



CITY OF NEWPORT BEACH PARKS, BEACHES AND RECREATION COMMISSION AGENDA

Council Chambers - 100 Civic Center Drive

Tuesday, May 7, 2019 - 6:00 PM

Parks, Beaches and Recreation Commission Members:

Walt Howald, Chair
David Granoff, Vice Chair
Hassan Archer, Commissioner
Diane Daruty, Commissioner
Roy Englebrecht, Commissioner
Laird Hayes, Commissioner
Heather Ignatin, Commissioner

Staff Members:

Laura Detweiler, Recreation & Senior Services Director
Dave Webb, Public Works Director
Sean Levin, Recreation & Senior Services Deputy Director
Micah Martin, Deputy Public Works Director
Anthony Petrarca, Landscape Supervisor
Kevin Pekar, City Arborist
Teri Craig, Administrative Support Specialist
Marie Lindeman, Administrative Support Specialist

The Parks, Beaches and Recreation Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Parks, Beaches and Recreation Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Commission and items not on the agenda but are within the subject matter jurisdiction of the Parks, Beaches and Recreation Commission. The Chair may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") The City of Newport Beach's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the Recreation Department at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3158 or recreation@newportbeachca.gov.

NOTICE REGARDING PRESENTATIONS REQUIRING USE OF CITY EQUIPMENT

Any presentation requiring the use of the City of Newport Beach's equipment must be submitted to the Recreation Department 24 hours prior to the scheduled meeting.

I. CALL MEETING TO ORDER

II. ROLL CALL

IV. NOTICE TO THE PUBLIC

The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. If the optional sign-in card has been completed, it should be placed in the box provided at the podium.

The PB&R Commission of Newport Beach welcomes and encourages community participation. Public comments are generally limited to three (3) minutes per person to allow everyone to speak. Written comments are encouraged as well. The Commission has the discretion to extend or shorten the time limit on agenda or non-agenda items. As a courtesy, please turn cell phones off or set them in the silent mode.

V. PUBLIC COMMENTS ON CONSENT CALENDAR

This is the time in which PB&R Commissioners may pull items from the CONSENT CALENDAR for discussion (Items V-A thru V-F). Public comments are also invited on Consent Calendar items. Speakers must limit comments to three (3) minutes. Before speaking, please state your name for the record. If any item is removed from the Consent Calendar by a PB&R Commissioner, members of the public are invited to speak on each item for up to three (3) minutes per item.

All matters listed under CONSENT CALENDAR are considered to be routine and will all be enacted by one motion in the form listed below. Commissioners have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the PB&R Commission votes on the motion unless a Commissioner requests specific items to be discussed and/or removed from the Consent Calendar for separate action.

V. CONSENT CALENDAR

A. Minutes of the PB&R Commission Meeting of April 2, 2019

Waive reading of subject minutes, approve and order filed.

[04-02-2019 PBR MINUTES](#)

B. Parks, Trees & Beach Maintenance Divisions Activity Report

Receive/file Activity Report of past and upcoming projects and events.

[MOD Activity Report](#)

C. Recreation & Senior Services Activity Report

Receive/file Activity Report of past and upcoming projects and events.

[RSS Activity Report](#)

D. Tree Reforestation - 1023 E. Balboa Boulevard

Approve the reforestation request of Ray Batelli of a City Ficus tree located at 1023 E. Balboa Boulevard and replaced with a 48" box Queen Palm tree. The applicant has met the procedural requirements for reforestation established by City Council Policy G-1. The applicant will assume all costs.

[Staff Report - 1023 Balboa Blvd.](#)

[Attachment A-G - 1023 Balboa Blvd.](#)

E. Tree Reforestation - 1715 Galatea Terrace

Approve the reforestation request of Brittney Rosen of a City Little Gem Magnolia tree located at 1715 Galatea Terrace and replaced with a 36" box African Sumac tree. The applicant Brittany Rosen has met the procedural requirements for reforestation established in City Council Policy G-1. The applicant will assume all costs.

[Staff Report - 1715 Galatea Terrace](#)

[Attachments A-F - 1715 Galatea Terrace](#)

F. Tree Reforestation - 1515 bordering 1521 Bayadere Terrace

Approve the reforestation request of Patrick Papaccio of 1507 Bayadere Terrace of a City Ficus tree located at 1515 Bayadere Terrace, bordering 1521 Bayadere Terrace and replaced with a 48" box Purple Orchid tree. The applicant has met the procedural requirements for reforestation established by City Council Policy G-1. The applicant will assume all costs.

[Staff Report - 1515 bordering 1521 Bayadere Terrace](#)

[Attachment A-F - 1515 bordering 1521 Bayadere Terrace](#)

VI. CURRENT BUSINESS

A. FiiN - Program Overview

Presented by Recreation Supervisor Derek Breaux

B. Lawn Bowling - Program Overview

Presented by Recreation Manager Justin Schmillen

C. Appeal of Denial of a Request for a Tree Removal - 720 Jasmine Avenue

Consider the request for appeal by John Buckingham of 720 Jasmine Avenue of the denial for removal of a City Sugar Gum tree.

[Staff Report - 720 Jasmine Avenue](#)

[Attachment A-E - 720 Jasmine Ave](#)

VII. BOARD/COMMITTEE/COMMISSION ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT

PB&R Commission / staff announcements / Ad Hoc Committee updates or matters which Commissioners would like placed on future agendas for further discussion.

VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record.

IX. ADJOURNMENT

CITY OF NEWPORT BEACH

Parks, Beaches & Recreation Commission Regular Meeting April 2, 2019 – 6:00 PM

I. CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER – 6:00 PM

II. ROLL CALL

Present: Walt Howald, Chair (arrived at 6:02pm)
David Granoff, Vice Chair
Hassan Archer, Commissioner
Diane Daruty, Commissioner
Roy Englebrecht, Commissioner
Laird Hayes, Commissioner
Heather Ignatin, Commissioner

Staff: David Webb, Public Works Director
Sean Levin, Recreation & Senior Deputy Director
Micah Martin, Deputy Public Works Director
Kevin Pekar, City Arborist
Dan Sereno, Landscape Manager
Teri Craig, Administrative Support Specialist
Marie Lindeman, Administrative Support Specialist

III. NOTICE TO THE PUBLIC

IV. PUBLIC COMMENTS ON CONSENT CALENDAR

None.

V. CONSENT CALENDAR

A. Minutes of the March 5, 2019, PB&R Commission Meeting.

Recommendation: Waive reading of subject minutes, approve and order filed.

B. Parks, Trees & Beach Maintenance Divisions Activity Report.

Recommendation: Receive/file Activity Report.

C. Recreation & Seniors Services Activity Report.

Recommendation: Receive/file Activity Report of past and upcoming projects and events.

D. Reforestation Request – 421 Dahlia Avenue

Recommendation: Approve the reforestation request of Molly Ballantine of a City Plum Tree located at 421 Dahlia Avenue and replace with a 48" box little Gem

Magnolia tree. The applicant has met the procedural requirements for reforestation established by City Council Policy G-1. The applicant will assume all costs.

E. Reforestation Request – 3426 East Coast Highway

Recommendation: Approve the reforestation require of Lisa Lovely of a City Orchid tree located at 3426 East Coast Highway and replaced with a 48” box King Palm tree. The applicant has met the procedural requirements for reforestation established by City Council Policy G-1. The applicant will assume all costs.

Motion by Commissioner Hayes; second by Commissioner Granoff to accept items V-A through V-E of the Consent Calendar. Motion carried by unanimous vote.

VI. CURRENT BUSINESS

A. Newport Island Park Rehabilitation Project Review

Provide input on the concept plan for the rehabilitation project of Newport Island Park and forward to City Council for final approval.

Senior Civil Engineer Arciniega presented a PowerPoint that reviewed the conceptual renovation plans for the Newport Island Park. He provided a brief description of the location of the park, and what amenities and current existing conditions were. He presented Option One and Option Two pertaining to upgrades proposed for the park, and the survey sent to surrounding neighbors requesting what option they preferred. He also updated the Commission on where the shed could be relocated to, maintenance of the existing sand, next steps and that all general information pertaining to the park was on the City website.

Senior Engineer Arciniega answered questions from the Commission pertaining to the March 13, 2019 community meeting, the survey, yearly maintenance costs for both options, the location of the shed, ~~eats using the sand~~ and maintenance of the sand, and relocation of the basketball court.

Chair Hayes opened the public comments.

Jim Miller stated that a lot of residents who lived on the island did not receive the survey. He reviewed findings made by the Center of Disease Control and Prevention discussing cat feces. He noted that he was not supportive of keeping the sand located at the tot lot and that the play equipment was broken.

Elisa Marcos was in favor of replacing all the existing sand with new sand and that the City continue to clean the sand three times a week.

Malinda Marcos stated that kids loved sand and did not want to see it removed.

Maryanna Marcos was in favor of keeping the sand at the tot lot and was not in support of using rubber matting.

Mason Marcos concurred that the sand was better because it did not cause injuries when kids fell down and wanted new sand, please.

Chair Howald closed the public comments.

Discussion commenced between staff and the Commission about the existing sand and maintenance, next steps, and the timeline of the project.

Motion by Commissioner Englebrecht; seconded by Commissioner Hayes to approve the concept plan (Option 1 – replace existing sand with new sand, and replace existing rubberized surfacing) for Newport Island Park rehabilitation project and moving the shed approximately 30-feet from Marcus Avenue and forward to City Council for final approval. Motion carried unanimously.

B. Reforestation Request – 301 Poppy Avenue

Consider the reforestation request of Michael Dilley, Landscape Architect for Ed and Lori Coss of two City Pine trees located at 301 Poppy Avenue and replaced with three 36" box Water Gum Trees. The applicant has met the procedural requirements for reforestation established by City Council Policy G-1. The applicant will assume all costs.

Urban Forester Pekar gave a brief description of the reforestation request. He went over his tree inspection and findings, what criteria the reforestation request qualified for, and why the newly proposed trees were smaller than a 48" box.

Vice Chair Granoff stated that he supported the idea of installing three trees instead of two.

Forester Pekar answered questions from the Commission about the newly proposed Gum trees and their appearance.

Chair Howald opened the public comment.

Michael Dilley, Landscape Architect, gave an explanation of why the Coss family wanted to remove the existing trees and why they chose the Water Gum trees as the replacement trees. Also, the Coss family was planning to add irrigation to the parkway in order to water the trees.

Chair Howald closed the public comment.

Motion by Vice Chair Granoff, seconded by Commissioner Archer to approve the reforestation request of Michael Dilley, Landscape Architect for Ed and Lori Coss of two City Pine trees located at 301 Poppy Avenue and replaced with three 36" box Water Gum Trees. Motion carried by unanimous vote.

C. Proposed Revisions to City Council Policy B-17 – Parks, Facilities, and Recreation Program Donation.

Consider proposed revisions to City Council Policy B-17 and forward to City Council for their review and approval.

Deputy Director Martin gave a presentation on the findings that were made by the Ad Hoc Committee regarding City Council Policy B-17. Significant changes include a limit on the donation period, the change to the maintenance fee for donated items, limit the types of benches that could be chosen for donation, all tree donations would be valued at the cost of a 48” box, tree donations would no longer be eligible for donation plaques, for benches the plaque size and wording would be based on the donation amount. He reviewed the website, which provided a donation map that showed the existing inventory the City had pertaining to donated items.

