

City of Newport Beach
Parks, Beaches & Recreation Commission
Tuesday, December 1, 2009 – 7pm – City Council Chambers

AGENDA

ORDER AND ROLL CALL

DIRECTOR'S COMMENTS

- Director Detweiler
- Director Harmon
- City Council Actions

PUBLIC COMMENTS

Members of the public are invited to comment on non-agenda items of public interest. Speakers are limited to three minutes.

NOTICE TO THE PUBLIC

All matters listed under **Consent Calendar 1-3** are considered by the Commission to be routine and will all be enacted by one motion in the form listed below. The Commission Members have received detailed staff reports on each of the items recommending approval and there will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff, or the public request a specific item to be discussed and/or removed from the Consent Calendar for separate action. The City provides a yellow sign-in card for those wishing to address the Commission to assist in the preparation of the minutes. If you do fill out the card please place it in the box at the table.

CONSENT CALENDAR

1. Minutes of the November 3, 2009 regular meeting.

Recommendation: Waive reading of subject minutes, approve and order filed.

2. Park & Operations Division Activity Report.

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

3. Recreation & Senior Services Activity Report.

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

NEW ITEMS

4. Reforestation Request.

Action: Consider reforestation request of Roger Tirabassi at 2515 Lighthouse Lane within the Broadmoor Hills HOA.

5. Reforestation Request.

Action: Consider reforestation request of Gayle Jensen at 424 Dahlia Avenue.

6. Reforestation Request.

Action: Consider reforestation request of Ian Harrison at 3827 Park Green Drive and Melinda Gunton at 4000 Topside Lane within the Harbor View Hills South HOA.

COMMITTEE REPORTS –

- **Park Development** – Brown, Lugar, Marston
- **Recreation/Senior Activities** –Lugar, Anderson, Hamilton
- **Budget** – Garrett, Brown, Lugar
- **Ad Hoc**
 - Community Service Award – Garrett, Hamilton, Ruzicka
 - Youth Sports Liaison – Ruzicka
 - China Cove Volleyball Court– Brown, Lugar

FUTURE AGENDA ITEMS - Matters which Commissioners may wish to place on a future agenda or raise for discussion.

ADJOURNED

Parks, Beaches & Recreation Commission
Regular Meeting
November 3, 2009 – 7pm

Convened 7:04pm

ROLL CALL

Present: Tim Brown, Chair
Tom Anderson
Bill Garrett
Kathy Hamilton
Phillip Lugar
Marie Marston
Greg Ruzicka

Staff: Laura Detweiler, Recreation & Senior Services Director
Mark Harmon, General Services Director
Sean Levin, Recreation Superintendent
Teri Craig, Admin Asst

DIRECTORS COMMENTS

Director Detweiler stated that the Coastal Commission had contacted staff regarding the China Cove volleyball court and that reported that they had a back log and requested an additional three months to give them time to do a full review. She noted that staff granted the request extending the review period through March 29, 2010.

Discussion ensued regarding the application process and Chair Brown stated that he believed it important to point out to the Coastal Commission that the area under review was for sand storage and was not a natural dune.

Director Detweiler stated that an issue was brought to the attention of staff last week regarding a gentleman that removed a majority of the vegetation at China Cove. The police responded and filed a vandalism report against the gentlemen. The case is being forwarded to the District Attorney. She went on to say that the Coastal Commission was notified of this incident and that the investigation is ongoing at this time and that the area looks drastically different from when the onsite meetings were held about the possible relocation of the volleyball court.

Director Detweiler stated that the Sunset Ridge draft EIR is available for public review and comments are being taken through December 11. She went on to say that the winter *Navigator* had been mailed and noted that the staff did a terrific job. In October staff hosted an Open House for the remodeled Community Youth Center in CdM with a weeklong of activities and concluded with a Movie in the Park. The natural amphitheatre of the park was used and over 300 people came to watch *Madagascar 2*. She noted that it was a great way to cap that week and re-introduce the Center to the community.

Director Harmon updated the Commission regarding the Ordinance of what types of materials could be burned in the fire rings. He reported that the Council approved the Ordinance unanimously at their last meeting. He noted that a comment had been made at the end of the discussion regarding the possible removal of the fire rings which generated quite a bit of interest from the community. He stated that staff would bring this issue back to the Commission with a report and discussion after the first of the year.

Discussion ensued among the Commission regarding the history of the fire pits and the process that would be taken regarding this matter.

Director Harmon stated that staff will research and gather information after the first of the year. He went on to say that the issue of retaining the fire pits was not part of what was approved by Council; only the amendment to the Ordinance of what materials can be burned which will provide the support to control and enforce their use.

Commissioner Hamilton thanked Director Harmon and staff for their excellent work in writing the Ordinance.

Chair Brown seconded that and commented on how long this had been an item of discussion. He expressed his opinion that that the Commission should be involved in any discussion regarding the possible removal of the fire pits. Director Hamilton stated that the process begins with the Commission.

CITY COUNCIL ACTION

None.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

1. Item pulled by Commissioner Garrett

- 2. Park & Operations Division Activity Report.** *Receive/file monthly Activity Report for activities and upcoming projects.*
- 3. Recreation & Senior Services Activity Report.** *Receive/file monthly Activity Report for activities and upcoming projects.*

Motion by Commissioner Ruzicka to accept items Consent Calendar items 1-2. Motion carried by acclamation.

- 1. Minutes of the September 1, 2009 regular meeting.** Commissioner Garrett asked that his comments during the discussion of the nomination of Dr. Vandersloot for a Community Service Award be added.

Director Detweiler read Commissioner Garret's comments as the following into the minutes:

Commissioner Garrett stated that there were some previous City Council Members that were very opposed to that because of the law suit that Mr. Vandersloot filed against the City a few years ago. He noted that everyone should take that for what it is worth and that most of those council members are gone off the Council but there are some people that still have some bad feelings because of the law suit.

Motion by Commissioner Ruzicka to revise the October 6, 2009 to add the Commissioner Garrett's comments as stated. Motion carried by acclamation.

NEW ITEMS

Commissioner Marston asked to be recused from this item and excused herself from the room.

- 4. Request to Add Second Volleyball Court at Prospect Street** – Superintendent Levin provided a staff report based on the application from Tom Higgs to add an additional volleyball court at the Prospect Street location. He went on to say that that staff had met with General Services and Lifeguard staff to discuss the proposed court location. Staff concluded that the court would not create any public safety or maintenance issues for the General Services or Lifeguard staff to conduct their day to day duties. The approximate cost for materials to install a beach volleyball court is \$200. He stated that he had received an email from Darlene Antonini stating her opposition with the placement of the additional volleyball court.

Discussion ensued regarding buffer zones; Superintendent Levin stated that this court is situated 174 feet from the nearest resident and that the policy states that it must be 50 feet.

Chair Brown opened the public discussion.

Darlene Antonini stated that she does have some concerns about congestion in the area but would supporting the request.

Commissioner Hamilton suggested that the volleyball players be mindful and respectful of the neighbors.

Tom Berka stated that he would be mindful and that he lives there and promises to take care of the neighbors and that the use would probably be by families.

Chair Brown closed the public discussion.

Motion by Commissioner Ruzicka to approve the request to add second volleyball court at Prospect Street and to direct staff to complete an application to the Coastal Commission for their approval to add the additional court. Motion carried the following vote:

Ayes: Anderson, Brown, Garrett, Hamilton, Lugar, Ruzicka
Recuse: Marston

COMMITTEE REPORTS –

Parks – Nothing to report.

RSS – Nothing to report.

Budget– Nothing to report

AD- Hoc

–Community Services Award – Superintendent Levin stated that he had received an application from Commissioner Ruzicka nominating Dr. Jan Vandersloot for the award. The two-member sub-committee did not agree and so the issue has been brought forward to the Commission for their consideration.

Chair Brown stated that this is not an appointment but an award that the Commission bestows for extraordinary interest or effort from a member of the community. He went on to say that he would like the Commission to discuss this before a vote is taken and reach consensus.

Commissioners Ruzicka and Lugar spoke in favor of awarding Dr. Jan Vandersloot the award for his time and efforts at Castaways Park and his work with trees.

Commissioner Garrett spoke in opposition of the award due to past history related to Dr. Vandersloot's involvement at Back Bay View Park. He noted that he wanted to make sure that the Commission was aware of the issues that had occurred as a result of his involvement.

Commissioners Anderson and Lugar spoke in favor of the award and that Dr. Vandersloot deserved this due of his efforts and commended him for being involved in his community and going the extra mile.

Discussion ensued regarding the written criteria of the award.

Superintendent Levin stated that one of the criteria is a financial donation and noted that Dr. Vandersloot clearly meets that with his recent donation of \$5,000 for Castaways Park. He went on to say that the nominee must be a resident of or work in the City and that you have to be an active volunteer for at least one year.

Chair Brown spoke further of the guidelines and the premise behind the award and asked the Commission to consider these thoughts and expressed his hope that the Commission can meet consensus and that a vote will not need to be taken.

Superintendent Levin stated that the Commissioner has never voted because the sub-committee has approved it and did not need a vote. He went on to say that the procedure should be reviewed because it states that the vote should be taken in closed session. Staff checked with the City Attorney and the Commission cannot legally meet in closed session due to Brown Act violations.

Commissioner Ruzicka stated that he was willing to connect his name to the award on behalf of the Commission.

Commissioner Garrett stated that he would abstain from the vote.

Director Detweiler suggested that the Commission vote on this matter and that a third person be appointed to the Committee so that there is a tie breaking vote. Furthermore the procedure needs to be looked at to fine tune the process and that the Commission agrees with the purpose behind the award.

Motion by Commissioner Lugar to give the Community Service Award to Dr. Jan Vandersloot at a future meeting.

Ayes: Anderson, Brown, Hamilton, Lugar, Marston, Ruzicka
Abstain: Garrett

Chair Brown appointed Commissioner Hamilton as the third member of the Community Service Award Committee.

–Youth Sports Liaison – Nothing to report

–China Cove Volleyball Court – Nothing to report.

FUTURE AGENDA ITEMS

Fire Pits

ADJOURNED – 7:49pm

Submitted by: _____
Teri Craig, Admin Assistant



General Services Department

PB&R Commission Agenda
Item No. _____
December 1, 2009

TO: Parks, Beaches and Recreation Commission

FROM: Parks and Trees Maintenance Superintendent and Operations Support Superintendent

SUBJECT: *November Parks, Trees, and Operations Division Activity Report*

Parks Maintenance Division Activities

1. Parks Maintenance Division staff continues working with the Public Works Department on numerous projects in the planning and construction phases.

Projects currently underway:

- Irvine Avenue Median Project, south of Bristol Street
- River Avenue Pedestrian Coastal Access Improvements
- Corona del Mar State Beach/Breakers Drive Landscape Corona del Mar State Beach/Breakers Drive Landscape

Projects that are in the planning phases:

- Sunset Ridge Park
- Westcliff Drive and Avocado Medians
- Parking Lot Pay Stations
- West Newport Park Landscape Improvements
- Eastbluff and Bonita Creek Reclaimed Water Retrofit
- Marina Park
- City Hall
- China Cove Slope Stabilization
- Bristol Street North Landscape
- Avon Tree Planting

2. Select Parks Maintenance Division staff attended the annual Landscape Materials and Equipment EXPO in Long Beach. This allowed staff to meet a good representation of the industry's vendors, along with the exposure to new products, methods and advancements in technology.

3. The salt water damaged field at Peninsula Park has been repaired. This work included soils work to mitigate the salts, and sodding the damaged areas.
4. The off season field renovation work at our various active park sites is set for December and January, as funding allows. The proposed work includes aerification, application of gypsum and fertilizer, seeding, sodding and top-dressing.
5. Recently the Parks Maintenance Division staff performed the annual renovation work at the CdM State Beach picnic area. During the summer this very popular site has the highest level of use within our parks system. Work completed included:
 - Re-seeding the turf
 - Detailing and painting the BBQs
 - Steam cleaning the picnic tables, pads and trash enclosures



6. Recently the Parks Maintenance Division staff coordinated the hydro-seeding of native wildflowers and grasses of the upper expanses at Castaways Park. The project included: vital rototilling, incorporation of gypsum, and soil stabilizer in various compacted areas of the prospective seedbed. The project was facilitated by a \$5,000.00 donation from Dr. Jan Vandersloot, who recently passed away. Dr. Vandersloot envisioned this project would, “work out to increase color and appreciation of our natural parks.”



7. The General Services Department has received a total of 58 donated items that were approved by the Parks, Beaches and Recreation Commission, since the Council Policy B-17 Parks, Facilities, and Recreation Program Donations was adopted on May 9, 2006. Donations noticeably increased since this Policy was adopted. The

Policy established a fair and uniform procedure for making donations, and facilitating the donation process for staff and donors.

| PB & R Commission Approved Donations: | |
|--|--------------------|
| ○ Benches | 41 |
| ○ Trees | 14 |
| ○ Picnic Tables | 3 |
| Total | 58 |
| Total | \$88,607.00 |

Trees Division Activities

During the month of October, 988 trees were trimmed, 7 trees removed, 16 trees were planted and crews responded to 5 emergency tree calls. The City's tree services contractor, pruned trees within the Corona Del Mar, Newport Coast and Eastbluff areas, as part of the City's overall grid trimming schedule. Additionally, crews are near completion of the annual pruning of approximately 3,500 palm trees, 300 coral trees, and selected Eucalyptus and Ficus trees throughout the City.

The attached Tree Activity Report summarizes requests and field activities performed during the past month.

Beach Maintenance Activities

1. On October 15 an unexpected large storm surge coupled with over 7' tides called for crews to again build sand berms on the Peninsula. The sand berms and wave dissipating ditches were placed on both sides of the Balboa Pier and the outlet of the Newport Pier parking lot. The tides during this series measured over 0.9' over what was listed in the Tide Chart, resulting in high tides of:

| | |
|-------------------------|------|
| 10/16, Friday morning | 7.0' |
| 10/17, Saturday morning | 7.3' |
| 10/18, Sunday morning | 7.4' |

Operations Support staff continued to monitor the surf, tides, and berms during the weekend hours. No problems were reported.

2. Staff leveled and groomed the beach at Corona Del Mar Main Beach in preparation for the 48th Annual Sandcastle Contest on October 4. Clear skies and warm weather, the setting could not have been any better for the enthusiastic participants and attendees who turned out for the annual event. Throughout the day staff provided additional restroom cleaning, trash collection, and litter removal services.

