

City of Newport Beach  
Parks, Beaches & Recreation Commission  
Tuesday, APRIL, 6, 2010 – 7pm

**NEWPORT COAST COMMUNITY CENTER**

2401 San Joaquin Blvd  
Newport Coast, CA 92658

**AGENDA**

**ORDER AND ROLL CALL**

**PRESENTATION BY JERRY NININGER – HEALING FIELDS**

**DIRECTOR'S COMMENTS**

- Director Detweiler
- Director Harmon
- City Council Actions

**PUBLIC COMMENTS**

Members of the public are invited to comment on non-agenda items of public interest. Speakers are limited to three minutes.

**NOTICE TO THE PUBLIC**

All matters listed under **Consent Calendar 1-5** are considered by the Commission to be routine and will all be enacted by one motion in the form listed below. The Commission Members have received detailed staff reports on each of the items recommending approval and there will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff, or the public request a specific item to be discussed and/or removed from the Consent Calendar for separate action. The City provides a yellow sign-in card for those wishing to address the Commission to assist in the preparation of the minutes. If you do fill out the card please place it in the box at the table.

**CONSENT CALENDAR**

**1. Minutes of the February 2, 2009 regular meeting.**

***Recommendation:*** Waive reading of subject minutes, approve and order filed.

**2. Park & Operations Division Activity Report.**

***Recommendation:*** Receive/file monthly Activity Report for activities and upcoming projects.

**3. Recreation & Senior Services Activity Report.**

***Recommendation:*** Receive/file monthly Activity Report for activities and upcoming projects.

**4. Tree Donation.**

***Recommendation:*** Approve tree donation from Recreation & Senior Services Department to be located at Community Youth Center.

**5. Tree Donation.**

***Recommendation:*** Approve donation of 15 trees from Joan Smith & SPON to be located at various locations throughout the City, including Castaways & Cliff Drive Parks.

**CURRENT /NEW BUSINESS**

**6. Community Service Award Procedure Revisions.**

***Recommendation:*** Consider Community Service Award Procedure revisions.

**7. Proposed City Tree Removals.**

***Recommendation:*** Consider the removal of six City trees to accommodate a Public Works project in Corona del Mar.

**8. Reforestation Request.**

***Recommendation:*** Consider reforestation of one City Parkway tree at 2226 Channel Road requested by property owner Robert Francescon.

**9. Appeal of Denied Tree Removal.**

***Recommendation:*** Consider denial of appeal to remove two City parkway street trees located at 1609 Antiqua Way requested by Siobhan Wallis.

**COMMITTEE REPORTS –**

- **Park Development** – Brown, Lugar, Marston
- **Recreation/Senior Activities** – Lugar, Anderson, Hamilton, Lugar
- **Budget** – Garrett, Brown, Lugar
- **Community Service Award** – Garrett, Hamilton, Ruzicka
- **Youth Sports Liaison** – Ruzicka
- **Ad Hoc**
  - China Cove Volleyball Court– Brown, Lugar
  - Marina Park – Garrett

**FUTURE AGENDA ITEMS** – Matters which Commissioners may wish to place on a future agenda or raise for discussion.

- Fire Pits – Potential Cost Savings Measures
- Pirates Cove Lighting

**ADJOURNED**

**Parks, Beaches & Recreation Commission**  
**Regular Meeting**  
**February 2, 2010 – 7pm**

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**Convened** 7:04pm

**ROLL CALL**

Present: Tim Brown, Chair  
Bill Garrett  
Kathy Hamilton  
Phillip Lugar  
Greg Ruzicka

Absent: Tom Anderson  
Marie Marston

Staff: Mark Harmon, General Services Director  
Sean Levin, Recreation Superintendent  
Teri Craig, Admin Asst

**DIRECTORS COMMENTS**

- Director Harmon commented on the General Services staff response to the wind and rain storms. He noted that the drainage system for the most part worked well with no water issues. He went on to say that the City lost about 123 trees, two houses were damaged, and three cars that were destroyed due to the wind. The EOC was opened twice during the storm because of trees blocking roads. Director Harmon stated that a report would be brought to the Commission to discuss the value of the trees lost, their locations and if the trees should be replaced because of the costs to the City; discussion will be held with the Council as well as the Commission.

Chair Brown offered the Commission's help to Director Harmon during this budget crisis to support their efforts and to help effect change. Director Harmon stated that he appreciated their support and would certainly look to the Commission help during these budget crisis times.

Discussion ensued regarding the practice of root pruning trees.

Commissioner Garrett asked Director Harmon look into the work being done on Balboa Boulevard. Director Harmon stated that he would pass along his concerns to the Public Works Director.

- Superintendent Levin stated that a Coastal Commission agenda had been distributed to the Commission regarding China Cove and noted that it appears that they will be approving the volleyball court's new location in concept; the compromise that was approved with the subcommittee. He noted that staff would be at the meeting and if everything goes well the volleyball poles would be replaced in the new location with the rules posted. He stated that staff had met with the Commission representative onsite and that he did not have concerns about the placement of the court.

Superintendent Levin also noted that the Sunset Ridge EIR will remain open through February 22; and Marina Park through March 20 for comment.

Commissioner Lugar asked if staff had brought up the lack of restrooms and parking to the Coastal Commission representative at China Cove beach.

Superintendent Levin stated that they just came down to look at China Cove and that their main concern were the plants that had been there and the possibility of a dune condition at the beach; but it was deemed that it was not. He went on to say that the representative agreed that the suggested location was a better alternative for public use on the beach than the original location because it actually created more public sun bathing space.

Superintendent Levin stated that he had personally emailed all the homeowners regarding the Coastal Commission meeting.

Commissioner Hamilton stated that as a resident of the China Cove area she could say with assurance that if the City were to put a restroom at that beach that there would definitely be problems with the homeowners.

### **PUBLIC COMMENTS**

None.

### **CONSENT CALENDAR**

1. **Minutes of December 2, 2009 regular meeting.** *Waive reading of subject minutes, approve and order filed.*
2. **Park & Operations Division Activity Report.** *Receive/file monthly Activity Report for activities and upcoming projects.*
3. **Recreation & Senior Services Activity Report.** *Receive/file monthly Activity Report for activities and upcoming projects.*
4. **Tree Donation.** *Approve tree donation of Friends of Nancy Bergeson to be located at Castaways Park.*

**Motion by Commissioner Ruzicka** to accept items Consent Calendar items 1-4. Motion carried by acclamation.

### **NEW ITEMS**

5. **Reforestation Request.** Director Harmon stated that staff recommends the Commission consider the reforestation request of Kevin Kubiak at 1701 Antiqua Way. He reported that the homeowner had applied for the reforestation and has met the requirements including signatures from neighboring property owners. He stated that the petition states that the homeowner will incur the cost for the removal and replacement of the tree and noted that staff does support the request asking the Commission to review the picture as the tree is placed close to utility lines. He stated that if approved the tree would be moved further down the parkway so it does not interfere with the lines.

Chair Brown read from the report stating that staff does not agree that the tree should be removed because of the lack of history of property damage.

Director Harmon stated that this is where the G-1 gets confusing and suggested that it may be time for a review of the G-1 Policy. He reminded the Commission that homeowners have the option to submit a request to the City to have a tree removed at the City's expense; criteria from G-1 is reviewed and if it meets that criteria then the City will remove that tree and replace it at the City's expense. If or when that request is denied (which is what happened with Mr. Kubiak) then the resident has the option to request reforestation and homeowner has to agree to cover all costs.

Discussion ensued regarding reforestation requests and homeowners signatures regarding damages.

Director Harmon stated that the lack of damage is one of the reasons why staff denied the request for removal of the tree; so the homeowner requested the reforestation per the G-1. He went on to say that there are no records of public damage on hand or else staff would have been included this information in the report.

Director Lugar asked if the Commission could deny the request; Director Harmon said yes.

Chair Brown reminded the Commission that the homeowner does meet the requirements for a reforestation.

Director Harmon stated that a homeowner three doors down had requested a tree removal; which was denied by staff and is very much in favor of this reforestation as that is what her next step will be. He stated that this type of tree does drop a lot of sap and that most people do not like that.

**Chair Brown opened the public discussion; seeing none the public discussion was closed.**

**Motion by Commissioner Lugar** to disapprove the reforestation request by Kevin Kubiak at 424 Dahlia Avenue because the tree is healthy.

Discussion ensued. Chair Brown asked if Commissioner Lugar would agree to an amended motion putting the motion in a more positive tone and then it could be voted on with a aye or nay. Commissioner Lugar agreed.

Director Harmon stated that he would like the Commission to give staff a more direction because under the G-1, reforestations are brought forward to the Commission and most times these trees are healthy as otherwise they would be removed by the City under the tree removal section. He went on to say that if it is the Commission's direction that if the tree is healthy then reforestation will not be approved then staff will need to know that so they are not brought forward to just be denied. He went on to say that this that these reforestation requires a lot of work on the homeowners part as well as staff.

Commissioner Lugar stated that he had a problem with the homeowner not even appearing for the hearing.

Commissioner Garrett stated that no one would want this tree at their home and noted that he would support the removal. Chair Brown agreed.

**Amended Motion by Chair Brown** to approve the reforestation request by Kevin Kubiak at 424 Dahlia Avenue. Motion carried by the following vote:

Ayes: Brown, Garrett, Hamilton  
Noes: Lugar, Ruzicka  
Absent: Anderson, Marston

5. **Reforestation Request.** Director Harmon stated that staff is recommending that the Commission consider the reforestation request of The Irvine Terrace Community Association at El Paseo and Bayside. Director Harmon stated that this request is a little different from the last request as this is from an HOA and noted that the picture really tells the story because this tree is at the entrance to their community. He stated that the minutes of the HOA Board are attached and that the board had voted to approve the reforestation. He stated that the HOA is paying for the removal and replacement but have requested that the replacement tree be planted at Irvine Terrace Park because of the utilities at the current location.

**Chair Brown opened the public discussion; seeing none the public discussion was closed.**

**Motion by Commissioner Hamilton** to approve the reforestation request by the Irvine Terrace Community Association at El Paseo and Bayside. Motion carried by acclamation.

7. **Community Service Award Revisions.** Superintendent Levin stated that the Sub- Committee has reviewed the submitted revisions for the Community Service Award policy and recommend approval.

Discussion ensued regarding opening up the criteria to include volunteerism.

Chair Brown tabled the item to a future meeting to allow Superintendent Levin work with Director Harmon to include language regarding open space or beaches as well as recreation.

**COMMITTEE REPORTS –**

Parks – Nothing to report.

RSS – Nothing to report.

Budget– Nothing to report

AD- Hoc

–Community Service Award – Chair Brown asked if staff had heard from the Vandersloot family regarding a presentation date. Superintendent Levin stated that Director Detweiler had not heard back from the family.

–Youth Sports Liaison – Nothing to report.

–China Cove Volleyball Court – Reported during Director Comments.

### **FUTURE AGENDA ITEMS**

Commissioner Garrett asked that reforestation requests from legal HOA's be listed under the consent calendar on the agenda if all requirements have been met.

- Review of G-1 Policy – April/May
- Community Service Award – April
- Storm Report – April/Mar
- Fire Rings –

**ADJOURNED @ 8:02pm**

Submitted by: \_\_\_\_\_  
Teri Craig, Admin Assistant



## General Services Department

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PB&R Commission Agenda

Item No. \_\_\_\_\_

April 6, 2010

**TO:** Parks, Beaches and Recreation Commission

**FROM:** Parks and Trees Maintenance Superintendent and Operations Support Superintendent

**SUBJECT:** *February, March Parks, Trees, and Operations Division Activity Report*

### **Parks Maintenance Division Activities**

1. Parks Maintenance Division staff continues working with the Public Works Department on numerous projects in the planning and construction phases.

#### **Projects currently underway:**

- Oasis Senior Center
- Irvine Avenue Median Project, south of Bristol Street – Project completed, City responsibility to maintain.
- River Avenue Pedestrian Coastal Access Improvements
- Corona del Mar State Beach/Breakers Drive Landscape Corona del Mar State Beach/Breakers Drive Landscape
- Eastbluff and Bonita Creek Reclaimed Water Retrofit
- Westcliff Drive and Avocado Medians
- Parking Lot Pay Stations
- West Newport Park Landscape Improvements

#### **Projects that are in the planning phases:**

- Sunset Ridge Park
- Marina Park
- City Hall
- China Cove Slope Stabilization
- Bristol Street North Landscape
- Avon Tree Planting

2. On February 11<sup>th</sup>, Parks contractor, TruGreen Landcare's irrigators completed their training of the flow sensors in the City's Parks that they maintain. The training was conducted by the Parks Irrigation Specialist Tom Diaz. The purpose of this training will aid in the reduction of water runoff due to breaks in the system during the evening operational hours.

The sensor has the ability to detect unusual flow amounts when breaks occur and notify the irrigator so he can repair the problem. The system will also shut down the water flow automatically if it senses the flow of water not authorized by the irrigation controller thus eliminating flooding due to breaks in the main line.

Tom Diaz is to be commended for a job well done in providing his expertise which will aid in reducing water runoff in our Parks, Medians and Roadside areas.

3. Parks Maintenance Division staff completed the retrofit of the sprinkler system at Lincoln Athletic Center in continuing with the on-going goal of using sprinkler heads that enable irrigation systems to operate with much greater water efficiency. This retrofit will benefit the overall appearance, playability and maintenance of this heavily used facility. In coordination with the central irrigation controller, this improvement will assist with the City goal of consistently seeking ways to conserve water.



4. Recently, the Parks Maintenance Crew put the finishing touches on the very successful Balboa Village Beautification project. Five-gallon Natal Plum plants were added to the tree wells under the 24 Guadalupe Palm trees planted along Main Street in October. The project is an example of a successful collaboration between City staff and the business community.



5. The Parks Maintenance Division recently completed a landscape renovation of a planter area at Bayview Park. The planting was in conjunction with a Public

Works Department and Southern California Edison undergrounding project throughout Santa Ana Heights.

The existing shrubs were removed for the installation of utility lines, followed by the installation of new shrubs and ground cover that are low-maintenance. The low growing plant material will enhance the Park's aesthetics, as well as the view from the adjacent homes of the park and Back Bay.



