



PART TIME EMPLOYEES ASSOCIATION (PTEANB)

Benefits Summary

Term: August 23, 2025 - June 30, 2028

Membership

To qualify, part-time employees must work 1,000 hours within a fiscal year or when the City is mandated to provide Minimum Essential Coverage as required under the Affordable Care Act. Once an employee is enrolled into the unit, the member will remain covered under the MOU while actively employed part-time, regardless of the number of hours worked thereafter.

Salary Adjustments

Salary adjustments for part-time positions with full time-equivalents shall be tied to the salary adjustments received by the full-time equivalent position.

Part-time positions without a full-time equivalent shall receive salary adjustments as outlined in the MOU.

Telecommuting

Eligible employees qualify for an annual telecommuting bank of hours equal to the number of hours they typically work in a pay period.

Retirement Benefits

The City contracts with the California Public Employees Retirement System (CalPERS) to provide retirement benefits and has implemented first (2.5%@55), second (2%@60), and third (2%@62) tiers.

Member Contributions: 8% (first and second tiers); 8% or half the normal cost, whichever is higher (third tier)

PARS

Employees not eligible for CalPERS will remain enrolled in the Public Agency Retirement Services (PARS) in lieu of Social Security. The employee and the City contribute 3.75% of salary towards the employee's retirement plan.

Flex Leave

Unit members accrue .06 hours for every hour worked; maximum accrual is 120 hours.

Cafeteria Plan

Effective January 1, 2026, all members will be offered the equivalent of the minimal essential coverage.

Refer to the MOU for additional information.

Bilingual Pay

\$0.75 for every hour worked for conversational level Spanish.

Night Shift Differential

Police Department employees receive \$1.50 for every hour scheduled and worked between 6 p.m. and 6 a.m. Library staff members receive \$1.00 for every hour scheduled and worked after 5 p.m. and for all shifts worked on Sundays. This pay is not offered when working overtime beyond a normal work schedule.

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Matron Pay

Female Police Department staff assigned matron duties receive one (1) hour straight time pay for each shift matron duties are performed. Must work a minimum eight-hour shift to be eligible.

Bereavement Leave

Eligible part-time employees are entitled to five days of unpaid leave upon the death of a covered family member in compliance with state law. Employees may use their personal leave to cover the time.

Jury Duty

If required to attend jury duty on a regularly scheduled day, employees will be compensated for the hours they were scheduled to work.

This summary is intended for informational purposes only and is not binding. For a complete explanation of all benefits and compensation, benefit eligibility, and restrictions, refer to the current Memorandum of Understanding (MOU) and the Employee Policy Manual.

Rev. 08/25