport Beach has prepared Draft 2007-2008 Action Plan in accordance with the requirements of the U.S. Department of Housing and Urban Development (HUD). Preparation of a Consolidated Plan is required whenever funding is received under any of the following programs: Community Development Block Grant (CDBG), Home Investment Partnerships (HOME), Housing for People with AIDS (HOPWA), and Emergency Shelter Grant (ESG). The City of Newport Beach receives funding under the CDBG.

The Purpose of the Plan is to 1) assess the housing and community development needs of low- and moderate-income residents of Newport Beach, 2) develop and describe a strategy to meet these needs, 3) describe the City's programs and projects, and the funding sources to meet those for the 2007-2008 Program Year, and 4) describe the geographic distribution of resources and activities.

The goal of programs and projects is to meet

Handwritten:
AH: Gaylene
Olson
123, 501
SH
page 1 of 2

Daily Pilot
H.B.I.

CLASSIFIED **PROOF**
ADVERTISING

Daily Pilot
H.B.I.

Printed by: 9982 Susan Channels
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Phone:

Mar 22, 2007, 10:24 am

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page 2 of 2

The needs of low- and moderate-income residents of the City. The City anticipates receiving an annual allocation of CDBG funds in the amount of \$370,332.

In compliance with the City's approved Citizen Participation Plan and the CDBG implementing regulation 24 CFR 92.205, this notice is given to invite public review and comment of the City of Newport Beach's Draft 2007-2008 Action Plan. The draft One-Year Action Plan will be available for review from March 22, 2007 through April 23, 2007. This document can be reviewed at the following locations:

- City of Newport Beach, City Clerk's Office
- City of Newport Beach, Planning Department
- City of Newport Beach, Public Library

Individuals wishing to express their views concerning the above reference documents and proposed activities may provide oral or written comments to the City on or before 4:30 p.m. on April 23, 2007 to the City of Newport Beach, Planning Department, 3300 Newport Blvd., Newport Beach, CA 92658, or by calling Darci Tscholik, Program Manager at (949) 664-3235. The City Council will hold a public hearing on April 24, 2007, at 7:00 p.m. at City Council Chambers, 3300 Newport Blvd., Newport Beach, CA to hear public comments and review these documents and the proposed CDBG expenditure.

Published Newport Beach/
Santa Mesa Daily Pilot
March 22, 2007 7839

Authorized to Publish Advertisements of all kinds including public notices by Decree of the Superior Court of Orange County, California. Number A-6214, September 29, 1961, and A-24331 June 11, 1963.

PROOF OF PUBLICATION

STATE OF CALIFORNIA)

) ss.

COUNTY OF ORANGE)

I am a Citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the below entitled matter. I am a principal clerk of the NEWPORT BEACH - COSTA MESA DAILY PILOT, a newspaper of general circulation, printed and published in the City of Costa Mesa, County of Orange, State of California, and that attached Notice is a true and complete copy as was printed and published on the following dates:

JANUARY 13, 2007

I declare, under penalty of perjury, that the foregoing is true and correct.

Executed on JANUARY 13, 2007 at Costa Mesa, California.


Signature

City of Newport Beach Notice of Funding Availability (NOFA) Inviting Applications for the Community Development Block Grant (CDBG) Program for Fiscal Year 2007/08

APPLICATIONS WILL BE AVAILABLE JANUARY 8TH, 2007 THROUGH FEBRUARY 5TH, 2007

The Federal Housing and Community Development Act of 1974, as amended, provides Federal Community Development Block Grant (CDBG) funds to the City of Newport Beach for projects that promote the development of viable urban communities by providing decent housing, suitable living environments, and expanded economic opportunities, particularly for low- and moderate-income persons. The City of Newport Beach anticipates receiving approximately \$400,000 in CDBG funds for fiscal year 2007-2008.

NOTICE IS HEREBY GIVEN that the City of Newport Beach is currently accepting applications for eligible public services. The application may be used by non-profit organizations to request funding or by Newport Beach residents to suggest that the City or other organization undertake a new program. A general description of eligible public services is summarized below.

