



CITY OF NEWPORT BEACH
PARKS, BEACHES & RECREATION COMMISSION AGENDA

Newport Beach Council Chambers — 3300 Newport Boulevard

Tuesday — April 5, 2011 — 6pm

Commission Members:

Marie Marston, Chair
Phillip Lugar, Vice Chair
Tom Anderson
Tim Brown
Ron Cole
Bill Garrett
Kathy Hamilton

Staff Members:

Laura Detweiler, Recreation & Senior Services Director
Mark Harmon, General Services Director
Sean Levin, Recreation Superintendent
Teri Craig, PB&R Secretary

PLEASE NOTE MEETING TIME CHANGE TO 6 PM

ORDER AND ROLL CALL

DIRECTOR'S COMMENTS

- Director Detweiler
- Director Harmon
- City Council Actions

PUBLIC COMMENTS

Members of the public are invited to comment on non-agenda items of public interest. Speakers are limited to three minutes.

NOTICE TO THE PUBLIC

All matters listed under **Consent Calendar 1-7** are considered by the Commission to be routine and will all be enacted by one motion in the form listed below. The Commission Members have received detailed staff reports on each of the items recommending approval and there will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff, or the public request a specific item to be discussed and/or removed from the Consent Calendar for separate action. The City provides a yellow sign-in card for those wishing to address the Commission to assist in the preparation of the minutes. If you do fill out the card please place it in the box at the table.

CONSENT CALENDAR

1. Minutes of the March 1, 2011 regular meeting.

Recommendation: Waive reading of subject minutes, approve and order filed.

2. Park & Operations Division Activity Report.

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

3. Recreation & Senior Services Activity Report.

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

4. Time Change for PB&R Commission Meetings.

Recommendation: Approve PB&R Commission meeting time be changed from 7pm to 6pm based on direction received from Commissioners at the March 2011 meeting.

5. Tree Donation.

Recommendation: Approve donation of one California Sycamore by Julie Wahlstedt to be located at Castaways Park.

6. Bench Donation.

Recommendation: Approve bench donation of Michael Moffitt to be located at Peninsula Park.

7. Reforestation Request.

Recommendation: Approve reforestation request from Harbor View Hills South Homeowners Association of one City Brazilian Pepper parkway tree from 3721 Inlet Isle Drive.

NEW / CONTINUED BUSINESS

8. Tree Removal Request.

Recommendation: Approve/deny a request for removal of one City Ficus tree by Wayne Chambers at 2415 Holly Lane.

9. Newport Theatre Arts Center Digital Sign Request.

Recommendation: Approve/deny a request that the PB&R Commission forward to City Council an exemption of the provisions of Section 20.42.050 of the NBMC which prohibits animated electronic changeable copy signs to allow retrofitting of an existing illuminated marquee sign to an amber LED sign.

This committee is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Commission's agenda be posted at least 72 hours in advance of each meeting and that the public be allowed to comment on agenda items before the Commission and items not on the agenda but are within the subject matter jurisdiction of the Commission. The Commission may limit public comments to a reasonable amount of time, generally either three (3) or five (5) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. Please contact Teri Craig, PB&R Secretary, at least 72 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible (949-644-3158 or tcraig@newportbeachca.gov).

COMMITTEE REPORTS –

- ***Park Development*** – Brown, Lugar, Marston
- ***Recreation/Senior Activities*** – Lugar, Anderson, Hamilton
- ***Budget*** – Garrett, Brown, Lugar
- ***Community Service Award*** – Garrett, Cole, Hamilton
- ***Youth Sports Liaison*** – Anderson
- ***Ad Hoc***
 - Marina Park – Marston
 - Artificial Turf– Anderson, Brown, Lugar

FUTURE AGENDA ITEMS - Matters which Commissioners may wish to place on a future agenda or raise for discussion.

- Castaways Park – widening of downhill trail
- Pirates Cove Lighting

ADJOURNMENT

Parks, Beaches & Recreation Commission
Regular Meeting
March 1, 2011 – 7pm

Convened 7:01pm

ROLL CALL

Present: Marie Marston, Chair
Phillip Lugar, Vice Chair
Tom Anderson
Tim Brown
Ron Cole (*arrived at 7:06pm*)
Kathy Hamilton

Absent: Bill Garrett

Staff: Laura Detweiler, Recreation & Senior Services Director
Mark Harmon, General Services Director
Sean Levin, Recreation Superintendent
Teri Craig, Admin Asst

DIRECTORS COMMENTS

- Director Detweiler stated that Commissioners should have received the spring *Navigator* and thanked Marketing Specialist Sarah Boulton and Department Assistant Sonia Villalvazo as well as all other staff that worked on the brochure for making it such an excellent document. She also stated that Commissioner's should have received an email from the City Attorney's office regarding Ethics Training requiring those that have not been to the training within the last two years to sign up with the City Attorney's office. She commented that staff had been meeting with the Mayor and some community members regarding a 4th of July Celebration on the Peninsula that would be held around Channel Place Park.
- City Council Actions – Director Detweiler stated that Council determined that *the Reagan* statue would be placed at Castaways Park with exact location to be jointly recommended by the PB&R & Arts Commission Ad Hoc Committee to the City Manager. Also that the City Manager will process an RFP for an artist and with the Arts Commission help to select an artist.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

1. Minutes of the February 1, 2011 regular meeting.

Recommendation: *Waive reading of subject minutes, approve and order filed.*

2. Parks & Operations Division Activity Report

Recommendation: *Receive/file monthly Activity Report for activities and upcoming Projects.*

3. Recreation & Senior Services Activity Report.

Recommendation: *Receive/file monthly Activity Report for activities and upcoming projects.*

4. Bench Donation.

Recommendation: *Approve bench donation of Patricia Kingsley to be located at Galaxy View Park.*

Motion by Commissioner Brown to accept items 1 through 4 of the Consent Calendar. Motion carried by acclamation.

NEW BUSINESS

5. **Youth Sports Commission (YSC) Field Allocation Fees.** Superintendent Levin reviewed the changes to the Youth Sports Commission Field Use Policy & Fees noting that the Ad Hoc Youth Sports Liaison – Commissioner Anderson and staff had met with the Youth Sports Commission (YSC) to discuss field maintenance costs and it was agreed that the YSC would increase their allocation to the City to \$10 per player per season.

Discussion ensued regarding field maintenance costs.

Commissioner Brown asked if the fees were received in-kind or in cash.

Superintendent Levin stated that most YSC groups have paid in cash but that there have been times when they have partnered with the City.

Director Harmon stated that his budget has been greatly reduced and that these funds from the YSC Commission help keep the fields maintained.

Commissioner Anderson stated that through the guidance of Superintendent Levin that these groups now feel a sense of pride and feel that they are part of a committee with excellent communication.

Chair Marston opened the public discussion

Lance Bell, Newport Harbor Baseball stated that he opposes the fee increase because it will likely require him to raise his registration fee.

Mark Arblaster, Newport-Mesa Soccer Club stated that the idea of home fields was brilliant and that they are currently providing approximately \$10,000 a year towards field maintenance which is well in excess of what the proposed fees would bring in. He stated that for now these fees are fair.

Chair Marston closed the public discussion

Discussion ensued regarding costs for the fields and the need to look at the fee structure on an annual basis because of economic upturn.

Superintendent Levin stated that the YSC revisits the Procedure each year.

Director Detweiler stated that an annual report regarding field improvements and the funds can be provided to the Youth Sports Commission and if there are issues it can certainly be brought back to the PB&R Commission to revisit the fees.

Motion by Commissioner Brown to approve the addition of section XVIII – Fees to the Field Allocation & Use Procedure as recommended. Motion carried by acclamation.

Motion by Commissioner Brown that the Field Allocation & Use Procedure continue to be reviewed on an annual basis and that the financial information be made available to the Youth Sports Commission at that time. If any modification of the fees be necessary that it would be forwarded to the PB&R Commission for their review. Motion carried by acclamation.

6. **Reforestation Request.** Director Harmon stated that staff is recommending consideration for approval of the reforestation request of four City parkway trees for General Manager Bujor Boldea for property owner Steve Olson of Olson Multifamily Communities at 1069 Buckingham Lane, 1601-1701 and 1728 Bedford Lane. Director Harmon also stated that the property owner has agreed to incur the costs of the removal of the four parkway trees and the installation of 12 additional Palm Trees on Bedford Lane. He went on to say that 15 property owners were petitioned in accordance with the City Council G-1 Policy.

Discussion ensued regarding reforestation and the definition.

Chair Marston opened the public discussion; hearing none the public discussion was closed.

Motion by Commissioner Brown to approve the reforestation of four City parkway trees and the replacement of 12 Palm Trees with all costs covered by property owner Steve Olson at 1069 Buckingham Lane, 1601-1701 and 1728 Bedford Lane. Motion carried by acclamation.

COMMITTEE REPORTS –

Parks – Nothing to report

RSS – Nothing to report.

Budget – Nothing to report

Community Service Award – Nothing to report.

Youth Sports – *Nothing to report*

AD-Hoc

–Marina Park –Chair Marston stated that she would be replacing Commission Garrett on this committee and would attend future meetings.

–Artificial Turf– Nothing to report.

–Reagan Statue Placement – Chair Marston appointed herself & Commissioners Lugar and Cole to the committee.

FUTURE AGENDA ITEMS

- Pirates Cove Lighting
- Update on Sunset Ridge & Marina Park

ADJOURNED @ 7:59pm – next meeting will be April 5 @ 6pm

Submitted by: _____
Teri Craig, Admin Assistant



Municipal Operations Department

PB&R Commission Agenda

Item No. 2

April 5, 2011

TO: Parks, Beaches and Recreation Commission

FROM: Parks and Trees Maintenance Superintendent and Operations Support Superintendent

SUBJECT: *March Parks, Trees, and Operations Divisions Activity Report*

Parks Maintenance Division Activities

1. Parks Maintenance Division staff continues working with the Public Works Department on numerous projects in the planning and construction phases.

Projects currently underway:

- Parking Lot at Washington Street
- Newport Boulevard at Hospital Road, Turn Lane Extension
- Avon and Riverside Tree Planting
- Goldenrod Footbridge and Jamboree Road bridge retrofits.
- Carol Beek Community Center, Balboa Island – **completed**
- Shade Structure installation at Bonita Canyon Sports Park – West

Projects that are in the planning phases:

- Sunset Ridge Park
- Marina Park
- Civic Center
- China Cove Slope Stabilization
- Bristol Street North Landscape
- Jamboree Road Widening
- Dover Drive Median
- San Miguel Park staircase rehabilitation.

2. Recently, the Parks Division coordinated with the Recreation and Senior Services Department to renovate a portion of the landscape surrounding the newly remodeled Carol Beek Community Center located at Balboa Island Park. Selection of the plant materials was based on their drought tolerance, shade tolerance, durability, and last but not least, their beauty.



Trees Division Activities

During the month of February, 566 trees were trimmed, 16 trees planted, 4 trees removed, crews responded to 8 emergency tree calls. Additionally, 1 Special Tree was removed as a result of an approved removal by the Parks, Beaches and Recreation Commission at 1733 Candlestick Lane.

The City's tree services contractor, pruned trees within the Corona Del Mar, Newport Coast, Balboa Peninsula and Westcliff areas, as part of the City's overall grid trimming schedule. Additionally, the annual pruning of selected Eucalyptus, Ficus and Palm trees are currently taking place throughout the City.

1. Mr. Dan Hilton of Hilton Builders donated eight Queen Palms with a collective value of \$11,500. Staff successfully planted the Palms in January at three locations within the City: Mariners Library, West Newport Park, and Channel Park. The community is greatly appreciative of the generous donation of eight Queen Palms.



2. In March 2011, the Municipal Operations Deputy Director approved an emergency removal of a City Canary Island Date Palm tree that is listed as a Special Tree, Neighborhood Tree, in accordance with the removal criteria of Council Policy G-1. The tree was dead, diseased and posing a potential hazard and liability.

3300 Ocean Boulevard on Marguerite Avenue



The attached Tree Activity Report summarizes requests and field activities performed during the past months.

Beach Maintenance Activities

1. As you are aware, last April, the Council approved an agreement with Athens Services to provide street sweeping in the City. The transition was planned as a five-phase process in order to allow the company, MOD staff, and Parking Control Officers in the Police Department to make the shift in small increments to ensure the process runs smoothly. Phase 1 commenced on June 1, and at the time, our goal was to start the final phase, Phase 5, within a year. Athens has performed very well, and on Monday, March 7, the final phase commenced, three months ahead of our goal. The contract with Athens is expected to save the City approximately \$500,000 per year.