As the contest continues to grow in popularity, so do the maintenance activities that are necessary to ensure a safe and clean environment for all involved.



3. Staff has completed the annual cleaning of the 600 plus trash receptacles which are placed throughout the beach areas and in the high profile commercial districts. The cans take a beating during the summer season, and always get some much needed sanitizing this time of year.

See attached General Services Department, Activities Reports for October 2009.

Submitted by:

Dan P. Sereno
Parks and Trees Maintenance Superintendent

Jim Auger
Operations Support Superintendent

Attachments: (A) Tree Activity Report 2009-2010
(B) General Services Department, October 2009 Activities Reports



General Services Department

Parks and Trees Division
 Reforestation and Tree Removal Activity Report
 Fiscal Year 2009-2010

| | July | August | September | October | November | December | January | February | March | April | May | June | Total |
|-----------------------------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-----|------|-----------|
| Tree Removals | 2 | 7 | 11 | 7 | | | | | | | | | 27 |
| Emergency Tree Removals | 0 | 0 | 0 | 0 | | | | | | | | | 0 |
| Claim Related Tree Removals | 0 | 0 | 0 | 0 | | | | | | | | | 0 |
| Reforestation Tree Removals | 0 | 0 | 0 | 2 | | | | | | | | | 2 |
| Problem Tree Removals | 0 | 0 | 0 | 0 | | | | | | | | | 0 |
| Total Removals | | | | | | | | | | | | | 29 |
| Trees Planted | 13 | 8 | 4 | 16 | | | | | | | | | 41 |
| Reforestation Requests | 0 | 0 | 0 | 0 | | | | | | | | | 0 |
| Reforestation Approved | 0 | 0 | 0 | 0 | | | | | | | | | 0 |
| Removal Requests | 0 | 0 | 0 | 0 | | | | | | | | | 0 |

October reforestation removals - 2 trees approved September 1, 2009 within the HVHS HOA area



General Services Department

Parks and Trees Division
Fiscal Year 2009-2010

Claim Removals

| Month | # Trees | Location |
|--------------|---------|----------|
| July-09 | 0 | |
| August-09 | 0 | |
| September-09 | 0 | |
| October-09 | 0 | |

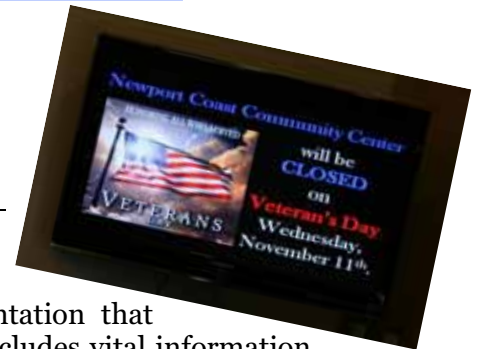
Problem Tree Removals

| Month | # Trees | Location |
|--------------|---------|----------|
| July-09 | 0 | |
| August-09 | 0 | |
| September-09 | 0 | |
| October-09 | 0 | |

| General Services Department Activities Report - October 2009 | This Month | This Month Last Year | Total To Date | TTD Last Year |
|---|-------------------|---------------------------------|----------------------|----------------------|
| Asphalt/Concrete | | | | |
| Street Patching (Tons of Blacktop) | 272 | 440 | 1,147 | 1,721 |
| Sidewalk Repaired (sq. ft.) | 4,370 | 3,042 | 17,310 | 15,277 |
| Curb & Gutter Replacement (lin. ft.) | 383 | 873 | 1,213 | 2,050 |
| Sweeping, Beach Cleaning, Demo Materials (tons) | 386 | 508 | 1,468 | 1,572 |
| Asphalt/Concrete Recycled (tons) | 256 | 626 | 1,344 | 2,162 |
| Signs & Traffic Markings | | | | |
| Signs Made | 108 | 43 | 2,675 | 4,597 |
| Signs Installed | 229 | 252 | 832 | 1,069 |
| Decals | 40 | 24 | 224 | 561 |
| Special Purpose Signs/Banners Made | 38 | 22 | 144 | 183 |
| Street Striping (lin. ft.) Added/Replaced | 534 | 1,042 | 13,051 | 212,731 |
| Pavement Markings (including reflective) | 8 | 252 | 198 | 674 |
| Parking Stalls | 0 | 0 | 106 | 0 |
| Curb Painting (lin. ft.) | 20,968 | 24 | 55,959 | 17,048 |
| Thermoplastic (lin. ft.) | 0 | 5,564 | 14 | 5,564 |
| Sign Posts Installed | 19 | 27 | 93 | 123 |
| Graffiti | | | | |
| Graffiti Incidents Removed by Staff | 4 | 5 | 61 | 111 |
| Graffiti Incidents Removed by Contractor | 110 | 90 | 564 | 393 |
| Refuse Collection | | | | |
| Residential (tons) | 2,699 | 3,075 | 11,555 | 12,981 |
| Liquid HazMat Incidents | 20 | 9 | 81 | 26 |
| E-Waste Incidents | 24 | 20 | 111 | 86 |
| U-Waste Incidents | 11 | 5 | 55 | 18 |
| Recyclables (tons) | 1,126 | 1,411 | 4,976 | 5,802 |
| Trees | | | | |
| Trimmed by Staff | 143 | 145 | 537 | 670 |
| Trimmed by Contractor | 988 | 933 | 4,226 | 3,968 |
| Removed | 7 | 29 | 27 | 90 |
| Planted | 16 | 11 | 41 | 59 |
| Roots Pruned by Contractor | 5 | 23 | 17 | 23 |
| Roots Pruned by Staff | 15 | 16 | 71 | 77 |
| Automotive | | | | |
| Repairs | 250 | 253 | 1,164 | 1,136 |
| Preventive Maintenance Completed | 75 | 53 | 326 | 298 |
| PM Labor Hours | 200 | 128 | 710 | 755 |
| Beach Maintenance | | | | |
| Beach Area Refuse (tons) | 83 | 74 | 537 | 517 |
| Beach Debris (tons) | 57 | 65 | 484 | 316 |
| Sweeping/Storm Drain | | | | |
| Gutter Miles Swept | 4,071 | 5,094 | 19,056 | 19,570 |
| Sweeping Debris (cubic yards) | 496 | 680 | 2,164 | 2,336 |
| Storm Drain Debris (cubic yards) | 25 | 117 | 250 | 245 |

Recreation Services Monthly Activities Report

To: Parks, Beaches & Recreation Commission
From: Sean Levin, Recreation Superintendent
Re: Recreation Division Monthly Activities Report



NCCC PROVIDES VALUABLE INFORMATION

Staff at the Newport Coast Community Center created a slide presentation that displays on the television monitor in the front lobby area. The display includes vital information about registration dates, holidays, closures, and special announcements. The revitalized board will provide helpful reminders for customers and residents. Staff has received positive feedback on the updated information.

AMERICAN FLAG LIT UP

Thanks to David Skweir and the Utilities Department, the flag at the Newport Coast Community Center is now brightly lit at night. A large flood light was installed to ensure the flag stays fully lit at all times during dark hours.



DRAINAGE & IRRIGATION

Under the supervision of Kevin Pekar and the General Services Department, Park West Landscape added an additional drain to the front lawn at NCCC. The new french drain will help move underground water away from the trees bordering the grass and allow new and improved growth in the landscape around the community center.

SNOW IN NEWPORT

The 21st Annual Winter Wonderland Event will be held on Saturday, December 5 from 10:30am to 1pm at Bonita Creek Park. Scheduled activities include sledding, snowman building, holiday crafts, games, a train ride and more! Orange County school bands and City contract instructors will be performing on stage. Santa will make a special appearance to spread the holiday spirit!



ACTIVE KIDZ CELEBRATES HALLOWEEN

The ACTIVE Kidz sites at the CYC, Mariners Library and the West Newport Community Centers spent weeks constructing and decorating their rooms for the chance to win a special pizza party on Halloween. The judges visited the sites to judge which site was the best. After visiting the haunted graveyard at CYC, the Zombie Fest at Mariners, and the Haunted Shack at West Newport, the judges agreed that they all did an outstanding job. However - CYC took 1st place for going “outside the box (room)” with their haunted pumpkin patch. Congratulations to CYC for their outstanding efforts – and to Mariners and WNCC for their never-ending creativity!



WNNC Haunted Shack



Zombie Fest at Mariners



CYC Pumpkin Patch

NCCC HOSTS OASIS EVENT

On November 14, the OASIS Senior Center and the Newport Coast Community Center partnered up to present a Big Band Swing Concert to local residents. Nearly 300 people were in attendance, and enjoy entertainment provided by the Wartime Radio Revue. The event took place in the NCCC gymnasium, where a special dance floor was set up for swing dancing. Special thanks to Senior Recreation Leader Wesley Li for his help and direction in ensuring a smooth running event.

OLYMPIANS PRESENT WATER POLO SKILLS CAMP

The Marian Bergeson Aquatic Center held a water polo skills camp on November 21 for participants in the CdM Junior Water Polo Club. Silver medalists Merrill Moses and Jesse Smith of the 2008 Olympic Team were honorary instructors for this camp, teaching important skills and competencies. The afternoon ended with a question and answer session, video, and pizza. Head Coach Ted Bandaruk has again shown his dedication and commitment to the water polo club.

USA WATER POLO

The City of Newport Beach and the Corona del Mar High School Water Polo team will host the 10th Annual International Holiday Cup at the Marian Bergeson Aquatic Center, December 9-13. Teams from across the world, including Italy, Russia, Australia, the Netherlands, and Canada will compete for the Holiday Cup title. Tickets are available through www.USAWaterpolo.org.

DREAMING OF SUMMER IN NEWPORT BEACH

It's hard to believe that it's already time for staff and summer camp instructors to begin planning for summer 2010. Over the next few months, staff will be seeking new camps, working with instructors to enhance existing summer camps, and campnewport.com and the Camp Newport Summer Special Brochure will be in production.

Recreation Manager Matt Lohr and Recreation Supervisor Jessica Vincent met with Sage Hill High School Administration to discuss developing a partnership and incorporating new summer camps for youth ages 10-14 at Sage Hill High School. With a unique facility and the new “Studio” designed for the arts, staff is excited to expand camps and begin offering new creative programs to the community.



They also met with UCI Recreation Staff to discuss UCI's involvement in running the City's sailing program. The quality of the City sailing program is expected to increase, as UCI brings knowledgeable sailing instructors to the program and will be maintaining the sailboats throughout the year.



FRIDAY NIGHT LIGHTS

The busy and successful 2009 Youth Flag Football season is coming to a close. More than 350 participants will be taking the field at Bonita Creek Park for the last time on November 20. It's been a great season for everyone involved, including the children, parents, staff and referees. But as the Flag Football program winds down the SCMAF-Orange County Flag Football tournament begins! Our Youth Sports Flag Football program will send six strong teams to the tournament. The first round of the tournament will take place at Bonita Creek Park on November 30 and December 1. The later rounds will be held in Santa Ana at Centennial Park the following weekend. Wish our teams luck!

ACTIVEKIDZ OPEN WHEN SCHOOL IS CLOSED

On November 18, NMUSD schools were closed due to a teacher in-service day, but ActiveKidz was up and running at the West Newport Community Center! A special treat of the day came when the participants walked down the street to tour the Volcom warehouse where they were able to see some of the inner workings of the company and get lots of stickers! Back at the community center, they played games such as Backboard Dodgeball, Jump the River and Silent Speed Ball - a favorite among many! To celebrate the fall season, the children also made hand turkeys using paint and of course, lots of feathers. A day off from school means lots of fun for Active Kidz!



Park Patrol

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary) During the month of **Oct** Park Patrol had the following number of contacts:

1. Requested Calls

- 178 with Youth Sports Groups
- 79 Field related issues/checks
- 31 Park/Picnic/reservation issues/checks
- 148 Community Center issues/checks
- 81 Playground checks
- 46 other
- 4 Pre-event check s
- 0 Post-event checks

2. Public Contacts

- 57 education
- 2 alcohol
- 52 dog related

Written Warnings Issued- 1 for commercial use of public property.

Citations Issued- (1) for commercial photography without a permit.

SPECIAL EVENT PERMITS

As of Nov 15, 2009, there were 178 Special Event Permits processed and issued for the year. Those events of note for this period are:

Main Street Surf Shop Skim board Contest- Balboa Pier, Oct 17-18, 2009 - Attendance:150 per day

Sheltering Fur, Feathers, and Fins- Peninsula Park, Nov 7, 2009 - Attendance:150

FACILITY RENTALS

During the period of Oct16, 2009 –Nov 15, 2009 there were:

- 11 Picnic/Park Area Rentals
- 16 Room Rentals
- 9 Field Rentals
- 8 Gym Rentals

There were total of (0) wedding reservation rentals for this period:

Senior Services Monthly Activities Report

To: Parks, Beaches & Recreation Commission
From: Celeste Jardine-Haug, Senior Services Manager
Re: Senior Services Division Monthly Activities Report

OASIS SENIOR CENTER

- ✚ Keeping current with CPR certification is very important for staff working in senior services. It was a challenge to gather the entire staff together at one time to get trained, but we did it!



- ✚ On Saturday, November 14 the Newport Coast Community Center hosted the *War Time Radio Review*, a fantastic swing band. A dance floor was available to dance to the beat of the band. The Friends of OASIS have donated funds to help to offset the price which is a low \$5 per person. About 300 were in attendance.
- ✚ It is that time of year again for seniors to pick an appropriate Part D Medicare coverage which covers prescription costs. OASIS utilizes Health Insurance Counseling and Advocacy Program (HICAP) volunteers to help seniors through this process. In addition, HICAP volunteers are here twice a month to help seniors with Medicare and other insurance questions.
- ✚ Irvine Valley College class registration began November 10 at the Newport Coast Community Center began. Participants were able to register in person that day for their favorite spring IVC classes. In person registration was much quieter, as IVC has online registration due to budget constraints has started to charge a small fee for all their classes, some of which were previously free.
- ✚ The medical lecture series through UCI Medical Center continues. This month we had Dr. David Franklin who is a neuropsychologist and professor at UCI who spoke on Memory Loss and Aging. The lectures are now held at the Central Library.
- ✚ HICAP, the Health Insurance Counseling non-profit group, held a lecture at CYC to discuss Medicare and the upcoming Part D registration. These seminars are always well attended especially during open enrollment. In addition, we will be offering one on one Part D coverage enrollment help for those who are having trouble signing up for coverage.
- ✚ The building project is coming along with the roof and windows being installed in the next few weeks. The bid package is out for the fitness equipment and closes on December 2. Staff is anxious to see the cost for this as this will be the first expenditure costs from the FF&E fund. Donations continue for the building fund as people are seeing the center being built and are excited to jump on the band wagon.



