



NEWPORT BEACH FIRE DEPARTMENT

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JEFF BOYLES
Fire Chief

November 1, 2019

«First» «Last»
«address»
«city», «state» «Zip»

RE: NEWPORT BEACH FIRE DEPARTMENT CERT VOLUNTEER NEW WEBSITE AND 2020 STATE OF CERT AWARDS BANQUET INVITATION

Dear «First»,

The Newport Beach Fire Department (NBFD) would first like to thank you for being one of our 430 Community Emergency Response Team (CERT) volunteers who attended one of the CERT mandatory re-certification trainings or any of our six Newport Beach CERT Programs (CERT Program) in 2019 and have remained an active Newport Beach CERT volunteer (CERT Volunteer). This year was the 20th anniversary of the CERT Program. Over the past 20 years, we have held 81 CERT Programs with over 2,000 participants. In our 20th year, we continued to fulfill our mission to better prepare the Newport Beach (NB) community for any unexpected emergency through our six CERT Programs, community outreach, "hands-only" CPR and "stop the bleed" programs. This year we held our first CERT class for NB City employees, and Teen CERT class at Ensign Intermediate School. We also continued our CERT Volunteer lead CPR/AED and first aid training program for both CERT Volunteers and NB City employees.

This was another outstanding year for our CERT Program and we look forward to continuing that success in 2020. The success of our CERT Program over the past 20 years is a result of all the dedicated CERT Volunteers, such as yourself. For the past 20 years, NB CERT Volunteers have assisted the fire department in getting our message of community preparedness, self-sufficiency and "Neighbors-Helping-Neighbors" to the NB community. We thank you for everything you do to better prepare yourselves, your family and our NB community. On November 1, 2019 we will launch our new web based Volunteer Management System (VMS) hosted by Better Impact. You can access the Better Impact website through the CERT website, www.nbcert.org (scroll to the bottom of the page). There will be a followup email through this VMS with further information and instructions. This website will allow you to sign up for classes, volunteer for events/mutual aids, request meetings/presentations, re-acknowledge the Code of Conduct and Liability forms, as well as update your contact information. This website will help manage the incredible "Green Army" more effectively and efficiently. Enter your username and password provided below. You will then be asked to change your username and password.

CERT#: «CERT_ID_»
User Name: «Username»
Password: «Password»

Next year is shaping up to be another exciting year for the NBFD CERT program. On January 29, 2020, we will kick off 2020 with the 12th annual State of CERT Banquet at the Oasis Senior Center. Enclosed is the invitation for further information. We will be recognizing our Fire Explorers and Teen CERT Programs. All CERT Volunteers, their friends,

November 1, 2019

Page 2

families, neighbors and anyone interested in NB community preparedness are welcome to attend. Register no later than January 17, 2020 at (<https://apps.newportbeachca.gov/>).

NBFD wishes all of you a wonderful holiday season and is looking forward to another productive year for our CERT Program. Once again, we thank you for everything that you do to better our CERT Program and prepare the NB community.

Sincerely,



Jeff Boyles
Fire Chief



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