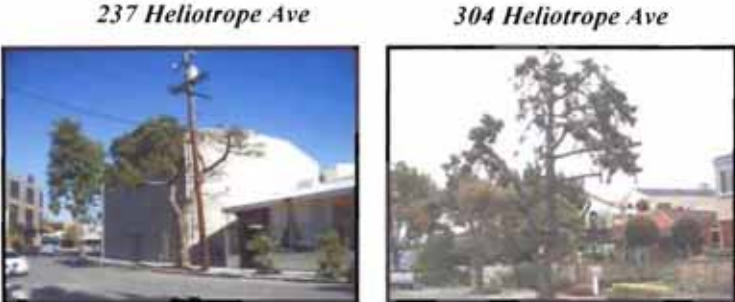
**Trees Division Activities**

During the month of February, 613 trees were trimmed, 0 trees removed, 15 trees planted and crews responded to 34 emergency tree calls due to rain and wind.

During the month of January, 831 trees were trimmed, 20 trees removed, 0 trees planted and crews responded to 183 emergency tree calls due to severe rain and wind storms.

The City's tree services contractor, pruned trees within the Newport Coast and Eastbluff areas, as part of the City's overall grid trimming schedule. Additionally, the annual pruning of selected Eucalyptus and Ficus trees is currently taking place throughout the City.

1. In January 2010, the General Services Director approved the removal of six City trees that are listed as Special Trees, Neighborhood Trees, in accordance with Council Policy G-1. The trees were either dying, severely leaning, severely root pruned and unstable as a result of recent storm event. The trees were posing a hazard and creating a potential for failure and liability.



*2905 Coast Hwy East on  
Heliotrope Ave*



*Groves Bike Trail  
3 trees*



The attached Tree Activity Report summarizes requests and field activities performed during the past months.

### **Beach Maintenance Activities**

1. Recently General Services staff completed the cleaning of the ocean shorelines in Newport, Balboa, and Corona del Mar. There remained a small amount of debris on jetty rocks, and staff continued to work through the month of February. Windblown sand has been pulled away from the oceanfront sidewalk, and the street ends are free of sand. Crews also made two passes over the Balboa Island beaches; while all the material was removed, more was floating out in the bay and staff repeated the effort to completion. The stockpiled material on the beach was removed by a contract end-dump hauler.



2. The Operations Support staff recently developed a maintenance plan for the abatement of weed and brush in the drainage culverts and v-ditches throughout the lower Newport Coast/Buck Gully area. Following the mapping survey of the 27,565 lineal feet of rugged area, it was apparent that the drainage facilities were not adequately maintained from the time they were constructed during the development of the area in the mid 1990's. Clearing the ditches helps to prevent slope failures during periods of heavy rain. Southland Landscape Maintenance, the City's weed/fire abatement contractor, has started clearing brush and trimming trees near the drainage v-ditches in the Buck Gully area, near San Joaquin Hills Road. To date, 5,200 lineal feet of culvert and open drainage facilities have been cleaned and 270 yards of debris have been hauled away by hand. Once the clearing is complete, the area will be placed on an 18-month maintenance cycle.



3. City Carpentry staff has started the refurbishing of the 56 Marine Avenue Jatoba wood benches on Balboa Island. The benches are being removed two at a time and brought back to the City Corporation Yard. The refurbishing includes sanding, buffing, and staining of each wooden slat, the repainting of the concrete legs and the routing of the individual "Balboa Island" lettering.

This project should be completed by the beginning of summer and will add a fresh look the main entrance to Balboa Island.



4. Crews were busy managing the combination of extreme high tides and heavy rainfall that occurred On Saturday morning, February 27<sup>th</sup>. Twenty-five crew members operated 20 portable and stationary pumps throughout Balboa Island and the Newport Peninsula pumping down the flooded streets during the early morning hours.



The tide reached 7.9', which is 1.6' above the tidal chart predictions, and rain occurred during the tide's peak at 7:45 a.m. While some streets experienced flooding due to the tide valves being closed, there were no reports of any private property flooding.

On Sunday morning, February 28<sup>th</sup>, a few waves crashed over the Newport Pier parking lot seawall, and water rolled up towards the boardwalk between 24<sup>th</sup> and 34<sup>th</sup> Streets. There were also a few areas where the surf flowed across the beach, over the boardwalk, and into the street ends. Including the 0.80" of rain from the most recent storm, the rainfall total for the season measured at the City Corporation Yard is up to 12.50".

5. During the week of March 2<sup>nd</sup>, our contract hauler was dispatched to West Ocean Front at Orange Street to haul away an additional 140 tons of debris to Bowerman landfill, which brings the total to 731 tons of storm debris that has been taken to the landfill since late January. That is more than the amount of residential refuse collected in the City over an entire week!



6. The General Services Department is proud to announce the recent promotion of Joe Delgado, Jr. from Equipment Operator II to Beach Maintenance Supervisor. He has been in Acting capacity since the position was vacated as a result of Tom Anderson's early retirement (ERIP).



Joe, Jr. began his career in 1985 as a Refuse Worker I. He has held several positions within the Department, which includes promotion to Refuse Worker II, Maintenance Worker II, Equipment Operator I and II for the Beach Maintenance Crew.

"Little Joe" is a second generation supervisor for the General Services Department. His father, Joe Delgado Sr., was the Beach Maintenance Supervisor for over 15 years, and retired in 1993.

See attached General Services Department, Activities Reports for January and February 2010.

Submitted by:

A handwritten signature in black ink, appearing to read "D. Sereno".

Dan P. Sereno  
Parks and Trees Maintenance Superintendent

A handwritten signature in blue ink, appearing to read "Jim Auger".

Jim Auger  
Operations Support Superintendent

Attachments: (A) Tree Activity Report 2009-2010  
(B) General Services Department, January & February 2010 Activities Reports



# General Services Department

Parks and Trees Division  
 Reforestation and Tree Removal Activity Report  
 Fiscal Year 2009-2010

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Tree Removals	2	7	11	7	9	4	17	0					57
Emergency Tree Removals	0	0	0	0	0	0	3	0					0
Claim Related Tree Removals	0	0	0	0	0	0	0	0					0
Reforestation Tree Removals	0	0	0	2	0	3	0	0					5
Problem Tree Removals	0	0	0	0	2	1	0	0					3
<b>Total Removals</b>												<b>65</b>	
Trees Planted	13	8	4	16	6	10	0	15					72
Reforestation Requests	0	0	0	0	0	2	0	0					0
Reforestation Approved	0	0	1	0	0	2	0	0					0
Removal Requests	0	0	0	0	0	0	0	0					0

October reforestation removals - 2 trees approved September 1, 2009 within the HVHS HOA area  
 December reforestation removals - 3 trees approved December 1, 2009 within the HVHS & Broadmoor area.



# General Services Department

## Parks and Trees Division Fiscal Year 2009-2010

### Claim Removals

Month	# Trees	Location(s)
July-09	0	
August-09	0	
September-09	0	
October-09	0	
November-09	0	
December-09	0	
January-10	0	
February-10	0	

### Problem Tree Removals

Month	# Trees	Location(s)
July-09	0	
August-09	0	
September-09	0	
October-09	0	
November-09	2	2801 Carob Street / 901 Citrus Place
December-09	1	1701 Port Margate Place
January-10	0	
February-10	0	

<b>General Services Department Activities Report - February 2010</b>	<b>This Month</b>	<b>This Month Last Year</b>	<b>Total To Date</b>	<b>TTD Last Year</b>
<b>Asphalt/Concrete</b>				
Street Patching (Tons of Blacktop)	119	375	1,942	2,819
Sidewalk Repaired (sq. ft.)	2,350	4,865	30,361	31,352
Curb & Gutter Replacement (lin. ft.)	142	309	1,650	2,965
Sweeping, Beach Cleaning, Demo Materials (tons)	253	500	3,134	3,072
Asphalt/Concrete Recycled (tons)	192	310	2,480	3,512
<b>Signs &amp; Traffic Markings</b>				
Signs Made	353	2,004	5,258	9,587
Signs Installed	164	121	1,503	1,661
Decals	66	80	341	1,127
Special Purpose Signs/Banners Made	21	14	210	381
Street Striping (lin. ft.) Added/Replaced	143	3,127	15,624	220,182
Pavement Markings (including reflective)	23	3	335	789
Parking Stalls	0	148	138	349
Curb Painting (lin. ft.)	52	47	66,983	18,026
Thermoplastic (lin. ft.)	0	0	14	10,170
Sign Posts Installed	0	32	168	219
<b>Graffiti</b>				
Graffiti Incidents Removed by Staff	18	7	105	135
Graffiti Incidents Removed by Contractor	60	49	828	645
<b>Refuse Collection</b>				
Residential (tons)	2,428	2,355	22,642	24,141
Liquid HazMat Incidents	8	4	153	46
E-Waste Incidents	3	3	163	130
U-Waste Incidents	5	11	91	37
Recyclables (tons)	1,009	982	9,567	10,494
<b>Trees</b>				
Trimmed by Staff	0	83	805	1,018
Trimmed by Contractor	613	548	7,376	6,414
Removed	0	0	66	119
Planted	15	3	72	119
Roots Pruned by Contractor	3	0	32	103
Roots Pruned by Staff	0	5	104	177
<b>Automotive</b>				
Repairs	209	245	2,196	2,161
Preventive Maintenance Completed	23	68	572	589
PM Labor Hours	112	121	1,292	1,337
<b>Beach Maintenance</b>				
Beach Area Refuse (tons)	73	57	852	802
Beach Debris (tons)	596	208	1,377	1,071
<b>Sweeping/Storm Drain</b>				
Gutter Miles Swept	4,008	3,823	34,541	34,133
Sweeping Debris (cubic yards)	397	398	4,158	4,052
Storm Drain Debris (cubic yards)	23	20	627	703

<b>General Services Department Activities Report - January 2010</b>	<b>This Month</b>	<b>This Month Last Year</b>	<b>Total To Date</b>	<b>TTD Last Year</b>
<b>Asphalt/Concrete</b>				
Street Patching (Tons of Blacktop)	190	281	1,823	2,444
Sidewalk Repaired (sq. ft.)	2,820	4,724	28,011	26,487
Curb & Gutter Replacement (lin. ft.)	0	306	1,508	2,656
Sweeping, Beach Cleaning, Demo Materials (tons)	337	262	2,826	2,572
Asphalt/Concrete Recycled (tons)	276	328	2,288	3,202
<b>Signs &amp; Traffic Markings</b>				
Signs Made	112	2,058	4,905	7,583
Signs Installed	141	132	1,339	1,540
Decals	21	78	275	1,047
Special Purpose Signs/Banners Made	9	118	189	367
Street Striping (lin. ft.) Added/Replaced	506	2,157	15,481	217,055
Pavement Markings (including reflective)	22	29	312	786
Parking Stalls	0	198	138	201
Curb Painting (lin. ft.)	3,339	287	66,931	17,979
Thermoplastic (lin. ft.)	0	4,408	14	10,170
Sign Posts Installed	28	23	168	187
<b>Graffiti</b>				
Graffiti Incidents Removed by Staff	18	10	87	128
Graffiti Incidents Removed by Contractor	70	84	768	596
<b>Refuse Collection</b>				
Residential (tons)	2,826	2,826	20,214	21,786
Liquid HazMat Incidents	19	6	145	42
E-Waste Incidents	15	13	160	127
U-Waste Incidents	8	4	86	26
Recyclables (tons)	1,164	1,178	8,558	9,512
<b>Trees</b>				
Trimmed by Staff	53	147	805	935
Trimmed by Contractor	831	656	6,763	5,866
Removed	20	23	66	119
Planted	0	32	57	116
Roots Pruned by Contractor	5	0	29	103
Roots Pruned by Staff	4	19	104	172
<b>Automotive</b>				
Repairs	280	280	1,987	1,916
Preventive Maintenance Completed	67	78	549	521
PM Labor Hours	137	158	1,180	1,216
<b>Beach Maintenance</b>				
Beach Area Refuse (tons)	97	107	779	745
Beach Debris (tons)	106	160	781	863
<b>Sweeping/Storm Drain</b>				
Gutter Miles Swept	3,304	4,075	30,533	30,310
Sweeping Debris (cubic yards)	428	512	3,761	3,654
Storm Drain Debris (cubic yards)	28	18	604	683

## Recreation Services Monthly Activities Report

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To: Parks, Beaches & Recreation Commission  
From: Sean Levin, Recreation Superintendent  
Re: Recreation Division Monthly Activities Report

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### **A SUMMER OF FUN AWAITS RESIDENTS IN NEWPORT BEACH**

The *2010 Guide to Summer Camps* in Newport Beach was mailed and registration began on March 17. With a 10% discount on all summer camps through May 5, staff anticipates a busy summer season.

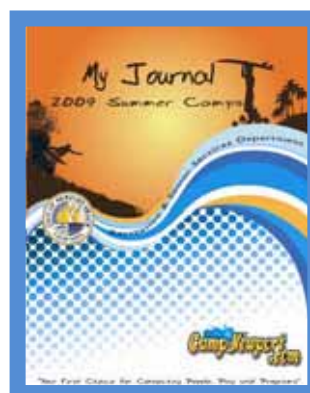
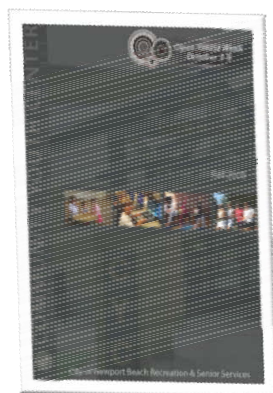
New camps to look for this summer include:

- Volcom Stone's Surf & Turf Intermediate Surf & Skate Camp, directed by Erik Nelsen with Ocean Adventures Program
- Team Soil BMX Camps
- UCI Sailing and Sailing & Tennis Camps
- Keiki Stand Up Paddle Boarding Camps, directed by SUPFit
- High School Musical Cheer Camp and Hannah Montana Hip Hop Camp, directed by OC Dance Productions
- Preschool Science Camps, directed by Destination Science
- Sinjin Smith Beach Soccer & Volleyball combo camps
- Sage Hill High School Enrichment and Sports Camps for Teens and Sage Hill High School Non-Credit & Credit Classes, taught by Sage Hill High School teachers



### **Newport Beach Brochures Win the "Best of the Best" Awards**

The *2009 Camp Newport Special Summer* brochure and "Uniting a Community Youth Center" Single Focus brochure received the Award of Excellence and Achievement Awards in the Agency Showcase Submissions for the California Parks & Recreation Society's Awards Program. These brochures competed against 100 submissions statewide!