PARTICIPANTS ATTENDING **8,872 CUSTOMERS**

RECREATIONAL CLASSES **2,468 CUSTOMERS**

PERSONALIZED SERVICES PROVIDED **2,326 CUSTOMERS**

Includes:

| | | | |
|--------------------|----|------------------------|-------|
| Blood Pressure | 46 | Information/Referral | 1,415 |
| Counseling-persons | 50 | Legal Assistance | 4 |
| Eldercare | 0 | Senior Assessment(hrs) | 30 |
| Employment | 20 | Telephone Reassurance | 310 |
| HICAP | 7 | Visual Screening | 4 |
| Housing counseling | 40 | Transportation Info | 400 |
| | | Taxes | |

SENIORS RECEIVING TRANSPORTATION SERVICES

Care-A-Van/Shuttle

1,422

CUSTOMERS RECEIVING NOON MEALS AT THE CENTER*

2,013 CUSTOMERS

*includes meals on wheels

VOLUNTEER HRS. OF SERVICES PROVIDED AT THE CENTER

638.00 HOURS

Includes:

| | | |
|--------------|--------------------------------|------------------------------------|
| | Kitchen & Home Delivered Meals | (*equiv. to 9 full-time employees) |
| Front Office | Travel Office | |
| Gift Shop | Library | |
| Instructors | President | |
| Treasurer | Vice President | |
| Bookkeeper | Taxes | |

PARTICIPANTS IN FRIENDS OF OASIS TRAVEL/ SAILING CLUB

311 CUSTOMERS

Day Trips

| | |
|----------------------|----|
| Culinary Arts School | 44 |
| Harrah's Rincon | 59 |

Sailing Club- Sailors

| | |
|-----------|-----|
| OASIS III | 78 |
| OASIS IV | 128 |

Long Trips

| | |
|----------------------------|---|
| Smokey Mtns and Blue Grass | 2 |
|----------------------------|---|

SPECIAL EVENTS/SCREENINGS/LECTURES

332 PERSONS

| | |
|--------------------|-----|
| Big Band Seminar | 75 |
| Tail Trekkies | 27 |
| OASIS Golfers | 190 |
| Computer Friends | 20 |
| UCI Lecture | 8 |
| Movie: Gran Torino | 6 |



General Services Department

PB&R Commission Agenda
Item No. _____
December 1, 2009

TO: Parks, Beaches and Recreation Commission
FROM: General Services Director
SUBJECT: *Reforestation Request*

Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider the reforestation request of Roger Tirabassi, property owner at 2515 Lighthouse Lane within the Broadmoor Hills community.

Discussion

City Council Policy G-1, Reforestation of City Trees requires that individual property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.

Per City Council Policy G-1, the Broadmoor Hills Homeowners Association, Board of Directors approved the removal of a City Ficus rubiginosa parkway tree adjacent to 2515 Lighthouse Lane.

The property owner has complied with the requirements of Policy G-1, and has agreed to assume the full cost of the removal and replacement of the City tree, approximately \$598.00 (\$195 for a 24" box replacement tree and \$403 removal).

Staff has attached a Tree Inspection Report, Tree Inventory Detail, and photograph related to the request.

Mr. Roger Tirabassi, Council Member Nancy Gardner and Gail Finnell, Landscape Chair, Broadmoor Hills Homeowners Association Board of Directors have received a copy of this report and a notice of the Commission meeting.

Very respectfully,

A handwritten signature in blue ink, appearing to read "Mark Harmon".

Mark Harmon

- Attachments:
- (A) Reforestation Check List
 - (B) Policy G-1, Retention or Removal of City Trees, Reforestation of City Trees, pages 6 – 9
 - (C) Broadmoor Hills HOA, Resolution of the Board of Directors
 - (D) Broadmoor Hills HOA, Meeting Minutes
 - (E) Mr. Roger Tirabassi, Request for Removal Letter
 - (F) Tree Removal Request Application
 - (G) Tree Inspection Report
 - (H) Tree Inventory Detail
 - (I) Picture
 - (J) Aerial Map



General Services Department

Reforestation Check List

| | Verified by: | Urban Forester | Parks and Trees Superintendent | General Services Director |
|--|--------------|-------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Legally Established Homeowners Association | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Individual Private Property Owner(s) | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Reforestation Application | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> (90) days Reforestation Request Compliance | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Resolution of the Board of Directors, Minutes, Notices (Legally Established Homeowners Association) | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

Damage/Impact

| | | | |
|---|-------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Blue Water View Impact | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Incorrect Tree Species | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Hardscape Damage: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Curb/Gutter | | | |
| <input type="checkbox"/> Sidewalk | | | |
| <input type="checkbox"/> Utility | | | |

Individual Private Property Owner(s) ONLY

| | Verified by: | Urban Forester | Parks and Trees Superintendent | General Services Director |
|--|--------------|--------------------------|--------------------------------|---------------------------|
| <input type="checkbox"/> Written Agreement by Individual Property Owner(s) | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Staff Approved Petition | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Property Owners Signatures Verified | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Meets 60% Reforestation Criteria: | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

#__Property owners notified %__Agreed with removal

Meets **Minimum** Reforestation Requirements: YES NO

Department Signature: 

Date: 11/18/09

City Attorney Reviewed: _____

Date: _____

General Services Director or designee concurs, then the applicant, the adjoining owners, private property owners on either side of the street within 500' in each direction of the tree location and a legally established community association, if applicable, shall be notified of the decision to remove or retain the tree within 30 days of the proposed removal. A legally established community association is responsible for notification of all association members pursuant to their established procedure. The General Services Director, or a designee, shall prepare a staff report for a regularly scheduled PB&R Commission meeting of all trees recommended for removal, except for those trees categorized in Paragraph C. (dead, diseased, or dying trees) or Paragraph E (claims and safety issues) in the preceding section on All Other City Trees. Only an applicant, an adjoining property owner, or a legally established community association, the City Manager, a PB&R Commissioner, or a Councilmember may appeal the decision of the General Services Director not to remove a tree to the Commission. The Commission, in considering any appeal, shall determine whether the removal meets the criteria outlined in this Policy, as well as any unique factors which may be pertinent to the removal or retention of tree(s). The decision of the Commission will be considered final unless called up by at least one Councilmember or the City Manager.

The General Services Department will delay any tree removal(s) for at least 14 calendar days following the date of the Commission decision in order to allow time for a Councilmember or the City Manager to call the item.

The City will replace all trees removed in accordance with the All Other City Trees removal criteria on a one for one basis. Replacement trees will be a minimum of a 36" boxed size. If 36" boxed trees are not available, or funding, or space constraints prevent planting of a large tree, then a minimum of a 24" boxed tree will be planted. The full costs of removal and replacement of Special or All Other Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s).

REFORESTATION OF CITY TREES

The concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of trees for the planted location is referred to as reforestation. The Urban Forester shall make a finding for the latter category of inappropriate tree species for a specific location. His determination may be appealed to the General Services Director whose decision will be final.

It is recognized and acknowledged that City trees were planted many years ago and in some cases were planted with specific species that when fully mature cause damage to curb, gutter, sidewalk or underground utilities. Within the geographical boundaries of certain view neighborhoods, City street trees may encroach into blue water views from public and private property depending on the length of time since the trees were last trimmed, or the age and height of the trees. In other cases, the wrong species of tree was planted originally and simply does not conform to the current treescape or represents a safety hazard.

Arborists continue to develop lists of tree species which will grow in restricted parkway areas without causing significant damage to curb, gutter, sidewalk, utilities or loss of views. The City Street Tree Designation List, which specifies a species for each City street reflects an effort by the City to prescribe appropriate tree species that will not cause future problems.

As a City which understands the importance of trees and the beauty they bring to a community, the City desires to continually improve the urban forest through reforestation. In areas where City trees have been removed through City initiation, the City will endeavor to replace the trees with the appropriate designated City tree.

Individual private property owners, as well as legally established community associations, may apply for single or multiple tree reforestations in their respective area by submitting a request to the General Services Director for consideration by the Commission that meets the following requirements:

- A. The proposed area must have clearly defined contiguous geographical boundaries that include the tree(s) proposed for removal and replacement, street address(es), block number(s), or other geographical information. This section applies to individual and group requests.
- B. Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined for reforestation. The petition content must be approved and dated by City staff prior to distribution by the petitioner. The staff-approved petition must be distributed by the petitioner to a maximum of 30 private property owners (up to 15 contiguous private property owners on both sides of the street up to 500' in either direction from the location of the proposed reforestation). Signatures by non-property owners are not acceptable for petition purposes. All petition signatures shall be verified by City staff for

property owner status of the person(s) signing the petition. As an alternative to the above requirements, areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation with a statement that all members of the community association having their residential views affected, have been officially notified and given an appropriate opportunity to respond before the Board voted on the request. Individual private property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.

- C. Individual private property owners not residing within a legally established community association area may submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable. The petition content must be approved and dated by staff prior to distribution. All petition signatures shall be verified by City staff for private property owner status of the person(s) signing the petition.
- D. A written agreement must be submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department. The total costs shall include only the contractor's removal and replacement costs and be paid in advance of any removal actions.
- E. The replacement tree(s) for reforestation shall be the Designated Street Tree(s) as prescribed by City Council Policy G-6, or the organization must request and obtain approval from the Commission of the designation of a different tree species prior to submitting any reforestation request for a tree species other than the designated street tree. This section applies to individual or group requests.
- F. There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 24" boxed trees, unless the parkway space will not accommodate a 24" boxed tree or a tree cannot be planted due to planting restrictions contained in Council Policy G-6. If

there is not room for the replacement tree(s) at a specific site as prescribed by City Council Policy G-6, then the replacement tree(s) shall be planted in a public area in the same neighborhood at the option of the petitioner. This section applies to individual or group requests.

- G. Reforestation requests must be completed and submitted in a timely manner by the petitioner. Petitions that are dated more than 90 days in arrears from date stamped by staff before distribution will not be forwarded to the PB&R Commission for consideration.

The decision of the Commission on reforestation requests will be considered final unless called up by at least one Councilmember or the City Manager.

TREE MAINTENANCE

The City shall require the proper care and watering of replacement trees by the reforestation petitioner to ensure their proper growth and development as outlined in City Council Policy G-6. Furthermore, no person shall tamper with City trees in violation of Section 13.08.040 of the Municipal Code. Further, the City will endeavor to fund the care of the Urban Forest to the highest level possible through the efficient use of regular tree trimming, root pruning, root barrier and pesticide programs.

ENCROACHMENT AND DEMOLITION PERMITS

All encroachment permits (permits for private property development which are proposed to encroach upon the City right of way) or demolition permits that involve the removal or replacement of City tree(s) must be specifically noticed by the property owner to City staff prior to the building and/or demolition permit process whenever possible. The proposed construction plans must indicate preservation of existing City trees wherever possible (exempt: dead, dying, or in an advanced state of decline). If the proposed development, as deemed by the General Services Director, requires the removal of City trees, the property owner must submit a tree removal request to the General Services Director, shall pay all related tree removal and replacement costs (one for one replacement) and meet all provisions of Council Policies L-2 and L-6 and City Ordinances 13.08 and 13.09. Approval or disapproval of all tree removal/replacement requests associated with encroachment and demolition permits will be the responsibility of the General Services Director or a designee.

October 10, 2009

TO: John Conway
Urban Forester
City of Newport Beach
PO Box 1768
Newport Beach, CA 92658

FROM: Broadmoor Hills HOA Board of Directors

SUBJECT: Reforestation Request for 2515 Lighthouse Lane

The Board of Directors for Broadmoor Hills supports Roger Tirabassi, 2515 Lighthouse Lane, in his request to participate in the City's Reforestation program. As a community we completed a Reforestation project in January of this year, replacing most of our Ficus Rubiginosa parkway trees with the Magnolias.

Please approve the above referenced Reforestation request. Surrounding neighbors to 2515 Lighthouse Lane all had parkway trees removed/replaced in the January reforestation project and are in favor of this request from homeowner, Mr. Tirabassi.

We, as a neighborhood, see the tree removal and replacement as an improvement to our community and approve whole heartedly the participation in this program.

Thank you in advance for your prompt attention to this matter. The required Reforestation request form is enclosed with this correspondence.

Best Regards,



Gail Finnell
Landscape Chair, Broadmoor Hills HOA Board of Directors
2601 Blue Water Dr.
Corona del Mar, CA 92625

**BROADMOOR HILLS COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
NOVEMBER 16, 2009**

MINUTES

NOTICE OF MEETING: Upon due notice, had and received, the Board of Directors of the Broadmoor Hills Community Association, a California non-profit Corporation, held its regularly scheduled meeting on Monday, November 16, 2009 at 2607 Island View, Corona Del Mar, CA.

CALLED TO ORDER: The meeting was called to order by Board President, Dave Cassidy, at 4:05 p.m.

DIRECTORS PRESENT: David Cassidy, President
Steve Strauss, Vice President
Scott Daniels, Secretary
Rita Berdelis, Treasurer
Gail Finnell, Member At Large

DIRECTORS ABSENT: None

ALSO ATTENDING Jeanne Brady, Villageway Management
Doris Felman

APPROVAL OF THE AGENDA Motion was made and seconded, approving the agenda as presented and posted; motion carried unanimously.

APPROVAL OF THE MINUTES Motion was made and seconded, approving the minutes of the October 21, 2009 meeting as amended; motion carried unanimously.

WEBSITE Each director reported reviewing the website. Rita Berdelis was commended for her efforts with the project. The Board discussed community surveys and content for the annual calendar.

HOMEOWNER COMMENTS Doris Felman inquired as to the status of tree trimming at the homes in Harbor View Broadmoor. Dave Cassidy explained that the volunteers who approached the neighbors at HBV had seemingly obtained as much compliance as possible.

FINANCIALS

Motion was made and seconded, approving the financial statements for the period ending October 30, 2009 subject to audit; motion carried unanimously.

