

Summer Day Camp Registration Tips



Summer Day Camp registration is like buying concert tickets. Spots can sell out in seconds due to high demand. Follow the steps to register quickly, but please note that not everyone will secure a spot. We work to enroll as many participants from the waitlist as possible, so be patient and have a backup plan ready.

BEFORE REGISTRATION DAY



ACCOUNT

If new, **create an account** for yourself and your child on our registration website: newportbeachca.gov/register

If you already have an account, **ensure you can log in**.

If you are unsure of your password, consider selecting "**forgot password**" to reset your password and avoid being locked out of your account.



If you enter an incorrect password **5 times**, you will be **locked out** of your account and need to contact the Recreation Front Office during office hours for assistance (949-644-3151).



AGES

Confirm your child meets the **age requirements** before registering.

- **Summer Day Camp:** Ages 6-12
- **Pint-Sized Camp:** Ages 3-6

If your child will reach the required age by the start of camp or is close to the age range, please contact the Recreation Department for assistance.

TIP: PRACTICE

Practice adding an activity to your cart and assigning a participant. Do not wait until registration day to sign in and enroll for the first time.



EXPLORE OPTIONS

Explore newportbeachca.gov/youth-programs and view the list of camps and themes for an easy snapshot of available camps each week.



IMPORTANT REMINDERS

- **Bookmark** our registration page www.newportbeachca.gov/register
- **Don't wait** until registration day to create an account or log in.
- Some camps sell out quickly due to **high demand**. Have backup camp options ready.
- We do not offer email or in-person registration for Summer Day Camp. All registrations must be done online.
- Be familiar with our refund and transfer [policy](#).

ON REGISTRATION DAY



REGISTRATION OPENS

THURSDAY, MARCH 26, 8:00 A.M.

Log on early and search for the correct camp. *Tip: know the class code for the camp you want to enroll in. Class codes can be viewed at newportbeachca.gov/youth-programs. Double-check the camp's site; site transfers are not guaranteed.*

At 8:00 a.m., click "**Enroll Now**" once and let the system load without refreshing.

Select the child's name under "Who are you enrolling" and click "**Add to Cart**".

You will be prompted to **answer registration questions and agree to our Policies and Guidelines** before completing your registration.

For multiple children, add all to the same transaction: Click "**Register Another Participant for this Activity**," select the next child's name, and click "Add to Cart." Repeat until all children are in your cart.

Before selecting "Check Out", remember to check "I have read and agree to waiver."



AUTOMATED WAITLISTS

If a camp is full, add your child to the waitlist and complete the checkout process. You will not be charged unless a spot opens.

Watch for Alerts: If a spot becomes available, you will receive a notification (text/email) based on your position in line.

Act Fast: Once notified, you have **24 hours** to complete your registration before the spot is offered to the next person.

Important: To ensure you receive these alerts, please **verify your account** and your child's profile have current **contact information**.

CONTACT US

City of Newport Beach

Recreation + Senior Services Department

📞 949-644-3151 ✉ recreation@newportbeachca.gov

Office Hours

Monday-Thursday: 7:30 a.m. - 5:30 p.m.

Fridays: 7:30 a.m. - 4:30 p.m.