## **YOUTH COUNCIL IN ACTION**

The Youth Council held Youth Government Day on March 5 with 50 local high school students participating. All Department Heads received an information packet outlining the one day internships, the mock Council Meeting and lunch. The Youth Council did an excellent job promoting the event by asking their government teachers to offer extra credit, posters at the schools and it was posted on Facebook as well. We look forward to another successful Youth Government Day event next year!



## **ADULT SPORT OFFICIALS FINISH TRAINING ON AEDS**

Last summer at the West Newport Community Center gym, an adult basketball player collapsed on the gym floor of an apparent heart attack. Thanks to two of his fellow players who were EMTs, he survived the episode. As a result of this incident the survivor's family and the City funded the purchase of AED's. They are now located at the Bonita Creek Community Center, Ensign, Lincoln and West Newport gymnasiums. The final step was completed February 25, when the Department trained 14 adult sports officials in CPR and the use of the AEDs. The 14 people at this 4 hour training covered all of Newport Beach's adult sports leagues. It is their responsibility to have the AED at their side as games commence at these locations listed above and to provide the necessary help within seconds if and when it might be needed. Thanks to Recreation Supervisor Scott Williamson and Assistant Coordinator Jonathon Harmon for helping to set up and coordinate this training.

## **SPECIAL GUEST AT NCCC PRESCHOOL 101 CLASS**

Firefighter/Paramedic Ryan Kaessner from the City of Riverside visited the Pre School 101 program in March. Ryan's roots are in Newport where he formerly worked as Newport Beach Ocean Lifeguard, he returned to his old stomping grounds to share his rescue experiences with the kids! The children were delighted to try on Ryan's equipment and had the most fun with his flashlights.



## **AQUATICS**

Due to the overwhelming turnout for last year's aquatics training academy, the Recreation Department again required participants to pre-register. Registration and waiver forms were available online. Tryouts were held March 21<sup>st</sup> at the Newport Harbor High School swimming pool. The department is holding interviews this week and hope to hire approximately 10 swim instructors this season. Due to the limited amount of space, tryouts were more competitive than ever with rigorous written, oral and physical exams, first aid knowledge and swimming skills.

## **SAILING INTO A SUMMER OF FUN**

UCI Campus Recreation will offer a variety of sailing camps in Newport Beach for youth and teens beginning this summer as part of our contract class offerings. Future sailors will learn the fundamentals of sailing and learn water safety. Sessions will also be offered for advanced sailors to continue to hone their skills. Staff is currently working closely with UCI boating staff on boat repairs, equipment inventories, and boat storage to ensure a safe and successful sailing program is in place for youth this summer.





## **AQUATIC PROGRAMS TO BE OFFERED THIS COMING SUMMER!**

The Olympic Academy is at the forefront of providing top-level coaching and conditioning to the finest athletes in the country. Recreation will offer water polo and swim camps this summer to provide Newport Beach's youth an opportunity to bring their skills to new heights by training with world-class water polo players and U.S. Olympians at the Marian Bergeson Aquatic Center at CdM High School.

The Olympic Academy is led by Genai Kerr, a two-time Pan American Games Gold Medalist, USA Olympic Goalkeeper and a past Newport Beach Ocean Lifeguard. We look forward to working with Genai and his staff this summer.

## **CDM SCENIC 5K RUN COMMITTEE SELECTS ART FOR THE EVENT**

The CdM 5K Run Committee held its first full committee meeting on January 19. The first order of business was the unveiling of the new art for the 2010 Run on Saturday, June 5.

The committee decided after last year's event to return to using an original piece of art depicting the local beauty of Corona del Mar for their run marketing pieces. After searching throughout the summer, local artist Mary Kay Crowley, who sells her popular depictions of Corona del Mar homes at a gallery on Balboa Island, was selected. Ms. Crowley met with the Run's Steering Committee a number of times over the fall before finishing her acrylic painting in time for the recent full committee meeting.



The painting features three runners passing by Corona del Mar homes along the race route. The painting is vibrant with color and action, and is filled with reminders of what makes Corona del Mar special, including a smaller rendition of lifeguard tower #5, weather vanes, spectators sitting on front porches, a welcome sign and sand pails. After scanning, components of the art were be used for registration brochures, posters, Run t-shirts, and other marketing materials for the event.

## **CERT BANQUET**

On January 22, the Newport Coast Community Center hosted a dinner banquet for the 2<sup>nd</sup> Annual State of CERT Awards Dinner for the Newport Beach Fire Department. CERT volunteers were honored for their contributions and achievements during the evening in the gymnasium. Thanks to Senior Recreation Leader Wesley Li and recreation leaders, the event was a success!

## **FACILITY RENTALS**

During the period of Feb 16 –March 15, 2010 there were:

- 12 Picnic/Park Area Rentals
- 15 Room Rentals
- 10 Field Rentals
- 10 Gym Rentals

## **Park Patrol**

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary)

During the month of **Feb** Park Patrol had the following number of contacts:

1. Requested Calls
  - **142 with Youth Sports Groups**
  - **137 Field related issues/checks**
  - **4 Park/Picnic/reservation issues/checks**
  - **171 Community Center issues/checks**
  - **78 Playground checks**
  - **19 other**
  - **1 Pre-event check**
  - **1 Post-event check**
2. Public Contacts
  - 66 education
  - 2 alcohol
  - 60 dog related

**Written Warnings Issued- 0**

**Citations Issued- 1 for use of amplified sound at the Newport Pier**

## **SPECIAL EVENT PERMITS**

As of March 15, 2010, there were 49 Special Event Permits processed and issued for the year. Those events of note for this period are:

**Toshiba Golf Classic-** Newport Beach Country Club, March 1-7, 2010 - Attendance:20,000

**NSSA Surf Contest-** 54<sup>th</sup> Street Beach, March 13, 2010 - Attendance:200

## Senior Services Monthly Activities Report

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To: Parks, Beaches & Recreation Commission  
From: Celeste Jardine-Haug, Senior Services Manager  
Re: Senior Services Division Monthly Activities Report

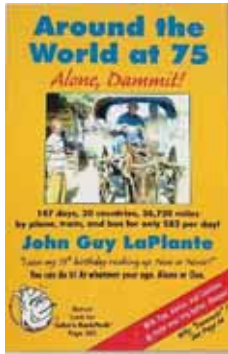
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### **OASIS**

- The free Tax program has been busy with eight volunteer counselors preparing returns every Friday at the West Newport Community Center until April 9<sup>th</sup>. Many of the clients who use this program have some memory problems or really have no idea how to do this on their own and are extremely grateful for the service. This is an AARP sponsored program.
- The Friends of OASIS are accepting applications and nominations to run for the Board of Directors. Directors must have been a member of the Friends for at least one year prior to running for the Board. The Friends Board has 21 members and one third of them are up for re-election each year. Elections will be held in the month of May.
- Staff is busy preparing programming options for the reopening of the OASIS. The Center's Coordinator, Marci Knapp developed a request for proposal seeking contract instructors which has generated great interest. Interested instructors were encouraged to read and understand the qualifications necessary to teach in the City and propose classes that would be of interest to the senior community. Once all proposals are received, staff will review the qualifications, hold interviews and review the class offerings with the Friends of OASIS Board. Instructors and classes will then be selected based on their qualifications and appropriateness for the Center. Staff is excited about this process and hope that it will bring many new opportunities to the center for seniors. These classes will produce much needed revenue for the new OASIS as well as broaden our class offerings.
- Staff has also been working on getting contracts, policies and procedures, waiver forms and registration forms ready for the fall. The goal is to have everything in place before the Center opens. The rental packet is complete so interested parties will be able to make reservations for the facility beginning August 2010 for February 2011 which is in line with the rental policies that allow reservations six months in advance. The Event Center will hold up to 500 people and should be in demand for weddings, parties and special events.
- Staff has also been busy looking at furnishings for the new Center. It is a daunting but an important task to the success of the senior center. After narrowing down the selection of chairs, both for classroom use and lounging, seniors were asked to comment on their top picks. The goal is select chairs and tables that are durable, light weight, easy to move and store, and aesthetically pleasing.



- Coastline College classes returned for the spring semester although they continue to have budget issues which will limit the number of people enrolling in their classes. Staff has done a great job working with the seniors to find other options when a class is filled. We have also received word that Coastline will no longer offer the Emeritus classes this summer which will leave a void in summer programming. Staff will continue to work with the Friends of OASIS to come up with alternative ways to offer classes.



### **OASIS COMPUTER FRIENDS**

Computer Friends hosted John Guy LaPlante this month, who at 75 years of age traveled around the world. Now in his 80's he has returned from a 27 month stint as a Peace Corps volunteer in the Ukraine. He shared what he learned about computers and the internet while on the road and outside the United States and spoke about his many experiences traveling abroad as a senior citizen.

### **OSTEOPOROSIS LECTURE**

The OASIS medical lecture series presented by UCI continued in March with an informative and insightful lecture about Osteoporosis given by Dr. Simon Torabzadeh, a UCI Geriatrician. An estimated 55% of people over 50 have osteoporosis or low bone density and it is essential for seniors to receive information about the latest evidence to prevent and manage this condition, including the various medication and recommendations for prevention, detection and treatment.

## February 2010 - OASIS UTILIZATION REPORT

**PARTICIPANTS ATTENDING** **7,103 CUSTOMERS**

**RECREATIONAL CLASSES** **1,000 CUSTOMERS**

**PERSONALIZED SERVICES PROVIDED** **2,636 CUSTOMERS**

Includes:

Blood Pressure	38	Information/Referral	1665
Counseling-persons	20	Legal Assistance	11
Eldercare	0	Senior Assessment(hrs)	20
Employment	20	Telephone Reassurance	280
HICAP	1	Visual Screening	3
Housing counseling	20	Transportation Info	450
		Taxes	108

**SENIORS RECEIVING TRANSPORTATION SERVICES** **1,197**

Care-A-Van/Shuttle

**CUSTOMERS RECEIVING NOON MEALS AT THE CENTER\*** **1,793 CUSTOMERS**

\*includes meals on wheels

**VOLUNTEER HRS. OF SERVICES PROVIDED AT THE CENTER** **635.00 HOURS**

Includes:	Kitchen & Home Delivered Meals	(*equiv. to 9 full-time employees)
Front Office	Travel Office	
Gift Shop	Library	
Instructors	President	
Treasurer	Vice President	
Bookkeeper	Taxes	

**PARTICIPANTS IN FRIENDS OF OASIS TRAVEL/ SAILING CLUB** **224 CUSTOMERS**

**Day Trips**

45

**Sailing Club- Sailors**

OASIS III

69

OASIS IV

75

**Long Trips**

35

**SPECIAL EVENTS/SCREENINGS/LECTURES** **253 PERSONS**

Big Band Seminar	70
Trail Trekkies	12
OASIS Golfers	119
Computer Friends	37
UCI Lecture	15



## General Services Department

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PB&R Commission Agenda

Item No. \_\_\_\_\_

April 6, 2010

**TO:** Parks, Beaches and Recreation Commission

**FROM:** General Services Director

**SUBJECT:** *Tree Donation Request*

### Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider the tree donation request at Grant Howald Park.

### Discussion

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

The City has received a donation request from the Recreation and Senior Services Department to donate a tree at Grant Howald Park, in memory of Cara Lee, City of Newport Beach Recreation Department staff member and daughter of Randy Lee, City of Newport Beach IT Specialist. The donated tree will be a *Spathodea campanulata* African Tulip tree, and will be planted from a 36" box container. Staff selected this particular tree variety which will be a welcomed enhancement to the proposed location (Attachments B).

Since the value of the tree is greater than \$1,000.00, the donation is eligible to receive a dedicatory plaque. The submitted plaque verbiage, which complies with City Council Policy B-17, is "In Memory of Cara Lee". If approved, this tree donation will replace a tree that died and was not replaced.

The Recreation and Senior Services Director, Recreation Superintendent, and Council Member Nancy Gardner have received a copy of this report and a notice of the Commission meeting. Additionally, as per the Council Policy B-17, all adjacent property owners within 300 feet of the donation site were also notified of the Commission meeting.

Submitted by,

Mark Harmon

Director of General Services

- Attachments: (A) Gifts for Tomorrow Order Request Form  
(B) Pictures of proposed planting location  
(C) Aerial Map

Gifts for Tomorrow Order Request Form



Item # 101 Description TREE with  
PLAQUE

Contact Information

SEAN LEVIAL  
Name

3300 Newport Blvd  
Mailing Address

Newport Beach CA 92633  
644-3159

Phone

[Signature]  
Signature

DEDICATION PLAQUE INFO

Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.

Yes, I am interested in dedicatory plaque for my donation.

Plaque is donated for,

CARA LEE  
First Name Last Name





Grant Howald Park

Community Youth Center





## General Services Department

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PB&R Commission Agenda  
Item No. \_\_\_\_\_  
April 6, 2010

**TO:** Parks, Beaches and Recreation Commission  
**FROM:** General Services Director  
**SUBJECT:** *Tree Donation Request*

### Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider the tree donation request from Mrs. Joan Irvine Smith and the Stop Polluting Our Newport (SPON) organization.

### Discussion

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

The City has received a donation request from Mrs. Joan Irvine Smith and the SPON organization to donate fifteen (15) Oak Trees to the City in memory of Dr. Jan Vandersloot for his 25 years of working with SPON to preserve our natural resources.