Chair Howald commented that Deputy Director Martin had done a good job conveying what the Ad Hoc Committee had felt was necessary.

Deputy Director Martin addressed questions from the Commission about costs of donations, plaque sizes, how staff would notify residents that already held donated items of the updated policy, the process on how future applications would be processed, how old, existing donations would be handled, existing inventory, maintenance fees, and what the process was for donating a water fountain.

Commissioner Englebrecht suggested adding a renewal fee for existing donations if the donor wished to keep the location of their donated item after their 10-year life span was up. He suggested that existing donors pay another maintenance fee that would cover their donated items for the next 10-years. He commented on his dislike for the stone benches that were available for selection as a donated item. He requested that staff explore more comfortable benches and have those benches be available for selection.

Vice Chair Granoff announced that the Ad Hoc Committee had a long discussion about what benches would be made available going forward and also fees.

Chair Howald opened the public comment.

Jim Mosher asked for clarification on the change of the maintenance fees, maintenance costs for trees, and clarification on how the changeover process would be after a donated item reached its 10-year life span. He advised staff that the B-17 Policy as amended needed more work in order to make it clear.

Chair Howald closed the public comment.

Commissioner Ignatin expressed that it was important that the policy have clear guidelines and that they are applied consistently.

Motion by Commissioner Hayes, seconded by Vice Chair Granoff to forward the proposed revisions of City Council Policy B-17 and forward to City Council for their review and approval. Motion carries by unanimous vote.

VII. ANNOUNCEMENTS/FUTURE AGENDA ITEMS

Deputy Director Levin disclosed that upcoming event for April included the Mayor's Egg Roll on April 13, 2019, the Special Olympics Basketball Tournament on April 20, 2019, and on April 26, 2019, was the Youth Track and Field Night at Newport Harbor High School.

Deputy Director Martin gave a follow up to the Commission pertaining to the public notice that homeowners would receive about the Magnolia Pest Alert, an overview of the map that included where all the landmark trees were located within the City, and that traffic advisories were posted on the OASIS bulletin board.

Urban Forester Pekar announced that a biocontrol was going to be conducted on the worst affected areas of the Tulip Tree Scale.

Chair Howald presented a Certificate of Recognition to Landscape Manager Dan Sereno on his retirement. Landscape Manager Sereno gave a closing speech.

VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Jim Mosher announced his congratulations to Dan Sereno and his retirement. He expressed that the G-1 Policy contained a list of dedicated trees and he advised that there be a future discussion about that list of trees at a future meeting.

IX. ADJOURNMENT – 8:15 p.m.

Submitted by: _____
Teri Craig, Admin Assistant

Approved by: _____
Walt Howald, Chair



NEWPORT BEACH

PB&R Commission Staff Report

Item **V-A**
May 7, 2019

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division
Micah Martin, Deputy Public Works Director
949 644-3055, mmartin@newportbeachca.gov

TITLE: Parks, Trees, & Beach Maintenance Divisions Activities Report

Beach Maintenance

Mid-April, a large amount of tar has washed up on the beach from the River Jetty to the Newport Pier areas, from an unknown source. The last time tar washed up on our beach was in 2016. Generally, it takes about three weeks to clean the beach of tar.



Trees Maintenance

The City tree maintenance contractor Great Scott Tree Service trimmed trees in Newport Coast, Spyglass Hills, and Eastbluff, and responded to tree-related emergencies.

Month of:	# of Trees Trimmed:	# of Trees Removed:	# of Trees Planted:	# of Trees added to the Tree Inventory from a City project
March	2,174	56	21	<ul style="list-style-type: none"> • 34 on Bayside Drive • 17 at Balboa Village • 21 on Jamboree Road

Organic Pest Control Strategy in Corona Del Mar with use of Beneficial Insects

The City of Newport Beach implemented an experimental trial to our Integrated Pest Management (IPM) Program last week. City Pest Management Contractor, RPW Services Inc., released hundreds of adult predatory beetles and thousands of lacewing eggs to City Magnolia trees in the Corona Del Mar area to combat an invasive pest, the Tulip Tree Scale. Scale are insects that use their piercing-sucking mouthparts to feed on shoots and stems of leaves and branches. The result, a sticky honeydew (the scientific term for excrement) drops profusely to walking surfaces and the cars below. As the honeydew accumulates on lower leaves, Sooty Mold (a black-looking fungus) begins to grow on it, which results in the tree's inability to photosynthesize. This causes the tree to stress, decline and occasionally die.

Tulip Tree Scale with Sooty Mold



Predatory Beetle in Action



Green Lacewings and Scale Destroyer insects are known as beneficial insects that feed on Tulip Tree Scale. The use of beneficial organisms is one of the several tools in the City's IPM program. If the use of these beneficial insects proves successful, we will be able to reduce the need pesticides, another IPM tool, to combat the Tulip Tree Scale. Additionally, as these beneficial insects reproduce and satisfy their appetites on the Scale, they may forage for other insect pests in the area. If you see signs or tabs posted on these trees, please leave them as they are. City Contractors will be returning to retrieve them.

Prepared by:

Dan Sereno, Landscape Manager
Parks and Trees Division

John Salazar, Manager
Field Maintenance Division



CITY OF

NEWPORT BEACH

Recreation & Senior Services Department Monthly Activities Report



To: PB&R Commission
From: Laura Detweiler, RSS Director
Sean Levin, RSS Deputy Director
Celeste Jardine-Haug, Senior Services Manager

Newport Beach - Hometown Special Olympics Basketball Tournament

On April 20, The Department and Co-Sponsor Southern California Special Olympics - Orange County held the Second Annual Newport Beach Hometown Basketball Tournament for Athletes with Special Needs. The day included a round-robin tournament format, jerseys for the athletes, and a BBQ. Staff looks forward to this great community event each year!

On Thursday, May 9, we are hosting the Unity Torch Walk Fundraiser at the Civic Center Community Room to raise money to assist with great programs just like the Basketball Tournament!



Newport Beach Youth Track Meet

On April 26, the Department and co-sponsor, Newport Balboa Rotary Club hosted the Annual Frank E. Anderson Youth Track Meet at Davidson Field at Newport Harbor High School. At the track meet, participants competed in running races as short as a 50M Dash and as long as the Mile. Field events included the long jump, softball throw, high jump, and shot put. Over 400 athletes participated from the Newport-Mesa Unified Schools and surrounding cities. The Newport Beach meet is a qualifying meet for the Southern California Municipal Athletic Federation (SCMAF) Orange County meet. The top six finishers from Newport meet are eligible to compete in the SCMAF-OC meet on Sunday, May 19 at Mission Viejo High School. Thank you to all the Rotary Volunteers, Newport Beach Police Explorers, Recreation & Senior Services staff, and high school volunteers for making the track meet possible!



Court Facility Improvements

Last month, the Mariners Park tennis, basketball and racquetball courts were resurfaced and painted. City courts are on rotation to be resurfaced every five to seven years or on an as needed basis. In anticipation for another hot summer, shade coverings were added to the San Joaquin Hills pickleball courts



Staff Recognized at California Parks and Recreation Society District 10 Banquet

In April, seven members were recognized for their achievements and involvement in the profession at the CPRS District 10 Awards and Installation Banquet. Recreation Coordinator Melissa Torres received a scholarship, was recognized for her subcommittee involvement and presented with the Mark Feldman Volunteer Professional Volunteer Award for her service to CPRS District 10. Melissa Torres (Vice President), Molly Patience (Secretary) and Justin Schmillen (President) were installed on the 2019/20 Board of Directors.



Fostering interest in Nature (FiiN)

The City of Newport Beach recently completed the first year of the Fostering interest in Nature (FiiN) program. The FiiN program hosted 5th grade students from Title I schools in Orange County to participate in a 4-day, 3-night nature camp on the beaches of the Newport Back Bay. Two Hundred and Eighty students experienced FiiN over the course of nine weeks, enjoying activities including kayaking, orienteering, hiking, sleeping in tents, and exploring a science center. Schools were selected based on interest after an informational email was sent out to every principal in the Santa Ana and Newport-Mesa Unified School Districts. In future years, the program will expand to 10 weeks, with up to forty students attending each week.

FiiN began as an idea in 2015 when Coastal Commission required Lido House Project to allocate \$1.4 million (\$975,000 City and \$440,000 RD Olsen) to low-income accommodations or programs. The program is set to run for 10 years at current funding levels, with the hope to continue running long after that using potential funds from grants, sponsors, and donors. FiiN is offered at no cost to participants, making it accessible to students who otherwise would not be able to enjoy this unique experience.



Mayor's Annual Egg Race

The fifth annual Mayor's Egg Race was held Saturday, April 13 at the Civic Center. With approximately 1500 people and smiles it turned into a huge success. The community gathered to roll eggs with the Mayor, bounce around, ride in trains, walk for cupcakes, take pictures with the Bunny and more.



Marina Park Facility Updates

The event room at the Marina Park Community Center received a new paint job that gives the room a fresh look. The event room is very busy with booked facility rentals daily during the week and weekends. Staff and customers are enjoying the new and improved look. Other ongoing maintenance includes re-oiling the wood handrails for the entire facility. This helps prevent splinters and keeps the wood rails looking good as new.



Kudos to the Marina Park Staff

Below is an email sent by a Marina Park customer who reserved the facility on Sunday, April 14. It is always nice to hear the great feedback about our hard working staff who strive to provide top notch customer service.

Hello Danny ... just a quick note to say how pleased I was with all the arrangements for my wife's memorial service last Sunday. Oscar and Jessica were very attentive to my every request and needs. The room was already set up the way I wanted it when I arrived.

I tried to offer Oscar and Jessica a tip, but they said they could not take it. So I wanted you to know of their excellent service.

Please pass along my sincere gratitude for their easy to work with attitude and attention to details.

Thanks

Steve

OASIS Activities

The Amazing, Incredible, Unbelievable Geologic History of Newport Beach and Southern California

Wednesdays, 4/24-5/29, 4-5:30pm, OASIS Room 2A

Dr. David K. Larue, Geologist & Professor

The geologic history of Newport Beach and Southern California is truly unique and utterly amazing. The evolution of Southern California, and Newport Beach, and the scientists who made the geologic interpretations will be discussed in a way that is easily understood and appreciated, even if you do not have a science background.

Mental Health and Aging Education Forum

Wednesday, May 8, 1:30 pm, Event Center, FREE

The Council on Aging

Join us for the Second Annual Mental Health and Aging Education Forum. Explore community resources, art exhibits, and enjoy a panel of local experts as they discuss current behavioral health trends in aging adults. This year's forum will focus on Older Adult Veterans.

Advance Health Care Planning/POLST
Wednesday, May 23, 10am, Room 5, FREE

Alzheimer's Orange County

If you had a catastrophic health event today, who would speak for you? Do THEY know this? This free community education class will discuss how you can anticipate and identify your wishes and ensure that they carried out.

