



CITY OF NEWPORT BEACH
PARKS, BEACHES & RECREATION COMMISSION AGENDA
Newport Beach Council Chambers — 3300 Newport Boulevard
Tuesday — February 1, 2011 — 7pm

Commission Members:

Marie Marston, Chair
Phillip Lugar, Vice Chair
Tom Anderson
Tim Brown
Ron Cole
Bill Garrett
Kathy Hamilton

Staff Members:

Laura Detweiler, Recreation & Senior Services Director
Mark Harmon, General Services Director
Sean Levin, Recreation Superintendent
Teri Craig, PB&R Secretary

ORDER AND ROLL CALL

DIRECTOR'S COMMENTS

- Director Detweiler
- Director Harmon
- City Council Actions

PUBLIC COMMENTS

Members of the public are invited to comment on non-agenda items of public interest. Speakers are limited to three minutes.

NOTICE TO THE PUBLIC

All matters listed under **Consent Calendar 1-4** are considered by the Commission to be routine and will all be enacted by one motion in the form listed below. The Commission Members have received detailed staff reports on each of the items recommending approval and there will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff, or the public request a specific item to be discussed and/or removed from the Consent Calendar for separate action. The City provides a yellow sign-in card for those wishing to address the Commission to assist in the preparation of the minutes. If you do fill out the card please place it in the box at the table.

CONSENT CALENDAR

1. Minutes of the December 7, 2010 regular meeting.

Recommendation: Waive reading of subject minutes, approve and order filed.

2. Park & Operations Division Activity Report.

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

3. Recreation & Senior Services Activity Report.

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

4. Bench Donation.

Recommendation: Approve bench donation of Lyn Maloney to be located at Grant Howald Park.

NEW BUSINESS

5. City Council Policy G-1 — Revision to Reforestation of City Trees

Recommendation: Review/discuss request to:

- Support the revision to Policy G-1 regarding the change in the minimum tree size for replacement during the reforestation; and
- Direct staff to forward the revision to the City Council for approval.

6. Special Tree Removal

Recommendation: Review/discuss request of Tom McAllister to remove one City Eucalyptus adjacent to 1733 Candlestick Lane.

7. City Street Tree Designation.

Recommendation: Review/discuss request to designate at Bedford Lane.

COMMITTEE REPORTS —

- | | |
|---|---|
| • Park Development — Brown, Lugar, Marston | • Youth Sports Liaison — Anderson |
| • Recreation/Senior Activities — Lugar, Anderson, Hamilton | • Ad Hoc |
| • Budget — Garrett, Brown, Lugar | -- Marina Park — Garrett |
| • Community Service Award — Garrett, Cole, Hamilton | -- Artificial Turf — Lugar, Anderson, Brown |

FUTURE AGENDA ITEMS - Matters which Commissioners may wish to place on a future agenda or raise for discussion.

- Castaways Park — widening of downhill trail
- Pirates Cove Lighting

ADJOURNMENT

This committee is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Commission's agenda be posted at least 72 hours in advance of each meeting and that the public be allowed to comment on agenda items before the Commission and items not on the agenda but are within the subject matter jurisdiction of the Commission. The Commission may limit public comments to a reasonable amount of time, generally either three (3) or five (5) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. Please contact Teri Craig, PB&R Secretary, at least 72 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible (949-644-3158 or tcraig@newportbeachca.gov).

**Parks, Beaches & Recreation Commission
Regular Meeting
December 7, 2010 – 7pm**

Convened 7:04pm

ROLL CALL

Present: Marie Marston, Chair
Phillip Lugar, Vice Chair
Tom Anderson
Tim Brown
Ron Cole
Bill Garrett
Kathy Hamilton

Staff: Mark Harmon, General Services Director
Sean Levin, Recreation Superintendent
Teri Craig, Admin Asst

DIRECTORS COMMENTS

- Superintendent Levin announced that Winter Wonderland was held this last weekend with approximately 1000 people in attendance; the Flag Football program completed its season; the largest youth flag football program in southern California with over 350 children that participated at Bonita Creek park on Friday nights as well as sending two teams to the Orange County Championships. He also noted that the new registration software – Active Net is running smoothly as it went live on November 18 which allows greater marketing capability and brings the City compliant under the credit cards rules as the information is not housed on our servers and brings less liability to the City. He noted that OASIS continues to run smoothly with over 900 signed up for the Fitness Center.
- City Council Actions – Superintendent Levin announced that the Dogs on the Beach Ordinance passed and becomes effective December 23rd.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

1. Minutes of the October 5, 2010 regular meeting.

Recommendation: Waive reading of subject minutes, approve and order filed.

2. Park & Operations Division Activity Report.

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

3. Recreation & Senior Services Activity Report.

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

4. Bench Donation.

Recommendation: Approve bench donation of Beth Miller to be located at Galaxy View Park.

5. Bench Donation.

Recommendation: Approve bench donation of Mitch Herzog to be located at CdM State Beach.

6. Reforestation Request.

Recommendation: Approve reforestation request of Harbor View Hills Community Association at 1220 Keel Drive.

Motion by Commissioner Brown to accept items 1 through 6 of the Consent Calendar. Motion carried by acclamation.

NEW BUSINESS

- 7. Tree Removal – Requested by the City.** Director Harmon stated that staff is requesting the removal of a Fichus tree adjacent to 133 Opal Ave on Balboa Island to accommodate street, sidewalk, curb and gutter repairs. He noted that the project involves the repair of over 1,640 feet of concrete from

street, sidewalk, curb and gutter around this high risk tree species which is prone to tree failure when severely root pruned. He stated that tree would be replaced with a 36" box Water Gum tree.

Discussion ensued regarding policy changes regarding the 24" box tree versus a 36 inch box tree. Director Harmon stated that a report would be brought to the Commission at a future meeting

Chair Marston opened the public discussion; hearing none the public discussion was closed.

Motion by Commissioner Brown to approve the removal of a City Fichus tree adjacent to 133 Opal Avenue on Balboa Island. Motion carried by acclamation.

8. **Castaways Park Pedestrian/Bicycle Safety.** City Manager Project Analyst Steve Bunting stated that the City has received several complaints regarding the use of the Castaways Park trail by bicyclists travelling at high speed and endangering pedestrians. He noted that after some discussion that the recommendation to the Commission is:

Direct staff to implement one or more of the following measures intended to mitigate the hazard:

- Divide the trail into two lanes, separating the bicyclists from the pedestrians as shown in Attachment A.
- Increase the number of "Walk Bike" messages painted on the downhill trail.
- Post signs urging bicyclists to use caution at the beginning of each trail and at each blind turn.

Discussion ensued regarding width of the trail and how to mark the trail; visibility of Park Patrol at the park and the possibility of speed bumps.

Chair Marston opened the public discussion; hearing none the public discussion was closed.

Motion by Commissioner Brown to approve the following recommendation:

- Divide the trail into two lanes with dotted lines, separating the bicyclists from the pedestrians as shown in Attachment A.
- Increase the number of "Walk Bike" messages painted on the downhill trail.
- Post signs urging bicyclists to use caution at the beginning of each trail and at each blind turn.

Request that staff return with associated impacts/costs to widen the downhill trail (about 300 feet down) to 12 feet wide. Motion carried by acclamation.

OLD BUSINESS

9. **Status Report on Relocated China Cove Volleyball Court.** Superintendent Levin provided a status report to the Commission on the China Cove Volleyball Court. Superintendent stated that staff has not received any complaints from the neighbors regarding volleyball players at China Cove. He also stated that use of the court as observed by Park Patrol has been minimal. Park Patrol Lead Brown stated that most of the conversations that they have had with visitors to the Cove are related to dogs off leash and alcohol.

COMMITTEE REPORTS –

Parks – Nothing to report

RSS – Nothing to report.

Budget – Nothing to report

Community Service Award – Nothing to report.

AD- Hoc

– *Youth Sports Liaison* – Superintendent Levin stated the bi-annual youth sports field allocation meeting is scheduled for December 8. A discussion will be held to implement a new fee of \$10 per player to directly

cover the maintenance of their allocated fields to work with the Municipal Operations and Recreation and Senior Services Departments to improve the fields.

Commissioner Anderson stated that he believes that the City has been undercharging for the fields and was surprised that Costa Mesa charges almost \$18 per player. He also noted that he would like to further explore the idea of moving forward with an artificial turf sports field.

– Marina Park – Nothing to report.

FUTURE AGENDA ITEMS

- G-1 Policy Amendment (24” to 36” box tree)
- Pirates Cove Lighting – Director Harmon stated that to install lighting at that location would require Coastal Commission approval and could cost as much as \$7,000 per light. He noted that he would bring a report to the Commission in the future to discuss this, procedures and associated costs.
- Castaways Parks widening of downhill trail

ADJOURNED @ 7:51pm

Submitted by: _____
Teri Craig, Admin Assistant

DRAFT



Municipal Operations Department

PB&R Commission Agenda

Item No. _____

February 1, 2011

TO: Parks, Beaches and Recreation Commission

FROM: Parks and Trees Maintenance Superintendent and Operations Support Superintendent

SUBJECT: *December and January Parks, Trees, and Operations Divisions Activity Report*

Parks Maintenance Division Activities

1. Parks Maintenance Division staff continues working with the Public Works Department on numerous projects in the planning and construction phases.

Projects currently underway:

- Oasis Senior Center
- Westcliff Drive and Avocado Medians - City has taken over maintenance
- West Newport Park Landscape Improvements - City has taken over maintenance
- Balboa Village signage installation at Palm Street Parking Lot
- Parking Lot at Washington Street
- Newport Boulevard at Hospital Road, Turn Lane Extension
- Avon and Riverside Tree Planting

Projects that are in the planning phases:

- Sunset Ridge Park
- Marina Park
- Civic Center
- China Cove Slope Stabilization
- Bristol Street North Landscape
- Jamboree Road Widening
- Dover Drive Median
- San Miguel Park staircase rehabilitation.

2. Parks Division staff coordinated the renovation of athletic fields throughout the City as of December 2010. All fields were aerated, topdressed and fertilized. In some cases, leveling of low and uneven areas of the fields with a soil mix was performed. Additionally, select fields were over-seeded due to worn out areas from the

previous season's activities. In order for the new seed to grow in properly, field downtime periods were coordinated through the Recreation and Senior Services Department and selected user groups. A combination of Park's contract specifications and extra funds from the City's various user groups have helped in keeping this project costs effective and have ensured that these valuable field renovations continue.



Over-seeded fields include: Lincoln Athletic Center, San Miguel Park, Arroyo Park, Bonita Creek football field, Irvine Terrace Park (**pictured**), Coastal Peak Park, and Bonita Canyon Sports Park.

Trees Division Activities

During the month of December, 582 trees were trimmed, 0 trees planted, crews responded to 44 emergency tree calls of which 3 were City fallen trees, as a result of a storm event that occurred during the week of December 20th – 24th. Several large trees blocked various streets and one tree fell upon a home causing minor damage. Additionally, 27 trees were removed as a result of an approved reforestation within the Cameo community.

During the month of November, 674 trees were trimmed, 3 trees removed, 6 trees planted and 6 emergency tree calls.

The City's tree services contractor, pruned trees within the Corona Del Mar, Newport Coast and Balboa Peninsula areas, as part of the City's overall grid trimming schedule. Additionally, the annual pruning of selected Eucalyptus, Coral and Palm trees are currently taking place throughout the City.