In January of this year, Council approved an agreement with Rainbow Disposal to collect beach refuse. Rainbow started on January 31, and the agreement allowed a “pilot phase” of up to four months to allow us to cancel the agreement if the collection was not working well, or, to implement the program city wide under a long term agreement if the pilot program proved successful. The pilot area was the beach between the Newport Pier and Santa Ana River Jetty. Due to the fact that the program has worked so well, we have requested that Rainbow implement the program on the remainder of the City beaches. On April 4, the City bins will be removed and Rainbow will start collecting refuse from beaches city wide.

See attached Municipal Operations Department, Activities Report for February 2011.

Submitted by:

Dan P. Sereno

Parks and Trees Maintenance Superintendent

Jim Auger

Operations Support Superintendent

Attachments: (A) Tree Activity Report 2010-2011
(B) Municipal Operations Department, February 2011 Activities Reports



Municipal Operations Department

Parks and Trees Division Reforestation and Tree Removal Activity Report Fiscal Year 2010-2011

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Tree Removals	5	15	3	1	3	0	10	4					41
Emergency Tree Removals	0	0	0	0	0	3	0	0					3
Claim Related Tree Removals	0	0	0	0	0	0	6	0					6
Reforestation Tree Removals	0	2	1	0	0	27	1	0					31
Problem Tree Removals	1	0	0	0	0	0	1	0					2
Total Removals													83

Trees Planted	6	4	0	1	6	0	16	16					49
Reforestation Requests	0	1	1	2	0	1	0	0					5
Reforestation Approved	0	0	1	2	0	1	0	0					4
Removal Requests	0	0	0	0	0	0	0	0					0

July - Problem tree removal at 217 Heliotrope Ave
 August - Reforestation tree removals, 2 trees at 2800 Cliff Dr
 September - Reforestation tree removals, 2 trees at 1706 Paloma Dr
 December - Reforestation tree removals, 27 trees within Cameo HOA
 January 2011 - Reforestation tree removal, 1 tree at 1220 Keel Drive, HVHS HOA



Municipal Operations Department

Parks and Trees Division
Fiscal Year 2010-2011

Claim Removals

Month	# Trees	Location(s)
July-10	0	
August-10	0	
September-10	0	
October-10	0	
November-10	0	
December-10	0	
January-11	6	721 Orchid Avenue
February-11	0	

Problem Tree Removals

Month	# Trees	Location(s)
July-10	1	217 Heliotrope Avenue
August-10	0	
September-10	0	
October-10	0	
November-10	0	
December-10	0	
January-11	1	1300 Keel Drive
February-11	0	

General Services Department Activities Report - February 2011	This Month	This Month Last Year	Total To Date	TTD Last Year
Asphalt/Concrete				
Street Patching (Tons of Blacktop)	153	119	1,518	1,942
Sidewalk Repaired (sq. ft.)	2,590	2,350	24,917	30,361
Curb & Gutter Replacement (lin. ft.)	523	142	1,921	1,650
Sweeping, Beach Cleaning, Demo Materials (tons)	271	253	2,275	3,134
Asphalt/Concrete Recycled (tons)	264	192	1,824	2,480
Signs & Traffic Markings				
Signs Made	762	353	1,153	5,258
Signs Installed	147	164	1,373	1,503
Decals	170	66	494	341
Special Purpose Signs/Banners Made	7	21	388	210
Street Striping (lin. ft.) Added/Replaced	536	143	245,045	15,624
Pavement Markings (including reflective)	4	23	361	335
Parking Stalls	19	0	46	138
Curb Painting (lin. ft.)	623	52	13,054	66,983
Thermoplastic (lin. ft.)	0	0	15,607	14
Sign Posts Installed	16	0	135	168
Graffiti				
Graffiti Incidents Removed by Staff	15	18	183	105
Graffiti Incidents Removed by Contractor	37	60	369	828
Refuse Collection				
Residential (tons)	2,285	2,428	22,599	22,642
Liquid HazMat Incidents	26	8	212	153
E-Waste Incidents	12	3	127	163
U-Waste Incidents	11	5	111	91
Recyclables (tons)	948	1,009	9,481	9,567
Trees				
Trimmed by Staff	28	0	159	805
Trimmed by Contractor	566	613	7,350	7,376
Removed	4	0	92	66
Planted	16	15	49	72
Roots Pruned by Contractor	0	3	14	32
Roots Pruned by Staff	0	0	9	104
Automotive				
Repairs	250	209	2,048	2,196
Preventive Maintenance Completed	64	23	577	572
PM Labor Hours	128	112	1,433	1,292
Beach Maintenance				
Beach Area Refuse (tons)	78	73	839	852
Beach Debris (tons)	149	596	763	1,377
Sweeping/Storm Drain				
Gutter Miles Swept	2,852	4,008	30,131	34,541
Sweeping Debris (cubic yards)	475	397	4,207	4,158
Storm Drain Debris (cubic yards)	83	23	448	627

Recreation Services Monthly Activities Report

To: Parks, Beaches & Recreation Commission
From: Sean Levin, Recreation Superintendent
Re: Recreation Division Monthly Activities Report



NEWPORT THEATRE ARTS CENTER (NTAC) OFFICE AND KITCHEN IMPROVEMENTS

The NTAC Friends completed improvements to their office and warming kitchen which included new flooring, lighting, cabinetry, countertops, appliances and paint! The NTAC Friends was incorporated in 1978 with their first production in 1979. Rae Cohen, who has been volunteering with the Theatre from the beginning, helped lead the charge and continues to be fabulous partner in providing Community Theatre.

Newport Theater Arts Center by the Numbers:

- 1979 First Show
- 5 Productions Annually
- 1 Summer Children's Show Annually
- 175 Shows Produced
- 8500 Annual Attendance

SEAN LEVIN GRADUATES

Recreation Superintendent Sean Levin graduated from the Leadership Development for Public Agencies program on February 17. Sean was sponsored by the City of Newport Beach in association with California State University Fullerton Extended Education Program which provided an opportunity to collaborate with other leaders in the public sector to gain valuable skills in critical thinking, effective problem solving and leading change in public organizations to name a few. Sean officially received his certificate in Leadership Development. Sean is an exemplary employee who continues to seek out opportunities to expand his experience and job knowledge which assists the Recreation & Senior Services Department and the City of Newport Beach in serving our community. Way to go Mr. Levin!



WELCOME TO THE TEAM MEGAN!

Megan Hanley has been working for the City of Newport Beach in Recreation Youth Programs for six years and was recently promoted to Assistant Recreation Coordinator to work on contract classes and special events.

Megan graduated from Newport Harbor High School in 2005 and received her Bachelor's Degree in Fine Arts from Loyola Marymount University in 2009. Megan enjoys dancing, traveling, and spending time with her family and three pets.

PICTURE FROM THE MARINERS PRE SCHOOL 101 PROGRAM CELEBRATING
ST. PATRICK'S DAY



WELCOME NEW MARINE NATURALIST INTERPRETER

Misty Gray recently joined the City of Newport Beach as a Marine Naturalist Interpreter/Ranger. Misty graduated from UC Santa Barbara with a BS in Zoology and a minor in history. She has worked as a zoo keeper and trainer in many zoos across the country, including Kansas City Zoo, Tracy Aviary, and the California Science Center.



Conservation Education has always been a large part of Misty's career. She has spent a lot of time performing in and developing programs for the public through many institutions including the Santa Barbara Museum of Natural History, Inside the Outdoors, and you may recognize her from her amazing parrot shows at Rainforest Café in Downtown Disney! The most efficient way to help protect our environment and the plants and animals in them is through education, and Misty is very excited to have the opportunity to work with the City of Newport in helping to conserve the local marine and estuarine habitats.

PERSIAN NEW YEAR @ CDM STATE BEACH

The annual Persian New Year event at Corona del Mar State Beach was held on March 15th. This event attracts thousands of people who come to the beach for the evening to celebrate. This year the crowd was estimated at approximately 4000 people. The Police Department manages this event to ensure the safety of the participants and our residents and each year request the assistance of Park Patrol to help manage the traffic, parking, and large crowds entering and exiting CdM Beach. We are very proud of our Park Patrol program; our staff represent and serve the City of Newport Beach well. The following is an email received from Lt. Rob Morton.

From: Morton, Rob [mailto:RMorton@nbpd.org]
Sent: Wednesday, March 16, 2011 12:15 AM
To: Dingwall, Matt
Subject: Persian New Year

Matt,

The Persian New Year celebration at CDM main beach ran smoothly again this year, thanks in large part to the great work by Craig Brown, Wes Li, Mike Ferris, and Tom Maloney. They are a fantastic group of hard working folks, and all of the police officers I worked with tonight were very complimentary of them. They are true assets to the City, and I thank them again for their assistance this year. Rob

Rob Morton, Lieutenant
Newport Beach Police Department
870 Santa Barbara Dr.
Newport Beach, CA. 92660
(949) 644-3730 telephone
(949) 644-3794 fax
rmorton@nbpd.org

YOUTH GOVERNMENT DAY – ANOTHER RESOUNDING SUCCESS!

Thirty-seven students from CdM, Newport Harbor and Orange County School of the Arts participated in Youth Government Day on March 3. In addition to the students, the City was well-represented, with over 44 staff members sharing their expertise.

After a welcome from Mayor Henn, City Manager Dave Kiff provided an overview of the workings of local government to the gathered students, followed by a review of the two Mock City Council agenda items: the City's Budget Gap by Deputy Administrative Services Director Dan Matusiewicz; and Animals on the Beach by Recreation Manager Matt Lohr. The students were then off to shadow their assigned staff members and to learn all they could about how the agenda items affected their adopted departments.

Students and staff gathered again at 10:45am to conduct the Mock City Council meeting. After a slow start in selecting their Mayor and Mayor Pro Tem, the Mock City Council was soon involved in cutting the City's budget and limiting the hours in which dogs could be on the beaches. As always, the Mock City Council meeting was very entertaining!

A big thank you to Council Member Rosansky for working with the Mock Council members! Afterward, staff and students adjourned to enjoy lunch. The Recreation & Senior Services Department thanks all city staff involved in Youth Government Day 2011 – everyone did an outstanding job!



FACILITY RENTALS

During the period of February 16, 2011 – March 15, 2011 there were:

- 12 Picnic/Park Area Rentals
- 9 Room Rentals
- 6 Field Rentals
- 13 Gym Rentals

PARK PATROL

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary) During the months of **February** Park Patrol had the following number of contacts:

1. Requested Calls

- **100 with Youth Sports Groups**
- **236 Field related issues/checks**
- **2 Park/Picnic/reservation issues/checks**
- **148 Community Center issues/checks**
- **139 Playground checks**
- **9 other**
- **4 BBQ's**
- **2 Tents**
- **1 Pre-event check**
- **1 Post event check**

2. Public Contacts

- 88 education
- 3 alcohol
- 125 dog related

Written Warnings Issued –1 for parking violation Bonita Canyon Sport Park

Citations Issued— 1 for professional photography at CdM State Beach

SPECIAL EVENT PERMITS

As of March 15, 2011, there were 46 Special Event Permits processed and issued for the year (Beginning January 1). Those events of note for this period were:

Arnette Surf Contest –Prospect Street Beach, 3/5/11— Attendance: 200

Toshiba Golf Tournament – NB Country Club, 3/7-13/11— Attendance: 75,000

NB Little League Day – Bonita Canyon Sports Park, 3/7-13/11— Attendance: 1,500

Senior Services Monthly Activities Report

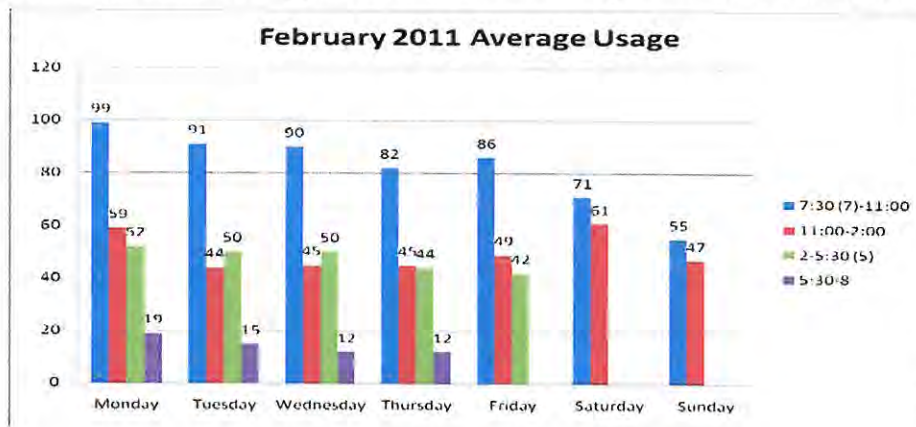
To: Parks, Beaches & Recreation Commission

