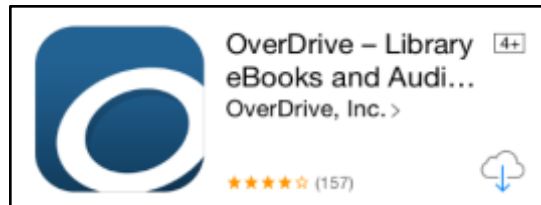


SETTING UP THE OVERDRIVE APP

(iOS | Android | Kindle Tablets)

STEP ONE: INSTALLING OVERDRIVE

To begin using OverDrive, go to your device's app store. Search for "OverDrive," and install the free app.

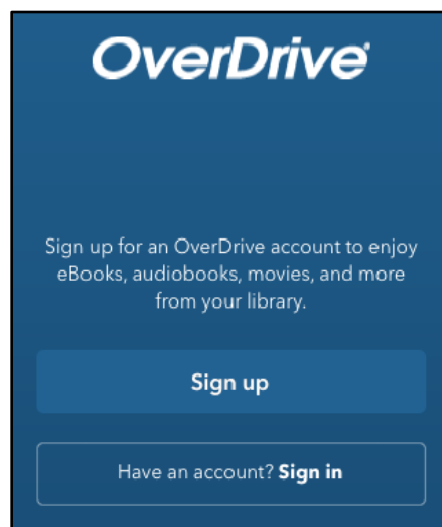


Note: if you have previously installed OverDrive on an iPhone/iPad/iTouch, you will see a cloud icon instead of an Install button.

Open OverDrive by pressing Open, finding the icon on your desktop, or by viewing a list of installed apps.

STEP TWO: SETTING UP AN ACCOUNT

To begin using OverDrive for eBooks, you will need to set up an account.



Press the Sign Up button.

Sign up for an OverDrive account

An OverDrive account syncs your progress through titles, your saved libraries, and your bookmarks across multiple devices.

Use your OverDrive account to sign into the OverDrive app, overdrive.com, and new OverDrive library websites. Make sure you always sign in using the same method, especially if you plan to download eBooks to the OverDrive app ([learn more here](#)).

Sign up using library card

Sign up using Facebook

You can sign up with OverDrive using any of the following:

- Your NBPL library card number
- Registering your email address and creating a password
- Logging in with a Facebook account

Library Card Number option:

If choosing the library card number option, you will be prompted to search for the Newport Beach Public Library, which is a member of the **Southern California Digital Library**.

Important Note:

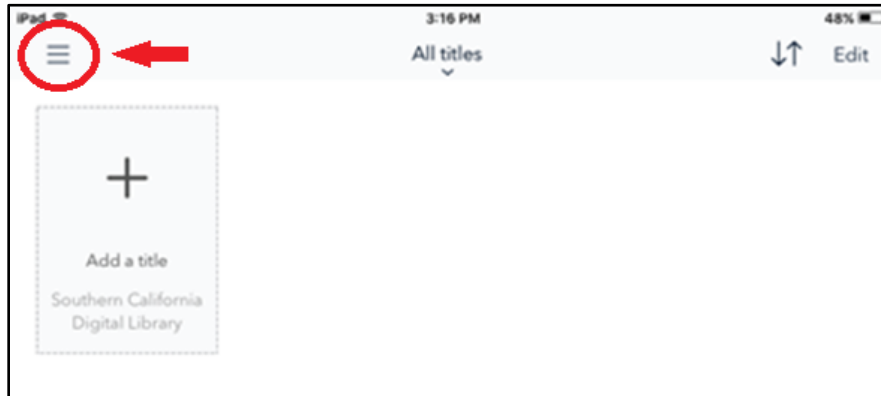
When using OverDrive on multiple devices, you **MUST** sign into each device using the same credentials to sync your checkouts.

Example:

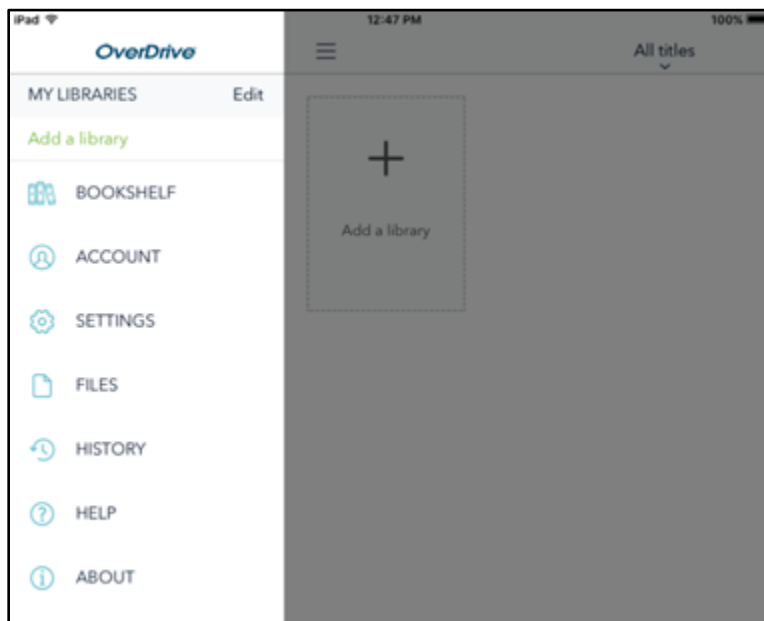
If you sign into OverDrive using your library card number on a device and would like to continue a title on a different device, you would need to sign into your additional device using the same option (library card number) to gain access to your checkouts—not the Facebook or email/password options.

