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OASIS Community Resource Expo 2025

60+ Vendors

300+ Participants

Giveaway and More!

The OASIS Senior Center invites your organization to apply for a vendor booth at the **OASIS Community Resource Expo**, taking place **Saturday, May 17, 2025**, from **9:00am to 11:30am** at the **OASIS Senior Center**, 801 Narcissus Ave., Corona del Mar, 92625.

This year's event features a complimentary wellness class demo, a free health screening, an array of vendors, and a complimentary breakfast. Attendees will also receive a free giveaway (while supplies last). We're thrilled to host this fun and informative event for seniors and their families and hope you'll join us!

This year, we are offering four exhibit options for vendors:

1. **Event Sponsor \$1,100:**

- Premiere booth location & logo advertisement

2. **Indoor Booth \$250:**

- Booth located in main exhibit hall (Event Center)

3. **Outdoor Booth \$150:**

- Booth located in outside Courtyard/Breezeway

4. **Non-Profit (available booths) \$25:**

- For 501(c)(3) organizations only; limited availability and booth location

Applications are due by Friday, February 14. Organizations will be notified of their application status by Friday, February 28th.

Please review the following pages for detailed exhibit breakdowns, event procedures and contract, and the vendor application. **All submissions must include:**

- **A completed and signed Vendor Application**
- **A signed Procedures and Contract Form**

Sincerely,



Jena Zapien

Health and Wellness Supervisor

Recreation and Senior Services Department | OASIS Senior Center

Phone: 949-644-3244 | Email: jzapien@newportbeachca.gov



WHAT IS INCLUDED:

	EVENT SPONSOR BOOTH \$1,100	INDOOR BOOTH MAIN HALL \$250	OUTDOOR BOOTH \$150	NON-PROFIT \$25
One 6 foot table and two chairs	✓	✓	✓	✓
Shade covering provided <i>(booths location in Courtyard)</i>	✓	✓	✓	✓
Name listed in event program & event website	✓	✓	✓	✓
One white linen table cloth <i>(upon request)</i>	✓	✓		
Access to electricity <i>(upon request)</i>	✓	✓		
Premier booth placement, choice of indoor or outdoor	✓			
Logo on all marketing material <i>(flyers, posters, banners, etc)</i>	✓			
<ul style="list-style-type: none"> • Event giveaway • Event banner, placed on high traffic intersection • Event announcement in City of Newport Beach Monthly E-Blast (at least twice) • Advertisement in Senior Reporter and Stu News Newport • Full page event ad in the OASIS Newsletter • Display of logo from main stage during event 				



Community Resource Expo 2025

Vendor Application

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS PHONE: _____

DESCRIPTION OF SENIOR ORIENTED SERVICE OR PRODUCT TO BE PROMOTED:

MAIN CONTACT PERSON: _____

CELL PHONE: _____ EMAIL: _____

EVENT DAY CONTACT, PERSON WHO WILL BE ON SITE DAY OF EVENT:

NAME: _____ CELL PHONE: _____

Please check here if you have previously participated in the OASIS Resource Expo.

BOOTH SELECTION: Please check the box correlating to your booth choice.

- Event Sponsor:** (Premiere booth location) **\$1,100**
- Indoor Booth** (Event Center) **\$250**
 - White Linen Tablecloth Electricity None
- Outdoor Booth** (Courtyard/Breezeway) **\$150**
- Non-profit** (please provide copy of 501c3) **\$25**

PAYMENT: Payment is due after application has been approved.

- CREDIT CARD**
- CHECK**

Please sign below indicating that all above information is correct.

Signature: _____ Date: _____

Applications are due by *Friday, February 14.*
Please submit completed application via email
to: OASIScenter@newportbeachca.gov





Community Resource Expo 2025

Procedures and Contract

- Payment will be due once application is approved and vendors have been notified. **Payment options:** Check or Credit Card only.
- All vendors are required to be present the entire length of the expo, from 9am to 11:30am, with adequate representation and management of booth.
- Set up will begin at 7:30am on Saturday, May 17th and must be completed by 8:30am. Early set up for *Indoor vendors*: Friday, May 16th, between 1pm-3:30pm.
- Electricity and any special accommodations (if applicable) must be arranged in advance, vendors must provide all other equipment related to exhibits. (including extension cords)
- The number of vendors for each industry is limited. OASIS staff has the sole discretion of selecting or rejecting applications.
- No refunds will be given after April 10th, 2025.
- Misrepresentation of business or organization may result in removal from event.
- Number of sales cannot be guaranteed, nor can a certain number of attendees.
- OASIS is not responsible for any lost, stolen, or damaged items.
- In submission of this application, you hereby agree to *indemnify and hold harmless the City of Newport Beach and the "Friends of OASIS" and any of their officers or employees from any liability or claim or action for damages resulting from or in any way arising out of the participation in the program by the person entering in the OASIS Community Resource Expo.*
- OASIS reserves the right to remove any person/persons not complying with the above regulations and without refund.

Please sign below indicating that you have read and agree to the OASIS Community Resource Expo Procedures and Contract.

Signature: _____ **Date:** _____

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Please submit completed application via email

to: OASIScenter@newportbeachca.gov

