



**City of Newport Beach**

**PY 2008-2009**

**Consolidated Annual Performance  
and Evaluation Report**

**DRAFT**

**September 2009**



**City of Newport Beach  
2008-2009 Consolidated Annual  
Performance and Evaluation Report**

**Table of Contents**

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EXECUTIVE SUMMARY .....	i
I. GENERAL NARRATIVE .....	1
Assessment of One-Year Funding Objectives and Strategies.....	1
Changes to Program .....	2
Affirmatively Furthering Fair Housing .....	2
Actions Taken to Address Obstacles in Meeting Underserved Needs .....	7
Leveraging Resources .....	7
II. MANAGING THE PROCESS .....	9
III. CITIZEN PARTICIPATION .....	10
IV. INSTITUTIONAL STRUCTURE .....	12
V. MONITORING .....	13
VI. LEAD-BASED PAINT .....	18
VII. HOUSING .....	19
Housing Needs .....	19
Specific Housing Objectives .....	20
Public Housing Strategy.....	21
Barriers to Affordable Housing .....	21
VIII. HOMELESS NEEDS .....	22
Specific Homeless Prevention Elements .....	24
IX. COMMUNITY DEVELOPMENT .....	25
X. ANTI-POVERTY STRATEGY .....	29
XI. NON-HOMELESS SPECIAL NEEDS .....	30
XII. OTHER NARRATIVE .....	31
APPENDICES:	
A. Summary of Annual Objectives (CPMP Excel Tables)	
B. Project Summaries (CPMP Excel Tables)	
C. Proof of Public Notice	
D. Map (Newport Beach Eligible CDBG Areas)	
E. IDIS Reports	
1. HUD Grants and Program Income Report	
2. Summary of Consolidated Plan Projects for Program Year 2008-2009	
3. Summary of Accomplishments for Program Year 2008-2009	
4. Grantee Performance Report for Program Year 2008-2009	
5. CDBG Financial Summary for Program Year 2008-2009	
F. CAPER Checklist	



# EXECUTIVE SUMMARY

## Executive Summary

This report is the Fourth Year Consolidated Annual Performance and Evaluation Report (CAPER) which outlines the City's progress in meeting the goals and objectives outlined in the City's Five-Year Consolidated Plan for fiscal years 2005 – 2009. The Strategic Plan objectives and goals in the Five-Year Consolidated Plan are summarized below, including the goals and achievements for program year (PY) 2008-2009.

### Strategic Plan Objectives

STRATEGIC PLAN OBJECTIVES	FIVE-YEAR GOALS	PY 2008-09 GOALS	PY 2008-09 ACHIEVEMENTS
<b>Foster &amp; Maintain Affordable Housing</b>			
Increase supply of affordable housing units through new construction	120 households	0 households	0 households
Maintain current level of Section 8 Vouchers & rent restricted units	133 households	97 households	681 households
Ensure universal access to fair housing	1,525 households	190 households	233 households
<b>Special Needs Population Objectives</b>			
Increase accessibility to public facilities	3 public facilities	1 Facility	1 public facility
Improve supportive services to elderly residents	350 persons	110 persons	154 persons
Improve supportive services to those with substance addictions	25 persons	7 persons	12 persons
Improve supportive services to those living with HIV / AIDS	200 persons	7 persons	0 person
<b>Homeless Objectives</b>			
Preserve the supply of emergency and transitional units available	1,250 persons	120 persons	166 persons
Assist homeless and those at risk of homelessness	300 persons	127 persons	362 persons
Assist homeless battered women and children	250 persons	10 persons	25 persons
<b>Community Development Objectives</b>			
Eliminate blight, blighting influences, and prevent deterioration of property	2,500 households	500 households	500 households
Improve health and safety through rehabilitation of community facilities	3 public facilities	1 public facility	1 public facility
Preserve neighborhoods and provide economic empowerment to lower income residents	3 public facilities	1 public facility	1 public facility

A detailed breakdown of the four year accomplishments using CDBG funds can be found in the Summary of Annual Objectives in Appendix "A".

### **Development of the 2008-2009 CAPER**

As required by the United States Department of Housing and Urban Development (HUD), the City of Newport Beach has prepared the Consolidated Annual Performance and Evaluation Report (CAPER) for public review and comment prior to its submittal to HUD. This document contains an assessment of the City's performance relative to the One-Year Action Plan. To the greatest extent feasible, the data collection efforts required by the CAPER reflect information for housing and community development projects that occurred in the City's jurisdiction, even if the City was not the lead agency.

### **Citizen Participation**

As a prerequisite to submitting its Consolidated Annual Performance and Evaluation Report, the City's Citizen Participation Plan and the CDBG implementing regulation require that a public hearing be held to allow citizens and public service agencies an opportunity to express their views concerning the use of said funds. Said public hearing was held on September 22, 2009 before the Newport Beach City Council.

In addition, the draft 2008-2009 CAPER was made available to the general public for a period of 15 days in order to provide them with an opportunity to review the document. In compliance with the City's approved Citizen Participation Plan and CDBG implementing regulation 24 CFR 92-105, a Public Notice was published to solicit public comments from interested citizens and to consider and approve the City's 2008-2009 CAPER. A copy of the published Public Hearing Notice can be found in Appendix "C".

### **Consultation**

The City worked with several local agencies in the preparation of the 2008-2009 CAPER. These included Community Based Organizations, various departments at the City of Newport Beach, and the Fair Housing Council of Orange County.

### **Council Review and Public Hearing**

On September 22, 2009, the City Council reviewed the 2008-2009 CAPER, allowed citizens an opportunity to comment on the draft CAPER and approved the 2008-2009 Newport Beach Consolidated Annual Performance and Evaluation Report.

### **Activities Undertaken**

Table i -1 summarizes the source of funds used to implement projects undertaken with CDBG funds under the PY 2008-2009.

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**Table i-1  
2008-2009 Program Year Sources of Funds**

<b>ID</b>	<b>Fund</b>	<b>Source</b>	<b>Amount</b>
1.	2008-09 CDBG Entitlement	U.S. Dept of HUD	\$355,659.00
2.	2008-09 CDBG-R Amendment	U.S. Dept of HUD	\$96,603.00
3.	Unallocated Funds	U.S. Dept of HUD	\$25,111.32
<b>TOTAL SOURCES</b>			<b>\$477,373.32</b>

Table i -2 summarizes the projects undertaken with CDBG funds under the PY 2008-2009.

**Table i-2  
2008-2009 Program Year Uses of Funds**

<b>ID</b>	<b>Organization</b>	<b>Program /Project</b>	<b>Funded Amount</b>
1.	City of Newport Beach	CDBG Administration	\$57,131.00
2.	Fair Housing Council	Fair Housing Services	\$14,000.00
3.	Human Options	Emergency Shelter for Battered Women	\$5,000.00
4.	Families Forward	Emergency/Transitional Shelter	\$10,000.00
5.	South County Senior Services	Home-Delivered Meal Program	\$28,348.00
6.	Serving People In Need	Substance Abuse Rehabilitation	\$10,000.00
7.	City of Newport Beach	ADA Sidewalk Improvements	\$34,926.00
8.	City of Newport Beach	108 Loan Repayment	\$196,254.00
9.	City of Newport Beach	CDBG-R Playground Improvements (1)	\$96,603.00
10.	Unallocated Funds		\$25,111.32
<b>TOTAL USES</b>			<b>\$477,373.32</b>

(1) Inclusive of Amendment No. 1 to 2008-2009 One-Year Action Plan approved by the City Council on May 26, 2009. The Amendment added supplemental CDBG-R funds allocated to the City of Newport Beach under the Title XII of the American Recovery and Reinvestment Act of 2009 (ARRA).



# I. GENERAL NARRATIVE

# Fourth Program Year CAPER

## I. GENERAL NARRATIVE

### General Questions

1. *Assessment of the one-year goals and objectives:*
  - a. *Describe the accomplishments in attaining the goals and objectives for the reporting period.*
  - b. *Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.*
  - c. *If applicable, explain why progress was not made towards meeting the goals and objectives.*

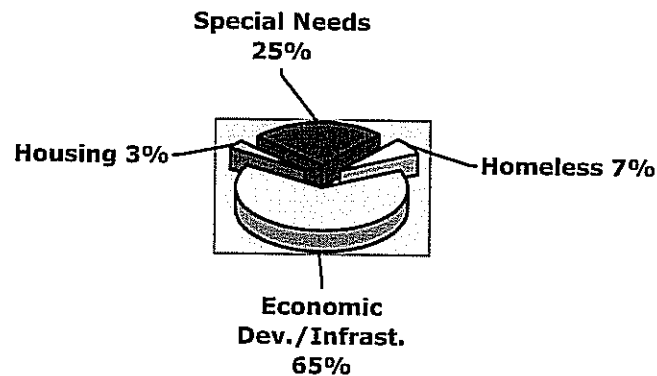
The City met with several local agencies concerning their accomplishments for the program year, including the Community Based Organizations, City of Newport Beach Public Works Department, and Fair Housing of Orange County. The City has made progress towards meeting the Strategic Plan goals of the Five-Year Consolidated Plan (see Executive Summary *Strategic Plan Objectives* Table).

The City utilizes its allocation of Community Development Block Grant (CDBG) funds to address the Strategic Plan goals for Affordable Housing, Special Needs Populations, Homeless Objectives, Community Development Objectives, and some Housing Objectives. The majority of the Housing objectives, however, are met utilizing local funds including the City's in-lieu fees proceeds. The specific accomplishments for the 2008-2009 program year concerning housing goals and objectives are discussed in Section VII, Housing.

The City successfully utilized its allocation of CDBG funds to exceed the annual goals established for the 2008-2009 program year (PY) as illustrated by the following achievements for the year:

<p><b>Foster &amp; Maintain Affordable Housing</b>            Increase supply through new construction            Maintain current level of Section 8 vouchers            &amp; rent restricted units            Ensure universal access to fair housing</p>	<p><b>One-Year Goals</b>            0 households            97 households              190 persons</p>	<p><b>PY Achievement</b>            0 households            681 households              233 persons assisted</p>
<p><b>Special Needs Population Objectives</b>            Increase accessibility to public facilities            Improve supportive services to elderly residents            Improve services to those with substance addictions            Improve services to persons with HIV / AIDS</p>	<p><b>One-Year Goals</b>            1 public facility            110 persons            7 persons            7 persons</p>	<p><b>PY Achievement</b>            1 public facility            154 persons assisted            12 persons assisted            0 person assisted</p>
<p><b>Homeless Objectives</b>            Preserve the supply of emergency &amp; transitional shelters            Assist homeless &amp; those at risk of homelessness            Assisted homeless battered women and children</p>	<p><b>One-Year Goals</b>            120 persons            127 persons            10 persons</p>	<p><b>PY Achievement</b>            166 persons assisted            362 persons assisted            25 persons assisted</p>
<p><b>Community Development Objectives</b>            Eliminate blight &amp; prevent deterioration of property            Improve health &amp; safety through rehab of community            facilities            Preserve neighborhoods &amp; provide economic            empowerment to lower-income residents</p>	<p><b>One-Year Goals</b>            500 households            1 public facility              1 public facility</p>	<p><b>PY Achievement</b>            500 households            1 public facility              1 public facility</p>

## Percent of CDBG Funding By Strategic Plan Objectives



The pie chart above illustrates the percentage of CDBG expended to accomplish the various Strategic Plan objectives. The chart above does not include the administration expenditures as the City believes all administrative expenses contribute to the fulfillment of each strategic Plan objective.

2. *Describe the manner in which the recipient would change its program as a result of its experiences.*

The City would not change its program at this time. The City recently evaluated its capital improvement programs such as the Sidewalk Improvements. While this is a worthy program that increases accessibility for the purpose of creating a suitable living environment for the residents of Newport Beach, this program requires significant amount of financial and staff resources to implement. The City elected to carry-over funds from the last two prior Program Years which contributed to the completion of a larger Sidewalk Improvement project. In addition, the City will complete the CDBG-R Playground Resurfacing/Accessibility Improvement Project as stated in the Amendment to 2008-2009 Annual Action Plan submitted to HUD.

3. *Affirmatively Furthering Fair Housing:*
  - a. *Provide a summary of impediments to fair housing choice.*
  - b. *Identify actions taken to overcome effects of impediments identified.*

In addition to developing a Consolidated Plan that addresses a broad range of housing and community development needs, the City also participates in the development of a regional plan with other Orange County cities called the "Analysis of Impediments to Fair Housing", or AI, to specifically address overcoming the barriers to fair housing found in the community. This study identifies impediments to fair housing and also recommends actions to overcome the effects of these impediments. The City's last AI was updated in 2006. The following is a list of impediments cited in the plan:

**The following annual service report covers Fair Housing Actions taken from July 1, 2008 through June 30, 2009 and lists some actions recommended to be taken in the year 2009/2010 by participating jurisdictions in this regional area in addressing the findings and recommendations made in the most recently**

**updated Orange County Regional Analysis of Impediments to Fair Housing Choice (A.I.):**

**1.** The region has a well established and effective private fair housing council that provides dynamic and comprehensive educational and enforcement programs to the local jurisdictions it serves. This partnership is used as a model of public and private cooperation in other areas of the nation and is considered one of the most professional and efficient private fair housing council in the nation.

**RECOMMENDATION:** Orange County jurisdictions support a continuation of fair housing services at the current level of effectiveness. CDBG funds allocated to fair housing services equal to or greater than the service demand rate requested by FHCOC. This will insure that all Orange County residents are provided with the same professional level of services.

**Action:** The City jurisdiction contracted with Fair Housing Council of Orange County (FHCOC) to provide comprehensive educational and enforcement programs to its residents.

**Milestone:** Provide fair housing education, counseling and enforcement services within the City of Newport Beach to all current or potential residents.

**Implementation Details:** During FY 2008/2009 FHCOC provided the following levels of service:

**FAIR HOUSING COMMUNITY EDUCATION** - Activities included conducting 70 educational activities involving over 7000 participants. These included 37 outreach events to the general public, 18 foreclosure prevention workshops, 11 other training or community events, and 4 radio or television appearances. All activities were generally open to attendees from throughout Orange County.

FHCOC staff members spoke at public meetings on housing related matters, and held 1 to 3-hour training programs for consumers and professionals in the housing industry, such as real estate agents, property managers, owners, and lending institution staff. The agency also held a regional equal-housing opportunity theme contest that was open to all Orange County grade school 5<sup>th</sup> & 6<sup>th</sup> grade classes.

**FAIR HOUSING ENFORCEMENT** - Activities included responding within the region to 59 housing discrimination complaints that resulted in the opening of a case file, of which one (1) was located in the City of Newport Beach. Responses included, as appropriate, investigation, testing, "portfolio testing" evaluation of the merits of fair housing claims, and when appropriate, conciliation and/or prosecution of meritorious housing discrimination cases.

**HOUSING DISPUTE EVALUATION & RESOLUTION** - Activities included assisting more than 7,600 unduplicated regional-households that made 8,193 requests for service that resulting in the provision of assistance for 22,680 housing related issues, disputes or inquiries. Of these, 233 unduplicated households from the City of Newport Beach made 258 requests for service involving 777 issues.