TNT Lecture: "The Hidden History of Orange County"

Tuesday, June 4, 6pm, Event Center, FREE

Chris Epting, author/journalist/TV host

Award winning journalist and author of 30 books on travel, history and pop culture, Chris Epting will tell little known stories about Orange County – from Elvis to Disney to Babe Ruth and beyond. It is a look at some weird and wonderful off-the-beaten-track landmarks throughout the OC with lots of trivia and fun stories culled in part from the author's series of popular books on Orange County history.

Park Patrol

The following patrol checks/public contact numbers reflect the Park Patrol daily calls for service as well as issues discovered during normal patrol activities. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the month of **March 2019** Park Patrol had the following number of contacts:

1. PATROL CHECKS

- 186 with Youth Sports Groups
- 556 Field related issues/checks
- 32 Park/Picnic/reservation issues/checks
- 166 Community Center issues/checks
- 293 Playground checks
- 57 Other

Written Warnings Issued – None

Citations Issued – 5 violations for parking

2. PUBLIC CONTACTS

- 321 Education
- 41 Alcohol
- 69 Dog related

Facility Use

During the period of March 16 – April 15, 2019 were:

- 33 Picnic/Park Area
- 10 Class Rooms
- 5 Fields
- 25 Gym
- 17 Civic Center Community Room
- 11 CYC Facility
- 15 Marina Park Picnic/Park Area
- 19 Marina Park Event Room
- 27 Marina Park Classrooms
- 21 NCCC Gym
- 40 NCCC Classrooms
- 147 OASIS Classrooms
- 47 OASIS Event Center

Special Event Permits (SEP)

Total SEP's processed as of March 15, 2019 - 75.

Those events of note for period March 16 – April 15, 2019 were:

- **Spirit Run**: Mar 17, 2019, Fashion Island, Attendance: 3500
- **Mayors Egg Race**: Apr 13, 2019, Civic Center, Attendance 750

**OASIS UTILIZATION REPORT
WINTER 2019 (Jan-Feb-March)**

PARTICIPANTS ATTENDING **63,043** **CUSTOMERS**

RECREATIONAL CLASSES **23,606** **CUSTOMERS**

FITNESS CENTER **20,788** **CUSTOMERS**

PERSONALIZED SERVICES PROVIDED **4,912** **CUSTOMERS**

Includes:

Blood Pressure	91	Medical Equip Rentals	60
Counseling-Persons	131	Legal Assistance	23
SHARP Program Inquiries	6	All Rentals	43
Employment	16	Senior Assessment(hrs)	62
HICAP	27	Telephone Reassurance	400
Housing Counseling	100		
Information and Referral	3750	Taxes (Seasonal)	203

SENIORS RECEIVING TRANSPORTATION SRVCS **3,203** **RIDERS**

Care-A-Van/Shuttle

CUSTOMERS RECEIVING NOON MEALS @ OASIS **9,500** **MEALS**

*includes meals on wheels

VOLUNTEER SERVICES PROVIDED @ OASIS **9,682** **HOURS**

Includes:

Admin	Kitchen & Home Delivered Meals
Gift Shop	Library
Instructors	Board of Directors
Greeters	Rummage Sale
Travel Office	Casino Night
Special Events/Montly Meeting/Pancake Breakfast	

PARTICIPANTS IN FRIENDS OF OASIS TRAVEL **405** **CUSTOMERS**

Day Trips & Extended Trips

SPECIAL EVENTS/SCREENINGS/LECTURES **629** **PERSONS**

Participants in these categories are now tallied in pink sheets.

HOAG Lectures (Various)
UCI Lectures (Various)
Presentations (Various)



CITY OF

NEWPORT BEACH

PB&R Commission Staff Report

tem **V-D**
May 7, 2019

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division
Micah Martin, Deputy Public Works Director, Municipal Operations
949 644-3055, mmartin@newportbeachca.gov

TITLE: Tree Reforestation – 1023 E. Balboa Boulevard

RECOMMENDATION:

Staff recommends that PB&R Commission approve the reforestation request of Ray Batelli of a City Ficus tree located at 1023 Balboa Boulevard and replaced with a 48” box Queen Palm tree. The applicant has met the procedural requirements for reforestation established by City Council Policy G-1. The applicant will assume all costs.

DISCUSSION:

Mr. Batelli contacted the City in March 2019 regarding his intent to request removal of the City Ficus tree.

On April 18, 2019, the City Arborist inspected the City Ficus tree as a result of the removal request. The tree did not meet criteria for a Standard City tree removal. Staff suggested reforestation as an option for the property owner to remove and replace the tree per the criteria of hardscape problems and incorrect species referenced in the City Council Policy G-1. Mr. Batelli has met the procedural requirements for the reforestation request of the City Ficus tree at 1023 E. Balboa Boulevard. If approved by the Commission, there will be a one-for-one replacement tree, 48” box Queen Palm tree installed at the applicant’s cost.

NOTICING:

Mr. Batelli, Mayor Diane Dixon, and Balboa Peninsula Point Association have received a copy of this report. The tree was posted with the attached poster regarding the removal request.

Attachments:

- A. Reforestation Application
- B. Tree Removal Report/Review
- C. Info Sheet – Queen Palm tree
- D. Approved map of surrounding property owners for applicant’s petition process
- E. Postcard notifying surrounding property owners of the Commission Meeting
- F. Reforestation Check List
- G. Tree Poster



CITY OF NEWPORT BEACH

Municipal Operations Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a **public** meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

(one) FIGUS

Quantity and specie(s) (if known) of tree(s).

1023 EAST BALBOA BOULEVARD, NB

Location of tree(s)

Please be as specific as possible

Requestor

- Property Owner
- Community Association
- Other _____

Address/ Phone (Daytime) / Email

1023 A EAST BALBOA BLVD, NB 92661
949-463-5776
ROYBATELLI@aol.com

Signature:

Roy Batelli

Date:

march 4, 2019

Print Name:

Roy Batelli

REFORESTATION REQUESTS: Please proceed to Section B.

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (*Greater than \$500)
- Repeated history of significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

- Property Owner
- Community Association
- Other _____

Check all items applicable:

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

REQUESTOR COMMENTS:

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.



Public Works Department/Municipal Operations Division

TREE INSPECTION REPORT

Name: Landscape Division

Location(s) of tree(s): 1021-1023 E Balboa / Front - 1

Request: The property owner has requested the removal of a City Ficus microcarpa tree.

Botanical/Common Names: Ficus microcarpa / Indian Laurel Fig

Designated Street Tree: The applicant will be replacing with a 48-inch box Queen Palm

Estimated Trees Value: \$3,260

Damage: N/A

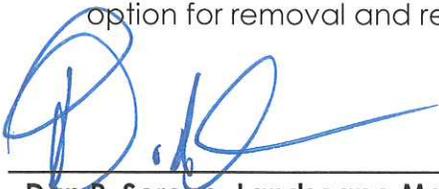
Parkway: (X) Concrete Brick Turf Other

Comments: A field inspection determined the City Ficus is in fair condition. The tree has had past damage to curb, gutter, and sidewalk, but lifting is not substantial presently. The tree is also situated near the water meter for the property.

Inspected by: 
Kevin Pekar, City Arborist

Date: April 18, 2019

Recommendation: The tree does not meet the criteria for removal referenced in the G-1 Policy and has advised the applicant that Reforestation is an option for removal and replacement.

Reviewed by: 
Dan P. Sereno, Landscape Manager

Date: April 18, 2019

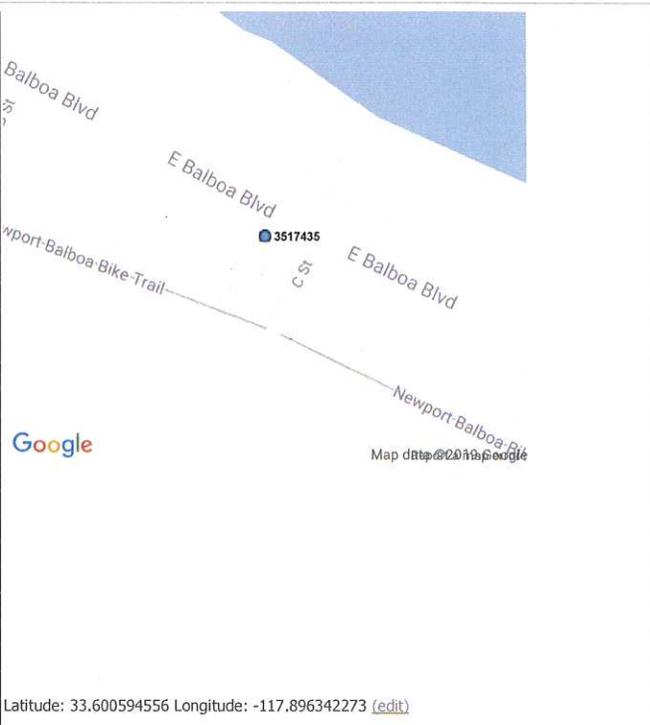




Detail Notes Images Documents Observations

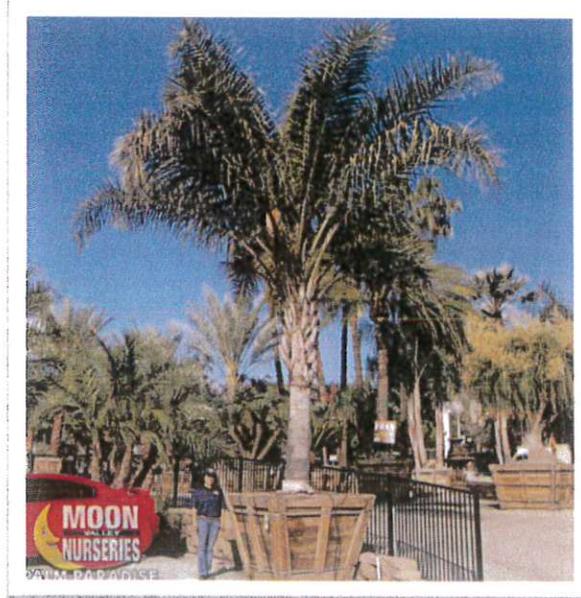
Inventory Detail

Tree ID	3517435	Old Tag #		Save
District	17			
Area	17			
Address	1021 BALBOA BLVD /E			
Side/Site	Front - 1			
Alt Address				
Tree Species	Ficus microcarpa 'Nitida' / Indian Laurel Fig			
Common Name	Indian Laurel Fig			
Size	19-24			
Height	30-45			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes			No
Monitor Flag	Yes			No
Service Type	Service Request			
Season	JAN/APR			
Estimated Value	\$3,260.00			
Next Date				



Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	35078	2018 - CITYWIDE FICUS 2018/2019	GSTS	11/20/18	11/28/18	Service Request	63.48
Invoiced	31012	2017 - SR at BALBOA BL /E (Indian Laurel Fig)	GSTS	10/18/17	10/18/17	Service Request	62.03
Invoiced	22585	2015 - Citywide Ficus Trimming	GSTS	9/14/15	9/29/15	Grid Pruning	48.83
Invoiced	20226	2015 - Grid 17 (Broadleaves)	GSTS	1/30/15	1/30/15	Grid Pruning	48.00
Invoiced	18776	2014 - City Wide Ficus	GSTS	7/29/14	7/31/14	Service Request	58.00
Work History			WCA		9/12/13	Other	0.00
Work History			WCA		3/22/13	Other	0.00
Work History			WCA		1/16/12	Other	0.00
Work History			WCA		2/22/11	Other	0.00
Work History			WCA		2/04/10	Other	0.00
Work History			WCA		12/11/08	Other	0.00
Work History			WCA		10/01/07	Other	0.00
Work History			WCA		7/18/06	Other	0.00

