



CITY OF NEWPORT BEACH
Community Development Department

CDBG Capital Improvement Application
2023-2024 Program Year

All City Departments wishing to apply for **2023-2024** Community Development Block Grant (CDBG) funds must complete an application form in order to be considered. Applications will be accepted until **2:00 p.m.** on **Friday, February 17, 2023**, via email at lwooding@newportbeachca.gov. Late applications will not be accepted. **NO EXCEPTIONS.** In addition, applications can be submitted to the Community Development Department.

In order to be considered for funding, all sections of the application must be completed. Any sections that do not apply should be marked N/A on the form.

AGENCY INFORMATION	
Department/Agency Name:	Contact Person:
Agency Status <i>(Check One)</i> : <input type="checkbox"/> Non-Profit <input type="checkbox"/> For-Profit <input type="checkbox"/> Public (City)	Contact Title:
Agency Address Street:	Telephone No.:
City, State, Zip:	Facsimile No.
Federal Tax ID No.:	E-mail Address:
UEI Number:	Name of Person Signing Contracts:

AGENCY BACKGROUND <i>(Attach additional sheets if necessary)</i>
Provide a description of your organization and the services that you provide:

PROJECT SERVICE AREA INFORMATION
(Check one of the following that best describes your service area)

- Citywide (*Entire City of Newport Beach*) Specific Census Tracts (*select Census Tracts*)
- Specific Target Area (*provide map of target area*)
- Low-Mod Census Tracts (*CDBG Target Area*)

PROJECT BUDGET SUMMARY
(The Agency understands that no expenditures may be incurred before a contract has been fully executed)

Formula Grant Cost Category	Overall Budget	Newport Beach CDBG Funds
Personnel Costs		
Non-Personnel Costs (supplies, consultants, etc.)		
Capital Improvement Costs		
Total		

Describe any other funding sources (and the amount of the other funding source) that will be used in the execution of the project:

In the table below, please input the approximate target date for each of the 8 phases listed. These dates will allow us to track the progress of your project during the program year.

Milestone	Target Date	Percent Completed	Comments
Phase 1: Preparation of Bid Document			
Phase 2: Pre-Bid			
Phase 3: Bid Opening			
Phase 4: Contract Award			
Phase 5: Pre-Construction			
Phase 6: Mid-Construction			
Phase 7: Construction Completed			
Phase 8: Post Construction/Labor File Review			

2022 HUD INCOME LIMITS								
Income Level / Family	1 person	2 person	3 person	4 person	5 person	6 person	7 person	8 person
Size Extremely-Low (30	28,500	32,550	36,600	40,650	43,950	47,200	50,450	53,700
Low (50%)	47,450	54,200	61,000	67,750	73,200	78,600	84,050	89,450
Moderate (80%)	75,900	86,750	97,600	108,400	117,100	125,750	134,450	143,100

I hereby certify that the aforementioned statements are true and correct.

Preparer

Signature

Date

Approved:

Department Director

Signature

Date