**2. This region studied and conducted testing, through FHCOC and a grant provided by HUD's Fair Housing Initiatives Program (FHIP). The pre-application testing did not account for the high denial rate of loans to blacks and Hispanics. The Home Mortgage Disclosure Act (HMDA) data continues to indicate a disproportionate number of loan denials to upper-income minorities as compared to white applicants.**

***RECOMMENDATION:*** *Promote Fair Housing Education within the banking and lending industry. Local jurisdictions contract with a consultant to prepare and conduct training to encourage voluntary compliance with fair housing laws. The initial cost of curriculum preparation would be paid for by participants in the training over time and would allow for continuation of the educational programs. Continue to monitor HMDA data to determine if the educational programs have a positive effect on loan denial rates for minorities. This approach would not prevent enforcement in cases involving identifiable discriminatory practices by a lending institution.*

**Action:** Increase awareness of fair housing through outreach to lending institutions. Include lending institutions in solicitations for participation in fair housing educational seminars and presentations in order to increase the participation of lending institutions.

**Milestone:** Development of a fair housing educational presentation geared toward providers, brokers and processors of home mortgages.

**Implementation Details:** FHCOC attended numerous meetings with lender representatives to highlight fair housing issues. FHCOC continued to invite local banking and lending industry personnel to attend fair housing education sessions including the coverage of home mortgage activities by fair housing laws. As resources permitting FHCOC examined regional HMDA data to look for statistically significant indicators of discriminatory lending practices. FHCOC continues to investigate lending-related complaints of apparent instances of differential treatment on a protected class basis and, where possible, informs local jurisdictions of these occurrences. Subject to funding availability, FHCOC will develop such a curriculum during fiscal year 2009-2010.

Additionally, FHCOC monitored the mortgage industry to detect incidences or patterns of predatory and/or discriminatory practices as a result of the marked increase in mortgage default issues presented by clients specially those with so-called "sub-prime" loans. Through participation in the Orange County Home Ownership Preservation Collaborative (OC-HOPC), which includes lender representatives, FHCOC highlighted the need to uncover and address these illegal practices.

**3. Orange County's high cost of housing negatively impacts minorities, immigrants and families with children more often than white households or those without children. This results in high concentrations of minorities in low-income census tracts living in sub-standard and/or overcrowded housing conditions.**

**RECOMMENDATION:** Local jurisdictions enter into discussions with banking institutions located in Orange County to encourage the use of Community Reinvestment Act (CRA) funds in ways that will benefit minority and low-income neighborhoods. This can be accomplished by encouraging banks to support programs provided by FHCOC to increase financial literacy and the use of main-stream banking services as well as IDA's to promote saving for home ownership, higher education or micro-businesses. This cooperative effort between public, private for-profit and non-profit entities would be a

model program that could easily be replicated in other areas of the nation to improve housing conditions, earning potential and unemployment of local residents.

**Action:** Local jurisdictions utilized their influence as customers of banking institutions and cultivated relationships with CRA-related banking personnel to enhance community reinvestment in areas with high concentration of underserved groups to housing opportunities.

**Milestone:** As a result of greater housing-focused CRA activities in the region, FHCOC needs to obtain funding for the implementation foreclosure prevention counseling and for financial literacy and banking education program targeted towards underserved groups, particularly minorities and immigrants.

**Implementation Details:** Resources did not allow FHCOC to develop, market and present a financial literacy and banking education program. The program would include assisting participants with Individual Development Accounts (IDA's) that are intended to assist participants in accessing housing opportunities. The program would be marketed primarily to traditionally underserved groups, such as minorities and immigrants, especially those with limited English proficiency. The program would highlight the pitfalls that were found in many of the so-called "innovative" mortgage products marketed to individuals with less than prime credit.

In response to the surge of foreclosures many of which involve sub-prime or so-called "innovative" mortgage products FHCOC obtained lender-provided grant funds to specifically counsel distressed lower-income borrowers, many of whom are minorities and immigrants, in order to assist them in avoiding foreclosures. During FY 2008/2009, FHCOC provided counseling to more than 420 households facing issues of mortgage default and foreclosure. These activities promote the retention of newly-achieved homeownership.

#### **4. Local jurisdictions do not have formal fair housing educational systems in place for staff who impact fair housing issues, such as, planning/zoning staff, housing authority staff, code enforcement and CDBG monitoring staff.**

**RECOMMENDATION:** *All employees in positions that impact fair housing issues attend formal fair housing training. The training can be conducted at the local jurisdiction level by contracting with a fair housing council or other training entity. A more cost effective approach would be to provide funds for individuals to attend regularly scheduled fair housing training provided by FHCOC and those provided as a partnership between FHCOC and the Apartment Association of Orange County. This option would allow all staff members to attend fair housing training within 6 months of hire without the cost of conducting a private session.*

**Action:** During fiscal year 2009/2010 FHCOC will offer fair housing training sessions that are open to all local government staff.

**Milestone:** City planning staff schedule and attend training session(s).

**Implementation Details:** FHCOC will send notices to city staff. City staff will attend the training as appropriate and receive certification of attendance.

During FY 2008/2009 FHCOC provided a no-fee training for city code enforcement officials.

**5. Insurance Companies may be targeting certain census tracts or zip codes for higher rates or different terms and conditions in violation of fair housing laws. This was a finding in the Regional AI conducted in 2000 and it remains beyond the scope of this analysis.**

**RECOMMENDATION:** *Local jurisdictions conduct or fund an audit of insurance practices in Orange County to determine if violations of fair housing laws are being complied with. If there are negative findings an educational program to encourage voluntary compliance would be the first step in correcting the problem. Enforcement action would remain possible in cases with direct evidence of illegal discrimination.*

**Action:** The local fair housing provider received extensive training to insure a valid audit could be conducted.

**Milestone:** Subject to funding availability, conduct an audit of selected zip codes.

**Implementation Details:** Review demographic data to determine areas in which high numbers of minority populations and conduct a testing audit of insurance carriers. Review and analyze the audit results.

**6. Recent immigrant populations do not have information necessary to understand fair housing laws. This results in immigrants experiencing illegal discrimination as well as discrimination by recent immigrants in positions impacting housing.**

**RECOMMENDATION:** *Continue outreach to immigrant populations as FHCOC has done over the past 3 years. This service is both time and resource intensive. It requires information in many languages as well as professional staff members who are fluent in more than one language. Much of the illegal discrimination against immigrant populations is in the form of encouraging certain immigrants (and discouraging others) to apply and live in housing communities with sub-standard conditions. FHCOC has also found that some immigrant housing providers are not familiar with fair housing laws and as a result engage in illegal discrimination by discouraging persons not of their race or national origin. These cases must be handled in the same manner as any other discrimination case. FHCOC does not selectively enforce fair housing laws against only white or non-minority housing providers. FHCOC filed and recovered damages from a housing provider based upon discrimination against white applicants in favor of minority applicants. Education and enforcement are both necessary to eliminate fair housing violations.*

**Action:** The FHCOC provided written materials in English, Spanish and Vietnamese for use by local jurisdictions and other service providers. FHCOC made specific outreach efforts to immigrant populations in low-income neighborhoods to provide information to such populations. It is estimated that more than 1,000 limited English proficiency households were served during the past 12 months, including those reached through participation in a Vietnamese language radio show. FHCOC continued to implement activities under its current Fair Housing Initiatives Program (FHIP) grant to specifically provide fair housing services geared towards immigrant communities, especially involving those immigrants with limited English proficiency.

**Milestone:** Continue to distribute written materials and to provide community education services. Design and implement a fair housing testing program to involve

members of immigrant populations with limited English proficiency to increase outreach to those populations.

**Implementation Details:** FHCOC will continue to distribute informational materials to service providers, the housing industry and the public. As part of its current FHIP project, FHCOC is acquiring a broader set of non-English fair housing outreach materials for distribution in other immigrant communities. A portion of past and current FHIP-funded testing activities were or are geared towards uncovering discrimination against individuals with limited English proficiency.

Through its foreclosure prevention activities, FHCOC assists individuals with limited English proficiency who have received loan documents prepared in English, that may have terms that are different from what they believed they were obtaining, or of which they had less than a full understanding.

**7. Local jurisdictions have independent and distinct policies and programs that affect housing options. This can result in increased or decreased minority and low-income populations in any given area.**

**RECOMMENDATION:** *Orange County entitlement jurisdictions coordinate their efforts to insure that all residents have decent, safe and affordable housing free from illegal discrimination. It is critical to work as a region to overcome the problems created by the very high cost of housing. Monitor local policies to insure there are no fair housing violations or neutral policies that have a discriminatory effect.*

**Action:** During the most recent A.I. update, the City of Newport Beach monitored and reviewed its land use and other policies to ensure compliance with fair housing laws. The jurisdiction will work to ensure all potential recipients of government funds for housing related programs assist the jurisdiction in affirmatively furthering fair housing.

**Milestone:** Local governments will include a requirement for all recipients of federal funds to assist in affirmatively furthering fair housing, when engaged in activities that touch on issues of housing.

**Implementation Details:** Local governments will include the requirement in all contracts involving federal money expended for housing related activities. This is of increased importance in light of the emerging initiative on the part of the U.S. Department of Housing and Urban Development to more rigorously define and enforce the obligation of federal entitlement jurisdictions to affirmatively further fair housing

*4. Describe Other Actions in the Strategic Plan or Action Plan that were taken to address obstacles to meeting underserved needs.*

According to the Consolidated Plan, one of the most underserved needs in the City is affordable housing for families of extremely low, very low and low income. The City has identified the lack of developable sites, high land costs and limited funding as obstacles to affordable housing. The City has previously adopted policies to overcome these obstacles and to encourage affordable housing production by providing density bonuses and fee waivers.

*5. Leveraging Resources*

- a. Identify progress in obtaining "other" public and private resources to address needs.*
- b. How Federal resources from HUD leveraged other public and private resources.*
- c. How matching requirements were satisfied.*

The City used its CDBG allocations as collateral to secure a \$2.4 million Section 108 loan in the 2001-2002 program year. These additional funds were used to complete a portion of the Balboa Village Improvement Project. The 108 loan is being repaid over a twenty year-period.

The City also supported the Continuum of Care Homeless Assistance Grant application submitted by the Orange County Housing & Community Development Department. The County successfully secured \$13.7 million in the Homeless Super NOFA during the 2008-2009 program year.

There are no matching requirements for CDBG.



## II. MANAGING THE PROCESS

## III. MANAGING THE PROCESS

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

The City has made all efforts to ensure compliance with the 2005-2009 Consolidated Plan and subsequent One-Year Action Plans. The City has utilized IDIS for preparation of the Consolidated Plan and Action Plans. The City has included all necessary HUD reports as part of its CAPER submittal and has utilized the CPMP Tool to monitor the progress of the Strategic Plan (also see Appendix "A"). In addition, the City continues to consult with HUD for technical assistance of projects when necessary.

### Strategic Plan Objective

STRATEGIC PLAN OBJECTIVES	FIVE-YEAR GOALS	PY 2008-09 GOALS	PY 2008-09 ACHIEVEMENTS
<b>Foster &amp; Maintain Affordable Housing</b>			
Increase supply of affordable housing units through new construction	120 households	0 households	0 households
Maintain current level of Section 8 Vouchers & rent restricted units	133 households	97 households	681 households
Ensure universal access to fair housing	1,525 households	190 households	233 households
<b>Special Needs Population Objectives</b>			
Increase accessibility to public facilities	3 public facilities	1 Public Facility	1 public facility
Improve supportive services to elderly residents	350 persons	110 persons	154 persons
Improve supportive services to those with substance addictions	25 persons	7 persons	12 persons
Improve supportive services to those living with HIV / AIDS	200 persons	7 persons	0 person
<b>Homeless Objectives</b>			
Preserve the supply of emergency and transitional units available	1,250 persons	120 persons	166 persons
Assist homeless and those at risk of homelessness	300 persons	127 persons	362 persons
Assist homeless battered women and children	250 persons	10 persons	25 persons
<b>Community Development Objectives</b>			
Eliminate blight, blighting influences, and prevent deterioration of property	2,500 households	500 households	500 households
Improve health and safety through rehabilitation of community facilities	3 public facilities	1 public facility	1 public facility
Preserve neighborhoods and provide economic empowerment to lower income residents	3 public facilities	1 public facility	1 public facility



### III. CITIZEN PARTICIPATION

### III. CITIZEN PARTICIPATION

1. *Provide a summary of citizen comments.*

The City encourages input and feedback on its performance in meeting the objectives of the Five-Year Strategic Plan from concerned residents and local advocacy groups. The City provides a public review and comment period for a draft version of this document, the CAPER, and also holds a public hearing to solicit input.

A draft copy of the CAPER covering PY 2008-2009 was made available from September 5, 2009 to September 22, 2009. No public comments were received. The public hearing to solicit public input and comment on the CAPER and the City's performance during PY 2008-2009 was held at the Newport Beach City Council Chambers at 3300 Newport Boulevard, Newport Beach, California. No public comments were made. Notice of both the public comment/review period and the public hearing was published on September 5, 2009 in the Daily Pilot, a newspaper of local circulation. A copy of the Notice appears in Appendix "C".

2. *In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.*

#### Program Year 2008-2009 Fund Sources and Uses

##### Fund Sources

2008-2009 CDBG Allocation	\$355,659.00
2008-2009 Amendment CDBG-R	\$ 96,603.00
Unallocated Funds	<u>\$ 25,111.32</u>

**Total Fund Sources**                      **\$477,373.32**

##### Fund Uses

	Budget	Expenditure
ADMINISTRATION		
CDBG Administration	\$ 57,131.00	\$ 57,131.00
Fair Housing Orange County	<u>\$ 14,000.00</u>	<u>\$ 14,000.00</u>
<b>Total Administration</b>	<b>\$ 71,131.00</b>	<b>\$ 71,131.00</b>

<b>Fund Uses</b>	<b>Budget</b>	<b>Expenditure</b>
<b>PUBLIC SERVICES</b>		
Emergency Shelter for Battered Women	\$ 5,000.00	\$ 5,000.00
Home Delivered Meal Program	\$ 28,348.00	\$ 28,348.00
Transitional Housing Program	\$ 10,000.00	\$ 10,000.00
Substance Abuse Rehabilitation	<u>\$ 10,000.00</u>	<u>\$ 10,000.00</u>
<b>Total Public Services</b>	<b>\$ 53,348.00</b>	<b>\$ 53,348.00</b>

	<b>Budget</b>	<b>Expenditure</b>
<b>CAPITAL PROJECTS</b>		
ADA Sidewalk Improvements	\$ 34,926.00	\$ 34,888.67
Section 108 Loan Payment	<u>\$196,254.00</u>	<u>\$ 196,253.20</u>
<b>Subtotal Capital Projects</b>	<b>\$231,180.00</b>	<b>\$ 231,141.87</b>
CDBG-R Playground Improvements (1)	\$ 96,603.00	\$ 0.00
<b>Total Capital Projects</b>	<b>\$327,783.00</b>	<b>\$ 231,141.87</b>

<b>Summary of Uses</b>	<b>Budget</b>	<b>% of Budget</b>	<b>Expenditure</b>
Administration	\$ 71,131.00	20%	\$ 71,131.00
Public Services	\$ 53,348.00	15%	\$ 53,348.00
Capital Projects	\$ 231,180.00	65%	\$ 231,141.87
CDBG-R Project	\$ 96,603.00		\$ 0.00
Unallocated Funds	<u>\$ 25,111.32</u>		<u>\$ 0.00</u>
<b>Total</b>	<b>\$ 477,373.32</b>	<b>100%</b>	<b>\$355,620.87</b>

(1) CDBG-R Playground Improvements Project is still awaiting for grant approval. Project will be completed in the subsequent program year. All projects were completed within the City of Newport Beach. Please refer to the map in Appendix "D", Newport Beach CDBG Eligible Areas.