QUEEN PALM (*Syagrus romanzoffiana*)



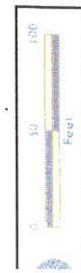
Queen Palm

- Medium-sized palm tree that fits well in a wide range of landscape styles
- Dark green palm fronds that can even provide some shade too!
- Fast growth rate
- Cold and Heat tolerant, so it is a great choice for anywhere in SoCal!
- Use them to create the most attractive tropical hedge you can find and create your backyard paradise!
- Low maintenance - little care required, so almost anyone can take care of this beautiful palm!
- Complements all types of architectural homes and buildings

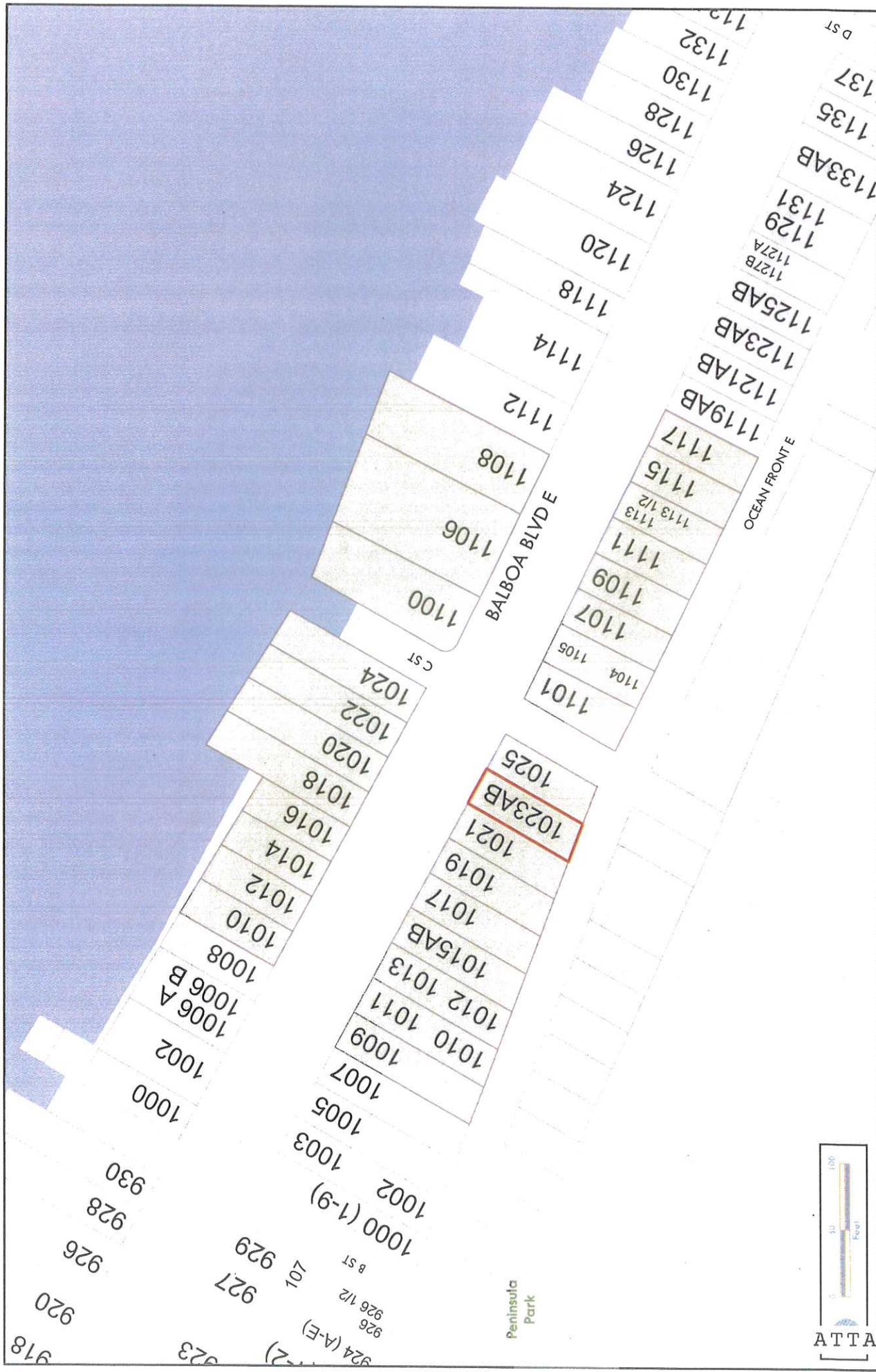
1023 Balboa Blvd E
Notified Properties



1023 Balboa Blvd E



ATTACHMENT D



**IMPORTANT:
Commission Meeting Notice**

City of Newport Beach
Public Works Department | Municipal Operations Division
100 Civic Center Drive
Newport Beach, CA 92660



**Parks, Beaches, and Recreation Commission
Meeting Notice**

At its May 7, 2019 meeting, the Parks, Beaches, and Recreation Commission will consider the tree removal request in front of 1023 E. Balboa Boulevard.

Attendance at the meeting is optional.

DATE: Tuesday, May 7, 2019
TIME: 6:00 p.m.
LOCATION: City Council Chambers
Newport Beach Civic Center
100 Civic Center Drive
Newport Beach, CA 92660

The Agenda Report will be available on the City's website after May 3, 2019: www.newportbeachca.gov. If you have any questions regarding this item, you may contact the Public Works Department, Municipal Operations Division at (949) 644-3055.



Public Works Department / Municipal Operations Division

Reforestation Check List: 1023 E. Balboa Boulevard

	Verified by:	City Arborist	Landscape Manager	PW/MOD Deputy Director
<input type="checkbox"/> Legally Established Homeowners Association		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Individual Private Property Owner(s)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Reforestation Application		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> (90) days Reforestation Request Compliance		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Resolution of the Board of Directors, Minutes, Notices (Legally Established Homeowners Association)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Damage/Impact

	Verified by:	City Arborist	Landscape Manager	PW/MOD Deputy Director
<input type="checkbox"/> Blue Water View Impact		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Incorrect Tree Species		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Hardscape Damage:		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Curb/Gutter				
<input checked="" type="checkbox"/> Sidewalk				
<input checked="" type="checkbox"/> Utility				

Individual Private Property Owner(s) ONLY

	Verified by:	City Arborist	Landscape Manager	PW/MOD Deputy Director
<input checked="" type="checkbox"/> Written Agreement by Individual Property Owner(s)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Staff Approved Petition		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Property Owners Signatures Verified		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Meets 60% Reforestation Criteria:		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

30 Property owners notified; 18 in favor

Meets **Minimum** Reforestation Requirements: 18 YES NO

Deputy Director Signature: [Signature]

Date: 7-23-19

CITY OF NEWPORT BEACH

**THE PARKS, BEACHES AND RECREATION COMMISSION
WILL CONSIDER AN APPEAL OF DENIAL OF A TREE
REMOVAL/REFORESTATION REQUEST**



AT THE MAY 7, 2019 (6:00PM) MEETING

AT THE CIVIC CENTER

COUNCIL CHAMBERS

100 CIVIC CENTER DRIVE

NEWPORT BEACH CA 92660

**FOR ANY QUESTIONS PLEASE CALL
PUBLIC WORKS DEPARTMENT
MUNICIPAL OPERATIONS DIVISION
AT (949) 644-3055**

CITY OF NEWPORT BEACH

**THE PARKS, BEACHES AND RECREATION COMMISSION
WILL CONSIDER AN APPEAL OF DENIAL OF A TREE
REMOVAL/REFORESTATION REQUEST**



AT THE MAY 7, 2019 (6:00PM) MEETING

AT THE CIVIC CENTER

COUNCIL CHAMBERS

100 CIVIC CENTER DRIVE

NEWPORT BEACH CA 92660

**FOR ANY QUESTIONS PLEASE CALL
PUBLIC WORKS DEPARTMENT
MUNICIPAL OPERATIONS DIVISION**

AT (949) 644-3055 ATTACHMENT G



== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Item **V-E**
May 7, 2019

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division
Micah Martin, Deputy Public Works Director, Municipal Operations
949 644-3055, mmartin@newportbeachca.gov

TITLE: Tree Reforestation – 1715 Galatea Terrace

RECOMMENDATION:

Staff recommends that PB&R Commission approve the reforestation request of Brittney Rosen of a City Little Gem Magnolia tree located at 1715 Galatea Terrace and replaced with a 36” box African Sumac tree. The applicant Brittany Rosen has met the procedural requirements for reforestation established in City Council Policy G-1. The applicant will assume all costs.

DISCUSSION:

Brittany Rosen contacted the City in February 2019 regarding her intent to request removal of the City Little Gem Magnolia tree due to wrong species.

On April 18, 2019, the City Arborist inspected the City Little Gem Magnolia tree as a result of the removal request. The tree did not meet criteria for a Standard City tree removal. Staff suggested reforestation as an option for the applicant to remove and replace the tree per the criteria of inappropriate tree species referenced in the City Council Policy G-1. Ms. Rosen has met the procedural requirements for the reforestation request of the City Little Gem Magnolia tree at 1715 Galatea Terrace. If approved by the Commission, there will be a one-for-one replacement tree, 36” box African Sumac tree installed at the applicant’s cost.

NOTICING:

Ms. Rosen, Council Member Jeff Herdman, and Irvine Terrace Community Association have received a copy of this report. The tree was posted with the attached poster regarding the removal request.

Attachments:

- A. Reforestation Application
- B. Irvine Terrace Community Association Board Minutes dated March 20, 2019
- C. Tree Removal Report/Review
- D. Info Sheet – African Sumac tree
- E. Reforestation Check List
- F. Tree Poster



CITY OF NEWPORT BEACH Municipal Operations Department

Received

FEB 14 2019

Tree Removal or Reforestation Application

M.O.D.

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am requesting a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

ONE (1) Little Gem magnolia
Quantity and specie(s), (if known) of tree(s).

Parway in front of 1715 Galathea Terrace, Corona Del Mar
Location of tree(s)

Please be as specific as possible

Requestor

- Property Owner
- Community Association
- Other _____

Address/ Phone (Daytime) / Email

(203) 505-1824

Brian Rosen 1985@gmail.com

Signature: [Signature]

Date: 02/08/19

Print Name: Brian Rosen

REFORESTATION REQUESTS: Please proceed to Section B.

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (*Greater than \$500)
- Repeated history of significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

- Property Owner
- Community Association
- Other _____

Check all items applicable:

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

REQUESTOR COMMENTS: The tree doesn't match the house and
once grown will affect views, cause damage to the walkways
and impact parking.

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.