ELIGIBLE PUBLIC SERVICES: Above all, applications must demonstrate that the service will principally benefit persons of low- and moderate-income (households earning less than 80% of Orange County's median income). Types of eligible services include but are not limited to homeless assistance, employment services, substance abuse recovery, senior services, at-risk youth programs, crime prevention, legal services, and services for the disabled.

DEADLINE: All interested service providers must complete an application package, available at the City of Newport Beach, Economic Development Division, 3300 Newport Blvd., Newport Beach. Completed applications will be accepted until 12:00 p.m. on Monday, February 5, 2007 at the City of Newport Beach, Economic Development Division.

Questions regarding this NOFA should be directed to Daniele Trimble with the City of Newport Beach at (949) 644-3230.

RECEIVED BY
PLANNING DEPARTMENT

JAN 25 2007

CITY OF NEWPORT BEACH

CITY OF NEWPORT BEACH CITY COUNCIL STAFF REPORT

Agenda Item No. 25
April 22, 2008

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: Community & Economic Development, Planning Department
Kathlyn Bowden, AICP, Economic Development Coordinator
949/644-3230, kbowden@city.newport-beach.ca.us

SUBJECT: Proposed Amendment to the City's One-Year Action Plan for fiscal year 2007-2008

ISSUE:

Should the City reprogram unallocated Community Development Block Grant (CDBG) funds from prior years to provide sidewalk improvements in eligible areas of the City and handicap improvements to sidewalks Citywide?

RECOMMENDATION:

After receiving public comments and recommendations, staff recommends the following:

1. Approve the Amendment to the City's One-Year Action Plan for fiscal year 2007-2008; and
2. Approve a budget amendment increasing CDBG revenue estimates in 160-4890 by \$78,300 representing new programming of prior year unallocated CDBG funds as included in the amended FY 2007-2008 CDBG One-Year Action Plan, appropriating \$78,300 to Account No. 7161-C5100020 for the Sidewalk, Curb and Gutter Replacement project for FY07-08 - Contract No. 3974; and transferring \$78,300 from Account No. 7013-C5100020 to the General Fund unappropriated fund balance.

BACKGROUND:

Each year, the City of Newport Beach receives Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). These funds are to assist the City in meeting the affordable housing and community development needs of its residents, particularly those persons and families considered to have low or moderate levels of income. To ensure that these funds are used to meet the greatest existing need within the community, the City undertakes a planning and evaluation process that includes: 1) the Five-Year Consolidated Plan; 2) the One-Year

Action Plan; and, 3) the Consolidated Annual Performance and Evaluation Report (CAPER).

In April 2007, the Newport Beach City Council approved the 2007-2008 One-Year Action Plan. The Action Plan delineates Newport Beach's plan for the use of its 2007-2008 Community Development Block Grant (CDBG) funds. It describes the resources available for program implementation; activities to be undertaken during the program year; it provides a monitoring plan for projects funded using CDBG funds; it addresses the City's homeless and anti-poverty strategies; and it coordinates efforts that will be undertaken in the implementation of the Action Plan. The Action Plan incorporates final funding allocations made by the City Council after taking public comments through a public hearing process.

DISCUSSION:

The City Council recently approved a contract to replace damaged curb, gutter, and sidewalk throughout the City. Part of the work included the CDBG funded ADA sidewalk improvements. City staff, along with the City's CDBG consultant, has determined that a portion of the work not being funded with CDBG funds can become eligible subject to the approval of an amendment to the City's 2007-2008 One-Year Action Plan. The proposed amendment, if approved, would allow the reprogramming of prior year unallocated funds to the project.

At the March 11, 2008 City Council meeting, the City Council considered and approved the awarding of Contract No. 3974 to Olivas Valdez, Inc. for the replacement of curb, gutter and sidewalk at various locations throughout the City. The improvement included the installation of ADA compliant curb cuts funded with CDBG funds. Since some of the proposed curb, gutter, and sidewalk improvements (non ADA improvements) are being proposed in CDBG eligible areas, CDBG funds can be used to pay for the improvements located within such areas. However, in order to accomplish that, an amendment to the CDBG funded ADA Sidewalk Improvement Project must be approved by the City Council. The amendment calls for 1) the revision to the project description adding the replacement of curb, gutter, and sidewalk in CDBG eligible census tracts, and 2) the reprogramming of \$78,300 in prior year unallocated funds to cover some of the cost. The amendment would allow the City to replace the commitment of \$78,300 of general fund monies with CDBG funds.