## IV. INSTITUTIONAL STRUCTURE

## IV. INSTITUTIONAL STRUCTURE

1. *Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.*

The City of Newport Beach continued to work with Orange County, the Orange County Housing Authority and various non-profit organizations to provide services to the City's residents. Through the cooperative efforts of these organizations, a variety of housing and community development programs were implemented throughout the community.

The City maintained close contact with social service organizations funded by the City as well as other local service providers to coordinate efforts and to avoid the duplication of services.



# V. MONITORING

## V. MONITORING

### 1. Describe how and the frequency with which you monitored your activities.

Each program year, the City develops a custom monitoring schedule including each contractor / subrecipient comprised of the following monitoring tools:

- Annual Subrecipient Conference / Onsite Technical Assistance Visit
- Desk monitoring
- Performance reports through our *Grants Management System (GMS)*
- Onsite program and financial reviews

An appropriate combination of these four items provides a clear and timely picture of each contractor/subrecipient's progress and level of compliance with program regulations.

#### *Annual Subrecipient Workshop / Onsite Technical Assistance Visits*

An annual workshop is provided for subrecipients. At this workshop, City staff review the program reporting requirements and documentation/recordkeeping standards to foster compliance. For high risk agencies, an onsite technical assistance meeting may also be necessary to assess the subrecipient's capacity related to recordkeeping, service delivery, and/or accounting systems. These visits are conducted in August and February of each year.

#### *Desk Monitoring*

Annually, the City reviews copies of case files to ensure complete and accurate documentation regarding the following items:

- Client eligibility (if applicable)
- Property eligibility (if applicable)
- Appropriate funding levels for the activity
- Compliance with all program requirements (i.e. environmental review)

#### *Performance Reports*

The City requires that performance reports from all subrecipients be submitted through the GMS in order to facilitate the examination of a project's progress throughout the program year. For capital projects and public service grants, reports are required on a quarterly basis. The performance reports alert staff to any problems in subrecipient performance, need for technical assistance, and ensure data collection requirements are met.

#### *Annual Onsite Program and Financial Reviews*

The Department provides annual on-site reviews of all high-risk subrecipients in order to conduct a complete programmatic and financial monitoring. The Department will conduct on-site monitoring of low and moderate-risk subrecipients on a bi-annual basis.

### *Monitoring Staff*

The City has the following monitoring duties:

- Oversee the planning and budgeting process to ensure that projects and programs are consistent with the Consolidated Plan's identified high- and in some cases medium-priority strategic objectives and grant requirements. Staff also provides technical guidance regarding Affirmative Marketing and Fair Housing practices.
- Provide technical guidance with each subrecipient partner regarding: program structure, income requirements, and document compliance. Staff reviews the City's monthly expenditure reports. At a minimum, staff performs quarterly draw downs in HUD's Integrated Disbursement and Information System (IDIS) against the appropriate grant. For IDIS, Staff gathers quarterly program statistical reports from the subrecipient partners and updates all necessary fields from setup to completion of each project and activity. Regular updating and draws ensures the City meets the CDBG timeliness deadline. As needed, staff performs environmental reviews and Davis-Bacon monitoring.
- Review the invoices from each subrecipient and ensure timeliness with expenditures.
- Provide technical guidance regarding all housing construction, demolition, and rehabilitation projects ensuring the correct number of units, timeliness in build-out, and approval of payments. For new construction, ensure compliance with all applicable local codes, ordinances, and zoning ordinances at the time of project completion.

Provide monitoring orientation with all subrecipient partners and establish monitoring visits. The monitoring orientation includes the timing for monitoring visits. Subrecipient partners without problems or significant findings receive annual or semi-annual monitoring visits, while new subrecipients and subrecipients with significant problems or complex projects receive quarterly visits.

## *2. Describe the results of your monitoring including any improvements.*

The Department achieved monitoring success through:

- Pre-award screening, risk assessment, and orientation;
- Strong written agreements;
- Performance standards and program objectives; and
- Defined monitoring of each subrecipient partner on quarterly, semi-annual, and annual basis.

The City will continually refine its monitoring procedures to ensure that each monitoring has a meaningfully positive impact on the overall program and that projects have measurable outcomes.

### 3. Self Evaluation

- a. Describe the effect programs have in solving neighborhood and community problems.
- b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.
- c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
- d. Indicate any activities falling behind schedule.
- e. Describe how activities and strategies made an impact on identified needs.
- f. Identify indicators that would best describe the results.
- g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
- h. Identify whether major goals are on target and discuss reasons for those that are not on target.
- i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

Program Year 2008-2009 was the fifteenth Newport Beach administered its own CDBG program since becoming a CDBG Entitlement Jurisdiction in 1994. The City completed all the planning requirements of the CDBG program and began program implementation on July 1, 2008.

To facilitate the administration of the CDBG program, the City has retained a consultant to provide technical support and to oversee the City of Newport Beach CDBG activities and expenditures.

CDBG grants were awarded to four social service agencies to address the supportive service needs of Newport Beach residents.

Overall, the City has been successful in implementing most of the proposed projects during the fifteenth year of its CDBG program and fourth under the 2005-2009 Five-Year Consolidated Plan.

The City utilizes its CDBG funds to address homeless issues, special needs and community development objectives. Housing objectives are primarily met with the use of local funds in-lieu fees. As a result, for this Report, the majority of the achievements in this report address the strategic plan objectives in which CDBG funds are utilized (homeless, special needs and community development objectives).

The City has met all of the annual goals for the aforementioned objectives and is on target for completion of its five year goals. The City met the following objectives for the program year (PY):

<b>Foster &amp; Maintain Affordable Housing</b>	<b>One-Year Goals</b>	<b>PY Achievement</b>
Increase supply through new construction	0 households	0 Households
Maintain current level of Section 8 vouchers & rent restricted units	97 households	681 Households
Ensure universal access to fair housing	190 persons	233 persons assisted
<b>Special Needs Population Objectives</b>	<b>One-Year Goals</b>	<b>PY Achievement</b>
Increase accessibility to public facilities	1 public facility	1 public facility
Improve supportive services to elderly residents	110 persons	154 persons assisted
Improve services to those with substance addictions	7 persons	12 persons assisted
Improve services to persons with HIV / AIDS	7 persons	0 person assisted
<b>Homeless Objectives</b>	<b>One-Year Goals</b>	<b>PY Achievement</b>
Preserve the supply of emergency & transitional shelters	120 persons	166 persons assisted
Assist homeless & those at risk of homelessness	127 persons	362 persons assisted
Assisted homeless battered women and children	10 persons	25 persons assisted
<b>Community Development Objectives</b>	<b>One-Year Goals</b>	<b>PY Achievement</b>
Eliminate blight & prevent deterioration of property	500 households	500 households
Improve health & safety through rehab of community facilities	1 public facility	1 public facility
Preserve neighborhoods & provide economic empowerment to lower-income residents	1 public facility	1 public facility

The table in the Executive Summary and Managing the Process clearly demonstrate that the City is meeting many of the quantifiable goals it proposed in the Five-Year Consolidated Plan and the One-Year Action Plan. However, many of the City's programs have indirect benefits that are difficult to measure. For example, the full benefits of the Balboa Village Public Facility Improvements will not be realized until private businesses capitalize on the public investment, expand their operations and hire new staff. At that time, the City will be able to report on the economic opportunities.

In establishing five-year priorities, the City of Newport Beach has taken two concerns into consideration: 1) those categories of lower- and moderate-income households most in need of housing and community development assistance; and 2) which activities will best meet the needs of those identified households. The homeless, persons with special needs, and those at risk of homelessness are most in need of housing and community assistance. The City developed the following strategies to address the needs of such persons:

- Provide supportive services and housing for the homeless and near homeless through support of social agencies and regional programs;
- Provide supportive services for special needs populations;
- Provide for the access needs of the physically challenged; and
- Provide needed community services to those of lower- and moderate-income.

The activities funded in program year 2008-2009 not only addressed the above strategies, but improved the quality of life for those identified as the most in need of housing and community development assistance.

To illustrate, the City awarded the Fair Housing Council of Orange County (FHCOC) CDBG funds to help low and moderate-income and persons with special needs to remain in their homes. The FHCOC assisted 233 persons with various fair housing services.

The most noted example of how activities and strategies made an impact on identified needs during the 2008-2009 program year is South County Senior Services (SCSS) Mobile Meals Program. This organization provides home-delivered nutritious meals to homebound, disabled, low and moderate-income seniors and disabled persons in southern Orange County, including Newport Beach. SCSS delivered nutritional meals to 154 seniors and disabled persons in the City during the program year. In an effort to increase supportive services to elderly residents and disabled persons, SCSS has worked with HOAG Hospital to ensure that discharged low-income seniors and disabled persons can receive home delivered nutritionally appropriate meals. Such coordination has improved the access of seniors and disabled persons to services.

Serving People In Need (SPIN) assisted twelve (12) persons suffering from substance abuse for low and moderate-income residents.

Families Forward provided emergency/transitional shelter to 129 people providing meals, shelter, clothing, case management and referral services to homeless families.

Human Options provided services to 25 clients who are homeless because of domestic violence. This agency provides to battered women with children shelter, food, clothing, and counseling and legal advocacy,

The City allocated \$34,926 in CDBG funds for ADA sidewalk improvements to public facilities to allow greater accessibility to Newport Beach residents with disabilities. These funds along with the prior year funds were used to complete the project during the third quarter of F.Y. 2008-2009. This project increases access to housing for residents and provides a suitable living environment for persons with physical disabilities.

The City continues to look for ways to provide affordable housing to low- and moderate-income households by using resources such as City's in-lieu fee associated with market-rate development, as well as local regulations such as density bonuses, waiver of processing and permitting fees, and the relaxation of development standards. The City continues to look for potential developers of affordable housing for seniors and families to use these available funds.

The City continues to preserve affordable housing by monitoring existing affordable housing units and enforcing affordability covenants. Affordable housing projects were funded with a variety of funding sources (see Affordable Housing Table in Section VII).

The City cannot identify any barriers to strategies and activities at this time. As previously stated, the City is on target with major Strategic Plan goals and objectives. The City has no other improvements or adjustments to strategies and activities other than those previously mentioned in this report.



## VI. LEAD-BASED PAINT

## VI. LEAD-BASED PAINT

1. *Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.*

The City does not administer a housing rehabilitation program and therefore has no method of directly reducing the threat of lead paint in the community. However, the City has joined a collaborative with other jurisdictions and the regional housing authority to address the issue of lead based paint. The purpose of the collaborative is to secure funding to provide low-cost training to testing and abatement contractors and workers. The City pursued other actions as well.

City staff monitored lead-poisoning data maintained by Orange County Department of Health Services, educated residents on the health hazards of lead based paint through the dissemination of brochures by City staff and the City's partners in affordable and fair housing.



## VII. HOUSING

## Housing Needs

1. Describe Actions taken during the last year to foster and maintain affordable housing.

The City did not fund any housing programs with CDBG funds in PY 2008-2009. In 2006 the City supported the development of affordable senior housing project, the "Lower Bayview Project", described the *Public Housing Strategy* of this report.

The City fosters and maintains affordable housing with local resources such as the in-lieu fee associated with market-rate development and local regulations such as density bonuses, waiver of processing and permitting fees, and the relaxation of development standards. The City continues to look for potential developers of affordable housing for seniors and families to use these available funds.

In addition, City staff continued to monitor the number of affordable housing units and enforce the affordability covenants of units in Newport Beach. Table VII-1 provides a list of units that currently have affordability covenants and are located within the City of Newport Beach. The City monitors 456 of the 584 affordable units.

**TABLE VII-1**  
**City of Newport Beach - Affordable Housing Units**

Project Name	Project Address	Termination Date	No. of Units	Unit Breakdown
Newport Sea Crest Apts.	843 15 <sup>th</sup> Street	11/01/16	65	45-2 Bedroom, 20-1 Bedroom
Newport Seaside Apts.	1544 Placentia Avenue	08/01/19	25	23-2 bedroom, 2-3 bedroom
Newport Seashore Apts.	849 West 15 <sup>th</sup> Street	07/01/18	15	2 bedrooms
Newport Harbor I	1538 Placentia Avenue	05/07/20	26	21-2 bedroom, 5-3 bedroom
Pacific Heights Apartments	881-887 W. 15 <sup>th</sup> Street	09/12/18	7	2 bedrooms
Villa Point I	*Baywood Apartments	01/31/10	28	2 bedrooms
Kirkwood (Villa Del Este)	401 Seaward Road	04/19/25	2	2 bedroom
Villa Sienna Condominiums	2102 East 15 <sup>th</sup> Street	07/02/22	3	2-bedrooms
Villa Point II	*Newport North 2 Milano Drive	11/13/10	18	7-1 bedroom, 11-2 bedroom
Newport Harbor II	1530 Placentia Ave	07/16/23	14	10-2 Bedroom, 4-SRO Style
851 Domingo Drive Apts.	851 Domingo Drive (County Project)	Perm.	28	Not monitored by City
Seaview Lutheran Plaza	2900 Pacific View Dr.(Federal Project)	Perm.	100	Not monitored by City
Newport North	2 Milano Drive (County Project)	Perm.	133	96-1bedroom, 24-2 bedroom
Lower Bayview Housing	1121 Back Bay Drive	Perm.	120	96-1bedroom, 24-2 bedroom
<b>TOTAL</b>			<b>584</b>	

\* Housing provided at a different site other than the development site.

## Specific Housing Objectives

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.

The City divided its efforts to foster and maintain affordable housing into three specific objectives that are described more fully below. The three objectives are:

- Develop and maintain 120 units of senior housing
- Maintain current level of Section 8 Vouchers
- Ensure universal access to fair housing

The Lower Bayview Project was completed during the PY 2005-2006. The City provided over \$1,000,000 in non-federal subsidies to this development. The project is located on nearly five acres at the corner of Jamboree Road and Back Bay Drive in the City of Newport Beach, California. Bayview Landing provides 120 affordable, rental units for tenants aged 62 and older. Twenty-four units are offered to tenants whose annual income does not exceed 50% of Area Median Income, while 95 units are available to those whose annual income does not exceed 60% of Area Median Income.

### Maintain current level of Section 8 Vouchers

The Orange County Housing Authority (OCHA) administers the Section 8 rental certificate and rental voucher program for the City. The Section 8 rental program provides rental assistance to very low-income families. In PY 2008-2009, 108 households received Section 8 rental assistance.

### Ensure universal access to fair housing

The Fair Housing Council of Orange County (FHCOC) was allocated \$14,000 to provide landlord tenant mediation, eviction prevention and fair housing counseling. Although FHCOC made 318 contacts with individuals in Newport Beach regarding fair housing issues, 233 persons received services. With staff turnover, FHCOC had limited staff to meet their outreach goals. As a result, FHCOC was not able to serve as many clients as originally anticipated during the program year.

2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.

The following illustrates the City's progress in providing affordable housing that meets the Section 215 definition:

ACTIVITY	ACTUAL EXPERIENCED OR COMPLETED	% COMPLETED IN PY 2005-2006
Production of new rental units	24	*
<b>Total</b>	<b>24</b>	<b>*</b>

\* all 120 dwelling units were constructed during the first year (PY 2005-2006) of the Five-Year Consolidated Plan period.