IRVINE TERRACE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING - OPEN SESSION MINUTES
WEDNESDAY, MARCH 20, 2019
BAHIA CORINTHIAN YACHT CLUB
1601 BAYSIDE DRIVE, CORONA DEL MAR, CA 92625

DIRECTORS PRESENT

Brian Jones
Paul Hoffman
Patrick Meegan
Rebecca Gonzalez
Phillip Rutten
Nancy VanOtten

DIRECTORS ABSENT

Leanne Boman

FIRSTSERVICE RESIDENTIAL

Lisa Silva, Senior Community Manager, CMCA®
Bijou Tran, Design Review Specialist

INVITED GUEST

Jake Harle, Berding & Weil, Association Legal Counsel
Jeff Smith, Smith Architects

CALL TO ORDER

The Irvine Terrace Community Association Board of Directors Open Session meeting was called to order at 7:06 PM by Director Jones.

EXECUTIVE SESSION

In accordance with Civil Code 4935(a), the Board met in Executive Session before the Open Session meeting, in order to consider litigation, matters relating to the formation of contracts with third parties, member discipline, personnel matters, and/or to meet with a member, upon the member's request, regarding the member's payment of assessments.

COMMITTEE UPDATE & INVITED GUESTS

A. City Request - Approval of Reforestation

Motion: Jones
Second: Gonzalez

Resolved: The Board reviewed the following requests and did not oppose the reforestation at these locations as impacted neighbors were notified of reforestation request through personal delivery via USPS.

1. 1521 Bayadere
2. 1715 Galatea

The motion carried unanimously.

B. Architectural Review Committee

A brief update was provided during the meeting.

C. Landscape

D. CERT (Community Emergency Response Team)

The Association won the Best/Most Prepared HOA award.

E. Newsletter/FaceBook Page

No update at this time.

F. Welcoming Committee

Director Boman will provide welcome packet to new owner at 1536 Dolphin Ter.

REPORTS

The following reports were reviewed and filed with direction from the Board of Directors:

A. Management Report

B. Customer Service/Work Order Report

C. FFI Rate Sheet

HOMEOWNER FORUM

Homeowner Forum was held however, there were no homeowners present.

CONSENT CALENDAR

Motion: Gonzalez

Second: Hoffman

Resolved: That Consent Calendar items A through F be approved as presented.

A. Approval of Minutes – January 2019

Resolved: That the Open Session minutes dated January 9, 2019 be approved as presented.

B. Financial Statement – December 2018

Resolved: That the Board approves the Association's income statement for December 31, 2019, comparing actual results to budget, reserve statement, bank statements and reconciliations, check history report and general ledger as presented, subject to an annual audit. The report reflects a year-to-date net operating income of \$9,868.03 and year-to-date reserve funding of \$849.59 compared to the year-to-date reserve funding budget of \$0.00. The actual year-to-date operating expenses were \$225,652.42. The budgeted year-to-date operating expenses were \$214,056.00. The reserves are funded through December 31, 2018. The association has \$397,664.09 in operating funds, which represents 17.39 months of budgeted expenses and reserve contributions. The association has \$70,216.43 in reserve funds.

C. Financial Statement -- January 2019

Resolved: That the Board approves the Association's income statement for January 31, 2019, comparing actual results to budget, reserve statement, bank statements and reconciliations, check history report and general ledger as presented, subject to an annual audit. The report reflects a year-to-date net operating income of \$206,904.88 and year-to-date reserve funding of \$106.75 compared to the year-to-date reserve funding budget of \$0.00. The actual year-to-date operating expenses were \$31,952.95. The budgeted year-to-date operating expenses were \$29,933.00. The reserves are funded through January 31, 2019. The association has \$502,309.89 in operating funds, which represents 16.78 months of budgeted expenses and reserve contributions. The association has \$70,323.18 in reserve funds.

D. Lien Approval

Resolved: That the Board authorize Management to take actions on the following delinquent accounts as noted below.

<u>Account Number:</u>	<u>Total Amount Due:</u>	<u>Place Lien:</u>
0012-01	590.75	Table to April
0062-04	590.75	Table to April
0063-04	590.75	Table to April
0087-01	590.75	Table to April
0095-01	3771.20	Place Lien
0127-02	2999.92	Place Lien
0183-03	590.75	Table to April
0189-01	590.75	Table to April
0192-01	590.75	Table to April
0231-01	590.75	Table to April
0245-04	590.75	Table to April
0277-01	590.75	Table to April
0279-03	590.75	Table to April
0290-07	841.15	Place Lien
0292-04	590.75	Table to April

<u>0294-01</u>	<u>590.75</u>	<u>Table to April</u>
<u>0320-07</u>	<u>590.75</u>	<u>Table to April</u>
<u>0374-01</u>	<u>590.80</u>	<u>Table to April</u>
<u>0377-03</u>	<u>590.75</u>	<u>Table to April</u>
<u>0383-02</u>	<u>590.75</u>	<u>Table to April</u>

E. Approval of 2018 Draft Audit

Resolved: That the Board approve the 2018 Draft Audit prepared by Owens, Moskowitz, and Associates, Inc. and directs Management to mail the audit to the membership no later than April 20, 2019.

F. Approval of 2018 Taxes

Resolved: That the Board approve the 2018 taxes prepared by Owens, Moskowitz, and Associates, Inc. as presented and directs Management to file the taxes in accordance with the instructions provided by the CPA.

The motion carried unanimously.

End of Consent Calendar

UNFINISHED BUSINESS

A. Architectural Guideline Review

There is no update at this time.

B. Benchmarking/FirstService Residential Contract Negotiations

This item is tabled.

NEW BUSINESS

A. Formation of Executive Finance Committee

Motion: Jones
Second: Hoffman

Resolved: That the Board appoint Director Jones and Meegan as the Executive Finance Committee to review monthly financials and delinquent assessment report each month prior to the Board approval.

The motion carried unanimously.

B. Approval to Transfer Funds

Motion: Hoffman

Second: Meegan

Resolved: That the Board of Directors authorizes Management to make the following transfers that may exceed (i) Ten Thousand dollars (\$10,000), or (ii) Five percent (5%) of the Association's total combined reserve and operating account deposits, whichever is lower, from the Association's accounts for the following purposes:

- To fund reserves;
- To pay utilities;
- To move funds pursuant to a Board resolution for a reserve expenditure;
- To implement the Board's directives with regard to invested funds and bank account openings and closings;
- To pay for budgeted expenses, for all services provided by vendors selected by the Board for work the Board has engaged them to carry out, and for Management's compensation and cost reimbursements under its Management Agreement with the Association;
- To remit amounts due to US Bank for transactions made by purchase cards; and
- For other authorized Payments/transfers directed or authorized by the Board.

The motion carried unanimously.

C. Executive Committee for Schwennesen/Eadington Litigation

This item has been tabled to April.

NEXT MEETING

The next Board of Directors meeting is scheduled for Wednesday, April 17, 2019, at the Bahia Corinthian Yacht Club.

ADJOURNMENT

There being no further business to come before the Board of Directors in Open Session, the meeting was adjourned at 7:48 PM by Director Jones.

ACCEPTED: _____



DATE: _____

4-17-19



Public Works Department/Municipal Operations Division

TREE INSPECTION REPORT

Name: Landscape Division

Location(s) of tree(s): 1715 Galatea Terrace | Front 1

Request: The property owner has requested the removal of a City Little Gem Magnolia tree.

Botanical/Common Names: Magnolia grandiflora "Little Gem" / Little Gem Magnolia

Designated Street Tree: The applicant has agreed to replace with an African Sumac tree.

Estimated Trees Value: \$380.00

Damage: N/A

Parkway: Concrete Brick (X) Turf Other

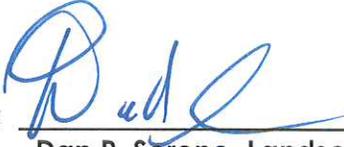
Comments: A field inspection determined the City Magnolia is in fair condition and does not meet the criteria for removal referenced in the G-1 Policy.

The Applicant states that the tree is messy due to litter drop of woody fruits.

Inspected by: 
Kevin Pekar, City Arborist

Date: April 18, 2019

Recommendation: Staff is denying the removal request of the little gem Magnolia and has advised the applicant that Reforestation is an option.

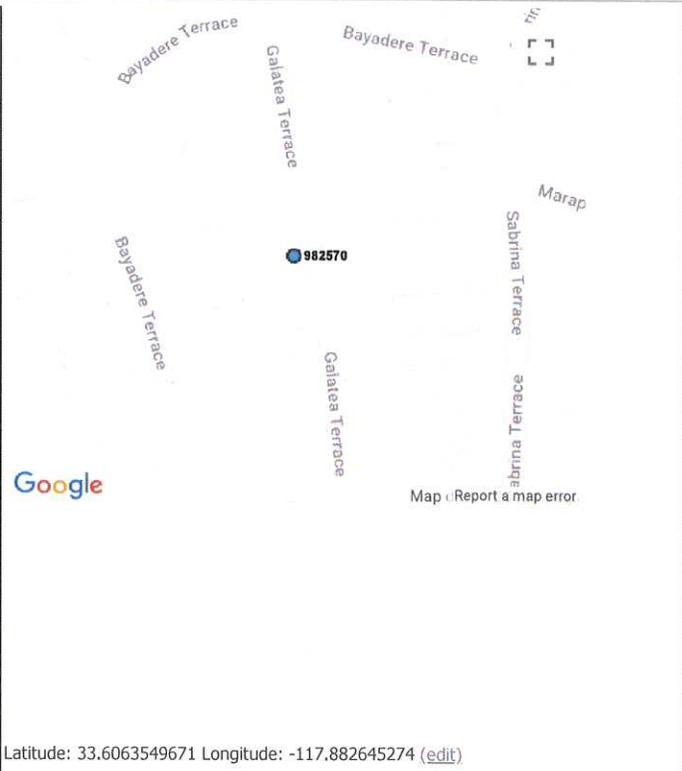
Reviewed by: 
Dan P. Sereno, Landscape Manager

Date: April 18, 2019

Detail Notes Images Documents Observations

Inventory Detail

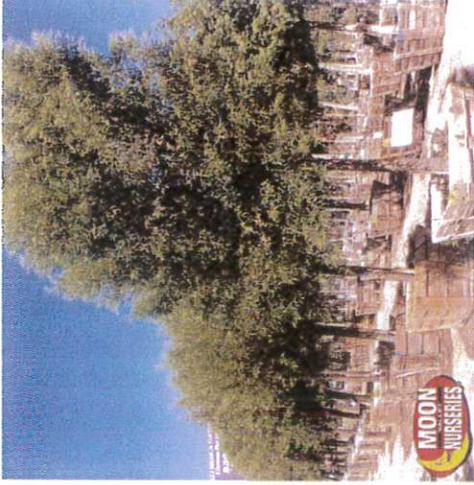
Tree ID	982570	Old Tag #	<input type="text"/>	<input type="button" value="Save"/>
District	13			
Area	13			
Address	1715 GALATEA TER			
Side/Site	Front - 1			
Alt Address	<input type="text"/>			
Tree Species	Magnolia grandiflora - Little Gem / Magnolia Little Gem			
Common Name	Magnolia Little Gem			
Size	0-6			
Height	01-15			
DBH	<input type="text"/>			
Condition	FAIR			
Grow Space	<input type="text"/>			
Space Size	<input type="text"/>			
Overhead Utility	<input type="text"/>			
Sidewalk Damage	<input type="text"/>			
Note:	<input type="text"/>			
Irrigation Flag	Yes			No
Monitor Flag	Yes			No
Service Type	Inventory (GPS)			
Season	JAN/APR			
Estimated Value	\$380.00			
Next Date	<input type="text"/>			



		Service History					New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	36113	2019 - GPS Inventory at VARIOUS LOCATIONS	GSTS	3/12/19	3/12/19	Inventory (GPS)	3.28
Invoiced	25489	2016 - Vacant Sites	GSTS	6/28/16	6/30/16	Arborist Inspection	2.00



AFRICAN SUMAC (*Rhus lancea*)



African Sumac offers superior drought tolerance so that it is a favorite shade tree for yards throughout the Southwest! *Rhus lancea* is from South Africa and features evergreen leaves so that they can provide great greenery all year long. We like to plant them as a useful screen, or tall hedge and their ability to withstand high wind make them ideal for use as a windbreak too. Specimens are stunning in a grassy area and begging to be explored by kids of all ages! An African Sumac tree is perfect for hot, dry, climates and for anyone that is looking for an attractive shade tree with a long lifespan.