From: Celeste Jardine-Haug, Senior Services Manager

Re: Senior Services Division Monthly Activities Report

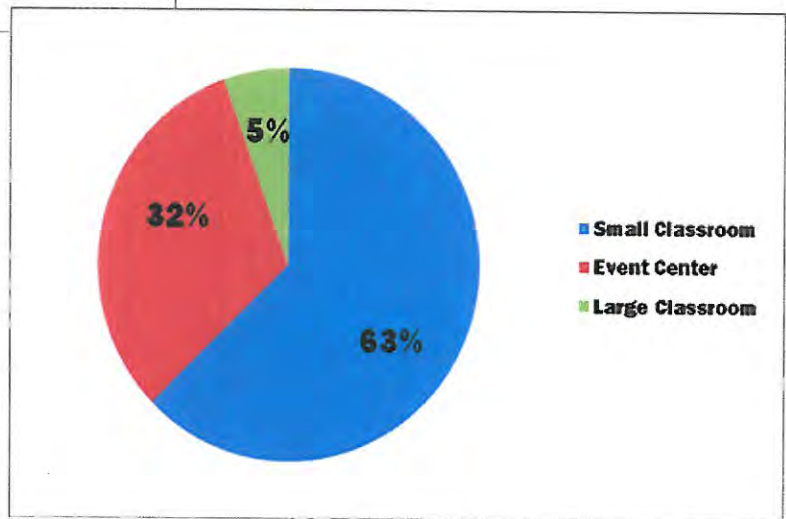
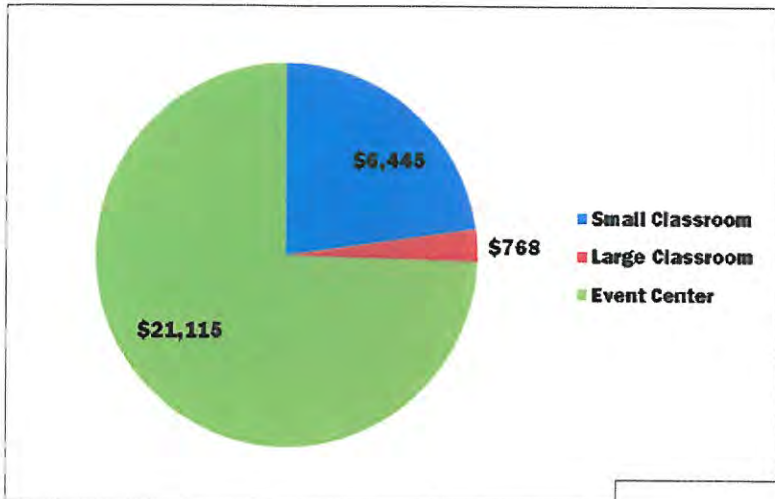
OASIS NEWS

- Spring registration began March 3rd and as anticipated most classes will fill by the time they begin in April. Many OASIS customers are not computer users, so there was an overwhelming amount of people who came in early to have staff register them. OASIS staff did an awesome job processing the people in line and providing great customer service.
- The tax season is well underway with most appointments filled for the season. Nine trained volunteers have been working each Friday in the computer lab preparing federal and state returns for those with income less than \$60,000.
- The Fitness Center continues to be a popular location for OASIS members as you can see from the statistical trends graph depicting use of the facility and membership numbers. As you can see, the mornings continue to be the hot time to work out. Staff continues to provide great service in assisting members and providing great fitness opportunities. Membership has climbed to over 1400 members.



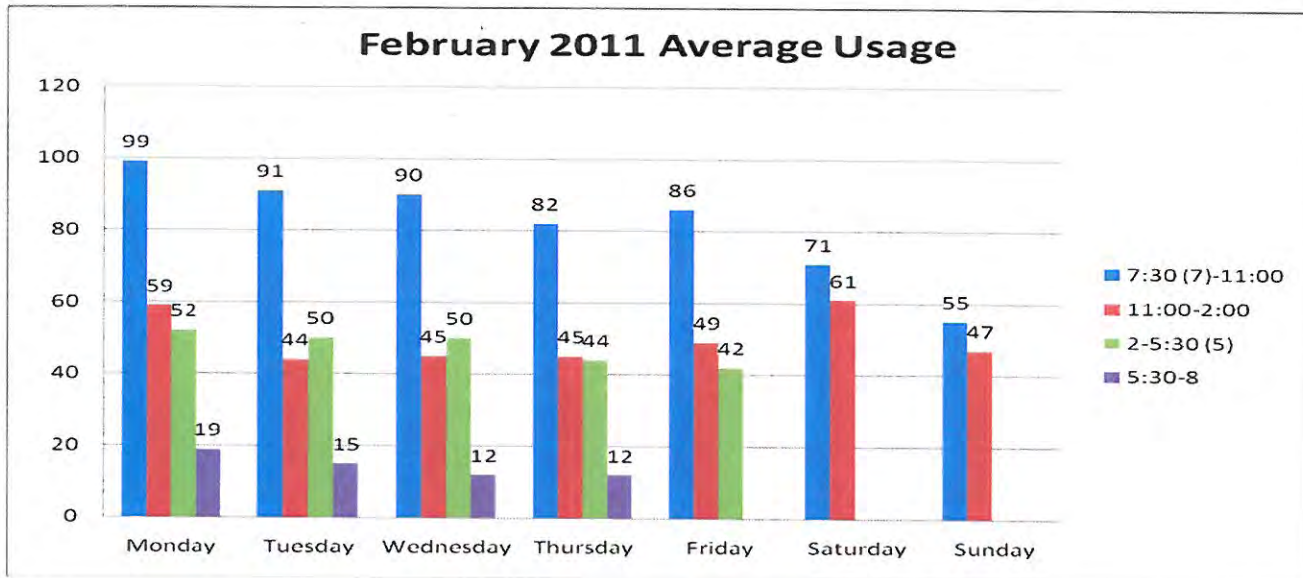
- Senior classes at OASIS continue to grow! Fifty-six fee-based classes were offered during the winter season with over 3,400 registrations processed! Because Newport Beach seniors have a wide range of interests, OASIS is proud to offer a diverse assortment of activities. Some popular senior classes include Bridge, Ballet, Zumba (a Latin-music driven fitness class), Advanced French, Aerobics, Watercolor and Beginning Spanish.

- The month of March brought in the most rental revenue since the grand opening of OASIS in October. From HOA meetings to bible studies and memorial services to Persian New Year's parties, March has generated \$5,812, almost 20% of OASIS's rental revenue for the FY 2010/11. The Evelyn Hart Event Center has now hosted 17 special events (32% of all rentals) held by community members and non-profit groups, accounting for approximately 75% of the rental revenue.



- The OASIS Fitness Center (FC) is achieving its goal of providing a safe, fun and healthy environment for active seniors to stay fit:
 - 1500 members (as of 3/14).
 - 3 volunteers donated 52 hours of service during February.
 - 7am & 11am is the most popular time.
 - 3 more personal trainers will go on contract bringing the total to 5 trainers.
- The FC is offering a Spring Challenge encouraging members to set a goal for themselves for the next 12 weeks (through Memorial Day). If goal is achieved members will be entered to win a fitness “gift basket.”

The graph below displays the “usage” numbers for the Fitness Center in February:



<u>Upcoming Events</u>	<u>Date</u>	<u>Time</u>	<u>Responsible Staff</u>	<u>Phone</u>	<u>Location</u>
<i>Raptors of Orange County</i>	4/6	6:30pm	Michelle Clemente	644-3038	Back Bay Sci Ctr
<i>CPRS District X Banquet</i>	4/7	6pm	Matt Lohr	644-3164	OASIS
<i>City Youth Track Meet</i>	4/8	4:30pm	Angie Ernst/Scott W	644-3145	CdMHS
<i>Native Plant Restoration</i>	5/4	6:30pm	Michelle Clemente	644-3038	Back Bay Sci Ctr
<i>Carroll Beek Grand Re-Opening</i>	5/20	5:30	Matt Lohr	644-3164	Carroll Beek

“Your First Choice for Connecting People, Play & Programs”

FEBRUARY 2011 OASIS SENIOR CENTER UTILIZATION REPORT

PARTICIPANTS ATTENDING **16,124 CUSTOMERS**

RECREATIONAL CLASSES 4,048 CUSTOMERS

FITNESS CENTER 4,627 CUSTOMERS

PERSONALIZED SERVICES PROVIDED 3,012 CUSTOMERS

Includes:

Blood Pressure	56	Information/Referral	2000
Counseling-persons	60	Legal Assistance	12
Eldercare	7	Senior Assessment(hrs)	50
Employment	20	Telephone Reassurance	178
HICAP	12	Visual Screening	0
Housing counseling	25	Transportation Info	500
		Taxes (Seasonal)	92

SENIORS RECEIVING TRANSPORTATION SERVICES **1,205 RIDERS**

Care-A-Van/Shuttle

CUSTOMERS RECEIVING NOON MEALS AT THE CENTER* **2,333 CUSTOMERS**

*includes meals on wheels

VOLUNTEER HRS. OF SERVICES PROVIDED AT THE CENTER **1,369.75 HOURS**

Includes:	Kitchen & Home Delivered Meals	(*equiv. to 9 full-time employees)
Front Office	Travel Office	
Gift Shop	Library	
Instructors	President	
Treasurer	Vice President	
Bookkeeper	Taxes	

PARTICIPANTS IN FRIENDS OF OASIS TRAVEL **123 CUSTOMERS**

Day Trips

Jeopardy Taping 45

Las Vegas Legends 30

Long Trips

Riverside Resort 48

SPECIAL EVENTS/SCREENINGS/LECTURES **776 PERSONS**

Big Band Seminar	88	Frank McCaffery Trio	315
Trail Trekkies	29	Let's Go Trippin	22
OASIS Golfers	139	Braille Solutions	20
Computer Friends	60		
UCI Lecture	75		
Drug Lecture	14		



== CITY OF ==
NEWPORT BEACH
PB&R Commission Staff Report

Agenda Item No. 4
April 5, 2011

TO: Parks, Beaches & Recreation Commission
FROM: Recreation Department
Laura Detweiler, Rec & Sr Service Director
949-644-3157, LDetweiler@newportbeachca.gov
TITLE: Time Change for PB&R Commission Meetings

ABSTRACT:

Formal action to change the meeting time of the PB&R Commission meetings from 7pm to 6pm on the first Tuesday of each month.

RECOMMENDATION:

Recommend that the PB&R Commission meeting times be changed from 7pm to 6pm based on direction received from Commissioners at the March 2011 meeting.

DISCUSSION:

The PB&R Commissioner's discussed changing the regularly scheduled meeting times at their meeting of March 2011. It was preferred that the meetings begin early to allow Commissioners to arrive directly from work and avoid meetings going late into the evening. The Commission was unanimous in their recommendation that formal action be taken for the starting time to begin one hour earlier and adjourned their meeting to April 5, 2011 at 6pm.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the PB&R Commission considers the item).

Submitted by:

Laura Detweiler, Director
Recreation & Senior Services Department



Municipal Operations Department

PB&R Commission Agenda

Item No. 5

April 5, 2011

TO: Parks, Beaches and Recreation Commission
FROM: Mark Harmon, Director of Municipal Operations
SUBJECT: *Tree Donation Request*

A handwritten signature in blue ink, appearing to be "Mark Harmon", written over a horizontal line.

Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider the tree donation request at Castaways Park.

Discussion

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

The City has received a donation request from Ms. Julie Wahlstedt (Attachment A & B) to donate a tree at Castaways Park. The donated tree will be a California Sycamore (*Platanus racemosa*), and will be planted from a 36" box container (Attachments C & D). If approved, this tree donation would replace an existing dead Sycamore tree (Attachment E).

Since the value of the tree is greater than \$1,000.00, the donation is eligible to receive a dedicatory plaque. The submitted plaque verbiage, which complies with City Council Policy B-17, is "In Recognition of Arthur C. Wahlstedt Jr."