1. The 2010 Arbor Day Celebration was held at Mariners Elementary School on Tuesday, November 9th. Staff planned the event with the assistance of School Principal Pamela Coughlin. Parks and Trees Superintendent Dan Sereno emceed the event and provided a presentation on the transformation of Newport Beach over the past 70 years, from an area with very few trees to one containing the beautiful urban forest of today. The day's festivities included:
 - Mayor Curry presenting the Arbor Day Proclamation to Principal Coughlin and over 200 students;

- Marie Marston, Chair of the Parks, Beaches, and Recreation Commission speaking on the importance of trees as a natural resource;
- Lynette Short, Urban Forester (Southern Region) with the California Department of Forestry and Fire Protection, and City Urban Forester John Conway presenting the Tree City USA Flag and Growth Award to Mayor Curry and Principal Coughlin;
- 4th, 5th, and 6th grade students reading original Arbor Day poems; and
- John Conway leading the Student Council in the planting of several trees adjacent to the school in Mariners Park.

Newport-Mesa Unified School District President Karen Yelsey also participated in the Arbor Day activities commemorating the City's 20th year as a Tree City USA.



2. This year the Christmas tree recycling program changed. For the past seven years, the Refuse Crew utilized a separate collection vehicle to pick up Christmas trees. Once at the Corporation Yard, West Coast Arborists (WCA) chipped the collected material for mulch.

This year, residents had their Christmas trees collected with their regular refuse trucks, and the trees were recycled at the materials recovery facility (MRF) by CRT. There are several benefits to the new program. By not utilizing separate collection vehicles or crews to sort the Christmas trees, the Refuse Division was able to reduce overtime hours and realize about \$3,000 in savings from fees charged by WCA. Residents adjacent to the Corporation Yard noticed the absence of noise that normally came from the chain saws and chippers which processed about 70 tons of material last year.

The attached Tree Activity Report summarizes requests and field activities performed during the past months.

Beach Maintenance Activities

1. The Castaways Park flagpole was installed in May 2009 with a solar-powered light that illuminated the flag. Due to the marine environment and local birds roosting on the light, Municipal Operations staff needed to find other illumination options, since the flag was occasionally dark at night.

The Department chose to utilize power from a nearby electrical conduit pull-box from the pathway bollard lights. Staff from the Electrical and Operations Support Divisions coordinated their efforts on the following activities: Removed area walkway pavers, dug a trench to the flagpole, installed 30-ft of underground electrical conduit, spliced power from the pull-box, installed a 240-volt light on the flagpole (performed by the contractor who originally installed the flagpole), backfilled and compacted the trench, and re-installed the pavers. Now when the pathway lights come on at dusk and turn off at dawn, the American flag is effectively illuminated.



Great team effort from both Electrical and Operations Support Divisions!

2. In October, Operations Support took over the maintenance responsibilities for all of the Fire Department's facilities. After receiving a detailed list of repairs for each location, it was evident that Station 3 was our first priority:
 - The upstairs shower was installed when the station was built 40 years ago and needed to be replaced as soon as possible.
 - The floor and wall tiles were cracked, had deteriorated grout joints, and the waterproof membrane had failed, causing water leaks onto the lower floor. A tile contractor was hired to demo the entire shower area.
 - After the demo work was completed, Ricky Scott was responsible for hiring additional contractors to x-ray and core/saw cut through the concrete slab, so the shower drain could be relocated away from the walls. Bad and questionable plumbing parts need to be replaced as well.
 - A new black/tar "Hot Mop" water-proof membrane was installed before the tile could be reinstalled.

Before



After



With the size of this job and the need to work with numerous outside contractors, the project took one month to complete. A great job to all involved during this much needed improvement, and the City should be able to get another 40 years of service out of this facility. General Services Division wants to personally thank all Fire Department staff for their comments, input, professionalism and patience

during this process, and apologize for any inconvenience we caused during the month of November. The finished product turned out great!

3. In mid-November, five haulers submitted proposals in response to the City's request to contract the collection of trash from the 168 bins on the beach. Last week, Rainbow Disposal was invited to demonstrate their equipment and has been selected to participate in the pilot phase, which consists of servicing beach bins from the Santa Ana River Jetty to Newport Pier. Pending Council approval, Rainbow Disposal will begin the pilot phase in late January.

Department Crews were kept busy during the weeks before Christmas and after New Year's Day with the combination of extreme high tides and rain. For some crew members, their work shift began at 4:30 a.m. operating 24 portable and stationary pumps to alleviate the flow of high tide and rain water that flooded streets on the Newport Peninsula and Balboa Island. Over 1,000 sand bags were distributed at no-cost to residents during the two week period. By the time that the storms had passed, the season's rainfall total was well above average at 14.57 inches measured at the Corporation Yard.

The season's first significant rain also resulted in the annual flushing of the Santa Ana River and the upper reaches of the Back Bay. The log boom adjacent to the Newport Aquatic Center in the Upper Bay did a good job of corralling some of the debris that was being flushed into the harbor from the San Diego Creek. To date, crews have stockpiled over 210 tons of plastic, Styrofoam, bamboo, reeds, trees, limbs, seaweed, and other natural vegetation debris from the oceanfront beaches. The debris will be hauled away in the coming days.

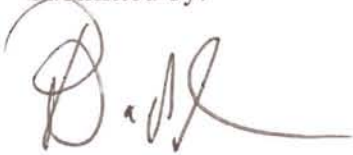


Strong winds accompanied the storm which resulted in a large amount of public and private trees, palm fronds, leaves, and branches to fall in the public rights-of-way. Contractors, hand crews, and mechanical street sweeping equipment cleared the debris in a timely manner. Crews have also begun the labor-intensive job of hand cleaning the bay beaches around Balboa Island and on the Newport Peninsula, and clearing wind-blown sand from the oceanfront sidewalks, bike trails, and adjacent streets.

A big **thank you** goes out to all crew members who helped out over the holidays ensuring that the City's residents, visitors, and business remained safe, dry, and free from damage. The following are letters that we received from residents praising the excellent work and positive attitude displayed by crew members.

See attached Municipal Operations Department, Activities Report for November and December 2010.

Submitted by:

A handwritten signature in black ink, appearing to read 'D. Sereno', with a long horizontal flourish extending to the right.

Dan P. Sereno
Parks and Trees Maintenance Superintendent

A handwritten signature in blue ink, appearing to read 'Jim Auger', with a long horizontal flourish extending to the right.

Jim Auger
Operations Support Superintendent

Attachments: (A) Tree Activity Report 2010-2011
(B) Municipal Operations Department, November and December 2010
Activities Reports



Marcy Cook

Professional Development Specialist for Mathematics
PO Box 5840 Balboa Island, CA 92662-5840
(949) 673-5912 Fax (949) 673-7909 Credit card orders (949) 375-1398
www.marcycookmath.com



December 28, 2010

Dear Newport Beach City Council, and Newport Beach City Manager,

I just wanted to take a minute and share with you the positive commendation for the city of Newport Beach workers who manned the trucks and equipment in the rain and high tide fiasco which occurred on Wednesday, December 22, 2010. I have attached a few pictures of the situation in front of our house but want to express our gratitude for the fine work they did and the positive attitude they exhibited while they worked with rain, waves over the seawall, and flooded conditions at their feet!!!! They were wonderful!!!

I often walk the island in the morning and am impressed with the workers who maintain the bay outlets at the end of our streets. I have often asked them questions and they are most polite and friendly and always attentive to the work at hand. During that storm they were definitely pressed to the wall (literally and figuratively) as they pumped water from overflowing streets and the bay front. They deserve a big THANK YOU from all of us on Balboa Island. We certainly appreciate their fine efforts and accomplishments!!

Sincerely,

Marcy & Bob Cook
538 South Bayfront
Balboa Island, CA 92662

Mayor Keith D. Curry
3300 Newport Boulevard
P.O. Box 1768
Newport Beach, CA 92658-8915

Re: Tree Maintenance Buffalo Hills Park

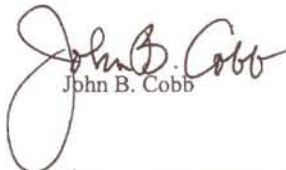
Dear Mayor Curry,

We recently experienced a horrendous rainstorm that demonstrated the high value of our city servants. On the night of December 22 at approximately 10:30 P.M. we heard a tumultuous sound of wood cracking and tiles breaking in back of our house located at 1863 Port Kimberly Place. Further examination disclosed that a large pine in the park adjacent to our neighbors, the Cullens, had split down its trunk and fallen on their roof.

When they called the city, a maintenance crew responded within 30 minutes. Despite the extremely high winds and severely heavy rain, that crew worked heroically until 4 A.M. the next morning with chainsaws and their hydraulic lift until the tree could be removed from the Cullen's rooftop. I wish to express our sincere appreciation for the diligence and dedication demonstrated by the park maintenance personnel involved in this affair.

Hopefully, a new tree will be planted soon to fill the sad void left by the beautiful pine.

Sincerely,


John B. Cobb



Municipal Operations Department

Parks and Trees Division
 Reforestation and Tree Removal Activity Report
 Fiscal Year 2010-2011

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Tree Removals	5	15	3	1	3	0							27
Emergency Tree Removals	0	0	0	0	0	3							3
Claim Related Tree Removals	0	0	0	0	0	0							0
Reforestation Tree Removals	0	2	1	0	0	27							30
Problem Tree Removals	1	0	0	0	0	0							1
Total Removals													61

Trees Planted	6	4	0	1	6	0							17
Reforestation Requests	0	1	1	2	0	0							4
Reforestation Approved	0	0	1	2	0	0							3
Removal Requests	0	0	0	0	0	0							0

July - Problem tree removal at 217 Heliotrope Ave
 August - Reforestation tree removals, 2 trees at 2800 Cliff Dr
 September - Reforestation tree removals, 2 trees at 1706 Paloma Dr
 December - Reforestation tree removals, 27 trees within Cameo HOA



Municipal Operations Department

Parks and Trees Division
Fiscal Year 2010-2011

Claim Removals

Month	# Trees	Location(s)
July-10	0	
August-10	0	
September-10	0	
October-10	0	
November-10	0	
December-10	0	

Problem Tree Removals

Month	# Trees	Location(s)
July-10	1	217 Heliotrope Avenue
August-10	0	
September-10	0	
October-10	0	
November-10	0	
December-10	0	