3. *Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.*

In addition to the activities mentioned in questions # 1 and 2 of the Specific Housing Objectives Section above, the City addressed the needs of "worst-case" households through the funding of non-profit public service agencies. "Worst-case" households are defined as households that do not receive on-going rental assistance and pay more than one-half of their income for rent or live in severely inadequate housing. These households face the greatest risk of becoming homeless.

## **Public Housing Strategy**

1. Describe actions taken during the last year to improve public housing and resident initiatives.

The City supported the Orange County Housing Authority (OCHA) to maximize the use of Section 8 funds and other resources within Newport Beach. There are currently thirty-one (31) OCHA participating jurisdictions, including Newport Beach. Representatives from the participating jurisdictions meet at a minimum quarterly, often times monthly, to form the Cities Advisory Committee to assist the Orange County Board of Supervisors and the OCHA staff in accomplishing public housing goals. Newport Beach attends the meetings regularly and provides input on the OCHA Five-Year Strategic Plan, Annual Plan and Administrative Plans. Although there are currently no public housing units in Newport Beach, the City continued to participate on the Advisory Committee and support OCHA's efforts (1) in expanding affordable housing opportunities for Section 8 Voucher recipients, and (2) ensuring OCHA goals are consistent with the City's Consolidated Plan and Housing Element.

## **Barriers to Affordable Housing**

1. *Describe actions taken during the last year to eliminate barriers to affordable housing.*

The City undertook the following actions to reduce barriers to affordable housing:

- Continued to monitor all regulations, ordinances, departmental processing procedures, and residential development fees to ensure these requirements do not excessively constrain affordable residential development.
- Continued to enforce the Inclusionary Housing Ordinance that requires market-rate developers to allocate between 10 and 20 percent of new units for low and moderate-income households. Developers can also opt for the in-lieu fee. Over \$2.5 million of in-lieu fees have been collected to date. In-lieu fees are reserved for the development or preservation of affordable housing.
- Continued to offer density bonus incentives for the development of affordable housing pursuant to state density bonus requirements and Newport Beach Housing Element.
- Offered fee waivers to developers of affordable housing.



## VIII. HOMELESS

## VIII. HOMELESS

### **Homeless Needs**

*1. Identify actions taken to address needs of homeless persons.*

The Strategic Plan addresses the needs of persons who are homeless and are at risk of homelessness.

1. Preserve the supply of emergency and transitional units available
2. Assist homeless and those at risk of homelessness
3. Assist homeless battered women and children

#### **Preserve the supply of emergency and transitional units available**

While no emergency shelter or transitional housing facilities are located in Newport Beach, the provision of shelter is a priority for the City. Three (3) of the five (5) public service agencies receiving CDBG funds from the City provided emergency or transitional housing for homeless persons. These funded programs were:

- Human Options – Emergency Shelter for Battered Women;
- Families Forward - Transitional Housing Programs; and
- Serving People in Need (SPIN) - Substance Abuse Rehabilitation Program.

#### **Assist homeless and those at risk of homelessness**

The City of Newport Beach provided financial assistance to Serving People In Need (SPIN); Families Forward; and South County Senior Services to provide access to recovery programs to homeless and low income individuals who otherwise could not afford such services. The program includes one month of room and board, counseling, and supplemental services focused on employment, medical assistance, and legal assistance. Home delivery meals twice daily to homebound persons to age, illness or disability.

Please also see the services provided by the Fair Housing Council of Orange County in the *General Narrative, Affirmatively Furthering Fair Housing*.

#### **Assist homeless battered women and children**

The City of Newport Beach provided financial assistance to Human Options under the Domestic Violence Intervention/Prevention Program to provide temporary emergency shelter to battered and abused women and their children. This program also receives referrals through the Courthouse Family violence Outreach Center, Interval House Project, and Transitional Housing Project.

*2. Identify actions to help homeless persons make the transition to permanent housing and independent living.*

In order to address homelessness in an effective, comprehensive manner, HUD asks cities to form Continuums of Care. A Continuum of care refers to an overall plan to coordinate the efforts of all involved parties to meet the needs of homeless persons and persons at risk of homelessness. The components of a continuum include homeless prevention, emergency shelter, transitional shelter, permanent supportive housing, and supportive services. The overall objective is to move homeless persons and families outside the service delivery system into emergency housing, then to transitional housing, and finally to self-sufficiency or permanent supportive housing.

The City of Newport Beach actively participates in the Orange County Continuum of Care, a collaboration of other city jurisdictions, non-profit organizations, and local groups and charities. The City is involved with the Steering Committee and has assisted in the development of strategies to meet homeless needs. The City also funded several non-profits involved at different stages of the Continuum:

Prevention:	Fair Housing Council of O.C. and Human Options
Emergency Shelter:	Human Options & Families Forward
Transitional Housing:	Serving People In Need (SPIN), Human Options; and Families Forward
Permanent Supportive Housing:	<i>none</i>
Supportive Services:	Families Forward, Human Options, and SPIN

### *3. Identify new Federal resources obtained from Homeless SuperNOFA.*

The City of Newport Beach supported the County of Orange Housing and Community Services Department and the Orange County Partnership in their efforts to secure \$13.7 million for the region through the Competitive Homeless SuperNOFA during PY 2008-2009. While none of the funded projects are located in the City of Newport Beach, the region as a whole will benefit from the following new programs that were awarded funding in the Homeless SuperNOFA:

- **Orange County Housing Authority (OCHA)** – Shelter Plus Care Tenant Based Rental Assistance Program that will provide 37 units of permanent supportive housing for disabled chronically homeless persons countywide. Award: \$2,729,880. Grant Term: 5 years.
- **Council of Orange County Society of St. Vincent DePaul** – St. Vincent Haven supportive housing program will provide 25 beds of transitional housing for chronically homeless. Funding is for site acquisition, supportive services, operations, and HMIS (Homeless Management Information System). Award: \$826,304. Grant Term: 2 years.
- **Colette’s Children’s HOME, Inc** – House #4 will provide 12 beds of transitional housing for chronically homeless women, disabled women and their children. Funding is for supportive services, operations, and HMIS. Award: \$289,332. Grant Term: 2 years.
- **Veteran’s First** – Veteran’s Village I will provide 24 beds of permanent housing for chronically homeless disabled veterans. Funding is for supportive services, operations, and HMIS. Award: \$823,330. Grant Term: 2 years.

- **WISEPlace** – Second State Housing Project will provide 5 beds of transitional housing for chronically homeless women. Funding is for supportive services, operations, and HMIS. Award: \$201,187. Grant Term: 2 years.
- **Toby’s House Maternity Home Inc.** – Safe & Healthy Housing Services is a supportive services only project that will provide services for pregnant homeless women and their children. Funding is for the supportive services and operations. Award: \$254,352. Grant Term: 2 years.

The region secured \$13.7 million from the homeless SuperNOFA for new programs during PY 2008-2009.

## Specific Homeless Prevention Elements

### 1. Identify actions taken to prevent homelessness.

#### Fair Housing Council of Orange County – Fair Housing

The City of Newport Beach provided financial assistance to continue to provide fair housing and landlord/tenant mediation to ensure universal access to fair housing to low and moderate income residents. In addition FHCO provides implements the Section 8 program to give priority to households that are at risk of becoming homeless or currently residing in inadequate housing.

#### Serving People in Need (SPIN) – Substance Abuse Rehabilitation Program

This program provided access to recovery programs to homeless and low income individuals who otherwise could not afford such services. The program includes one month of room and board, counseling, and supplemental services focused on employment, medical assistance, and legal assistance.

#### Human Options – Emergency Shelter for Battered Women

The City of Newport Beach provided financial assistance to provide for emergency shelter, food, clothing, counseling, and legal advocacy to battered women and their children to ensure availability/accessibility of suitable living environment.

#### Families Forward – Emergency Shelter and Transitional Housing

The City of Newport Beach provided financial assistance. This program transits struggling families from crisis to stability and self sufficiency.

Please also see the services provided by the Fair Housing Council of Orange County in the *General Narrative, Affirmatively Furthering Fair Housing*.



## IX. COMMUNITY DEVELOPMENT

## IX. COMMUNITY DEVELOPMENT

### 1. *Assessment of Relationship of CDBG Funds to Goals and Objectives*

- a. *Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.*
- b. *Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.*
- c. *Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.*

The primary objective of the Community Development Block Grant Program (CDBG) is the development of viable urban communities, including decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate-income.

Accordingly, the City of Newport Beach developed the Consolidated Plan – One-Year Action Plan that gave priority to meeting community housing, public service, fair housing, public facilities/improvements, ADA Accessibility programs.

Through public meetings, public hearings, the City provided residents and service providers an opportunity to help identify the City's major needs and thereby assist in the establishment of long and short term community development objectives.

During the 2008-2009 fiscal year, the City expended CDBG funds in a manner consistent with meeting the National Objectives of the program. 99.9% of the CDBG funds were expended for activities that benefit low to moderate income persons. The percentage includes Administration/Planning activities:

The following is a list of CDBG public service programs that were implemented:

- Fair Housing and Landlord/Tenant Mediation
- Community Resource Center
- Emergency/Transitional Housing Shelter
- Senior Services
- Substance Abuse Rehab

The following is a list of CDBG capital improvement projects that were implemented:

- ADA Sidewalk Improvements
- Section 108 Loan Repayment (Balboa Village Improvements)

### 2. *Changes in Program Objectives*

- a. *Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.*

The City did not make any changes to its program objectives.

3. *Assessment of Efforts in Carrying Out Planned Actions*
  - a. *Indicate how grantee pursued all resources indicated in the Consolidated Plan.*
  - b. *Indicate how grantee provided certifications of consistency in a fair and impartial manner.*
  - c. *Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.*

The City pursued all resources described in the PY 2008-2009 One-Year Action Plan. The City provided certifications of consistency to non-profits that were pursuing activities and projects that worked toward meeting the strategic objectives and national objectives found in the Consolidated Plan and the Orange County Housing Authority (OCHA) for its Annual Plan. The City did not hinder the implementation of any portion of the Consolidated Plan through any action or willful inaction.

4. *For Funds Not Used for National Objectives*
  - a. *Indicate how use of CDBG funds did not meet national objectives.*
  - b. *Indicate how did not comply with overall benefit certification.*

According to the CDBG Grantee Performance Report generated by HUD's Integrated Disbursement and Information System (IDIS), all CDBG funded activities, with the exception of Administration, fair housing, and section 108 repayments, satisfied the Low/Moderate Income National Objective.

In the PY 2008-2009 One-Year Action Plan, the City certified that at least 80 percent of all CDBG funded activities would primarily benefit low and moderate-income persons. According to the CDBG Financial Summary Report (PR26) generated by HUD's Integrated Disbursement and Information System (IDIS), 80% percent of the City's CDBG expenditures went toward satisfying the national objective of serving persons of low- and moderate-income.

5. *Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property*
  - a. *Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.*
  - b. *Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.*
  - c. *Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.*

The City did not undertake any CDBG-funded activities that involved acquisition, displacement or relocation.

6. *Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons*
  - a. *Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.*
  - b. *List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.*

- c. *If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.*

The City did not undertake any CDBG-funded activities that involved economic development or job creation.

7. *Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low- and moderate-income benefit*
  - a. *Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.*

The City funded several activities on the basis that at least 51 percent of the beneficiaries of the service would be of low- or moderate-income. All funded services that qualified as a Low/Mod Clientele activity either served homeless persons, who qualify as a presumed benefit sub-population, or verified the income of the beneficiary upon intake. At least 51 percent of beneficiaries for each CDBG-funded activity were documented or presumed to be of low- and moderate-income.

8. *Program income received*
  - a. *Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.*
  - b. *Detail the amount repaid on each float-funded activity.*
  - c. *Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.*
  - d. *Detail the amount of income received from the sale of property by parcel.*

The City did not receive any CDBG program income in PY 2008-2009.

9. *Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:*
  - a. *The activity name and number as shown in IDIS;*
  - b. *The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;*
  - c. *The amount returned to line-of-credit or program account; and*
  - d. *Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.*

There were no prior period adjustments.

10. *Loans and other receivables*
  - a. *List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.*
  - b. *List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.*

- c. *List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.*
- d. *Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.*
- e. *Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.*

The City did not use CDBG funds for any float-funded activities.

*11. Lump sum agreements*

- a. *Provide the name of the financial institution.*
- b. *Provide the date the funds were deposited.*
- c. *Provide the date the use of funds commenced.*
- d. *Provide the percentage of funds disbursed within 180 days of deposit in the institution.*

The City has no lump sum agreements.

*12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year*

- a. *Identify the type of program and number of projects/units completed for each program.*
- b. *Provide the total CDBG funds involved in the program.*
- c. *Detail other public and private funds involved in the project.*

The City does not utilize CDBG funding for rehabilitation activities.

*13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies*

- a. *Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.*

The City did not have a Neighborhood Revitalization Strategy Area in PY 2008-2009.



## X. ANTI-POVERTY STRATEGY

## X ANTI-POVERTY STRATEGY

1. *Describe actions taken during the last year to reduce the number of persons living below the poverty level.*

In Program Year 2008-2009, the City provided CDBG funding to support several programs to maintain or increase the client's level of self-sufficiency and ability to escape poverty. The following programs directly assisted low- and moderate-income persons:

1. Senior Services Home-Delivered Meal Program
2. Human Option/Emergency Shelter for Battered Women
3. Families Forward/Emergency/Transitional Shelter
4. SPIN/Substance Abuse Rehabilitation



# XI. NON-HOMELESS SPECIAL NEEDS

## XI. NON-HOMELESS SPECIAL NEEDS

1. *Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).*

The City funded a number of programs that address the special needs of persons that are not homeless but require supportive housing. These programs include:

*SPIN Substance Abuse Rehabilitation Program*

Administered a substance abuse recovery program to help persons regain their self-sufficiency.

*South County Senior Services Home-Delivered Meal Program*

Provided home delivered meals to seniors and disabled persons to reduce the possibility of institutionalization.



## XII. OTHER NARRATIVE

## XIII OTHER NARRATIVE

1. *Include any CAPER information that was not covered by narratives in any other section.*

All information was included in the CAPER. The City has no additional information.



# APPENDICES



APPENDIX "A"  
SUMMARY OF ANNUAL  
OBJECTIVES

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-1</b>	<b>Increase Availability/Accessibility of Decent Housing</b>						
<b>DH-1 (1)</b>	Increase supply of housing units affordable to low- and moderate-income households through new construction.	CDBG CNB Loan Low Income Housing Tax Credits (LIHTC)	Number of Households Assisted	2005 2006 2007 2008 2009	120 0 0 0 0	120 0 0 0 0	100% 0% 0% 0% 0%
			<b>MULTI-YEAR GOAL</b>		<b>120</b>	<b>120</b>	<b>100%</b>

Newport Senior Apartments Bayview  
120 units

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-2 Increase Availability/Accessibility of Decent Housing</b>							
DH-1 (2)	Ensure universal access to fair housing choice within the City.	CDBG	Number of Households Assisted with: landlord tenant mediation; discrimination issues.	2005	305	267	88%
				2006	305	191	63%
				2007	305	126	41%
				2008	305	233	76%
				2009	305	0	0%
<b>MULTI-YEAR GOAL</b>					<b>1525</b>	<b>817</b>	<b>54%</b>

**Five Year Strategic Plan Goal:**

- ~ 1,500 households assisted with landlord tenant mediation, and
- ~ 25 households assisted with discrimination issues.

