

# OASIS Community Resource Expo 2023

50+

Vendors

300+

Participants

OASIS  
SENIOR CENTER

The **OASIS Senior Center** invites your organization to apply for a vendor booth at our Community Resource Expo on **Saturday, May 20th, 2023 from 9:00am-11:30am.**

This year, we will be hosting a wellness lecture, free fitness class demo, and a complimentary breakfast which will be served from 9:00am - 10:00am. There will be a free giveaway for our attendees. We are excited to host this fun and informative event for seniors and their families.

This year we are offering 4 exhibit options to vendors:

- 1. Event Center (Indoor Booth) \$250:**
  - Booth located in main exhibit hall (Event Center).
- 2. Courtyard (Outside Booth) \$150:**
  - Booth located in outside Courtyard/Breezeway.
- 3. Non-Profit (Available Booths) \$25:**
  - Non-Profits only, must provide 501c3.
- 4. Event Sponsor \$1100:**
  - Premiere booth location.

*Please see following pages for a breakdown of each exhibit option.*

Applications are due by **FEBRUARY 9th at 5pm.** Organizations will be notified by **FEBRUARY 23rd** of their application status. Please read over the following pages for exhibit breakdown, registration procedures and contract, and vendor application.

Sincerely,  
Jena Zapien | Health and Wellness Supervisor  
OASIS Senior Center | 949-644-3244  
[jzapien@newportbeachca.gov](mailto:jzapien@newportbeachca.gov)



# OASIS Community Resource Expo 2023



**SPONSOR**  
\$1,100

**EVENT CENTER**  
\$250

**COURTYARD**  
\$150

**NON-PROFIT**  
\$25

	SPONSOR	EVENT CENTER	COURTYARD	NON-PROFIT
One 6' table and two chairs	✓	✓	✓	✓
Name listed in event program & event website	✓	✓	✓	✓
Umbrella/Awning <i>(booth location in Courtyard)</i>	✓	✓	✓	✓
One white linen table cloth <i>(upon request)</i>	✓	✓		
Access to electricity <i>(upon request)</i>	✓	✓		
Logo on all marketing material <i>(flyers, posters, banners, etc)</i>	✓			
Logo on event giveaway	✓			
Premier Booth Placement	✓			
Logo on event banner placed on high traffic intersection. <i>(Placed 3 weeks prior to event)</i>	✓			
Logo on event announcement in City of Newport Beach Recreation Monthly e-blast	✓			
Logo on advertisement in Daily Pilot, Senior Reporter, & Stu News Newport	✓			
Logo on full page event advertisement in the May issue of OASIS Newsletter.	✓			
Announcement of sponsorship recognition made from main stage during event	✓			

# OASIS Community Resource Expo 2023



Registration

Procedures

& Contract

Application is due by **THURSDAY, FEBRUARY 9th at 5pm.**

Please email to [oasiscenter@newportbeachca.gov](mailto:oasiscenter@newportbeachca.gov) or fax to **949-640-7364**

- Payment will be due once application is approved.
- Payment options: Check or Credit Card
- All vendors are required to be present the entire length of the expo, from 9am to 11:30am, with adequate representation at their booth.
- Set up will begin at 7:30am on Saturday, May 20th and must be completed by 8:30am.
  - *Early set up will be offered for Event Center vendors on Friday, May 19th, between 1pm and 3:30pm.*
- Electricity and any special accommodations (if applicable) must be arranged in advance, vendors must provide all other equipment related to exhibits including extension cords.
- The number of vendors for each industry is limited. OASIS staff has the sole discretion of selecting or rejecting applications.
- No refunds will be given after April 10th, 2023.
- Misrepresentation of business or organization may result in removal from event.
- Number of sales cannot be guaranteed, nor can a certain number of attendees.
- At the time of the event all vendors, staff, and participants will be required to follow all current COVID-19 protocols required by the City of Newport Beach. If the event is cancelled in correlation to COVID-19 refunds will be issued, even after April 10th.
- In completion of this application, you hereby agree to *indemnify and hold harmless the City of Newport Beach and the "Friends of OASIS" and any of their officers or employees from any liability or claim or action for damages resulting from or in any way arising out of the participation in the program by the person entering in the OASIS Community Resource Expo.*
- OASIS reserves the right to remove any person/persons not complying with the above regulations and without refund.

***Please sign below indicating that you have read and agree to the OASIS Community Resource Expo Registration Procedure and Contract.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Newport Beach Recreation & Senior Services Department



# OASIS Community Resource Expo 2023

## Vendor Application

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_

DESCRIPTION OF SENIOR ORIENTED SERVICE OR PRODUCT TO BE PROMOTED:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MAIN CONTACT PERSON: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

EVENT DAY CONTACT, PERSON WHO WILL BE ON SITE DAY OF EVENT:

NAME: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

Please check here if you have previously participated in the OASIS Wellness Resource Expo.

**BOOTH SELECTION:** PLEASE CHECK THE BOX CORRELATING TO BOOTH CHOICE

**SPONSOR:** (CHOICE OF BOOTH LOCATION) **\$1,100**

**EVENT CENTER** (INDOOR BOOTH) **\$250**

WHITE LINEN TABLECLOTH  ELECTRICITY

**COURTYARD** (OUTSIDE/BREEZEWAY) **\$150** (NO ELECTRICITY OR TABLECLOTH)

**NON-PROFIT** (PLEASE PROVIDE COPY OF 501C3) **\$25**

**PAYMENT:**

CREDIT CARD

CHECK

**Completed application must be received  
by 5pm on THURSDAY, FEBRUARY 9th, 2023.**

*(Payment is due AFTER application has been approved.)*

**Please sign below indicating that all above information is correct.**

Email completed application to [oasiscenter@newportbeachca.gov](mailto:oasiscenter@newportbeachca.gov) or fax to 949-640-7364

Signature: \_\_\_\_\_ Date: \_\_\_\_\_