STEP THREE: ADDING A LIBRARY

You will be taken the OverDrive bookshelf, which is empty. To begin using OverDrive, you will need to add the library to the “My Libraries” list.

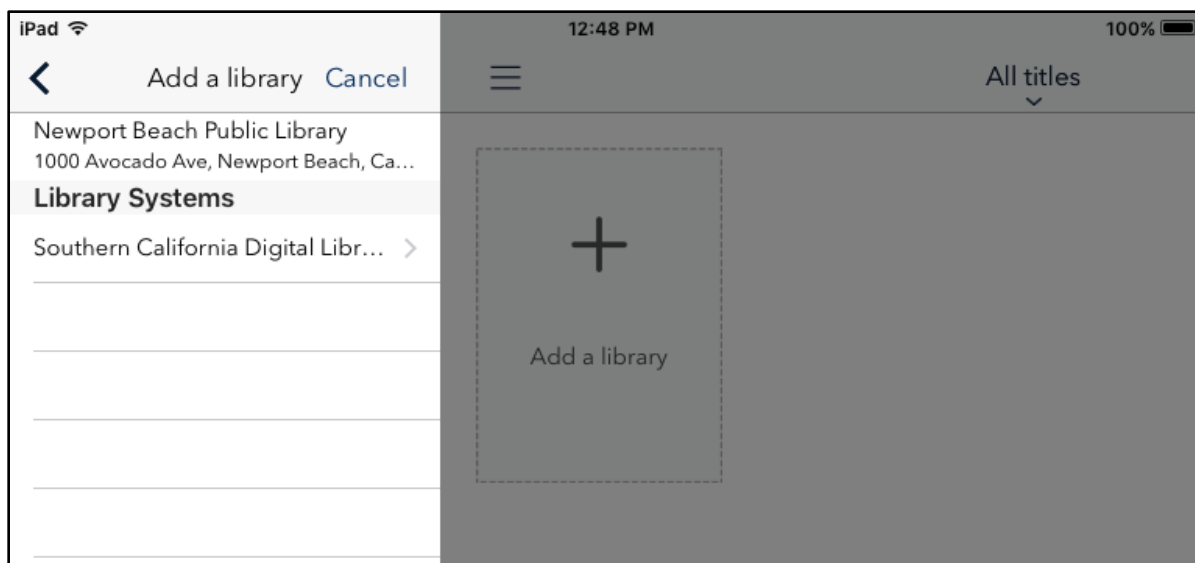


Press the **three horizontal lines** in the top left corner – **this is your main menu.**



Press the ‘Add a library’ option (**in green**) listed under My Libraries.

You can search for the library by typing “Newport Beach” or the zip code “92660.”
Locate and select Newport Beach Public Library in the resulting list.



Select **Southern California Digital Library** system
and it will be saved to the “My Libraries” list.

You will be brought to the Southern California Digital Library’s catalog, where you can search of titles and manage your OverDrive account using your NBPL library card number.

Important Note:

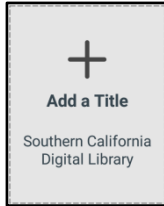
When signing into OverDrive, you will be prompted to select the Newport Beach Public Library in the list of member libraries.

You will also be prompted to enter your library card number – be sure to check the “Remember my login information on this device” to save this information.