RESERVE STUDY

The Board discussed the reserve study update presented by Advanced Reserve Solutions. The estimated remaining life of certain components did not appear reasonable. Motion was made and seconded to accept the study; the Board noted their objection to the theory that expenses of #38,641.00 may be anticipated for the upcoming year; motion carried unanimously.

FACILITIES

Gail Finnell reported that the pool heat was now shut off for the season.

LANDSCAPING

Gail Finnell gave a brief update on landscaping. Ms. Finnell reported that the street tree at 2515 Lighthouse Lane (Tirabassi) will be removed and replaced by the City. Motion was made and seconded, approving Ms. Finnells' report as presented; motion carried unanimously.

HOLIDAY DÉCOR

Scott Daniels requested that the holiday décor be updated and that the décor consider other religious beliefs. The Board discussed the use of Santa Claus as part of the décor and if Santa Claus was considered a religious symbol. Gail Finnell reported that she no longer had Santa Claus and that gift boxes would be used for décor this year. Scott Daniels moved to update the décor at the entrance with a less religious display. The motion died for lack of a second.

ARCHITECTURAL

Steve Strauss reported that the McCarters' will be submitting a plan for landscaping and dwelling expansion.

PARKING ISSUES

The Board reviewed a response from homeowner 00106-6198

regarding a parking letter received. The Board asked that the owner be reminded of the community rules and City requirements. The Board agreed to uphold the previous request made to the homeowner.

SOCIAL

Motion was made and seconded, to reimburse Rita Berdelis \$400.00 for the summer social expenses; motion carried unanimously.
Motion was made and seconded, approving an expenditure of \$300.00 for the December holiday community gathering; motion carried unanimously.

NEXT MEETING

The next meeting is scheduled for Monday, December 21, 2009 at 4:00 p.m.

ADJOURN

Motion was made and seconded to adjourn to Executive Session at 5:15 p.m.

ATTEST:



President



Secretary

To: John Conway

Oct. 15, 2009

Urban Forester

City of Newport Beach

PO box 1768

Newport Beach, CA 92658

From: Roger Tirabassi

2515 Lighthouse Ln.

Corona Del Mar, CA 92625

Subject: Request for Removal of Tree from front lawn

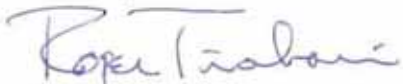
John,

I am requesting the tree to be removed and replaced in the front lawn. The curb has been replaced, the sidewalk has been replaced, the roots are digging into the lawn sprinklers again and soon again are going to tear up the driveway apron.

Anyone looking at the situation should be able to assess the same.

Enclosed is the approval from the Board of Directors for the support of removing the tree. They were thinking it would be part of the Reforestation program, but I do not feel it needs to come under that program and feel I should not have to pay for the removal.

Sincerely,



Roger Tirabassi

Owner



CITY OF NEWPORT BEACH General Services Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention or Removal of City Trees), I am requesting a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. Commission meetings are held on the first Tuesday of each month (except for holidays) at 7PM at the Council Chambers.

(1) FICUS RUBIGINOSA

Indicate the number and specie(s), (if known) of tree(s).

Located at: 2515 LIGHTHOUSE LANE

Please be as specific as possible

Requestor

- Property Owner
- Community Association
- Other _____

Address/ Phone (Daytime) / Email

ROGER TIRABASSI
2515 LIGHTHOUSE LN., CDM
949 300-1491
roger.tirabassi@gmail.com

Signature: Roger Tirabassi

Date: 10-11-09

Print Name: ROGER TIRABASSI

APPROVED BY:
Gail B. Fennell
HOA Landscape Chair

If this is a reforestation request proceed to the reverse side of this form

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations.
(*Greater than \$500)
- Repeated history of **significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods.
In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by Urban Forester will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

| | |
|-------------------------------------|-----------------------|
| <input checked="" type="checkbox"/> | Property Owner |
| <input type="checkbox"/> | Community Association |
| <input type="checkbox"/> | Other _____ |

Check all items applicable:

- | | |
|-------------------------------------|--|
| <input type="checkbox"/> | Tree(s) causing curb, gutter, sidewalk or underground utilities damage. |
| <input checked="" type="checkbox"/> | Wrong tree species for location |
| <input type="checkbox"/> | View encroachment |
| <input type="checkbox"/> | Area has clearly defined contiguous boundaries that include the tree(s) proposed. |
| <input type="checkbox"/> | Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined. |
| <input checked="" type="checkbox"/> | Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation. LETTER INCLUDED WITH FORM |
| <input type="checkbox"/> | Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable. |

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 24" boxed trees and cost \$195 per tree, unless the parkway space will not accommodate a 24" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

Requestor Comments:

PLEASE REMOVE EXISTING FIGUS LOCATED IN PARKWAY AND REPLACE WITH THE DESIGNATED STREET TREE FOR BROADMOOR HILLS, THE ST. MARY'S MAGNOLIA.

COST FOR REMOVAL/REPLACEMENT \$ ~~364.00~~

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.

send to : CITY OF NB, PO BOX 1768, NB 92658

ATTN: JOHN CONWAY

Revised 05/2004



General Services Department

TREE INSPECTION REPORT

Property Owner: Roger Tirabassi

Address: 2515 Lighthouse Lane
Corona Del Mar, CA 92625

Tree Location: Front-2

Request: The property owner is requesting removal and replacement of a City Ficus parkway tree, based on the criteria of City Council Policy G-1, Reforestation of City Trees.

Tree Species/Site: Ficus rubiginosa – Rusty Leaf Fig

Designated Street Trees: Magnolia grandiflora 'St. Mary' – Saint Mary Magnolia

Estimated Tree Value: \$3,260.00

Damage: Public and private property damage

Work History: The General Services Department, Field Maintenance Division has the following work history recorded within the last ten years:

- Sidewalk, driveway approach repairs – 2006

Parkway: **Concrete** **Brick** **Turf** **(X) Other**

Comments: A field inspection confirmed a healthy City tree within the Broadmoor Hills community. However, this tree species planted was the incorrect species for this location and growth space is limited.

The property owner has indicated damage to curb, sidewalk and sprinklers due to intrusive roots (see attached tree removal application and letter dated October 15, 2009 from property owner).

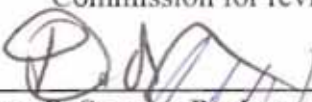
Estimated cost for reforestation of one City tree:

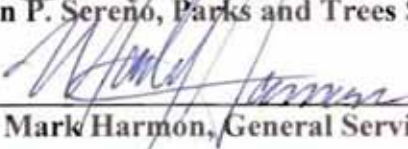
- Removal - \$403.00
- Replacement - \$195.00 (24" box replacement tree)

Total Cost - \$598.00

Inspected by:  Date: October 30, 2009
John Conway, Urban Forester

Recommendation: Forward the reforestation request to the Parks, Beaches and Recreation Commission for review and approval.

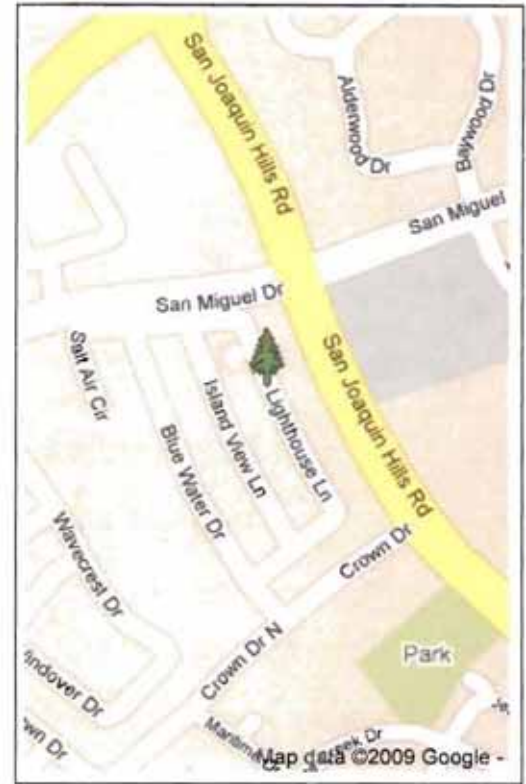
Reviewed by:  Date: October 30, 2009
Dan P. Sereno, Parks and Trees Superintendent

Reviewed by:  Date: 11/18/09
Mark Harmon, General Services Director

Show/Hide Map Print Report

Inventory Detail

Dist: 6
 Address: 2515 LIGHTHOUSE LN
 Fictitious: No
 Location: Front-2
 On Address: 2515 LIGHTHOUSE LN
 Species: *Ficus rubiginosa*, RUSTY LEAF FIG
 DBH/Height: 13-18 / 15-30
 Parkway Size: 5
 Utility Overhead: No
 Sidewalk Damage: No
 Recommended Maintenance: Grid Trim
 Estimated Value \$3,260



WCA Work History





| Date | Work Type | Amount | Job# |
|-----------|-------------------------|---------|-------|
| 4/4/2008 | Grid Pruning | \$39.00 | 11060 |
| 8/4/2006 | Service Request Pruning | \$39.00 | 9765 |
| 5/12/2005 | Grid Pruning | \$39.00 | 7334 |
| 6/11/1999 | Grid Trimming | \$39.00 | 2438 |

Other Work History

| Date | Work Type | Crew | Acct# | Min |
|------|-----------|------|-------|-----|
|------|-----------|------|-------|-----|



2515 Lighthouse Lane

-  Selected Features
-  City Boundary
-  Trees
-  Vacant Tree Site





General Services Department

PB&R Commission Agenda

Item No. _____

December 1, 2009

TO: Parks, Beaches and Recreation Commission
FROM: General Services Director
SUBJECT: *Reforestation Request*

Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider for approval the reforestation request for Mr. Gayle M. Jensen, property owner at 424 Dahlia Avenue.

Discussion

City Council Policy G-1, Reforestation of City Trees requires that individual property owners not residing within a legally established community association area may submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of property owners within the area defined for reforestation (see attached Council Policy G-1, pages 6-9, Reforestation of City Trees). The defined area (see attached color map) included a total of 61 property owners. This required the applicant to obtain 36 signatures in favor of the reforestation request of which 44 were obtained.

Per City Council Policy G-1, the City has received a petition from Mr. Jensen with the required property owner signatures approving the removal of one City Eucalyptus parkway tree adjacent to 424 Dahlia Avenue.

The property owner has complied with the requirements of Policy G-1, and has agreed to assume the full cost of the removal and replacement of the City tree, approximately \$585.00 (\$195 for 24" box replacement tree and \$390.00 removal).

Staff has attached a Tree Inspection Report, Tree Inventory Detail, and photographs related to the request.

Mr. Jensen and Council Member Nancy Gardner have received a copy of this report and a notice of the Commission meeting. Adjacent property owners were also notified of the Commission meeting.

Submitted by:

Mark Harmon

- Attachments:
- (A) Reforestation Check List
 - (B) City Council Policy G-1, Reforestation of City Trees
 - (C) Tree Removal Request Application
 - (D) Tree Inspection Report
 - (E) Tree Inventory Detail
 - (F) Petition
 - (G) Pictures
 - (H) Area Map



Reforestation Check List

| | Verified by: | Urban Forester | Parks and Trees Superintendent | General Services Director |
|--|--------------|-------------------------------------|-------------------------------------|---------------------------|
| <input type="checkbox"/> Legally Established Homeowners Association | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Individual Private Property Owner(s) | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Reforestation Application | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> (90) days Reforestation Request Compliance | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Resolution of the Board of Directors, Minutes, Notices (Legally Established Homeowners Association) | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Damage/Impact

| | | | | |
|---|--|-------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Blue Water View Impact | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Incorrect Tree Species | <i>yes, but root pruning is an option,</i> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Hardscape Damage: | <i>private brickwork</i> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Curb/Gutter | | | | |
| <input checked="" type="checkbox"/> Sidewalk - <i>grinded</i> | | | | |
| <input type="checkbox"/> Utility | | | | |

Individual Private Property Owner(s) ONLY

| | Verified by: | Urban Forester | Parks and Trees Superintendent | General Services Director |
|--|--------------|-------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Written Agreement by Individual Property Owner(s) | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Staff Approved Petition | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Property Owners Signatures Verified | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Meets 60% Reforestation Criteria: | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

#__Property owners notified %__Agreed with removal

Meets **Minimum** Reforestation Requirements: YES NO

Department Signature: *[Signature]*

Date: *11/18/09*

City Attorney Reviewed: _____

Date: _____

General Services Director or designee concurs, then the applicant, the adjoining owners, private property owners on either side of the street within 500' in each direction of the tree location and a legally established community association, if applicable, shall be notified of the decision to remove or retain the tree within 30 days of the proposed removal. A legally established community association is responsible for notification of all association members pursuant to their established procedure. The General Services Director, or a designee, shall prepare a staff report for a regularly scheduled PB&R Commission meeting of all trees recommended for removal, except for those trees categorized in Paragraph C. (dead, diseased, or dying trees) or Paragraph E (claims and safety issues) in the preceding section on All Other City Trees. Only an applicant, an adjoining property owner, or a legally established community association, the City Manager, a PB&R Commissioner, or a Councilmember may appeal the decision of the General Services Director not to remove a tree to the Commission. The Commission, in considering any appeal, shall determine whether the removal meets the criteria outlined in this Policy, as well as any unique factors which may be pertinent to the removal or retention of tree(s). The decision of the Commission will be considered final unless called up by at least one Councilmember or the City Manager.

The General Services Department will delay any tree removal(s) for at least 14 calendar days following the date of the Commission decision in order to allow time for a Councilmember or the City Manager to call the item.

The City will replace all trees removed in accordance with the All Other City Trees removal criteria on a one for one basis. Replacement trees will be a minimum of a 36" boxed size. If 36" boxed trees are not available, or funding, or space constraints prevent planting of a large tree, then a minimum of a 24" boxed tree will be planted. The full costs of removal and replacement of Special or All Other Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s).

REFORESTATION OF CITY TREES

The concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of trees for the planted location is referred to as reforestation. The Urban Forester shall make a finding for the latter category of inappropriate tree species for a specific location. His determination may be appealed to the General Services Director whose decision will be final.

It is recognized and acknowledged that City trees were planted many years ago and in some cases were planted with specific species that when fully mature cause damage to curb, gutter, sidewalk or underground utilities. Within the geographical boundaries of certain view neighborhoods, City street trees may encroach into blue water views from public and private property depending on the length of time since the trees were last trimmed, or the age and height of the trees. In other cases, the wrong species of tree was planted originally and simply does not conform to the current treescape or represents a safety hazard.

