



## A.C.E. PROGRAM EMERGENCY FORM

**PROGRAM:** \_\_\_\_\_ **YEAR:** \_\_\_\_\_ **SITE:** \_\_\_\_\_

This information must be filled out completely with current information City staff before the first day of class. **ALL SECTIONS MUST BE COMPLETED.**

### PARTICIPANT INFORMATION

Participant's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_

School Attending: \_\_\_\_\_ Grade: \_\_\_\_\_

### PARENT / GUARDIAN INFORMATION

Parent/Guardian Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street Address* *Apartment/Unit #*

\_\_\_\_\_ \_\_\_\_\_  
*City* *State* *ZIP Code*

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_  
*(If different) Street Address* *Apartment/Unit #*

\_\_\_\_\_ \_\_\_\_\_  
*City* *State* *ZIP Code*

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### HEALTH AND EMERGENCY INFORMATION

Medical Conditions:    None    Allergy    Asthma    Diabetes    Seizures    Other: \_\_\_\_\_  
                    \_\_\_\_\_

Limitations/Restrictions/Disabilities: \_\_\_\_\_  
*(Activity or Diet)*

Identify any behavioral concerns and how to address them: \_\_\_\_\_

Is the participant taking medication?    YES    NO    Please list: \_\_\_\_\_  
        \_\_\_\_\_

Will medication be taken during program hours?    YES    NO    Dosage and time: \_\_\_\_\_  
        \_\_\_\_\_

**NEWPORTBEACHCA.GOV/ACE**

Newport Beach Recreation & Senior Services Department: After Class Enrichment (A.C.E.) Programs

949-644-3151 | recreation@newportbeachca.gov

**NOTE: STAFF WILL NOT ADMINISTER MEDICATION. ALL MEDICATION MUST BE STORED WITH THE PARTICIPANTS BELONGINGS IN A LOCATION THE INSTRUCTOR HAS BEEN MADE AWARE OF AND BE SELF ADMINISTERED OR DONE SO BY AND AIDE OR PERSON LISTED ON THIS FORM.**

**HEALTH AND EMERGENCY INFORMATION (CONTINUED)**

Physician's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Health Insurance: \_\_\_\_\_ Group #: \_\_\_\_\_ Preferred Hospital: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone number: \_\_\_\_\_  
*(Other than Parent/Guardian)*

**PICK-UP AUTHORIZATION**

\_\_\_\_\_  
Child's Name

I, \_\_\_\_\_ parent/guardian of authorize my child to be released by the instructor at the end of camp/class so that they may use the following alternative transportation:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone number: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone number: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone number: \_\_\_\_\_

\_\_\_\_\_  
*(Initials)* Participant may walk or bike home.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_