This tree donation does not require staff to notice the adjoining property owners, since this is a replacement tree.

Ms. Wahlstedt, Council Member Rush Hill, Castaways Homeowners Association, and Dover Shores Community Association have received a copy of this report and a notice of the Commission meeting.

Attachments: (A) Ms. Wahlstedt's Gifts for Tomorrow Order Request Form
(B) Letter from Ms. Julie Wahlstedt, dated February 18, 2011
(C) Picture of proposed tree species, California Sycamore
(D) Aerial map of proposed location
(E) Picture of existing dead Sycamore tree

Gifts for Tomorrow Order Request Form



Item # 101 ^{Sycamore} Description Tree at Castaways Park

Contact Information

Name Julie Wahlstedt
Mailing Address 2325 Heather Lane
Newport Beach, CA 92660
Phone (949) 307-1316

Signature

DEDICATION PLAQUE INFO

Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.

Yes, I am interested in dedicatory plaque for my donation.

Plaque is donated for,

Arthur C. Wahlstedt, Jr.
First Name Last Name

On plaque we want it to say "In recognition of

"DAD"
Arthur C. Wahlstedt, Jr."

Can we do that?
We would if possible it to say "In honor of"

Julie Wahlstedt
2325 Heather Lane
Newport Beach, CA 92660
(949) 307-1316

February 18, 2011

Paul Ramirez
City of Newport Beach
Recreation and Senior Services Department
Donations Coordinator
3300 Newport Boulevard
Newport Beach, CA
92663

Dear Mr. Ramirez:

Firstly, thank you so much for all of your help and responsiveness to my inquiry about a tree being planted at Castaways Park in honor of my father, Arthur Wahlstedt, Jr. My father is a fifty-year resident of Newport Beach and a retired attorney and former member of the Orange County Assessment Appeals Board. In addition to his professional achievements, my father is just a wonderful man. My mother, sisters and I would like to honor him as he nears his 80th birthday in January 2012 with a tree and plaque in Castaways Park. The Castaways Park is a favorite place for all of us and where we walk our dogs so we thought it a fitting place for us to honor my dad.

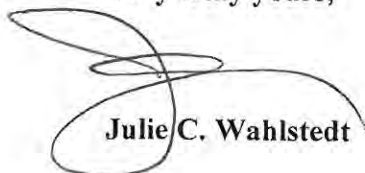
I am enclosing the "Gifts for Tomorrow" Order Request Form. Your instruction to me was that I should send the form in first for the Parks Beaches and Recreation approval and following that we will send two checks- one for \$1,400 for the tree and a second for \$200 for the plaque. We would like the plaque to say:

"In honor of
DAD
Arthur C. Wahlstedt, Jr."

If we cannot use "In honor of" we would use "In recognition of" however we would really like to honor our Dad.

Again thank you so much for your help with this we are so proud of my Dad and how wonderful he has made our lives and we appreciate your assistance in helping us honor him. Do not hesitate to contact me either at my cell number (949) 307-1316 or my e-mail jcw1esq@yahoo.com if you need anything further at this time.

Very truly yours,

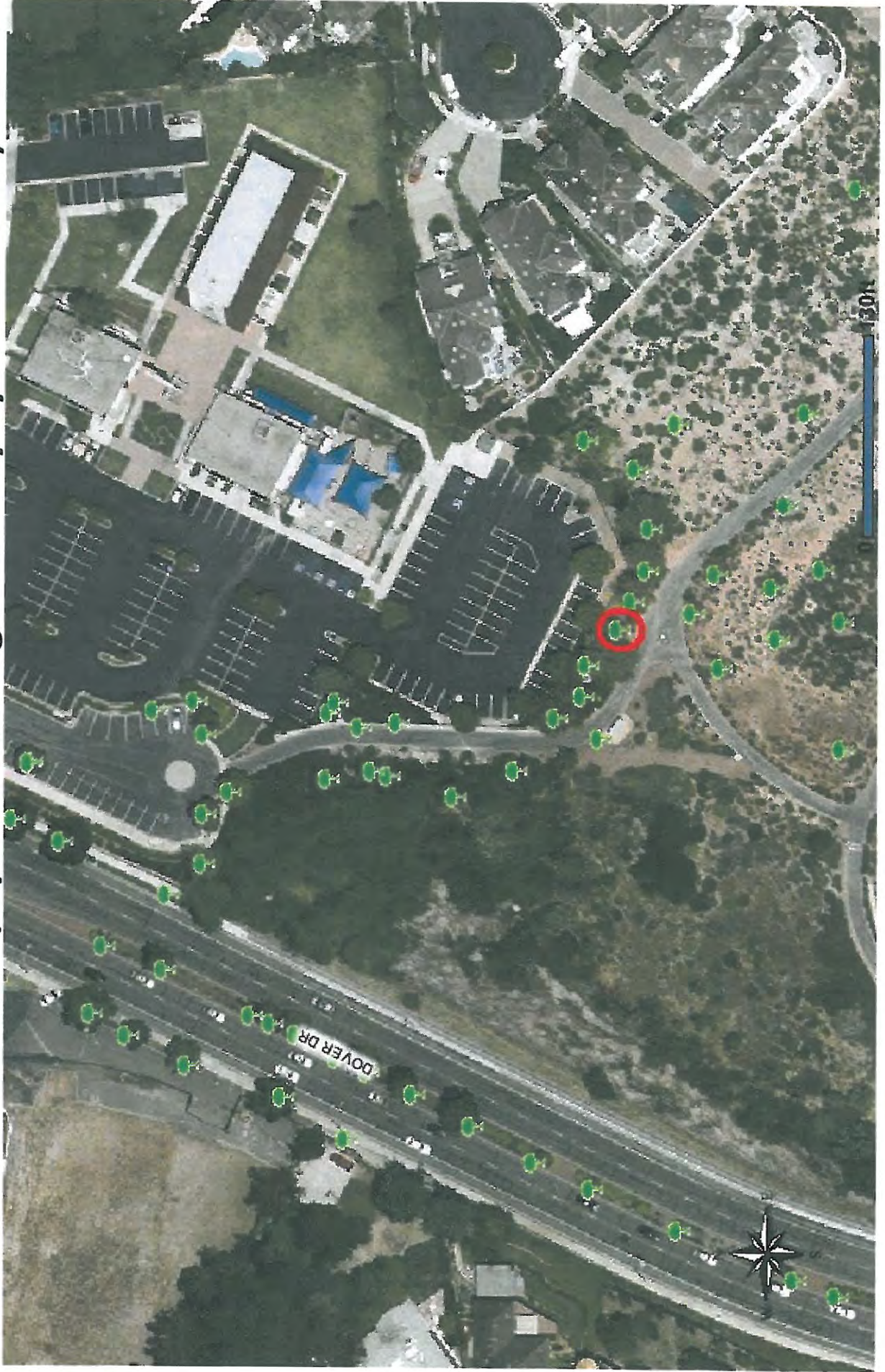


Julie C. Wahlstedt

24" *Platanus racemosa* low branch
12' x 7'



**Castaways Park, Proposed Location
Tree Donation (replace existing dead City Sycamore tree)**







Municipal Operations Department

PB&R Commission Agenda
Item No. 6
April 5, 2011

TO: Parks, Beaches and Recreation Commission
FROM: Mark Harmon, Director of Municipal Operations
SUBJECT: *Bench Donation Request*

Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider the bench donation request at Peninsula Park.

Discussion

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

The City has received a request from Mr. Michael Moffitt (Attachment A) to donate a bench at Peninsula Park adjacent to the tot lot area. The donated bench (Attachment B) is included on the City's Official Bench List. Attachments C & D show the location of the proposed bench donation.

Since the value of the bench with a new concrete pad (to place the bench on) is greater than \$1,000.00, the donation is eligible to receive a dedicatory plaque that will be placed on the bench. The submitted plaque verbiage, which complies with City Council Policy B-17, is "In Memory of David R. Moffitt".

Mr. Moffitt, Mayor Michael F. Henn and Balboa Peninsula Point Association have received a copy of this report and a notice of the Commission meeting. Additionally, as per the Council Policy B-17, adjacent property owners within 300 feet of the donation site were also notified of the Commission meeting.

Attachments: (A) Mr. Moffitt's Gifts for Tomorrow Order Request Form
(B) Santa Monica bench style picture
(C) Picture of proposed location
(D) Map of proposed location

Gifts for Tomorrow Order Request Form



Item # 100 Description Bench



Contact Information

Name Michael Moffitt
Mailing Address 7 North. McKinley Dr.
Lindon, UT 84042

Phone (801) 376-9430

Michael Moffitt
Signature

DEDICATION PLAQUE INFO
Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.

Yes, I am interested in dedicatory plaque for my donation.

Plaque is donated for,
First Name David R. Last Name Moffitt
In Memory of









**Proposed Location
Bench Donation**

0 50ft



AST

BALBOA PIER

801




Municipal Operations Department

PB&R Commission Agenda

Item No. 7

April 5, 2011

TO: Parks, Beaches and Recreation Commission
FROM: Mark Harmon, Director of Municipal Operation 
SUBJECT: *Reforestation Request*

Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider the reforestation request at 3721 Inlet Isle Drive within the Harbor View Hills South community.

Discussion

City Council Policy G-1, Reforestation of City Trees requires that individual property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.

Per City Council Policy G-1, the Harbor View Hills South Homeowners Association, Board of Directors approved the removal of a City Brazilian Pepper parkway tree.

The property owners have complied with the requirements of Policy G-1. The affected property owner at 3800 Topside Lane will submit the full costs for removal and replacement of the City tree, approximately \$425.00 (\$220 for a 24" box replacement tree and \$205 for the removal). However, property owners agree to have the replacement tree planted elsewhere at a location the City deems appropriate.

Staff has attached a Tree Inspection Report, Tree Inventory Detail, and photograph related to this request.

Gary Edwards, President and Robert Shelton, City Tree Committee with the Harbor View Hills South Homeowners Association and Council Member Keith Curry have received a copy of this report and a notice of the Commission meeting.

- Attachments:
- (A) Reforestation Check List
 - (B) Policy G-1, Retention or Removal of City Trees, Reforestation of City Trees, pages 6 - 9
 - (C) Harbor View Hills South HOA, Resolution of the Board of Directors
 - (D) Tree Removal Request Application
 - (E) Tree Inspection Report
 - (F) Tree Inventory Detail
 - (G) Existing City Brazilian Pepper tree picture
 - (H) Aerial Map

General Services Director or designee concurs, then the applicant, the adjoining owners, private property owners on either side of the street within 500' in each direction of the tree location and a legally established community association, if applicable, shall be notified of the decision to remove or retain the tree within 30 days of the proposed removal. A legally established community association is responsible for notification of all association members pursuant to their established procedure. The General Services Director, or a designee, shall prepare a staff report for a regularly scheduled PB&R Commission meeting of all trees recommended for removal, except for those trees categorized in Paragraph C. (dead, diseased, or dying trees) or Paragraph E (claims and safety issues) in the preceding section on All Other City Trees. Only an applicant, an adjoining property owner, or a legally established community association, the City Manager, a PB&R Commissioner, or a Councilmember may appeal the decision of the General Services Director not to remove a tree to the Commission. The Commission, in considering any appeal, shall determine whether the removal meets the criteria outlined in this Policy, as well as any unique factors which may be pertinent to the removal or retention of tree(s). The decision of the Commission will be considered final unless called up by at least one Councilmember or the City Manager.

The General Services Department will delay any tree removal(s) for at least 14 calendar days following the date of the Commission decision in order to allow time for a Councilmember or the City Manager to call the item.

The City will replace all trees removed in accordance with the All Other City Trees removal criteria on a one for one basis. Replacement trees will be a minimum of a 36" boxed size. If 36" boxed trees are not available, or funding, or space constraints prevent planting of a large tree, then a minimum of a 24" boxed tree will be planted. The full costs of removal and replacement of Special or All Other Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s).

REFORESTATION OF CITY TREES

The concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of trees for the planted location is referred to as reforestation. The Urban Forester shall make a finding for the latter category of inappropriate tree species for a specific location. His determination may be appealed to the General Services Director whose decision will be final.

