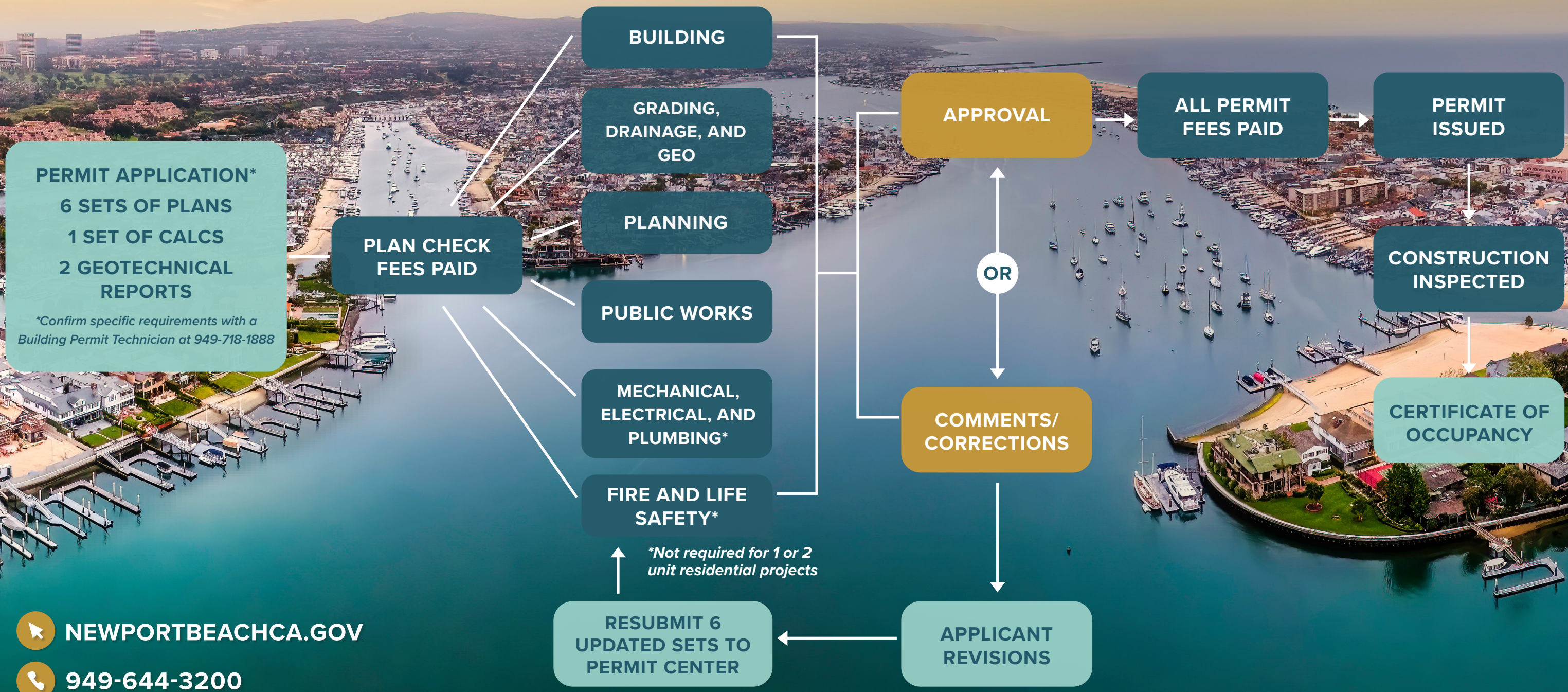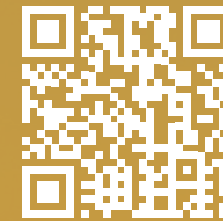# BUILDING PERMIT PROCESS
FOR NEW BUILDINGS OR CHANGE OF USE

The City of Newport Beach's Community Development team is committed to providing customer-focused, timely development processes and services. This graphic is intended to simplify the City's building permit process and allows applicants to easily understand each required step.

CITY OF NEWPORT BEACH CALIFORNIA

PERMIT APPLICATION*
6 SETS OF PLANS
1 SET OF CALCS
2 GEOTECHNICAL REPORTS

Confirm specific requirements with a Building Permit Technician at 949-718-1888

PLAN CHECK FEES PAID

- BUILDING
- GRADING, DRAINAGE, AND GEO
- PLANNING
- PUBLIC WORKS
- MECHANICAL, ELECTRICAL, AND PLUMBING*
- FIRE AND LIFE SAFETY*

Not required for 1 or 2 unit residential projects

APPROVAL

OR

COMMENTS/ CORRECTIONS

ALL PERMIT FEES PAID → **PERMIT ISSUED**

CONSTRUCTION INSPECTED

CERTIFICATE OF OCCUPANCY

APPLICANT REVISIONS

RESUBMIT 6 UPDATED SETS TO PERMIT CENTER

NEWPORTBEACHCA.GOV

949-644-3200