General Services Department Activities Report - December 2010	This Month	This Month Last Year	Total To Date	TTD Last Year
Asphalt/Concrete				
Street Patching (Tons of Blacktop)	138	230	1,239	1,633
Sidewalk Repaired (sq. ft.)	2,990	4,960	19,397	25,191
Curb & Gutter Replacement (lin. ft.)	123	22	1,169	1,508
Sweeping, Beach Cleaning, Demo Materials (tons)	150	555	1,551	2,489
Asphalt/Concrete Recycled (tons)	120	320	1,368	2,012
Signs & Traffic Markings				
Signs Made	65	2,057	391	4,793
Signs Installed	154	175	1,027	1,198
Decals	75	12	220	254
Special Purpose Signs/Banners Made	15	29	356	180
Street Striping (lin. ft.) Added/Replaced	508	668	36,053	14,975
Pavement Markings (including reflective)	4	2	157	290
Parking Stalls	0	32	26	138
Curb Painting (lin. ft.)	575	3,245	10,745	63,592
Thermoplastic (lin. ft.)	0	0	9,814	14
Sign Posts Installed	18	34	110	140
Graffiti				
Graffiti Incidents Removed by Staff	10	3	156	69
Graffiti Incidents Removed by Contractor	32	47	291	698
Refuse Collection				
Residential (tons)	3,275	3,142	17,528	17,388
Liquid HazMat Incidents	26	17	147	126
E-Waste Incidents	19	12	95	145
U-Waste Incidents	10	9	77	78
Recyclables (tons)	1,354	1,301	7,373	7,394
Trees				
Trimmed by Staff	28	59	112	752
Trimmed by Contractor	582	905	5,486	5,932
Removed	27	8	70	46
Planted	0	10	17	57
Roots Pruned by Contractor	3	4	14	24
Roots Pruned by Staff	0	21	6	100
Automotive				
Repairs	204	261	1,550	1,707
Preventive Maintenance Completed	63	73	441	482
PM Labor Hours	174	159	1,166	1,043
Beach Maintenance				
Beach Area Refuse (tons)	79	76	678	682
Beach Debris (tons)	222	113	538	675
Sweeping/Storm Drain				
Gutter Miles Swept	2,849	4,272	23,723	27,229
Sweeping Debris (cubic yards)	476	714	3,154	3,333
Storm Drain Debris (cubic yards)	42	233	352	576

General Services Department Activities Report - November 2010	This Month	This Month Last Year	Total To Date	TTD Last Year
Asphalt/Concrete				
Street Patching (Tons of Blacktop)	352	256	1,101	1,403
Sidewalk Repaired (sq. ft.)	2,850	2,921	16,407	20,231
Curb & Gutter Replacement (lin. ft.)	175	273	1,046	1,486
Sweeping, Beach Cleaning, Demo Materials (tons)	282	466	1,401	1,934
Asphalt/Concrete Recycled (tons)	360	348	1,248	1,692
Signs & Traffic Markings				
Signs Made	30	61	326	2,736
Signs Installed	158	191	873	1,023
Decals	3	18	145	242
Special Purpose Signs/Banners Made	9	7	341	151
Street Striping (lin. ft.) Added/Replaced	26,728	1,256	35,545	14,307
Pavement Markings (including reflective)	70	90	153	288
Parking Stalls	6	0	26	106
Curb Painting (lin. ft.)	1,525	4,388	10,170	60,347
Thermoplastic (lin. ft.)	9,814	0	9,814	14
Sign Posts Installed	23	13	92	106
Graffiti				
Graffiti Incidents Removed by Staff	9	5	146	66
Graffiti Incidents Removed by Contractor	53	87	259	651
Refuse Collection				
Residential (tons)	2,828	2,690	14,253	14,245
Liquid HazMat Incidents	22	28	121	109
E-Waste Incidents	10	22	76	133
U-Waste Incidents	23	14	67	69
Recyclables (tons)	1,180	1,118	6,019	6,094
Trees				
Trimmed by Staff	36	156	84	693
Trimmed by Contractor	674	801	4,904	5,027
Removed	3	11	43	38
Planted	6	6	17	47
Roots Pruned by Contractor	0	3	11	20
Roots Pruned by Staff	0	8	6	79
Automotive				
Repairs	253	282	1,346	1,446
Preventive Maintenance Completed	75	83	378	409
PM Labor Hours	218	174	991	883
Beach Maintenance				
Beach Area Refuse (tons)	78	69	599	606
Beach Debris (tons)	17	78	316	562
Sweeping/Storm Drain				
Gutter Miles Swept	3,559	3,901	20,874	22,957
Sweeping Debris (cubic yards)	483	455	2,678	2,619
Storm Drain Debris (cubic yards)	79	93	310	343

Recreation Services Monthly Activities Report

To: Parks, Beaches & Recreation Commission

From: Sean Levin, Recreation Superintendent

Re: Recreation Division Monthly Activities Report



ACTIVE KIDZ SIGNS

Two new signs were installed at Mariners and Harbor View elementary schools. These signs provide an onsite meeting location for the Active Kidz after school program, so children know where to meet staff. Active Kidz began its 2nd trimester January 3rd, so placement of these signs was important for newcomers to the program. These signs were made by the City of Newport Beach Sign Shop and installed by Maintenance Worker Eric Foley.

YOUTH SPORTS COMMISSION MEETS

The Youth Sports Commission met December 8 for the bi-annual meeting. The main purpose of their meeting was to determine field usage for the next major season – in this case, spring 2011. Current Commission Members include Newport Beach Little League, AYSO Regions 57 and 97, Newport Harbor Baseball Association, Newport Mesa Girls Fast pitch Softball, Junior All American Football, and assorted Club teams. Also attending the meeting were staff from Recreation, Parks and PB&R Commissioner Tom Anderson.

Good things happen when like-minded people meet together face-to-face, and the Youth Sports Commission was a perfect example: this group has always come together in a spirit of cooperation to resolve issues.

YOUTH COUNCIL GEARS UP FOR A BUSY YEAR

The Newport Beach Youth Council has just completed its third meeting of the year, and their plans are ambitious, much like their attendance. At 38 members strong and representing five different high schools, this is the largest Youth Council in recent history. Twenty four members worked at the Winter Wonderland event, making and selling food items, working the Santa Claus photo booth, and manning several craft booths, while raising close to \$800.

The Council is also planning a fundraiser with the Princeton Review: an SAT/ACT practice test open to all underclassmen to be held on February 12 at Lincoln Gym. The Council goal is to raise money to bring Challenge Day back to Newport Beach teens next year.

On March 3, Youth Government Day is scheduled and will feature a Mock City Council meeting as its highlight. Another project under development is a Youth Service Project sponsored the national Jefferson Awards to involve teens in ongoing volunteer projects.

ACTIVE NET MEMBERSHIP FOR LAP SWIM

The Active Net membership system was introduced to lap swimmers at the Marian Bergeson Aquatic Center. The system runs through the new registration software program Active Net, and allows participants to purchase lap swim passes that operate through a scanning system at the pool. Participants can purchase both punch and annual passes. This system makes purchasing and using passes efficient for swimmers, and provides better tracking of pool use.



REPAIRS TO NCCC

The Newport Coast Community Center underwent some minor repairs and maintenance during the holiday break so classes and programs would not be affected. Wood floors in the Newport Coast and Willinger rooms were cleaned and resurfaced, providing better floor space for dance, fitness, and other programs.

New palm trees were installed in the outdoor planter pots outside the lobby of the center, giving the facility a different feel. These trees are replacements for the small pines that did not thrive well in the pots.

During the unprecedented rains just before the holiday break, many areas of the NCCC building leaked or flooded. Water was found in the insulation, lobby, and most of the classrooms, either leaking through the roof or through the windows. Staff is working to remedy these issues to prevent further damage of the facility.



ACTIVEKIDZ GOING STRONG INTO WINTER SEASON

The ActiveKidz after school program is continuing to grow! A mid-year postcard was mailed to West Newport residents with children in early January to encourage enrollment at the West Newport Community Center site. Staff attended various school PTA meetings to speak directly with parents about the programs offered through the Recreation department.

ActiveKidz has over 100 children in kindergarten through 6th grade attending this fun, positive educational environment, located at three sites.! Kudos to all front-line Recreation Leaders for responding to the community's needs for after school care with such a dynamic and fun program!

CARROLL BEEK & GRAND RE-OPENING

Carroll Beek has been transformed with improved lighting, flooring, paint and remodeled kitchen area. There will also be a Grand Re-Opening BBQ Celebration on May 20, with the assistance of the Balboa Island Improvement Association. Staff met with association members Ralph Rodheim, Ellis Morcos, Terry Jansen and John Remy to discuss the logistics of the event which included food, decorations, and activities.



AUDIO VISUAL EQUIPMENT FULLY OPERATIONAL AT NCCC

Staff signed off on the completion of the integrated audio visual system installed throughout the Newport Coast Community Center. The equipment allows instructors to easily utilize the system for classes and programs. Additionally, customers who rent rooms at the facility will find more up-to-date technology, enabling them to play CDs, connect directly to their iPods and MP3 players, and display presentations on a built-in high definition projector, which includes laptop connectivity. The new audio visual equipment contained in the gymnasium, houses six wireless microphones, iPod and MP3 connectivity, and multiple speakers for amplified sound.

RED CROSS TRAILER

Staff met with Katie Eing and Matt Brisbois from the Fire Department and Red Cross Staff to get aquatinted with the new Red Cross trailer housed at fire station #6. The trailer is stocked with supplies to operate a 100 person shelter. Fire, Recreation & Senior Services, and the Red Cross are coordinating to conduct a drill in October that will include opening a shelter. The goal of the drill will be to train our staff to be prepared to open and operate a shelter.

FACILITY RENTALS

During the period of November 16, 2010 – January 15, 2011 there were:

- 22 Picnic/Park Area Rentals
- 24 Room Rentals
- 14 Field Rentals
- 16 Gym Rentals

Park Patrol

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary)

During the months of **September & October** Park Patrol had the following number of contacts:

1. Requested Calls

- **240 with Youth Sports Groups**
- **138 Field related issues/checks**
- **19 Park/Picnic/reservation issues/checks**
- **91 community Center issues/checks**
- **44 Playground checks**
- **41 other**
- **64 BBQ's**
- **38 Tents**

2. Public Contacts

- 273 education
- 5 alcohol
- 142 dog related

Written Warnings Issued – 3 for parking violations at Lincoln, West Jetty View Park and Bonita Canyon Park

Citations Issued- 1 for professional photography without a permit at Cliff Drive Park.

SPECIAL EVENT PERMITS

As of January 15, 2011, there were 18 Special Event Permits processed and issued for the year (Beginning January 1). Those events of note for this period were:

CNB Recreation Winter Wonderland-Bonita Creek Park, Dec 4, 2010 — Attendance: 2500

Christmas Boat Parade-, Newport Harbor, Dec 15-19, 2010 — Attendance: 1 million per day

Senior Services Monthly Activities Report

To: Parks, Beaches & Recreation Commission
 From: Celeste Jardine-Haug, Senior Services Manager
 Re: Senior Services Division Monthly Activities Report

OASIS NEWS

- The Wine & Cheese party was a huge success with lots of new participants attending. Assistant Coordinator Justine Schmillen put this event together and did a fantastic job. He is also helping the Friends to put on a Super Bowl Party which should be a popular event judging by the ticket sales.
- Several new volunteer led classes began and have been well attended such as *Let's Go Trippin'* a travel log event; and *Sing & Pick Hootenanny* where members get together with their guitars and play old American folk and country music.
- The Fitness Center began their extended hours opening at 7:00am and closing at 8:00pm Monday through Thursday. This should attract the younger seniors who are still working. The membership is up to 1100.

OASIS RECEIVES AWARD OF EXCELLENCE FROM CPRS

Staff received the attached award notice from California Park and Recreation Society (CPRS). The City of Newport Beach was selected for an Award of Excellence in the category of Facility Design. This award is given to select cities across the state and recognizes excellence in the design of facilities that promote participation in recreational experiences, strengthen community image and sense of place, increases unity, promotes wellness and protects environmental resources. This is a very prestigious award and one that we should all be very proud of. The award will be presented at the CPRS conference in March in Sacramento. Director Laura Detweiler, Manger Celeste Jardine-Haug, Friends President Scott Paulsen and Architect Bob Coffee will be on hand to accept the award.

