



2022 OASIS Health & Wellness Resource Fair Saturday, May 14th, 2022



The OASIS Senior Center invites your organization to apply to be a vendor at our Health and Wellness Resources Fair to be held on **Saturday, May 14th, 2022** from **9:00am-11:00am**.

We are promoting the fair as a fun and informative event for seniors and their families. This year, we will be holding a lecture, free fitness class demo(s) and a complimentary breakfast will be served from 9:00am until 10:15am. We hope participants will stay for the full 2 hours.

This year we are offering 3 exhibit options to vendors:

1. Event Center (\$200):

Booth located in main exhibit hall (Event Center), access to electricity (upon request), and one large 6 foot table with linen tablecloth (upon request).

2. Outside/Breezeway (\$100):

Outside/Breezeway, under the shade, 6 foot table, no access to electricity, no tablecloth.

3. Nonprofit (Fee Waived – Must provide copy of 501c3):

Non-Profits only, table provided, no tablecloth.

Attached is an application and contract stating our rules and regulations for the event. Due to the limited time allotted, we must request that all vendors stay for the entire fair with adequate representation at their booth. **Applications are due by FEBRUARY 24th at 5pm**. Organizations will be notified by **MARCH 2nd** of their application status.

Please read over the attached application and contact me if you have any questions.

Sincerely,
Jena Delgado-Sette
Health and Wellness Supervisor
OASIS Senior Center
949-644-3244
jsette@newportbeachca.gov



2022 OASIS Health & Wellness Resource Fair
Saturday, May 14th, 2022
REGISTRATION PROCEDURES AND CONTRACT



- **Application is due by THURSDAY, FEBRUARY 24th at 5pm.**
Please email to oasiscenter@newportbeachca.gov or fax to 949-640-7364
- Payment will be due once application is **approved**.
- All vendors must be present the entire length of the fair from **9am to 11am**.
- Set up will begin at 7:30am on Saturday, May 14th and must be completed by 8:30am. Early set up will be offered for Event Center vendors on Friday, May 13th, between 2pm to 4pm.
- Electricity and any special accommodations (if applicable) must be arranged in advance and vendors must provide all other equipment related to exhibits including extension cords.
- The number of vendors for each industry is limited. OASIS staff has the sole discretion of selecting or rejecting applications.
- ***No refunds will be given after April 14th, 2022.***
- Misrepresentation of business or organization may result in removal from the fair.
- Number of sales cannot be guaranteed, nor can a certain number of fair attendees.
- At the time of the event all vendors, staff and participants will be required to follow all current COVID-19 protocols required by the City of Newport Beach. If the event is cancelled in correlation to COVID-19 refunds will be issued, even after April 14th.
- In consideration of your accepting this application, you hereby agree to indemnify and hold harmless the City of Newport Beach and the "Friends of OASIS" and any of their officers or employees from any liability or claim or action for damages resulting from or in any way arising out of the participation in the program by the person entering in the OASIS Senior Health and Resources Fair.
- OASIS reserves the right to remove any person or persons not complying with the above regulations and without refund.

Please sign below indicating that you have read and agree to the OASIS Senior Health & Resource Fair Registration Procedure and Contract.

Signature: _____ **Date:** _____



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VENDOR'S SPACE APPLICATION

Business Name: _____

Business Address: _____

Business Phone: _____

Contact Person: _____

Cell Phone: _____ Email: _____

If different from above, name of person who will be the contact the day of:

Name: _____ Cell Phone: _____

Description of senior oriented service or product to be promoted: _____

☐ Please check here if you have previously participated in the OASIS Health & Resource Fair.

BOOTH SELECTION:

☐ Event Center (\$200): Indoor Booth ☐ Tablecloth ☐ Electricity (check those that apply)

☐ Outside/Breezeway (\$100): Outdoor Booth (no access to electricity, tablecloth not provided)

☐ Nonprofit (Fee Waived): Available Booths (tablecloth not provided)

* Please provide copy of 501c3.

Completed application must be received by 5pm on

THURSDAY, FEBRUARY 24th, 2022

(Payment is due AFTER application has been approved.)

EVENT SPONSORSHIP OPPORTUNITY:

☐ Event Sponsor (\$1,000): First choice of booth location, linen tablecloth, recognitions on giveaways, event program and any marketing material (including a newspaper ad, OASIS Monthly Newsletter, City of Newport Beach Navigator), and day of event signage. Sponsorship commitment must be made by THURSDAY, FEBRUARY 24th, 2022.

Please sign below indicating that all above information is correct.

Signature: _____ Date: _____