



CITY OF NEWPORT BEACH
Community Development Department

CDBG Capital Improvement Application
2024-2025 Program Year

All City Departments wishing to apply for **2024-2025** Community Development Block Grant (CDBG) funds must complete an application form in order to be considered. Applications will be accepted until **2:00 p.m.** on **Friday, February 23, 2024**, via email at lwooding@newportbeachca.gov. Late applications will not be accepted. **NO EXCEPTIONS.** In addition, applications can be submitted to the Community Development Department.

In order to be considered for funding, all sections of the application must be completed. Any sections that do not apply should be marked N/A on the form.

| AGENCY INFORMATION | |
|--|-----------------------------------|
| Department/Agency Name: | Contact Person: |
| Agency Status <i>(Check One)</i> : <input type="checkbox"/> Non-Profit <input type="checkbox"/> For-Profit <input type="checkbox"/> Public (City) | Contact Title: |
| Agency Address Street: | Telephone No.: |
| City, State, Zip: | Facsimile No. |
| Federal Tax ID No.: | E-mail Address: |
| UEI Number: | Name of Person Signing Contracts: |

| AGENCY BACKGROUND <i>(Attach additional sheets if necessary)</i> |
|---|
| Provide a description of your organization and the services that you provide: |

PROJECT SERVICE AREA INFORMATION
(Check one of the following that best describes your service area)

- Citywide (*Entire City of Newport Beach*) Specific Census Tracts (*select Census Tracts*)
- Specific Target Area (*provide map of target area*)
- Low-Mod Census Tracts (*CDBG Target Area*)

PROJECT BUDGET SUMMARY
(The Agency understands that no expenditures may be incurred before a contract has been fully executed)

| Formula Grant Cost Category | Overall Budget | Newport Beach CDBG Funds |
|---|----------------|--------------------------|
| Personnel Costs | | |
| Non-Personnel Costs (supplies, consultants, etc.) | | |
| Capital Improvement Costs | | |
| Total | | |

Describe any other funding sources (and the amount of the other funding source) that will be used in the execution of the project:

In the table below, please input the approximate target date for each of the 8 phases listed. These dates will allow us to track the progress of your project during the program year.

| Milestone | Target Date | Percent Completed | Comments |
|--|-------------|-------------------|----------|
| Phase 1: Preparation of Bid Document | | | |
| Phase 2: Pre-Bid | | | |
| Phase 3: Bid Opening | | | |
| Phase 4: Contract Award | | | |
| Phase 5: Pre-Construction | | | |
| Phase 6: Mid-Construction | | | |
| Phase 7: Construction Completed | | | |
| Phase 8: Post Construction/Labor File Review | | | |

| 2023 HUD INCOME LIMITS | | | | | | | | |
|----------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
| Income Level / Family Size | 1 person | 2 person | 3 person | 4 person | 5 person | 6 person | 7 person | 8 person |
| Extremely-Low (30%) | 30,150 | 34,450 | 38,750 | 43,050 | 46,500 | 49,950 | 53,400 | 56,850 |
| Low (50%) | 50,250 | 57,400 | 64,600 | 71,750 | 77,500 | 83,250 | 89,000 | 94,750 |
| Moderate (80%) | 80,400 | 91,850 | 103,350 | 114,800 | 124,000 | 133,200 | 142,400 | 151,550 |

I hereby certify that the aforementioned statements are true and correct.

Preparer

Signature

Date

Approved:

Department Director

Signature

Date