TOTAL FIVE YEAR GOAL: 1,500+25 = 1,525

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-2</b>	<b>Maintain Affordability/Accessibility of Decent Housing</b>						
<b>DH-2 (1)</b>	Maintain existing level of Section 8 housing vouchers and rent-restricted units within the City at risk of conversion to market rate housing through refinancing.	CDBG Inclusionary Ordinance LIHTC & State Proposition 1C funds	Number of Households Assisted	2005	27	315	1167%
				2006	27	333	1233%
				2007	27	700	2593%
				2008	26	681	2619%
				2009	26	0	0%
				<b>MULTI-YEAR GOAL</b>			
					<b>133</b>	<b>2029</b>	<b>1526%</b>

**Notes:**

In 2005: 230 rent-restricted units were monitored; 85 Section 8 vouchers were utilized by low-income Newport Beach residents.

In 2006: 230 affordable rent-restricted units were monitored; 103 Section 8 vouchers were utilized by low-income Newport Beach residents.

**Five-year Strategic Plan Goal:**

~ 105 low-income households utilize Section 8 vouchers & preserve 28 units of at-risk affordable (rent restricted) units  
TOTAL FIVE YEAR GOAL: 28+105=133

In 2007: Section 8 vouchers-108 and restricted affordable units - 592 TOTAL: 700 units

In 2008: Section 8 vouchers-97 and restricted affordable units - 584 TOTAL: 681

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-1</b>	<b>Increase Availability/Accessibility of Suitable Living Environment</b>						
<b>SL-1 (1)</b>	Increase accessibility of persons with disabilities to public facilities.	CDBG	Number of Public Facilities Improved	2005	1	1	100%
				2006	1	0	0%
				2007	1	1	100%
				2008	0	2	
				2009	0		
<b>MULTI-YEAR GOAL</b>				<b>3</b>	<b>4</b>	<b>133.3%</b>	

ADA Sidewalk Improvements

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-1</b>	<b>Improve Availability/Accessibility of Suitable Living Environment</b>						
<b>SL-1 (2)</b>	Improve supportive services for elderly residents.	CDBG	Number of Persons Assisted	2005	70	128	183%
				2006	70	158	226%
				2007	70	147	210%
				2008	70	154	220%
				2009	70	0	0%
<b>MULTI-YEAR GOAL</b>					<b>350</b>	<b>587</b>	<b>168%</b>

**Notes:**

In 2005, So. County Senior Services assisted 83 seniors & FISH Harbor assisted 83 seniors for a total of 128.

In 2006, So. County Senior Services assisted 124 seniors & FISH Harbor assisted 34 seniors for a total of 158.

In 2007, So. County Senior Services assisted 147 seniors.

In 2008, So. County Senior Services assisted 154 seniors

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-1</b>	<b>Increase Availability/Accessibility of Suitable Living Environment</b>						
<b>SL-1 (3)</b>	Increase supportive services for persons suffering from substance abuse.	CDBG	Number of Persons Assisted	2005	5	12	240%
				2006	5	14	280%
				2007	5	11	220%
				2008	5	12	240%
				2009	5	0	0%
<b>MULTI-YEAR GOAL</b>				<b>25</b>	<b>49</b>	<b>196%</b>	

**Notes:**

In 2005, SPIN assisted 12 persons in the Substance Abuse Rehab Program.

In 2006, SPIN assisted 14 persons in the Substance Abuse Rehab Program.

In 2007, SPIN assisted 11 persons in the Substance Abuse Rehab Program.

In 2008, SPIN assisted 12 persons in the Substance Abuse Rehab Program.

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-1</b>	<b>Increase Availability/Accessibility of Suitable Living Environment</b>						
<b>SL-1 (4)</b>	Increase supportive services for persons living with HIV/AIDS.	CDBG	Number of Persons Assisted	2005	40	65	163%
				2006	40	1	3%
				2007	40	0	0%
				2008	40	0	0%
				2009	40	0	0%
<b>MULTI-YEAR GOAL</b>				<b>200</b>	<b>66</b>	<b>33%</b>	

**Notes:**

In 2005, Mercy House assisted 65 persons with HIV/AIDS with transitional housing and applicable supportive services.

In 2006, Mercy House had to close two of its transitional houses for major rehab. As a result, 1 person with HIV/AIDS was assisted.

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-1 Improve Availability/Accessibility of Suitable Living Environment</b>							
SL-1 (5)	Preserve the supply of emergency and transitional housing.	CDBG	Number of Persons Assisted	2005	250	147	59%
				2006	250	47	19%
				2007	250	33	13%
				2008	250	166	66%
				2009	250	0	0%
<b>MULTI-YEAR GOAL</b>					<b>1250</b>	<b>393</b>	<b>31%</b>

**Notes:**

In 2005, Human Options assisted 2 people; Mercy House assisted 65; OC Interfaith Shelter assisted 11; SPIN assisted 12; and WISEPlace assisted 57 (TOTAL = 147).

In 2006, Human Options assisted 32 people; Mercy House assisted 1; and SPIN assisted 14 (TOTAL = 47).

In 2007, Human Options assisted 14 people; OC Interfaith Shelter assisted 8 people; and SPIN assisted 11 (TOTAL = 33)

In 2008, Human Options assisted 25 people; Families Forward assisted 129 people; and SPIN assisted 12 (TOTAL = 166)

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-1</b>	<b>Improve Availability/Accessibility of Suitable Living Environment</b>						
<b>SL-1 (6)</b>	Improve services for homeless persons and prevent those at-risk of homelessness from losing their home.	CDBG	Number of Persons Assisted	2005	60	290	483%
				2006	60	191	318%
				2007	60	134	223%
				2008	60	362	603%
				2009	60	0	0%
			<b>MULTI-YEAR GOAL</b>		<b>300</b>	<b>977</b>	<b>326%</b>

**Notes:**

In 2005, Fair Housing Council assisted 267 persons and FISH Harbor Homeless & Hunger Prevention program assisted 23 (TOTAL 290).

In 2006, Fair Housing Council assisted 191 persons.

In 2007, Fair Housing Council assisted 126 persons; OC Interfaith Shelter assisted 8 persons (TOTAL = 134)

In 2008, Fair Housing Council assisted 233 persons; Families Forward assisted 129 persons (TOTAL = 362)

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-1</b>	<b>Improve Availability/Accessibility of Suitable Living Environment</b>						
<b>SL-1 (7)</b>	Improve services for women and children who are homeless because of domestic violence.	CDBG	Number of Persons Assisted	2005	50	59	118%
				2006	50	32	64%
				2007	50	14	28%
				2008	50	25	0%
				2009	50	0	0%
<b>MULTI-YEAR GOAL</b>				<b>250</b>	<b>130</b>	<b>52%</b>	

**Notes:**

In 2005, Human Options assisted 2 persons and WISEPlace assisted 32 (TOTAL 59).

In 2006, Human Options assisted 32 persons.

In 2007, Human Options assisted 14 persons.

In 2008, Human Options assisted 25 persons.

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-1</b>	<b>Improve Availability/Accessibility of Suitable Living Environment</b>						
<b>SL-1 (8)</b>	Improve health and safety through rehabilitation of community facilities.	CDBG	Number of Public Facilities	2005	1	1	100%
				2006	1	0	0%
				2007	1	1	0%
				2008	4	2	0%
				2009	0	0	0%
				<b>MULTI-YEAR GOAL</b>			

**Note:**  
ADA Sidewalk Improvements LMC

2008- CDBG-R Improvement of 4 Community Facilities - Pending Approval of Grant

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-1</b>	<b>Improve Availability/Accessibility of Suitable Living Environment</b>						
<b>SL-1 (9)</b>	Preserve community infrastructure in order to provide economic opportunity empowerment in targeted neighborhoods.	CDBG	Number of Public Facilities	2005	1	1	100%
				2006	1	1	100%
				2007	1	1	100%
				2008	0	1	0%
				2009	0	0	0%
<b>MULTI-YEAR GOAL</b>					<b>3</b>	<b>4</b>	<b>133%</b>

Note:  
 Repayment Section 108 Loan - Balboa Village Improvements.

**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-3</b>	<b>Increase Sustainability of Suitable Living Environment</b>						
SL-3 (1)	Eliminate blight, blighting influences, and prevent the deterioration of property.	CDBG	Number of Households Assisted	2005	500	1500	300%
				2006	500	0	0%
				2007	500	500	100%
				2008	500	997	199%
				2009	500		0%
				<b>MULTI-YEAR GOAL</b>			

**Notes:**

In 2005, Balboa Village Improvements (Sect. 108 loan) assisted 500 households; Code Enforcement program assisted 500 households; Balboa Village Sidewalk Improvements assisted 500 households (TOTAL 1,500).

In 2006, Balboa Village Improvements (Sect. 108 loan) assisted 500 households. Carry over to 07-08 PY.

In 2007: ADA Sidewalk Improvement LMC- 497 households. Carry over to 08-09 PY.

In 2008: ADA Sidewalk Improvement LMC- 500 households.



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>EO-1</b>	<b>Availability/Accessibility of Economic Opportunity</b>						
<b>EO-1 (1)</b>	Improve health and safety through rehabilitation of community facilities and provide economic empowerment to low/mod residents	CDBG-R	Number of community facilities	2005	0	0	0%
				2006	0	0	0%
				2007	0	0	0%
				2008	4		0%
				2009	0		0%
			<b>MULTI-YEAR GOAL</b>		<b>4</b>	<b>0</b>	<b>0%</b>

Supplemental ARRA  
 CDBG-R Playground Resurfacing and  
 Accessibility Improvements - Creates 8 full time  
 construction jobs and additional temporary jobs  
 for periodic maintenance.  
 -Pending approval of GRANT -



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>EO-1</b>	<b>Availability/Accessibility of Economic Opportunity</b>						
EO-1 (2)	Increase supply of housing units affordable to low- and moderate-income households through new construction.	CDBG	Number of Households Assisted	2005	120	120	100%
				2006	0	0	0%
				2007	0	0	0%
				2008	0	0	0%
				2009	0	0	0%
		Low Income Housing Tax Credits (LIHTC)					
			<b>MULTI-YEAR GOAL</b>		<b>120</b>	<b>120</b>	<b>100%</b>



# APPENDIX "B"

## CPMP PROJECT SUMMARIES

CFMP Version 2.0		Grantee Name: City of Newport Beach		
<b>Project Name:</b> CDBG Administration		<b>Description:</b> IDIS Project #: 2008-01 UOG Code: CA62454 NEWPORT BEACH		
This project provided for the overall administration of the CDBG Program, to include: preparation and submission of the Annual Action Plan and the CAPER, IDIS data input, provision of technical assistance, monitoring of all projects, and overall fiscal management.				
<b>Location:</b> City of Newport Beach 3300 Newport Blvd. Newport Beach, CA 92658		<b>Priority Need Category:</b> Select one: Planning/Administration		
<b>Expected Completion Date:</b> 6/30/2009		<b>Explanation:</b> The goal of the City's CDBG program is to provide decent housing, housing choice, suitable living environment and economic opportunity for all residents, businesses and visitors. Staff responsible for CDBG administration work towards these endeavors.		
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		<b>Specific Objectives:</b>		
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1. Improve the services for low/mod income persons		
		2.		
		3.		
<b>Project-level Accomplishments</b>	Accompl. Type: Proposed	N/A	Accompl. Type: Proposed	N/A
	Underway		Underway	
	Complete		Complete	
	Program Year 1		Program Year 4	
	Accompl. Type: Proposed	N/A	Accompl. Type: Proposed	N/A
Underway		Underway		
Complete		Complete		
Program Year 2		Program Year 5		
Accompl. Type: Proposed	N/A	Accompl. Type: Proposed	N/A	
Underway		Underway		
Complete		Complete		
Program Year 3		Con Plan Period		
Accompl. Type: Proposed	N/A	Underway		
Underway		Complete		
Complete				
<b>Proposed Outcome</b>		<b>Performance Measure</b>		
Access to decent housing and suitable living environment		National Objective: N/A		
		<b>Actual Outcome</b>		
		see individual CDBG Project		
21A General Program Administration 570.206		21A General Program Administration 570.206		
21A General Program Administration 570.206		Matrix Codes		
21A General Program Administration 570.206		Matrix Codes		
<b>Program Year 1</b>	CDBG	Proposed Amt. \$65,839	Fund Source:	Proposed Amt.
		Actual Amount \$65,839		Actual Amount
	Fund Source:	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
Accompl. Type:	Proposed Units N/A	Accompl. Type:	Proposed Units	
	Actual Units N/A		Actual Units	
Accompl. Type:	Proposed Units	Accompl. Type:	Proposed Units	
	Actual Units		Actual Units	
<b>Program Year 2</b>	CDBG	Proposed Amt. \$61,026	Fund Source:	Proposed Amt.
		Actual Amount \$61,026		Actual Amount
	Fund Source:	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
Accompl. Type:	Proposed Units N/A	Accompl. Type:	Proposed Units	
	Actual Units N/A		Actual Units	
Accompl. Type:	Proposed Units	Accompl. Type:	Proposed Units	
	Actual Units		Actual Units	
<b>Program Year 3</b>	CDBG	Proposed Amt. \$61,106	Fund Source:	Proposed Amt.
		Actual Amount \$51,868		Actual Amount
	Fund Source:	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
Accompl. Type:	Proposed Units N/A	Accompl. Type:	Proposed Units	
	Actual Units N/A		Actual Units	
Accompl. Type:	Proposed Units	Accompl. Type:	Proposed Units	
	Actual Units		Actual Units	
<b>Program Year 4</b>	CDBG	Proposed Amt. \$57,131	Fund Source:	Proposed Amt.
		Actual Amount \$57,131		Actual Amount
	Fund Source:	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
Accompl. Type:	Proposed Units N/A	Accompl. Type:	Proposed Units	
	Actual Units N/A		Actual Units	
Accompl. Type:	Proposed Units	Accompl. Type:	Proposed Units	
	Actual Units		Actual Units	
<b>Program Year 5</b>	Fund Source:	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
	Fund Source:	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
Accompl. Type:	Proposed Units	Accompl. Type:	Proposed Units	
	Actual Units		Actual Units	
Accompl. Type:	Proposed Units	Accompl. Type:	Proposed Units	
	Actual Units		Actual Units	

