



CITY OF NEWPORT BEACH

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newportbeachca.gov/cityclerk

TO: Council Candidates for Districts 2, 5 and 7
General Municipal Election - November 5, 2024

FROM: Leilani I. Brown, MMC
City Clerk

DATE: July 15, 2024

SUBJECT: 2024 Candidate's Handbook

Thank you for your interest in becoming a Newport Beach City Council Member. The official nomination period begins Monday, July 15, 2024, and ends at 4:30 p.m. on Friday, August 9, 2024. In an attempt to conserve resources, I have placed the 2024 Candidate's Handbook on the City's website at newportbeachca.gov/candidate. Note that some of the document titles include an asterisk (*) which denotes that these documents are **required** to be returned to the City Clerk's Office at the same time that the Nomination Paper is submitted. If you are unable to print out any document or would like the City Clerk's Office to provide you with any of the documents, please let me know and I will contact you when the document is available for pick-up.

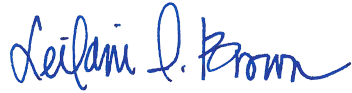
The folder includes the following information (the Tab numbers correlate to the online handbook):

- Candidate Handbook Disclaimer
- Candidate Handbook Table of Contents
- Election Information (Tab 3)
- Candidate's Calendar (Tab 4)
- *Official Nomination Paper
- Form 700 Information (Tab 6) (*Form 700 must be submitted electronically before submitting nomination paperwork)
- Candidate's Statement and Corresponding Information/Forms (Tab 7)
 - Email me the Word version of the Candidate's Statement prior to submitting the hard copy
 - *Candidate's Statement Waiver (if *not* submitting one)
 - *Candidate's Statement Payment Agreement (if submitting one)
 - *Candidate's Statement (if submitting one)
 - Candidate Statement Word Count Standard
- Code of Fair Campaign Ethics (Tab 8)
- Biographical Information Form (Tab 9)
- *Ballot Designation Worksheet (Tab 10)
- *Form 501 – Candidate Intention Statement (if not already submitted) (Tab 14)
- *Form 410 – Statement of Organization (if not already submitted) (Tab 15)
- NBMC Chapter 1.25: Municipal Election Campaign Contribution and Expenditure Control (Tab 17)
- City and County Sign Guidelines, and *Acknowledgement of Receipt of Sign Guidelines (Tab 21)
- City Seal Regulation (Tab 22)
- Receipt for Nomination Material (Tab 27)
- Candidate Checklist (Tab 28)

When submitting your documentation, I will also be taking your photo in order to place it on the Council Candidate webpage.

If you have any questions, please feel free to contact me.

Sincerely,



Leilani I. Brown, MMC
City Clerk