



NEWPORT BEACH FIRE DEPARTMENT

P.O. BOX 1768, 100 CIVIC CENTER DRIVE, NEWPORT BEACH, CA 92658-8915

PHONE: (949) 644-3104 WEB: www.nbcert.org

December 15, 2016

Newport Beach CERT volunteer,

The Newport Beach Fire Department would like to thank you for being one of the over 1,800 participants in our Community Emergency Response Team (CERT) program over the past 17 years. Since the inception of the CERT program in 1999, the Fire Department has held 65 CERT programs. You are receiving this letter because you have participated in one of those 65 programs and completed all or some of the CERT training classes.

With the growth of the CERT program and the varied reasons for volunteer participation, from personal preparedness to neighborhood organization, the City has decided to implement a CERT Volunteer Levels approach in 2017. In addition to the new CERT Volunteer Levels, all CERT program participants that would like to remain active CERT volunteers will be required to attend a mandatory two-hour training every two years beginning in 2017.

Mandatory Training

Whether you have attended a few CERT classes, or have completed the entire program, if you would like to continue to be an active Newport Beach CERT volunteer, you must attend a mandatory two-hour training. The mandatory training will cover CERT volunteer expectations, how to communicate with the CERT program, and update all CERT volunteer contact information. You must register to attend one of the mandatory trainings at least **one week prior** to the training, and you are encouraged to register for one of the early trainings. Due to the nature of the training, we will not be able to accept any late registrations. To register for one of the mandatory training classes, please email nbcert@nbfd.net and include your first and last name and for what training you would like to register. If you cannot attend one of the trainings listed below, there will be additional training dates offered through November 2017. If you are not interested in continuing as a CERT volunteer, thank you for your service and for taking the time to better prepare yourself and family for any emergency.

For the first quarter of 2017, the trainings will be held on the following dates:

- Thursday, February 9, 2017 (10:00 am- noon) at Newport Beach Central Library, Friends Room
- Tuesday, February 28, 2017 (6:30 pm-8:30 pm) at Newport Beach Central Library, Friends Room
- Wednesday, March 15, 2017 (1:00 pm-3:00 pm) at Newport Beach Central Library, Friends Room

As a reminder, all CERT program information on trainings, drills, and events is sent via the City's email notification system. If you are not receiving CERT program information, you need to sign-up. Please go

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to the City of Newport Beach web-site: www.newportbeachca.gov click on “How Do I” and then click on “Email Notifications.” Follow the directions provided, make sure to check the box next to CERT to receive CERT program information.

The new Volunteer Levels will be explained in more detail at the 9th Annual State of CERT Awards Banquet, as well as at all of the mandatory recertification trainings. The transition to the new levels approach will take time and the expectation is by the next mandatory recertification training in 2019, all active Newport Beach CERT volunteers will have an opportunity to participate at the level that works best for them.

Newport Beach CERT Volunteer Levels

Level One

Completed City livescan background check

Completed City of Newport Beach CERT training program

Completed mandatory City of Newport Beach CERT training every two years

Level Two (all of the requirements of Level One) PLUS

IS-100 Introduction to Incident Command System (ICS-100)

IS-700.a National Incident Management System (NIMS) An Introduction

IS-315 CERT Supplemental Training: The Incident Command System

[All available on-line at: <https://training.fema.gov/is/crslist.aspx>]

Level Three (all of the requirements of Level One and Two) PLUS

Orange County CERT Mutual Aid class

American Red Cross Shelter Fundamentals

CPR/AED and First Aid

Enclosed please find a “Frequently Asked Questions” document about the new CERT Levels, a 2017 CERT calendar and an invitation to 9th Annual State of CERT Awards Banquet.

Lastly, the Newport Beach Fire Department would like to wish you and your family a happy and safe holiday season. We look forward to working with all of you in 2017, to continue to better prepare our community for any emergency. If you have any questions about the new CERT Volunteer Levels or the mandatory CERT trainings in 2017, please email nbcert@nbfd.net or call (949) 644-3112.

Sincerely,



Matt Brisbois

Life Safety Specialist

Newport Beach Fire Department