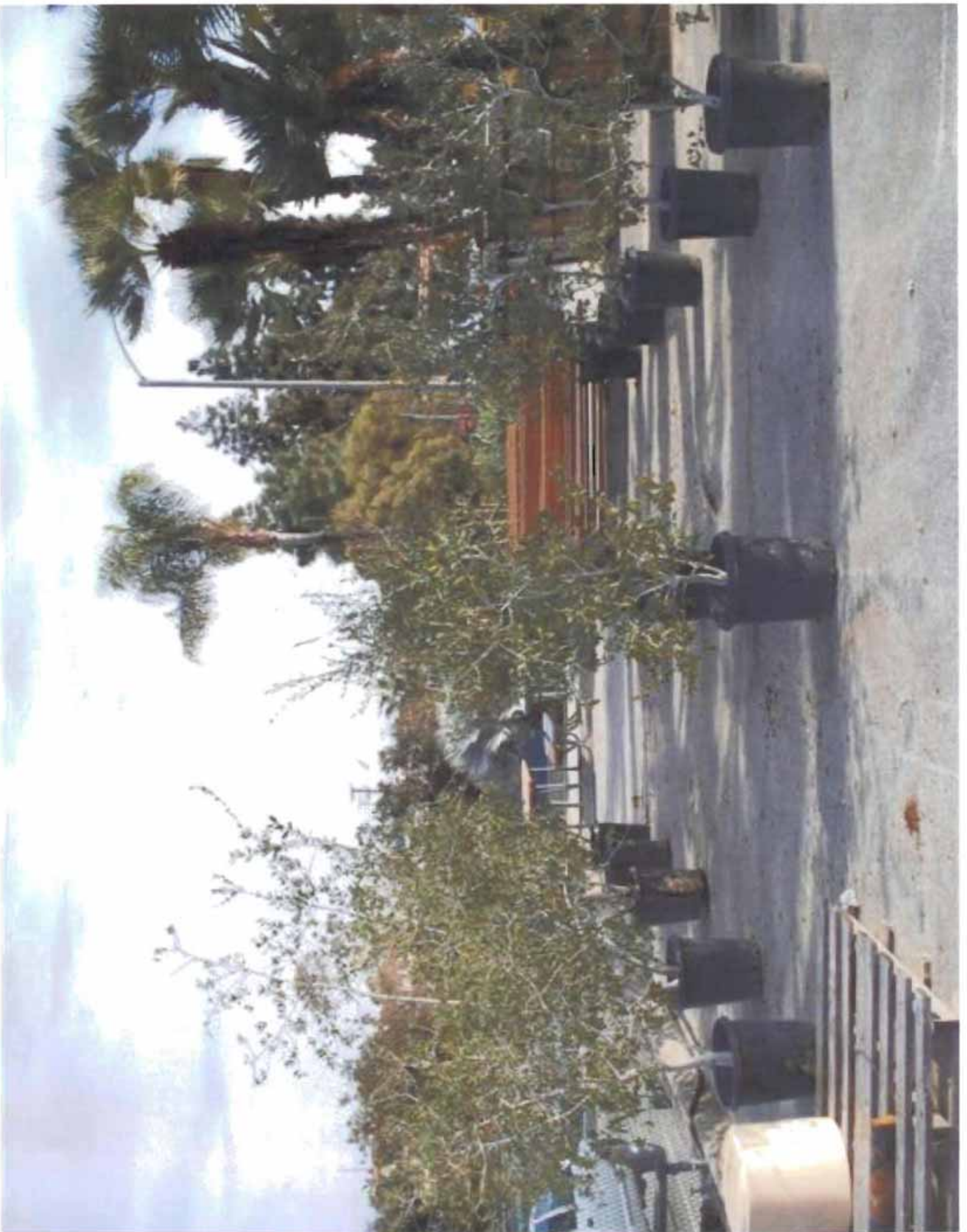
Since the value of the trees are greater than \$1,000.00, the donation is eligible to receive a dedicatory plaque. The submitted plaque verbiage, which complies with City Council Policy B-17, is "In Recognition of Dr. Jan David Vandersloot and Family, Donated by Mrs. Joan Irvine Smith and SPON". If approved, the trees will be planted at various locations throughout the City, including Castaways Park slope (along Dover Drive) and Cliff Drive Park slope.

Ms. Christine Carr, Chair of the SPON Steering Committee, have received a copy of this report and a notice of the Commission meeting.

A handwritten signature in black ink, appearing to read "Mark Harmon".

Mark Harmon  
Director of General Services

Attachments: (A) Picture of donated trees





## Recreation & Senior Services Department

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To: Parks, Beaches & Recreation Commission  
From: Sean Levin, Recreation Superintendent  
Re: Proposed Community Service Award Procedure Revisions

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### **RECOMMENDATION**

Discuss and approve revisions to the Community Service Award Procedure.

### **BACKGROUND**

At the November 3, 2009 Commission Meeting, discussion ensued regarding needed revisions to the Community Services Award Procedure to create clear criterion for selection of recipients. It was determined that staff would work with the Ad Hoc committee to make recommended revisions and report back the Commission as a whole for final approval of the procedure. Additionally, a third member was added to the Ad Hoc Community Service Award Committee to create a tie breaker in situations where consensus is not reached. Commissioner Hamilton was appointed to the Committee.

At the February 2, 2010 Commission meeting, direction was given to add language to include General Services functions to the criterion of the Community Service Award. Recreation and General Services staff worked to add language along with input from the Community Service Award sub-committee.

### **DISCUSSION**

With Commission input, staff revised the existing application as attached. The intent of the revised document is to create a clear process that will serve the current and future commissions in the selection of Community Service Award recipients.

Attachment: A. **Revised** Community Service Award Procedure and Application  
B. **Current** Community Service Award Procedure and Application

**Parks, Beaches & Recreation Commission  
Community Service Award  
Procedure**

**Community Service Award**

The Community Service Award is presented by the Parks, Beaches & Recreation Commission (PB&R) in the spirit of showing their appreciation to those individuals who contribute to the community and improve the quality of life in Newport Beach.

Awarded to individuals, agencies, community organizations, foundations, businesses, or educational institutions for outstanding public service in the support of creating community through people, parks and programs. Recipients are chosen based upon their significant effort of time and/or monetary contributions to influence and improve the quality of the Newport Beach community through contributions towards programs in parks, recreation, beaches, senior and community services.

**Procedure**

Nominations will be accepted from Commissioners, staff and residents anytime when deemed appropriate throughout the year on the attached form. Anonymous nominations will not be accepted. A subcommittee consisting of three PB&R Commissioners will review the nominations. Nominations that receive a majority of the subcommittee vote will be presented to the full commission for final vote at a future PB&R meeting. Presentation to the award winner will be made at the earliest available Commission meeting that the award winner is able to attend.

**Selection Criterion (at least 3 criterion must be met)**

1. Be a resident of the City of Newport Beach or actively teaching or volunteering in the community.
2. Active in Newport Beach programs including Rrecreation, Pparks, beaches, open space, or Ssenior or community programs for at least one year.
3. Contributed to the development or improvement of new equipment, apparatus, parks, maintenance, facilities or programs in Newport Beach.
4. Proven record of outstanding volunteer service to the Newport Beach community~~delivery of park and recreation services or programs for the City of Newport Beach.~~

**Parks, Beaches & Recreation Commission  
Community Service Award  
Nomination Form**

Name of Nominee: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

Program involvement: \_\_\_\_\_

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Explain why you are nominating this person:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Please attach additional pages if necessary)

Your Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to Nominee: \_\_\_\_\_

Your email: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

Please submit this application for consideration to:

**Community Service Awards  
c/o Recreation & Senior Services Department  
3300 Newport Blvd.  
Newport Beach, CA 92663  
For questions please call: 949-644-3151**

# CURRENT

Attachment B

City of Newport Beach  
Parks, Beaches & Recreation Commission  
**Annual Community Service Award**

This award is given annually by the Parks, Beaches & Recreation Commission to recognize an individual or group that has contributed significant time, energy and/or donations for recreation, parks or senior citizen programs. This annual award is one way that the Commission can show their appreciation publicly for their contributions, create a sense of community pride, and encourage involvement in the community.

## ***Procedure***

Nominations will be accepted from staff and residents annually in March. A subcommittee of the Parks, Beaches & Recreation Commission and staff will review the nominations and present the top two to the full commission for review in closed session for final vote. Presentation to the award winner will be made at the June meeting each year there is an award winner.

## Criteria for Nomination

1. Must be a resident of the City of Newport Beach or actively teaching/volunteering in City programs.
2. Must be active in recreation, parks or senior citizen programs for at least one year.
3. Should demonstrate significant contributions (time, expertise or monetary) to the recreation, parks and senior citizen programs.
4. Should demonstrate good citizenship, sportsmanship, dedication or involvement in recreation, parks and senior citizen programs.
5. Nomination form must be completed and submitted by March 31 each year. Nominations will not be carried over from year to year and must be resubmitted. There can be no anonymous nominations.

February 25, 2003

**Parks, Beaches & Recreation Commission  
Community Service Award  
Nomination Form**

Name of Nominee: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

Program involvement: \_\_\_\_\_

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Explain why you are nominating this person

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*(Please attach additional pages if necessary)*

Your Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

Relationship to Nominee: \_\_\_\_\_

***Please submit this application by March 31 for consideration to:***

Community Service Awards  
c/o Recreation & Senior Services Department  
3300 Newport Boulevard  
Newport Beach, CA 92663

Attach two letters of support from others who are familiar with the nominee's work in the community.

**All information submitted as part of the Nomination Process becomes the property of the Recreation and Senior Services Department and cannot be returned.**



## General Services Department

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PB&R Commission Agenda

Item No. \_\_\_\_\_

April 6, 2010

**TO:** Parks, Beaches and Recreation Commission  
**FROM:** General Services Director  
**SUBJECT:** *Public Works Department, Proposed City Tree Removals*

### **Recommendation**

Staff recommends that the Parks, Beaches and Recreation Commission consider for approval the removal of 6 City trees in order to accommodate the Corona Del Mar Public Works Department Project.

### **Discussion**

The Public Works Department is requesting the removal of 6 City trees in order to accommodate the CDM Public Works Department Project.

The project involves extensive concrete removal to repair the sidewalk, curb and gutter around these high risk tree species which are prone to tree failure when severely root pruned. The trees were root pruned in order to accommodate the installation of the new curbs and gutters. The trees are hindering the project as proposed.

The City's Urban Forester and Parks and Trees Superintendent inspected the affected trees and project details and concur the City trees require removal in order to accommodate the project. The project will pay for the removal and replacement of the trees.

Staff will present a PowerPoint presentation related to this request.

Council Member Nancy Gardner has received a copy of this report and a notice of the Commission meeting. Adjacent property owners were also notified of the Commission meeting.

Submitted by:

A handwritten signature in black ink, appearing to read "Mark Harmon".

Mark Harmon

Attachments: (A) Tree Inspection Report



## TREE INSPECTION REPORT

**Name:** Parks and Trees Division  
General Services Department

**Request:** The Public Works Department is requesting the removal of 6 City trees that will require removal in order to accommodate the CDM Public Works Department Project.

**Tree Locations:**

**Ceratonia siliqua – Carob**  
Designated street tree: Archontophoenix Cunningham – King Palm  
601 Acacia Ave on Third Ave, Side -2

**Cupaniopsis anacardioides – Carrotwood**  
Designated street tree: Geijera parviflora – Australian Willow  
709 Acacia Ave, Front -1

**Schinus terebinthifolius – Brazilian Pepper**  
Designated street tree: Geijera parviflora – Australian Willow  
707 Acacia Ave, Front -1  
703 Acacia Ave, Front -1  
700 Acacia Ave, Front -1  
706 Acacia Ave, Front -1

**Estimated Tree Value:** \$25,190.00 (6 City trees)

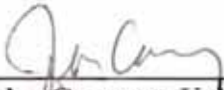
**Work History:** The Field Maintenance Division has the following work history recorded within the last ten years:

- 601 Acacia Ave – No work history recorded
- 709, 707, 703, 700, 706 Acacia Ave – 2004, sidewalk repair

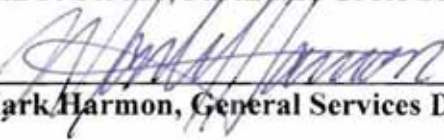
**Damage:** N/A

**Parkway:** Concrete    Brick    Turf    (X) Other

**Comments:** A field inspection confirmed the City trees will require removal in order to accommodate the project. The project involves extensive concrete removal to repair sidewalk, curb and gutter around these high risk tree species, which are prone to tree failure when severely root pruned. The trees were root pruned in order to accommodate the installation of the new curbs and gutters. The trees are hindering the project as proposed.

Inspected by:  Date: March 22, 2010  
John Conway, Urban Forester

Reviewed by:  Date: March 22, 2010  
Dan P. Sereno, Parks and Trees Superintendent

Reviewed by:  Date: 3/25/10  
Mark Harmon, General Services Director



## General Services Department

PB&R Commission Agenda

Item No. \_\_\_\_\_

April 6, 2010

**TO:** Parks, Beaches and Recreation Commission  
**FROM:** General Services Director  
**SUBJECT:** *Reforestation Request*

### Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider for approval the reforestation request for Mr. Andrew Patterson, Patterson Construction Corporation, representative for Mr. Robert Francescon, property owner at 2226 Channel Road.

### Discussion

City Council Policy G-1, Reforestation of City Trees requires that individual property owners not residing within a legally established community association area may submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of property owners within the area defined for reforestation (see attached Council Policy G-1, pages 6-9, Reforestation of City Trees). The defined area (see attached color map) included a total of **34** property owners. This required the applicant to obtain **20** signatures in favor of the reforestation request of which **21** were obtained.

Per City Council Policy G-1, the City has received a petition from Mr. Andrew Patterson with the required property owner signatures approving the removal of one City Carrotwood parkway tree adjacent to 2226 Channel Road.

The property owner has complied with the requirements of Policy G-1, and has agreed to assume the full cost of the removal and replacement of the City tree, approximately \$598.00 (\$195 for 24" box replacement tree and \$403.00 removal).

Staff has attached a Tree Inspection Report, Tree Inventory Detail, and photographs related to the request.

Mr. Andrew Patterson, Mr. Robert Francescon and Mayor Pro Tem Michael F. Henn have received a copy of this report and a notice of the Commission meeting. Adjacent property owners were also notified of the Commission meeting.

Submitted by:

A handwritten signature in black ink, appearing to read "Mark Harmon".