Congratulations to the City of Newport Beach Leadership, the Project Team and our very talented staff with assistance from Robert Coffee who completed the application process.

<u>Upcoming Events</u>	<u>Date</u>	<u>Time</u>	<u>Responsible Staff</u>	<u>Phone</u>	<u>Location</u>
<i>All My Sons</i>	1/21-2/20	8pm	NTAC	631-0288	NTAC
<i>OASIS Pancake Breakfast</i>	2/5	8:00	Celeste	644-3244	OASIS
<i>Spring Registration for Classes</i>	3/3	8am	Raquel Valdez	644-3156	All over the City
<i>Camp Expo @ Spirit Run</i>	3/27	5am	Raquel Valdez	644-3156	Fashion Island
<i>CPRS District X Banquet</i>	4/7	6pm	Matt Lohr	644-3164	OASIS
<i>City Youth Track Meet</i>	4/8	4:30pm	Angie Ernst/Scott W	644-3145	CdMHS
<i>Carroll Beek Grand Re-Opening</i>	5/20	5:30	Matt Lohr	644-3164	Carroll Beek



"Your First Choice for Connecting People, Play & Programs"



January 14, 2011

Laura Detweiler
City of Newport Beach
801 Narcissus Avenue
Corona del Mar, CA 92625

2010-2011 BOARD OF DIRECTORS

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Dear Laura Detweiler:

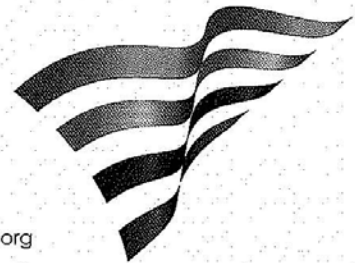
Congratulations! The City of Newport Beach has been selected as a 2010 California Park & Recreation Society (CPRS) **Award of Excellence** recipient in the awards category of Facility Design – Community Centers/Facilities for OASIS Senior Center in the population category of 50,001-100,000. Your award will be presented at the CPRS Annual Awards Recognition Banquet on Friday, March 11, 2011 at the Hyatt Regency. This Banquet is the final event at the 63rd Annual California and Pacific Southwest Recreation and Park Training Conference in Sacramento, California.

It is appropriate to have your elected and/or appointed officials attend the banquet to share in this prestigious honor. In addition, the "Creating Community Award of Distinction," the highest agency award given by CPRS, will be also presented. Only the **Award of Excellence** recipients are eligible for this award. The recipient(s) of this special award will be kept confidential until the announcement at the banquet.

The fee to attend the reception and the banquet is \$70 per person (\$80 if purchased after January 31, 2011). You may purchase your banquet tickets now by using the enclosed Conference Registration Form.

As an **Award of Excellence** winner, your agency will:

- Be highlighted in the Awards DVD shown at the Conference General Session on Wednesday, March 9, 2011, 9:30 a.m. located at the Sacramento Memorial Auditorium. This Awards DVD is available for purchase.
- Receive up to eight "Award Winner" ribbons for your staff and officials to wear during the Conference. These will be mailed to you at a later date.
- Have the opportunity to showcase your winning entry with a tabletop display at the "Best of the Best Awards Networking & Social" held on Wednesday, March 9, 2011 at 5:30 p.m. Patricia Hall and Brian Hames "Best of the Best" Co-Chairs, will be contacting you in a few weeks with more details.
- Receive a plaque at the CPRS Awards Banquet. Three agency representatives may come up on stage to receive your award. (Please note: there will be a **mandatory banquet rehearsal on Friday, March 11 at 3:00 p.m.** At least one representative from your agency must attend this rehearsal.) **Enclosed is the Award Acceptor's Form that must be completed and mailed back to me by January 31, 2011.**
- Be listed in the Awards Banquet Program, the CPRS quarterly magazine, and on the CPRS website <http://www.cprs.org/about-awards.htm>.



California Park & Recreation Society

7971 Freepoint Boulevard, Sacramento, CA 95832 916.665.2777 Fax 916.665.9149 www.cprs.org

- Have up to five (5) agency representatives photographed immediately prior to the banquet reception. You will receive the photograph that same evening. I will also email you a digital copy after the banquet to publicize your award to your community.
- Be given the opportunity to schedule a CPRS representative to attend a public meeting (city council, county board of supervisors, commission, etc.) to represent your award.
- Use of the sample press release to personalize and distribute to your media market(s).

You will receive an information packet in February that will include additional instructions and their related timelines.

The Awards Program is a very worthwhile program and could not be possible without the support from our sponsors, Hunter, Little Tikes Commercial Play Systems, and RJM Design Group, Inc. Please stop by these sponsors' booths in the Conference Exhibit Hall and thank them for their support.

If you have any questions, please do not hesitate to contact us at the contact information listed below.

Again, congratulations on your award. We look forward to seeing you at the conference.

Sincerely,

Susan Andrade-Wax

Susan Andrade-Wax
City of Pleasanton
P.O. Box 520
Pleasanton, CA 94566-0802
sandrade-wax@ci.pleasanton.ca.us

Enclosures: Awards Acceptor's Form
Best of the Best Confirmation Form
Conference & Banquet Registration Form
Sample Press Release

cc: Jane Adams, CPRS Executive Director

November/December 2010 OASIS UTILIZATION REPORT

PARTICIPANTS ATTENDING	11,548 CUSTOMERS
RECREATIONAL CLASSES	1,753 CUSTOMERS
FITNESS CENTER	2,719 CUSTOMERS
PERSONALIZED SERVICES PROVIDED	3,379 CUSTOMERS

Includes:

Blood Pressure	48	Information/Referral	2500
Counseling-persons	40	Legal Assistance	5
Eldercare		Senior Assessment(hrs)	40
Employment	15	Telephone Reassurance	187
HICAP	21	Visual Screening	3
Housing counseling	20	Transportation Info	500
		Taxes (Seasonal)	

SENIORS RECEIVING TRANSPORTATION SERVICES	1,044 RIDERS
Care-A-Van/Shuttle	

CUSTOMERS RECEIVING NOON MEALS AT THE CENTER*	2,123 CUSTOMERS
*includes meals on wheels	

VOLUNTEER HRS. OF SERVICES PROVIDED AT THE CENTER	1,324.00 HOURS
Includes: Kitchen & Home Delivered Meals	(*equiv. to 9 full-time employees)

Front Office	Travel Office
Gift Shop	Library
Instructors	President
Treasurer	Vice President
Bookkeeper	Taxes

PARTICIPANTS IN FRIENDS OF OASIS TRAVEL	129 CUSTOMERS
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Day Trips

Viejas Casino	52
SDMA	44

Long Trips

Christmas at the Castle	33
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SPECIAL EVENTS/SCREENINGS/LECTURES	401 PERSONS
------------------------------------	-------------

Big Band Seminar	88		
Trail Trekkies	40	Nutcracker	48
OASIS Golfers	85		
Computer Friends	65		
UCI Lecture	75		



Municipal Operations Department

PB&R Commission Agenda

Item No. _____

February 1, 2011

TO: Parks, Beaches and Recreation Commission
FROM: Mark Harmon, Director of Municipal Operations
SUBJECT: *Bench Donation Request*

Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider the bench donation request at Grant Howald Park.

Discussion

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

The City has received a request from Ms. Lyn Maloney (Attachment A) to donate a bench at Grant Howald Park. The donated bench (Attachment B) is included on the City's Official Bench List. Attachments C & D show the location of the proposed bench donation.

Staff reviewed Grant Howald Park for additional bench donation sites, and feels if this donation is approved, the Park will have reached full capacity for bench sites. Once this donation is considered, staff recommends that this site be closed to any future bench donations.

Since the value of the bench with a new concrete pad (to place the bench on) is greater than \$1,000.00, the donation is eligible to receive a dedicatory plaque that will be placed on the bench. The submitted plaque verbiage, which complies with City Council Policy B-17, is "In Memory of Lilly Wilson".

Ms. Maloney, Mayor Pro Tem Nancy Gardner and Jasmine Park Homeowners Association have received a copy of this report and a notice of the Commission meeting. Additionally, as per the Council Policy B-17, adjacent property owners within 300 feet of the donation site were also notified of the Commission meeting.

Attachments: (A) Ms. Maloney's Gifts for Tomorrow Order Request Form
(B) Santa Monica bench style picture
(C) Pictures of proposed location
(D) Map of proposed location and affected property owners



Gifts for Tomorrow Order Request Form

Item # 100 Description bench



"In memory of"

Contact Information



Name Lyn Maloney
Mailing Address 520 E. Glendora Ave
Orange, Ca 92865
Phone 714 928-6954



Signature Lyn Maloney

DEDICATION PLAQUE INFO

Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.



Yes, I am interested in dedicatory plaque for my donation.

Plaque is donated for, Lilly Wilson
First Name Last Name









Municipal Operations Department

PB&R Commission Agenda

Item No. _____

February 1, 2011

TO: Parks, Beaches and Recreation Commission
FROM: Mark Harmon, Director of Municipal Operations
SUBJECT: *City Council Policy G-1, Revision to Reforestation of City Trees*

A handwritten signature in blue ink, appearing to be "Mark Harmon", written over a horizontal line.

Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission:

1. Support the revision to Council Policy G-1 regarding a change in the minimum tree size for replacement during reforestation; and
2. Direct staff to forward the revision to the City Council for approval.

Discussion

City Council Policy G-1 (Retention or Removal of City Trees) includes a process where by interested parties such as homeowners of homeowner associations may request replacement of City trees under certain conditions with the approval of the P, B, & R Commission. Costs for this replacement is borne by the party requesting the work.

The Policy currently states that trees must be replaced with a minimum size of a 24" boxed tree. Recently, Commission members and members of the public have commented that large, mature trees are being replaced under the program with relatively small trees, which will require many years to mature to their full size. The smaller trees are younger tree specimens, which are more susceptible to damage and injury than a larger tree, and are less secure in the ground as well.

Therefore, staff is recommending that the Policy be changed to require 36" boxed replacement trees in reforestation projects. The applicable section of the G-1 Policy is attached, with the proposed language on page 8 of the attachment.

It should be noted that there have been 116 trees replaced in reforestations in the past four years.

Fiscal Impact

There will be an additional cost for the party requesting the reforestation. Currently, the installed cost of a 24" boxed tree is \$195; the installed cost of a 36" box tree is \$595, an increase of \$380. Additionally, parties pay between \$200 and \$400 for the removal of the existing tree, depending on its size. There is no fiscal impact to the City, as the cost of the reforestation is fully borne by the interested party.

Attachment: (A) Copy of City Council Retention or Removal of City Trees

Parks and Trees Maintenance Superintendent to the General Services Director and the General Services Director or designee concurs, then the applicant, the adjoining owners, private property owners on either side of the street within 500' in each direction of the tree location and a legally established community association, if applicable, shall be notified of the decision to remove or retain the tree within 30 days of the proposed removal. A legally established community association is responsible for notification of all association members pursuant to their established procedure. The General Services Director, or a designee, shall prepare a staff report for a regularly scheduled PB&R Commission meeting of all trees recommended for removal, except for those trees categorized in Paragraph C. (dead, diseased, or dying trees) or Paragraph E (claims and safety issues) in the preceding section on All Other City Trees. Only an applicant, an adjoining property owner, or a legally established community association, the City Manager, a PB&R Commissioner, or a Councilmember may appeal the decision of the General Services Director not to remove a tree to the Commission. The Commission, in considering any appeal, shall determine whether the removal meets the criteria outlined in this Policy, as well as any unique factors which may be pertinent to the removal or retention of tree(s). The decision of the Commission will be considered final unless called up by at least one Councilmember or the City Manager.