CFMP Version 2.0		Grantee Name: City of Newport Beach					
Project Name: Fair Housing		IDIS Project #: 2008-02	UOG Code: CA62454 NEWPORT BEACH				
Description: The project provided fair housing education, counseling, and enforcement services to current or potential Newport Beach residents, coupled with landlord/tenant counseling services. These services impact and benefit target CDBG areas and the extremely-low to moderate income population.							
Location: Fair Housing Council of Orange County 201 South Broadway Santa Ana, CA 92701		Priority Need Category: Select one: Planning/Administration					
Expected Completion Date: 6/30/2009		Explanation: Low-income and special needs persons often have limited resources to address any landlord/tenant concerns, or other issues that affect their housing. Providing access to fair housing services improves housing choice, ensures decent housing and a more suitable living environment.					
Objective Category: <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		Specific Objectives: 1. Improve access to affordable rental housing					
Outcome Categories: <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability							
Project-level Accomplishments	01 People	Proposed	295	01 People	Proposed	193	
	Program Year 1		Underway	Program Year 4		Underway	
			Complete	267	Complete		233
	01 People	Proposed	295	Accompl. Type:	Proposed		
	Program Year 2		Underway	Program Year 5		Underway	
			Complete	194	Complete		
	01 People	Proposed	295	Accompl. Type:	Proposed		
	Program Year 3		Underway	Con Plan Period		Underway	
			Complete	126	Complete		
	Proposed Outcome		Performance Measure		Actual Outcome		
Accessibility for the purpose of providing decent affordable housing		National Objective: N/A		DH-1 Availability/Accessibility			
21D Fair Housing Activities (subject to 20% Admin cap) 570.20		21D Fair Housing Activities (subject to 20% Admin cap) 570.20					
21D Fair Housing Activities (subject to 20% Admin cap) 570.20		Matrix Codes					
21D Fair Housing Activities (subject to 20% Admin cap) 570.20		Matrix Codes					
Program Year 1	CDBG	Proposed Amt.	\$13,068	Fund Source:	Proposed Amt.		
	Actual Amount		\$13,068	Fund Source:	Actual Amount		
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		
	Actual Amount			Fund Source:	Actual Amount		
	01 People	Proposed Units	295	Accompl. Type:	Proposed Units		
Actual Units		267	Accompl. Type:	Actual Units			
Program Year 2	Fund Source:	Proposed Amt.	\$13,632	Fund Source:	Proposed Amt.		
	Actual Amount		\$13,632	Fund Source:	Actual Amount		
	Other	Proposed Amt.	\$2,038	Fund Source:	Proposed Amt.		
	Actual Amount		\$2,038	Fund Source:	Actual Amount		
	04 Households	Proposed Units	5	Accompl. Type:	Proposed Units		
Actual Units		191	Accompl. Type:	Actual Units			
01 People	Proposed Units	290	Accompl. Type:	Proposed Units			
Actual Units		3	Accompl. Type:	Actual Units			
Program Year 3	CDBG	Proposed Amt.	\$12,960	Fund Source:	Proposed Amt.		
	Actual Amount		\$12,960	Fund Source:	Actual Amount		
	Other	Proposed Amt.	\$2,290	Fund Source:	Proposed Amt.		
	Actual Amount		\$2,290	Fund Source:	Actual Amount		
	01 People	Proposed Units	295	Accompl. Type:	Proposed Units		
Actual Units		123	Accompl. Type:	Actual Units			
04 Households	Proposed Units	2	Accompl. Type:	Proposed Units			
Actual Units		3	Accompl. Type:	Actual Units			
Program Year 4	CDBG	Proposed Amt.	\$14,000	Fund Source:	Proposed Amt.		
	Actual Amount		\$14,000	Fund Source:	Actual Amount		
	Other	Proposed Amt.	\$2,700	Fund Source:	Proposed Amt.		
	Actual Amount		\$2,700	Fund Source:	Actual Amount		
	01 People	Proposed Units	190	Accompl. Type:	Proposed Units		
Actual Units		229	Accompl. Type:	Actual Units			
04 Households	Proposed Units	3	Accompl. Type:	Proposed Units			
Actual Units		4	Accompl. Type:	Actual Units			
Program Year 5	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		
	Actual Amount			Fund Source:	Actual Amount		
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		
	Actual Amount			Fund Source:	Actual Amount		
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
Actual Units			Accompl. Type:	Actual Units			
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			
Actual Units			Accompl. Type:	Actual Units			

CPMP Version 2.0		Grantee Name: City of Newport Beach							
<b>Project Name:</b> Human Options									
<b>Description:</b>		IDIS Project #:	2008-03						
		UOG Code:	CA62454 NEWPORT BEACH						
This project provided a wide variety of counseling and educational programs to help victims and their family members deal with the effects of domestic violence. CDBG funds will be used to pay for a portion of the salaries of staff who provide counseling and case management services.									
<b>Location:</b>		<b>Priority Need Category</b>							
Community Resource Center 5540 Trabucco Road Irvine, CA 92620		Select one: Public Services							
<b>Explanation:</b>									
<b>Expected Completion Date:</b>		Victims of domestic violence who flee their abuser often need confidential support services and housing. Many victims flee an abusive situation with no place to go, limited necessities (food, clothing) and end up homeless. Providing assistance will help victims of domestic violence regain self-sufficiency.							
6/30/2009									
<b>Objective Category</b>		<b>Specific Objectives</b>							
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		1. Improve the services for low/mod income persons							
<b>Outcome Categories</b>		2.							
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		3.							
<b>Project-level Accomplishments</b>	01 People	Proposed	5	01 People	Proposed	10			
	Program Year 1	Underway			Program Year 4	Underway			
		Complete	2			Accompl. Type:	Proposed		
							Underway		
			Complete		25				
	01 People	Proposed	40		Accompl. Type:	Proposed			
	Program Year 2	Underway				Program Year 5	Underway		
		Complete	32				Complete	Complete	
	01 People	Proposed	40			Con Plan Period		Proposed	
	Program Year 3	Underway					Underway	Underway	
		Complete	14					Complete	Complete
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>					
Accessibility for the purpose of creating suitable living environment		National Objective Citation: Low Mod Clientele 570.208(a)(2)(1)(A)		SL-1 Availability/Accessibility					
05G Battered and Abused Spouses 570.201(e)		05G Battered and Abused Spouses 570.201(e)		05G Battered and Abused Spouses 570.201(e)					
05G Battered and Abused Spouses 570.201(e)		Matrix Codes		Matrix Codes					
05G Battered and Abused Spouses 570.201(e)		Matrix Codes		Matrix Codes					
Program Year 1	CDBG	Proposed Amt.	\$3,333	Fund Source:	Proposed Amt.				
	Fund Source:	Actual Amount	\$3,333		Fund Source:	Actual Amount			
		Proposed Amt.				Fund Source:	Proposed Amt.		
		Actual Amount			Fund Source:		Actual Amount		
	01 People	Proposed Units	5			Accompl. Type:	Proposed Units		
	Accompl. Type:	Actual Units	2		Accompl. Type:		Actual Units		
	Proposed Units		Accompl. Type:	Proposed Units					
	Actual Units			Accompl. Type:	Actual Units				
Program Year 2	CDBG	Proposed Amt.	\$5,000		Fund Source:	Proposed Amt.			
	Fund Source:	Actual Amount	\$5,000	Fund Source:		Actual Amount			
		Other	Proposed Amt.			\$605,286	Fund Source:	Proposed Amt.	
		Actual Amount	\$605,286	Fund Source:		Actual Amount			
	01 People	Proposed Units	40			Accompl. Type:	Proposed Units		
	Accompl. Type:	Actual Units	32	Accompl. Type:			Actual Units		
	Proposed Units		Accompl. Type:		Proposed Units				
	Actual Units	197		Accompl. Type:	Actual Units				
Program Year 3	CDBG	Proposed Amt.	\$5,000		Fund Source:	Proposed Amt.			
	Fund Source:	Actual Amount	\$5,000	Fund Source:		Actual Amount			
		Other	Proposed Amt.			\$323,709	Fund Source:	Proposed Amt.	
		Actual Amount	\$323,709	Fund Source:		Actual Amount			
	01 People	Proposed Units	40			Accompl. Type:	Proposed Units		
	Accompl. Type:	Actual Units	14	Accompl. Type:			Actual Units		
	Proposed Units		Accompl. Type:		Proposed Units				
	Actual Units	144		Accompl. Type:	Actual Units				
Program Year 4	CDBG	Proposed Amt.	\$5,000		Fund Source:	Proposed Amt.			
	Fund Source:	Actual Amount	\$5,000	Fund Source:		Actual Amount			
		Other	Proposed Amt.			\$362,514	Fund Source:	Proposed Amt.	
		Actual Amount	\$362,514	Fund Source:		Actual Amount			
	01 People	Proposed Units	10			Accompl. Type:	Proposed Units		
	Accompl. Type:	Actual Units	25	Accompl. Type:			Actual Units		
	Proposed Units		Accompl. Type:		Proposed Units				
	Actual Units			Accompl. Type:	Actual Units				
Program Year 5	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.			
	Fund Source:	Actual Amount		Fund Source:		Actual Amount			
		Proposed Amt.				Fund Source:	Proposed Amt.		
		Actual Amount		Fund Source:			Actual Amount		
	Accompl. Type:	Proposed Units				Accompl. Type:	Proposed Units		
	Accompl. Type:	Actual Units		Accompl. Type:			Actual Units		
	Proposed Units		Accompl. Type:		Proposed Units				
	Actual Units			Accompl. Type:	Actual Units				

CFMP Version 2.0		Grantee Name: City of Newport Beach			
<b>Project Name:</b> Families Forward: Transitional Housing Program					
<b>Description:</b> IDIS Project #: 2008-04 UOG Code: CA62454 NEWPORT BEACH					
Families Forward Transitional transited struggling families from crisis to stability and self sufficiency. The target population was homeless families with children. CDBG funds were used to pay for a portion of the salary of a case manager.					
<b>Location:</b> Families Forward 9221 Irvine Blvd. Irvine, CA 92618		<b>Priority Need Category:</b> <b>Select one:</b> Public Services			
<b>Expected Completion Date:</b> 6/30/2009		<b>Explanation:</b> Provide needed services for low/mod income persons by preserving the supply of emergency and transitional units and those at risk of homelessness			
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		<b>Specific Objectives:</b>			
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1. Increase the number of homeless persons moving into permanent housing			
		2. Improve the services for low/mod income persons			
		3.			
<b>Project-level Accomplishments</b>	Accompl. Type: Proposed	Program Year 1	01 People	Proposed	80
	Underway	Complete	Program Year 4	Underway	129
	Complete	Program Year 2	Accompl. Type: Proposed	Complete	
	Underway	Complete	Program Year 5	Underway	
	Complete	Program Year 3	Accompl. Type: Proposed	Complete	
Proposed Outcome		Performance Measure		Actual Outcome	
Accessibility for the purpose of creating suitable living environment		National Objective Citation: Low Mod Clientele 570.208(a)(2)(i)(A)		SL-1 Availability/Accessibility	
Matrix Codes		03T Operating Costs of Homeless/AIDS Patients Programs		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
<b>Program Year 1</b>	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
<b>Program Year 2</b>	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
<b>Program Year 3</b>	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
<b>Program Year 4</b>	CDBG Proposed Amt.	\$10,000	Actual Amount	\$10,000	
	Other Proposed Amt.	\$861,603	Actual Amount	\$861,603	
	01 People Proposed Units	80	Actual Units	129	
	Accompl. Type: Proposed Units		Actual Units		
<b>Program Year 5</b>	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	

CPMF Version 2.0 Grantee Name: <b>City of Newport Beach</b>																																																																										
<b>Project Name:</b> South County Senior Services: Home Delivered Meals																																																																										
<b>Description:</b> IDIS Project #: 2008-05 UOG Code: CA62454 NEWPORT BEACH																																																																										
South County Senior Services Inc. provided home-delivered meals to homebound senior citizens (62 year or older) who were unable to prepare meals for themselves due to age, illness, or disability. CDBG funds were used to pay for a portion of the salary of home-delivered meal staff.																																																																										
<b>Location:</b> South County Senior Services, Inc. (SCSS) 24300 El Toro Road, Suite 2000 Laguna Woods, CA 92637	<b>Priority Need Category</b> Select one: Public Services																																																																									
<b>Expected Completion Date:</b> 6/30/2009	<b>Explanation:</b> Homebound seniors often have difficulty preparing nutritiously appropriate meals for themselves. Home delivered nutritious meals enables homebound seniors to remain in their homes, avoid being institutionalized, and creates a more suitable living environment.																																																																									
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b> 1. Improve the services for low/mod income persons																																																																									
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	2. 3.																																																																									
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<b>Program Year 4</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>\$28,348</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>\$28,348</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Other</td> <td>Proposed Amt.</td> <td>\$1,532,270</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>\$1,532,270</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>01 People</td> <td>Proposed Units</td> <td>110</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td>154</td> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	CDBG	Proposed Amt.	\$28,348	Fund Source:	Proposed Amt.			Actual Amount	\$28,348		Actual Amount		Other	Proposed Amt.	\$1,532,270	Fund Source:	Proposed Amt.			Actual Amount	\$1,532,270		Actual Amount		01 People	Proposed Units	110	Accompl. Type:	Proposed Units			Actual Units	154		Actual Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units		<table border="1"> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	Fund Source:	Proposed Amt.		Accompl. Type:	Proposed Units			Actual Amount			Actual Units		Fund Source:	Proposed Amt.		Accompl. Type:	Proposed Units			Actual Amount			Actual Units	
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	Actual Amount			Actual Units																																																																						

CERP Version 2.0		Grantee Name: City of Newport Beach				
<b>Project Name:</b> Serving People In Need (SPIN): Substance Abuse Treatment Program (SARP)		<b>Description:</b> IDIS Project #: 2008-06 UOG Code: CA62454 NEWPORT BEACH				
SARP provided access to recovery programs for homeless and low-income individuals who could not otherwise afford treatment. Case management included: counseling, supplemental employment services, medical assistance, and legal assistance. CDBG funds were used to pay for operational cost.						
<b>Location:</b> Serving People In Need (SPIN) 151 Kalmus, H-2 S Costa Mesa, CA 92626		<b>Priority Need Category:</b> <b>Select one:</b> Public Services				
<b>Expected Completion Date:</b> 5/30/2009		<b>Explanation:</b> Homeless and low-income people often do not have sufficient income to participate in substance abuse treatment programs to help in their recovery. SARP increases the access to such programs for homeless and low-income persons suffering from substance abuse.				
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		<b>Specific Objectives:</b>				
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1. Improve the services for low/mod income persons 2. End chronic homelessness 3.				
<b>Project-level Accomplishments</b>	01 People	Proposed	5	01 People	Proposed	7
		Underway			Underway	
	Program Year 1	Complete	12	Program Year 4	Complete	12
	01 People	Proposed	6	Accompl. Type:	Proposed	
		Underway			Underway	
	Program Year 2	Complete	14	Program Year 5	Complete	
	01 People	Proposed	7	Accompl. Type:	Proposed	
		Underway			Underway	
	Program Year 3	Complete	11	Con Plan Period	Complete	
		Underway			Underway	
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
Accessibility for the purpose of creating suitable living environment		National Objective Citation: Low Mod Clientele 570.208(a)(2)(i)(A)&(B)		5L-1 Availability/Accessibility		
05F Substance Abuse Services 570.201(e)		05F Substance Abuse Services 570.201(e)		05F Substance Abuse Services 570.201(e)		
05F Substance Abuse Services 570.201(e)		Matrix Codes		Matrix Codes		
05F Substance Abuse Services 570.201(e)		Matrix Codes		Matrix Codes		
<b>Program Year 1</b>	CDBG	Proposed Amt.	\$8,000	Fund Source:	Proposed Amt.	
		Actual Amount	\$8,000		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	6	Accompl. Type:	Proposed Units	
		Actual Units	12		Actual Units	
<b>Program Year 2</b>	CDBG	Proposed Amt.	\$9,000	Fund Source:	Proposed Amt.	
		Actual Amount	\$9,000		Actual Amount	
	Other	Proposed Amt.	\$804,227	Fund Source:	Proposed Amt.	
		Actual Amount	\$804,227		Actual Amount	
	01 People	Proposed Units	6	Accompl. Type:	Proposed Units	
		Actual Units	14		Actual Units	
<b>Program Year 3</b>	CDBG	Proposed Amt.	\$13,000	Fund Source:	Proposed Amt.	
		Actual Amount	\$13,000		Actual Amount	
	Other	Proposed Amt.	\$707,430	Fund Source:	Proposed Amt.	
		Actual Amount	\$707,430		Actual Amount	
	01 People	Proposed Units	7	Accompl. Type:	Proposed Units	
		Actual Units	11		Actual Units	
<b>Program Year 4</b>	CDBG	Proposed Amt.	\$10,000	Fund Source:	Proposed Amt.	
		Actual Amount	\$10,000		Actual Amount	
	Other	Proposed Amt.	\$612,912	Fund Source:	Proposed Amt.	
		Actual Amount	\$612,912		Actual Amount	
	01 People	Proposed Units	7	Accompl. Type:	Proposed Units	
		Actual Units	12		Actual Units	
<b>Program Year 5</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	