Arborists continue to develop lists of tree species which will grow in restricted parkway areas without causing significant damage to curb, gutter, sidewalk, utilities or loss of views. The City Street Tree Designation List, which specifies a species for each City street reflects an effort by the City to prescribe appropriate tree species that will not cause future problems.

As a City which understands the importance of trees and the beauty they bring to a community, the City desires to continually improve the urban forest through reforestation. In areas where City trees have been removed through City initiation, the City will endeavor to replace the trees with the appropriate designated City tree.

Individual private property owners, as well as legally established community associations, may apply for single or multiple tree reforestations in their respective area by submitting a request to the General Services Director for consideration by the Commission that meets the following requirements:

- A. The proposed area must have clearly defined contiguous geographical boundaries that include the tree(s) proposed for removal and replacement, street address(es), block number(s), or other geographical information. This section applies to individual and group requests.
- B. Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined for reforestation. The petition content must be approved and dated by City staff prior to distribution by the petitioner. The staff-approved petition must be distributed by the petitioner to a maximum of 30 private property owners (up to 15 contiguous private property owners on both sides of the street up to 500' in either direction from the location of the proposed reforestation). Signatures by non-property owners are not acceptable for petition purposes. All petition signatures shall be verified by City staff for

property owner status of the person(s) signing the petition. As an alternative to the above requirements, areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation with a statement that all members of the community association having their residential views affected, have been officially notified and given an appropriate opportunity to respond before the Board voted on the request. Individual private property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.

- C. Individual private property owners not residing within a legally established community association area may submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable. The petition content must be approved and dated by staff prior to distribution. All petition signatures shall be verified by City staff for private property owner status of the person(s) signing the petition.
- D. A written agreement must be submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department. The total costs shall include only the contractor's removal and replacement costs and be paid in advance of any removal actions.
- E. The replacement tree(s) for reforestation shall be the Designated Street Tree(s) as prescribed by City Council Policy G-6, or the organization must request and obtain approval from the Commission of the designation of a different tree species prior to submitting any reforestation request for a tree species other than the designated street tree. This section applies to individual or group requests.
- F. There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 24" boxed trees, unless the parkway space will not accommodate a 24" boxed tree or a tree cannot be planted due to planting restrictions contained in Council Policy G-6. If

there is not room for the replacement tree(s) at a specific site as prescribed by City Council Policy G-6, then the replacement tree(s) shall be planted in a public area in the same neighborhood at the option of the petitioner. This section applies to individual or group requests.

- G. Reforestation requests must be completed and submitted in a timely manner by the petitioner. Petitions that are dated more than 90 days in arrears from date stamped by staff before distribution will not be forwarded to the PB&R Commission for consideration.

The decision of the Commission on reforestation requests will be considered final unless called up by at least one Councilmember or the City Manager.

TREE MAINTENANCE

The City shall require the proper care and watering of replacement trees by the reforestation petitioner to ensure their proper growth and development as outlined in City Council Policy G-6. Furthermore, no person shall tamper with City trees in violation of Section 13.08.040 of the Municipal Code. Further, the City will endeavor to fund the care of the Urban Forest to the highest level possible through the efficient use of regular tree trimming, root pruning, root barrier and pesticide programs.

ENCROACHMENT AND DEMOLITION PERMITS

All encroachment permits (permits for private property development which are proposed to encroach upon the City right of way) or demolition permits that involve the removal or replacement of City tree(s) must be specifically noticed by the property owner to City staff prior to the building and/or demolition permit process whenever possible. The proposed construction plans must indicate preservation of existing City trees wherever possible (exempt: dead, dying, or in an advanced state of decline). If the proposed development, as deemed by the General Services Director, requires the removal of City trees, the property owner must submit a tree removal request to the General Services Director, shall pay all related tree removal and replacement costs (one for-one replacement) and meet all provisions of Council Policies L-2 and L-6 and City Ordinances 13.08 and 13.09. Approval or disapproval of all tree removal/replacement requests associated with encroachment and demolition permits will be the responsibility of the General Services Director or a designee.



CITY OF NEWPORT BEACH General Services Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention or Removal of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. Commission meetings are held on the first Tuesday of each month (except for holidays) at 7PM at the Council Chambers.

1 EUCALYPTUS

Indicate the number and specie(s), (if known) of tree(s).

Located at: 424 DAHLIA, CORONA DEL MAR, CA 92625

Please be as specific as possible

Requestor

- Property Owner
- Community Association
- Other _____

Address/ Phone (Daytime) / Email

424 DAHLIA AVE.
CORONA DEL MAR 92625

Signature: Gayle M Jensen

Date: 8/19/09

Print Name: GAYLE M JENSEN

If this is a reforestation request proceed to the reverse side of this form

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

Proven and repeated history of **damaging** public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations.
(*Greater than \$500)

Repeated history of **significant interference** with street or sidewalk drainage.

Dying Has no prospect of recovery.

Diseased Cannot be cured by current arboricultural methods.

Hazardous In advanced state of decline with no prospect of recovery.

Hazardous Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by Urban Forester will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.

Beautification Project In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

| | |
|-------------------------------------|-----------------------|
| <input checked="" type="checkbox"/> | Property Owner |
| <input type="checkbox"/> | Community Association |
| <input type="checkbox"/> | Other _____ |

Check all items applicable:

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Tree(s) causing curb, gutter, sidewalk or underground utilities damage. |
| <input checked="" type="checkbox"/> | Wrong tree species for location |
| <input checked="" type="checkbox"/> | View encroachment |
| <input type="checkbox"/> | Area has clearly defined contiguous boundaries that include the tree(s) proposed. |
| <input type="checkbox"/> | Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined. |
| <input type="checkbox"/> | Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation. |
| <input type="checkbox"/> | Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable. |

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department using the City tree maintenance contractor.


*There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 24" boxed trees and cost \$195 per tree, unless the parkway space will not accommodate a 24" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

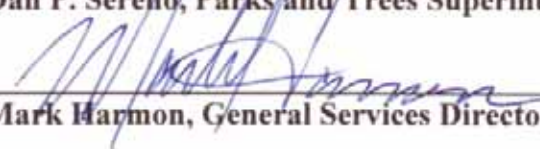
This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

Requestor Comments: _____

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.

Recommendation: Forward the reforestation request to the Parks, Beaches and Recreation Commission for review.

Reviewed by:  _____ Date: October 30, 2009
Dan P. Sereno, Parks and Trees Superintendent

Reviewed by:  _____ Date: 11/18/09
Mark Harmon, General Services Director

Show/Hide Map Print Report

Inventory Detail

Dist: 12
 Address: 424 DAHLIA AV
 Fictitious: No
 Location: Front-1
 On Address: 424 DAHLIA AV
 Species: *Eucalyptus ficifolia*, RED FLOWERING GUM
 DBH/Height: 7-12 / 15-30
 Parkway Size: 4
 Utility Overhead: No
 Sidewalk Damage: No
 Recommended Maintenance: Grid Trim
 Estimated Value \$1,380

WCA Work History

| Date | Work Type | Amount | Job# |
|-----------|---------------|---------|-------|
| 9/18/2007 | Grid Pruning | \$39.00 | 11060 |
| 8/17/2004 | Grid Pruning | \$39.00 | 7334 |
| 2/22/2001 | Grid Trimming | \$39.00 | 3581 |
| 6/8/1999 | Grid Trimming | \$39.00 | 2438 |

Other Work History

| Date | Work Type | Crew | Acct# | Min |
|------|-----------|------|-------|-----|
|------|-----------|------|-------|-----|



Property Owner First and Last Name (please print): NSC Enterprises, Inc.

Business Name (if applicable): _____

Address: P O BOX 982 CDM CA. 92625

Phone #: (949) 675-6218

[Signature]
Signature

11/1/09
Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Joan Olafson

Business Name (if applicable): _____

Address: 413 1/2 Dahlia Cdm 92625

Phone #: 949 923 5710 C

Signature

Date

In favor of tree removals JO (initial) Oppose tree removals _____ (initial)

Comments: Good luck! We did not succeed!
We were turned down about
3 yrs ago.

Property Owner First and Last Name (please print): TONI WELLS

Business Name (if applicable): _____

Address: 404 1/2

Phone #: 949-244-9659

[Signature]
Signature

Date

In favor of tree removals X (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): DICKSON, DAVID

Business Name (if applicable): _____

Address: _____

Phone #: _____

[Handwritten Signature]

Signature

Date

In favor of tree removals DD (initial) Oppose tree removals _____ (initial)

Comments: AT THIS LOCATION

Property Owner First and Last Name (please print): DERIK BRIAN

Business Name (if applicable): _____

Address: 435 DAHLIA AVE. // 435.5 DAHLIA AVE

Phone #: (949) 370-0771

[Handwritten Signature]

Signature

10/18/09

Date

In favor of tree removals DB (initial) Oppose tree removals _____ (initial)

Comments: I FULLY SUPPORT THE TREE REMOVAL AS PROPOSED. PLEASE CALL WITH ANY QUESTIONS

Property Owner First and Last Name (please print): JAMES P. FREDETTE

Business Name (if applicable): _____

Address: 414 DAHLIA AVENUE, CDM, CA 92625

Phone #: _____

[Handwritten Signature]

Signature

10/17/09

Date

In favor of tree removals JPF (initial) Oppose tree removals _____ (initial)

Comments: Good Luck!

Property Owner First and Last Name (please print): James Budge

Business Name (if applicable): _____

Address: 411 1/2 Dahlia Ave. CDM, CA. 92625

Phone #: (949) 500-8191

[Signature]
Signature

_____ Date

In favor of tree removals JB (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): MARY A. SYAPIN

Business Name (if applicable): RETIRED

Address: 505 Dahlia Ave - Corona del Mar, Calif. 92625

Phone #: _____

Mary A. Syapin
Signature

10-14-09
Date

In favor of tree removals MAS (initial) Oppose tree removals _____ (initial)

Comments: good idea - too many crooked bike walks in CDM!

Property Owner First and Last Name (please print): MARY B. HUNT / ROD + LEANNE (LA) ANDERSON

Business Name (if applicable): N/A

Address: (property address) 428 Dahlia Ave CDM / MAILING ADDRESS

Phone #: 949/526-5252 / 724 MIRAMAR DR. TOLLERTON

[Signature]
Signature

10/14/09
Date

In favor of tree removals LA/PH (initial) Oppose tree removals _____ (initial)

Comments: We agree, trees that are overgrown & have root systems that raise sidewalks & planters are destructive & also creepsible liability for the city + homeowners!

Property Owner First and Last Name (please print): Joseph Williams

Business Name (if applicable): _____

Address: 500 Vahine Ave

Phone #: 945-723-5922

[Signature]
Signature

10-16-09
Date

In favor of tree removals [initials] (initial)

Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): DONALD WOOD & SHARON

Business Name (if applicable): _____

Address: 509 DAHLIA

Phone #: 749-673-1687

[Signature]
Signature

Date

In favor of tree removals _____ (initial)

Oppose tree removals _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

August 24, 2009

Property Owner First and Last Name (please print): Galvin King

Business Name (if applicable): _____

Address: 402 S Dahlia Ave

Phone #: _____

[Signature]
Signature

9/30/09
Date

In favor of tree removals TK (initial)

Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Marlys Bishop

Business Name (if applicable): _____

Address: 2525 2nd Ave

Phone #: X

X [Signature]
Signature

X 9/30/09
Date

In favor of tree removals TMB (initial)

Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature

Date

In favor of tree removals _____ (initial)

Oppose tree removals _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

August 24, 2009

Property Owner First and Last Name (please print): CHRIS CROOKALL

Business Name (if applicable): _____

Address: 434 DAHLIA AVE, CORONA DELMAR 92625

Phone #: _____

Chris Crookall

Signature

9-2-09

Date

In favor of tree removals CC (initial)

Oppose tree removals _____ (initial)

Comments:

Property Owner First and Last Name (please print): ROBT DIETZ

Business Name (if applicable): _____

Address: 436 DAHLIA AVE CORONA

Phone #: _____

Robt Dietz

Signature

9.2.09

Date

In favor of tree removals _____ (initial)

Oppose tree removals _____ (initial)

Comments: I CANNOT BELIEVE THAT THE CITY TAKES THE CHANCE FOR LIABILITY THAT THESE TREES CREATE (CORONA/TDC)

Property Owner First and Last Name (please print): Kent Russell

Business Name (if applicable): _____

Address: 512.5 Dahlia, CDM

Phone #: (9) 331-6331

Kent Russell

Signature

9/2/09

Date

In favor of tree removals KR (initial)

Oppose tree removals _____ (initial)

Comments:

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

August 24, 2009

Property Owner First and Last Name (please print): Alex Marr

Business Name (if applicable):

Address: 503 Dahlia Ave

Phone #: 949 673 2866

[Handwritten signature]

9/2/09

Signature

Date

In favor of tree removals *AM* (initial) Oppose tree removals (initial)

Comments:

Property Owner First and Last Name (please print): DAN MORRIS

Business Name (if applicable): RET.

Address: 419 DAHLIA

Phone #: 949 - 675 - 3040

[Handwritten signature: Dan Morris]

9-2-09

Signature

Date

In favor of tree removals *DM* (initial) Oppose tree removals (initial)

Comments:

Property Owner First and Last Name (please print): STEPHEN MAVEFYT

Business Name (if applicable): MAVEFYT LAND PLANNING

Address: 417 DAHLIA

Phone #: 949-233-1862

[Handwritten signature: S. Mavefyt]

9 Sept 09

Signature

Date

In favor of tree removals *SM* (initial) Oppose tree removals (initial)

Comments:

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

August 24, 2009

Property Owner First and Last Name (please print): JAMES D. Hewitt

Business Name (if applicable): _____

Address: 439 Oaklia

Phone #: 949-443-2327

James D. Hewitt _____
Signature Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

August 24, 2009

Property Owner First and Last Name (please print): Deborah Webb

Business Name (if applicable): _____

Address: 405 A Dahlia Ave.