The General Services Department will delay any tree removal(s) for at least 14 calendar days following the date of the Commission decision in order to allow time for a Councilmember or the City Manager to call the item.

The City will replace all trees removed in accordance with the All Other City Trees removal criteria on a one for one basis. Replacement trees will be a minimum of a 36" boxed size. If 36" boxed trees are not available, or funding, or space constraints prevent planting of a large tree, then a minimum of a 24" boxed tree will be planted. The full costs of removal and replacement of Special or All Other Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s).

REFORESTATION OF CITY TREES

The concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of trees for the planted location is referred to as reforestation. The Urban Forester shall make a finding for the latter category of inappropriate tree species for a specific location. His determination may be appealed to the General Services Director whose decision will be final.

It is recognized and acknowledged that City trees were planted many years ago and in some cases were planted with specific species that when fully mature cause damage to curb, gutter, sidewalk or underground utilities. Within the geographical boundaries of certain view neighborhoods, City street trees may encroach into blue water views from public and private property depending on the length of time since the trees were last trimmed, or the age and height of the trees. In other cases, the wrong species of tree was planted originally and simply does not conform to the current treescape or represents a safety hazard.

Arborists continue to develop lists of tree species which will grow in restricted parkway areas without causing significant damage to curb, gutter, sidewalk, utilities or loss of views. The City Street Tree Designation List, which specifies a species for each City street reflects an effort by the City to prescribe appropriate tree species that will not cause future problems.

As a City which understands the importance of trees and the beauty they bring to a community, the City desires to continually improve the urban forest through reforestation. In areas where City trees have been removed through City initiation, the City will endeavor to replace the trees with the appropriate designated City tree.

Individual private property owners, as well as legally established community associations, may apply for single or multiple tree reforestations in their respective area by submitting a request to the General Services Director for consideration by the Commission that meets the following requirements:

- A. The proposed area must have clearly defined contiguous geographical boundaries that include the tree(s) proposed for removal and replacement, street address(es), block number(s), or other geographical information. This section applies to individual and group requests.
- B. Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined for reforestation. The petition content must be approved and dated by City staff prior to distribution by the petitioner. The staff-approved petition must be distributed by the petitioner to a maximum of 30 private property owners (up to 15 contiguous private property owners on both sides of the street up to 500' in either direction from the location of the proposed reforestation). Signatures by non-property owners are not acceptable for petition purposes. All petition signatures shall be verified by City staff for property owner status of the person(s) signing the petition. As an alternative to

the above requirements, areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation with a statement that all members of the community association having their residential views affected, have been officially notified and given an appropriate opportunity to respond before the Board voted on the request. Individual private property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.

- C. Individual private property owners not residing within a legally established community association area may submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable. The petition content must be approved and dated by staff prior to distribution. All petition signatures shall be verified by City staff for private property owner status of the person(s) signing the petition.
- D. A written agreement must be submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department. The total costs shall include only the contractor's removal and replacement costs and be paid in advance of any removal actions.
- E. The replacement tree(s) for reforestation shall be the Designated Street Tree(s) as prescribed by City Council Policy G-6, or the organization must request and obtain approval from the Commission of the designation of a different tree species prior to submitting any reforestation request for a tree species other than the designated street tree. This section applies to individual or group requests.
- F. There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of ~~24"~~ 36" boxed trees, unless the parkway space will not accommodate a ~~24"~~ 36" boxed tree or a tree cannot be planted due to planting restrictions contained in Council Policy G-6. If there is not room for the replacement tree(s) at a specific site as prescribed by City Council Policy G-6, then the replacement tree(s) shall be

planted in a public area in the same neighborhood at the option of the petitioner. This section applies to individual or group requests.

- G. Reforestation requests must be completed and submitted in a timely manner by the petitioner. Petitions that are dated more than 90 days in arrears from date stamped by staff before distribution will not be forwarded to the PB&R Commission for consideration.

The decision of the Commission on reforestation requests will be considered final unless called up by at least one Councilmember or the City Manager.

TREE MAINTENANCE

The City shall require the proper care and watering of replacement trees by the reforestation petitioner to ensure their proper growth and development as outlined in City Council Policy G-6. Furthermore, no person shall tamper with City trees in violation of Section 13.08.040 of the Municipal Code. Further, the City will endeavor to fund the care of the Urban Forest to the highest level possible through the efficient use of regular tree trimming, root pruning, root barrier and pesticide programs.

ENCROACHMENT AND DEMOLITION PERMITS

All encroachment permits (permits for private property development which are proposed to encroach upon the City right of way) or demolition permits that involve the removal or replacement of City tree(s) must be specifically noticed by the property owner to City staff prior to the building and/or demolition permit process whenever possible. The proposed construction plans must indicate preservation of existing City trees wherever possible (exempt: dead, dying, or in an advanced state of decline). If the proposed development, as deemed by the General Services Director, requires the removal of City trees, the property owner must submit a tree removal request to the General Services Director, shall pay all related tree removal and replacement costs (one for one replacement) and meet all provisions of Council Policies L-2 and L-6 and City Ordinances 13.08 and 13.09. Approval or disapproval of all tree removal/replacement requests associated with encroachment and demolition permits will be the responsibility of the General Services Director or a designee.



Municipal Operations Department

PB&R Commission Agenda
Item No. _____
February 1, 2011

TO: Parks, Beaches and Recreation Commission
FROM: Mark Harmon, Director of Municipal Operations
SUBJECT: *Special Tree Removal Request*

A handwritten signature in blue ink, appearing to read "Mark Harmon".

Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider the removal request of a Special City Tree, Neighborhood Tree.

Discussion

City Council Policy G-1, Retention or Removal of City Trees, Special City Trees, Neighborhood Trees requires that the Parks, Beaches and Recreation Commission approve the removal of a Special Tree (Attachment A).

Per City Council Policy G-1, staff is requesting the removal of a City *Eucalyptus citriodora* (Lemon Scented Gum) tree that is adjacent to 1733 Candlestick Lane. The tree is listed as a Special City Tree under Neighborhood Trees.

On November 30, 2010, staff submitted, on behalf of the property owner Mr. Tom McAllister, a request for the removal of the City tree, after an inspection by the City's Urban Forester confirmed the tree is planted at close proximity to the sewer lateral and has caused extensive private and public property damage. The property owner will have to incur significant costs (\$10,600.00) for sewer lateral blockage as a result of tree roots. The attached Roto-Rooter Plumber's proposal indicates damage to the sewer line due to private trees as well as City trees. Additionally, the tree is diseased with Slime Flux (Attachment B). The tree is not posing an immediate danger, but is creating a potential liability.

If the removal is approved, the replacement tree will be planted elsewhere in the community. This tree site is deemed a nonviable planting site.

Staff has attached the Tree Removal Report, and photographs related to the request (Attachment C).

The property owner, Council Member Rush Hill and the Mariners Community Association have received a copy of this report and a notice of the Commission meeting. Additionally,

notification letters related to this removal request were sent out to the surrounding property owners (Attachment D).

- Attachments:
- (A) City Council Policy G-1, Retention or Removal of City Trees, pages 1-6
 - (B) Tree Removal Report
 - (C) Pictures
 - (D) Maps

RETENTION OR REMOVAL OF CITY TREES

GOAL OF POLICY

To establish and maintain appropriate diversity in tree species and age classes to provide a stable and sustainable urban forest with an inventory that the City can reasonably maintain in a healthy and non-hazardous condition. To require that in approving any tree removal or reforestation request the PB&R Commission shall find that the tree removal request will not adversely impact the overall inventory, diversity and age of the City's Urban Forest.

PURPOSE

The purpose of this policy is to establish definitive standards for the retention, removal, maintenance, reforestation, tree trimming standards, and supplemental trimming of City trees. City trees are an important part of the character and charm of the entire City and provide environmental benefits as well. Regular care, trimming, root pruning, maintenance, and programmed replacement are necessary to preserve this charm while at the same time protecting views consistent with Council Policy G-3 and preventing public and private property damage.

The City classifies public trees in one of three categories: Special Trees, Problem Trees, and All Other Trees.

SPECIAL CITY TREES

It is the City's policy to retain City trees categorized as Landmark, Dedicated, or Neighborhood trees, which have historical significance, and/or contribute to and give character to a location or to an entire neighborhood. Landmark, Dedicated, and Neighborhood trees are identified by species by Attachment 1, and shall hereinafter be referred to as Special Trees. Trees within these categories shall be identified, mapped, recorded and administered by staff for the Parks, Beaches & Recreation Commission ("Commission"). The Commission shall review the Special Tree list on an as needed basis and forward recommendations for additions or deletions to the City Council for approval.

Landmark Trees are identified as those individual Special Trees that possess historical significance by virtue of their size, age, location, or species.

Dedicated Trees are Special Trees donated for or in the memory of specific individuals or organizations.

Neighborhood Trees are Special Trees that by their unusual size, number, species, or location lend a special character to a residential, commercial, or business area.

Special Trees shall be retained, unless there are overriding problems, such as death, disease, or the creation of a hazardous situation, which require their removal. Prior to consideration for any removal of a Special Tree(s), the General Services Director, or designee, shall prepare a report identifying and implementing specific treatment to retain the tree(s). If specific treatment is unsuccessful or impractical in retaining a tree(s) then a full staff report shall be made to the Commission before any further action considering removal is taken. Prior to any removal of Special Tree(s), the City must comply with the noticing provisions of the Removal of City Trees section set forth in this Policy, unless a Special Tree is considered hazardous that necessitates an emergency removal. Any such removal must be recommended by the General Services Director and the Risk Manager and approved by the City Manager.

During normal sidewalk, curb, and street repair activity requiring root pruning, all steps shall be taken to retain Special Trees. If tree roots are to be pruned in association with sidewalk, curb, and gutter improvements, sufficient timing in advance must be planned to ensure that pruning will not destabilize or kill the tree. If both sides of a Special Tree's roots are to be pruned, one side should be pruned 6 months to a year in advance of the other side depending upon the species and other related factors. If root pruning methods are not practical and/or critical to the health of the tree, then alternate or special hardscape improvements should be considered by the City in order to retain the tree providing that costs are reasonable. All proposed root pruning or other tree treatment shall be assessed and approved by the Urban Forester.

Special Trees may be considered for removal in conjunction with a City Council approved beautification project utilizing the Removal of City Trees procedures noted in a subsequent section of the Policy.

PROBLEM TREES

A Problem Tree is defined as a tree that by virtue of its species causes excessive hardscape or utility damage due to its excessive root system. The following trees are defined as Problem Trees:

- *Ficus nitida* (Indian Laurel Fig)
- *Ficus rubiginosa* (Rusty Leaf Fig)
- *Ficus benjamina* (Weeping Fig)
- *Erythrina caffra* (Kaffirboom Coral Tree)
- *Fraxinus uhdei* (Shamel Ash)
- *Cupaniopsis anacardioides* (Carrotwood)
- *Liquidambar styraciflua* (American Sweet Gum)
- *Schinus terebinthifolius* (Brazilian Pepper)

Problem Trees shall not be designated as parkway trees on the Designated Street Tree List.