A *Rhus lancea* African Sumac can be trained to a single trunk or allowed to grow into a multi-trunk tree with a look that resembles an olive tree. They are easy to prune or shear and have minimal maintenance requirements too! These are durable *Rhus lancea* that thrive in intense desert heat, can tolerate cold, and are very drought tolerant with little to moderate water needs once established. Plant them in a spot with full sun to partial shade exposure and enjoy its umbrella-shaped form and low canopy that offers a cool shady spot for relief from the blazing sun!

Buy big trees if you are looking for an instant landscape and instant gratification! At Moon Valley Nurseries, we grow the big trees that people want, including the African Sumac. We value engineer our trees, so you get the most bang for your buck. Visit us today, and we will be glad to help you handpick the perfect specimens for the perfect spot in your yard!



Public Works Department / Municipal Operations Division

Reforestation Check List: 1715 Galatea Terrace

	Verified by:	City Arborist	Landscape Manager	PW/MOD Deputy Director
<input checked="" type="checkbox"/> Legally Established Homeowners Association		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Individual Private Property Owner(s)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Reforestation Application		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> (90) days Reforestation Request Compliance		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Resolution of the Board of Directors, Minutes, Notices (Legally Established Homeowners Association)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Damage/Impact

	Verified by:	City Arborist	Landscape Manager	PW/MOD Deputy Director
<input type="checkbox"/> Blue Water View Impact		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Incorrect Tree Species		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Hardscape Damage:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Curb/Gutter				
<input type="checkbox"/> Sidewalk				
<input type="checkbox"/> Utility				

Individual Private Property Owner(s) ONLY

	Verified by:	City Arborist	Landscape Manager	PW/MOD Deputy Director
<input type="checkbox"/> Written Agreement by Individual Property Owner(s)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Staff Approved Petition		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Property Owners Signatures Verified		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Meets 60% Reforestation Criteria:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

___Property owners notified; ___in favor

Meets **Minimum** Reforestation Requirements: **YES** **NO**

Deputy Director Signature: 

Date: 4-23-19

CITY OF NEWPORT BEACH

**THE PARKS, BEACHES AND RECREATION COMMISSION
WILL CONSIDER A TREE REMOVAL/REFORESTATION REQUEST**



AT THE MAY 7, 2019 (6:00PM) MEETING

AT THE CIVIC CENTER

COUNCIL CHAMBERS

100 CIVIC CENTER DRIVE

NEWPORT BEACH CA 92660

**FOR ANY QUESTIONS PLEASE CALL
PUBLIC WORKS DEPARTMENT
MUNICIPAL OPERATIONS DIVISION
AT (949) 644-3055**

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== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Item **V-F**
May 7, 2019

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division
Micah Martin, Deputy Public Works Director, Municipal Operations
949 644-3055, mmartin@newportbeachca.gov

TITLE: Tree Reforestation – 1515 Bayadere Terrace bordering 1521 Bayadere Terrace

RECOMMENDATION:

Staff recommends that PB&R Commission approve the reforestation request of Patrick Papaccio of 1507 Bayadere Terrace of a City Ficus tree located at 1515 Bayadere Terrace, bordering 1521 Bayadere Terrace and replaced with a 48” box Purple Orchid tree. The applicant has met the procedural requirements for reforestation established in City Council Policy G-1. Applicant will assume all costs.

DISCUSSION:

Patrick Papaccio contacted the City in November 2018 regarding his intent to request removal of the City Ficus tree due to view encroachment and sidewalk damage.

On April 18, 2019, the City Arborist inspected the City Ficus tree as a result of the removal request. The tree did not meet criteria for a Standard City tree removal. Staff suggested reforestation as an option for the applicant to remove and replace the tree per the criteria of view and hardscape problems referenced in the City Council Policy G-1. Mr. Papaccio has met the procedural requirements for the reforestation request of the City Ficus tree at 1521 Bayadere Terrace. If approved by the Commission, there will be a one-for-one replacement tree, 48” box Purple Orchid tree installed at the applicant’s cost.

NOTICING:

Mr. Papaccio, Council Member Jeff Herdman, and Irvine Terrace Community Association have received a copy of this report. The tree was posted with the attached poster regarding the removal request.

Attachments:

- A. Reforestation Application
- B. Irvine Terrace Community Association Board Minutes dated March 20, 2019
- C. Tree Removal Report/Review
- D. Info Sheet – Purple Orchid tree
- E. Reforestation Check List
- F. Tree Poster



CITY OF NEWPORT BEACH Municipal Operations Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am requesting a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

FICUS TREE (1)

Quantity and specie(s), (if known) of tree(s).

1521 BAYADERE TERRACE, CORONA DEL MAR, CA. 92621

Location of tree(s)

Please be as specific as possible

Requestor

- Property Owner
- Community Association
- Other Neighbor

Address/ Phone (Daytime) / Email

KIRSTEN HARKEN / PATRICK PAPAACCIO
KIRSTEN.HARKEN@gmail.com 714-323-46
PATRICK@IMAGINEITHV.COM 949-677-993

Signature:

Date: 11/12/2018

Print Name:

PATRICK PAPAACCIO

REFORESTATION REQUESTS: Please proceed to Section B.

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of damaging public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (*Greater than \$500)
- Repeated history of significant interference with street or sidewalk drainage.
- Dying Has no prospect of recovery.
- Diseased Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

- Property Owner
- Community Association
- Other NEIGHBOR

Check all items applicable:

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

REQUESTOR COMMENTS: PLEASE SEE ATTACHED LETTER

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.

IRVINE TERRACE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING - OPEN SESSION MINUTES
WEDNESDAY, MARCH 20, 2019
BAHIA CORINTHIAN YACHT CLUB
1601 BAYSIDE DRIVE, CORONA DEL MAR, CA 92625

DIRECTORS PRESENT

Brian Jones
Paul Hoffman
Patrick Meegan
Rebecca Gonzalez
Phillip Rutten
Nancy VanOtten

DIRECTORS ABSENT

Leanne Boman

FIRSTSERVICE RESIDENTIAL

Lisa Silva, Senior Community Manager, CMCA®
Bijou Tran, Design Review Specialist

INVITED GUEST

Jake Harle, Berding & Weil, Association Legal Counsel
Jeff Smith, Smith Architects

CALL TO ORDER

The Irvine Terrace Community Association Board of Directors Open Session meeting was called to order at 7:06 PM by Director Jones.

EXECUTIVE SESSION

In accordance with Civil Code 4935(a), the Board met in Executive Session before the Open Session meeting, in order to consider litigation, matters relating to the formation of contracts with third parties, member discipline, personnel matters, and/or to meet with a member, upon the member's request, regarding the member's payment of assessments.

COMMITTEE UPDATE & INVITED GUESTS

A. City Request -- Approval of Reforestation

Motion: Jones
Second: Gonzalez

Resolved: The Board reviewed the following requests and did not oppose the reforestation at these locations as impacted neighbors were notified of reforestation request through personal delivery via USPS.

1. 1521 Bayadere
2. 1715 Galatea

The motion carried unanimously.

B. Architectural Review Committee

A brief update was provided during the meeting.

C. Landscape

D. CERT (Community Emergency Response Team)

The Association won the Best/Most Prepared HOA award.

E. Newsletter/FaceBook Page

No update at this time.

F. Welcoming Committee

Director Boman will provide welcome packet to new owner at 1536 Dolphin Ter.

REPORTS

The following reports were reviewed and filed with direction from the Board of Directors:

A. Management Report

B. Customer Service/Work Order Report

C. FFI Rate Sheet

HOMEOWNER FORUM

Homeowner Forum was held however, there were no homeowners present.

CONSENT CALENDAR

Motion: Gonzalez

Second: Hoffman

Resolved: That Consent Calendar items A through F be approved as presented.

A. Approval of Minutes – January 2019

Resolved: That the Open Session minutes dated January 9, 2019 be approved as presented.

B. Financial Statement – December 2018

Resolved: That the Board approves the Association's income statement for December 31, 2019, comparing actual results to budget, reserve statement, bank statements and reconciliations, check history report and general ledger as presented, subject to an annual audit. The report reflects a year-to-date net operating income of \$9,868.03 and year-to-date reserve funding of \$849.59 compared to the year-to-date reserve funding budget of \$0.00. The actual year-to-date operating expenses were \$225,652.42. The budgeted year-to-date operating expenses were \$214,056.00. The reserves are funded through December 31, 2018. The association has \$397,664.09 in operating funds, which represents 17.39 months of budgeted expenses and reserve contributions. The association has \$70,216.43 in reserve funds.

C. Financial Statement -- January 2019

Resolved: That the Board approves the Association's income statement for January 31, 2019, comparing actual results to budget, reserve statement, bank statements and reconciliations, check history report and general ledger as presented, subject to an annual audit. The report reflects a year-to-date net operating income of \$206,904.88 and year-to-date reserve funding of \$106.75 compared to the year-to-date reserve funding budget of \$0.00. The actual year-to-date operating expenses were \$31,952.95. The budgeted year-to-date operating expenses were \$29,933.00. The reserves are funded through January 31, 2019. The association has \$502,309.89 in operating funds, which represents 16.78 months of budgeted expenses and reserve contributions. The association has \$70,323.18 in reserve funds.

D. Lien Approval

Resolved: That the Board authorize Management to take actions on the following delinquent accounts as noted below.

<u>Account Number:</u>	<u>Total Amount Due:</u>	<u>Place Lien:</u>
0012-01	590.75	Table to April
0062-04	590.75	Table to April
0063-04	590.75	Table to April
0087-01	590.75	Table to April
0095-01	3771.20	Place Lien
0127-02	2999.92	Place Lien
0183-03	590.75	Table to April
0189-01	590.75	Table to April
0192-01	590.75	Table to April
0231-01	590.75	Table to April
0245-04	590.75	Table to April
0277-01	590.75	Table to April
0279-03	590.75	Table to April
0290-07	841.15	Place Lien
0292-04	590.75	Table to April

0294-01	590.75	Table to April
0320-07	590.75	Table to April
0374-01	590.80	Table to April
0377-03	590.75	Table to April
0383-02	590.75	Table to April

E. Approval of 2018 Draft Audit

Resolved: That the Board approve the 2018 Draft Audit prepared by Owens, Moskowitz, and Associates, Inc. and directs Management to mail the audit to the membership no later than April 20, 2019.