Mark Harmon

- Attachments:
- (A) Reforestation Check List
  - (B) City Council Policy G-1, Reforestation of City Trees
  - (C) Tree Removal Request Application
  - (D) Tree Inspection Report
  - (E) Tree Inventory Detail
  - (F) Petition
  - (G) Pictures
  - (H) Area Map



Reforestation Check List

Table with 4 columns: Verified by, Urban Forester, Parks and Trees Superintendent, General Services Director. Rows include: Legally Established Homeowners Association, Individual Private Property Owner(s), Reforestation Application, (90) days Reforestation Request Compliance, Resolution of the Board of Directors, Minutes, Notices (Legally Established Homeowners Association).

Damage/Impact

Table with 4 columns: Verified by, Urban Forester, Parks and Trees Superintendent, General Services Director. Rows include: Blue Water View Impact, Incorrect Tree Species, Hardscape Damage: Curb/Gutter, Sidewalk, Utility.

Individual Private Property Owner(s) ONLY

Table with 4 columns: Verified by, Urban Forester, Parks and Trees Superintendent, General Services Director. Rows include: Written Agreement by Individual Property Owner(s), Staff Approved Petition, Property Owners Signatures Verified, Meets 60% Reforestation Criteria: #34 Property owners notified %61 Agreed with removal.

Meets Minimum Reforestation Requirements: YES [checked] NO [ ]

Department Signature: [Handwritten Signature]

Date: 3/25/10

City Attorney Reviewed: \_\_\_\_\_

Date: \_\_\_\_\_

General Services Director or designee concurs, then the applicant, the adjoining owners, private property owners on either side of the street within 500' in each direction of the tree location and a legally established community association, if applicable, shall be notified of the decision to remove or retain the tree within 30 days of the proposed removal. A legally established community association is responsible for notification of all association members pursuant to their established procedure. The General Services Director, or a designee, shall prepare a staff report for a regularly scheduled PB&R Commission meeting of all trees recommended for removal, except for those trees categorized in Paragraph C. (dead, diseased, or dying trees) or Paragraph E (claims and safety issues) in the preceding section on All Other City Trees. Only an applicant, an adjoining property owner, or a legally established community association, the City Manager, a PB&R Commissioner, or a Councilmember may appeal the decision of the General Services Director not to remove a tree to the Commission. The Commission, in considering any appeal, shall determine whether the removal meets the criteria outlined in this Policy, as well as any unique factors which may be pertinent to the removal or retention of tree(s). The decision of the Commission will be considered final unless called up by at least one Councilmember or the City Manager.

The General Services Department will delay any tree removal(s) for at least 14 calendar days following the date of the Commission decision in order to allow time for a Councilmember or the City Manager to call the item.

The City will replace all trees removed in accordance with the All Other City Trees removal criteria on a one for one basis. Replacement trees will be a minimum of a 36" boxed size. If 36" boxed trees are not available, or funding, or space constraints prevent planting of a large tree, then a minimum of a 24" boxed tree will be planted. The full costs of removal and replacement of Special or All Other Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s).

#### REFORESTATION OF CITY TREES

The concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of trees for the planted location is referred to as reforestation. The Urban Forester shall make a finding for the latter category of inappropriate tree species for a specific location. His determination may be appealed to the General Services Director whose decision will be final.

It is recognized and acknowledged that City trees were planted many years ago and in some cases were planted with specific species that when fully mature cause damage to curb, gutter, sidewalk or underground utilities. Within the geographical boundaries of certain view neighborhoods, City street trees may encroach into blue water views from public and private property depending on the length of time since the trees were last trimmed, or the age and height of the trees. In other cases, the wrong species of tree was planted originally and simply does not conform to the current treescape or represents a safety hazard.

Arborists continue to develop lists of tree species which will grow in restricted parkway areas without causing significant damage to curb, gutter, sidewalk, utilities or loss of views. The City Street Tree Designation List, which specifies a species for each City street reflects an effort by the City to prescribe appropriate tree species that will not cause future problems.

As a City which understands the importance of trees and the beauty they bring to a community, the City desires to continually improve the urban forest through reforestation. In areas where City trees have been removed through City initiation, the City will endeavor to replace the trees with the appropriate designated City tree.

Individual private property owners, as well as legally established community associations, may apply for single or multiple tree reforestations in their respective area by submitting a request to the General Services Director for consideration by the Commission that meets the following requirements:

- A. The proposed area must have clearly defined contiguous geographical boundaries that include the tree(s) proposed for removal and replacement, street address(es), block number(s), or other geographical information. This section applies to individual and group requests.
- B. Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined for reforestation. The petition content must be approved and dated by City staff prior to distribution by the petitioner. The staff-approved petition must be distributed by the petitioner to a maximum of 30 private property owners (up to 15 contiguous private property owners on both sides of the street up to 500' in either direction from the location of the proposed reforestation). Signatures by non-property owners are not acceptable for petition purposes. All petition signatures shall be verified by City staff for

property owner status of the person(s) signing the petition. As an alternative to the above requirements, areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation with a statement that all members of the community association having their residential views affected, have been officially notified and given an appropriate opportunity to respond before the Board voted on the request. Individual private property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.

- C. Individual private property owners not residing within a legally established community association area may submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable. The petition content must be approved and dated by staff prior to distribution. All petition signatures shall be verified by City staff for private property owner status of the person(s) signing the petition.
- D. A written agreement must be submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department. The total costs shall include only the contractor's removal and replacement costs and be paid in advance of any removal actions.
- E. The replacement tree(s) for reforestation shall be the Designated Street Tree(s) as prescribed by City Council Policy G-6, or the organization must request and obtain approval from the Commission of the designation of a different tree species prior to submitting any reforestation request for a tree species other than the designated street tree. This section applies to individual or group requests.
- F. There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 24" boxed trees, unless the parkway space will not accommodate a 24" boxed tree or a tree cannot be planted due to planting restrictions contained in Council Policy G-6. If

there is not room for the replacement tree(s) at a specific site as prescribed by City Council Policy G-6, then the replacement tree(s) shall be planted in a public area in the same neighborhood at the option of the petitioner. This section applies to individual or group requests.

- G. Reforestation requests must be completed and submitted in a timely manner by the petitioner. Petitions that are dated more than 90 days in arrears from date stamped by staff before distribution will not be forwarded to the PB&R Commission for consideration.

The decision of the Commission on reforestation requests will be considered final unless called up by at least one Councilmember or the City Manager.

#### TREE MAINTENANCE

The City shall require the proper care and watering of replacement trees by the reforestation petitioner to ensure their proper growth and development as outlined in City Council Policy G-6. Furthermore, no person shall tamper with City trees in violation of Section 13.08.040 of the Municipal Code. Further, the City will endeavor to fund the care of the Urban Forest to the highest level possible through the efficient use of regular tree trimming, root pruning, root barrier and pesticide programs.

#### ENCROACHMENT AND DEMOLITION PERMITS

All encroachment permits (permits for private property development which are proposed to encroach upon the City right of way) or demolition permits that involve the removal or replacement of City tree(s) must be specifically noticed by the property owner to City staff prior to the building and/or demolition permit process whenever possible. The proposed construction plans must indicate preservation of existing City trees wherever possible (exempt: dead, dying, or in an advanced state of decline). If the proposed development, as deemed by the General Services Director, requires the removal of City trees, the property owner must submit a tree removal request to the General Services Director, shall pay all related tree removal and replacement costs (one for one replacement) and meet all provisions of Council Policies L-2 and L-6 and City Ordinances 13.08 and 13.09. Approval or disapproval of all tree removal/replacement requests associated with encroachment and demolition permits will be the responsibility of the General Services Director or a designee.



# CITY OF NEWPORT BEACH General Services Department

## Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention or Removal of City Trees), I am requesting a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. Commission meetings are held on the first Tuesday of each month (expect for holidays) at 7PM at the Council Chambers.

ONE CARROTWOOD  
Indicate the number and specie(s), (if known) of tree(s).

Located at: 2226 CHANNEL ROAD, NEWPORT BEACH

Please be as specific as possible

### Requestor

- Property Owner
- Community Association
- Other GC

### Address/ Phone (Daytime) / Email

419 30TH STREET  
NEWPORT BEACH, CA 92663

Signature: [Handwritten Signature]

Date: 3/18/10

Print Name: ANDREW PATTERSON

**If this is a reforestation request proceed to the reverse side of this form**

### Section A. For Tree Removal Requests Only

#### Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

Proven and repeated history of **damaging** public or \*private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations.  
(\*Greater than \$500)

Repeated history of **significant interference** with street or sidewalk drainage.

**Dying** Has no prospect of recovery.

**Diseased** Cannot be cured by current arboricultural methods.

**Hazardous** In advanced state of decline with no prospect of recovery.

**Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by Urban Forester will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.

**Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

**Section B. For Reforestation Requests Only**

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

**As initiated by:**

- Property Owner
- Community Association
- Other \_\_\_\_\_

**Check all items applicable:**

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

\*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department using the City tree maintenance contractor.

\*There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 24" boxed trees and cost \$195 per tree, unless the parkway space will not accommodate a 24" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

**This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.**

**Requestor Comments:**

*A NEW TREE OF ANY SPECIES OR SIZE THE CITY REQUEST WILL BE PLANTED 12' FROM THE CURRENT LOCATION OF THE EXISTING TREE THAT IS PROPOSED TO BE REMOVED. ALL EXPENSES TO BE PAID FOR BY THE HOME OWNER.*

*Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.*



## General Services Department

### TREE INSPECTION REPORT

**Representative:** Andrew Patterson  
Patterson Construction Corporation  
421 31<sup>st</sup> Street #B  
Newport Beach, CA 92663

**Property Owner:** Robert Francescon  
4949 South Syracuse Street  
Denver, CO 80237

**Tree Location:** 2226 Channel Road / Front – 1

**Request:** Mr. Andrew Patterson is requesting tree removal on behalf of the property owner, of one City Carrotwood tree in accordance with the removal criteria of City Council Policy G-1, Reforestation of City Trees.

**Botanical Name:** Cupaniopsis anacardioides - Carrotwood

**Designated Street Tree:** Geijera parviflora – Australian Willow

**Estimated Tree Value:** \$3,260.00

**Damage:** N/A

**Work History:** The Field Maintenance Division has no work history recorded for this site within the last ten years.

**Parkway:** **Concrete**                      **Brick**                      **Turf**                      **(X) Other**

**Comments:** A field inspection confirmed a healthy City tree.

The property owner is requesting the removal of the tree in order to accommodate his construction project.

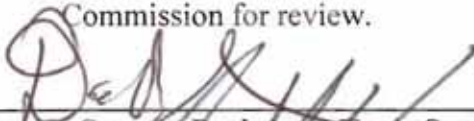
Estimated cost for reforestation of one City tree:

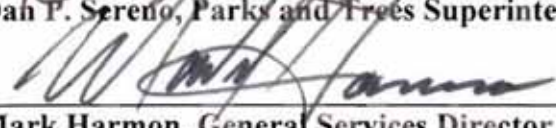
- Removal - \$403.00
- Replacement - \$195.00 (24" box replacement tree)

**Total Cost - \$598.00**

**Inspected by:** John Conway                      **Date:** March 23, 2010  
**John Conway, Urban Forester**

**Recommendation:** Forward the reforestation request to the Parks, Beaches and Recreation Commission for review.

Reviewed by:  Date: March 23, 2010  
Dan P. Sereno, Parks and Trees Superintendent

Reviewed by:  Date: 3/24/10  
Mark Harmon, General Services Director

Show/Hide Map    Print Report

### Inventory Detail

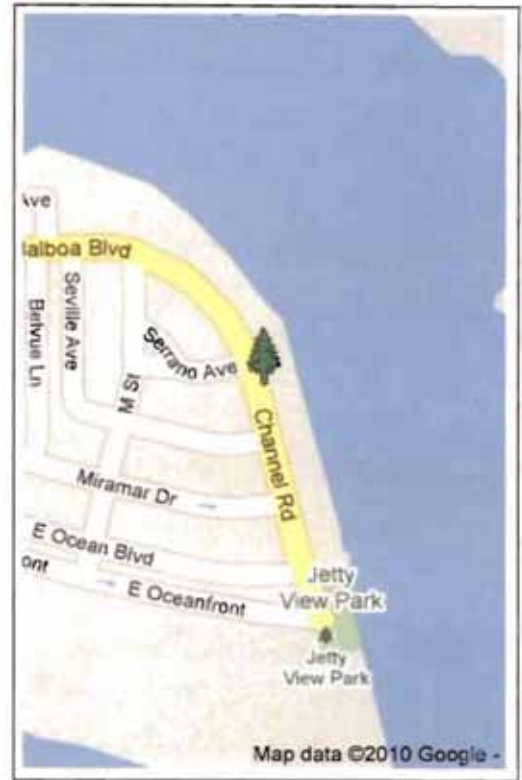
Dist: 17  
 Address: 2226 CHANNEL RD  
 Fictitious: No  
 Location: Front-1  
 On Address: 2226 CHANNEL RD  
 Species: *Cupaniopsis anacardioides*, CARROTWOOD  
 DBH/Height: 13-18' / 15-30  
 Parkway Size: 5  
 Utility Overhead: No  
 Sidewalk Damage: No  
 Recommended Maintenance: Grid Trim  
 Estimated Value \$3,260

### WCA Work History

Date	Work Type	Amount	Job#
10/16/2008	Grid Pruning	\$39.00	12665
7/13/2006	Grid Pruning	\$39.00	9762
9/23/2003	Grid Trimming	\$39.00	6071
7/11/2000	Grid Trimming	\$39.00	3581
1/15/1999	Grid Trimming	\$39.00	2438

### Other Work History

Date	Work Type	Crew	Acct#	Min
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## General Services Department

COPY

### City Council Policy G-1, Guidelines Reforestation of City Trees

March 17, 2010

The property owner is proposing the removal of a City Cupaniopsis anacardioides (Carrotwood) tree adjacent to 2226 Channel Road, to be replaced with a Pittosporum phylliraeoides - (Willow Pittosporum) tree.