Problem Trees that are not designated Special Trees may be removed for the following reasons:

- A. The City tree has had a repeated history of damaging public or private sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities, or foundations based on City records or other competent and reliable authority. Water or sewer stoppage that results from tree roots and causes significant documented private property damage (greater than \$500) shall be sufficient criterion for tree removal.
- B. The City tree has had repeated history of significant interference with street or sidewalk drainage, despite specific treatment by the City to alleviate repeated damage.
- C. The City tree has created, in the opinion of the Urban Forester, a view impediment that cannot be resolved by normal nor alternative tree trimming procedures.

Problem Trees may be proposed for removal by either staff or private property owners. The authority to remove Problem Trees rests with the City Manager. No more than 250 Problem Trees may be removed per year by staff under these criteria without special approval of the Parks, Beaches, and Recreation Commission. In removals under Sections A & B above, no more than one of three parkway trees in a continuous row may be removed in a three year period without a hearing before the Commission. Replacement trees of a 24-inch box size may be planted if funding permits. Staff is responsible for notifying the adjacent property owner, the legally established homeowners association, and the Councilperson of the district where the removal is

proposed, if applicable, of the intent to remove a Problem Tree. The decision by the City Manager to remove a problem tree is final unless called up by at least one Councilperson. The Urban Forester shall report the removal of Problem Trees on a monthly basis to the Commission. The cost to remove and replace Problem Trees will be the sole responsibility of the City based on availability of funding, with the exception of Category C (view), which is the sole responsibility of the applicant.

ALL OTHER CITY TREES

A City tree which is not designated as a Special or Problem Tree is designated as an All Other Tree. It is the City's policy to retain All Other Trees unless removal is necessary for one of the following reasons:

- A. The City tree has had a repeated history of damaging public or private sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities, or foundations based on City records or other competent and reliable authority. Water or sewer stoppage that results from tree roots and causes significant public or private property damage (greater than \$500) shall be sufficient criterion for tree removal.
- B. The City tree has had a repeated history - of significant interference with street or sidewalk drainage.
- C. The City tree is dead, diseased, dying, or hazardous, and presents a liability to the City. A dead tree is one that has been assessed by the Urban Forester and found to have deceased. Diseased trees are defined as those trees that cannot be cured by current arboricultural methods, are in an advanced state of decline, and have no prospect of recovery. Dying trees are those that have no prospect of recovery. Hazardous trees are defined as those that are defective, have a potential to fail, and would cause damage to persons and property upon failure. The Urban Forester will perform a hazard assessment whenever a tree is identified as hazardous. The assessment will identify: structural defects of the tree, parts of the tree most likely to fail, targets where imminent personal injury or property damage may result with tree failure, and procedures or actions necessary to abate the hazard. After assessment, the Urban Forester will expeditiously convey his written findings and recommendations to the Risk Manager for evaluation. If the Risk Manager agrees with the Urban Forester findings to remove a tree, the hazardous tree will be removed without further delay. In the case of imminent tree failure, the Parks and Trees Maintenance

Superintendent or the Urban Forester shall have the authority to direct the removal of a hazardous tree.

- D. The tree(s) have been requested to be removed in conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.
- E. The City Manager, upon the advice of the General Services Director, City Attorney, Risk Manager or the Traffic Engineer, shall have the authority to remove individual Problem or All Other Trees to resolve claims or safety issues.

REMOVAL OF CITY TREES

The initiation to remove (Special or All Other) City tree(s) may be made by the staff of the General Services, and/or Public Works Departments, a legally established community association, or a private property owner by making application to the General Services Director, utilizing the City tree removal form. The provisions and procedures of this Section of the Policy do not apply to the Problem Tree nor Reforestation tree removal processes, which are described in other sections of this Policy. Special Trees may be considered for removal under the provisions of this Section provided a special report by the General Services Director is provided to the Commission detailing the necessity of removal and any specific previous treatment of the tree.

After receipt of the application, a Tree Inspection Report shall be prepared by the City's Urban Forester (Attachment 2) to determine if the tree(s) meets the criteria outlined in the above All Other City Trees section for consideration for removal. Simultaneously, the Urban Forester shall provide a notice of the proposed tree removal to the adjacent property owner (if not the applicant), the private property owners immediately adjacent to the applicant's property, and the appropriate community association if applicable, (not applicable to the emergency removal of hazardous trees under Item C nor to trees that meet the criteria of Item E in the preceding All Other City Trees section). The Urban Forester shall determine whether in his/her judgment additional specific treatment can be initiated to retain the tree provided the costs are reasonable. If a tree(s) is to be removed, the tree(s) will be posted at least 30 days prior to the removal with a sign notifying the public that they have the right of appeal. The sign shall also note a staff contact. Once a recommendation is made by the Urban Forester and the Parks and Trees Maintenance Superintendent to the General Services Director and the

General Services Director or designee concurs, then the applicant, the adjoining owners, private property owners on either side of the street within 500' in each direction of the tree location and a legally established community association, if applicable, shall be notified of the decision to remove or retain the tree within 30 days of the proposed removal. A legally established community association is responsible for notification of all association members pursuant to their established procedure. The General Services Director, or a designee, shall prepare a staff report for a regularly scheduled PB&R Commission meeting of all trees recommended for removal, except for those trees categorized in Paragraph C. (dead, diseased, or dying trees) or Paragraph E (claims and safety issues) in the preceding section on All Other City Trees. Only an applicant, an adjoining property owner, or a legally established community association, the City Manager, a PB&R Commissioner, or a Councilmember may appeal the decision of the General Services Director not to remove a tree to the Commission. The Commission, in considering any appeal, shall determine whether the removal meets the criteria outlined in this Policy, as well as any unique factors which may be pertinent to the removal or retention of tree(s). The decision of the Commission will be considered final unless called up by at least one Councilmember or the City Manager.

The General Services Department will delay any tree removal(s) for at least 14 calendar days following the date of the Commission decision in order to allow time for a Councilmember or the City Manager to call the item.

The City will replace all trees removed in accordance with the All Other City Trees removal criteria on a one for one basis. Replacement trees will be a minimum of a 36" boxed size. If 36" boxed trees are not available, or funding, or space constraints prevent planting of a large tree, then a minimum of a 24" boxed tree will be planted. The full costs of removal and replacement of Special or All Other Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s).

REFORESTATION OF CITY TREES

The concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of trees for the planted location is referred to as reforestation. The Urban Forester shall make a finding for the latter category of inappropriate tree species for a specific location. His determination may be appealed to the General Services Director whose decision will be final.



Municipal Operations Department

DEC 21 2010
CITY OF NEWPORT BEACH

November 30, 2010

TO: General Services Deputy Director
FROM: Parks and Trees Maintenance Superintendent and Urban Forester
SUBJECT: *Tree Removal Review – Potential Liability*

Human Resources
DEC 14 2010
RECEIVED by: *CML*

PROPERTY OWNER(S) Name: **Tom McAllister**
INFORMATION: Tree Location: **1733 Candlestick Lane / Front-1**

The property owner is requesting removal of a City Eucalyptus tree that is diseased and has caused extensive private and public property damage.

A field inspection confirmed the tree is planted at close proximity to the sewer lateral. The attached Roto-Rooter Plumber's proposal indicates damage to the sewer line due to private trees as well as City trees. The property owner will have to incur significant costs for sewer lateral blockage as a result of tree roots. Additionally, the tree is diseased with Slime Flux, but is not posing a potential hazard.

Staff is recommending the removal of the City tree in accordance with Council Policy G-1, All Other City Trees, Page 4, Item A.

The tree is listed as a Special Tree, Neighborhood Tree, which necessitates the recommendation of the General Services Deputy Director, Risk Manager, City Manager and approved by the Parks, Beaches and Recreation Commission prior to removal (Policy G-1, Special Trees, page 2).

REPLACEMENT TREE: YES NO
DESIGNATED TREE: **Please note, that due to the current state of the City budget the planting of a new tree is deferred, pending further funding.**

GENERAL SERVICES DEPUTY DIRECTOR'S COMMENTS/RECOMMENDATIONS:

Tree removal recommended based on damage to utilities.

Signature: *[Signature]* Date: 12-8-10

RISK MANAGER'S COMMENTS/RECOMMENDATIONS:

Concur with removal - roto roter bills states customer responsible for removal but don't see PVT/pub. Trees involved.

Signature: *[Signature]* Date: 12/15/10

CITY MANAGER'S COMMENTS/RECOMMENDATIONS:

agree

City Manager: *[Signature]* Date: 12/17/10

Attachments



Municipal Operations Department

TREE INSPECTION REPORT

Property Owner: Tom McAllister

Address: 1733 Candlestick Lane / Front -1

Request: The property owner is requesting removal of a City Eucalyptus tree that is diseased and has caused extensive private and public property damage.

Tree Species: Eucalyptus citriodora – Lemon-Scented Gum

Designated Street Tree: Eucalyptus microtheca - Coolibah

Estimated Tree Value: \$6,080.00

Damage: Damage to sewer lateral, water main and sidewalk

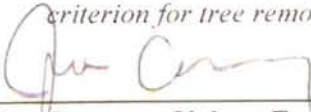
Work History: The Field Maintenance Division has no work history recorded within the last ten years. However, it appears the sidewalk was replaced, approximately 15 years ago.

Parkway: **Concrete Brick Turf (X) Other**

Comments: A field inspection confirmed the tree is planted at close proximity to the sewer lateral. The property owner will have to incur significant costs (\$10,600.00) for sewer lateral blockage as a result of tree roots. Additionally, the tree is diseased with Slime Flux, but is not posing a potential hazard.

The attached Roto-Rooter Plumber's proposal indicates damage to the sewer line due to private trees as well as City trees. The repairs will occur simultaneously.

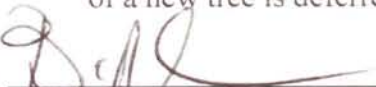
Staff is recommending the removal of the City Eucalyptus tree in accordance with Council Policy G1. All Other City Trees, Page 4, Item A. According to this section of the Policy, *"The City tree has had a repeated history of damaging public or private sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities, or foundations based on City records or other competent and reliable authority. Water or sewer stoppage that results from tree roots and causes significant public or private property damage (greater than \$500) shall be sufficient criterion for tree removal."*

Inspected by: 
John Conway, Urban Forester

Date: November 30, 2010

Recommendation: The tree is listed as a Special Tree, Neighborhood Tree, which necessitates the recommendation of the General Services Director, Risk Manager, City Manager and approved by the Parks, Beaches and Recreation Commission prior to removal (Policy G-1, Special Trees, page 2).

Please note, that due to the current state of the City budget the planting of a new tree is deferred, pending further funding.