Phone #: 366-0319

Deborah Webb _____
Signature Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): LYNETTE LUIS

Business Name (if applicable): _____

Address: 433 1/2 Dahlia Ave Corona del Mar, CA

Phone #: 949-675-9439 92625

Lynette Luis _____
Signature Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Kenneth & Pamela Fuller

Business Name (if applicable): _____

Address: 416 1/2 Dahlia, CDM, CA

Phone #: 949-566-9953

Pamela Fuller _____
Signature Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): James Kerry

Business Name (if applicable): Mammoth Properties LLC

Address: 504 Dahlia

Phone #: (760) 723-8568

James Kerry
Signature

10/16/09
Date

In favor of tree removals JK (initial) Oppose tree removals _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

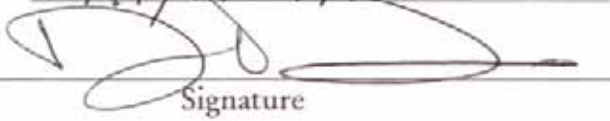
August 24, 2009

Property Owner First and Last Name (please print): DENNIS DUDDES

Business Name (if applicable): _____

Address: 501 DAHLIA AVE, CDM, CA.

Phone #: 949/742-4970


Signature

9/21/09
Date

In favor of tree removals DD (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): ERIC COHEN

Business Name (if applicable): _____

Address: 504 1/2 DAHLIA AVE, CDM, CA

Phone #: 949 584-0963


Signature

9/21/09
Date

In favor of tree removals EC (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature

Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

August 24, 2009

Property Owner First and Last Name (please print): RICHARD & KAREN NOONAN

Business Name (if applicable): _____

Address: 432 DAHLIA, CORONA DEL MAR, CA 92625

Phone #: (949) 675-5106

[Signature] [Signature] 9-8-09
Signature Date

In favor of tree removals KA (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Allan B. Dresdner

Business Name (if applicable): _____

Address: 416 Dahlia Ave, Corona del Mar, CA 92625

Phone #: 949-723-3490

[Signature] [Signature] 9/13/09
Signature Date

In favor of tree removals ABD (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Steven Espinosa

Business Name (if applicable): _____

Address: 412 Dahlia Ave CPM CA 92625

Phone #: 949-723-7832

[Signature] [Signature] 9/13/09
Signature Date

In favor of tree removals [Signature] (initial) Oppose tree removals _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

August 24, 2009

Property Owner First and Last Name (please print): CHRISTOPHER + KIMBERLEY GULLI

Business Name (if applicable): Ø

Address: 415 DAHLIA AVE., CORONA DEL MAR, CA - 92625

Phone #: 949-673-8062

Kimberley Gulli
Signature

1 9/2/09
Date

In favor of tree removals KG (initial)

Oppose tree removals _____ (initial)

Comments:

Property Owner First and Last Name (please print): JOHN MIKULKA

Business Name (if applicable): _____

Address: 421 DAHLIA AVE

Phone #: 714-342-5841

John Mikulka
Signature

9-7-09
Date

In favor of tree removals JM (initial)

Oppose tree removals _____ (initial)

Comments:

Property Owner First and Last Name (please print): Missy Schue/Boon

Business Name (if applicable): Ø

Address: 418 DAHLIA

Phone #: 949-673-0417

Missy Schue
Signature

9.7.09
Date

In favor of tree removals MS (initial)

Oppose tree removals _____ (initial)

Comments:

21441 & 5456 424 DAHLIA

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

August 24, 2009

Property Owner First and Last Name (please print): Janice Boals

Business Name (if applicable): _____

Address: 406 Dahlia

Phone #: (949) 673-6089

Janice Boals
Signature

9-14-09
Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

424 Dahlia

Comments: _____

Property Owner First and Last Name (please print): Donald Boals

Business Name (if applicable): _____

Address: 406 Dahlia Ave

Phone #: (949) 673-6089

Donald Boals
Signature

9-14-09
Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

424 Dahlia

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature

Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

August 24, 2009

Property Owner First and Last Name (please print): Judith A Bell

Business Name (if applicable): _____

Address: 513 Dahlia Ave CDM

Phone #: _____

Judith A. Bell
Signature

9/17/09
Date

In favor of tree removals JB (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Diana Grootenk

Business Name (if applicable): _____

Address: 511 Dahlia

Phone #: 949.723.6796

[Signature]
Signature

9/17/09
Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature

Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

August 24, 2009

Property Owner First and Last Name (please print): X William S. Driver

Business Name (if applicable): _____

Address: X 420 Dahlia Ave CDM 92425

Phone #: X (949) 675-5560

X William S. Driver _____
Signature Date

In favor of tree removals X WSD (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

August 24, 2009

Property Owner First and Last Name (please print): Coerdt / Hill

Business Name (if applicable): N/A

Address: 440 Dahlia Ave Cdm 92622

Phone #: 949 584 3765

[Signature]
Signature

8.30.09
Date

In favor of tree removals (initial) Oppose tree removals (initial)

Comments:

Property Owner First and Last Name (please print): CURRAN

Business Name (if applicable):

Address: 437 Dahlia Hi John!

Phone #: 949 675 3144

Jana Curran - Native trees rule!
Signature Date 08/31/09

In favor of tree removals (initial) Oppose tree removals (initial)

Comments:

Property Owner First and Last Name (please print): David Gardner

Business Name (if applicable): N/A

Address: 422 DAHLIA

Phone #: 949 675 1225

[Signature]
Signature

9-2-09
Date

In favor of tree removals (initial) Oppose tree removals (initial)

Comments:

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

August 24, 2009

Property Owner First and Last Name (please print): Robert Hrdy

Business Name (if applicable): [Redacted]

Address: 426 Dahlia, Corona del Mar, Ca

Phone #: (949) 280-8084

[Signature] Signature 9-11-09 Date

In favor of tree removals [initials] (initial) Oppose tree removals [initials] (initial)

Comments: _____

Property Owner First and Last Name (please print): Cher M. Hirsch

Business Name (if applicable): _____

Address: 407 Dahlia Ave, Corona del Mar CA 92625

Phone #: 949-673-8893

[Signature] Signature _____ Date

In favor of tree removals [initials] (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Janine McDonald

Business Name (if applicable): _____

Address: 411 Dahlia Ave, COM, CA 92625

Phone #: ND

[Signature] Signature 9/30/09 Date

In favor of tree removals [initials] (initial) Oppose tree removals _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

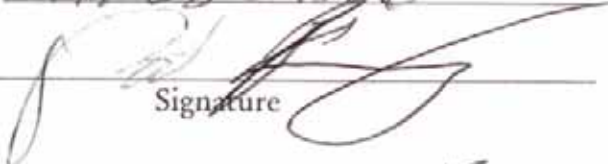
August 24, 2009

Return? Property Owner First and Last Name (please print): PAT KENNEY

Business Name (if applicable): _____

Address: 409 DAHLIA CDM CA 92625

Phone #: 949-683-9580


Signature

9-21-09
Date

In favor of tree removals PK (initial) Oppose tree removals _____ (initial)

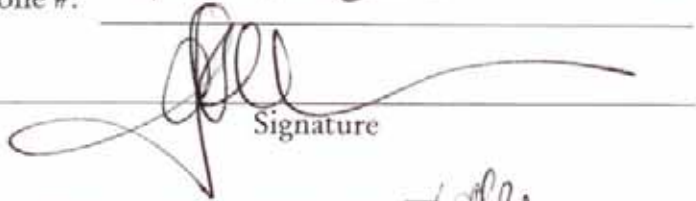
Comments: _____

Property Owner First and Last Name (please print): Glen Renee Minert

Business Name (if applicable): _____

Address: 425 Dahlia Corona del Mar CA 92625

Phone #: _____


Signature

5 Oct 09
Date

In favor of tree removals GM (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature

Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

August 24, 2009

Property Owner First and Last Name (please print): Fright Basket

Business Name (if applicable): _____

Address: 402 Dahlia, Corning Del Mar CA 92625

Phone #: 714-441-1434

[Signature]
Signature

10/4/09
Date

In favor of tree removals FB (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): JOHN KENNEY

Business Name (if applicable): NA

Address: 409 1/2 DARTMOUTH

Phone #: 949 673 1841

[Signature]
Signature

10-4-09
Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature

Date

In favor of tree removals _____ (initial) Oppose tree removals _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

August 24, 2009

Property Owner First and Last Name (please print): Craig Duryea

Business Name (if applicable): _____

Address: 438 1/2 Dahlia, Corona del Mar, 92625

Phone #: _____


Signature

10/4/09

Date

In favor of tree removals CD (initial) Oppose tree removals _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Michele Lupatow

Business Name (if applicable): _____

Address: 514 Dahlia Avenue CDM CA 92625

Phone #: _____


Signature

10/4/09

Date

In favor of tree removals ML (initial) Oppose tree removals _____ (initial)

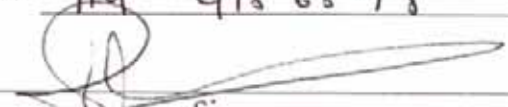
Comments: _____

Property Owner First and Last Name (please print): FLORENT MARNEU

Business Name (if applicable): _____

Address: 404 DAHLIA CDM CA 92625

Phone #: 714 418 65 78


Signature

10/4/09

Date

In favor of tree removals FM (initial) Oppose tree removals _____ (initial)

Comments: _____

Comments:

Property Owner First and Last Name (please print): + Camilla Leslie

Business Name (if applicable):

Address: + 507 Dahlia Ave, CDM, Ca 92625

Phone #: + (949) 874-6201

+ Camilla Leslie
Signature

10/5/09
Date

In favor of tree removals + CL (initial) Oppose tree removals (initial)

Comments:

Property Owner First and Last Name (please print): STEVEN TROY VALDEZ

Business Name (if applicable):

Address: 502 DAHLIA AVENUE CDM, CA 92625

Phone #: 949-675-3001

Steven Troy Valdez
Signature

10/8/09
Date

In favor of tree removals STV (initial) Oppose tree removals (initial)

Comments:







424 Dahlia Ave Reforestation Request



Total = 61

- Reforestation Area
- Applicant
- In Favor = 44*

0 100 200
Feet



General Services Department

PB&R Commission Agenda

Item No. _____

December 1, 2009

TO: Parks, Beaches and Recreation Commission

FROM: General Services Director

SUBJECT: *Reforestation Request*

Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider the reforestation request at 3827 Park Green Drive and 4000 Topside Lane within the Harbor View Hills South community.

Discussion

City Council Policy G-1, Reforestation of City Trees requires that individual property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.

Per City Council Policy G-1, the Harbor View Hills South Homeowners Association, Board of Directors approved the removal of three City (2 Carrotwood and 1 Brazilian Pepper) parkway trees.

The property owners have complied with the requirements of Policy G-1, and agreed to assume the full costs of removal and replacement of the three City trees, approximately \$1,218.00 (\$195 each for three 24" box replacement trees = \$585 and \$211 each for three removals = \$633).

Staff has attached a Tree Inspection Report, Tree Inventory Details, and photographs related to this request.

Mr. Ian Harrison, Ms. Melinda Gunton, Mayor Pro Tem Keith D. Curry, Mr. Robert Shelton, Chairperson of the Harbor View Hills South Homeowners Association, and Jennifer Fontana, CCAM, Senior Vice President with AMMCOR have received a copy of this report and a notice of the December 1 Commission meeting.

Submitted by:

Mark Harmon

- Attachments:
- (A) Reforestation Check List
 - (B) Policy G-1, Retention or Removal of City Trees, Reforestation of City Trees, pages 6 - 9
 - (C) Harbor View Hills South HOA, Resolution of the Board of Directors
 - (D) Harbor View Hills South HOA, Letter of Approval
 - (E) Tree Removal Request Applications
 - (F) Tree Inspection Reports
 - (G) Tree Inventory Details
 - (H) Pictures
 - (I) Aerial Maps



Reforestation Check List

Table with 4 columns: Item, Verified by: Urban Forester, Parks and Trees Superintendent, General Services Director. Rows include: Legally Established Homeowners Association, Individual Private Property Owner(s), Reforestation Application, (90) days Reforestation Request Compliance, Resolution of the Board of Directors, Minutes, Notices (Legally Established Homeowners Association).

Damage/Impact

Table with 4 columns: Item, Urban Forester, Parks and Trees Superintendent, General Services Director. Rows include: Blue Water View Impact, Incorrect Tree Species, Hardscape Damage: Curb/Gutter, Sidewalk, Utility.

Individual Private Property Owner(s) ONLY

Table with 4 columns: Item, Verified by: Urban Forester, Parks and Trees Superintendent, General Services Director. Rows include: Written Agreement by Individual Property Owner(s), Staff Approved Petition, Property Owners Signatures Verified, Meets 60% Reforestation Criteria.

#__Property owners notified %__Agreed with removal

Meets Minimum Reforestation Requirements: YES [checked] NO []

Department Signature: [Handwritten Signature]

Date: 1/23/09

City Attorney Reviewed: _____

Date: _____

General Services Director or designee concurs, then the applicant, the adjoining owners, private property owners on either side of the street within 500' in each direction of the tree location and a legally established community association, if applicable, shall be notified of the decision to remove or retain the tree within 30 days of the proposed removal. A legally established community association is responsible for notification of all association members pursuant to their established procedure. The General Services Director, or a designee, shall prepare a staff report for a regularly scheduled PB&R Commission meeting of all trees recommended for removal, except for those trees categorized in Paragraph C. (dead, diseased, or dying trees) or Paragraph E (claims and safety issues) in the preceding section on All Other City Trees. Only an applicant, an adjoining property owner, or a legally established community association, the City Manager, a PB&R Commissioner, or a Councilmember may appeal the decision of the General Services Director not to remove a tree to the Commission. The Commission, in considering any appeal, shall determine whether the removal meets the criteria outlined in this Policy, as well as any unique factors which may be pertinent to the removal or retention of tree(s). The decision of the Commission will be considered final unless called up by at least one Councilmember or the City Manager.

The General Services Department will delay any tree removal(s) for at least 14 calendar days following the date of the Commission decision in order to allow time for a Councilmember or the City Manager to call the item.

The City will replace all trees removed in accordance with the All Other City Trees removal criteria on a one for one basis. Replacement trees will be a minimum of a 36" boxed size. If 36" boxed trees are not available, or funding, or space constraints prevent planting of a large tree, then a minimum of a 24" boxed tree will be planted. The full costs of removal and replacement of Special or All Other Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s).

REFORESTATION OF CITY TREES

The concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of trees for the planted location is referred to as reforestation. The Urban Forester shall make a finding for the latter category of inappropriate tree species for a specific location. His determination may be appealed to the General Services Director whose decision will be final.