F. Approval of 2018 Taxes

Resolved: That the Board approve the 2018 taxes prepared by Owens, Moskowitz, and Associates, Inc. as presented and directs Management to file the taxes in accordance with the instructions provided by the CPA.

The motion carried unanimously.

End of Consent Calendar

UNFINISHED BUSINESS

A. Architectural Guideline Review

There is no update at this time.

B. Benchmarking/FirstService Residential Contract Negotiations

This item is tabled.

NEW BUSINESS

A. Formation of Executive Finance Committee

Motion: Jones
Second: Hoffman

Resolved: That the Board appoint Director Jones and Meegan as the Executive Finance Committee to review monthly financials and delinquent assessment report each month prior to the Board approval.

The motion carried unanimously.

B. Approval to Transfer Funds

Motion: Hoffman

Second: Meegan

Resolved: That the Board of Directors authorizes Management to make the following transfers that may exceed (i) Ten Thousand dollars (\$10,000), or (ii) Five percent (5%) of the Association's total combined reserve and operating account deposits, whichever is lower, from the Association's accounts for the following purposes:

- To fund reserves;
- To pay utilities;
- To move funds pursuant to a Board resolution for a reserve expenditure;
- To implement the Board's directives with regard to invested funds and bank account openings and closings;
- To pay for budgeted expenses, for all services provided by vendors selected by the Board for work the Board has engaged them to carry out, and for Management's compensation and cost reimbursements under its Management Agreement with the Association;
- To remit amounts due to US Bank for transactions made by purchase cards; and
- For other authorized Payments/transfers directed or authorized by the Board.

The motion carried unanimously.

C. Executive Committee for Schwennesen/Eadington Litigation

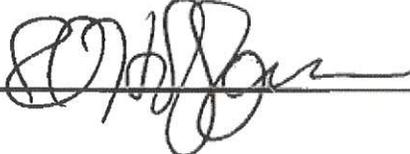
This item has been tabled to April.

NEXT MEETING

The next Board of Directors meeting is scheduled for Wednesday, April 17, 2019, at the Bahia Corinthian Yacht Club.

ADJOURNMENT

There being no further business to come before the Board of Directors in Open Session, the meeting was adjourned at 7:48 PM by Director Jones.

ACCEPTED:  DATE: 4-17-19



Public Works Department/Municipal Operations Division

April 18, 2019

TO: Deputy Public Works Director, Municipal Operations Division
FROM: City Arborist/Landscape Manager
SUBJECT: *Tree Removal Review – Potential Liability*

PROPERTY OWNER(S) / REQUESTER INFORMATION:

Name: Patrick Papaccio
Tree Location: 1515 Bayadere Terrace / Front - 2

The property owner has requested the removal of City Ficus microcarpa tree. The applicant states the City Ficus tree unreasonably obstructs the view from her home and is requesting removal to mitigate this issue.

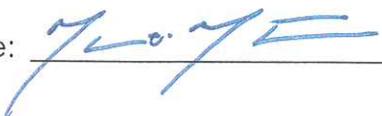
A field inspection determined the City Ficus is in fair condition and does not meet the criteria for removal referenced in the G-1 Policy.

Staff is denying the removal request of the Ficus microcarpa tree and has advised the applicant that Reforestation is an option.

REPLACEMENT TREE(S): **YES** **NO**

DESIGNATED TREE(S): The applicant will be replacing with a 48-inch box Purple Orchid tree.

DEPUTY PUBLIC WORKS DIRECTOR – COMMENTS / RECOMMENDATIONS:

Signature: 

Date: 4-23-19



Public Works Department/Municipal Operations Division

TREE INSPECTION REPORT

Name: Landscape Division

Location(s) of tree(s): 1515 Bayadere Terrace / Front - 2

Request: The property owner has requested the removal of a City Ficus microcarpa tree.

Botanical/Common Names: Ficus microcarpa / Ficus microcarpa

Designated Street Tree: The applicant will be replacing with a 48-inch box Purple Orchid tree.

Estimated Trees Value: \$3,260

Damage: N/A

Parkway: Concrete Brick (X) Turf Other

Comments: A field inspection determined the City Ficus is in fair condition and does not meet the criteria for removal referenced in the G-1 Policy.

The applicant states that the tree unreasonably obstructs the view from his home and is requesting removal to mitigate the issue.

Inspected by: 
Kevin Pekar, City Arborist

Date: April 18, 2019

Recommendation: Staff is denying the removal request of the Ficus microcarpa tree and has advised the applicant that Reforestation is an option.

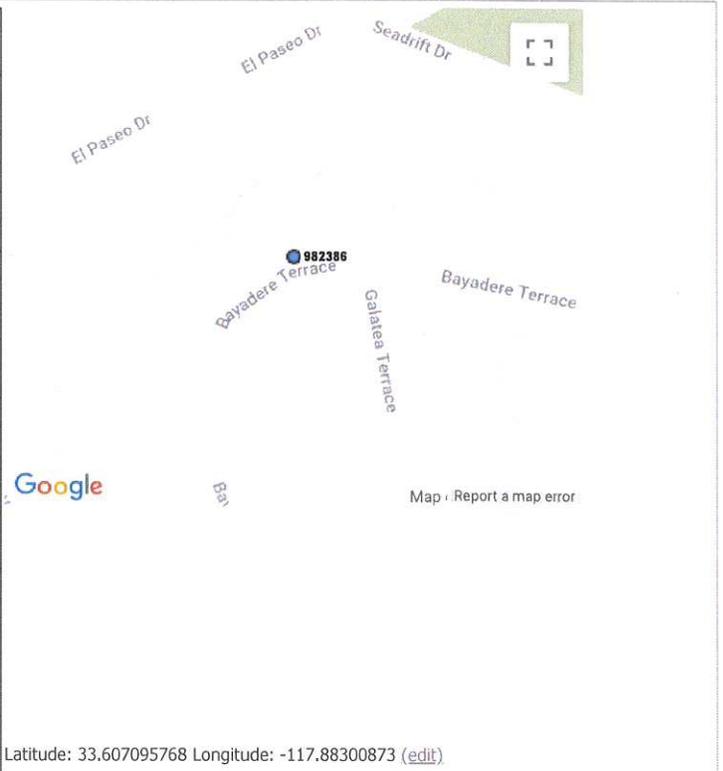
Reviewed by: 
Dan P. Sereno, Landscape Manager

Date: April 18, 2019

Detail Notes Images Documents Observations

Inventory Detail

Tree ID	982386	Old Tag #		Save
District	13			
Area	13			
Address	1515 BAYADERE TER			
Side/Site	Front - 2			
Alt Address				
Tree Species	Ficus rubiginosa / Ficus - Rubiginosa			
Common Name	Rustyleaf Fig			
Size	13-18			
Height	15-30			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes			No
Monitor Flag	Yes			No
Service Type	Homeowner Request			
Season	NOV/DEC			
Estimated Value	\$3,260.00			
Next Date				



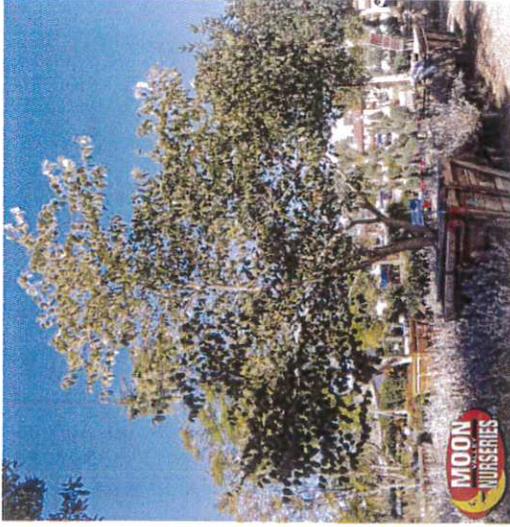
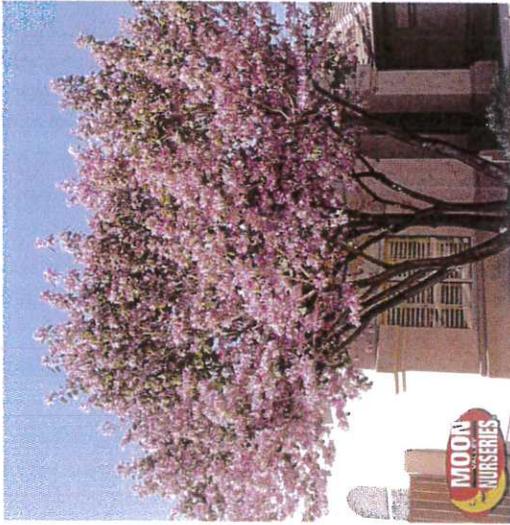
Latitude: 33.607095768 Longitude: -117.88300873 ([edit](#))

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	35140	2018 - HR at 1515 BAYADERE TER (Ficus)	GSTS	12/03/18	12/03/18	Homeowner Request	0.00
Invoiced	35140	2018 - HR at 1515 BAYADERE TER (Ficus)	GSTS	12/03/18	12/03/18	Crew Rental	65.66
Invoiced	33245	2018 - SR Trimming at 1521 BAYADERE TER	GSTS	6/13/18	6/13/18	Service Request	62.03
Invoiced	31622	2017 - HR at BAYADERE TER	GSTS	11/28/17	11/28/17	Homeowner Request	0.00
Invoiced	26172	2016 - WR38628 - Service Request	GSTS	8/10/16	9/01/16	Service Request	59.72
Invoiced	25489	2016 - Vacant Sites	GSTS	6/28/16	6/30/16	Arborist Inspection	2.00
Work History			WCA		9/06/13	Other	0.00
Work History			WCA		5/08/13	Other	0.00
Work History			WCA		4/06/11	Other	0.00
Work History			WCA		4/27/10	Other	0.00
Work History			WCA		4/02/09	Other	0.00
Work History			WCA		7/10/08	Other	0.00
Work History			WCA		8/29/06	Other	0.00
Work History			WCA		3/24/05	Other	0.00
Work History			WCA		10/06/03	Other	0.00
Work History			WCA		5/07/02	Other	0.00
Work History			WCA		6/18/99	Other	0.00





PURPLE ORCHID (*Bauhinia purpurea*)



The Purple Orchid, botanical name *Bauhinia purpurea* is a beautifully structured and blooming tree that offers a unique look to any landscape. Originating from South Asia, Southeast Asia, Southern China, and Japan and admired for its large fragrant blooms. Once established the Purple Orchid tree is drought tolerant making it an excellent tree choice for all of Southern California and the Southwest Region. The Purple Orchid is a fast-growing orchid tree that fits into most landscape sizes. Its slender trunks topped with arching branches are clothed in two-lobed butterfly-shaped leaves.

The Purple Orchid will fill your landscape with color consisting of five-inch wide blooms from September through November and again in late winter to early spring. The *Bauhinia purpurea* offers a spectacular showy blooming cycle each and every year. Once these are done blooming they are followed by a seed pod that reaches up to 12" long that are slender, brown and flat that will hang on the tree like ornaments through the winter months. These are a deciduous tree but even when bare the unique branching structure gives this tree a beautiful appearance.