Reviewed by:  _____ **Date:** November 30, 2010
Dan P. Sereno, Parks and Trees Superintendent

Reviewed by:  _____ **Date:**
Mike Pisani, General Services Deputy Director

Conway, John

From: McAllister, Tom @ Anaheim [Tom.McAllister@cbre.com]
Sent: Friday, November 12, 2010 10:32 AM
To: Conway, John
Subject: Eucalyptus Tree @ 1733 Candlestick Lane, NB
Attachments: CA244-ECOPY01_EXCHANGE_11122010-101255.PDF

John,

Per our meeting this week, many years ago the City planted a large eucalyptus tree in front of our house. The tree has overgrown its location, damaged my main sewer line, is diseased & dangerous. It is time to remove it for the following reasons:

- 1) The roots have entered my main sewer line. See attached receipt & repair estimate.
- 2) The massive size of the trunk interferes with traffic visibility when backing out of the driveway.
- 3) It is located only a few feet from our driveway.
- 4) It is adjacent to our water main. The roots are visibly damaging this water line. It will soon break the line.
- 5) The roots have lifted the sidewalk to a point that someone could trip & fall.
- 6) The tree is diseased. It has open sores that ooze brown sap. You indicated that this disease rots out the branches from the inside out. If a branch falls, it could kill someone. None of the other eucalyptus trees on the street have this disease.

I believe you took photos of the area. Please let me know when the City could remove this tree.

Thank you,

Tom McAllister | First Vice President | Lic. 00711784
CB Richard Ellis | Broker Lic. 00409987 | Industrial Properties
2125 E. Katella Ave, Suite 100 | Anaheim, CA 92806
T 714 939 2174 | F 714 939 2170
tom.mcallister@cbre.com | www.cbre.com

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Proposal

MAYLINING.COM



1-800-GET-ROTO (438-7686)

www.rotorooter.com

1183 N. Kraemer Place • Anaheim, CA 92806
(714) 630-0404 • FAX (714) 630-2243
ST CONTR # 290688

Proposal Submitted To	Work To Be Performed At
Name <u>Tom Mcallester</u>	Street <u>Symt.</u>
Street <u>1733 Candlestick Ln</u>	City _____ State _____
City <u>Newport Beach</u>	Date of Plans _____
State <u>CA 92660</u>	Architect _____
Telephone Number <u>(949) 645-1548</u>	

Dear Customer:
 I/We propose to furnish all materials and perform all labor necessary to complete the following:
cut out and excavate out side of mbr wall cut sewer pipe install two way clean out. Hydro Jet all roots and debris out of pipe shoot 65' of 4" maxliner towards the house past comby, cut out 5 laterals in line. Also Excavate by pool back wash and shoot up to 25' of 4" maxliner to comby and cut out two tie ins. Back Fill both holes and compact. Customer is responsible for trees and plants to be removed before work can be done. any unforeseen circumstances should arise a new proposal will be submitted. 10 year guarantee on lined pipe.

All of the work to be completed in a workmanlike manner according to standard practices for the sum of: _____ Dollars \$ 10,600.00
 Payable as follows: upon completion

Any alterations or deviations from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on the above work to be taken out by Roto Rooter

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR OF THE BOARD WHOSE ADDRESS IS:
 CONTRACTORS' STATE LICENSE BOARD,
 3132 BRADSHAW ROAD, P.O. BOX 26000,
 SACRAMENTO, CA 95826

Respectfully submitted 9-10-10
 Per Jeff Isaacs / Mark Krug
 Note — This proposal may be withdrawn by us if not accepted within 30 days

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.
 Accepted _____ Signature _____
 Date _____ Signature _____

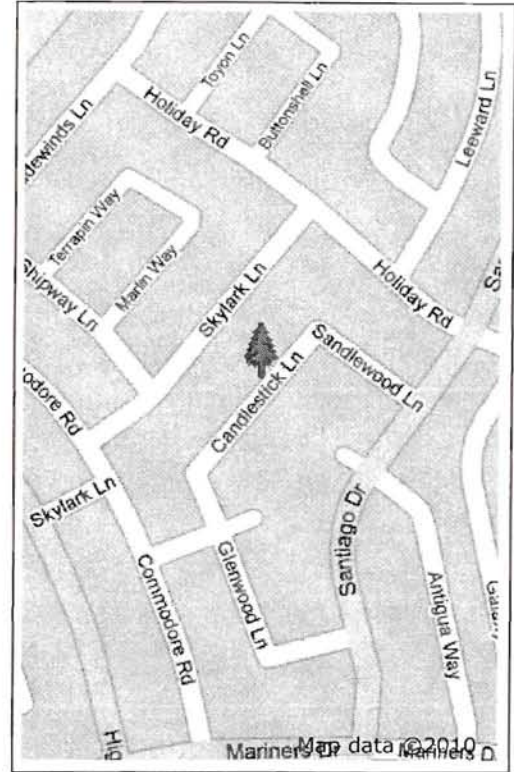
WAIVER OF RIGHT TO CANCEL

Having initiated a contract in connection with emergency repairs or service, for the immediate protection of persons or real and personal property,
 with (Firm Name) _____
 I hereby state that the following emergency situation exists, requiring immediate attention: _____
 Pursuant to Section 1689.13 of the California Civil Code, I acknowledge and hereby waive all rights to cancel the sale within three days.
 Dated _____
 Address _____
 City, Zip _____
 Buyer's Signature _____

Show/Hide Map Print Report

Inventory Detail

Dist: 16
 Address: 1733 CANDLESTICK LN
 Fictitious: No
 Location: Front-1
 On Address: 1733 CANDLESTICK LN
 Species: *Eucalyptus citriodora*, LEMON-SCENTED GUM
 DBH/Height: 19-24 / 60+
 Parkway Size: 5
 Utility Overhead: No
 Sidewalk Damage: No
 Recommended Maintenance: Grid Trim
 Estimated Value \$6,080



WCA Work History

Date	Work Type	Amount	Job#
1/25/2010	Service Request Pruning	\$39.00	14397
5/27/2008	Grid Pruning	\$39.00	11060
10/26/2005	Grid Pruning	\$39.00	8474
1/14/2003	Service Request	\$39.00	5154
2/8/2002	Grid Trimming	\$39.00	4184
1/20/2000	Grid Trimming	\$39.00	2866

Other Work History

Date	Work Type	Crew	Acct#	Min
2/23/2010	Inspections	CITY		0

Notes

Description

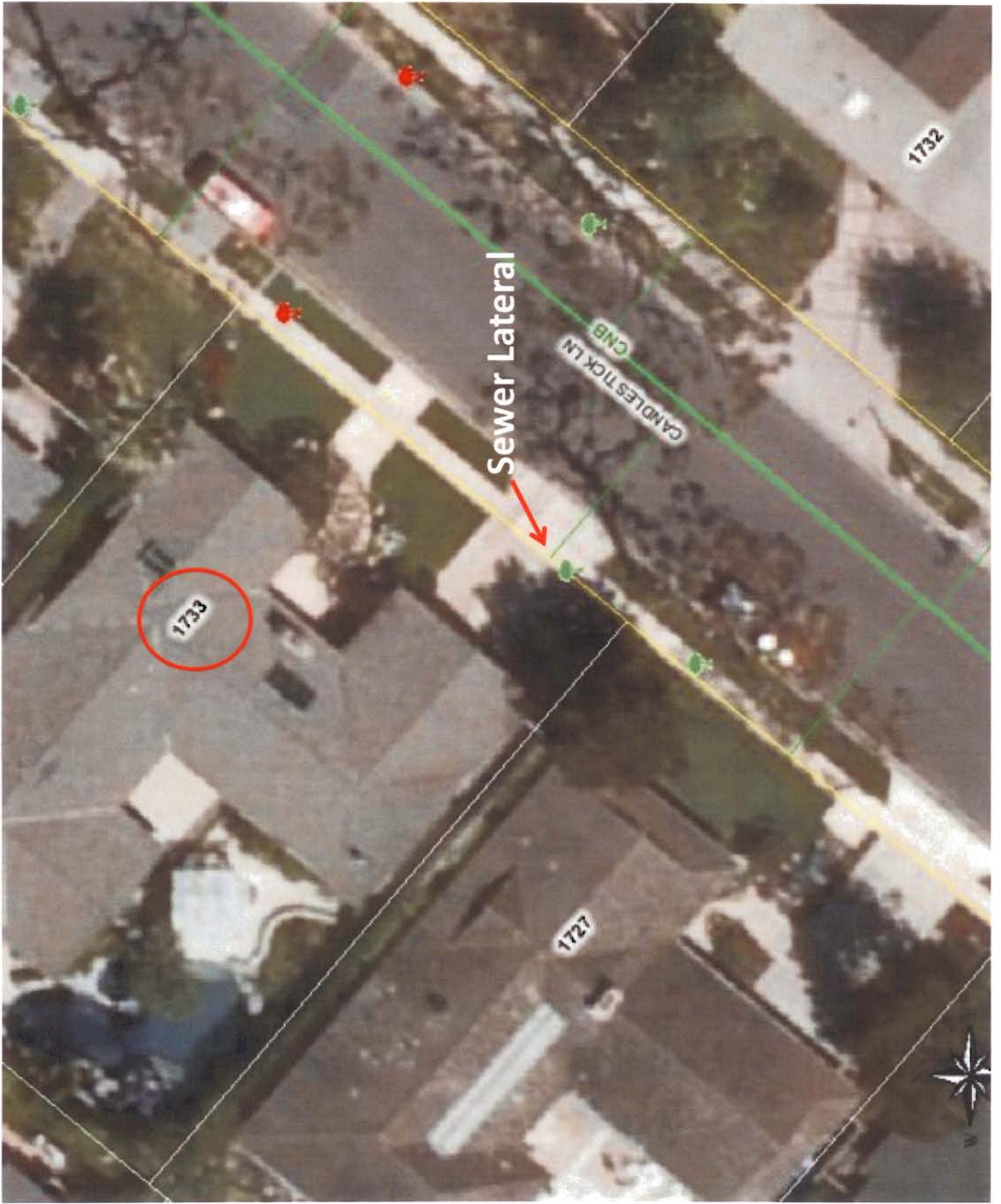
Per John Conway, inspected tree on 02/23/10 and found the tree with slim flux, ok for now.





1733





Sewer Lateral

1733

1732


1721

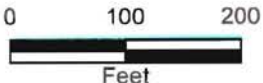
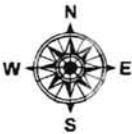
CANDLESTICK LN
GMB





1733 Candlestick Ln

 Total Property Owners Noticed (30)





Municipal Operations Department

PB&R Commission Agenda

Item No. _____

February 1, 2011

TO: Parks, Beaches and Recreation Commission
FROM: Mark Harmon, Director of Municipal Operations
SUBJECT: *City Street Tree Designation*

A handwritten signature in blue ink, likely belonging to Mark Harmon, the Director of Municipal Operations.

Recommendation

Consideration of the request to designate the Archontophoenix cunninghamiana-King Palm Tree as the designated street tree on Bedford Lane.

Background

The City Street Tree Designation List was adopted by the City Council in May 2000 (Attachment A) after a thorough review by the Parks, Beaches, and Recreation (PB & R) Commission. The list designates specific species of trees for future planting in parkways and/or medians of a City street to promote uniformity of the street treescapes.

The Street Tree Designation List is maintained and reviewed on an annual basis by City staff in accordance with Section 13.08.020 of the Municipal Code (Official Tree List) and City Council Policy G-6 (Maintenance and Planting of Parkway Trees). Any changes, recommendations, or resident request for changes are forwarded to the PB & R Commission for consideration.

Discussion

Mr. Boldea Bujor, Property Manager at 1728 Bedford Lane, requested to change the designated street tree from the Lemon Scented Gum to King Palm. City staff inspected and determined that the Eucalyptus tree species were planted within a limited growth space and have caused curb, gutter and sidewalk damage (Attachment B). This is a high density residential area with significant pedestrian traffic.

