

MEMORANDUM



Department of Public Works

City of Newport Beach

TO: General Contractors

FROM: Department of Public Works

WHAT: Pre-Demo Meeting With Public Works Inspector

PURPOSE: To Assess Existing Public Right of Way

When receiving a demo permit from the City of Newport Beach the permittee must schedule a pre-demo meeting with a Public Works inspector in order to assess the existing public right-of-way conditions before **ANY** construction begins.

Areas to be assessed but not limited to will be existing conditions of sidewalks, driveway approaches, parkways, city trees, alley ways and streets at and adjacent to the permitted property.

Failure to comply may result in the permittee being required to repair all damaged conditions within the permitted property and/or adjacent to the property.

Please email any of the inspectors below to schedule a pre-demo meeting 24 hours in advance:

Robert Silva – Construction Inspection Supervisor

rsilva@newportbeachca.gov

Tom Legault – Senior Public Works Inspector

tlegault@newportbeachca.gov

Matt Bullman – Public Works Inspector II

mbullman@newportbeachca.gov

Julio Velasco – Public Works Inspector II

JAVelasco@newportbeachca.gov

Kiel Wilcox – Public Works Inspector II

kwilcox@newportbeachca.gov