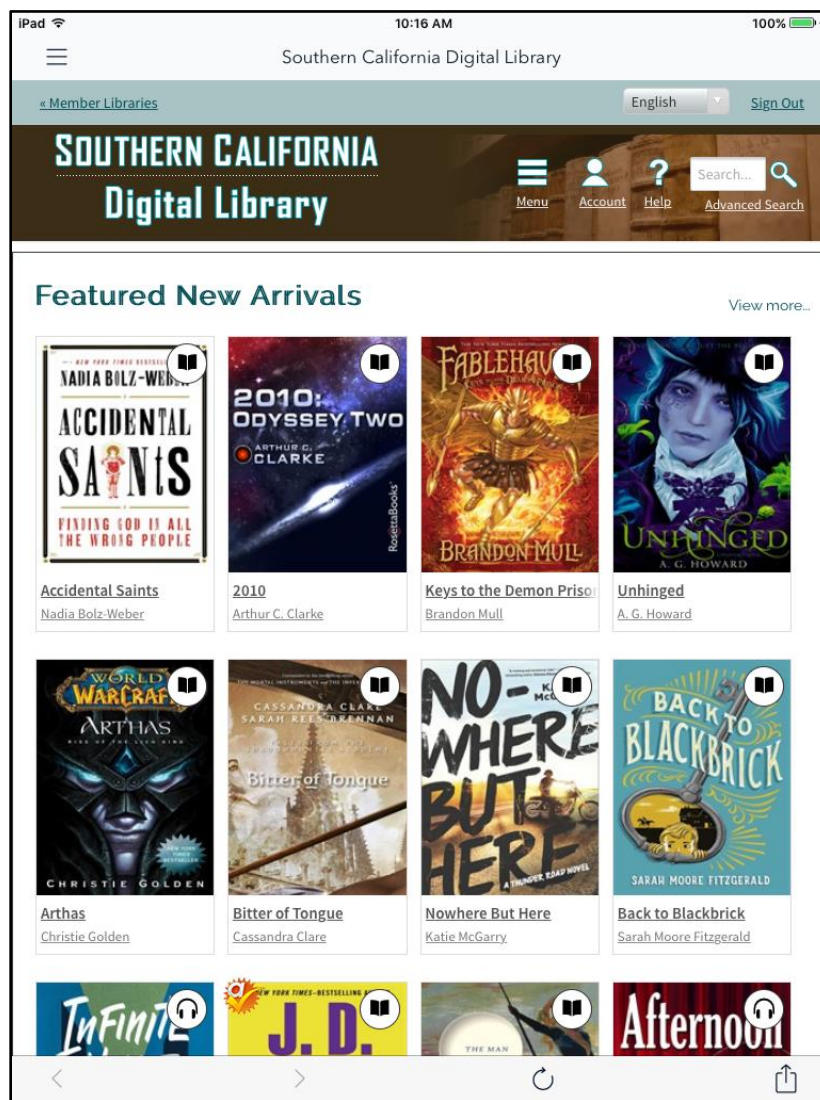
OverDrive is now completely installed, setup, and prepared for use.

STEP FOUR: NAVIGATING THE OVERDRIVE APP

You can access the OverDrive catalog in two ways:

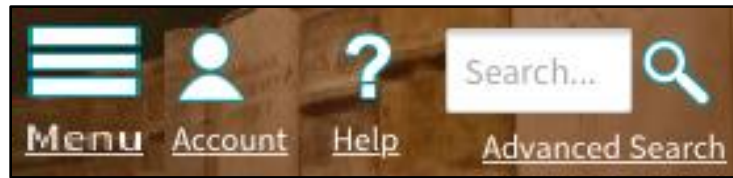


- From *any* screen, press the main menu button (the three horizontal lines icon) and select **Southern California Digital Library**
- From the *Bookshelf*, press the button labeled + Add a Title



Following either option will bring up the OverDrive catalog.
Newport Beach Public Library is a member of the Southern California Digital Library.

You can use the toolbar along the top of the screen to perform most functions:



- **Menu** allows you to browse featured lists of categories
- **Account** allows you to view your current checkouts, holds, and other settings
- **Help** allows you to search for help and view video tutorials
- The **Search** box can be used to perform title/author searches
- The **Advanced Search** button allows you to perform more detailed searches or to limit your search to available items or specific formats

Book Cover Icons

- 📖 Text eBook – icon is dark for available and gray if a waiting list exists
- 🎧 Audiobook—icon is dark for available and gray if a waiting list exists
- 🔥 NBPL may own additional “Advantage” copies – sign in for availability

Sign into OverDrive by pressing the **Sign In** button, selecting **Newport Beach Public Library**, and entering your full 14-digit library card number

STEP FIVE: BORROWING, READING/LISTENING, RETURNING

- Locate an item available for checkout and tap the book cover
- Tap the Borrow button (if a title has a waiting list, you can place a hold)
- Go to the Account screen and view your Checkouts (**sign in if necessary**)
- Locate your checkout and tap the Download button
- Select a format: select **ePub** for text eBooks and **MP3** for audiobooks
- Tap the Confirm and add to app button – the title will begin downloading

Press the main menu button and select the Bookshelf

Tap the cover of your title to begin reading/listening

Long-press on the cover to return the title early