Staff has determined that the King Palm variety of tree will help mitigate any future public property damage, since the tree is suitable for a tree well with a five foot growth space. There are currently six King Palm trees planted on Bedford Lane that are in good health and compatible with the tree well size. A map and information regarding the proposed tree are attached (Attachments C & D). The tree will be a welcome enhancement to this community.

Council Member Rush Hill has received a copy of this report. The affected property owners received a notice of the Commission meeting.

- Attachments:
- (A) City of Newport Beach Designated Street Tree List May 2000
 - (B) *Eucalyptus citriodora* – Lemon Scented Gum tree photo
 - (C) Description and photo of proposed designated street tree, King Palm
 - (D) Aerial map

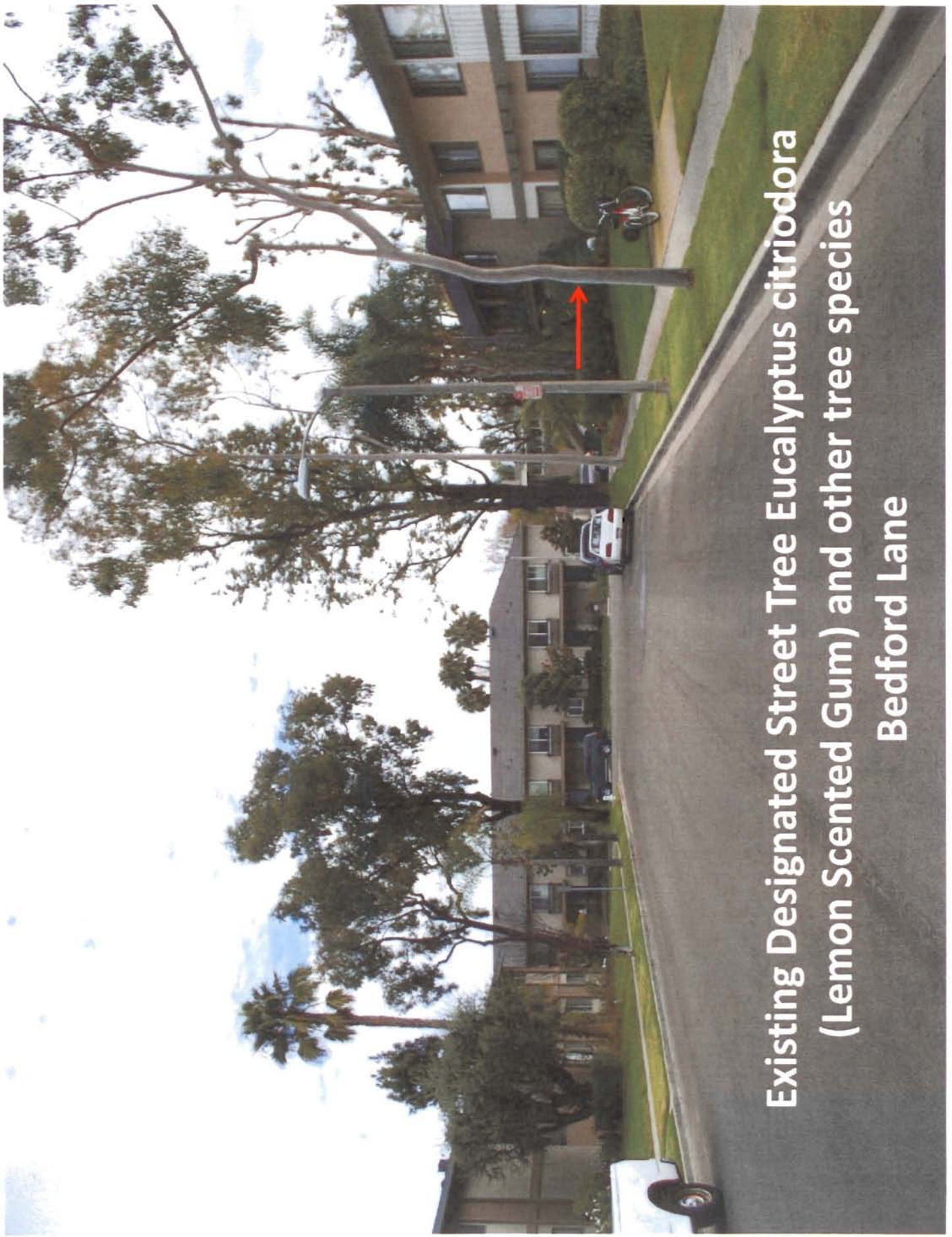
City of Newport Beach Street Tree Designation List

May 2000

STREET	ID	FROM	TO	Available	Required	DESIGNATED TREE SPECIES	
				Grow Space	Grow Space	BOTANICAL NAME	COMMON NAME
AVOCADO AV	Median	420	700	8	5	<i>Bauhinia blakeana</i>	HONG KONG ORCHID TREE
AVOCADO AV	Odd	401	701	5	5	<i>Tabebuia avellanedae</i>	LAVENDER TRUMPET TREE
AVON ST	*4	2800	2900	8		<i>Nyssa sylvatica</i>	SOUR GUM
BABCOCK ST		1601	1651	5		<i>Arecastrum romanzoffianum</i>	QUEEN PALM
BALBOA BL /E		600	2100	2	2	<i>Arecastrum romanzoffianum</i>	QUEEN PALM
BALBOA BL /W		1000	1500	3	5	<i>Metrosideros excelsus</i>	NEW ZEALAND CHRISTMAS TREE
BALBOA BL /W	Median	1000	3200	5	5	<i>Washingtonia robusta</i>	MEXICAN FAN PALM
BAMBOO ST		2401	2651	5	8	<i>Podocarpus gracilior</i>	FERN PINE
BASSWOOD ST		2600	2673	5	5	<i>Metrosideros excelsus</i>	NEW ZEALAND CHRISTMAS TREE
BAY AV /E		200	100	3	8	<i>Callistemon viminalis</i>	WEeping BOTTLEBRUSH
BAY AV /W		100	700	3	8	<i>Callistemon viminalis</i>	WEeping BOTTLEBRUSH
BAYADERE TER		1498	2021	5	2	<i>Lagerstroemia indica 'fauriei'</i>	GRAPE MYRTLE (HYBRIDS)
BAYCREST RD		2070	2108	5	5	<i>Firmiana simplex</i>	CHINESE PARASOL TREE
BAYPORT WY		1730	1748	8	8	<i>Tristania conferta</i>	BRISBANE BOX
BAYPORT WY		1850	1867	5	8	<i>Tristania conferta</i>	BRISBANE BOX
BAYSIDE DR		415	1000	4	8	<i>Arecastrum romanzoffianum</i>	QUEEN PALM
BAYSIDE DR		1100	1100	8	8	<i>Cassia leptophylla</i>	GOLD MEDALLION TREE
BAYVIEW DR		2700	2931	3	5	<i>Maytenus boaria</i>	MAYTEN TREE
BEACON ST		2200	3000	8	8	<i>Tabebuia avellanedae</i>	LAVENDER TRUMPET TREE
BEACON ST		3100	3121	8	8	<i>Callistemon citrinus</i>	BOTTLEBRUSH
BEDFORD LN ✓		1600	1851	5	8	<i>Eucalyptus citriodora</i>	LEMON-SCENTED GUM
BEGONIA AV		400	420	3	8	<i>Trachycarpus fortunei</i>	WINDMILL PALM
BEGONIA AV		421	720	3	8	<i>Stenocarpus sinuatus</i>	FIREWHEEL TREE
BELLIS ST	Even	700	900	5	8	<i>Magnolia g. 'Samuel Sommer'</i>	SOUTHERN MAGNOLIA
BELLIS ST	Odd	701	801	8	8	<i>Tipuana tipu</i>	TIPU
BERKSHIRE LN		1100	1250	2	3	<i>Arbutus unedo</i>	STRAWBERRY TREE
BERYL LN		1800	2100	8	8	<i>Tipuana tipu</i>	TIPU
BIRCH ST		3967	4525	3	8	<i>Stenocarpus sinuatus</i>	FIREWHEEL TREE
BISON AV		700	821	5	8	<i>Podocarpus gracilior</i>	FERN PINE
BISON AV		900	1001	5	8	<i>Eucalyptus citriodora</i>	LEMON-SCENTED GUM
BIXIA ST		600	601	8	8	<i>Tipuana tipu</i>	TIPU
BIXIA ST	Median	600	699	3	8	<i>Hymenosporum flavum</i>	SWEETSHADE
BLACKTHORN ST		2401	2639	5	2	<i>Eriobotrya deflexa</i>	BRONZE LOQUAT
BLUE GUM LN		1200	1245	5		<i>Pyrus c. 'Redspire'</i>	REDSPIRE PEAR
BLUE KEY DR		3600	3734	5	8	<i>Metrosideros excelsus</i>	NEW ZEALAND CHRISTMAS TREE
BLUE WATER DR		2501	2825	5	8	<i>Magnolia g. 'Little Gem'</i>	LITTLE GEM MAGNOLIA
BODEGA BAY DR	Parkway	1	41	5	2	<i>Eriobotrya deflexa</i>	BRONZE LOQUAT
BODEGA BAY DR	Slope	2	26	8	2	<i>Tristania laurina</i>	TRISTANIA LAURINA
BOLSA AV		400	525	2		<i>Trachycarpus fortunei</i>	WINDMILL PALM
BOMBERO ST		800	800	8		<i>Bischofia javanica</i>	TOOG
BONAIRE WY		1730	1748	8	5	<i>Jacaranda mimosifolia</i>	JACARANDA
BONAIRE WY		1850	1867	5	5	<i>Firmiana simplex</i>	CHINESE PARASOL TREE
BONNIE DOONE TER		1000	1614	8	8	<i>Sapium sebiferum</i>	CHINESE TALLOW TREE

GROWSPACE: 2=2'+ 3=3'+ 5=5'+ 8=8'+

*PRESERVATION OF SPECIAL TREES PER G-1 POLICY



**Existing Designated Street Tree *Eucalyptus citriodora*
(Lemon Scented Gum) and other tree species
Bedford Lane**

Archontophoenix cunninghamiana

(*Seaforthis elegans*)

(King Palm)

Palmae (Palm family)

Origin: Australia

ar-kon-toe-FEE-niks

kun-ing-HAM-ee-an-uh

Species characteristics:

Form - Feather palm. Moderate growth rate to 30 - 40' with a 10 - 20' spread. Handsome and stately.

Trunk - Dead fronds shed cleanly, leaving a smooth gray trunk at maturity.

Foliage - The feathery fronds on mature trees are 8 - 10' long, green above and gray beneath.

Flowers/fruit - Prominent clusters of lavender flowers are bunched at the base of the crownshaft during spring and early summer, followed by colorful groups of small, waxy bright red fruits that are $\frac{3}{8}$ " long.

No significant pest problems are known at this time.

Site suitability:

Sunset zones - 21-24. Hardy to 29°

Clearances - Suitable for 3' minimum parkways, medians or cutouts. Do not use under utility lines.

Good for street sides, medians, parks and lawns. Excellent for group planting.

Culture considerations:

Good in coastal areas. Avoid planting where future watering cannot be assured or where frost prone. Temperature extremes and dry winds limit success inland.

Tolerates sun from an early age, as well as shade, and can grow for many years grouped under tall trees.

Comments, notes:



Existing Archontophoenix cunninghamiana – King Palms
Bedford Lane