The request for the removal of the tree is based on the criteria included in City Council Policy G-1, Reforestation of City Trees. Policy G-1 requires that the applicant must submit a petition signed by surrounding property owners, showing approval or disapproval of the proposed action. In addition, the applicant is responsible to pay the full costs of a tree reforestation (including costs to remove and replace the public tree). Please refer to Policy G-1 for specific requirements at the City's website: <http://www.newportbeachca.gov>, City Government, City Council, Council Policy Manual.

If the applicant's request meets the reforestation requirements in Policy G-1, it is still subject to approval by the Parks, Beaches and Recreation Commission. You will be noticed of the date this request is placed on the Commission agenda. Attendance at the Commission meeting is optional, but available if you wish to further comment on the proposed action.

The decision of the Commission on reforestation requests will be considered final unless called up to the City Council by at least one Councilmember or the City Manager.

We would appreciate if you can please take a moment and fill out the below requested information.

Please contact John Conway, Urban Forester at (949) 644-3083 if you should have any questions. We appreciate your attention regarding this matter. Thank you.

Appreciatively,

City of Newport Beach  
General Services Department

Attachment: Petition

Property Owner First and Last Name (please print): 2206 Channel Rd (1)

Business Name (if applicable): Newport Beach 92661

Address: R. G. DESAI

Phone #: \_\_\_\_\_

Desai

Signature

Date

In favor of tree removal  RGD (initial)

Oppose tree removal  \_\_\_\_\_ (initial)

Comments: \_\_\_\_\_

Property Owner First and Last Name (please print): BETH CRUMBLEY (2)

Business Name (if applicable): \_\_\_\_\_

Address: 2292 CHANNEL RD.

Phone #: BALBOA, CA. 92661

Beth Crumbley

Signature

3/19/10

Date

In favor of tree removal  BIC (initial)

Oppose tree removal  \_\_\_\_\_ (initial)

Comments: \_\_\_\_\_

Property Owner First and Last Name (please print): JUNE M. LEACH (3)

Business Name (if applicable): \_\_\_\_\_

Address: 2129 E BALBOA BLVD. NEWPORT BEACH

Phone #: 494-6756785

June M. Leach

Signature

3-18-10

Date

In favor of tree removal  JL (initial)

Oppose tree removal  \_\_\_\_\_ (initial)

Property Owner First and Last Name (please print):

JUGAN ANDERSON (4)

Business Name (if applicable):

Address: 2217 Channel Rd. NB 92661

Phone #: 949 675 6762

J. Anderson  
Signature

3-19-10  
Date

In favor of tree removal  JLA (initial)

Oppose tree removal  (initial)

Comments:

Property Owner First and Last Name (please print):

JANET TOMASECK (6)

Business Name (if applicable):

Address: 2213 Channel Rd, Newport Beach, CA 92661

Phone #: 949 673-5029

Janet Tomaseck  
Signature

3-18-10  
Date

In favor of tree removal  JT (initial)

Oppose tree removal  (initial)

Comments:

Property Owner First and Last Name (please print):

GARY MEERMANAS (7)  
2125 EAST BALBOA BLVD

Business Name (if applicable):

Address: 2245 TUSTIN AVE

Phone #: (949) 500-8711

G. Meermanas  
Signature

3-16-10  
Date

In favor of tree removal  (initial)

Oppose tree removal  (initial)

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

March 17, 2010

8

Property Owner First and Last Name (please print): ROBERT ST JOHN

Business Name (if applicable): N/A

Address: 2301 CHANNEL ROAD

Phone #: 949/413-8187

Signature: [Signature] Date: 3-19-10

In favor of tree removal [X] [initials] (initial) Oppose tree removal [ ] (initial)

Comments:

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

March 17, 2010

9

Property Owner First and Last Name (please print): Robert B MARSHALL

Business Name (if applicable):

Address: 2133 Channel Rd

Phone #: 949/82 878 - 2102

Signature: [Signature] Date:

In favor of tree removal [X] [initials] (initial) Oppose tree removal [ ] (initial)

Comments:

Property Owner First and Last Name (please print): LESLIE J. HARRISON

10

Business Name (if applicable):

Address: 2270 CHANNEL RD, BALBOA 92661

Phone #: 949-675-4835

Signature: [Signature] Date:

In favor of tree removal [X] [initials] (initial) Oppose tree removal [ ] (initial)

Comments:

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map) (11)

March 17, 2010

Property Owner First and Last Name (please print): Mike Shapiro

Business Name (if applicable): Wet Paws LLC

Address: 2136 E Balboa Blvd, Newport Beach

Phone #: \_\_\_\_\_



Signature

3/19/10

Date

In favor of tree removal  MS (initial)

Oppose tree removal  \_\_\_\_\_ (initial)

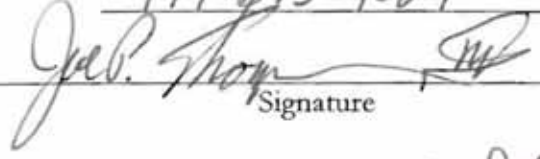
Comments: \_\_\_\_\_

Property Owner First and Last Name (please print): Joe P. Thompson (12)

Business Name (if applicable): \_\_\_\_\_

Address: 2117 E Balboa Blvd. & 2123 E Balboa Blvd. (13)

Phone #: 949.675-9321



Signature

3/20/10

Date

In favor of tree removal  JPT (initial)

Oppose tree removal  \_\_\_\_\_ (initial)

Comments: \_\_\_\_\_

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map) (14)

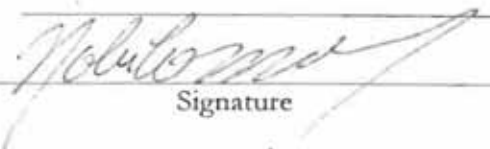
March 17, 2010

Property Owner First and Last Name (please print): Nabil (Abdulla Battal)

Business Name (if applicable): \_\_\_\_\_

Address: 2258 Channel Road, Newport Beach

Phone #: \_\_\_\_\_



Signature

3-19-2010

Date

In favor of tree removal  NB (initial)

Oppose tree removal  \_\_\_\_\_ (initial)

Comments: \_\_\_\_\_

Property Owner First and Last Name (please print): Erik Anderson (15)  
Business Name (if applicable): Millikan Land Holdings LLC  
Address: 2222 Channel Road, NB  
Phone #: 675-6362  
Signature: [Signature] Date: 2.19.2010

In favor of tree removal  [Signature] (initial) Oppose tree removal  (initial)

Comments:

Property Owner First and Last Name (please print): Erik Anderson (16)  
Business Name (if applicable):  
Address: 2210 Channel Road, NB  
Phone #: 675-6362  
Signature: [Signature] Date: 2.19.2010

In favor of tree removal  [Signature] (initial) Oppose tree removal  (initial)

Comments:

Property Owner First and Last Name (please print): Mary Lavonne Voit (17)  
Business Name (if applicable):  
Address: 2115 E. Balboa Blvd. Newport Beach, CA. 92661  
Phone #: 949-423-4427  
Signature: Lavonne Voit Date:

In favor of tree removal  (initial) Oppose tree removal  (initial)

Comments:

Property Owner First and Last Name (please print): John Lauritzen

(18)

Business Name (if applicable): \_\_\_\_\_

Address: 2254 Channel Rd.

Phone #: 949-675-2074

John Lauritzen  
Signature

3-18-10

Date

In favor of tree removal  JL (initial)

Oppose tree removal  \_\_\_\_\_ (initial)

Comments: \_\_\_\_\_

Property Owner First and Last Name (please print): Gloria Oakes

(19)

Business Name (if applicable): \_\_\_\_\_

Address: 2209 Channel Road Newport Beach, CA 92661

Phone #: 949-675/1152

Gloria Oakes  
Signature

3/18/10

Date

In favor of tree removal  GO (initial)

Oppose tree removal  \_\_\_\_\_ (initial)

Comments: \_\_\_\_\_

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map) March 17, 2010

(20)

Property Owner First and Last Name (please print): Robert Franzen, Trustee

Business Name (if applicable): DCF Trust

Address: 2250 Chummy Hills Farm Drive Englewood CO 80113

Phone #: 303-770-8300

Robert Franzen  
Signature

3/19/2010

Date

In favor of tree removal  RF (initial)

Oppose tree removal  \_\_\_\_\_ (initial)

Comments: \_\_\_\_\_

Property Owner First and Last Name (please print):

CAROLYN P. MOSS

20

Business Name (if applicable):

Address: 2238 Channel Rd. NB

Phone #: 949 675 2057

Joseph J. New  
Signature

3-22-2010  
Date

In favor of tree removal

(initial)

Oppose tree removal

(initial)

Comments:

We love Pittosporum They can replace  
ours <sup>tree</sup> too!

Property Owner First and Last Name (please print):

MARINETTE BAUER

21

Business Name (if applicable):

Address: 2140 GRANADA AVE

Phone #: 949 673 4809

MBA  
Signature

3/22/10  
Date

In favor of tree removal

(initial)

Oppose tree removal

(initial)

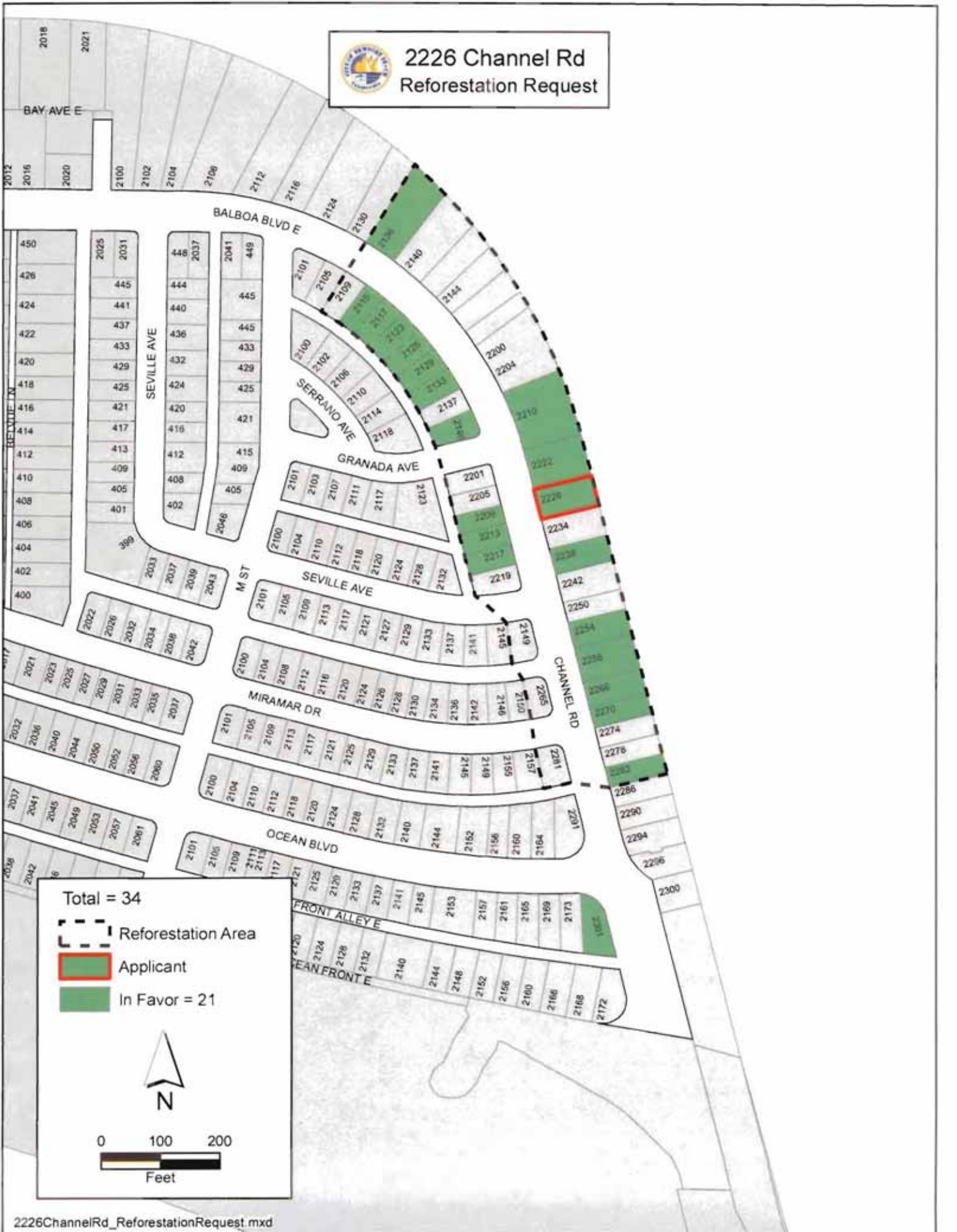
Comments:







## 2226 Channel Rd Reforestation Request





## General Services Department

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PB&R Commission Agenda

Item No. \_\_\_\_\_

April 6, 2010

**TO:** Parks, Beaches and Recreation Commission

**FROM:** General Services Director

**SUBJECT:** *Appeal for Tree Removal Denied at 1609 Antigua Way*

### **Recommendation**

To deny the appeal for removal of two City Eucalyptus parkway street trees located at 1609 Antigua Way.

### **Discussion**

On November 3, 2009, the City's Urban Forester inspected the two City Eucalyptus trees, at the request of the property owner due to repeated public/ private property damage, as noted on the Tree Removal Application submitted by the property owner, Siobhan Wallis.

Staff inspected and concluded that the Eucalyptus trees located in the adjacent parkway did not meet the criteria for removal as stated in City Council Policy G-1, Retention or Removal of City Trees. The policy requires, "a repeated history of damaging public or private sewers", and is "dead, diseased, dying, or hazardous, and presents a liability to the City", in order for a City tree to be eligible for removal. This finding was forwarded for review to the General Services Director, Risk Manager, and City Manager, all who concurred with the determination.

The following dates indicate a time-line and related information to this request:

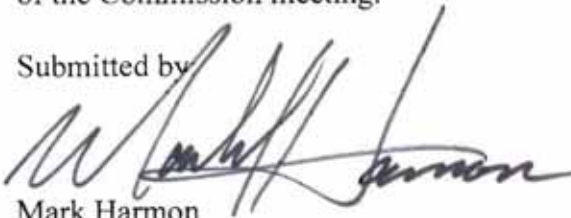
- November 24, 2009, Letter from General Services Director addressed to Ms. Siobhan Wallis, denying removal of the two City trees due to insufficient evidence of repeated history of private/public property damage, based on the removal criteria of City Council Policy G-1.
- November 20, 2009, General Services Department staff submitted a Tree Removal Request Report, denying Ms. Wallis's request to remove the two City trees. The report was reviewed by the General Services Director, Risk Manager and City Manager. All concurred with staff recommendation to deny the removal of the two City trees.