CFMP Version 2.0		Grantee Name: City of Newport Beach				
<b>Project Name:</b> ADA Sidewalk Improvements						
<b>Description:</b> IDIS Project #: 2008-07 UOG Code: CA62454 NEWPORT BEACH						
Funds were used to make Improvements to public facilities to allow greater accessibility for Newport Beach residents with disabilities. Improvements included curb cuts and installation of ADA accessible handicapped ramps throughout the City.						
<b>Location:</b> Citywide - LMA		<b>Priority Need Category</b> Select one: Public Facilities				
<b>Expected Completion Date:</b> 6/30/2009		<b>Explanation:</b> Persons with disabilities have limited access to public facilities and difficulty getting around the city in general when the infrastructure (such as curbs) impose a barrier. By improving public facilities and infrastructure, persons with disabilities have greater access to public resources and a more suitable living environment.				
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		<b>Specific Objectives</b>				
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1 Improve quality / Increase quantity of public Improvements for lower income persons 2 3				
<b>Project-level Accomplishments</b>	11 Public Facilities	Proposed	1	11 Public Facilities	Proposed	1
		Underway			Underway	
		Complete	1		Complete	1
	11 Public Facilities	Proposed	1	Accompl. Type:	Proposed	
		Underway			Underway	
		Complete	1		Complete	
	11 Public Facilities	Proposed	1	Accompl. Type:	Proposed	
		Underway			Underway	
		Complete	1		Complete	
				Con Plan Period		
	<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>	
Accessibility for the purpose of creating suitable living environment		National Objective Citation: Low Mod Clientele 570.208(a)(1)(i)		5L-1 Availability/Accessibility		
03L Sidewalks 570.201(c)		03L Sidewalks 570.201(c)		03L Sidewalks 570.201(c)		
03L Sidewalks 570.201(c)		Matrix Codes		Matrix Codes		
03L Sidewalks 570.201(c)		Matrix Codes		Matrix Codes		
<b>Program Year 1</b>	CDBG	Proposed Amt.	\$50,000	Fund Source:	Proposed Amt.	
		Actual Amount	\$50,000		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	11 Public Facilities	Proposed Units	1	Accompl. Type:	Proposed Units	
		Actual Units	1		Actual Units	
04 Households	Proposed Units	497	Accompl. Type:	Proposed Units		
	Actual Units	497		Actual Units		
<b>Program Year 2</b>	CDBG	Proposed Amt.	\$54,476	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	11 Public Facilities	Proposed Units	1	Accompl. Type:	Proposed Units	
		Actual Units	1		Actual Units	
04 Households	Proposed Units	500	Accompl. Type:	Proposed Units		
	Actual Units	500		Actual Units		
<b>Program Year 3</b>	CDBG	Proposed Amt.	\$125,533	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	11 Public Facilities	Proposed Units	1	Accompl. Type:	Proposed Units	
		Actual Units	1		Actual Units	
04 Households	Proposed Units	500	Accompl. Type:	Proposed Units		
	Actual Units	500		Actual Units		
<b>Program Year 4</b>	CDBG	Proposed Amt.	\$34,926	Fund Source:	Proposed Amt.	
		Actual Amount	\$34,889		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	11 Public Facilities	Proposed Units	1	Accompl. Type:	Proposed Units	
		Actual Units	1		Actual Units	
04 Households	Proposed Units	500	Accompl. Type:	Proposed Units		
	Actual Units	500		Actual Units		
<b>Program Year 5</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		

CPMF Version 3.0		Grantee Name: City of Newport Beach				
<b>Project Name:</b> Section 108 Loan Repayment		<b>Description:</b> IDIS Project #: 2008-08 UOG Code: CA62454 NEWPORT BEACH				
Funds were used to repay the City's Section 108 Loan. The loan was used to partially fund public improvements to the Balboa Target Area totaling \$8 million. The scope of work includes the Balboa Village Pedestrian and Streetscape Plan, Street Improvements to Balboa Blvd., Pier Parking Lot, Pier Plaza, and Lot A connecting access to Main Street.						
<b>Location:</b> LMA - Census Tract 62800.1		<b>Priority Need Category:</b> Public Facilities				
<b>Expected Completion Date:</b> 6/30/2009		<b>Explanation:</b> Targeted areas within Balboa Village were deteriorating. To eliminate the blight, blighting influences and prevent further deterioration, the City used CDBG funds to make necessary improvements to the target areas. The improvements will stimulate future economic investment and provide a more suitable living environment.				
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		<b>Specific Objectives:</b>				
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1 Improve quality / increase quantity of public improvements for lower income persons				
		2 Improve quality / increase quantity of neighborhood facilities for low-income persons				
		3				
<b>Project-level Accomplishments</b>	11 Public Facilities	Proposed	1	11 Public Facilities	Proposed	1
		Underway			Underway	
		Complete	1		Complete	1
	Program Year 1		Program Year 4		Program Year 5	
	11 Public Facilities	Proposed	1	Accompl. Type:	Proposed	
		Underway			Underway	
		Complete	1		Complete	
	Program Year 2		Program Year 3		Con Plan Period	
	11 Public Facilities	Proposed	1	Accompl. Type:	Proposed	
		Underway			Underway	
	Complete	1		Complete		
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
Accessibility for the purpose of creating suitable living environment		National Objective Citation: Low Mod Clientele 570.208(a)(1)		SL-1 Availability/Accessibility		
19F Planned Repayment of Section 108 Loan Principal		19F Planned Repayment of Section 108 Loan Principal		19F Planned Repayment of Section 108 Loan Principal		
19F Planned Repayment of Section 108 Loan Principal		Matrix Codes		Matrix Codes		
19F Planned Repayment of Section 108 Loan Principal		Matrix Codes		Matrix Codes		
<b>Program Year 1</b>	CDBG	Proposed Amt.	\$189,514	Fund Source:	Proposed Amt.	
		Actual Amount	\$189,514		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units	500	Accompl. Type:	Proposed Units	
	Actual Units	500		Actual Units		
11 Public Facilities	Proposed Units	1	Accompl. Type:	Proposed Units		
	Actual Units	1		Actual Units		
<b>Program Year 2</b>	CDBG	Proposed Amt.	\$191,224	Fund Source:	Proposed Amt.	
		Actual Amount	\$191,224		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units	500	Accompl. Type:	Proposed Units	
	Actual Units	500		Actual Units		
11 Public Facilities	Proposed Units	1	Accompl. Type:	Proposed Units		
	Actual Units	1		Actual Units		
<b>Program Year 3</b>	CDBG	Proposed Amt.	\$193,483	Fund Source:	Proposed Amt.	
		Actual Amount	\$193,482		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units	500	Accompl. Type:	Proposed Units	
	Actual Units	500		Actual Units		
11 Public Facilities	Proposed Units	1	Accompl. Type:	Proposed Units		
	Actual Units	1		Actual Units		
<b>Program Year 4</b>	CDBG	Proposed Amt.	\$196,254	Fund Source:	Proposed Amt.	
		Actual Amount	\$196,253		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units	500	Accompl. Type:	Proposed Units	
	Actual Units	500		Actual Units		
11 Public Facilities	Proposed Units	1	Accompl. Type:	Proposed Units		
	Actual Units	1		Actual Units		
<b>Program Year 5</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units		
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		

CPMP Version 2.0		Grantee Name: City of Newport Beach			
Project Name:		CDBG-R: Administration			
Description:		IDIS Project #:	2008-09	UOG Code:	CA62454 NEWPORT BEACH
This project provides for the administration, oversight, tracking and reporting all CDBG-R activities.					
Location:		Priority Need Category			
Enter location, address, zip codes, census tracts, or other elements that will help to identify the location of the project.		Select one:	Planning/Administration		
Expected Completion Date:		Explanation:			
9/30/2009		The City's CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address some or all of the Recovery Act objectives.			
Objective Category		Specific Objectives			
<input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input checked="" type="radio"/> Economic Opportunity		1. _____			
Outcome Categories		2. _____			
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		3. _____			
Project-level Accomplishments	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
	Program Year 1	Complete		Program Year 4	Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
Program Year 2	Complete		Program Year 5	Complete	
Accompl. Type:	Proposed		Accompl. Type:	Proposed	
	Underway			Underway	
Program Year 3	Complete		Con Plan Period	Complete	
Proposed Outcome		Performance Measure		Actual Outcome	
N/A		N/A			
Matrix Codes		Matrix Codes			
Matrix Codes		21B Indirect Costs 570.206			
Matrix Codes		Matrix Codes			
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Program Year 2	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Program Year 3	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Program Year 4	CDBG	Proposed Amt.	\$9,660	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Accompl. Type:	Proposed Units	N/A	Accompl. Type:	Proposed Units	
	Actual Units	N/A		Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Program Year 5	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	

CPMP Version 2.0		Grantee Name: City of Newport Beach	
<b>Project Name:</b> CDBG-R: ADA Playground Resurfacing and Accessibility Improvements		<b>Description:</b> IDIS Project #: 2008-10 UOG Code: CA62454 NEWPORT BEACH	
This project includes the removal of architectural barriers and the replacement of playground safety surfacing in four (4) City Park Facilities to meet the ADA safety and accessibility requirements. The project will create 6 full time construction jobs and additional temporary jobs for periodic maintenance for the life of the proposed play surface (estimated 2 jobs over a period of 2 days, every 2 years).			
<b>Location:</b> Enter location, address, zip codes, census tracts, or other elements that will help to identify the location of the project.		<b>Priority Need Category</b> Select one: Economic Development	
<b>Expected Completion Date:</b> 9/30/2009		Explanation: Preserve and increase the improvements to public facilities and provide economic empowerment to low/mod residents.	
Objective Category <input type="checkbox"/> Decent Housing <input type="checkbox"/> Suitable Living Environment <input checked="" type="checkbox"/> Economic Opportunity		<b>Specific Objectives</b> 1. Improve quality / increase quantity of public improvements for lower income persons 2. Improve economic opportunities for low-income persons 3.	
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability			
<b>Project-level Accomplishments</b>	Accompl. Type: Proposed	11 Public Facilities	Proposed 4
	Underway		Underway 4
	Complete		Complete
	Program Year 1	Program Year 4	
	Program Year 2	Program Year 5	
Accompl. Type: Proposed	5 Yr Con Plan Period	Complete	
Underway			
Complete			
Program Year 3			
Program Year 4			
Program Year 5			
<b>Proposed Outcome</b> Accessibility for the purpose of creating economic opportunities		<b>Performance Measure</b> National Objective Citation 570.208(a)(2)(II)(A)	
		<b>Actual Outcome</b> EO-1 Availability/Accessibility	
Matrix Codes		03F Parks, Recreational Facilities 570.201(c)	
Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes	
<b>Program Year 1</b>	Fund Source: Proposed Amt.		
	Actual Amount		
	Fund Source: Proposed Amt.		
	Actual Amount		
Accompl. Type: Proposed Units			
Actual Units			
Accompl. Type: Proposed Units			
Actual Units			
<b>Program Year 2</b>	Fund Source: Proposed Amt.		
	Actual Amount		
	Fund Source: Proposed Amt.		
	Actual Amount		
Accompl. Type: Proposed Units			
Actual Units			
Accompl. Type: Proposed Units			
Actual Units			
<b>Program Year 3</b>	Fund Source: Proposed Amt.		
	Actual Amount		
	Fund Source: Proposed Amt.		
	Actual Amount		
Accompl. Type: Proposed Units			
Actual Units			
Accompl. Type: Proposed Units			
Actual Units			
<b>Program Year 4</b>	CDBG Proposed Amt.	\$ 65,943	
	Actual Amount		
	Fund Source: Proposed Amt.		
	Actual Amount		
11 Public Facilities Proposed Units		4	
Actual Units			
Accompl. Type: Proposed Units			
Actual Units			
<b>Program Year 5</b>	Fund Source: Proposed Amt.		
	Actual Amount		
	Fund Source: Proposed Amt.		
	Actual Amount		
Accompl. Type: Proposed Units			
Actual Units			
Accompl. Type: Proposed Units			
Actual Units			



APPENDIX "C"  
PROOF OF PUBLIC NOTICE

**PUBLIC NOTICE**  
**NOTICE OF PUBLIC HEARING AND PUBLIC REVIEW PERIOD**  
**CITY OF NEWPORT BEACH**  
**DRAFT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT**  
**FISCAL YEAR 2008-2009**

Notice is hereby given that the City of Newport Beach, California has prepared the draft Consolidated Annual Performance and Evaluation Report (CAPER) for the Fiscal Year, beginning July 1, 2008 and ending June 30, 2009, as required by the U.S. Department of Housing and Urban Development. A copy of the CAPER is available for public review from September 5, 2009 to September 22, 2009.

**PUBLIC HEARING:** In addition, the Newport Beach City Council will hold a public hearing to review comments received on the draft CAPER at the following date, time, and location:

Date: **September 22, 2009**

Time: **7:00 PM**

Location: City of Newport Beach, City Council Chambers, 3300 Newport Boulevard, Newport Beach, California.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office, at ( ) at least 72 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

**DESCRIPTION:** The draft CAPER provides a detailed account of how the City of Newport Beach utilized its Community Development Block Grant (CDBG) and other funds in Fiscal Year 2008-2009 to pursue the strategies, goals, and objectives proposed in the City's 2008-2009 One Year Action Plan and how well the City is addressing the housing and community development needs identified in the City's 2005-2009 Consolidated Plan.

**PURPOSE:** The purpose of the Public Hearing for the CAPER is to allow the public the opportunity to comment on the manner in which the City utilized federal and non-federal funds for the one-year period that ended on June 30, 2009.

**REVIEW OF THE CAPER DOCUMENT:** Copies of the draft CAPER will be available for public review and comment from September 5, 2009 to September 22, 2009 at the following locations:

City Clerk's Office, City of Newport Beach, 3300 Newport Blvd, Newport Beach, California  
Planning Department, City of Newport Beach, 3300 Newport Blvd, Newport Beach, California

**COMMENTS:** The public is invited to comment at the September 22, 2009 hearing or by submitting written comments on the draft CAPER no later than 4:00 PM on September 22, 2009 to:

**City of Newport Beach,  
ATTN: Kathlyn Bowden, AICP  
Economic Development Coordinator  
3300 Newport Blvd,  
Newport Beach, CA 92663**

Leilani I. Brown  
City Clerk



APPENDIX "D"  
MAP



# APPENDIX "E"

## IDIS REPORTS

1. HUD GRANTS AND PROGRAM INCOME REPORT
2. SUMMARY OF CONSOLIDATED PLAN PROJECTS PY 2007-2008
3. SUMMARY OF ACCOMPLISHMENTS FOR PY 2007-2008
4. GRANTEE PERFORMANCE REPORT FOR PY 2007-2008
5. CDBG FINANCIAL SUMMARY FOR PY 2007-2008-026



# APPENDICES "F" CHECKLIST

## APPENDIX "F": COMPLIANCE CHECKLIST

The City's Consolidated Annual Performance Evaluation Report (CAPER) must comply with several federal regulations. This appendix is designed to aid the City's representative document that the report is in full compliance with the regulations.