It is recognized and acknowledged that City trees were planted many years ago and in some cases were planted with specific species that when fully mature cause damage to curb, gutter, sidewalk or underground utilities. Within the geographical boundaries of certain view neighborhoods, City street trees may encroach into blue water views from public and private property depending on the length of time since the trees were last trimmed, or the age and height of the trees. In other cases, the wrong species of tree was planted originally and simply does not conform to the current treescape or represents a safety hazard.

Arborists continue to develop lists of tree species which will grow in restricted parkway areas without causing significant damage to curb, gutter, sidewalk, utilities or loss of views. The City Street Tree Designation List, which specifies a species for each City street reflects an effort by the City to prescribe appropriate tree species that will not cause future problems.

As a City which understands the importance of trees and the beauty they bring to a community, the City desires to continually improve the urban forest through reforestation. In areas where City trees have been removed through City initiation, the City will endeavor to replace the trees with the appropriate designated City tree.

Individual private property owners, as well as legally established community associations, may apply for single or multiple tree reforestations in their respective area by submitting a request to the General Services Director for consideration by the Commission that meets the following requirements:

- A. The proposed area must have clearly defined contiguous geographical boundaries that include the tree(s) proposed for removal and replacement, street address(es), block number(s), or other geographical information. This section applies to individual and group requests.
- B. Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined for reforestation. The petition content must be approved and dated by City staff prior to distribution by the petitioner. The staff-approved petition must be distributed by the petitioner to a maximum of 30 private property owners (up to 15 contiguous private property owners on both sides of the street up to 500' in either direction from the location of the proposed reforestation). Signatures by non-property owners are not acceptable for petition purposes. All petition signatures shall be verified by City staff for

property owner status of the person(s) signing the petition. As an alternative to the above requirements, areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation with a statement that all members of the community association having their residential views affected, have been officially notified and given an appropriate opportunity to respond before the Board voted on the request. Individual private property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.

- C. Individual private property owners not residing within a legally established community association area may submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable. The petition content must be approved and dated by staff prior to distribution. All petition signatures shall be verified by City staff for private property owner status of the person(s) signing the petition.
- D. A written agreement must be submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department. The total costs shall include only the contractor's removal and replacement costs and be paid in advance of any removal actions.
- E. The replacement tree(s) for reforestation shall be the Designated Street Tree(s) as prescribed by City Council Policy G-6, or the organization must request and obtain approval from the Commission of the designation of a different tree species prior to submitting any reforestation request for a tree species other than the designated street tree. This section applies to individual or group requests.
- F. There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 24" boxed trees, unless the parkway space will not accommodate a 24" boxed tree or a tree cannot be planted due to planting restrictions contained in Council Policy G-6. If

there is not room for the replacement tree(s) at a specific site as prescribed by City Council Policy G-6, then the replacement tree(s) shall be planted in a public area in the same neighborhood at the option of the petitioner. This section applies to individual or group requests.

- G. Reforestation requests must be completed and submitted in a timely manner by the petitioner. Petitions that are dated more than 90 days in arrears from date stamped by staff before distribution will not be forwarded to the PB&R Commission for consideration.

The decision of the Commission on reforestation requests will be considered final unless called up by at least one Councilmember or the City Manager.

TREE MAINTENANCE

The City shall require the proper care and watering of replacement trees by the reforestation petitioner to ensure their proper growth and development as outlined in City Council Policy G-6. Furthermore, no person shall tamper with City trees in violation of Section 13.08.040 of the Municipal Code. Further, the City will endeavor to fund the care of the Urban Forest to the highest level possible through the efficient use of regular tree trimming, root pruning, root barrier and pesticide programs.

ENCROACHMENT AND DEMOLITION PERMITS

All encroachment permits (permits for private property development which are proposed to encroach upon the City right of way) or demolition permits that involve the removal or replacement of City tree(s) must be specifically noticed by the property owner to City staff prior to the building and/or demolition permit process whenever possible. The proposed construction plans must indicate preservation of existing City trees wherever possible (exempt: dead, dying, or in an advanced state of decline). If the proposed development, as deemed by the General Services Director, requires the removal of City trees, the property owner must submit a tree removal request to the General Services Director, shall pay all related tree removal and replacement costs (one for one replacement) and meet all provisions of Council Policies L-2 and L-6 and City Ordinances 13.08 and 13.09. Approval or disapproval of all tree removal/replacement requests associated with encroachment and demolition permits will be the responsibility of the General Services Director or a designee.



August 6, 2009

City of Newport Beach
General Services Department
3300 Newport Blvd. CA. 92663

RE: City Parkway Tree Removal/Reforestation Application
Ian Harrison
3827 Park Green Drive, Corona Del Mar, CA. 92625

The purpose of this letter is to advise the City of Newport Beach that on October 7, 2009 the Harbor View Hills South HOA Board of Directors unanimously approved the tree reforestation application request made by the homeowner of the above referenced address. The homeowner would like to have the 2 Carrotwood Trees removed and replaced with a city approved St. Mary Magnolia tree or delay the option until an appropriate species can be designated.

I have attached the homeowner's Reforestation application. Should you require additional information or correspondence please feel free to contact the Association's City Tree Committee Chairperson Bob Shelton at (949) 760-0390 or shelwaid@cox.net.

Sincerely,
On Behalf of the Board of Directors

A handwritten signature in blue ink, appearing to read 'e. Gomez'.

Edgar Gomez
Community Association Manager

CC: Board of Directors, Bob Shelton



August 6, 2009

City of Newport Beach
General Services Department
3300 Newport Blvd. CA. 92663

RE: City Parkway Tree Removal/Reforestation Application
Melinda Gunton
3901 Park Green Drive, Corona Del Mar, CA. 92625

The purpose of this letter is to advise the City of Newport Beach that on October 7, 2009 the Harbor View Hills South HOA Board of Directors unanimously approved the attached tree reforestation application request made by the homeowner of the above referenced address.

I have attached the homeowner's Reforestation / Removal application. Should you require additional information or correspondence please feel free to contact the Association's City Tree Committee Chairperson Bob Shelton at (949) 760-0390 or shelwaid@cox.net.

Sincerely,
On Behalf of the Board of Directors

A handwritten signature in blue ink, appearing to read 'e. Gomez', with a long horizontal flourish extending to the right.

Edgar Gomez
Community Association Manager

CC: Board of Directors, Bob Shelton

November 19, 2009

City of Newport Beach
General Services Department
P.O. Box 1768, Newport Beach CA 92668
Attention John Conway, Jr., Urban Forester

Dear Mr. Conway,

This is to advise you of the following actions unanimously approved by the Board of Directors of the Harbor View Hills South homeowners association at its meeting on October 7, 2009.

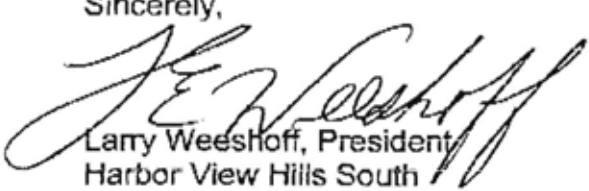
Removal and reforestation of two parkway Carrot wood trees at ³ 1827 Park Green Dr. at the expense of the adjoining property owner (Harrison). ^{LEW}

Removal and reforestation of one parkway Brazilian Pepper tree at 4000 Topside Lane that is overgrown and impinges on views from non-adjacent properties, at the expense of the applicant (Gunton).

Prior to the Board meeting all members of the community association having their residential views affected were officially notified and given an appropriate opportunity to respond before the Board voted on these requests.

We look forward to learning of action by the PB&R Commission in these matters.

Sincerely,



Larry Weeshoff, President
Harbor View Hills South
Homeowners Association



CITY OF NEWPORT BEACH General Services Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention or Removal of City Trees), I am requesting a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. Commission meetings are held on the first Tuesday of each month (except for holidays) at 7PM at the Council Chambers.

2 Carrotwood parkway trees

Indicate the number and specie(s), (if known) of tree(s).

Located at: 3827 Park Green Dr

Please be as specific as possible

Requestor

- Property Owner
- Community Association
- Other

Address/ Phone (Daytime) / Email

949-759-7020

Signature:

[Handwritten Signature]

Date:

9-7-09

Print Name:

JAN HARRISON

If this is a reforestation request proceed to the reverse side of this form

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of damaging public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations.
(*Greater than \$500)
- Repeated history of significant interference with street or sidewalk drainage.
- Dying Has no prospect of recovery.
- Diseased Cannot be cured by current arboricultural methods.
In advanced state of decline with no prospect of recovery.
- Hazardous Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by Urban Forester will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

- Property Owner
- Community Association
- Other _____

Check all items applicable:

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 24" boxed trees and cost \$195 per tree, unless the parkway space will not accommodate a 24" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

Requestor Comments:

These are designated Problem Trees.
Property owner wishes to defer selection of replacement
trees if options become available. 100% of costs
will be advanced by property owner

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.



CITY OF NEWPORT BEACH General Services Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention or Removal of City Trees), I am requesting a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. Commission meetings are held on the first Tuesday of each month (except for holidays) at 7PM at the Council Chambers.

One Brazilian Pepper

Indicate the number and specie(s), (if known) of tree(s).

Located at: 4000 Topside Ln.

Please be as specific as possible

Requestor

- Property Owner
- Community Association
- Other _____

Address/ Phone (Daytime) / Email

Melindagunton@yahoo.com
949-232-5861

Signature: Melinda Gunton

Date: _____

Print Name: Melinda Gunton

If this is a reforestation request proceed to the reverse side of this form

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations.
(*Greater than \$500)
- Repeated history of significant interference with street or sidewalk drainage.
- Dying Has no prospect of recovery.
- Diseased Cannot be cured by current arboricultural methods.
In advanced state of decline with no prospect of recovery.
- Hazardous Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by Urban Forester will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

| | |
|-------------------------------------|-----------------------|
| <input checked="" type="checkbox"/> | Property Owner |
| <input checked="" type="checkbox"/> | Community Association |
| <input type="checkbox"/> | Other _____ |

Check all items applicable:

- | | |
|-------------------------------------|--|
| <input type="checkbox"/> | Tree(s) causing curb, gutter, sidewalk or underground utilities damage. |
| <input checked="" type="checkbox"/> | Wrong tree species for location |
| <input checked="" type="checkbox"/> | View encroachment |
| <input type="checkbox"/> | Area has clearly defined contiguous boundaries that include the tree(s) proposed. |
| <input type="checkbox"/> | Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined. |
| <input type="checkbox"/> | Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation. |
| <input type="checkbox"/> | Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable. |

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 24" boxed trees and cost \$195 per tree, unless the parkway space will not accommodate a 24" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

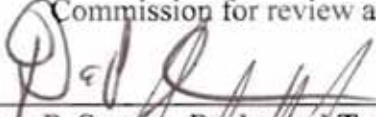
This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

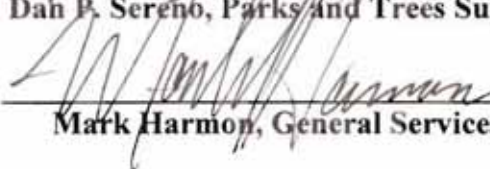
Requestor Comments:

The subject tree # 1 blocks applicant's ocean view & is too tall for suitable pruning. Removal is requested at applicant's expense. A separate application by owner of 4000 Topside requests reforestation of tree # 2 at that address.

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.

Recommendation: Forward the reforestation request to the Parks, Beaches and Recreation Commission for review and approval.

Reviewed by:  Date: November 18, 2009
Dan P. Sereno, Parks and Trees Superintendent

Reviewed by:  Date: 11/23/09
Mark Harmon, General Services Director



General Services Department

TREE INSPECTION REPORT

Name: Melinda Gunton
3901 Park Green Drive
Corona Del Mar, CA 92625

Tree Site: 4000 Topside Lane / Front -1

Request: Ms. Gunton is requesting the removal and replacement of a City Brazilian Pepper parkway tree, based on the criteria of City Council Policy G-1, Reforestation of City Trees.

Tree Species/Site: Schinus terebinthifolius - Brazilian Pepper

Designated Street Trees: Bauhinia blakeana – Hong Kong Orchid

Estimated Tree Value: \$1,380.00

Damage: N/A

Work History: The General Services Department, Field Maintenance Division has no work history of repairs recorded for this site.

Parkway: **Concrete** **Brick** **Turf** **(X) Other**

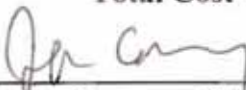
Comments: A field inspection confirmed a healthy tree specimen. However, Ms. Gunton indicates the City tree is the wrong tree species planted for this size tree site and is a view encroachment (see attached tree removal application).

Estimated cost for reforestation:

- o Removal - \$211.00
- o Replacement - \$195.00

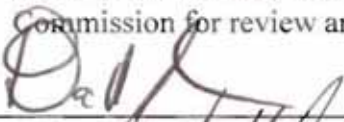
Total Cost - \$406.00

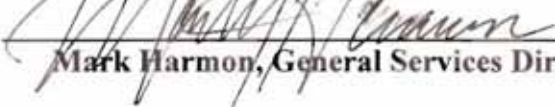
Inspected by: _____


John Conway, Urban Forester

Date: November 18, 2009

Recommendation: Forward the reforestation request to the Parks, Beaches and Recreation Commission for review and approval.

