



NOTICE OF TELEPHONE INSPECTION HOTLINE DISCONTINUATION

Effective **12/23/22** the Telephone Inspection Hotline will be discontinued.

You will be able to input inspections on the Civic portal. You can register for an account in one of two ways:

a) Logging into the webpage at: www.nbca.gov/civic
or

b) The QR Code that will be on the job cards effective **12/23/22**:



Anyone who is a registered account holder can schedule an inspection on ANY permit. They DO NOT need to be associated with the permit, but “guests” CANNOT schedule an inspection. Only registered account holders can schedule an inspection.

The link below has tutorials on:

- **Registering for an account**
- **Scheduling an inspection**



<https://www.newportbeachca.gov/civictutorials>

If you need any assistance, please call 949 644-3200.