It is recognized and acknowledged that City trees were planted many years ago and in some cases were planted with specific species that when fully mature cause damage to curb, gutter, sidewalk or underground utilities. Within the geographical boundaries of certain view neighborhoods, City street trees may encroach into blue water views from public and private property depending on the length of time since the trees were last trimmed, or the age and height of the trees. In other cases, the wrong species of tree was planted originally and simply does not conform to the current treescape or represents a safety hazard.

Arborists continue to develop lists of tree species which will grow in restricted parkway areas without causing significant damage to curb, gutter, sidewalk, utilities or loss of views. The City Street Tree Designation List, which specifies a species for each City street reflects an effort by the City to prescribe appropriate tree species that will not cause future problems.

As a City which understands the importance of trees and the beauty they bring to a community, the City desires to continually improve the urban forest through reforestation. In areas where City trees have been removed through City initiation, the City will endeavor to replace the trees with the appropriate designated City tree.

Individual private property owners, as well as legally established community associations, may apply for single or multiple tree reforestations in their respective area by submitting a request to the General Services Director for consideration by the Commission that meets the following requirements:

- A. The proposed area must have clearly defined contiguous geographical boundaries that include the tree(s) proposed for removal and replacement, street address(es), block number(s), or other geographical information. This section applies to individual and group requests.
- B. Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined for reforestation. The petition content must be approved and dated by City staff prior to distribution by the petitioner. The staff-approved petition must be distributed by the petitioner to a maximum of 30 private property owners (up to 15 contiguous private property owners on both sides of the street up to 500' in either direction from the location of the proposed reforestation). Signatures by non-property owners are not acceptable for petition purposes. All petition signatures shall be verified by City staff for

property owner status of the person(s) signing the petition. As an alternative to the above requirements, areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation with a statement that all members of the community association having their residential views affected, have been officially notified and given an appropriate opportunity to respond before the Board voted on the request. Individual private property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.

- C. Individual private property owners not residing within a legally established community association area may submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable. The petition content must be approved and dated by staff prior to distribution. All petition signatures shall be verified by City staff for private property owner status of the person(s) signing the petition.
- D. A written agreement must be submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department. The total costs shall include only the contractor's removal and replacement costs and be paid in advance of any removal actions.
- E. The replacement tree(s) for reforestation shall be the Designated Street Tree(s) as prescribed by City Council Policy G-6, or the organization must request and obtain approval from the Commission of the designation of a different tree species prior to submitting any reforestation request for a tree species other than the designated street tree. This section applies to individual or group requests.
- F. There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 24" boxed trees, unless the parkway space will not accommodate a 24" boxed tree or a tree cannot be planted due to planting restrictions contained in Council Policy G-6. If

there is not room for the replacement tree(s) at a specific site as prescribed by City Council Policy G-6, then the replacement tree(s) shall be planted in a public area in the same neighborhood at the option of the petitioner. This section applies to individual or group requests.

- G. Reforestation requests must be completed and submitted in a timely manner by the petitioner. Petitions that are dated more than 90 days in arrears from date stamped by staff before distribution will not be forwarded to the PB&R Commission for consideration.

The decision of the Commission on reforestation requests will be considered final unless called up by at least one Councilmember or the City Manager.

TREE MAINTENANCE

The City shall require the proper care and watering of replacement trees by the reforestation petitioner to ensure their proper growth and development as outlined in City Council Policy G-6. Furthermore, no person shall tamper with City trees in violation of Section 13.08.040 of the Municipal Code. Further, the City will endeavor to fund the care of the Urban Forest to the highest level possible through the efficient use of regular tree trimming, root pruning, root barrier and pesticide programs.

ENCROACHMENT AND DEMOLITION PERMITS

All encroachment permits (permits for private property development which are proposed to encroach upon the City right of way) or demolition permits that involve the removal or replacement of City tree(s) must be specifically noticed by the property owner to City staff prior to the building and/or demolition permit process whenever possible. The proposed construction plans must indicate preservation of existing City trees wherever possible (exempt: dead, dying, or in an advanced state of decline). If the proposed development, as deemed by the General Services Director, requires the removal of City trees, the property owner must submit a tree removal request to the General Services Director, shall pay all related tree removal and replacement costs (one for one replacement) and meet all provisions of Council Policies L-2 and L-6 and City Ordinances 13.08 and 13.09. Approval or disapproval of all tree removal/replacement requests associated with encroachment and demolition permits will be the responsibility of the General Services Director or a designee.

HARBOR VIEW HILLS HOMEOWNERS ASSOCIATION

February 22, 2011

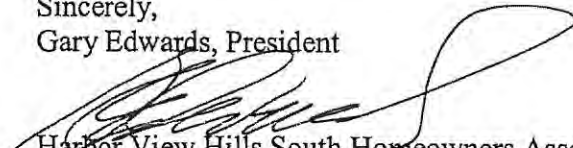
City of Newport Beach
General Services Department
P.O. Box 1768
Newport Beach CA, 92 658
Attn: John Conway, Urban Forester

Dear Mr. Conway,

Herewith is an application for a parkway tree removal at 3721 Inlet Isle in the Harbor View Hills South Community. The tree is an overgrown Brazilian Pepper that seriously impairs the ocean view of homeowners on Topside Lane. Pruning is not a solution. The adjoining owner approves the removal. The offended owners will pay for a suitable replacement tree at a location you deem appropriate.

The requested action is approved by our Board of Directors. We request that it be considered at the PB&R Commission meeting March 1, 2011,

Sincerely,
Gary Edwards, President



Harbor View Hills South Homeowners Association

cc Robert Shelton
City Tree Committee

photos - 3/7/11

C/O AMMCOR
1062 Calle Negocio, Suite F
San Clemente, CA 92673
Phone (949) 661-7767 Fax (949) 661-5696



CITY OF NEWPORT BEACH General Services Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention or Removal of City Trees), I am requesting a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. Commission meetings are held on the first Tuesday of each month (except for holidays) at 7PM at the Council Chambers.

Indicate the number and specie(s), (if known) of tree(s).

Located at: 3721 INLET ISLE

Please be as specific as possible

Requestor

- Property Owner s
- Community Association
- Other _____

Address/ Phone (Daytime) / Email

3800 TRASPEN LN / 714-679-2002
HVHS HOA

Signature: Cherie Cloth-Roco

Date: 2/14/11

Print Name: CHERIE CLOTH-ROCO

If this is a reforestation request proceed to the reverse side of this form

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of damaging public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations.
(*Greater than \$500)
- Repeated history of significant interference with street or sidewalk drainage.
- Dying Has no prospect of recovery.
- Diseased Cannot be cured by current arboricultural methods.
In advanced state of decline with no prospect of recovery.
- Hazardous Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by Urban Forester will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification In conjunction with a City Council-approved City, commercial, neighborhood,

Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

- Property Owner
- Community Association
- Other _____

Check all items applicable:

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement tree shall be a minimum size of 24" boxed trees and cost \$195 per tree, unless the parkway space will not accommodate a 24' boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

Requestor Comments:

PER JOHN CONWAY - RECOMMEND THAT NO TREE BE
INSTALLED AT THIS LOCATION TO ENSURE CLEAR VIEW. ~~RE~~
REPLACEMENT TREE TO BE DONATED.

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.



TREE INSPECTION REPORT

Name: Gary Edwards, President
Robert Shelton, City Tree Committee
Harbor View Hills Homeowners Association (HVHS)

Tree Site Location: 3721 Inlet Isle / Front-1

Request: The HVHS Association is requesting on behalf of the property owners the removal and replacement of a City Brazilian Pepper parkway tree, based on the criteria of City Council Policy G-1, Reforestation of City Trees.

Tree Species/Site: Schinus terebinthifolius – Brazilian Pepper

Designated Street Trees: N/A

Estimated Tree Value: \$3,260.00

Damage: N/A

Work History: The General Services Department, Field Maintenance Division has no work history recorded for this site.

Parkway: **Concrete** **Brick** **Turf** **(X) Other**

Comments: A field inspection confirmed the tree is requiring repetitive pruning to meet a view corridor issue. Additionally, this particular tree species requires a minimum parkway of 6 feet, this mature tree specimen is planted within a 5 foot parkway and considered an incorrect species for this tree site.

The adjoining property owner at 3721 Inlet Isle Drive approves the removal.

Both owners agree to have the replacement tree planted elsewhere in the community. This will ensure a clear view. Ms. Cherie Ciotti-Roco, property owner at 3800 Topside Lane will pay for a suitable replacement tree at a location the City deems appropriate.

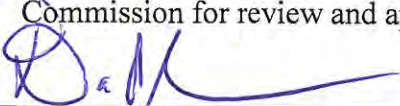
Estimated reforestation costs:

- o Removal - \$205.00
- o Replacement (24" box tree) - \$220.00

Total Cost - \$425.00

Inspected by:  Date: March 9, 2011
John Conway, Urban Forester

Recommendation: Forward the reforestation request to the Parks, Beaches and Recreation Commission for review and approval.

Reviewed by:  Date: March 9, 2011
Dan P. Sereno, Parks and Trees Superintendent

Reviewed by:  Date:
Mark Harmon, Director of Municipal Operations

Show/Hide Map Print Report

Inventory Detail

Dist: 6
 Address: 3721 INLET ISLE DR
 Trunkous: No
 Location: Front-L
 On Address: 3721 INLET ISLE DR
 Species: *Schinus terebinthifolius*, BRAZILIAN PEPPER
 DBH/Height: 13-18 / 15-30
 Railway Site: 5
 Disease/Prevalent: No
 Scaffolding Damage: No
 Recommended Maintenance: Grid Trim
 Estimated Value: \$3,200



WCA Work History

Date	Work Type	Amount	Job#
4/10/2008	Grid Pruning	\$39.00	11060
6/2/2006	Grid Pruning	\$39.00	9765
4/25/2005	Service Request: Pruning	\$39.00	7334
1/19/2004	Grid Trimming	\$39.00	6071
11/3/2002	Grid Trimming	\$39.00	5154
07/22/2001	Service Request	\$39.00	3874
06/12/2000	Grid Trimming	\$39.00	2866
03/26/1999	Grid Trimming	\$39.00	2438
8/28/1998	Full Tree Trimming	\$39.00	2529

Other Work History

Date Work Type Crew Acct# Min







Municipal Operations Department

PB&R Commission Agenda

Item No. 8

April 5, 2011

TO: Parks, Beaches and Recreation Commission
FROM: Mark Harmon, Director of Municipal Operations
SUBJECT: *Tree Removal Request*

A handwritten signature in blue ink, likely belonging to Mark Harmon, the Director of Municipal Operations.

Recommendation

Staff recommends that the Parks, Beaches and Recreation Commission consider the request to remove a City Ficus tree located at 2415 Holly Lane.

Discussion

On September 24, 2009, Wayne and Marna Chambers, property owners of a residence at 2407 Holly Lane filed a claim through Carl Warren and Company, alleging private and public property damages as a result of tree roots blocking their sewage system and requested removal of a City parkway tree.

On March 2, 2011, the property owners conveyed their concerns regarding the alleged damages to the sewer lateral, new drainage system, driveway imported stone, vehicles and indoor carpet, at an onsite meeting with the City's Urban Forester and Larry Mullen of Carl Warren and Company. The property owners stated that they have incurred costs of \$5,202.02 for sewer lateral cleaning and replacement of a sewer lateral as a result of tree roots from the City tree.

In March 2011, the Municipal Operations Department staff hired Dan Jensen, Consulting Arborist with R. Dan Jensen and Associates, Incorporated, to assess the condition of the City tree at 2415 Holly Lane. Upon inspection, it was determined the tree is planted in an inappropriate sized parkway. Additionally, the subject tree had been root pruned in order to accommodate new fixtures and hardscape in conjunction with construction of Mr. and Mrs. Chambers' driveway. Mr. Jensen estimated as much as 70% of the surface roots have been cut to install the new fixtures. Observations were made from above the ground and no below ground examination was made. The Arborist stated that the tree is not a healthy and thriving example of a Moreton Bay Fig, however, the subject tree will recover from the root damage if maintained properly.

Mr. Jensen's recommendation is to maintain roots and canopy within a defined area and root pruning and directional pruning of the canopy should satisfactorily accomplish this goal. A copy of the report is attached to this agenda item.

The City's Urban Forester and Parks and Trees Superintendent inspected the subject tree and determined the tree is a healthy specimen.

Staff has attached a Tree Inspection Report, Consulting Arborist Report, Tree Inventory Detail, photograph and aerial map related to the request.

Mr. and Mrs. Chambers and Council Member Steven Rosansky have received a copy of this report and a notice of the Commission meeting. Adjacent property owners were also notified of the Commission meeting.