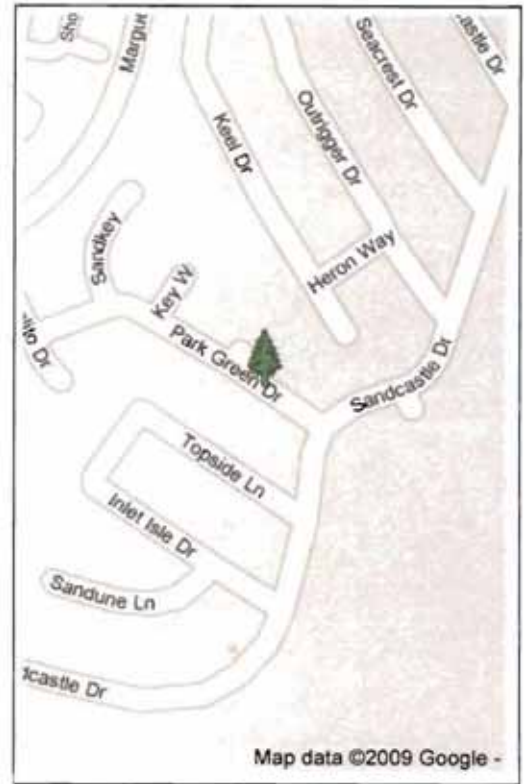
Reviewed by:  **Date:** November 18, 2009
Dan P. Sereno, Parks and Trees Superintendent

Reviewed by:  **Date:** 11/23/09
Mark Harmon, General Services Director

Show/Hide Map Print Report

Inventory Detail

Dist: 8
 Address: 3827 PARK GREEN DR
 Fictitious: No
 Location: Front-1
 On Address: 3827 PARK GREEN DR
 Species: *Cupaniopsis anacardioides*, CARROTWOOD
 DBH/Height: 7-12 / 15-30
 Parkway Size: 5
 Utility Overhead: No
 Sidewalk Damage: No
 Recommended Maintenance: Grid Trim
 Estimated Value \$1,380



WCA Work History

| Date | Work Type | Amount | Job# |
|-----------|-------------------------|---------|-------|
| 4/7/2008 | Grid Pruning | \$39.00 | 11060 |
| 7/26/2006 | Grid Pruning | \$39.00 | 9765 |
| 4/27/2005 | Service Request Pruning | \$39.00 | 7334 |
| 1/16/2004 | Grid Trimming | \$39.00 | 6071 |
| 10/3/2002 | Grid Trimming | \$39.00 | 5154 |
| 3/16/2001 | Service Request | \$39.00 | 3874 |
| 6/15/2000 | Grid Trimming | \$39.00 | 2866 |
| 3/31/1999 | Grid Trimming | \$39.00 | 2438 |

Other Work History

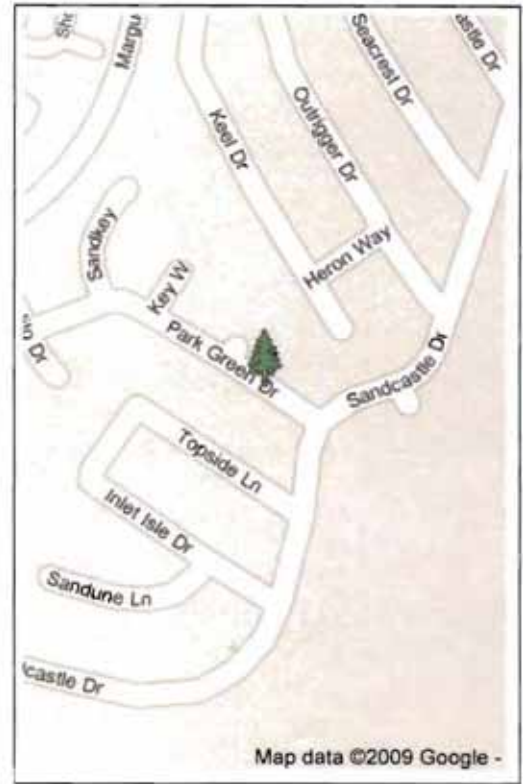
Date Work Type Crew Acct# Min

Show/Hide Map

Print Report

Inventory Detail

Dist: 8
 Address: 3827 PARK GREEN DR
 Fictitious: No
 Location: Front-2
 On Address: 3827 PARK GREEN DR
 Species: *Cupaniopsis anacardioides*, CARROTWOOD
 DBH/Height: 7-12 / 15-30
 Parkway Size: 5
 Utility Overhead: No
 Sidewalk Damage: No
 Recommended Maintenance: Grid Trim
 Estimated Value \$1,380



WCA Work History

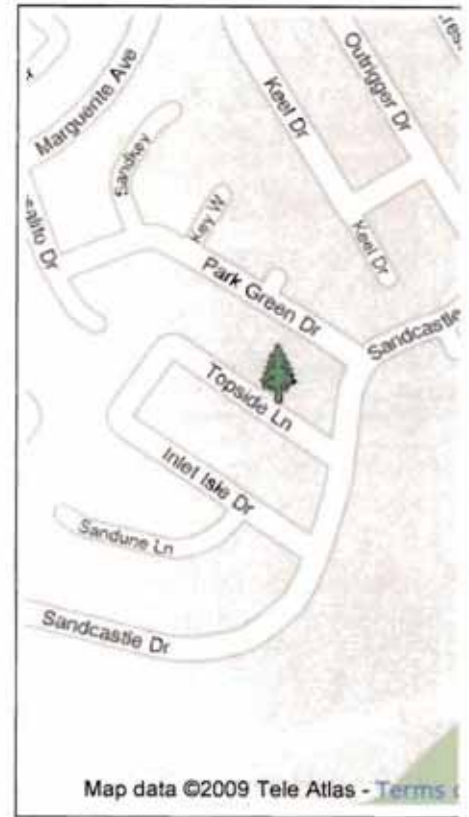
| Date | Work Type | Amount | Job# |
|-----------|-------------------------|---------|-------|
| 4/7/2008 | Grid Pruning | \$39.00 | 11060 |
| 7/26/2006 | Grid Pruning | \$39.00 | 9765 |
| 4/27/2005 | Service Request Pruning | \$39.00 | 7334 |
| 1/16/2004 | Grid Trimming | \$39.00 | 6071 |
| 10/3/2002 | Grid Trimming | \$39.00 | 5154 |
| 3/31/1999 | Grid Trimming | \$39.00 | 2438 |

Other Work History

| Date | Work Type | Crew | Acct# | Min |
|------|-----------|------|-------|-----|
|------|-----------|------|-------|-----|

Inventory Detail

Dist: 8
 Address: 4000 TOPSIDE LN
 Fictitious: No
 Location: Front-1
 On Address: 4000 TOPSIDE LN
 Species: *Schinus terebinthifolius*, BRAZILIAN PEPPER
 DBH/Height: 7-12 / 15-30
 Parkway Size: 5
 Utility Overhead: No
 Sidewalk Damage: No
 Recommended Maintenance: Grid Trim
 Estimated Value \$1,380



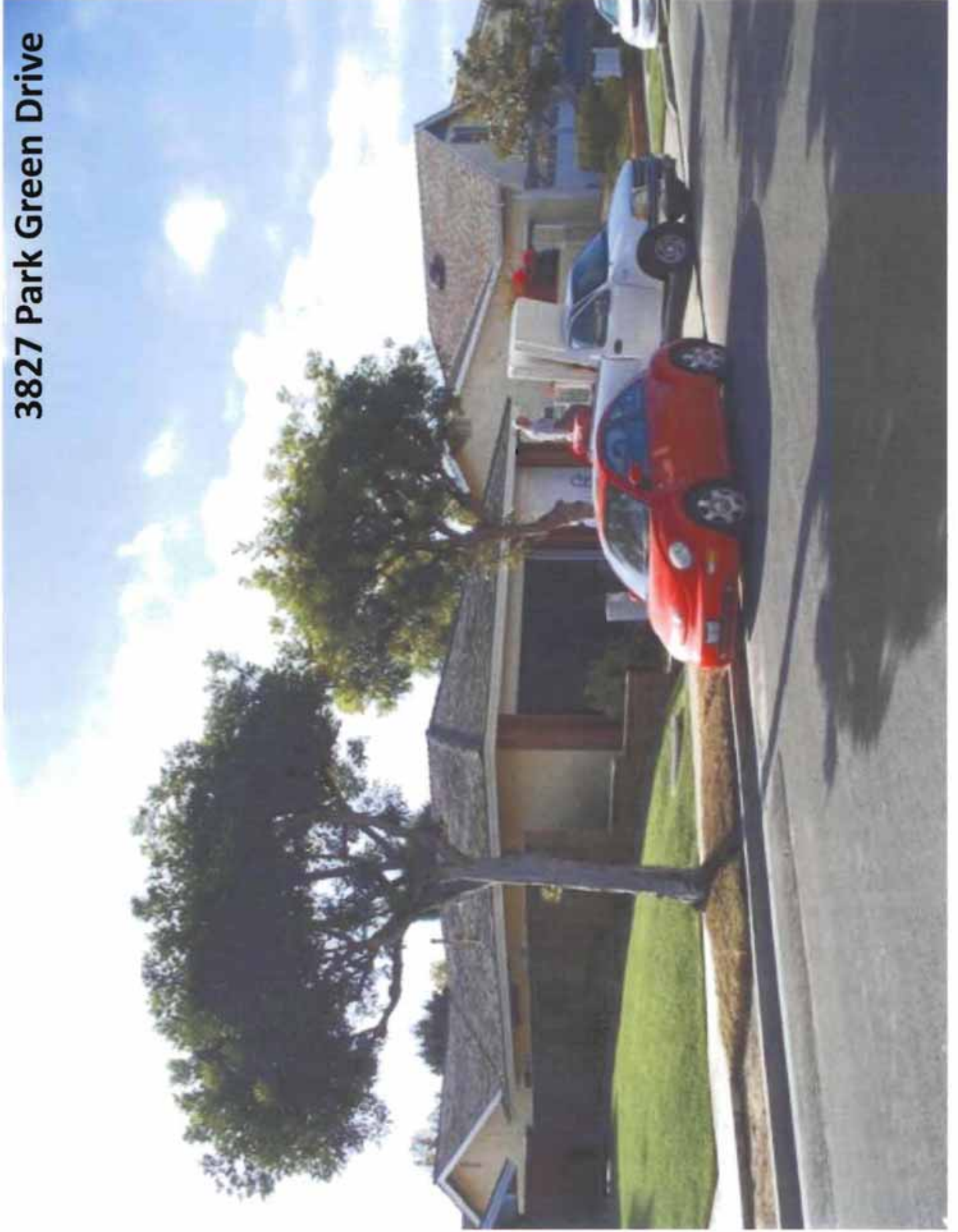
WCA Work History

| Date | Work Type | Amount | Job# |
|-----------|-------------------------|---------|-------|
| 4/10/2008 | Grid Pruning | \$39.00 | 11060 |
| 8/15/2006 | Cancel | \$0.00 | 9763 |
| 8/2/2006 | Grid Pruning | \$39.00 | 9765 |
| 4/25/2005 | Service Request Pruning | \$39.00 | 7334 |
| 1/19/2004 | Grid Trimming | \$39.00 | 6071 |
| 10/3/2002 | Grid Trimming | \$39.00 | 5154 |
| 3/23/2001 | Service Request | \$39.00 | 3874 |
| 6/13/2000 | Grid Trimming | \$39.00 | 2866 |
| 3/25/1999 | Grid Trimming | \$39.00 | 2438 |

Other Work History

| Date | Work Type | Crew | Acct# | Min |
|------|-----------|------|-------|-----|
|------|-----------|------|-------|-----|

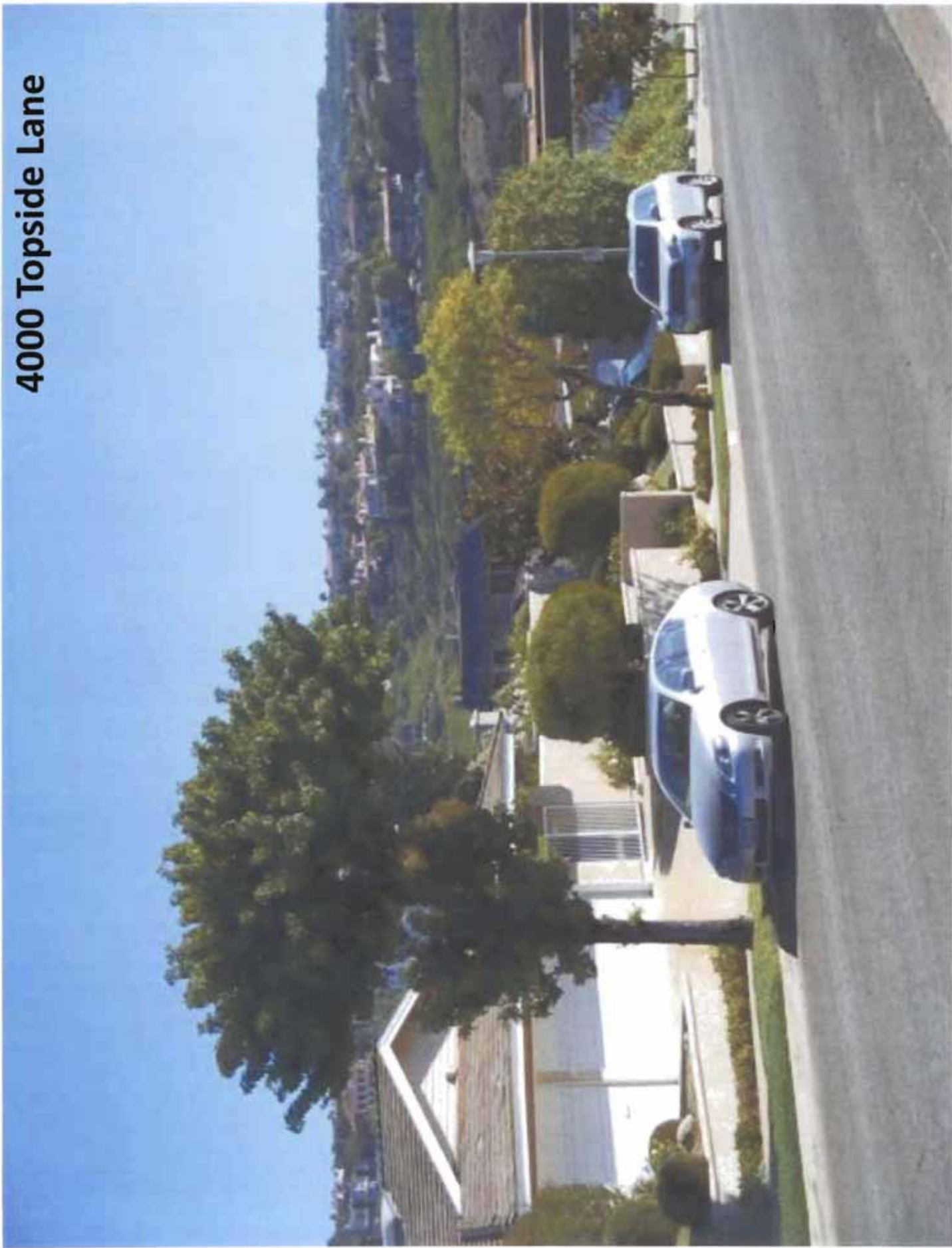
3827 Park Green Drive



3827 Park Green Drive



4000 Topside Lane



4000 Topside Lane

