



CITY OF NEWPORT BEACH

City Hall Design Committee

Minutes of the City Hall Design Committee meeting held in the Friends Room, Newport Beach Central Library, City of Newport Beach, on May 5, 2008.

1. Welcome and Introductions – Chairman Larry Tucker

Members present:

Larry Tucker, Chairman
Andy Bowden, Landscape Architect
Walt Richardson, Architect
Stephen Sandland, Architect
Linda Taylor, Architect

Staff present:

Dave Kiff, Assistant City Manager
Steve Badum, Public Works Director
Shirley Oborny, Administrative Assistant

Members of the Public:

Anne Balderston
Katie Chiki/Bauer and Wiley
Laura Dietz
William Ficker
Ron and Novell Hendrickson
Richard Tait
Karen Tringali
Jan Vandersloot

2. Approval of Past Meetings' Minutes

The minutes from the April 7th meeting were approved.

3. Public Comments on Non Agenda Items

No comments were offered.

4. City Hall & Park Master Plan Project

- *Comments on the proposed Judging Criteria for Parts 1 and 2*

Regarding the 20% ranking allotted for design capability, Mr. Richardson felt it should be increased to 25%. The committee agreed and reduced the experience portion to 10% and kept the track record portion weighted at 15%.

Chairman Tucker requested staff refer the document as modified above to the Building Committee for input and post it to the web now in this preliminary form.

- ***Civil engineers – ideas to help facilitate small number of local Civil Engineers with expertise into the larger group of architects presenting qualifications;***

Mr. Sandland expressed his concern that the architectural firm selected should have a local civil engineer on their team. The civil engineer must be familiar with water quality management plans and other restrictions unique to Southern California. He suggested allowing teams to be readjusted between Parts 1 and 2 to allow a local civil engineer to join the team if one was not already in place. After discussion, the committee decided to address this issue by having the committee pose the question and include the answer on the RFQ's Q&A document. The question would be, for example, if the local engineer we want has been signed on exclusively with another team and that other team is not selected, may we change out the civil engineer we put on our team. The answer is yes.

- ***Possible answers to the RFQ Questions submitted by the May 2, 2008, deadline;***

Mr. Kiff explained that Mr. Hill, although not in attendance today, reviewed part of the document, grouped similar questions together and proposed some possible answers. The committee went through all the questions and discussed possible answers. The public also provided input.

Regarding architectural firms or sub-consultants interested in teaming up with other firms, the committee decided to designate a section on the web page where they could post their contact information and the fact that they were interested in teaming up.

Questions the committee referred to the Building Committee for answers:

Related to where the parking structure should be situated in relation to the city hall building, the committee decided to defer this section to the Building Committee specifically mentioning there was no consensus on the third paragraph.

Chairman Tucker suggested the Building Committee clarify the issue as to whether it has an opinion about how many parking spaces should be allotted for the park and if so, whether those spaces should be included in the parking structure or not. Mr. Vandersloot's preference would be to not use any park space for parking if it could be integrated into the parking for city hall but at the same time easily accessible to the park. Another attendee had the same concern. Chairman Tucker responded that it's up to the City Council to interpret the voter's wishes because this committee is a technical committee, not a political committee.

Also referred to the Building Committee is whether the "natural" park is a requirement or whether alternate designs would be encouraged or discouraged.

- ***Comments on any other aspect of the Design Competition (including the RFQ) and any aspect of the design and master planning of the City Hall Site and structures.***

The committee discussed the particulars of how to sort through the RFQs once they're submitted, whether to interview any firms and whether or not the City Council would like the number of finalists absolutely limited to five. Regarding interviewing firms, Mr. Sandland suggested that a Q&A be posted stating that *some* firms may be interviewed

by either the Design Committee and/or the City Council. In order to adhere to the timeframe Chairman Tucker said the committee should tentatively reserve June 9th in the event an extra meeting is needed. The committee also agreed that each committee member would complete a rating worksheet for each RFQ submitted.

5. Adjourn to Next Meeting

The meeting was adjourned at 8:12 p.m. The next meeting is scheduled for May 19th. Chairman Tucker asked for an agenda item to discuss the status of the title report, the ALTA and boundary and topography.