PUBLIC NOTICE:

The City of Newport Beach is required by the U.S. Department of Housing and Urban Development (HUD), and the Citizen Participation Plan, to publish a notice in a newspaper of local circulation and to hold a public hearing whenever a substantial change is made to an approved activity. A notice was published in the Daily Pilot newspaper providing a thirty-day public review and comment period. The comment period is from March 21, 2008 to April 21, 2008. In addition, the notice informed concerned members of the public that the City Council would hold a public hearing for

the purpose of receiving public input to these proposed amendment on Tuesday, April 22, 2008 at 7:00 p.m. in the City Council Chambers. Written comments received on the proposed substantial amendments to the One-Year Action Plan and the Five-Year Consolidated Plan, if any, will be provided to the City Council at the public hearing.

ENVIRONMENTAL REVIEW:

Not subject to CEQA, as the Action Plan amendment is not a project, as defined in Section 15378(b) (4).

FUNDING AVAILABILITY:

Upon approval of the budget amendment, sufficient funds are available in the following account for the Sidewalk, Curb and Gutter Project for FY 2007-2008 Contract No. 3794 awarded on March 11, 2008:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
CDBG	7161-C5100020	\$ 78,300
	Total:	\$ 78,300

Proposed use is as follows:

<u>Vendor</u>	<u>Purpose</u>	<u>Amount</u>
Olivas Valdez Inc.	Construction Contract	\$ 78,300
	Total:	\$ 78,300

Prepared by:

Submitted by:


Kathlyn Bowden, AICP
Economic Development Coordinator


Sharon Wood
Assistant City Manager

Attachments: March 11, 2008 Staff Report - Sidewalk, Curb, and Gutter Replacement
FY07-08 Award of Contract No. 3974

ATTACHMENT

CITY COUNCIL STAFF REPORT – 03/11/08

**CITY OF NEWPORT BEACH
CITY COUNCIL STAFF REPORT**

Agenda Item No. 8
March 11, 2008

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: Public Works Department
Steve Luy
949-644-3330 or sluy@city.newport-beach.ca.us

SUBJECT: Sidewalk, Curb and Gutter Replacement FY07-08 - Award of Contract No. 3974

RECOMMENDATIONS:

1. Approve the project plans and specifications.
2. Award Contract No. 3974 to Olivas Valdez Inc. for the Total Bid Price of \$736,133.50, and authorize the Mayor and the City Clerk to execute the contract.
3. Establish \$61,766.50 (8.7% of low bid) to cover the cost of unforeseen work.

DISCUSSION:

At 11:00 a.m. on February 14, 2008, the City Clerk opened and read the following bids for this project:

	<u>Bidder</u>	<u>Total Bid Amount</u>
Low	Olivas Valdez, Inc.	\$736,133.50
2	D & L Wheeler Enterprises	747,011.75
3	Damon Construction Co.	753,285.90
4	Haitbrink Asphalt Paving, Inc.	763,711.40
5	L.H. Engineering Co., Inc.	778,335.00
6	Sully Miller Contracting Co.	784,025.85
7	Nobest, Inc.	851,000.00
8	R.S.B. Group, Inc.	853,387.00
9	PALP, Inc. DBA Excel Paving	897,622.00
10	McKenna General Engineering	941,199.25
11	S. Parker Engineering, Inc.	944,174.50

The low total bid amount is 6 percent below the Engineer's Estimate of \$785,000. The low bidder, Olivas Valdez Inc. (Valdez), possesses a California State Classification "A" Contractors License as required by the project specifications. A check of the Contractors references indicates Valdez has satisfactorily completed similar projects for other municipalities.

The majority of the work consists of reconstructing existing concrete sidewalks, curbs and gutters, cross gutters, driveway approaches, access ramps, and median stamped concrete; removing and pruning offending tree roots; and installing new tree root barriers per City standards.

Valdez, Inc. is required to complete all work within 75 consecutive working days.