- November 16, 2009, the City's Urban Forester confirmed the trees are infested with Lerp Psyllid, which causes an infested tree to drop an excessive amount of leaves. Staff scheduled the trees for annual pruning and bi-annual treatment for the Lerp infestation. This will decrease the amount of debris and fallen leaves.
- November 10, 2009, Utilities Department staff, CCTVed the lateral at 1609 Antigua Way and found the roots had returned. They cleared the roots and added Rootx, a two part powder that inhibits the growth into the sewer lateral.
- November 2, 2009, Tree Removal Request application received from Ms. Siobhan Wallis, requesting removal of two City Eucalyptus trees due to interference with sewer lateral, messy and diseased.
- September 25, 2006, Wastewater Crew installed sewer cleanout. Mr. and Mrs. Wallis were not charged because it was determined that the large Eucalyptus tree was the problem with the lateral. The City's Utilities staff installed a cleanout at the property line, for future maintenance purposes.
- 2003, Sidewalk repairs, General Services Department, Field Maintenance Division.

Ms. Siobhan Wallis is requesting an appeal before the Parks, Beaches and Recreation Commission.

Ms. Wallis and Council Member Don Webb have received a copy of this report and a notice of the Commission meeting.

Submitted by



Mark Harmon

- Attachments:
- (A) Council Policy G-1, Retention or Removal of City Trees, pages 4 & 6
  - (B) Letter of Denial dated November 24, 2009 from the General Services Director
  - (C) Tree Removal Request Report dated November 16, 2009
  - (D) Letter dated January 21, 2010, from Mike Lynch, Utilities Supervisor/Wastewater Division

proposed, if applicable, of the intent to remove a Problem Tree. The decision by the City Manager to remove a problem tree is final unless called up by at least one Councilperson. The Urban Forester shall report the removal of Problem Trees on a monthly basis to the Commission. The cost to remove and replace Problem Trees will be the sole responsibility of the City based on availability of funding, with the exception of Category C (view), which is the sole responsibility of the applicant.

#### ALL OTHER CITY TREES

A City tree which is not designated as a Special or Problem Tree is designated as an All Other Tree. It is the City's policy to retain All Other Trees unless removal is necessary for one of the following reasons:

- A. The City tree has had a repeated history of damaging public or private sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities, or foundations based on City records or other competent and reliable authority. Water or sewer stoppage that results from tree roots and causes significant public or private property damage (greater than \$500) shall be sufficient criterion for tree removal.
- B. The City tree has had a repeated history - of significant interference with street or sidewalk drainage.
- C. The City tree is dead, diseased, dying, or hazardous, and presents a liability to the City. A dead tree is one that has been assessed by the Urban Forester and found to have deceased. Diseased trees are defined as those trees that cannot be cured by current arboricultural methods, are in an advanced state of decline, and have no prospect of recovery. Dying trees are those that have no prospect of recovery. Hazardous trees are defined as those that are defective, have a potential to fail, and would cause damage to persons and property upon failure. The Urban Forester will perform a hazard assessment whenever a tree is identified as hazardous. The assessment will identify: structural defects of the tree, parts of the tree most likely to fail, targets where imminent personal injury or property damage may result with tree failure, and procedures or actions necessary to abate the hazard. After assessment, the Urban Forester will expeditiously convey his written findings and recommendations to the Risk Manager for evaluation. If the Risk Manager agrees with the Urban Forester findings to remove a tree, the hazardous tree will be removed without further delay. In the case of imminent tree failure, the Parks and Trees Maintenance

Superintendent or the Urban Forester shall have the authority to direct the removal of a hazardous tree.

- D. The tree(s) have been requested to be removed in conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.
- E. The City Manager, upon the advice of the General Services Director, City Attorney, Risk Manager or the Traffic Engineer, shall have the authority to remove individual Problem or All Other Trees to resolve claims or safety issues.

#### REMOVAL OF CITY TREES

The initiation to remove (Special or All Other) City tree(s) may be made by the staff of the General Services, and/or Public Works Departments, a legally established community association, or a private property owner by making application to the General Services Director, utilizing the City tree removal form. The provisions and procedures of this Section of the Policy do not apply to the Problem Tree nor Reforestation tree removal processes, which are described in other sections of this Policy. Special Trees may be considered for removal under the provisions of this Section provided a special report by the General Services Director is provided to the Commission detailing the necessity of removal and any specific previous treatment of the tree.

After receipt of the application, a Tree Inspection Report shall be prepared by the City's Urban Forester (Attachment 2) to determine if the tree(s) meets the criteria outlined in the above All Other City Trees section for consideration for removal. Simultaneously, the Urban Forester shall provide a notice of the proposed tree removal to the adjacent property owner (if not the applicant), the private property owners immediately adjacent to the applicant's property, and the appropriate community association if applicable, (not applicable to the emergency removal of hazardous trees under Item C nor to trees that meet the criteria of Item E in the preceding All Other City Trees section). The Urban Forester shall determine whether in his/her judgment additional specific treatment can be initiated to retain the tree provided the costs are reasonable. If a tree(s) is to be removed, the tree(s) will be posted at least 30 days prior to the removal with a sign notifying the public that they have the right of appeal. The sign shall also note a staff contact. Once a recommendation is made by the Urban Forester and the Parks and Trees Maintenance Superintendent to the General Services Director and the

General Services Director or designee concurs, then the applicant, the adjoining owners, private property owners on either side of the street within 500' in each direction of the tree location and a legally established community association, if applicable, shall be notified of the decision to remove or retain the tree within 30 days of the proposed removal. A legally established community association is responsible for notification of all association members pursuant to their established procedure. The General Services Director, or a designee, shall prepare a staff report for a regularly scheduled PB&R Commission meeting of all trees recommended for removal, except for those trees categorized in Paragraph C. (dead, diseased, or dying trees) or Paragraph E (claims and safety issues) in the preceding section on All Other City Trees. Only an applicant, an adjoining property owner, or a legally established community association, the City Manager, a PB&R Commissioner, or a Councilmember may appeal the decision of the General Services Director not to remove a tree to the Commission. The Commission, in considering any appeal, shall determine whether the removal meets the criteria outlined in this Policy, as well as any unique factors which may be pertinent to the removal or retention of tree(s). The decision of the Commission will be considered final unless called up by at least one Councilmember or the City Manager.

The General Services Department will delay any tree removal(s) for at least 14 calendar days following the date of the Commission decision in order to allow time for a Councilmember or the City Manager to call the item.

The City will replace all trees removed in accordance with the All Other City Trees removal criteria on a one for one basis. Replacement trees will be a minimum of a 36" boxed size. If 36" boxed trees are not available, or funding, or space constraints prevent planting of a large tree, then a minimum of a 24" boxed tree will be planted. The full costs of removal and replacement of Special or All Other Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s).

#### REFORESTATION OF CITY TREES

The concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of trees for the planted location is referred to as reforestation. The Urban Forester shall make a finding for the latter category of inappropriate tree species for a specific location. His determination may be appealed to the General Services Director whose decision will be final.



# CITY OF NEWPORT BEACH

## GENERAL SERVICES DEPARTMENT

Mark Harmon, Director

November 24, 2009

# COPY

Siobhan Wallis  
1609 Antigua Way  
Newport Beach, CA 92660

Dear Ms. Wallis,

On November 16, 2009, the City's Urban Forester inspected two City Eucalyptus trees adjacent to 1609 Antigua Way, and found the trees do not meet the criteria for removal as stated in the City Council Policy G-1, Retention or Removal of City Trees.

Specifically, your removal request did not meet the requirements listed under the removal criteria of Council Policy G-1, All Other City Trees, Page 4, Items A-C (see attached). According to these sections of the policy, tree(s) must have a, "repeated history of damaging public or private sewers, sidewalks, curbs, from tree roots and causes significant documented private property damage (greater than \$500)", and is "dead, diseased, dying, or hazardous, and presents a liability to the City," in order to be eligible for removal.

If you oppose this determination, you may appeal the decision to the Parks, Beaches, and Recreation Commission for further review.

**As an alternative, you may request reforestation. Please refer to the attached Council Policy G-1, Reforestation of City Trees, pages 6-9.**

It is important to emphasize that under no circumstances are City trees to be removed without City authorization. If an unauthorized tree removal should occur, the City will review all its enforcement options, including criminal prosecution and civil restitution for the value of the trees removed, which may be up to three times their value.

Please contact John Conway, Urban Forester at (949) 644-3083 or email at [jconway@city.newport-beach.ca.us](mailto:jconway@city.newport-beach.ca.us) if you have any questions or for further direction regarding the appeal process or reforestation request.

Sincerely,

Mark Harmon, Director  
General Services Department

Attachment: (A) City Council Policy G-1, Retention or Removal of City Trees



# General Services Department

November 16, 2009

**TO:** General Services Director

**FROM:** Parks and Trees Superintendent and Urban Forester

**SUBJECT:** *Tree Removal Request*

PROPERTY  
NOV 23 2009  
GENERAL SERVICES

PROPERTY OWNER(S) Name: Mr. Siobhan Wallis  
 INFORMATION: Tree Location: 1609 Antigua Way / Front - 1 & 2

The property owner is requesting the removal of two City Eucalyptus trees that he alleged are diseased, hazardous and have caused private/public property damage. However, a field inspection confirmed the trees are infested with Lerp Psyllid, which causes an infested tree to drop an excessive amount of leaves. Staff has scheduled the trees for annual pruning and bi-annual treatment for the Lerp infestation. Therefore, the amount of debris and fallen leaves will decrease.

There is insufficient evidence of repeated history of private/public property damage. Therefore, based on the removal criteria of Policy G-1, the trees do not meet the criteria.

**Staff recommends denying the removal of the two City trees.**

REPLACEMENT TREE: YES  NO   
 DESIGNATED TREE: N/A

GENERAL SERVICES DIRECTOR'S COMMENTS/RECOMMENDATIONS:

*I recommend to deny removal*  
 Signature: *[Signature]* Date: *11/16/09*

RISK MANAGER'S COMMENTS/RECOMMENDATIONS:

*Risk Mgmt. concurs with denial.*  
 Signature: *[Signature]* Date: *11/17/09*

CITY MANAGER'S COMMENTS/RECOMMENDATIONS:

*concur*  
 City Manager: *[Signature]* Date: *11-20-09*

Attachments



## General Services Department

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### TREE INSPECTION REPORT

**Name:** Siobhan Wallis

**Tree Location:** 1609 Antigua Way / Front – 1 & 2

**Request:** The property owner is requesting the removal of two City Eucalyptus trees that he alleged are diseased, hazardous and have caused private/public property damage (see attached tree removal application).

**Tree Species:** Eucalyptus citriodora – Lemon Scented Gum / Front -1  
Eucalyptus maculata – Spotted Gum/ Front -2

**Designated Street Tree:** N/A

**Estimated Tree Value:** \$9,340.00 (\$3,260.00 Front -1 / \$6,080.00 Front -2)

**Damage:** Alleged damage to sewer

**Work History:** The Field Maintenance Division has the following recorded work history within the last ten years:

- o 2003 – Sidewalk Repairs

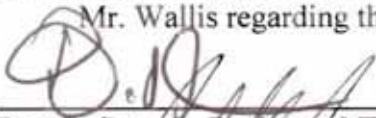
**Parkway:** Concrete    Brick    Turf    (X) Other

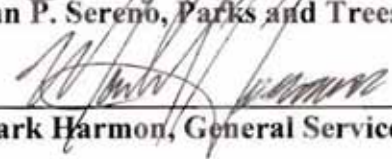
**Comments:** A field inspection confirmed the trees are infested with Lerp Psyllid, which causes an infested tree to drop an excessive amount of leaves. Staff has scheduled the trees for annual pruning and bi-annual treatment for the Lerp infestation. Therefore, the amount of debris and fallen leaves will decrease.

There is insufficient evidence of repeated history of private/public property damage (see attached email from Mike Lynch, Utilities Department regarding the work history). Therefore, based on the removal criteria of Policy G-1, the trees do not meet the criteria.

**Inspected by:** John Conway **Date:** November 16, 2009  
**John Conway, Urban Forester**

**Recommendation: Deny removal of the two City Eucalyptus trees.** Staff will inform Mr. Wallis regarding the reforestation process.

Reviewed by:  Date: November 16, 2009  
Dan P. Sereno, Parks and Trees Superintendent

Reviewed by:  Date: 11/14/09  
Mark Harmon, General Services Director



# CITY OF NEWPORT BEACH General Services Department

## Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention or Removal of City Trees), I am **requesting** a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. Commission meetings are held on the first Tuesday of each month (except for holidays) at 7PM at the Council Chambers.

EUCALYPTUS

Indicate the number and specie(s), (if known) of tree(s).

Located at: 1609 ANTIGUA WAY, NEWPORT BEACH, CA 92660

Please be as specific as possible

Requestor

- Property Owner
- Community Association
- Other \_\_\_\_\_

Address/ Phone (Daytime) / Email

1609 ANTIGUA WAY  
949.645.7250  
wallisstobhan@yahoo.com

Signature:

Siobhan Wallis

Date:

11/02/09

Print Name:

SIOBHAN WALLIS

**If this is a reforestation request proceed to the reverse side of this form**

### Section A. For Tree Removal Requests Only

#### Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of **damaging** public or \*private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations. (\*Greater than \$500)
- Repeated history of **significant interference** with street or sidewalk drainage.
- Dying** Has no prospect of recovery.
- Diseased** Cannot be cured by current arboricultural methods. In advanced state of decline with no prospect of recovery.
- Hazardous** Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by Urban Forester will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project** In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

### Section B. For Reforestation Requests Only

*Inspected 11-5-09  
Keep informed & pruning required.  
Small canopy & schedule bi-annual treatments for long-term health & structural integrity of repairs*

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

- Property Owner
- Community Association
- Other \_\_\_\_\_

Check all items applicable:

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

\*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department using the City tree maintenance contractor.