- Attachments:
- (A) Tree Inspection Report
 - (B) Claim Application dated September 24, 2009
 - (C) Consulting Arborist Report
 - (D) City Tree Inventory Detail
 - (E) Existing City Tree Pictures
 - (F) Aerial Maps



Municipal Operations Department

TREE INSPECTION REPORT

Property Owners: Wayne and Marna Chambers
2407 Holly Lane
Corona Del Mar, CA 92625

Tree Location: 2415 Holly Lane / Front 1

Request: The property owners are requesting removal of a City Ficus tree that has allegedly caused private and public property damages as a result of the tree roots blocking their sewage system. A claim was filed through Carl Warren and Company on September 24, 2009.

Tree Species: Ficus macrophylla, Moreton Bay Fig

Designated Street Tree: Ginkgo biloba – Maidenhair Tree

Estimated Tree Value: \$9,830.00

Damage: Alleged damaged to:

- Sewer lateral
- New drainage system
- Vehicles and indoor carpet damaged by berries from City Ficus tree
- Driveway imported stone damaged due to continued root growth

Parkway: Concrete Brick Turf (X) Other

Comments: A field inspection by the City's Urban Forester and Parks and Trees Superintendent determined the subject tree is a healthy specimen.

At an onsite meeting on March 2, 2011, with the City's Urban Forester, Larry Mullen of Carl Warren and Company and property owners, the following concerns related to the claim were discussed:

The City drain and water run-off system mandated by code brings more water onto the surface of the property which increasingly attracts the roots from the Ficus tree.

The property owner has installed three clean-outs (more than code required on his own), one of them being oversized due to continual infiltration of tree roots from this tree entering his new installed

drainage system. The new drainage systems now require constant maintenance in order to keep up with the root infiltration issues.


The driveway is comprised of expensive imported stone that will be further impacted and require replacement at some future date if this continued root growth is not checked by tree removal.

Damage to vehicles and indoor carpet caused by Ficus berries.


The property owner has incurred the costs of \$5,202.02 for sewer lateral cleaning and replacement as a result of tree roots from the City tree.

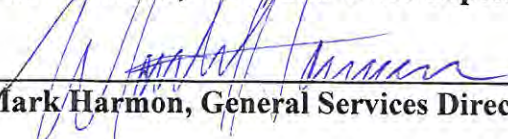
In March 2011, the Municipal Operations Department staff hired Dan Jensen, Consulting Arborist with R. Dan Jensen and Associates, Incorporated, to assess the condition of the City tree at 2415 Holly Lane. Upon inspection, it was determined the tree is planted in an inappropriate sized parkway. Additionally, the subject tree had been root pruned in order to accommodate new fixtures and hardscape in conjunction with construction of Mr. and Mrs. Chambers' driveway. Mr. Jensen estimated as much as 70% of the surface roots have been cut to install the new fixtures. Observations were made from above the ground and no below ground examination was made. The Arborist stated that the tree is not a healthy and thriving example of a Moreton Bay Fig, however, the subject tree will recover from the root damage if maintained properly.

Mr. Jensen's recommendation is to maintain roots and canopy within a defined area and root pruning and directional pruning of the canopy should satisfactorily accomplish this goal. A copy of the report is attached to this agenda item.

Inspected by:  **Date:** March 24, 2011
John Conway, Urban Forester

Recommendation: Forward the tree removal request to the Parks, Beaches and Recreation Commission for review.

Reviewed by:  **Date:** March 24, 2011
Dan P. Sereno, Parks and Trees Superintendent

Reviewed by:  **Date:**
Mark Harmon, General Services Director



CITY OF NEWPORT BEACH

OFFICE OF THE CITY CLERK

Leilani I. Brown, MMC

October 9, 2009

Mr. Mike Reed
Carl Warren & Company
P. O. Box 25180
Santa Ana, CA 92799-5180

Attached is a claim for damages from Wayne G. Chambers for property damages sustained on September 21, 2009, at 2407 Holly Lane. The claimant alleges property damage as a result of roots from a City tree blocking his sewage system.

We are forwarding this claim to you for investigation at the direction of the Office of the City Attorney as attorney work product, with the intent that the investigative documentation remains confidential.

Sincerely,

Leilani I. Brown, MMC
City Clerk

Attachment

cc: City Attorney
Risk Manager
General Services
Utilities Department
File

General Services
OCT 12 2009
Received



CLAIM AGAINST THE CITY OF NEWPORT BEACH
(FOR DAMAGES TO PERSONS OR PERSONAL PROPERTY ALLOWABLE
UNDER THE CALIFORNIA GOVERNMENT CODE - TORT CLAIM ACT)

RECEIVED

2009 OCT -9 AM 9:38

Received by Al via
U.S. Mail
Inter-Office Mail
Counter (FAX Not Accepted)

OFFICE OF
THE CITY CLERK
CITY OF NEWPORT BEACH
CLERK'S DATE & TIME STAMP

A claim must be filed with the city clerk of The City of Newport Beach within 6 months after which the incident or event occurred. Be sure your claim is against The City of Newport Beach, not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Complete claims must be mailed or delivered to: The City Clerk, The City of Newport Beach, City Hall 3300 Newport Blvd., P.O. 1768, Newport Beach, CA 92658-8915. Type or print in blue or black ink (no pencil).

TO THE HONORABLE MAYOR AND CITY COUNCIL, The City of Newport Beach, California
The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. NAME OF CLAIMANT: Wayne G. Chambers
a. ADDRESS OF CLAIMANT: 2407 Holly Lane, NB, CA 92663
STREET ADDRESS CITY, STATE ZIP CODE
b. PHONE NO.: (449) 795-76986 c. DATE OF BIRTH: 8-11-55
d. SOCIAL SECURITY NO.: 573-92-3794 e. DRIVER'S LIC. NO.: N0634196

Mailing Address:

2. Name, telephone and post office address to which claimant desires notices to be sent if other than above:
2407 Holly Lane, NEWPORT BEACH, CA 92663

3. Occurrence or event from which the claim arises:
a. DATE: 9/21/09 b. TIME: 10 p.m. c. PLACE (exact and specific location):
all toilets; backed up inside house
Blockage in sewage system caused by ficus tree roots

d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage (use additional paper if necessary):
Approximately every 4-6 months - drains back up & is getting harder to clean between City curb & main sewer line in the street. Ficus tree - approx. 10' away from drain has sheared 6" pipe connection at the main sewer pipeline with severe breaks in the lateral from City curb to main drain in street.

e. Names and addresses of all witnesses to this incident: Robert Verdman, Julio Teronnes
Clifford Chambers, Marna Chambers, Karl Drake, Costa Mesa
Sanitary District

f. What particular action by the City, or its employees, caused the alleged damage or injury?
Ficus tree which is causing all kinds of damage, not only to drains, was planted by & is the property of the City of Newport Beach.

Page 1

g. Names of City employees involved: unknown

h. Give the names of any other party or parties involved in causing the alleged injury and/or damage: unknown

4. Give a description of the injury, property damage or loss, so far as is known at the time of this claim. If there were no injuries, state "no injuries." See back page

5. Name and address of any other person injured for which you are the parent or legal guardian: n/a

6. Name and address of the owner of any damaged property:

7. The amount of damages you are requesting to resolve your claim: see back page

- a. Amount claimed as of this date: \$ _____
- b. Estimated amount of future costs: \$ _____
- c. Total amount claimed: \$ _____
- d. Basis for computation of amounts claimed (include copies of all bills, invoices, estimates, etc.):

8. Names and addresses of all hospitals, doctors, medical providers (physical therapy), etc. NOT APPLICABLE

- a. _____
- b. _____
- c. _____
- d. _____

9. Any additional information that might be helpful in considering your claim: The City is well aware of the problems these trees have caused. THE City of Costa Mesa AS WELL HAS acknowledged that these trees have caused many ~~of~~ problems over the years. NOT ONLY do the roots affect the drivings, but the sidewalks & streets & the berries stains & cause stink & numerous bugs. Daughter in wheelchair - berries collect -

* FAILURE TO PROVIDE ANY OF THE ABOVE INFORMATION MAY RESULT IN THE RETURN OF YOUR CLAIM FOR INSUFFICIENCY AND MAY UNNECESSARILY DELAY THE CITY'S PROMPT RESPONSE TO YOUR CLAIM.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM! (Penal Code §72; Insurance Code §556.1)

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is TRUE and CORRECT.

Signed this 24th day of September 2009 at Newport Beach, CA

Office of the City Clerk
Newport Beach, California

William Walsh
CLAIMANT'S SIGNATURE

Paul V

\$150⁰⁰ to clean out 4" pipe put in 2 yrs ago

\$350⁰⁰ for plumber to clean out roots w/ snake

\$52.02 Snake rental

\$4,250 Good Faith estimate to replace the Sewer lateral from the City curb to main drain in street

~~\$350 for Video of Cities pipe from Curb to Street~~

\$50 to clean out human feces out of d/s bathroom

approx \$375⁰⁰

in the wheels & stain carpets & wood floors. We can remove our shoes but she cannot remove her wheels. Berries cause stains on our vehicles not to mention they corrode the paint & cause corrosion in the asphalt as well. When street cleaner comes by & not all berries are gone - the stench from the fermenting berries make us physically ill.

I can't put a price on cost of painting truck + mustang just yet.

page 3 of
Claim Against
City of NB

TECH ONE PLUMBING, INC.

PHONE 1-86-TECH-ONE

Calif. State Contractor' License No. 823413

Invoice# 56841

Date 4/25/07
 Time In _____ Time Out _____
 Work Order/PO# _____
 Technician Russell
 Customer () Repeat (X) New
 (X) Residential () Commercial

CUSTOMER JOB INFORMATION
 NAME Chambers
 ADDRESS 2407 Holly
 CITY N.B. STATE _____
 PHONE _____ ZIP CODE _____

CUSTOMER BILLING INFORMATION
 NAME _____
 ADDRESS _____
 CITY _____ STATE _____
 PHONE _____ ZIP CODE _____

WORK ORDER AUTHORIZATION/WAIVER: I authorize Tech One Plumbing to perform the described services and I agree to pay the amounts indicated. I understand that Tech One Plumbing is not responsible for broken, settled, rusted, deteriorated, or lead pipes, fixtures, or clean outs and any damage resulting from cleaning and/or repairing of such lines. I have asked Tech One Plumbing to provide services, under Section 1689.13 of the California Civil Code, in order to induce Tech One Plumbing to provide these services: 1) initiated negotiation and contract, 2) executed this contract in connection with the making of emergency or immediate necessary repairs or services necessary for the immediate protection of persons or personal property detailed on this invoice; and 3) I expressly acknowledge and waive the right to cancel this contract within three or seven business days which-ever applies.

Print Name X MK Chambers Signature X _____

COMPLETION I acknowledge completion of the work described below which has been done to my complete satisfaction. **CLEAN UP** () EXCELLENT () SATISFACTORY () POOR
 Signature X MK Chambers

COURTESY INSPECTION () YES () NO
 ACCESSED VIA () DRAIN () CLEAN OUT ACCESS () VENT
 () CASH (X) CHECK CDL# _____
 () CREDIT CARD () VISA () MASTERCARD () AMEX
 CC# _____ AUTH# _____
 CAUSE OF STOPPAGE () ROOTS () GREASE () OTHER () UNKNOWN

FIXTURE	OK	NEED SHVC.	\$	PROBLEM / REMARKS:	() OVERTIME	\$
MAINLINE		yes		Roots Video Inspection of 6" clay sewer line	DRAIN CLEANING	\$75.00
TOILET					ADD'L FOOTAGE	\$
BATH TUB					ADD'L FIXTURES	\$
SHOWER					PLUMBING LABOR	\$
BATH SINK					PARTS	\$
KITCHEN SINK					EXCAVATION	\$
DISPOSAL					PRODUCTS	\$
LAUNDRY					VIDEO INSPECTION	\$250.00
URINAL					HYRDO-JETTER	\$
FLOOR DRAIN					MINI JETTER	\$
FLOOR SINK					LINE/LEAK LOCATION	\$
AREA DRAIN					SLAB LEAK	\$
WATER HEATER						\$

GUARANTEE () YES (X) NO DAYS _____
 TOTAL BILL \$ 325.00

DESCRIPTION	PRICE
Inspected line thru 6" clay sewer main / roots in line / not able to enter sewer main in street / Cleared line w/100 Mach / Reinspected line and was able to enter main in street / Major roots problem in drop to main in street / Few minor root intrusions	
NOTE: This is what we paid 2yrs ago to do video - It may cost more this time.	