### THE SUBMISSION

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Was the statutory submission deadline met?

Yes  \*No

Was the Financial Summary (IDIS Report number C04PR26) provided?

Yes  No  - grantee notified, summary received \_\_\_\_\_

Did the report cover the appropriate program year?

Yes  No  - grantee notified, correct report received \_\_\_\_\_

Does the report identify CPD entitlement funds?

Yes  \*No  See Executive Summary Table page ii.

Does the report identify all known Federal/HUD resources available to the grantee (including SNAPs)?

Yes  \*No  See Executive Summary Table page ii.

\* Correct information noted and/or requested in PYR letter.

### NARRATIVES - GENERAL

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Does the Three/Five Year Goals and Objectives assessment relate back to Strategic Consolidated Plan objectives?

Yes  \*No  See Executive Summary Table pg. i & General Narrative, (pg. 1)

Does the report address High Priority Needs?

Yes  \*No  See Executive Summary Table pg. i & General Narrative, (pg. i)

Does the Affordable Housing Evaluation include the number of extremely low, low, and moderate-income renter and owner households assisted during the reporting period?

Yes  \*No  See Specific Housing Objectives, pg. 20, response to question #1

Does the Affordable Housing Evaluation include the number of households assisted with housing that meets the Section 215 definition of affordable housing for rental and home ownership?

Yes  \*No  See Specific Housing Objectives, pg. 20, response to question #2

*Section 215 Affordable Housing. 1. Rental Housing: A rental housing unit is considered to be an affordable housing unit if it is occupied by a low-income household or individual and bears a rent that is the lesser of a) the existing section 8 fair market rent for comparable units in the area or b) 30 percent of the adjusted income of a household whose income equals 65 percent of the median income for the area, except that HUD may establish*

income ceilings higher or lower than 65 percent of the median because of prevailing level of construction costs or fair market rents, or unusually high or low family incomes. 2. Homeownership: a) housing that is for purchase, with or without rehab., qualifies as affordable housing if it 1) is purchased by a low income first time homebuyer who will make the housing his or her principal residence and 2) has a sale price which does not exceed the mortgage limit for the type of single family housing for the area under HUD's single family insuring authority under the National Housing Act. b) housing that is to be rehabilitated, but is already owned by a household when assistance is provided, qualifies as affordable if the housing 1) is occupied by a low - income household which uses the housing as its principal residence, and 2) has a value, after rehabilitation, that does not exceed the mortgage limit for the type of single family housing for the area as described in 2a) above.

Note: these definitions apply for the purposes of enumerating the number of households assisted with housing meeting the 215 affordable housing definition regardless of the Federal funding source used in support of that housing.

Was there a comparison of actual accomplishments with proposed goals for the reporting period?

Yes  \*No  See General Narrative, response to question #1 on pg. 1.

Were there efforts to address worse case needs?

Yes  \*No  See Specific Housing Objectives, response to question #3, pg. 21

Were there efforts to address the needs of persons with disabilities?

Yes  \*No  See Monitoring, response to question #3, pg. 30

### CONTINUUM OF CARE STRATEGY

Does the CAPER identify actions taken at all points along the continuum from prevention and outreach through emergency, transitional, and permanent housing?

Yes  \*No  See Homeless Needs, response to questions #1 & 2, pgs. 22-24

Other Actions addressed, include:

Actions taken to address obstacles to meeting underserved needs;

Yes  \*No  See General Narrative, response to question #4, pg. 7.

Fostering and maintaining affordable housing;

Yes  \*No  See Housing Needs, response to question #1, pg. 19

Eliminating barriers to affordable housing;

Yes  \*No  See Barriers to Affordable Housing, pg. 21

Overcoming gaps in institutional structures and enhancing coordination;

Yes  \*No  See Institutional Structure, pg. 12

Improving public housing and resident initiatives;

Yes  \*No  N/A  See Public Housing Strategy, pg. 21

Evaluating and reducing lead based paint hazards;

Yes  \*No  See Lead-Based Paint, pg. 18

Ensuring compliance with program and comprehensive planning requirements; and

Yes  \*No  See Managing the Process, pg. 9

*Reducing the number of persons living below the poverty level.*

Yes  \*No  See Anti Poverty Strategy, pg. 29

*Did the submission include a description of the Leveraging of other public and private resources as indicated in the Plan, including how any matching requirements were satisfied?*

Yes  \*No  See Leveraging Resources, pg. 8

*Was a Summary of Citizen Comments included in the submission?*

Yes  \*No  See Citizen Participation, pg. 10

*Did the report include a Self-evaluation?*

Yes  \*No  See Self Evaluation, response to question #3, pgs. 15-17

*Affirmatively Furthering Fair Housing evaluated by FHEO Division, all grantees. No review undertaken.*

*\*Correct information noted and/or requested in PYR letter.*

#### **CDBG ENTITLEMENT NARRATIVES**

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*Did the submission include an Assessment of the Relationship of CDBG Funds to the high priority needs/objectives in the plan, including an evaluation of the extent to which CDBG funds were used to benefit LMI persons?*

Yes  \*No  See Community Development, response to question #1, pg. 25

*Did Narratives also include:*

*An explanation of the nature of and reasons for any changes in program objectives, and an indication of how the jurisdiction would change its program as a result of its experience?*

Yes  \*No  See Changes in Program Objectives, response to question #2, pg. 25

*An evaluation of the extent to which CDBG funds were used to benefit LMI persons?*

Yes  \*No  See Community Development Objectives, response to #1, pg. 25

*Assessment of Efforts Made in Carrying Out Planned Actions described in the Consolidated Plan includes a narrative or other information which indicates that:*

*The grantee pursued all resources indicated in the Consolidated Plan.*

Yes  \*No  See response to question #3, pg. 26

*Certifications for consistency were provided for other HUD programs.*

Yes  \*No  N/A  See response to question #3, pg. 26

*The grantee did not hinder plan implementation by action or willful inaction.*

Yes  \*No  See response to question #3, pages 26

Did the grantee indicate that it has carried out activities that involved acquisition, rehabilitation or demolition of occupied property triggering the Uniform Relocation Act?

\*Yes  \*\*No  N/A (no activities)

\*Yes: The grantee submitted narratives which identify:

The steps taken to minimize the amount of displacement resulting from the CDBG-assisted activities.

Yes  \*\*No  N/A (no activities)

Steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the relocation Act; whether or not they were displaced, and; the nature of their needs and preferences.

Yes  \*\*No  N/A (no activities)

Steps taken to endure the timely issuance of information notices.

Yes  \*\*No  N/A (no activities)

Did the grantee carry out Economic Development Activities during the reporting period?

\*Yes  No

\*Yes: Job Creation/Retention

Economic development jobs as applicable were made available to low- or moderate-income persons.

Yes  \*No  N/A (job creation/retention objective not employed)

A narrative of actions taken by the grantees and the businesses to ensure first consideration was or will be given to low/mod persons has been provided.

Yes  \*\*No  N/A (job creation/retention objective not employed)

A listing by job title of all permanent jobs created/retained and those that were made available to low/mod persons has been provided.

Yes  \*\*No  N/A (job creation/retention objective not employed)

Were jobs claimed as being available to low/mod persons that require special skills, work experience, or education?

\*Yes  No  N/A

Did the grantee include a description of the steps being taken or that will be taken to meet this requirement?

Yes  \*\*No  N/A

Did the grantee undertake activities that serve Limited Clientele not falling within one of the categories of presumed limited clientele low/mod benefit?

\*Yes  \*\*No  \*\*\*Can't Tell

*\*Yes: the grantee provided a narrative description explaining how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of who are low- and moderate-income.*

Yes  \*\*No  See response to question #7, pg. 27

*Did the grantee undertake activities during the program year which generated Program Income to revolving funds; from float funded activities; from the sale of real property; other loan repayments; prior period adjustments; loans outstanding or written off; parcels of CDBG-acquired property available for sale; or lump sum drawdown payments?*

\*Yes  No  \*\*Can't Tell  See response to question #8, pg. 27

*\*Yes: narrative information provided:*

*a) the amount of program income which was returned to each revolving fund; b) the amount repaid on each float funded activity; c) all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other; and d) the amount of income received from the sale of property by parcel.*

Yes (A  B  C  D ) \*\*No (A  B  C  D )

*Prior Period Adjustments: were reimbursements made this reporting period for expenditures that have been disallowed?*

\*Yes  No  N/A

*\*Yes: the grantee included narrative information that includes: a) the activity name and number as shown in IDIS; b) the amount returned to the line of credit or program account; and c) if the reimbursement is to be made over multi-year payments, the total amount to be reimbursed and the time period over which the reimbursement is to be made.*

Yes (A  B  C ) \*\*No (A  B  C )

#### Loans and Other Receivables

\*Yes  No  N/A

*Yes: The narrative for Loans and Other Receivables identified: a) Float Funded activities outstanding as of the end of the reporting period; b) the total amount of loans outstanding and the principal balance owed as of the end of the reporting period; c) parcels acquired or improved with CDBG funds that are available for sale as of the end of the reporting period; and d) the number and amount of loans in default for which the balance was forgiven or written off during the reporting period.*

Yes (A  B  C  D ) \*\*No (A  B  C  D )

#### Lump Sum Agreements

\*Yes  No  N/A

*\*Yes: Information regarding a) the name of the financial institution; b) date the funds were deposited; c) date the use of funds commenced; and d) the percentage of funds disbursed within 180 days of deposit in the institution was provided.*

Yes (A  B  C  D  ) \*\*No (A  B  C  D  ) Does the grantee have CDBG funded Rehabilitation Programs with completed projects or units?

\*Yes  No (no CDBG funded Rehab. Program  N/A (no completed projects or units

\*Yes: the submission includes: a) a narrative description that identifies the type of program and the number of properties/units completed for each; and b) the total CDBG and other public and private funds involved in the project.

Yes (A  B  ) \*\*No (A  B  )

NRSA Does the grantee have an approved neighborhood revitalization strategy?

\*Yes  No

\*Yes: A report of progress against benchmarks was included in the CAPER.

Yes  \*\*No

\*\* Correct information noted and/or requested in PYR letter.

### WORKSHEETS

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Eligibility/national objective, primary objective, planning and administration, and public service worksheets are completed and attached.

HOME PJ Worksheet Attached: Yes  No - not a HOME PJ

ESG Worksheet Attached: Yes  No - not a recipient of ESG funds

HOPWA Worksheet: Yes  No - not a HOPWA grantee

---

CPD Representative / date

ELIGIBILITY / NATIONAL OBJECTIVE WORKSHEET

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*Review each activity listed on the Activity Summary and CAPER Report to determine if the activities are eligible and meet the national objective. Determine if appropriate matrix codes have been utilized and if all criteria for funding have been met.*

*Use this review sheet to list questionable activities for follow-up. After consulting with the grantee, enter the result here. Reclassify any misclassified activities, identify any ineligible activities, and take appropriate corrective or remedial action.*

**PRIMARY OBJECTIVE - OVERALL BENEFIT CALCULATION**

*If national objective codes are incorrect on IDIS reports, please utilize this form to confirm overall benefit. Do the calculation shown below to determine whether the grantee met its certification that at least 70 percent of all CDBG funds expended during one, two, or three consecutive program years, as specified, were for activities benefiting L/M persons. Where the certification is not met, ask for further information and, when necessary, take corrective or remedial action.*

To calculate the level of overall benefit this year:

1. Figure the amount subject to program benefit:

a. Enter the activity expenditures (on line 15 of IDIS Report number C04PR26)

\$ \_\_\_\_\_

b. Subtract P&A expenditures (line 12 of IDIS Report number C04PR26)

\$ \_\_\_\_\_

c. Equals expenditures subject to overall benefit calculation \$ \_\_\_\_\_

2. Figure the percentage of expenditures benefiting L/M Persons:

a. Enter amount of expenditures benefiting L/M Persons (line 19 IDIS Report number C04PR26)

\$ \_\_\_\_\_

b. Divide by amount subject to program benefit (enter line 1.c). \$ \_\_\_\_\_

c. Equal the percentage of expenditures benefiting L/M Persons. \$ \_\_\_\_\_

3. Compare the percentage with the overall benefit standard:

The percentage should be greater than or equal to 79%, if the grantee chose a one year certification period. Yes  No

For two or three year certification periods

*Total the cumulative expenditures subject to program benefit and divide by the cumulative expenditures directly benefiting L/M persons (low mod area, limited clientele, housing, and jobs). Ensure that progress is being made towards meeting the requirement within the certification period.*

Certification period 1 2 3 years; and program years as identified in the \_\_\_\_\_

Certifications: , ,

CAPER Certification period 1 years;

Program Year	Cumulative Program Expenditures	Direct Benefit Expenditures
--------------	---------------------------------	-----------------------------

_____	_____	_____
_____	_____	_____
_____	_____	_____

Cumulative totals: /

Percentage:



**PUBLIC SERVICE COST CAP WORKSHEET**

If matrix codes for public service activities are incorrect on IDIS activity reports, please utilize this form to verify the public service cap calculation. Calculate the level of public service obligations according to the steps below. The grantee is required to be within the 15 percent cap. If the grantee has exceeded the cap, ask for further information and, when necessary, take corrective or remedial action.

1. Figure the obligations cap:

- a. Enter the grant amount (line 2 of IDIS Report number C04PR26) \$ \_\_\_\_\_
- b. Multiply by 15 percent (or by the alternative percentages, if applicable, as described in the note below)  $\underline{\hspace{1cm}} \times \underline{\hspace{1cm}} .15$
- c. Amount \$ \_\_\_\_\_
- d. Enter the amount of program income received in the preceding program year (line 33 of IDIS Report number C02PR26) \$0 \_\_\_\_\_
- e. Multiply by 15 percent  $\underline{\hspace{1cm}} \times \underline{\hspace{1cm}} .15$
- f. Amount \$0 \_\_\_\_\_
- g. Total of lines 1.c. and 1.f. equals the cap \$ \_\_\_\_\_

2. Figure this year's public service obligations:

- a. Enter total of public service expenditures (Part IV, line 27 of IDIS Report number C04PR26) \$ \_\_\_\_\_
- b. Enter total of public service unliquidated obligations (Part IV, line 28 of IDIS Report number C04PR26) \$0 \_\_\_\_\_
- c. Add lines 2.a. and 2.b. \$ \_\_\_\_\_
- d. Enter last year's public service unliquidated obligations (Part IV, line 29 of IDIS Report number C04PR26) \$0 \_\_\_\_\_
- e. Subtract line 2.d. from line 2.c. \$ \_\_\_\_\_

3. Compare cap (on line 1.g.) with obligations (on line 2.e.):

- a. Cap exceeded? Yes  No  If Yes, amount (2.e. minus 1.g.): \$ \_\_\_\_\_
- b. Add lines 1.a. and 1.d. Divide line 2.e. by sum of line 1.a. and 1.d.  
Obligations are less than the cap or equal to it \_\_\_\_\_ 15 \_\_\_\_\_ %  
Obligations exceed the cap \_\_\_\_\_ %