\*There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 24" boxed trees and cost \$195 per tree, unless the parkway space will not accommodate a 24" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

Requestor Comments: WE HAVE 2 EUCALYPTUS TREES ON CITY PROPERTY DIRECTLY IN FRONT OF OUR HOUSE. DESPITE THEM INTERFERING WITH SEWERS, THEY ARE ALSO EXTREMELY MESSY, SCATTERING LEAVES / BRANCHES + BARK EVERYWHERE. ONE IN PARTICULAR LOOKS DISEASED. WE ARE CONCERNED THAT AS TIME GOES BY THERE MAY BE MORE SERIOUS DAMAGE FROM THE ROOTS. WE HAVE ALSO HAD SOME LARGE BRANCHES HANGING OFF, THAT HAD TO BE CUT DOWN BY THE CITY.

*Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.*

.....

## Rusas, Pat

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**From:** Lynch, Mike  
**Sent:** Friday, November 13, 2009 8:36 AM  
**To:** Rusas, Pat  
**Cc:** Conway, John  
**Subject:** RE: Work History - 1609 Antigua Way

The only thing I found was a request from 2006 which stated they wanted a CNB cleanout installed, I could not find any paper work on the installation but there is one at this site. The lack of paper work means they have not contacted the Utilities Dept. since 2006, We went out this week and videoed the lateral from the P/L to the main, it had some roots which we cleared and the line was root foamed the line. I am not sure of the problem or claim, but the section in the street is maintained by Utilities after the cleanout is installed, If the problem is on property and caused by the CNB trees then it is up to John.

**From:** Rusas, Pat  
**Sent:** Monday, November 09, 2009 1:34 PM  
**To:** Lynch, Mike  
**Cc:** Conway, John  
**Subject:** Work History - 1609 Antigua Way

Good Afternoon Mike,

Can you please provide John Conway with the work history for 1609 Antigua Way?

Thank you,

Pat Rusas, Department Assistant  
General Services Department

## Conway, John

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**From:** Hahn, Ron  
**Sent:** Monday, November 09, 2009 2:09 PM  
**To:** Rusas, Pat  
**Cc:** Conway, John; Salazar, John  
**Subject:** RE: Work History - 1609 Antigua Way

2003 – Sidewalk repairs

**From:** Rusas, Pat  
**Sent:** Monday, November 09, 2009 1:40 PM  
**To:** Hahn, Ron  
**Cc:** Conway, John; Salazar, John  
**Subject:** Work History - 1609 Antigua Way

Hi Ron,

Can you please provide the work history for 1609 Antigua Way?

Tree removal is still undetermined.

Thank you,

Pat

Show/Hide Map    Print Report

### Inventory Detail

Dist: 16  
 Address: 1609 ANTIGUA WY  
 Fictitious: No  
 Location: Front-1  
 On Address: 1609 ANTIGUA WY  
 Species: *Eucalyptus citriodora*, LEMON-SCENTED GUM  
 DBH/Height: 19-24 / 45-60  
 Parkway Size: 5  
 Utility Overhead: No  
 Sidewalk Damage: No  
 Recommended Maintenance: Grid Trim  
 Estimated Value \$6,080

### WCA Work History

Date	Work Type	Amount	Job#
12/24/2009	Service Request Pruning	\$39.00	14397
11/3/2009	Prune Backup - Crew	\$0.00	14394
7/8/2008	Grid Pruning	\$39.00	12665
1/28/2008	Prune Backup - Crew	\$0.00	11060
10/7/2005	Grid Pruning	\$39.00	8474
1/10/2003	Grid Trimming	\$39.00	5154
8/8/2002	Grid Trimming	\$39.00	5154
1/4/2000	Grid Trimming	\$39.00	2866

### Other Work History

Date    Work Type    Crew    Acct#    Min



Show/Hide Map    Print Report

### Inventory Detail

Dist: 16  
 Address: 1609 ANTIGUA WY  
 Fictitious: No  
 Location: Front-2  
 On Address: 1609 ANTIGUA WY  
 Species: *Eucalyptus maculata*, SPOTTED GUM  
 DBH/Height: 25-30 / 45-60  
 Parkway Size: 5  
 Utility Overhead: No  
 Sidewalk Damage: No  
 Recommended Maintenance: Grid Trim  
 Estimated Value \$9,830

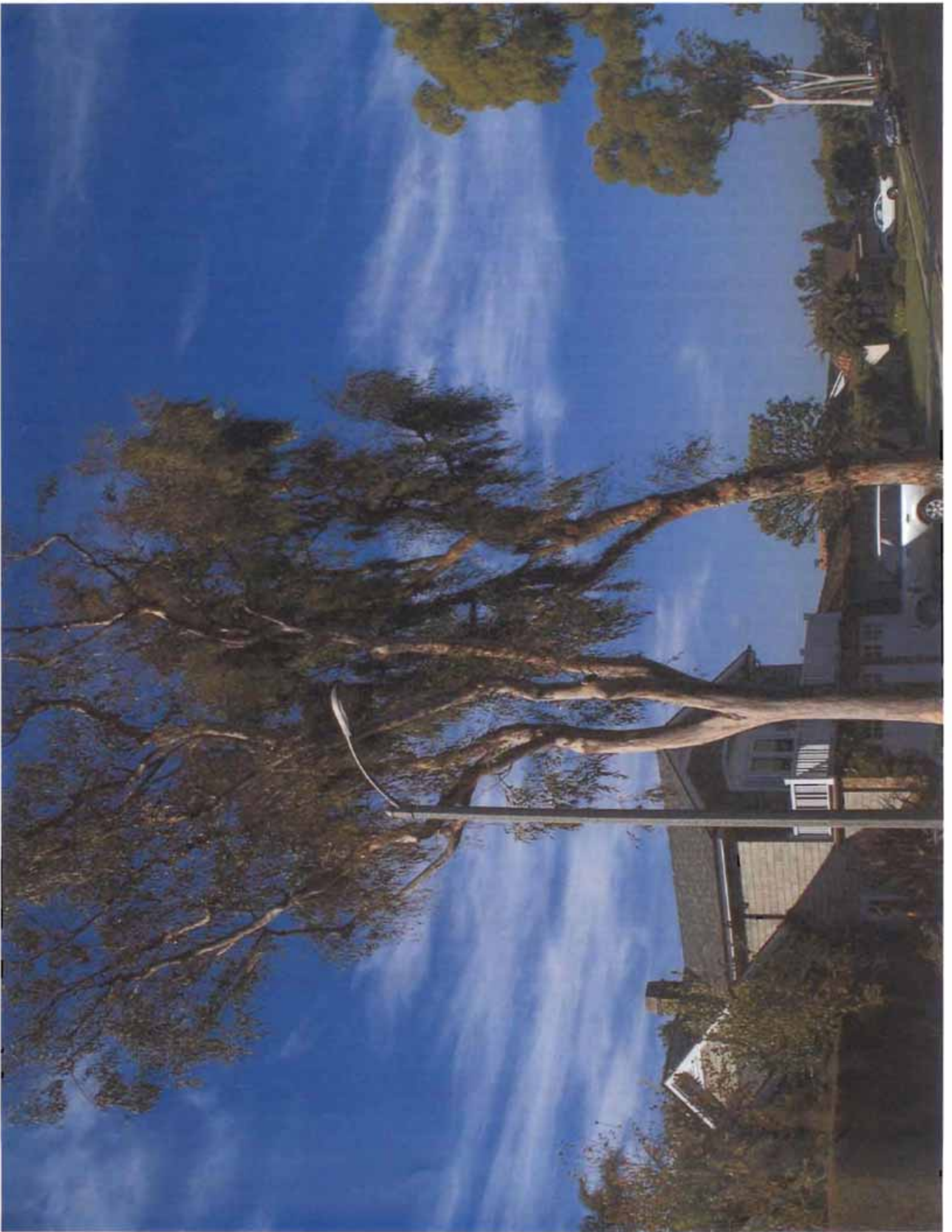
### WCA Work History

Date	Work Type	Amount	Job#
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1/10/2003	Grid Trimming	\$39.00	5154
8/8/2002	Grid Trimming	\$39.00	5154
1/4/2000	Grid Trimming	\$39.00	2866

### Other Work History

Date    Work Type    Crew    Acct#    Min







# CITY OF NEWPORT BEACH

## UTILITIES DEPARTMENT

January 21, 2010

Mr. Danny Wallace  
1609 Antigua Way  
Newport Beach, CA 92660

Dear Mr. Wallace,

I have been unable to locate the work request for 2006 for the sewer cleanout that the Wastewater Crew installed. I was able to locate the Lateral Repayment Agreement you signed on September 25, 2006. You were not charged because it was determined that the large eucalyptus tree in the parkway, which belongs to the City, was the problem with your lateral. We installed the City of Newport Beach cleanout at the property line, for future maintenance purposes.

We recently CCTVed your lateral on November 10, 2009 and found the roots had returned. We cleared the roots and added Rootx, a two part powder that inhibits the growth into the sewer lateral.

Please call if you have any further questions or concerns.

Sincerely,

Mike Lynch  
Utilities Supervisor/Wastewater Division



Ocean Pacific Plumbing Inc.  
Home Maintenance and Remodels

Contact:

Greg J. Watton - President  
9401 Velardo Drive  
Huntington Beach, CA 92646

Cell: (949) 351-2722  
Fax: (714) 962-3920  
email: greg\_oe@hotmail.com

INVOICE # 1055

Name: Danny Wallis Bill to: \_\_\_\_\_  
 Job at: 1609 Antigua Way  
 City, Zip: Newport Beach Zip: \_\_\_\_\_  
 Nature of Work Ordered: Clear Blocked Drain with snake  
 (Describe Fully) Roots all off Telephone: 949.351.2722  
 DATE: 12/1/06 WORKMAN: Greg Watton  
 Classification: \_\_\_\_\_

TIME	FROM	TO	HOURS	QTY.	MATERIAL USED	EACH	AMOUNT				
Mon.											
Tues.				1x	snake 75' Long		\$ 75.00				
Wed.											
Thurs.											
Fri.											
Sat.	12/1/06	11:00	12:30	1 1/2							
Sun.											
<b>TOTAL HOURS</b>											
Is the work complete?			Yes	<input checked="" type="checkbox"/>							
Is there a pickup?			No	<input type="checkbox"/>							
<b>FOR OFFICE USE ONLY</b>											
Card Filed											
Ledger Entry Made											
Invoice - Left <del>Attached</del>											
<b>Comments:</b>											
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	Signed _____										
	By _____										
						<b>TOTAL</b>	\$ 152.50				
						<b>Material</b>					
						<b>Tax</b>					
						<b>Services</b>	\$ 65.00				
						<b>Permits - Insurance</b>	\$ 97.50				
						<b>Truck - Equipment</b>					



Ocean Pacific Plumbing Inc.  
Home Maintenance and Remodels

Contact:

Greg J. Watton - President  
9401 Velardo Drive  
Huntington Beach, CA 92646

Cell: (949) 351.2722  
Fax: (714) 962.3920  
email: greg\_oe@hotmail.com

INVOICE # 1029

DATE 11/20/06  
WORKMAN Greg Watton  
Classification \_\_\_\_\_  
Telephone 949-351-2722

Name: Danny Wallis Bill to: \_\_\_\_\_  
Job at: 1609 Antigua Way  
City, Zip: Newport Beach Zip: \_\_\_\_\_  
Nature of Work Ordered: Clear Blocked Drain with snake Blocked up with tree  
(Describe Fully) Roots

TIME	FROM	TO	HOURS	QTY.	MATERIAL USED	EACH	AMOUNT												
Mon. 11/20	3:00	5:00	2hr	1x	Snake 85" long		\$55.00												
Tues.																			
Wed.																			
Thurs.																			
Fri.																			
Sat.																			
Sun.																			
<b>TOTAL HOURS</b>																			
Is the work complete?				Yes <input checked="" type="checkbox"/>															
Is there a pickup?				No <input checked="" type="checkbox"/>															
<b>FOR OFFICE USE ONLY</b>																			
Card Filed _____																			
Ledger Entry Made _____																			
Invoice - Left - Mailed _____																			
<b>Comments:</b>																			
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	Material <u>\$55.00</u>																		
	Tax _____																		
	Services <u>\$65.00</u>																		
	Permits - Insurance <u>\$130.00</u>																		
	Truck - Equipment _____																		
	<b>TOTAL</b> <u>\$185.00</u>																		
Signed _____																			
By _____																			



Ocean Pacific Plumbing Inc.  
Home Maintenance and Remodels

Contact:  
Greg J. Watton - President  
9401 Velardo Drive  
Huntington Beach, CA 92646

Cell: (949) 351-2722  
Fax: (714) 962-3920  
email: greg\_oe@hotmail.com

INVOICE # 1034

Name: Danny Glatys Bill to: \_\_\_\_\_ DATE: 9/15/06  
 Job at: 1609 Antares Way WORKMAN: G. Eg. Glatys  
 City, Zip: Newport Beach Classification: \_\_\_\_\_ Telephone: 949-351-2722  
 Nature of Work Ordered: Clear Blocked Drain in main line. Out for 5' and clear back  
 (Describe Fully) Backhoe with clean out all Runy off wall

TIME	FROM	TO	HOURS	QTY.	MATERIAL USED	EACH	AMOUNT
Mon. 9/18	9:30	10:30	1hr	2x	75' snake for inside Drain		920.00
Tues.							
Wed.							
Thurs.							
Fri. 9/15	11:00	1:30	2 1/2				
Sat.							
Sun.							
<b>TOTAL HOURS</b>				3 1/2			
Is the work complete?				Yes <input checked="" type="checkbox"/>			
Is there a pickup?				No <input checked="" type="checkbox"/>			
<b>FOR OFFICE USE ONLY</b>							
Card Filed							
Ledger Entry Made							
Invoice - Left - Mailed							
Comments:							
						Material	\$170.00
						Tax	
						Services	\$65.00
						Permits - Insurance	\$227.00
						Truck - Equipment	
						<b>TOTAL</b>	<b>\$297.50</b>

Signed \_\_\_\_\_

By \_\_\_\_\_