MIKE KILBRIDE, LTD.
General Building & Engineering Contractors
License 738400
P.O. Box 3341
Newport Beach, CA 92659-8341
(949) 548-0106 • Fax (949) 548-1616

September 25, 2009

Wayne & Marna Chamber
mlc@coastsheetmetal.com

Re: Utility Improvements for 2407 Holly Ln.

Based upon site visits and recent experience, we propose to:

REPAIR SEWER LATERAL

1. Excavate to CMSD sewer main.
2. Replace damaged sewer lateral to property line.
3. Connect to house line.
4. Remove broken asphalt street and excess soil caused by our work from site.
5. Backfill trench and repair roadway over trench.

OTHER CONSIDERATIONS

6. Permits are excluded.
7. We will gain City required geologic certification of trench backfill.

Total amount this proposal.....\$4,250.00

Submitted- Mike Kilbride

Accepted



No. 220721



Store 6664 COSTA MESA
2300 S HARBOR BLVD
COSTA MESA, CA 92626
(949) 764-1370

Hours: Mon 6:00 - 10:00
Tue 6:00 - 10:00
Wed 6:00 - 10:00
Thr 6:00 - 10:00
Fri 6:00 - 10:00
Sat 6:00 - 10:00
Sun 7:00 - 9:00

STAPLE REGISTER RECEIPT HERE

*Does NOT include
Time of Plumber*

BILL TO

JULIO TERRONES
875 S PHILADELFA ST APT D
861 S CLUDINA ST
ANAHEIM, CA 92805
PHN (714) 520-4687

Agent	Driver's License Number UT ***** 6019	Vehicle License CA	Written By VICTOR H
Job Number/Location 875 S PHILADELFA ST APT D	Job Phone	PO Number/Birthdate	Checked In By PETE W
Date and Time Out 09/22/2009 7:53 am	Date and Time Due In 09/22/2009 11:53 am	Date and Time In 09/22/2009 10:01 am	Rented Period 4 HR

RENTAL EQUIPMENT

Part Number	Out	In	Description	Min Charge	Ex-Hours	Per Day	Per Week	Per Month	DP	Tax	Amount
0440508891	1	1	Sewer snake 100' X 5/8" (Electric)	42.00	11.00	60.00	240.00	720.00	Y	Y	42.00
106	1	1	Spear head	0.00	0.00	0.00	0.00	0.00	Y	Y	0.00
107	1	1	U cutter 2"	0.00	0.00	0.00	0.00	0.00	Y	Y	0.00
108	1	1	Retrieving Tool - Large	0.00	0.00	0.00	0.00	0.00	Y	Y	0.00
111	1	1	Saw Blade 3" Heavy Duty	0.00	0.00	0.00	0.00	0.00	Y	Y	0.00
999714	1		Cleaning Fee - Return Clean							Y	0.00

Rental Subtotal 42.00

(excluding Optional Damage Protection)

CARRY OUT MERCHANDISE

Date	SKU	Out	In	Used	UM	Description	TAX	Price Each	EXTENSION
09/22	474-448	1	0	1	PR	LEATHER PALM GLOVE - LARGE	Y	1.97	1.97

Merchandise Subtotal 1.97

INVOICE SUMMARY

Invoice Subtotal	43.97
Estimated Damage Protection (10% of Rental Subtotal)	4.20
Sales Tax	3.85
Total	52.02
Payment Amount	52.02

* NOT VALID WITHOUT REGISTER VALIDATION

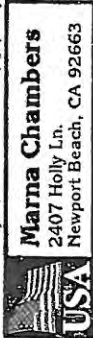
* Remaining Balance Due 0.00

plumbing



WAYNE CHAMBERS

of



THE CITY CLERK
THE CITY OF NEWPORT BEACH
CITY HALL
3300 Newport Blvd.
PO Box 1768
NEWPORT BEACH, CA 92658-8915

R. DAN JENSEN & ASSOCIATES, INC.
18011 CLEARWATER CIRCLE
HUNTINGTON BEACH, CA 92648
714-841-2905

CLIENT: City of Newport Beach
3300 Newport Blvd.
Newport Beach, CA 92658
John Conway, Urban Forester

PROJECT SITE: 2407 Holly Lane
Newport Beach, CA

REPORT SUBJECT: Evaluation of street tree at 2407 Holly Lane

DATE OF SITE VISIT: March 22, 2011

REPORT DATE: March 23, 2011

DEFINITION OF ASSIGNMENT

1. Evaluate condition of subject tree
2. Make a determination as to what damage or potential damage the tree is causing to the property.
3. Assess potential risk associated with the subject tree

SITE OBSERVATIONS

- Subject street tree is a mature *Ficus macrophylla*, "Moreton Bay Fig".
- The tree is planted in a front yard setting approximately 4 feet from the curb, approximately 4 feet from the adjacent residence driveway and canopy extends over parked cars and pedestrian traffic.
- The trunk has several lesions that could indicate severe root problems.
- The tree is planted in an irrigated landscape planter with shrubs.
- The trunk diameter is 24" measured at standard height.
- The estimated height of the tree is approximately 35 feet.
- The tree leaves are more yellow and smaller than what should be expected. There is a very small amount of aerial roots present on the tree.
- The tree is not a healthy and thriving example of a Moreton Bay Fig.
- The branching structure is relatively thin when compared to other Moreton Bay Fig trees planted on the street and local area.
- The roots have been cut at several locations around the tree. A new curb and gutter, new cable TV box, new driveway apron and new turf edging are all located under the canopy of the tree. As much as 70% of the surface roots have been cut to install the new fixtures. Observations were made from above ground and no below ground examination was made.

- Evidence shows severe construction soil compaction on the South- East area under the tree canopy.
- There is an active bird nest in the tree.

ANALYSIS & DISCUSSION

The Moreton Bay Fig is a very large, drought-resistant tree. They are fast growing with a straight trunk and branches occur about half way up. The foliage of the tree is concentrated at the ends of the branches at the top of the canopy, giving it an open appearance. They reach a mature height of 75 feet and can eventually develop a massive trunk flare in excess of 6 feet in diameter. The tree is known for its buttress roots that may develop under much of the canopy of the tree. Buttress roots are above ground structures reaching 2 feet high and 20 feet long. These root structures do not normally move Hardscape features such as curbs or drives. Mature trees can have a tree canopy reaching over 100 feet wide. Ample room is needed both above and below ground for this tree to thrive. Leaf litter and berry drop can be a problem. It is recommended to plant the tree so that it does not extend over walkways and high foot traffic areas.

Ficus trees are noted as survivors of root pruning and root damage. Many trees are planted in public areas and need their roots pruned. These trees look bad for a period of 2-3 years and then fully recover. Placing quality humus mulch such as Gro-Power or Nitro Humus under the canopy and on top of the soil will aid in the recovery. A layer of mulch maintained at 2-3 inches deep and not worked into the soil is best.

CONCLUSION & RECOMMENDATION

The subject tree will recover from the root damage if maintained properly. The major challenge for this tree will be as the root buttresses are developed the tree will outgrow its space. The tree should be planted in a minimum 20 foot by 20 foot planter bed. Over the next decade or two the tree will grow into a very mature specimen. Root buttresses form in mid life of the tree and keep growing until death. These roots and tree canopy will continue to grow towards the residences. Moreton Bay Fig trees normally live over 100 years in southern California.

Leaf litter and fruit drop is another concern. As the tree grows the litter will continue to increase in quantity and area.

Recommendation is to maintain roots and canopy within a defined area. Root pruning and directional pruning of the canopy should satisfactorily accomplish this goal.

Respectfully submitted,

R. Dan Jensen
Certified Arborist WE-1093A

Show/Hide Map Print Report

Inventory Detail

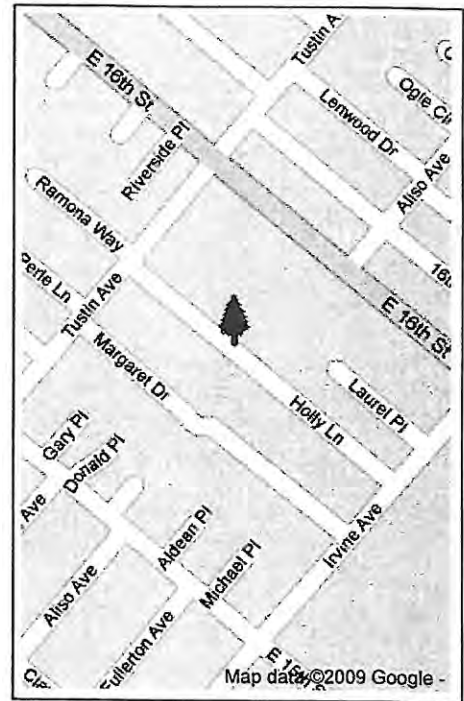
Dist: 18
 Address: 2415 HOLLY LN
 Fictitious: No
 Location: Front-1
 On Address: 2415 HOLLY LN
 Species: *Ficus macrophylla*, MORETON BAY FIG
 DBH/Height: 25-30 / 30-45
 Parkway Size: 99
 Utility Overhead: No
 Sidewalk Damage: No
 Recommended Maintenance: Grid Trim
 Estimated Value \$9,830

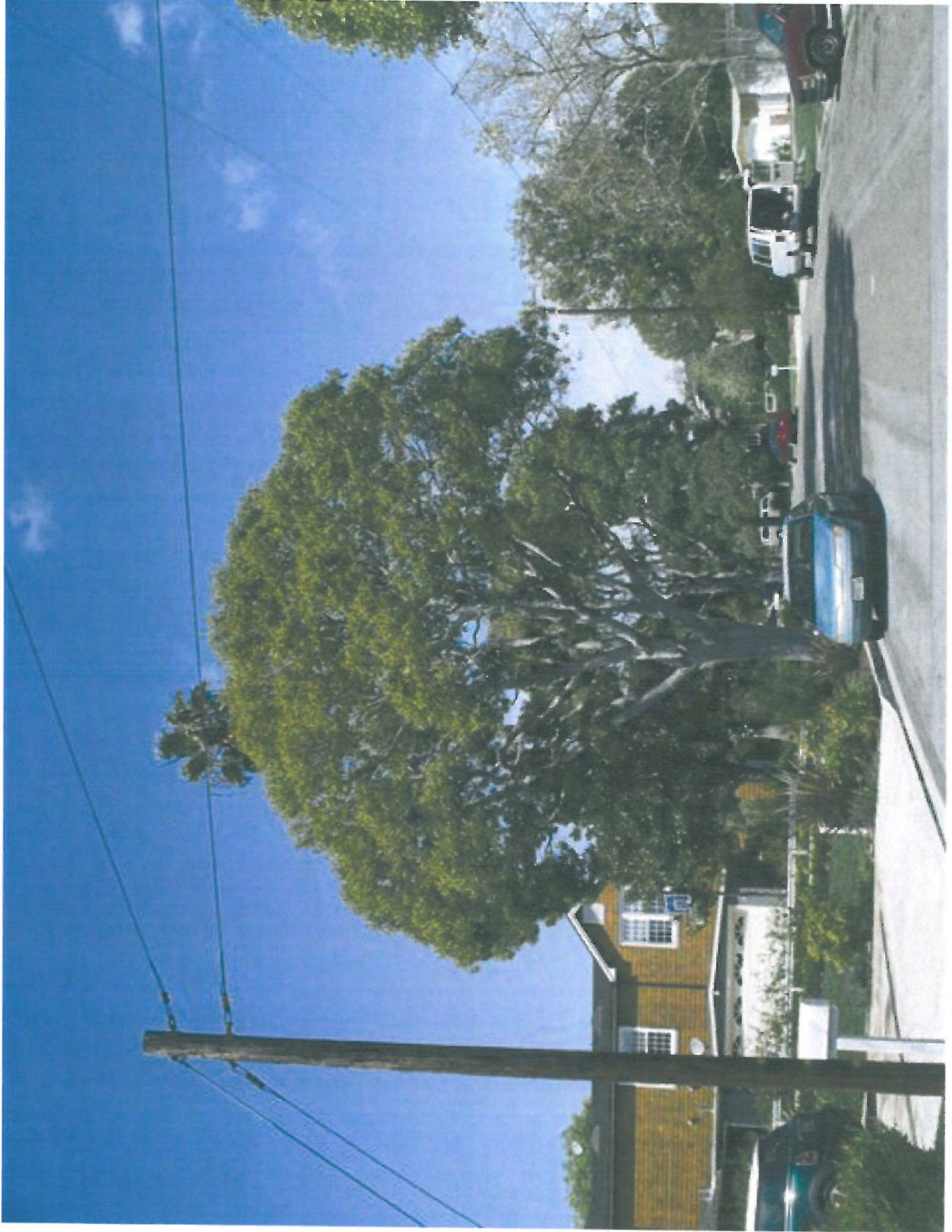
WCA Work History

Date	Work Type	Amount	Job#
3/7/2007	Grid Pruning	\$39.00	9762
5/31/2000	Grid Trimming	\$39.00	2866

Other Work History

Date	Work Type	Crew	Acct#	Min
------	-----------	------	-------	-----









2415 Holly Ln Proposed Tree Removal





NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 9
April 5, 2011

TO: Parks, Beaches & Recreation Commission

PREPARED BY: Recreation Department
Sean Levin, Recreation Superintendent
949-644-3159, SLevin@newportbeachca.gov

TITLE: Newport Theatre Arts Center Digital Sign Request

ABSTRACT:

Consider recommending an exemption of the Sign Standards of Chapter 20.42 of the Newport Beach Municipal Code (NBMC), and Section 20.42.050 (Attachment A) which prohibits animated electronic changeable copy signs, to allow retrofitting of an existing marquee sign with an illuminated manual changeable copy sign to an electronic changeable copy sign that is changed by amber light-emitting diodes (LED), and forward to City Council for their consideration.