Environmental Review:

This project is categorically exempt from the provisions of CEQA per Section 15301(c), since the project consists of making repairs to existing sidewalks and other improvements that do not expand their current use. A Notice of Exemption has been filed with the County Clerk.

Public Notice:

The Notice Inviting Bids was advertised in the City's official publication and in construction industry publications.

Prior to starting work, two City-prepared construction informational notices will be distributed by the contractor to residents and businesses within the Work vicinity. The first notice will be distributed ten days prior to the scheduled work. The second notice will be distributed 48 hours before the work commences.

Geotechnical, Material Testing and Printing Costs:

In addition to the contract costs, approximately \$5,200 in material testing and \$2,000 for printing and other incidentals are anticipated for this project. Services will be retained from consultants with existing on-call agreement with the City.

Funding Availability:

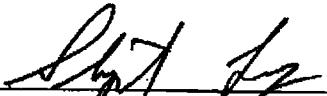
There are sufficient funds available in the following accounts for the project:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
General Fund	7013-C5100020	\$ 598,400
CDBG	7161-C5100549	\$ 101,700
General Fund	7013-C2001008	\$ 105,000
	Total:	\$ 805,100

Proposed uses are as follows:


<u>Vendor</u>	<u>Purpose</u>	<u>Amount</u>
Olivas Valdez Inc.	Construction Contract	\$ 736,133.50
Olivas Valdez Inc.	Construction Contingency	\$ 61,766.50
Harrington Geotechnical	Materials Testing	\$ 5,200.00
Various	Printing and Incidentals	\$ 2,000.00
	Total:	\$ 805,100.00

Prepared by:



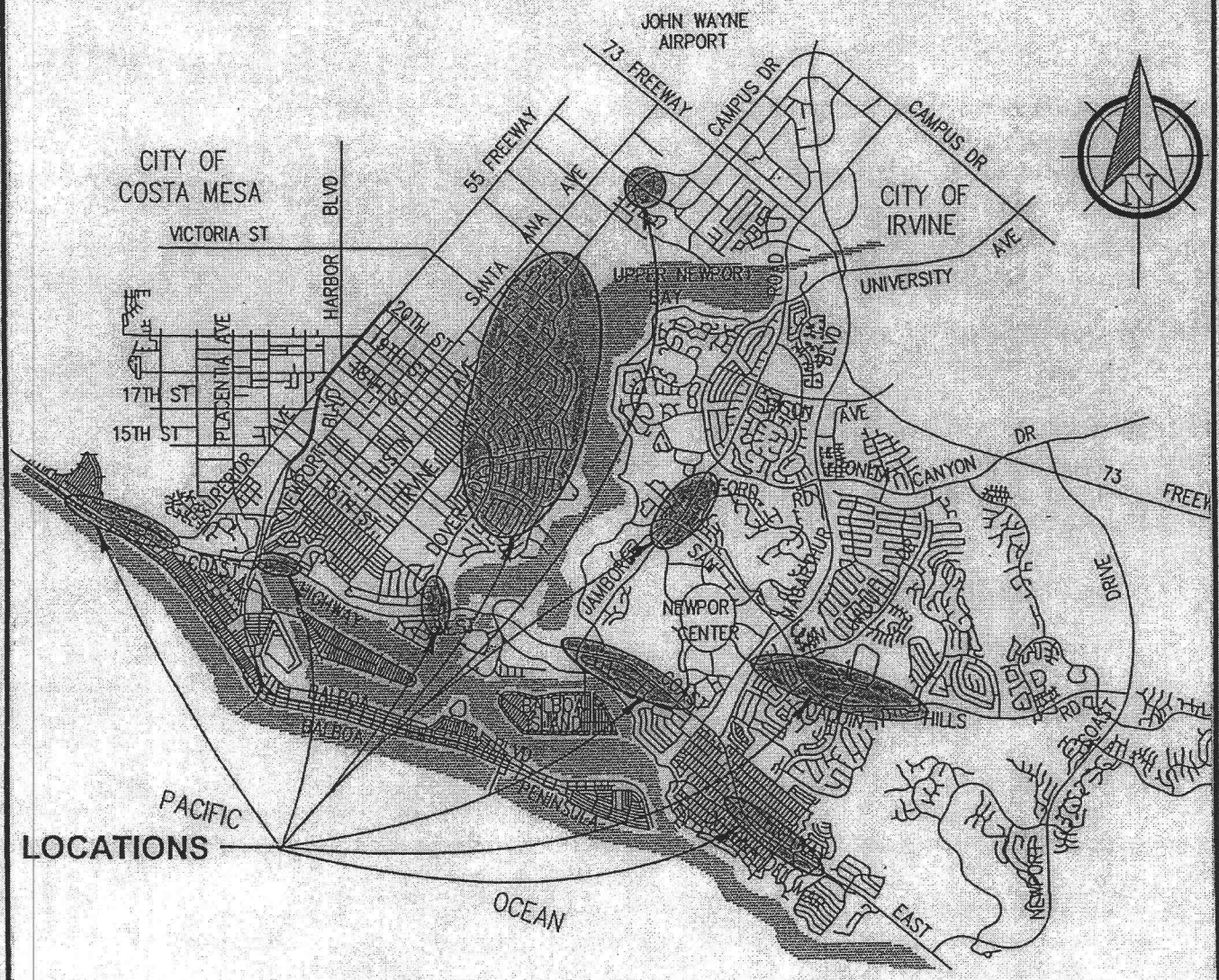
Steve Luy
Associate Civil Engineer

Submitted by:



Stephen G. Badum
Public Works Director

#8 - 3/11/08



LOCATIONS

C-3974

CITY OF NEWPORT BEACH
PUBLIC WORKS DEPARTMENT

**2007-2008 SIDEWALK, CURB & GUTTER
 REPLACEMENT PROGRAM**

DRAWN *SJL* DATE *3-11-08*

APPROVED *Stephen Fox*

DRAWING NO. EXHIBIT A

City of Newport Beach

NO. BA- 08BA-059

BUDGET AMENDMENT 2007-08

AMOUNT: \$78,300.00

EFFECT ON BUDGETARY FUND BALANCE:

<input checked="" type="checkbox"/>	Increase	Revenue Estimates		
<input checked="" type="checkbox"/>	Increase	Expenditure Appropriations AND		
<input type="checkbox"/>	Transfer	Budget Appropriations		

<input type="checkbox"/>		Increase in Budgetary Fund Balance	
<input type="checkbox"/>		Decrease in Budgetary Fund Balance	
<input checked="" type="checkbox"/>		No effect on Budgetary Fund Balance	

SOURCE:

<input type="checkbox"/>	from existing budget appropriations
<input checked="" type="checkbox"/>	from additional estimated revenues
<input type="checkbox"/>	from unappropriated fund balance

EXPLANATION:

This budget amendment is requested to provide for the following:

To increase revenue estimates and expenditure appropriations based on an amendment to the CDBG One-Year Action Plan.
This change will reduce the General Fund appropriation for sidewalk, curb and gutter repair. Those funds will be returned to the General Fund unappropriated fund balance.

ACCOUNTING ENTRY:

BUDGETARY FUND BALANCE

				Amount	
Fund	Account	Description	Debit	Credit	
010	3605	General Fund - Fund Balance			* \$78,300.00

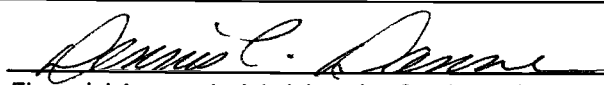

REVENUE ESTIMATES (3601)

Fund/Division	Account	Description			
160	4890	CDBG Funds		\$78,300.00	

EXPENDITURE APPROPRIATIONS (3603)

Division	Number	Account	Description		
	7013		General Fund - Street		
		C5100020	Sidewalk, Curb, Gutter Repair	\$78,300.00	
	7161		CDBG		
		C5100020	Sidewalk, Curb, Gutter Repair		\$78,300.00

* Automatic System Entry.

Signed:		4-9-08
	Financial Approval: Administrative Services Director	Date
Signed:		4/9/08
	Administrative Approval: City Manager	Date
Signed:		
	City Council Approval: City Clerk	Date