These medium-sized trees offer many landscape uses, shade, privacy and focal being some. Due to their deep-rooted nature, surface roots are rarely an issue and allow the Purple Orchid tree to be planted nearly anywhere. While these trees may look delicate they are best planted in a full sun area.



Public Works Department / Municipal Operations Division

Reforestation Check List: 1521 Bayadere Terrace

	Verified by:	City Arborist	Landscape Manager	PW/MOD Deputy Director
<input checked="" type="checkbox"/> Legally Established Homeowners Association		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Individual Private Property Owner(s)		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Reforestation Application		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> (90) days Reforestation Request Compliance		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Resolution of the Board of Directors, Minutes, Notices (Legally Established Homeowners Association)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Damage/Impact

	Verified by:	City Arborist	Landscape Manager	PW/MOD Deputy Director
<input checked="" type="checkbox"/> Blue Water View Impact		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Incorrect Tree Species		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Hardscape Damage:		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Curb/Gutter				
<input checked="" type="checkbox"/> Sidewalk				
<input type="checkbox"/> Utility				

Individual Private Property Owner(s) ONLY

	Verified by:	City Arborist	Landscape Manager	PW/MOD Deputy Director
<input type="checkbox"/> Written Agreement by Individual Property Owner(s)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Staff Approved Petition		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Property Owners Signatures Verified		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Meets 60% Reforestation Criteria:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

___ Property owners notified; ___ in favor

Meets **Minimum** Reforestation Requirements: **YES** **NO**

Deputy Director Signature: 

Date: 4-23-19

CITY OF NEWPORT BEACH

**THE PARKS, BEACHES AND RECREATION COMMISSION
WILL CONSIDER A TREE REMOVAL/REFORESTATION REQUEST**



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ATTACHMENT F



== CITY OF ==
NEWPORT BEACH
PB&R Commission Staff Report

Agenda Item **VI-C**
May 7, 2019

TO: Parks, Beaches & Recreation Commission

FROM: Public Works Department / Municipal Operations Division
Micah Martin, Deputy Public Works Director, Municipal Operations
949 644-3055, mmartin@newportbeachca.gov

TITLE: Appeal of Denial of a Request for a Tree Removal – 720 Jasmine Avenue

RECOMMENDATION:

Staff recommends that PB&R Commission consider the appeal by John Buckingham of 720 Jasmine Avenue of the denial by staff for the removal of a City Sugar Gum tree.

DISCUSSION:

City Council Policy G-1, *Retention, Removal, and Maintenance of City Trees*, allows the PB&R Commission to act upon an appeal to remove Standard City trees. On July 12, 2018, property owner John Buckingham contacted the City to request the removal of a Sugar Gum tree in front of 720 Jasmine Avenue due to view encroachment and sidewalk damage.

The City Arborist inspected the tree on March 1, 2019 and determined the Gum tree is in healthy and stable condition and does not meet the criteria for removal referenced in the G-1 Policy. The City sidewalk is lifted likely due to the roots of the tree, which can be mitigated with root pruning/shaving and repair to the sidewalk, or the sidewalk could be ramped within ADA specifications to avoid any root pruning. Mr. Buckingham was informed and advised of the City Arborist's findings, and that he could appeal staff's decision to the PB&R Commission. Attached are the Tree Removal Review and Tree Inspection Report.

NOTICING:

John Buckingham, Council Member Joy Brenner, and Corona del Mar Village Community Association / Corona del Mar Residents Association have received a copy of this report. Additionally, surrounding property owners, map attached, were notified via postcard of the Commission Meeting related to this appeal of staff's denial of the removal request. The tree was posted with the attached poster regarding the removal request.

Attachments:

- A. Tree Removal Application
- B. Tree Removal Review and Tree Inspection Reports
- C. Map highlighting surrounding property owners notified of the Commission Meeting
- D. Postcard Notification
- E. Tree Poster



CITY OF NEWPORT BEACH Municipal Operations Department

DAW

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees), I am requesting a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. I am aware that Commission meetings are regularly held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

1 LARGE TREE

Quantity and specie(s), (if known) of tree(s).

UNKNOWN

Location of tree(s)

CORNER OF JASMINE / 5TH STREET, CORONA DEL MAR

Please be as specific as possible

Requestor

- Property Owner(s)
- Community Association
- Other

Address/ Phone (Daytime) / Email

927 GARDENIA WAY CDM, 92625
949-887-9203
JCBUCK16@AOL.COM

Signature:

Date:

7/12/18

Print Name:

JOHN BUCKINGHAM

REFORESTATION REQUESTS: Please proceed to Section B.

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (*Greater than \$500)
- Repeated history of **significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by City Arborist will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

<input checked="" type="checkbox"/>	Property Owner(S)
<input type="checkbox"/>	Community Association
<input type="checkbox"/>	Other _____

Check all items applicable:

<input checked="" type="checkbox"/>	Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
<input type="checkbox"/>	Wrong tree species for location
<input checked="" type="checkbox"/>	View encroachment
<input type="checkbox"/>	Area has clearly defined contiguous boundaries that include the tree(s) proposed.
<input type="checkbox"/>	Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
<input type="checkbox"/>	Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
<input type="checkbox"/>	Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost ranges from \$706 to \$910, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

REQUESTOR COMMENTS:

① View of Ocean Ave Catalina obstructed !!

② - Walkway hazard due to curb damage by roots

③ Request August 7th Agenda

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.



Public Works Department/Municipal Operations Division

TREE INSPECTION REPORT

Name: Landscape Division

Location(s) of tree(s): 720 Jasmine Avenue / Front 1

Request: A representative from the Jasmine Park Homeowners Association has requested the removal of a City Sugar Gum tree due to view encroachment and sidewalk damage.

Botanical/Common Names: Eucalyptus cladocalyx / Sugar Gum

Designated Street Tree: Appropriate tree selected from the City's Parkway Tree Designation List, Per City Council Policy G-6.

Estimated Trees Values: \$9,830.00

Damage: City sidewalk

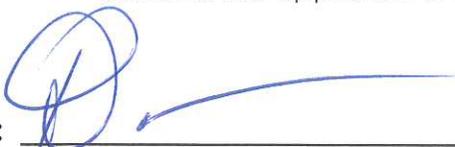
Parkway: Concrete Brick (X) Turf Other

Comments: A field inspection determined the Sugar Gum is in a healthy and stable condition and does not meet the criteria for removal referenced in the G-1 Policy. The City sidewalk is lifted likely due to the roots of the tree. The sidewalk lifting can, either be mitigated with root pruning/shaving and repair to the sidewalk, or the sidewalk could be ramped within ADA specifications to avoid any root pruning.

Inspected by: 
Kevin Pekar, City Arborist

Date: March 1, 2019

Recommendation: Staff is denying the removal request of the Sugar Gum tree and has advised the applicant of the reforestation and appeal processes.

Reviewed by: 
Dan P. Sereno, Landscape Manager

Date: March 1, 2019

Detail Notes Images Documents Observations

Inventory Detail

Tree ID	1083066	Old Tag #		Save
District	12			
Area	12			
Address	720 JASMINE AVE			
Side/Site	Front - 1			
Alt Address				
Tree Species	Eucalyptus cladocalyx / Eucalyptus - Cladocalyx			
Common Name	Sugar Gum			
Size	25-30			
Height	45-60			
DBH				
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes			No
Monitor Flag	Yes			No
Service Type	Service Request			
Season	JAN/APR			
Estimated Value	\$9,830.00			
Next Date				



Latitude: 33.600666493 Longitude: -117.869063083 ([edit](#))

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	35814	2019 - SR at 720 JASMINE AVE (Eucalyptus)	GSTS	2/13/19	2/13/19	Service Request	63.48
Invoiced	32572	2018 - Grid 12 (Corona del Mar) - Broadleaves (March Progress)	GSTS	3/20/18	3/29/18	Grid Pruning	51.33
Invoiced	28852	2017 - WR41544 - SR at JASMINE AV	GSTS	4/26/17	4/26/17	Service Request	60.58
Invoiced	24443	2016 - Grid 12 (CDM) - Broadleaves	GSTS	3/10/16	3/29/16	Grid Pruning	49.43
Invoiced	21108	2015 - Grid 12 - Corona Del Mar (Palms, Ficus, and Eucs)	GSTS	4/02/15	4/17/15	Grid Pruning	48.00
Invoiced	18318	2014 - Grid 12 (CDM) - Revised	GSTS	5/19/14	5/30/14	Grid Pruning	48.00
Work History			WCA		7/22/11	Other	0.00
Work History			WCA		10/26/10	Other	0.00
Work History			WCA		12/29/09	Other	0.00
Work History			WCA		3/11/09	Other	0.00
Work History			WCA		9/28/07	Other	0.00
Work History			WCA		2/16/06	Other	0.00
Work History			WCA		7/14/04	Other	0.00
Work History			WCA		1/23/03	Other	0.00
Work History			WCA		7/14/99	Other	0.00



720 Jasmine Avenue

**IMPORTANT:
Commission Meeting Notice**

City of Newport Beach
Public Works Department | Municipal Operations Division
100 Civic Center Drive
Newport Beach, CA 92660



**Parks, Beaches, and Recreation Commission
Meeting Notice**

At its May 7, 2019 meeting, the Parks, Beaches, and Recreation Commission will consider the appeal of denial for a tree removal request in front of 720 Jasmine Avenue.

Attendance at the meeting is optional.

DATE: Tuesday, May 7, 2019
TIME: 6:00 p.m.
LOCATION: City Council Chambers
Newport Beach Civic Center
100 Civic Center Drive
Newport Beach, CA 92660

The Agenda Report will be available on the City's website after May 3, 2019: www.newportbeachca.gov. If you have any questions regarding this item, you may contact the Public Works Department, Municipal Operations Division at (949) 644-3055.

CITY OF NEWPORT BEACH

**THE PARKS, BEACHES AND RECREATION COMMISSION
WILL CONSIDER AN APPEAL OF DENIAL OF A TREE
REMOVAL/REFORESTATION REQUEST**



AT THE MAY 7, 2019 (6:00PM) MEETING

AT THE CIVIC CENTER

COUNCIL CHAMBERS

100 CIVIC CENTER DRIVE

NEWPORT BEACH CA 92660

**FOR ANY QUESTIONS PLEASE CALL
PUBLIC WORKS DEPARTMENT
MUNICIPAL OPERATIONS DIVISION
AT (949) 644-3055**

CITY OF NEWPORT BEACH

**THE PARKS, BEACHES AND RECREATION COMMISSION
WILL CONSIDER AN APPEAL OF DENIAL OF A TREE
REMOVAL/REFORESTATION REQUEST**



AT THE MAY 7, 2019 (6:00PM) MEETING

AT THE CIVIC CENTER

COUNCIL CHAMBERS

100 CIVIC CENTER DRIVE

NEWPORT BEACH CA 92660

**FOR ANY QUESTIONS PLEASE CALL
PUBLIC WORKS DEPARTMENT
MUNICIPAL OPERATIONS DIVISION**

AT (949) 644-3055