RECOMMENDATION:

Recommend that the PB&R Commission forward to City Council a request (Attachment B) for an exemption of the provisions of Section 20.42.050 of the NBMC which prohibits animated electronic changeable copy signs to allow retrofitting of an existing illuminated marquee sign to an amber LED sign.

FUNDING REQUIREMENTS:

The Friends of the Newport Theatre Arts Center to fully fund the conversion of the existing illuminated section of marquee to digital. No impact to the general fund.

DISCUSSION:

The current manual changeable copy marquee sign at the Newport Theatre Arts Center is in need of renovation with the internal illuminated component breaking down. The sign in its present configuration also creates problems as the individual letters used to create the sign copy are often stolen or manipulated.

The Friends of the Newport Theatre Arts Center is proposing to retrofit the existing illuminated section of the marquee sign changing it from a backlit sign to an LED sign (Attachment C). The project would utilize the existing marquee sign structure replacing the internal illuminated component only. The proposed LED sign is designed with a

black background and adjustable amber-lit lettering which could produce less light pollution than the existing white background and black lettering (Attachment D).

The purpose of the sign is to communicate titles, times, dates, phone number and limited descriptive information relative to productions and events at the theater only and would be limited to such content. The lighting in the sign currently turns off at 11:00 p.m. and the proposed LED sign would be scheduled to turn off at 11:00 p.m. as well.

ENVIRONMENTAL REVIEW:

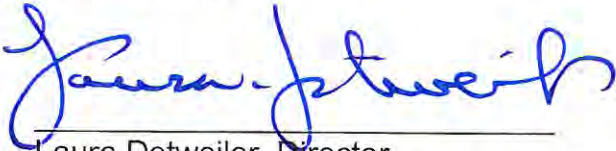
This project has been reviewed, and it has been determined that it is categorically exempt from the requirements of the California Environmental Quality Act under Class 11 (Accessory Structures). This class exempts construction, or placement of minor structures accessory to (appurtenant to) existing commercial, industrial, or institutional facilities, including but not limited to on-premise signs.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

One hundred and forty five residents falling within 500 feet of the theatre were noticed.

Submitted by:



Laura Detweiler, Director
Recreation & Senior Services Department

- Attachments: A. Section 20.42.050 NBMC
B. Request for Exemption dated 3/18/11
C. Proposed Sign
D. Existing Sign

20.42.050 Prohibited Signs.

The following signs and sign types shall be prohibited throughout all zoning districts of the City.

- A. Painted Signs. Painted signs on fences or roofs except addresses.
 - B. Hazardous Location. Signs located in a manner that the sign or a portion of the sign or sign supports interfere with the free use of a fire escape, exit or standpipe, or obstruct a required door, stairway, ventilator, window, or public way or are otherwise hazardous.
 - C. Signs with Off-Site Commercial Messages. Signs shall not advertise a business, accommodation, service or activity not provided on the premises on which the sign is located. The off-site/on-site distinction shall only apply to commercial messages.
 - D. Beams of Light. No person shall erect or maintain any device that directs a beam of light, including klieg lights and searchlights, in a flashing sequence toward any street or highway, nor shall any person erect or maintain any illuminated sign or similar device that interferes with the visibility of any official traffic control device or warning signal.
 - E. Luminous Tube Lighting (e.g., Neon, Rope Lighting). Luminous tube lighting shall not be used to outline or frame doors and/or windows.
 - F. Prohibited sign types:
 - 1. A-frame signs;
 - 2. Animated signs;
 - 3. Changeable copy signs, except as a component of another type sign allowed through the comprehensive sign program;
 - 4. Commercial mascots;
 - 5. Inflated display signs;
 - 6. Pole signs;
 - 7. Roof signs, unless a variance is granted; and
 - 8. Vehicle signs, subject to the definition of vehicle signs in Section 20.42.040 (Definitions). (Ord. 2010-21 § 1 (Exh. A)(part), 2010)
-



NEWPORT THEATRE ARTS CENTER

2501 CLIFF DRIVE
NEWPORT BEACH, CA 92663
(949) 631-0288

March 18, 2011

Sean Levin
Recreation Superintendent
City of Newport Beach
3300 Newport Boulevard
Newport Beach, CA 92663

Dear Sean:

The monument marquee sign in front of Newport Theatre Arts Center, which was originally built by the City sign shop a number of years ago, is in dire need of repair. It encases a light box insert which provides vital information (titles, dates, times, etc.) regarding plays either scheduled or currently in performance. The superstructure of the sign is intact, but the light box has deteriorated and must be replaced. We are requesting the City's approval to do that at NTAC's expense.

The nighttime illumination level of the present light box would be toned down considerably by the use of an LED insert, and that is what we propose to utilize. Rather than the entire box being brightly lit, the LED sign would provide an essentially black background against which only the letters are lit. The difference is evident in photos which were transmitted to you earlier.

We would like to proceed as quickly as possible, and would appreciate your assistance in expediting this request.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Stan Cohen', is written over a circular stamp or seal.

Stan Cohen



SCOPE OF WORK

1. REMOVE CURRENT ILLUMINATED DISPLAY'S FROM D/F MONUMENT SIGN.
2. MANUFACTURE AND INSTALL TWO(2) NEW AMBER LED MATRIX DISPLAY'S IN SAME LOCATION AS PREVIOUS DISPLAY'S.

NOTE: CURRENT ELECTRICAL POWER IN SIGN TO BE USED FOR NEW LED DISPLAYS. MUST HAVE A DEDICATED CIRCUIT FOR THE LED DISPLAY'S.

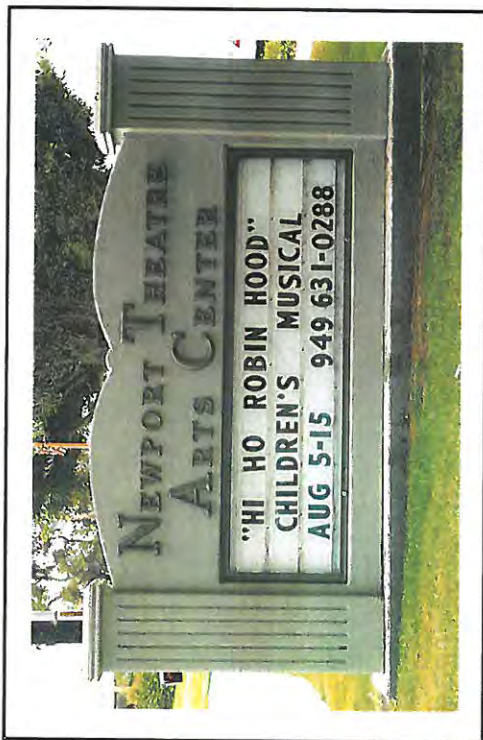
INSTALLATION OF THIS SIGN SHALL COMPLY WITH THE 2007 EDITIONS OF THE CALIFORNIA BUILDING CODE, CALIFORNIA ELECTRICAL CODE, CALIFORNIA MECHANICAL CODE, CALIFORNIA PLUMBING CODE, CALIFORNIA FIRE CODE AND CALIFORNIA ENERGY CODE.

ALL ELECTRICAL SIGNS SHALL BEAR THE U.L. LABEL ON EACH SIGN AND BE PRESENT AT TIME OF THE INSPECTION.

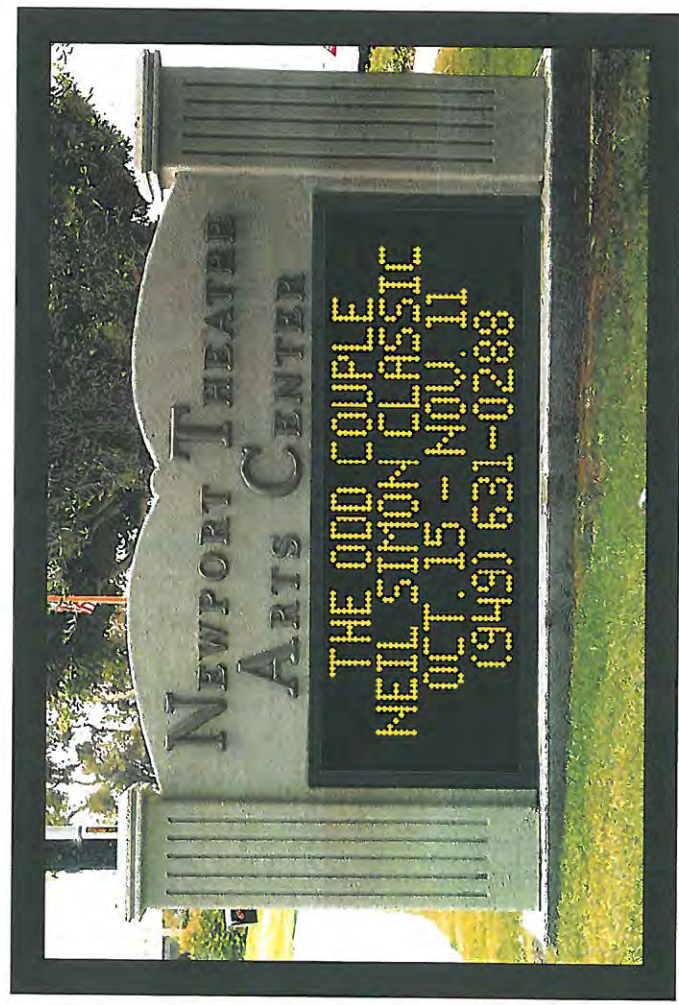
CENSOURCE, INC., 1790 N. CASE STREET, ORANGE, CA 92865

U.L. LISTING NUMBER: E241246

THIS SIGN SHALL BE MANUFACTURED TO COMPLY WITH THE U.L. LABEL. U.L. LISTING NUMBER: E241246. NATIONAL ELECTRICAL CODES.



CURRENT D/F MONUMENT SIGN WITH ILLUMINATED DISPLAY SYSTEM



PROPOSED LED DISPLAY IN CURRENT "NEWPORT THEATRE ARTS CENTER" D/F MONUMENT SIGN SCALE: 3/4" = 1'-0"

CENSOURCE
The Central Source for Signage, Graphics & Services

1790 N. Case Street
Orange, CA 92865
Phone: (714) 637-5551
Fax: (714) 637-5552
Contractor's License: #762424

Rev. 1:
Rev. 2:
Rev. 3:
Rev. 4:

Project: NEWPORT THEATRE ARTS CENTER
Location: SOUTH SIDE OF CLIFF DR. & EL. MODENA AVE.
Address: 2801 CLIFF DRIVE
City / State: NEWPORT BEACH, CA 92663

Design No.: 10-1258
Job No.:
Scale: NOTED
Date: 10.15.10

Revision No.: PITTS
Sales: RD
Design: RD
Page: 1 OF 1

"KILLJOY" A COMEDY

NOV II - DEC 12

949-631-0288